



Parks and Recreation Department

113 N 1st Street • PO Box 218 • West Branch, Iowa 52358
(319) 930-0393 • Fax (319) 643-2782 • www.westbranchiowa.org • melissa@westbranchiowa.org

PARKS & RECREATION COMMISSION
West Branch City Council Chambers,
110 N Poplar Street, West Branch, Iowa
February 10, 2022 6:30 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/88462585864?pwd=REI1K2dXTTVqcXBaL1AxSUM3UE42UT09>

Meeting ID: 884 6258 5864

Passcode: parks

One tap mobile

+1 312 626 6799 US (Chicago)

A Council Quorum May Be Present

- A. Call to order
- B. Roll call
- C. Communications/Open Forum
- D. Approve Agenda / Consent Agenda / Move to Action
 - 1. Approve Minutes from the December 9, 2021, Parks and Recreation Commission Meeting
- E. Public Hearing/Non-Consent Agenda
 - 1. Approve ___ as Chairperson of the Parks and Recreation Commission/ Move to action.
 - 2. Approve ___ as Vice Chairperson of the Parks and Recreation Commission/ Move to action.
 - 3. Approve ___ as Secretary of the Parks and Recreation Commission/ Move to action.
 - 4. Approve the 2022 Parks and Recreation Commission Meeting Schedule/Move to action.
- F. Staff Updates
 - 1. Old Business
 - a. Winter programs wrap up and evaluation
 - 2. New Business
 - a. Sponsorships for programs
 - b. Easter Egg Hunt
 - c. Program updates
- G. Comments from Park and Recreation Commission and staff
- H. Next meeting Thursday March 10, 2022
- I. Adjourn

**Commission Members: Brian Pierce , Kristin Rood, James Ellyson, Tom Burger,
Shane Staker, Angie Miller, Kim Pallischeck-Hanna Parks & Rec Director: Melissa Russell**

(These minutes are not approved until the next Commission meeting.)

(These minutes are not approved until the next Commission meeting.)

City of West Branch Parks & Recreation Commission Meeting 6:30p.m. Thursday, December 9, 2021

Director Russell opened the meeting at 6:40pm. Roll as called with Commission Members Douglas Klein, Angie Miller(zoom), Shane Staker, Kristin Rood(zoom), Brian Pierce(zoom), and Ellyson(zoom) were present. Commissioner Douglas Klein was present from 6:50 to 7:00pm on zoom. Commissioners Tom Burger and Shane Staker were absent. Parks & Recreation Director Melissa Russell was present.

Approve agenda/consent agenda/Move to action.

Approve agenda for the December 9, 2021, Park and Recreation Commission Meeting.

Motion Miller, second by Pierce to approve agenda. Motion passed by voice vote.

Approve minutes from the November 4, 2021, Park and Recreation Commission Meeting.

Motion by Miller and second by Pierce to approve minutes from November 4, 2021, Commission meeting. Motion passed by voice vote.

Communication/Open Forum.

None

Public Hearing/Non-Consent Agenda

Holiday Light Contest

Russell reported the winners of the Light Contest: Reason for the Season-Tuttle, Griswold Award-Miller, People's Choice Award 1st place Carley and tie for 2nd place-Cilek and Keeler, Grandma Got Run Over-1st place Seaton, 2nd place Greer, Misfit Toys 1st place Wolfram and tie for 2nd Bryant and Depoorter.

Winter Program Updates

Preschool-2nd grade basketball is wrapping up. The season went well. Moving to Sunday afternoons instead of Saturday mornings went well. 3rd/4th grade basketball is starting practice. I am sorting through the uniforms. Rec on the Go is still going well. In January we are switching to one day a week to increase efficiency. Tot time still has good numbers. Zumba will start in January. In the future Russell would like to add more recreation/fitness opportunities.

New Business

Jennifer Walker (ECIA) suggested to Russell that they could assist with updating the strategic park plan. Commission members agreed this would be a good idea. The Wellmark grant application is now available. This would be an opportunity for trail lighting and pickleball court lights.

Budget Discussions

Russell reported she submitted the budget to the City Administrator and Finance Director.

