



West Branch City Council  
City Administrator's Report  
3/01/21

**Pending Action Items:**

*(Wastewater Treatment)*

Administration is working on setting up a meeting with West Branch Villages regarding participation / connecting with the City of West Branch wastewater treatment system. City Staff have had a meeting with V&K and talked about the possibility of seeking Community Development Block Grant (CDBG) funding with the assistance of ECIA. Once we know the parameters to a potential CDBG grant we will move forward with the admiration of West Branch Village.

*(Cedar / Johnson Roundabout)*

This project has been added to the Capital Improvement Plan. Currently, V&K is working with the County Engineer over the parts of the project which should be on the city's portion of participation, and what should be on Johnson County's portion of the project. I suspect that one all of the parts of the project is considered amicable then we will move forward with a 28e Agreement draft(s).

*(Wapsi Creek Widening)*

V&K has concluded it work on clarifying the scope of the project, and planned to reconvene conversations with the Gaskill family to gain construction easement rights. There remain gaps in funding for this project, but there are a couple of grant prospects that remain hopeful; however, we believe we have sufficient funds for design and part of construction without external lending. If this project takes off and moves faster than we anticipated our budget does account for taking out conventional lending the cover the gap.

*(Parkside Development)*

Although this project in still in the preliminary plat stage. There has been some challenges in addressing stormwater issues. Staff have met and conferred with developers and presented some options that could be deployed with development. As we work through these issues the topic of Tax Increment Financing has come up as it relates to elevating infrastructure cost. Although there has been no specifics or any type of formal request this may be a topic that may need City Council's attention at some point.

**Report from the Desk of the City Administrator:**

- The Cedar County Roads Department would like the public to be aware of bridge construction. The County Awarded a Contract to Jim Schroeder Construction to replace the bridge on 290<sup>th</sup> between 374 and 429 street address. Approval to start was February 16, 2021. The road will be closed for approximately 4 months during construction. A detour is established on Interstate 80. For further information; please contact:

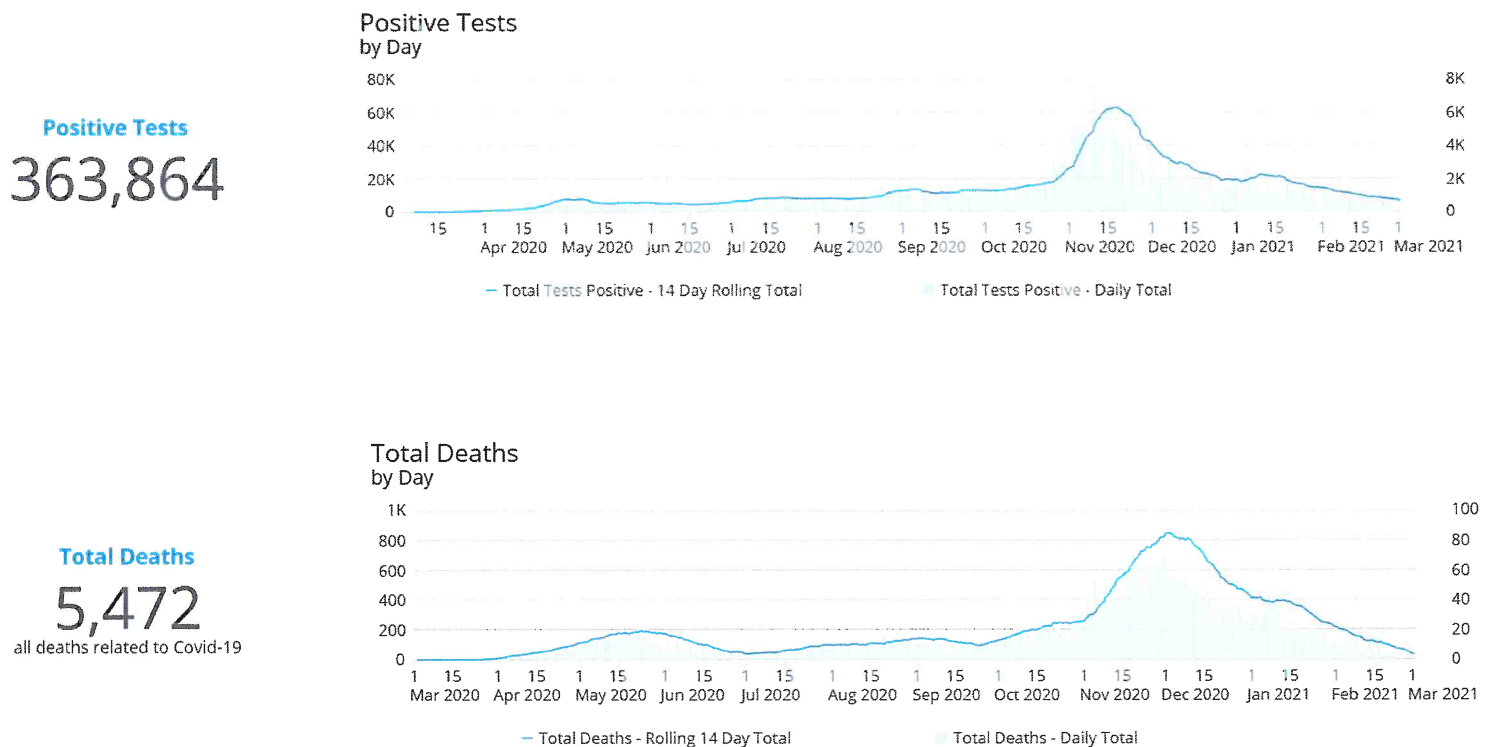
Cedar County Road Department  
563-886-6102

