

RESOLUTION 2022-06

RESOLUTION APPROVING THE WAGE WORKS FLEXIBLE SPENDING ACCOUNT
RENEWAL FOR FEBRUARY 1, 2022 – JANUARY 31, 2023

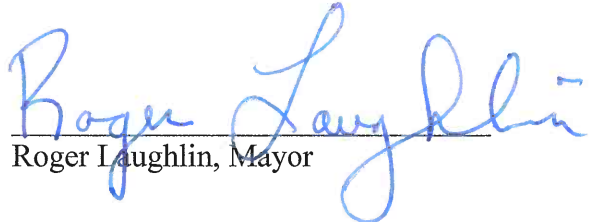
WHEREAS, the City of West Branch, Iowa offers a flexible spending account program for medical and dependent care expenses with Wage Works for its full-time employees; and

WHEREAS, the City of West Branch received a renewal quote from Wage Works which has no annual fee for administration but rather a per participant fee; and

WHEREAS, after reviewing the flexible spending account renewal and realizing the benefit for the employee, staff recommends acceptance of the renewal quote for the benefit year February 1, 2022 - January 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, that the flexible spending account renewal with Wage Works is hereby approved.

Passed and approved this 18th day of January, 2022.



Roger Laughlin, Mayor

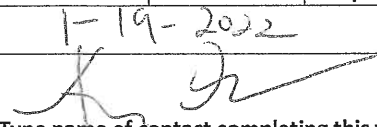
ATTEST:



Leslie Brick, City Clerk

FSA PROGRAM INFORMATION - NO CHANGES

(If there are no changes, complete and return this page only)

Program Sponsor/Employer Name <i>Enter exactly as you would like the name to appear in the HealthEquity/WageWorks system.</i>		City of West Branch			
Employer ID <i>Assigned by HealthEquity/WageWorks. Used to identify your organization within the HealthEquity/WageWorks system.</i>		29641			
Total # of Eligible Employees		18			
Enrollment (ENR) File expected Date		1/21/2022			
Services Requested		<input checked="" type="checkbox"/> Health Care FSA <input checked="" type="checkbox"/> Dependent Care FSA <input type="checkbox"/> HSA-Compatible Health Care FSA (see page 4)			
Plan	Healthcare FSA	Dependent Care FSA			
Plan Code <i>Please provide a code for each plan. Important! This code will need to be updated on the Program Sponsor File (PSF) for the new plan year.</i>	HCFSA2022	DCFSA2022			
Open Enrollment Begin Date <i>What is the first day eligible participants can enroll during open enrollment? Important: The Open Enrollment dates drive the re-elect email reminders for existing participants.</i>	12/1/2021	12/1/2021			
Open Enrollment End Date <i>What is the last day eligible participants can enroll during open enrollment? Important: Cards for participants new to the plan will be delivered within 3 weeks after the OE end date.</i>	1/15/2022	1/15/2022			
2022 Annual Contribution Maximum Choice	<input type="checkbox"/> No Changes <input checked="" type="checkbox"/> Adopt 2022 IRS Limit: \$2,850 <input type="checkbox"/> Adopt 2022 IRS Carryover limit: \$570			N/A	
Pay Cycle Information <i>Please provide the varying payrolls for the upcoming year.</i>	Weekly (52)	Bi-Weekly (26)	Semi-Monthly (24)	Monthly (12)	Other
Pay Cycle	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify:
When Deductions are Applied <i>Enter day of week or dates of the month these deductions are taken from the employees checks – Example: Every Monday, 15th and 30th of the month, etc.</i>		Every other Friday			
Date of First Deduction for New Plan Year		2/4/22			
Date of Last Deduction for New Plan Year		12/23/22			
Date Completed (required)	1-19-2022				
Employer Contact eSignature (required)	 Type name of contact completing this form here.				
<p>Authorization: My eSignature above certifies that I am authorized to communicate the plan information changes and I certify that there are no changes to the plan for the upcoming year.</p>					
<p>If there are any changes to your plan or the enrollment process other than above, complete the following form in its entirety.</p>					

AMENDMENT TO THE MASTER SERVICES AGREEMENT ("AGREEMENT")
Between City of West Branch ("Client") and Wellmark, Inc. ("Wellmark")

THIS AMENDMENT is made and entered into pursuant to Section 5.18 of the Agreement. By executing this Amendment, the Client and Wellmark agree to the changes to the Agreement as set forth herein. Any capitalized terms not defined in this Amendment shall have the same meaning as provided in the Agreement.

The monthly service fee in Section 2, Fees, b. Monthly Service Fees, of Addendum B to the Agreement is hereby amended. The previous monthly service fee of \$5.45 is replaced by a new monthly service fee of \$4.95.

All other provisions of this Subsection 2b and all other provisions of this Addendum to the Agreement shall remain the same.

IN WITNESS WHEREOF, the undersigned Client and Wellmark hereby adopt and agree to the provisions of this Amendment to the Agreement.

Accepted and Agreed to:

For Client

By: 

Title: City Administrator
West Branch, IA

Date: 1-19-2022

For Wellmark, Inc.

By:

Title: Vice President/Chief Procurement Officer

Date: