



CITY COUNCIL MEETING NOTICE
MONDAY, JULY 26, 2021 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR STREET, WEST BRANCH, IOWA

<https://zoom.us/j/5322527574>

or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574.

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
 - a. Approve minutes from the July 12, 2021 City Council Meeting.
 - b. Approve a contract with Body Sound LLC, for Hoover's Hometown Days 2021
 - c. Approve the appointment of Trey Schutte to the West Branch Fire Department
 - d. Approve the claims.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
 - a. Resolution 2024, approving annual dues with Cedar County Economic Development Commission (CCEDCO) for FY22. /Move to action.
 - b. Resolution 2025, authorizing adding certain city employees as signatories on city accounts / Move to action.
8. City Staff Reports
9. Comments from Mayor and Council Members
10. Motion to Adjourn.

Mayor: Roger Laughlin · **Council Members:** Colton Miller, Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton
City Administrator/Clerk: Vacant · **Fire Chief:** Kevin Stoolman · **Library Director:** Nick Shimmin
Parks & Rec Director: Melissa Russell · **Police Chief:** John Hanna · **Public Works Director:** Matt Goodale

(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at westbranchiowa.org/city-of-west-branch/mayor-city-council/meetings/. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
Regular Meeting**

**July 12, 2021
7:00 p.m.**

Until further notice, all of our Council Meetings will be held in person and electronically via Zoom. Persons may still attend, observe and participate in the meeting at the Council Chambers, City Office, 110 N. Poplar St, West Branch, Iowa.

Mayor Roger Laughlin called the West Branch City Council regular meeting to order at 7:00 p.m. Roll call: Council members: Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton and Nick Goodweiler were present. City Staff present: Deputy Clerk Leslie Brick, Police Chief John Hanna, Public Works Director Matt Goodale and City Engineer Dave Schechinger. City Staff attending via Zoom: Finance Officer Heidi Van Auken, Library/IT Director Nick Shimmin and Park & Recreation Director Melissa Russell. Absent: City Attorney Kevin Olson.

GUEST SPEAKER PRESENTATIONS - NONE

PUBLIC COMMENT - NONE

CONSENT AGENDA

Approve minutes from the June 28, 2021 City Council Meeting.
 Approve a Class C Liquor License (LC) (Commercial) with Sunday Sales privileges for Mexico Lindo Inc., DBA: Mexico Lindo Grill and Cantina – 711 S. Downey St.
 Approve Outdoor Service for The Down Under, 102 W. Main St., on August 6th-7th, 2021 for Hoover’s Hometown Days.
 Approve certain records to be destroyed per the Iowa Record Retention Manual for Iowa Cities.
 Approve the claims.

7/12/2021 Claims

AT & T MOBILITY	WIRELESS SERVICE	344.80
CEDAR COUNTY AUDITOR	SOLID WASTE ASSESSMENT	14,331.78
CEDAR COUNTY EMERGENCY MAN	2021-2022 EMA ASSESSMENT	9,464.75
CEDAR COUNTY RECORDER	RECORDING FEES	41.00
CJ COOPER & ASSOCIATES	DRUG TESTING	35.00
CROELL, INC.	SIDEWALK REPAIR	422.75
DIAMOND VOGEL PAINTS	DIAMOND VOGEL PAINTS	3,349.14
EAST CENT INTERGOVT ASN.	DUES 7-1-21 TO 6-30-22	1,625.40
ECONO SIGNS LLC	SIGNS	833.30
ELITE HOLDING COMPANY	CAMP SHIRTS	23.75
HOLLYWOOD GRAPHICS	HHTD BANNERS	258.50
IOWA DEPARTMENT OF NATURAL	DUES/MEMBERSHIP	264.61
IOWA LEAGUE OF CITIES	MEMBERSHIP DUES	1,581.00
JOHNSON COUNTY EMERGENCY M	FY2022 HAZ MAT TEAM 28E AGREE	47.50
JOHNSON COUNTY REFUSE INC.	RECYCLING AND TRASH JUNE 2021	16,069.50
LYNCH'S PLUMBING INC	CUBBY PARK SUPPLIES	251.50
OLSON, KEVIN D	LEGAL SERVICES JULY 2021	1,500.00
PORT 'O' JONNY INC.	SERVICE-WAPSI PARK	108.00
QUILL CORP	OFFICE SUPPLIES	52.70
RACOM CORPORATION	ANTENNA REPLACEMENT	77.00
TYLER TECHNOLOGIES	SOFTWARE MAINTENANCE/SUBSCRIPT	9,840.60
SUBTOTAL		60,522.58
PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS	7/9/2021	54,514.88
MISC VENDOR	UB REFUNDS	132.95
GRAND TOTAL EXPENDITURES		115,170.41

