

(These minutes are not approved until the next Commission meeting.)

## City of West Branch Parks & Recreation Commission Meeting 6:30p.m. Thursday November 4, 2021

Commissioner Douglas Klein opened the meeting at 6:30pm. Roll was called with Commission Members Douglas Klein, Angie Miller(zoom), Shane Staker, Tom Burger, Kristin Rood and Brian Pierce present. Commissioners James Ellyson was absent. Parks & Recreation Director Melissa Russell was present. Also in the audience was Troy Budreau, Amy Budreau, Jeremy Budreau, Jennifer Walker, and Mayor Roger Laughlin

### **Approve agenda/consent agenda/Move to action.**

Approve agenda for the November 4, 2021, Park and Recreation Commission Meeting.

Motion Pierce, second by Staker to approve agenda. Motion passed by voice vote.

Approve minutes from the August 12, 2021, Park and Recreation Commission Meeting.

Motion by Staker and second by Pierce to approve minutes from August 12, 2021, Commission meeting. Motion passed by voice vote.

### **Communication/Open Forum.**

None

### **Public Hearing/Non-Consent Agenda**

#### **Eagle Scout Project**

Jeremy Budreau spoke with the Commission about potential projects at the Wapsi and Beranek Park. He discussed with Commission the possibility of placing the two sets of bag boards at Wapsi and 2 horseshoe pits at Beranek. Commissioner Rood would like to save room in case we would like to expand later. WBPR will also have equipment for rentals if people need horseshoes or bags. Different designs of horseshoe pits were discussed and the commission gave feedback to Budreau in regard to preferred design. Russell will discuss with WBPW location so it will be minimal maintenance. Budreau will start fundraising amongst friends, family and select businesses. Estimated project cost around \$3000. He will also present the project to the City Council. Construction may start in the summer of 2022.

#### **Jennifer Walker-Grant Opportunities**

Jennifer Walker discussed potential grants she could assist with writing. Some projects discussed were path lighting and pickleball lighting at Cubby Park, sunshades for playgrounds and pavilion, splash pad, and additional pickleball courts. Commission will review Park Plan and discuss any projects they would like to see move forward.

#### **Old Business**

Russell reported that the fall adult softball season has wrapped up and went well. Next year we will have a longer season. Downtown trick or treat went well. There were around 200 participants. Next year, the time should be shortened. 3 hours was a long time. Punkin Chunkin and the fall movie went well. Working on a fall festival activity for 2022. Flag football wrapped up. Good participation numbers. We will try and offer 3rd/4th grade again in 2022. Ball field lights are operating at Cubby for walking and pickleball. That is set to expire December 3, 2021.

#### **New Business**

Russell asked the Commission members if they would like to have a Holiday light contest again. The Commission indicated they would like to have the contest. Various categories were discussed. Russell will place QR codes outside of the registered homes for the public and commission to vote.

3rd/4th grade basketball registration is open. We will be reusing uniforms and equipment to keep costs down. League will be determined by the coaches and parents. Preschool-2nd grade basketball has high participation. Practices and games are on Sundays. Commission terms expiring: Klein, Pierce and Burger. Pierce and Burger would like to renew, and Klein will resign.

#### **Budget Discussions**

Russell asked the Commission members if there were any projects or programs, they would like to see added in FY23. Rood would like to see adult volleyball expanded.

#### **Upcoming Commission Meetings**

The next Parks and Recreation Commission meeting will be Thursday December 9, 2021.

#### **Adjourn**

Motion by Pierce and second by Staker to adjourn the meeting. All approved with voice vote.