Upcoming Commission Meetings

The next Parks and Recreation Commission meeting will be Thursday January 13, 2021.

Adjourn

Motion by Pierce and second by Ellyson to adjourn the meeting. All approved with voice vote.



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**PARKS & RECREATION COMMISSION
2022 Regular Meeting Schedule**

Thursday January 13, 2022-6:30pm
Thursday February 10, 2022-6:30pm
Thursday March 10, 2022-6:30pm
Thursday April 14, 2022-6:30pm
Thursday May 12, 2022-6:30pm
Thursday June 16, 2022-6:30pm (rescheduled from June 9)
Thursday July 14, 2022-6:30pm
Thursday August 11, 2022-6:30pm
Thursday September 8, 2022-6:30pm
Thursday October 13, 2022-6:30pm
Thursday November 10, 2022-6:30pm
Thursday December 8, 2022-6:30pm

**Commission Members: Brian Pierce , Kristin Rood, James Ellyson, Tom Burger,
Shane Staker, Angie Miller, Kim Pallischeck-Hanna·Parks & Rec Director: Melissa Russell**

(These minutes are not approved until the next Commission meeting.)



West Branch Parks and Recreation

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2022 West Branch Park and Recreation Programs-Subject to change.

Youth Sports

❖ **Preschool-Early Kindergarten Soccer**

- Registration Deadline: March 10, 2022
- Practice and games will be Tuesdays or Thursdays April 26-May 23 .
- Game times will be 5:45 or 6:30
- Practices and games will be between 30-45 minutes
- Fee: \$25- additional \$20 fee for red/white reversible Park and Recreation jersey
- Coaches meeting April 6 at 6pm at Town Hall
- Team size is limited.
- Volunteer coaches are needed.
- All games will be played in West Branch.
- [Online Registration](#)

❖ **Preschool Coed T-ball**

- Registration Deadline: April 27, 2022

- Practice and games will be Tuesdays or Thursdays May 31-June 30.
- Game times will be 5:45 or 6:30
- Practices and games will be between 30-45 minutes
- Fee: \$25- additional \$20 fee for jersey.
- Coaches meeting May 4 at 6pm at Town Hall
- Team size is limited.
- Volunteer coaches are needed.
- All games will be played in West Branch.
- [Online Registration](#)

❖ **Kindergarten Coed T-ball**

- Registration Deadline: March 10, 2022
- Practices will start early May and TBD by the coach
- Games will be Monday and/or Wednesday May 16-June 29
- Game times will be 5:45pm or 6:45pm.

- Games will be 1 hour in length
- Fee: \$40 per player
- Coaches meeting March 23rd at Town Hall at 6pm
- Team size limited. First come first served.
- Volunteer coaches are needed.
- All games will be in West Branch.
- [Online registration](#)

❖ **1st-2nd Grade Coed Machine Pitch-Schedule subject to change.**

- Registration Deadline: March 10, 2022
- Practices will start early May and TBD by the coaches
- Games will be Tuesdays and/or Thursdays starting May 17-June 30
- Game times will be 5:45 or 7:00pm.
- Games will be 1 hour in length.
- Fee: \$40 per player
- Coaches meeting will be March 30th at Town Hall at 6:30pm
- Team size limited. First come first served.
- Volunteer coaches are needed.
- All games will be in West Branch.
- [Online registration](#)

❖ **3rd/4th grade baseball-Schedule subject to change.**

- Registration deadline March 10, 2022
- Outdoor practices will start Mid-April

- Games will be Mondays and Wednesdays May 16 to June 29th
- Game time will be 6pm or 7:30pm
- There will be one tournament in June on a Saturday or Sunday.. Date and location TBD
- Fee: \$60
- Coaches meeting will be March 30th at 7:00pm in Town Hall
- Team size is limited. First come first served.
- Volunteer coaches are needed.
- Games will be played in West Branch, West Liberty, Tipton, Wilton, Clarence, Anamosa, Calamus, Anamosa, Mechanicsville.
- [Online registration](#)