FUND TOTALS	
001 GENERAL FUND	77,213.06
031 LIBRARY	5,457.19
110 ROAD USE TAX	11,859.59
600 WATER FUND	8,153.54
610 SEWER FUND	6,570.97
112 EMPLOYEE BENEFITS	5,916.06
TOTAL	115,170.41

Motion by Miller, second by Sexton to approve Consent Agenda. AYES: Miller, Sexton, Stoolman, Dean, Goodweiler. NAYS: None. Motion carried.

PUBLIC HEARING / NON-CONSENT AGENDA

Resolution 2019, accepting the resignation and approving an agreement with Redmond Jones II. / Move to action.

No discussion.

Motion by Dean, second by Miller to approve Resolution 2019. AYES: Dean, Miller, Stoolman, Sexton, Goodweiler. NAYS: None. Motion carried.

Resolution 2020, adjusting the salaries of certain appointed officers. / Move to action.

Hanna explained his request for salary adjustments was an attempt to retain his current staff. Hanna said two of his officers had informed him of their plans to interview at a neighboring agency. He said he is fully aware that West Branch cannot compete in the area of salary or benefits with bigger cities and counties, but said he researched other cities pay scales and reviewed his budget to see if he could make some adjustments to cover part of the proposed increase. Miller reminded the other Council members that city government has two main responsibilities to their residents: public safety and infrastructure. The Council agreed that current times are making it difficult to attract and retain police officers and conceded that action should be taken. Members of the Council also suggested that other safety options should be considered in the future if filling positions become difficult. They briefly discussed the current residency requirement and how that affects response times since currently only two officers reside in the city limits. After discussion and reviewing the three-options Hanna provided, the Council decided to go with option A (the highest pay increase) so that they would not have to revisit the topic again, stating that is all they are able to offer.

Motion by Miller, second by Goodweiler to approve Resolution 2020, option A. AYES: Miller, Goodweiler, Stoolman, Dean, Sexton. NAYS: None. Motion carried.

Resolution 2021, approve adding the title ‘Deputy Clerk’ to the Finance Officer/Treasurer’s job title for the purpose of obtaining certification with Iowa Municipal Finance Officers Association (IMFOA). / Move to action.

Motion by Stoolman, second by Sexton to approve Resolution 2021. AYES: Stoolman, Sexton, Miller, Goodweiler, Dean. NAYS: None. Motion carried.

Resolution 2022, approving the revised site plan for Parkside Petroleum LLC, located at 401 Parkside Drive, West Branch, Iowa. / Move to action

Schechinger explained that the developer submitted a revised site plan that will move the gas station sign to the southwest corner of the property which in turn relocates the water and sewer lines to better fit on the property. Schechinger said the Planning & Zoning Commission reviewed the site plan at their special meeting on July 6th and had no concerns with the changes.

Motion by Miller, second by Sexton to approve Resolution 2022. AYES: Miller, Sexton, Goodweiler, Dean, Stoolman. NAYS: None. Motion carried.

Resolution 2023, approving the West Branch Village Expansion Site Plan. / Move to action.

Joseph Mailander of Clearwell, PLLC, a civil engineer hired by Haven Park (aka West Branch Village), presented their site plan to the Council. Mailander explained that he had several meetings with the City Engineer regarding the proposed site plan which will expand the West Branch Village with an additional sixty-five lots on the southwest corner of the property (near Lincoln Street and Washington Blvd). The proposed site plan includes recommendations from city staff, city engineer and the Planning & Zoning

Commission for the following: a second emergency shelter, a second access/exit from the existing neighborhood, an open lot for a future playground, additional guest parking, a connection to the Hoover Trail, extra parking area to hold snow in the winter, detention area for storm water from the proposed expansion, lighting and landscaping throughout the expansion. Schechinger said the new expanded section sewer will tie into the cities sewer system and bypass the existing lagoons. He said a sewer meter will be installed to measure the flow going into the city system for billing purposes and that process is being worked out. The Planning & Zoning Commission approved this site plan at a special meeting on July 6th. Miller (a resident of West Branch Village), said he would not approve the proposed site plan showing the second access point exiting from the northwest corner as it would go through his front yard. Mailander, then spoke up and said he submitted a revised plan (not provided to the Clerk) that moved the second access point to the northeast corner of the expansion area. Schechinger confirmed that he had received it earlier in the day and said he felt the access point would fit in the new proposed location and not cause a traffic issue with entering N. 4th St. (Copies were then provided to the Council.) The Council agreed that the expansion is needed to give West Branch more affordable housing and had no concerns with the expansion. After further discussion, the Council agreed that moving the second access/exit to the northeast expansion made sense. Motion by Sexton, second by Dean to approve Resolution 2023. AYES: Sexton, Dean, Stoolman, Miller, Goodweiler. NAYS: None. Motion carried.

Motion to approve installing the University of Iowa Public Art project mural at the City Office. / Move to action.

No action was taken on this item. The Council instead offered other possible locations for the mural to be placed. Laughlin said he would reach out to the property owners the Council suggested.

Discussion – Herbert Hoover Highway/ Cedar-Johnson Rd intersection.

Schechinger stated that Johnson County engineers asked if the City would be interested in taking the lead on the intersection project (the West Branch portion) since the City had so many stipulations. If the Council was agreeable, Schechinger said he would have an engineering services agreement drawn up for the project. He said the City would be required to pay for their portion of the improvements to West Main Street and Cedar-Johnson Road, but that he would work with Johnson County to see if they would pay for the project with the City reimbursing them when the project was complete. Miller stated the City will have to borrow for the project and said it needed to be done. The project estimated at \$1.2 million dollars would be a cost share between the two entities with a 70/30 split (Johnson 70 / West Branch 30). The Council gave Schechinger the go ahead with drawing up the agreement.

Discussion – moving forward with the Wapsi Creek widening project.

Laughlin informed the Council that all talks and negotiations with the Gaskill's have stalled and the City will continue to pursue eminent domain. City Attorney Olson will resume the process when he returns from vacation.

CITY ADMINISTRATOR REPORT – N/A

CITY ATTORNEY REPORT – ABSENT

STAFF REPORTS

Goodale gave an update on the East College Street water & sewer main replacement project and said it is nearing completion.

Russell said the irrigation lines have been moved as part of the relocation of the baselines at Cubby Park and said the project is on target to be completed this summer.

Brick suggested Council meetings should resume the normal schedule in August on the 1st and 3rd Monday of the month. Brick said this would result in two meetings back to back (July 26th and August 2nd). The Council had no issue.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Laughlin informed the Council that he will have weekly meetings with staff until a new city administrator is hired. Goodweiler asked if the Council would be appointing an interim City Administrator. Laughlin said that that for the time being, he and office staff would be assuming additional responsibilities. Laughlin said that Miller, Dean, Brick and himself met last week to discuss the City Administrator job description and said a copy of it would be distributed to the other Council members for feedback. Laughlin said he hoped the Council would approve the job description at the July 26th or August 2nd Council meeting so that the advertising and recruitment could begin. Laughlin said the group also discussed a timeline for the recruitment with a possible start date of November 1st for the new City Administrator.

ADJOURNMENT

Motion to adjourn the regular meeting by Miller, second by Sexton. Motion carried on a voice vote. City Council meeting adjourned at 8:31 p.m.

