



West Branch Management Team
(11:00 am)

4/5/21

- Employee Assistance Program
- Ice Rink (Jack and Jill on-board?)
- Video Recording of Dog Incident – Formal Appeal Requested
- Gordon Retirement Announcement
- Agenda April 5th

- Minutes
- Claims
- Pelling (outstanding topics)
- Gordon Retirement
- Animal Control Appeal Board Appointment
- Establish Fund for the Water Quality Select Project
- Townships Fire Service Agreements
- Big Tent Contract
- PUD – Discussion Item

TOP

- o Baseline Extension(s) at Cubby Park (12)
- o Greenview Water Main North Loop (11)
- o Introduce Merit Pay System (10)
- o Soil Mitigation Project (9)
- o Study 5th Full-Time Officer / 24 hour patrol (9)
- o Cubby Parking Lot Extension (9)

HIGH

- o Relocate Brush Pile (8)
- o Review Building Permit Fees (8)
- o Retire the Building Rebate Program (8)
- o Main Street Storm Sewer Project (7)
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- o Main Street Storm Sewer Project (7)
- o Paid "On-Call" Time Policy (7)
- o Downtown East Redevelopment (6)

Public Works
- Cubby Parks
- Parking Lot
- May Covid-19

Parks
- Easter Egg Hunt
- Need New Refrigerator

We tried to pull the video of the incident but policy has been to only keep 1 week of video at which time video is recorded over the previous material.

Finance
- Month End
- Working Global
- Payment the
- Company that
- take credit
- cards

Library/IT
- New Sewer
- Community Survey
- Boy Running
- (House Movers Group)
- Certification Government
- Summer Intro Event

Clerk
- Reporting
- payroll
- Sending water
- bills
- April - Training

June
- Ice Rink working
- with new owners of
- Jack & Jill to get
- Approval / OK
- on placement
- on parkside
- Order a
- server
- Back-up
- UP

June 30th

MODERATE

- o Hoover Hometown Days (4)
- ~~o Overlay One Alley in an Annual Process (4)~~
- o Police Replacement Equipment (2)
- o Greenview Sidewalks (2)
- o Housing Trust / LMI Program (2)
- o Develop Fund Balance Policy (2)
- o Invest in More City and Park Cameras (1)
- o Naming and Marketing Industrial Park (1)
- o Annexation Plan (Rummells Farm Back 50 and Cedar / Johnson Area) (1)
- o Parkview / BP Turn Lane (1)
- o Planning Alternative Wastewater Treatment (a polishing treatment) wetland mitigation and Research Park / Eco Park Concept (1)

FY 2021

TOP

- o Downstream Widening with Cubby Park Contingency, Stormwater and General fund support (18) - Funded / partially funded *this will require appropriating Cubby Park contingency / value engineering funding. We anticipate \$200,000 from Cubby contingency and \$100,000 from Stormwater utility fund. LOST – 30,000,*

- o Replacement of One Block Seal Coat on the East Side of Town (11) - Funded
- o Cedar / Johnson County Road (Plan / Funding Strategy) (11) – Funded anticipated to be funded through clerk and treasurer operation budget.
- ✓ Adding an Additional Full-Time Employee to Public Works (10) - Funded
- o Greenview Connection (10) - Funded we are looking for the Developer IBC to pay for the majority of the expenses. The city has reviewed the anticipated remaining portions of this project and it is expected

Finish August

Police
- Equipment Building
Security Improvements
- Mary McGee has been making complaints about
- Use Dispatch #
routine number
Chief
Hannon would like the staff and the public to use

to be very manageable, and would fit with Public Works operational budget.

HIGH

- ✓ Police Body Camera (9) - Funded
- End June Expected → ○ Water Main Replacement on E. College from 4th to 5th
Replacing a 4" Main with 8" Main (9) - Funded
- Orange Street, 4th to 5th (8) - Funded
- Finish August → ○ Replacement of the 1990 Dump Truck with used
Finish mid May → Dump Truck (7) - Funded
- ~~○ Splash Pad Funding / Contribution (6) - Not Funded, but fund raising has had positive developments with the anticipated donations from the Lions Club.~~
- ~~○ Parkside Sidewalk or Trail Project (Connecting Downtown to the Industrial Park (5) - Not Funded, although there is the potential to make some progress with working with the National Park Service and the Anticipated BP redevelopment.~~

MODERATE

- ✓ Water / Sewer Utility Billing Upgrades – Software Enhancements (5) - Funded
- Greenview Curb and Gutter with Sidewalks Plan / Strategy (5) - Funded
- ✓ Christmas Past – Carriage Rides Funding (3) – Funded we are working with CDG to potentially assume the expense of insurance; thus, bringing down overall expense.

- ✓ Cubby Park Operations (3) - Funded
 - Housing Trust Fund / Program (3) - Funded
 - Annexation Plan / Strategy (3) - Funded
- ✓ Develop / Implement Long-Term Disability Benefit Program (3) - Funded
- ✓ Develop / Implement Short-Term Disability Benefit Program (3) - Funded
- ✓ CDG Funding and Coordinating / Festivals (2) - Funded
 - Overlay One Alley (2) - Not Funded
 - Develop / Build Fund Balances – 3 month operating, PD vehicles and Parks Equipment(2) - Funded

ON THE HORIZON

- Naming and Marketing the Industrial Park
- ~~○ Adult Beverage / Park Policy~~
- I-80 Utility Relocation project – Funded

Items that are consider to be “On the Horizon” (items that made the list, but received no votes) are not a part of resolution 1856. However, if during the fiscal year 2020-2021, unforeseen funding is made available or in situations that an item receives overwhelming public support, an item can be reconsidered or reprioritized.

Outstanding Objectives from FY 2020

- *Planning Alternative Wastewater and Wetland Research*
- *Washing North Water Tower*
- *Wayfinding Signage for the Industrial Park*
- *Terror Trail (Remove Trees in the Right-of-Way).*



West Branch Management Team
(11:00 am)

4/12/21

- Update Web Site on Administrator's Reports
- Update Staff Work Plan
- Add Roundabout to Capital Improvement Plan
- Cares Act Funding
- COVID Protocols
- Agenda April 19th

• Greenview
Utilities
Relocation

- Minutes
- Claims
- Jack/Jill Cigarette
- Jack/Jill Liquor
- Hoover Hometown Days Contract(s)
- Police Equipment Replacement Schedule
- Annexation Discussion

• Budget Check list

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MODERATE

Parks
• Youth Registration
• Friday Night's
Tournament

Librarians
Nicks Department
• Boys on the Run
• Tylor Account
• Second Shot
• Fund raiser
• Earth day

Police
• Casey Break-In
• Trooper Smith
• Bids for Next
Squad Car

Deputy Clerk
○ on call pay for Police
Sick leave issues due COVID-19

Leesa Johnson
Anomail Contrd

Finance
- Claims
- Turn In Charges
- Budget Amendments 222
- Ready Large Loan Payments
- Send out De

4740698

Ro

over all Cost
option
Finance

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~~o Overlay One Alley in an Annual Process (4)~~

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Betty

515 287 - 2400

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