❖ **3rd/4th grade softball-Schedule subject to change.**

- Registration deadline March 10, 2022
- Outdoor practices will start Mid-April
- Games will be Mondays and Wednesdays May 16 to June 29th
- Game time will be 6pm or 7:30pm
- There will be one tournament in June on a Saturday or Sunday.. Date and location TBD
- Fee: \$60
- Coaches meeting will be March 30th at 7:00pm in Town Hall

- Team size is limited. First come first served.
- Volunteer coaches are needed.
- Games will be played in West Branch, West Liberty, Tipton, Wilton, Clarence, Anamosa, Calamus, Anamosa, Mechanicsville.
- [Online registration](#)

❖ **10U Softball-Cancelled due to lack of participation**

- **Registration deadline January 24, 2022**
- Outdoor practices will start April
- Games will be Mondays and/or Fridays April - end of June in Coralville.
- Fee: \$100
- **Team size is limited. 4th grade girls that are 10 and under on December 31, 2021 will be accepted first. Any remaining spaces will be filled by 3rd grade players.**
- Tentative coaches will be Abbey Christofel and [Monica Tylee](#)
- This league will be a more competitive league than 3rd/4th grade softball. Children are welcome to participate in both divisions if space permits.

❖ **5th/6th grade softball-Schedule subject to change**

- Registration deadline March 10, 2022
- Outdoor practices will start Mid-April

- Games will be Tuesdays or Thursdays May 16 to June 29th
- Game time will be 6pm or 7:30pm
- There will be one tournament in June on a Saturday or Sunday.. Date and location TBD
- Fee: \$60
- Coaches meeting will be March 30th at 7:00pm in Town Hall
- Team size is limited. First come first served.
- Volunteer coaches are needed.
- Games will be played in West Branch, West Liberty, Tipton, Wilton, Clarence, Anamosa, Calamus, Anamosa, Mechanicsville
- [Online registration](#)

❖ **12U softball-Schedule subject to change-Cancelled due to lack of participation.**

- Registration deadline January 24, 2022
- Outdoor practices will start April
- Games will be Wednesdays and/or Fridays April - end of June in Coralville.
- Fee: \$100
- Team size is limited. Girls must be 12 and under on December 31, 2021.
- Coaches will be needed by January 24, 2022 deadline.
- This league will be a more competitive league than 5th/6th grade softball.

Children are welcome to participate in both divisions if space permits.

❖ **YSF Track and Field**

- Registration opens in February.
- Registration closes March 9, 2022
- Meets will be Sunday afternoons from 1pm-4pm in April and May.
- Practices will be in West Branch.
- Coaches are needed.
- Registration <http://youthsportsfoundation.org/muscatine-track-and-field/>

❖ **Preschool Soccer-TBD**

❖ **3rd/4th grade Volleyball- Schedule subject to change.**

- Registration deadline August 10, 2022
- Games will be Saturday mornings Mid September-End of October
- Practices determined by coaches.
- Fee: \$60
- Coaches meeting will be August 17, 2022 at 6:00pm in Town Hall
- Team size is limited. First come first served.
- Volunteer coaches are needed.
- Games will be played in West Branch, West Liberty, Tipton, Wilton, Clarence, Anamosa, Calamus, Anamosa, Mechanicsville.

❖ **5th/6th Grade Volleyball-Schedule subject to change**

- Registration deadline August 10, 2022
- Games will be Sunday afternoon and evening Mid September-End of October
- Practices determined by coaches.
- Fee: \$60
- Coaches meeting will be August 17, 2022 at 6:00pm in Town Hall
- Team size is limited. First come first served.
- Volunteer coaches are needed.
- Games will be played in West Branch, West Liberty, Tipton, Wilton, Clarence, Anamosa, Calamus, Anamosa, Mechanicsville.

❖ **Preschool-Kindergarten Flag Football-Schedule subject to change.**

- Registration Deadline: August 10, 2022
- Practice and games will be Mondays or Tuesdays September 12-October 11
- Game times will be 5:30 or 6:30
- Practices and games will be between 30-45 minutes
- Fee:\$25-\$20 additional jersey cost if needed.
- Coaches meeting August 17 at 7pm at Town Hall
- Team size is limited.
- Volunteer coaches are needed.

- All games will be played in West Branch.