Roger Laughlin, Mayor

ATTEST: _____
Leslie Brick, Deputy City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	July 26, 2021
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AGENDA ITEM:	Approve a contract with Body Sound LLC for Hoover's Hometown Days 2021
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PREPARED BY:	Deputy City Clerk Leslie Brick
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DATE:	July 19, 2021
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BACKGROUND INFORMATION:

Body Sound LLC will provide microphone and sound amplification equipment for performances at the Hoover's Hometown Days event for the individual performers and the Hoover stage.

City of West Branch PERFORMANCE CONTRACT

This contract (the "Agreement") is made on this day of _____, _____, between The City of West Branch ("City") and Body Sound LLC (the "Contractor") for the hiring of the Contractor as independent contractors to perform (the "Services") for the City at Hoover's Hometown Days (the "Venue"), located at the address Corner of Main/Downey St. & Cubby Park.

It is agreed as follows:

1. **Place, date, and time of Services.** The parties agree that the time and place of Services will be Venue, located at the address 102 W Main & 301 Scott Dr, on the 7th day of August, _____, from 10am to 10pm.
2. **Description of Services.** Provide microphone and sound amplification equipment for performances at the Hoover's Hometown Days event for individual Contractors and Hoover Stage.
3. **Payment.** Compensation for the Services will be 1050 dollars being the "Fee." The whole of the Fee is due immediately following the conclusion of the Contractor's commission.
4. **Cancellation.** Cancellation may be made by City before two days prior to the time of Services. The City is unable and therefore will not pay funds if the Services is not performed for any reason.
5. **Force Majeure.** In the event Services cannot reasonably be put on because of unpredictable occurrences such as an act of nature, government, or illness/disability of the Contractor, no portion of Fee is due, and the parties may negotiate a substitute Services on the same terms as this Agreement save for the time of Services, with no further deposit of Fee due, in which case a new Agreement reflecting this will be signed by the parties. No further damages may be sought for failure to perform because of force majeure.
6. **Food and Drink.** The Contractor is responsible for providing all food and drink required to complete the performance.
7. **Parking.** the City will secure sufficient parking for the Contractor's personnel and equipment transportation within a reasonably convenient distance to Venue for a minimum period of 2 hours prior to the show and lasting until 1 hour after the completion of Services.
8. **Sound Systems Check.** A sound check conducted by the Contractor of Venue's sound system is required, at a time to be mutually arranged between the Contractor and the City.
9. **Insurance, Security, Health, and Safety.** The Contractor is required to have Proof of Insurance provided to the City at the time that this contract is signed. Insurance documents must show coverage for any and all damage to equipment as well as any personal injury that may be incurred as a result of the scheduled Services. The City warrants that the Venue will be of sufficient size to safely conduct Services, that the Venue is of stable construction and sufficiently

protected from weather, and that there will be adequate security and/or emergency medical responders available if foreseeably necessary.

10. **Indemnification.** The City indemnifies and holds the Contractor harmless for any claims of property damage or bodily injury caused by Venue attendees. The Contractor indemnifies and holds the City harmless for any claims of property or bodily injury caused by performance in the Services.

11. **Severability.** If any portion of Agreement is in conflict with any applicable law, such portion will become inoperative, but all other portions of Agreement will remain in force.

12. **Interpretation.** Agreement will be interpreted according to the laws of Iowa.

13. **Riders.** Nothing in Agreement shall prevent any rider from being added to Agreement that is favorable to the Contractor or City, as judged by the City. All riders must be in writing and signed by the party against whom enforcement is sought.

The below-signed the Contractor Representative warrants s/he has authority to enforceably sign this agreement for the Contractor in its entirety. The below signed the City's Representative warrants s/he has authority to bind the City and Venue (above).

Signature of the Contractor Representative: Alexander D Body

Contractor's Representative typed name and title: Alexander D. Body, owner

Contractor's typed name: Alex Body

Contractor's Address: PO Box 2857, Iowa City, IA 52245

Contractor's Phone #: (319) 621-0282

City's Representative Signature: _____

City's Representative typed name and title: _____



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	July 26, 2021
AGENDA ITEM:	Approve appointment to the West Branch Fire Department – Trey Schutte
PREPARED BY:	Deputy City Clerk Leslie Brick
DATE:	July 19, 2021

BACKGROUND INFORMATION:

The West Branch Fire Department voted and approved the appointment of Trey Schutte to firefighter at their July 14, 2021 meeting. Trey Schutte has served as a cadet since 2019.