[rfangmann@cedarcounty.org](mailto:rfangmann@cedarcounty.org)

### Follow up / Reminder items:

- The Budget Remaining Process
  1. Publish Public Hearing Notification (last Friday)
  2. City Council Receives the City Administrator's Recommended Budget (March 1)
  3. Setting Public Hearing for March 15
  4. Holding Public Hearing
  5. Consider / approve / adopting the City Administrator's Budget
  6. Certification of City Administrator's Adopted Budget with the County Auditor on or before March 31st
- Please see Parks and Recreation Newsletter for department update – "Attachment 1".

### Update on COVID-19



### Vaccines

At this time the amount of vaccines available in West Branch is still determined by Cedar County on a weekly basis. However, there is a e-mail address that has been established for people who are interested in receiving a vaccination. That e-mail is:

[Vaccinate\\_wb@outlook.com](mailto:Vaccinate_wb@outlook.com)

Please provide the following:

Name,  
Address,  
Date of Birth, and  
Phone Number.

February 14, 2021

Park and Recreation  
Director Melissa Russell

319.643.4212

[melissa@westbranchiowa.org](mailto:melissa@westbranchiowa.org)

# West Branch Parks and Recreation

## Red Cross Swim Lessons Monday-Friday June 7th-18th

Please register your child with the James Kennedy Family Aquatic Center for Lil' Flippers, Levels 1, 2, 3, 4, 5 or 6. Questions regarding the following levels can be directed to James Kennedy Family Aquatic Center at 563-886-2271.

- ◇ \$40 registration fee is payable to JKFAC at the time of lesson registration.
- ◇ Bus transportation available to and from West Branch for an additional fee.
- ◇ Lesson starts at 9 am.
- ◇ Registrations are accepted on a first come first serve basis.

## Red Cross Swim Lesson Bus Monday-Friday June 7th-18th

- ◆ Bus will begin loading at the West Branch Public Library at 8:15 am and return around 10:30 am
- ◆ The bus fee is \$20 per person or \$30 family rate payable to the City of West Branch.
- ◆ Children should wear a coverup or towel over swimsuits to limit time in the locker room to change before or after class.
- ◆ You must also register for swim lessons with Tipton Aquatic Center. There is a \$40 fee for swim lessons.
- ◆ Masks and social distancing will be enforced when appropriate.

## Kindergarten T-ball

*Dates, location and times subject to change.*

- ◇ Games will be played in West Branch Mondays and/or Wednesdays starting May 24th.
- ◇ Practice days and times determined by the coaches.
- ◇ Volunteer coaches are needed.
- ◇ [Click here to volunteer to coach.](#)
- ◇ \$40 fee which includes a t-shirt.
- ◇ Registration deadline March 11th.

## 1st and 2nd Grade Baseball and Softball

*Dates, location and times subject to change.*

- ◇ Machine Pitch League will be played in West Branch Tuesdays and/or Thursdays starting May 18th.
- ◇ \$40 fee for Machine Pitch League only
- ◇ Sunday Travel League will play in both Machine Pitch League and Sunday League (starts May 31st)
- ◇ \$60 fee for Machine Pitch League and Sunday Travel League
- ◇ Volunteer coaches are needed.
- ◇ [Click here to volunteer to coach.](#)
- ◇ Registration deadline March 24th.
- ◇ Softball and baseball will be offered if there are enough participants.

## 3rd/4th and 5th/6th Softball 3rd/4th Baseball

*Dates, location and times subject to change.*

- ◇ 3rd/4th grade player pitch baseball and softball games will be played on Mondays and Wednesdays in various communities.
- ◇ 5th/6th grade softball games will be played Tuesdays and Thursdays in various communities.
- ◇ There will be 1 tournament per league in June.
- ◇ Games start the week of May 17th.
- ◇ Volunteer coaches are needed.
- ◇ [Click here to volunteer to coach.](#)
- ◇ Registration deadline March 24th.

## Additional Programs

**More information coming soon!**

- ◇ Easter Egg Hunt
- ◇ Easter Basket Drop Off
- ◇ Drive In Movie
- ◇ Youth Sports 5th/6th Track and Field
- ◇ Girls on the Run
- ◇ Summer Camp
- ◇ Mobile Recreation Program
- ◇ Senior Puzzle Exchange
- ◇ Pickleball League



Registration information available at  
<https://westbranchiowa.org/city-of-west-branch/departments-2/parks-recreation/>.