❖ **1st/2nd Grade Flag Football**

- Registration Deadline: August 10, 2022
- Practice and games will be Mondays or Tuesdays September 12-October 11
- Game times will be 5:30 or 6:30
- Practices and games will be between 30-45 minutes
- Fee:\$25 and additional \$20 for jersey if needed.
- Coaches meeting August 17 at 7pm at Town Hall
- Team size is limited.
- Volunteer coaches are needed.
- All games will be played in West Branch.

❖ **3rd/4th Grade Flag Football**

- Registration Deadline: August 10, 2022
- Practice and games will be Wednesdays or Thursdays September 14--October 13
- Game times will be 5:30 or 6:30
- Practice determined by coaches
- Fee:\$40
- Coaches meeting August 17 at 7pm at Town Hall
- Team size is limited.
- Volunteer coaches are needed.
- All games will be played in West Branch.

❖ **Preschool-Kindergarten Basketball-Schedule subject to change**

- Registration Deadline: October 1, 2022
- Practice and games will be Sunday afternoons November 13-December 11-subject to change
- Practices and games will be between 30-45 minutes
- Fee:\$25
- Coaches meeting October 5 at 6pm at Town Hall
- Team size is limited.
- Volunteer coaches are needed.
- All games will be played in West Branch.

❖ **1st-2nd Grade Basketball-Schedule subject to change**

- Registration Deadline: October 1, 2022
- Practice and games will be Sunday afternoons November 13-December 11-Subject to change
- Practices and games will be between 30-45 minutes
- Fee:\$40
- Coaches meeting October 5 at 6pm at Town Hall
- Team size is limited.
- Volunteer coaches are needed.
- All games will be played in West Branch.

❖ **3rd-6th Boys Basketball-TBD Youth Enrichment**

❖ **Swim Lessons**

- Registration deadline May 2, 2022
- Swim lessons will take place Monday-Friday from June 20, 2022-July 1, 2022.
- Lesson is at 9am in Tipton.
- Bus will begin loading at the West Branch Public Library at 8:15am and return around 10:30am.
- Lessons will be indoors!
- The bus fee is \$30 per person or \$40 family rate payable to the City of West Branch.
- All safety guidelines will be followed including mask wearing and social distancing when appropriate.
- Please have your child wear a coverup or towel over their swimsuit. They will not be changing before or after swim lessons in the locker room.
- You must also register for Red Cross Swim Lessons with Tipton Aquatic Center. There is a \$40 fee for swim lessons.
- [Click here to register for the bus.](#)
- Swim lesson registration form coming soon.

❖ **Summer Camps**

- June 13-17, July 11-15, July 18-22, July 25-29, August 8-12
- 8:30am-4:30pm Before and after camp care available.
- \$180 each week per participant.

- Payment plans are available, but final camp payment must be received at least 2 weeks prior to camp.
- Camps are limited to 6-10 participants.
- Camp is for children Kindergarten(kindergarten)-5th grade
- Registration and more details available in March

❖ **Teen Trips**

- Participants should be 12 years of age or older or in 6th grade or above
- Trips must have at least 7 participants for activity to take place.
- \$75 fee per participant
- June 3, 2022 Galena Alpine Slides or University of Iowa Adventure Course
- July 7, 2022 Lost Island Waterpark or Adventureland
- August 2, 2022 Spelunking at Camp Courageous

❖ **Rec/Library on the Go**

- Mondays 10:30-12:00

❖ **Tot Time**

- Wednesdays from 9am-10:30am

❖ **Iowa Gym-nest**

- Tuesdays 9:30-10:00am
- Fee: \$100

❖ **Music Program**

- Fall 2022
- More information available soon.

❖ **Preschool Enrichment Classes**

- Fall 2022
- More information available soon

Adult Programs

❖ Adult Softball

- Summer/Fall 2022
- More information available soon

❖ Zumba

- Mondays January 3rd-March 9th
- 5:15pm
- Fall information coming soon

❖ Indoor Walking

- 2022 October 31-February 28
- More information is coming soon.

Special Events

❖ Easter Egg Hunt

❖ Fall Festival

❖ Other enrichment activities

- **Barn Quilts**