7/26/2021

ABOUT FACES ENTERTAINMENT	HHTD ENTERTAINMENT	900.00
ABSOLUTE SCIENCE	HHTD ENTERTAINMENT BUBBLE	800.00
ALL AMERICAN CONCRETE INC	CONCRETE PATCHES DOWNEY FAWCET	8,701.00
ALLIANT ENERGY	ALLIANT ENERGY	10,743.52
BEAN & BEAN	GRAVE DIG	550.00
BRICK, LESLIE	MILEAGE	35.32
CEDAR COUNTY COOPERATIVE	FUEL	599.98
CENTURION TECHNOLOGIES	SOFTWARE SUPPORT	88.00
CROELL, INC.	STREETS	2,085.30
DES MOINES STAMP MFG CO	OFFICE SUPPLIES	32.40
DIAMOND VOGEL PAINTS	PAINT	147.68
EASTERN IOWA BRASS BAND	HHTD ENTERTAINMENT BRASS	3,500.00
ECONO SIGNS LLC	STREET SIGNS	58.20
ELDON C STUTSMAN INC	VERTIAL POLY TANK	4,515.00
GLOBAL PAYMENTS INTEGRATED	UTILITY CC FEES	455.98
GRIMM, DAVID E	HHTD ENTERTAINMENT PONY RIDES	1,300.00
HAWKINS INC	CHEMICALS	546.00
HI-LINE ELECTRIC COMPANY I	SUPPLIES	163.01
IMWCA	WORKERS COMP INS DEPOSIT	5,364.00
IOWA ASSN. MUN. UTILITIES	MEMBERSHIP DUES	733.51
JENNIFER LYNN ZOLLER	HHTD ENTERTAINMENT BAND	1,500.00
JOURNEYED COM INC	SOFTWARE LICENSE ACROBAT	230.00
L. L. PELLING CO. INC	STREETS	56,597.56
LINN COUNTY R.E.C.	STREET LIGHTS	213.10
LYNCH'S PLUMBING INC	STREETS	329.50
MAX KOBER	UNIFORM/CLOTHING	114.98
MEDIACOM	CABLE SERVICE	48.06
MENARDS	SHED	769.00
MERCY IOWA CITY PHYSICIAN	DRUG TESTING	71.00
PORT 'O' JONNY INC.	SERVICE-CEMETERY	95.00
QC ANALYTICAL SERVICES LLC	CONFERENCE REGISTRATION	975.00
RACOM CORPORATION	RADIO UPGRADES	3,207.51
ROCK VALLEY PHYSICAL THERAPY	DRUG TESTING	43.00
STATE HYGIENIC LAB	LAB ANALYSIS	54.00
TRACES	BUS MUSEUM PROGRAM	400.00
TUTTLE, PETER	REPAIR ICE MACHINCE	380.63
TYLER GEIGER	HHTD ENTERTAINMENT BAND	1,360.00
TYLER TECHNOLOGIES	UB ONLINE ANNUAL FEE	96.00
UNITED STATES GEOLOGICAL S	STREAM GAGE MAINT & OPERATION	8,640.00
US BANK CORPORATE CARD	CONSESSION CAMP SUPPLIES TRAIN	4,943.91
WEST BRANCH REPAIRS	BATTERY	665.39
WEST BRANCH TIMES	PUBLISHED MINUTES AND REPORTS	367.29
WHITE CAP L.P.	STREETS	368.77
SUBTOTAL		122,788.60

