



Parks and Recreation Department

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PARKS & RECREATION COMMISSION

**West Branch City Council Chambers,
110 N Poplar Street, West Branch Iowa
Thursday October 14, 2021, • 6:30 p.m.**

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/87445984583>

Meeting ID: 874 4598 4583

One tap mobile

+13126266799,,87445984583# US (Chicago)

A Council Quorum May Be Present

- A. Call to order
- B. Roll call
- C. Communications/Open Forum
- D. Approve Agenda / Consent Agenda / Move to Action
 - 1. Approve Minutes from the August 12, 2021, Parks and Recreation Commission Meeting
- E. Public Hearing/Non-Consent Agenda
 - 1. Eagle Scout Project -Jeremy Budreau/Discussion
 - 2. Eagle Scout Project Approval/Move to Action
 - 3. Grant Opportunity/Discussion
- F. Staff Updates
 - 1. Old Business
 - 2. New Business
- G. Comments from Park and Recreation Commission and staff
- H. Next meeting Thursday November 18, 2021 (rescheduled from November 11, 2021)
- I. Adjourn

Commission Members: Chair Douglas Klein, Brian Pierce , Kristin Rood, James Ellyson, Tom Burger, Shane Staker, Angie Miller· Parks & Rec Director: Melissa Russell

(These minutes are not approved until the next Commission meeting.)















(These minutes are not approved until the next Commission meeting.)

City of West Branch Parks & Recreation Commission Meeting

6:30p.m. Thursday August 12, 2021

Zoom Meeting

Commissioner Douglas Klein opened the meeting at 6:30pm. Roll was called with Commission Members Douglas Klein, Angie Miller, Shane Staker, James Ellyson, and Brian Pierce present. Commissioners Tom Burger, Kristin Rood were absent. Parks & Recreation Director Melissa Russell was present.

Approve agenda/consent agenda/Move to action.

Approve agenda and minutes from the July 7, 2021, Park and Recreation Commission Meeting.

Motion by Staker and by Ellyson to approve agenda/consent agenda items. Motion passed by voice vote.

Communication/Open Forum.

None

Public Hearing/Non-Consent Agenda

Park Updates

Eagle Scout Project-Jeremy Budreau spoke with the Commission about some potential projects at the Wapsi and Beranek Park. Budreau and Russell had discussed several potential projects and he decided he would like to put pursue adding horseshoe pits and bag boards. Commissioner Klein inquired about the potential cost of the project and more details. Budreau will get cost estimates and potential locations to the Parks and Recreation Commission. Budreau will fundraise for the project.

Russell reported Cubby Park field extensions-Field 3 is complete and looks great. Field 1 and 2 were put on hold until after HHTD.

Vandalism is a concern at Beranek. This is not a new problem. Staff has discussed locking bathrooms and only opening for reservations, increased patrols, and adding security cameras (we have no internet).

Russell mentioned last year the Commission had discussed a skating rink at Wapsi Park and inquired if the Commission is still interested in the project. More discussions will occur later.

Summer Program Wrap Up

Additional camps worked well. Next year, we will need to do something different with staffing next year to make it a better experience. Possibly decrease numbers to ten so we only need one driver instead of 2.

Next summer we will continue Rec on the Go and discontinue camp in a bag

Fall and Winter Programs

Registration is open for flag football and volleyball. I expect small numbers. If there are not enough participants or coaches, we will cancel the program and have refunds. Tot time is starting September 8th from 9-10:30. It is scheduled for Town Hall but may be moved to a shelter due to COVID concerns. 2nd Wednesday of the month we will have a short program from Cedar County Conservation at 10am. Would like to continue with Rec on the Go in the winter months but will need to see what happens with COVID. It may be just a drop and run craft or activity. Commissioner Klein mentioned concerns with COVID. This will be discussed further at the next meeting.

Upcoming Commission Meetings

The next Parks and Recreation Commission meeting will be Thursday August 12, 2021.

Adjourn

Motion by Staker and second by Miller to adjourn the meeting. All approved with voice vote.

Current activities

1st/2nd Grade Co Ed Basketball-Registration deadline October 29, 2021

- Practices and Scrimmages will be held at Herbert Hoover Elementary.
- Sundays November 14-December 12 from 3pm-4pm(schedule subject to change)
- 8 VOLUNTEER COACHES ARE NEEDED!
- No referees
- \$20 registration fee if you already have a Parks and Recreation Jersey or \$40 if you need to purchase a new jersey.
- Need based scholarships available for City of West Branch residents. Contact Melissa Russell for more information.
- Team sizes are limited based on participants and number of coaches. Once a team is full, a wait list will be started.

Preschool-Kindergarten Co Ed Flag Basketball-Registration deadline October 29, 2021

- Practices and scrimmages will be at Hoover Elementary
- Sundays November 14-December 12 from 2-3pm(schedule subject to change)
- Children must be at least 4 years old by September 1st.
- 8 VOLUNTEER COACHES ARE NEEDED!
- No referees
- \$20 registration fee if you already have a Parks and Recreation Jersey or \$40 if you need to purchase a new jersey.
- Need based scholarships available for City of West Branch residents. Contact Melissa Russell for more information.
- Team sizes are limited based on participants and number of coaches. Once a team is full, a wait list will be started.

Tot Time

- Wednesdays September 8-May 18th from 9-10:30 at Town Hall(113 N 1st Street)
- 2nd Wednesday of the month from 10-10:30 will be a program by Cedar County Conservation
- Tot time will be cancelled if there is no school in session due to weather or no school days.

Preschool Tumbling with Iowa Gym-nest at Town Hall

- September 13 to November 23(No Class on November 2nd)
- \$100 per session(10 week session)
- Tuesday mornings from 9:30am-10am
- All classes will be at Town Hall.
- 10 registered participants

Adult Co-Ed Softball League at Cubby Park

- \$75 team registration fee
- Games will be Sundays October 3-October 24
- 4 teams registered

Library and Rec on the Go

- Monday afternoons and Thursday mornings
- Registration required(8 homes currently registered and around 45 children)
- Weekly book drop off and activity and craft

Extended hours at Cubby Park

- Ball field lights are on from dusk-9am and 6am-sunrise

On the horizon

Downtown Halloween-October 29 from 3-6

Christmas Past Crafts-December 3 from 5-8

Holiday Lighting Contest-Announce contest winners December 9th

12 days of Christmas?

Outdoor Skating Rink? Indoor Pickleball?

Indoor Walking?

Adult Enrichment Classes?