PAYROLL		53,374.17
PAID BETWEEN MEETINGS		
BIG TEN RENTAL	HHTD DAYS DEPOSIT	271.39
JARROD HOGAN	HHTD DAYS DEPOSIT	250.00
LOJO RUSSO	HHTD DAYS DEPOSIT	100.00
STATE INDUSTRIAL PRODUCTS	CHEMICALS	135.31
WELLMARK	HEALTH INSURANCE	16,613.01
UNUM	INSURANCE	595.60
GRAND TOTAL EXPENDITURES		194,128.08
FUND TOTALS		
001 GENERAL FUND		51,846.61
022 CIVIC CENTER		650.38
031 LIBRARY		8,702.01
036 TORT LIABILITY		4,951.00
110 ROAD USE TAX		81,319.28
112 EMPLOYEE BENEFITS		16,853.94
600 WATER FUND		13,406.11
610 SEWER FUND		7,758.75
740 STORM WATER UTILITY		8,640.00
TOTAL		194,128.08

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	RACOM CORPORATION	RADIO UPGRADES	3,207.51
		WEST BRANCH REPAIRS	VEHICLE REPAIR	338.34
		US BANK CORPORATE CARD	CONSESSION CAMP SUPPLIES T	24.00
		ALLIANT ENERGY	SERVICES	200.49
		ROCK VALLEY PHYSICAL THERAPY	DRUG TESTING	43.00
		TOTAL:		3,813.34
FIRE OPERATION	GENERAL FUND	TUTTLE, PETER	REPAIR ICE MACHINCE	380.63
		WEST BRANCH REPAIRS	SERVICE ON GENERATOR	169.10
		CEDAR COUNTY COOPERATIVE	FUEL	540.60
		US BANK CORPORATE CARD	CONSESSION CAMP SUPPLIES T	6.00
		ALLIANT ENERGY	SERVICES	586.56
		TOTAL:		1,682.89
ROADS AND STREETS	GENERAL FUND	MERCY IOWA CITY PHYSICIAN & CLINIC SER	DRUG TESTING	71.00
TOTAL:				71.00
STREET LIGHTING	GENERAL FUND	LINN COUNTY R.E.C.	STREET LIGHTS	213.10
		ALLIANT ENERGY	SERVICES	2,188.94
			SERVICES	156.79
		TOTAL:		2,558.83
PARK & RECREATION	GENERAL FUND	PORT 'O' JONNY INC.	SERVICE-CEMETERY	95.00
		US BANK CORPORATE CARD	CONSESSION CAMP SUPPLIES T	19.99
			CONSESSION CAMP SUPPLIES T	1,468.81
			CONSESSION CAMP SUPPLIES T	2,210.00
			CONSESSION CAMP SUPPLIES T	18.00
		ALLIANT ENERGY	SERVICES	366.03
		TOTAL:		4,177.83
CEMETERY	GENERAL FUND	CEDAR COUNTY COOPERATIVE	FUEL - PUBLIC WORKS	14.83
		BEAN & BEAN	GRAVE DIG	550.00
		TOTAL:		564.83
COMM & CULTURAL DEVEL	GENERAL FUND	US BANK CORPORATE CARD	CONSESSION CAMP SUPPLIES T	25.63
		EASTERN IOWA BRASS BAND	HHTD ENTERTAINMENT BRASS	3,500.00
		ALLIANT ENERGY	SERVICES	14.92
		GRIMM, DAVID E	HHTD ENTERTAINMENT PONY RI	1,300.00
		ABOUT FACES ENTERTAINMENT LLC	HHTD ENTERTAINMENT	900.00
		ABSOLUTE SCIENCE	HHTD ENTERTAINMENT BUBBLE	800.00
		TYLER GEIGER	HHTD ENTERTAINMENT BAND	1,360.00
		JENNIFER LYNN ZOLLER	HHTD ENTERTAINMENT BAND	1,500.00
		TOTAL:		9,400.55
		CLERK & TREASURER	GENERAL FUND	BRICK, LESLIE
US BANK CORPORATE CARD	CONSESSION CAMP SUPPLIES T			30.00
	CONSESSION CAMP SUPPLIES T			440.00
	CONSESSION CAMP SUPPLIES T			11.39
	CONSESSION CAMP SUPPLIES T			55.38
	CONSESSION CAMP SUPPLIES T			28.60
ALLIANT ENERGY	SERVICES			312.12
JOURNEYED COM INC	SOFTWARE LICENSE ACROBAT			230.00
DES MOINES STAMP MFG CO	OFFICE SUPPLIES			32.40
TOTAL:				1,175.21
LEGAL SERVICES	GENERAL FUND	WEST BRANCH TIMES	PUBLISHED MINUTES AND REPO	367.29

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	<u>367.29</u>
LOCAL CABLE ACCESS	GENERAL FUND	ALLIANT ENERGY MEDIACOM	SERVICES CABLE SERVICE	100.00 48.06
			TOTAL:	<u>148.06</u>
TOWN HALL	CIVIC CENTER	ALLIANT ENERGY	SERVICES	650.38
			TOTAL:	<u>650.38</u>
LIBRARY	LIBRARY	CENTURION TECHNOLOGIES MENARDS US BANK CORPORATE CARD	SOFTWARE SUPPORT SHED CONSESSION CAMP SUPPLIES T CONSESSION CAMP SUPPLIES T CONSESSION CAMP SUPPLIES T	88.00 769.00 66.25 38.99 360.00
		ALLIANT ENERGY TRACES	SERVICES BUS MUSEUM PROGRAM	907.29 400.00
			TOTAL:	<u>2,629.53</u>
POLICE OPERATIONS	TORT LIABILITY	IMWCA	WORK COMP - POLICE	1,130.00
			TOTAL:	<u>1,130.00</u>
FIRE OPERATION	TORT LIABILITY	IMWCA	WORK COMP - FIRE	1,751.00
			TOTAL:	<u>1,751.00</u>
BUILDING INSPECTIONS	TORT LIABILITY	IMWCA	WORK COMP - BLDG INSPECT	43.00
			TOTAL:	<u>43.00</u>
ROADS & STREETS	TORT LIABILITY	IMWCA	WORK COMP - STREETS	1,119.00
			TOTAL:	<u>1,119.00</u>
LIBRARY	TORT LIABILITY	IMWCA	WORK COMP - LIBRARY	65.00
			TOTAL:	<u>65.00</u>
PARK & RECREATION	TORT LIABILITY	IMWCA	WORK COMP - PARK & REC	552.00
			TOTAL:	<u>552.00</u>
CEMETERY	TORT LIABILITY	IMWCA	WORK COMP - CEMETERY	186.00
			TOTAL:	<u>186.00</u>
CLERK & TREASURER	TORT LIABILITY	IMWCA	WORK COMP - ADMIN	105.00
			TOTAL:	<u>105.00</u>
ROADS & STREETS	ROAD USE TAX	L. L. PELLING CO. INC ALL AMERICAN CONCRETE INC LYNCH'S PLUMBING INC WEST BRANCH REPAIRS CEDAR COUNTY COOPERATIVE US BANK CORPORATE CARD	STREETS CONCRETE PATCHES DOWNEY FA STREETS BATTERY FUEL - PUBLIC WORKS CONSESSION CAMP SUPPLIES T CONSESSION CAMP SUPPLIES T	56,597.56 8,701.00 329.50 157.95 29.70 20.87 30.00
		CROELL, INC. ALLIANT ENERGY ELDON C STUTSMAN INC HI-LINE ELECTRIC COMPANY INC ECONO SIGNS LLC WHITE CAP L.P. MAX KOBER	STREETS SERVICES VERTIAL POLY TANK SUPPLIES STREET SIGNS STREETS UNIFORM/CLOTHING	2,085.30 62.12 4,515.00 163.01 58.20 368.77 114.98

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	73,233.96
WATER OPERATING	WATER FUND	STATE HYGIENIC LAB	LAB ANALYSIS	54.00
		TYLER TECHNOLOGIES	UB ONLINE ANNUAL FEE	48.00
		DIAMOND VOGEL PAINTS	PAINT	147.68
		IOWA ASSN. MUN. UTILITIES	MEMBERSHIP DUES	733.51
		HAWKINS INC	CHEMICALS	546.00
		IMWCA	WORK COMP - WATER	295.00
		US BANK CORPORATE CARD	CONSESSION CAMP SUPPLIES T	30.00
		ALLIANT ENERGY	SERVICES	3,968.33
		GLOBAL PAYMENTS INTEGRATED	UTULITY CC FEES	227.99
			TOTAL:	6,050.51
SEWER OPERATING	SEWER FUND	TYLER TECHNOLOGIES	UB ONLINE ANNUAL FEE	48.00
		QC ANALYTICAL SERVICES LLC	CONFERENCE REGISTRATION	150.00
			LAB ANALYSIS	825.00
		IMWCA	WORK COMP - SEWER	118.00
		CEDAR COUNTY COOPERATIVE	FUEL - PUBLIC WORKS	14.85
		US BANK CORPORATE CARD	CONSESSION CAMP SUPPLIES T	60.00
		ALLIANT ENERGY	SERVICES	1,229.55
		GLOBAL PAYMENTS INTEGRATED	UTULITY CC FEES	227.99
			TOTAL:	2,673.39
STORM WATER UTILITY	STORM WATER UTILIT	UNITED STATES GEOLOGICAL SURVEY	STREAM GAGE MAINT & OPERAT	8,640.00
			TOTAL:	8,640.00

===== FUND TOTALS =====

001	GENERAL FUND	23,959.83
022	CIVIC CENTER	650.38
031	LIBRARY	2,629.53
036	TORT LIABILITY	4,951.00
110	ROAD USE TAX	73,233.96
600	WATER FUND	6,050.51
610	SEWER FUND	2,673.39
740	STORM WATER UTILITY	8,640.00

	GRAND TOTAL:	122,788.60

RESOLUTION NO. 2024

RESOLUTION APPROVING ANNUAL DUES WITH CEDAR COUNTY ECONOMIC DEVELOPMENT COMMISSION (CCEDCO) FOR FY22.

WHEREAS, the Cedar County Economic Development Commission (CCEDCO) has succeeded in creating efficiencies through the encouragement and promotion of businesses in Cedar County; and

WHEREAS, CCEDCO will pursue all opportunities that will add to quality of life, financial growth, educational opportunities, expanded tax base, and provide community support in the field of economic development; and

WHEREAS, the City of West Branch has been a member of CCEDCO for several years and desires to continue membership for Fiscal Year 2022.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, the FY22 membership with CCEDCO is hereby approved.

Passed and approved this 26th day of July, 2021.

Colton Miller, Mayor Pro Tem

ATTEST:

Leslie Brick, Deputy Clerk



RECEIVED
JUL 16 REC'D
By: _____

101 Lynn Street PO BOX 66 Tipton, IA 52772 563-886-3761
rjness44@outlook.com growcedar.com

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill to: City of West Branch

110 N. Poplar Street
PO Box 218
West Branch, IA 52358

Date July 1, 2021 Due Date August 15, 2021 Total Due \$6,409

Description	Population	Per Capita	Total
Cedar County Economic Development Commission 2021-2022 Dues	2322	\$2.76	\$6,409

Department _____
Vendor # 0273
Account # 001-5-5-520-6211
Dues

RESOLUTION NO. 2025

RESOLUTION AUTHORIZING ADDING CERTAIN CITY EMPLOYEES AS SIGNATORIES ON CITY ACCOUNTS.

WHEREAS, currently, the Mayor, Mayor Pro-Tem, City Administrator, City Clerk and Deputy City Clerk are the only people authorized to execute checks from City accounts in order to pay the appropriate claims of the City; and

WHEREAS, in order to continue business as normal during the absence or disability of the Mayor, Mayor Pro-Tem, City Administrator and the Deputy City Clerk, it would be in the best interests of the City to appoint additional individuals as signatories.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, that the City Council hereby appoints the Finance Officer/Treasurer as an additional person authorized to execute claims on behalf of the City. The City Administrator is directed to implement said policy with the City's financial institutions.

Passed and approved this 26th day of July, 2021.

Colton Miller, Mayor Pro-Tem

ATTEST:

Leslie Brick, Deputy Clerk