



**PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL MEETING  
SCHEDULED TO CONVENE AT 7:00 P.M. MONDAY MARCH 15, 2021 IN THE CITY  
COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA.**

**Mayor**  
**Mayor Pro Tem**  
**Council Member**  
**Council Member**  
**Council Member**  
**Council Member**  
**City Administrator**  
**City Attorney**  
**Deputy City Clerk**

**Roger Laughlin**  
**Colton Miller**  
**Jodee Stoolman**  
**Nick Goodweiler**  
**Tom Dean**  
**Jerry Sexton**  
**Redmond Jones II**  
**Kevin Olson**  
**Leslie Brick**

[mayor@westbranchiowa.org](mailto:mayor@westbranchiowa.org)  
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[leslie@westbranchiowa.org](mailto:leslie@westbranchiowa.org)

**Please note:** *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure. Electronic Meeting (Pursuant to Iowa Code section 21.8) An electronic meeting is being held because a meeting in person is impossible or impractical due to concerns for the health and safety of council members, staff and the public presented by COVID-19. You can watch and/or participate in the meeting at the following link <https://zoom.us/j/5322527574> or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574. A video of the meeting will also be made available March 19<sup>th</sup> on the City Website. For your safety and the safety of others please explore all available opportunities to participate by phone or computer. If you are unable to attend or participate by computer or phone, you may come to City Hall as an audience member.*

**AGENDA**

**A. Call to Order**

**B. Opening Ceremonies**

1. Pledge of Allegiance
2. Welcome

**C. Roll Call**

**D. Guest Speaker, Presentations and Proclamations.**

1. A Reading into the Public Record a Proclamation Establishing April 1<sup>st</sup> as Junior Achievement Day in the City of West Branch.
2. Jodi Freet – Director of Emergency Management Cedar County, Iowa; Director Freet will be presenting information related to the Cedar County Multi-Jurisdictional Local Mitigation Plan. Hazard mitigation planning reduces loss of life and property by minimizing the impact of disasters, and is required by FEMA when communities apply for certain types of non-emergency disaster assistance. Communities are required to update their plan every five years in order to remain eligible for certain grants such as the Hazard Mitigation Grant Program, Flood Mitigation Assistance Program and BRIC (Building Resilient Infrastructure and Communities).

*"Turning Vision into Reality is our Business"*

**E. Public Comment**

*Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes and written comments may be submitted to the Deputy City Clerk.*

**F. Approve Agenda / Consent Agenda / Move to Action**

*Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the **Consent** Agenda, they can request the item be removed from the Consent Agenda for discussion.*

1. **Motion to Approve** Meeting Minutes for City Council Meeting March 15, 2021.
2. **Motion to Approve** the Claims Report.

**G. Public Hearing / Non-Consent Agenda**

1. **Resolution 1987** – A Resolution Adopting the Cedar County Multi-Jurisdictional Local Hazard Mitigation Plan.
2. **Public Hearing:** To Discuss Consideration of Adopting the City Administrator's Recommended FY 2021-2022 Budget.
3. **Resolution 1988** – A Resolution Adopting the City Administrator's Recommended Budget for Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022.
4. **Public Hearing:** on Proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount Not-to-Exceed \$619,000.
5. **Resolution 1989** – Taking Additional Action with Respect to a Sewer Revenue Loan and Disbursement Agreement and Authorizing, Approving, and Securing the Payment of a \$619,000 Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement).
6. **Third (Final) Reading of Ordinance 780** – An Ordinance Amending Chapter 165; Entitled, "Zoning Regulations" regarding adding section 50 – Swimming Pools to the West Branch Zoning Ordinance.
7. **Motion to Approve** the Special Event Permit to Celebrate the Start of the summer with the "Kickoff To Summer" – Ice Rink & Sidewalk Sales on Main Street Event.

**H. Reports**

1. City Administrator's Report
2. City Attorney Report
3. Staff Hearsays

**I. Comments from the Mayor and City Council Members**

**J. Adjournment**

*"Turning Vision into Reality is our Business"*

## City of West Branch

Mayor Roger Laughlin

### PROCLAMATION

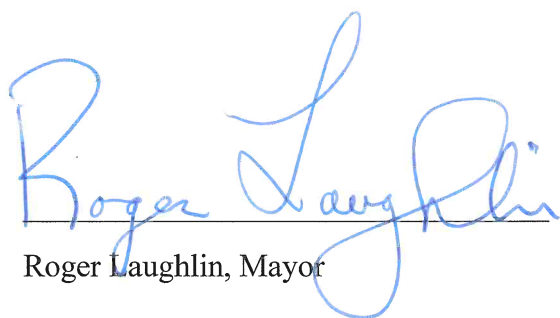
WHEREAS, the City of West Branch will observe Junior Achievement Day on April 1, 2021, as an opportunity to recognize and celebrate Junior Achievement of the Heartland for empowering our young people to own their economic success.

WHEREAS, Junior Achievement of the Heartland's educational contribution equips our young people to become the next generation of productive employees and self-sufficient citizens to ensure the economic prosperity of West Branch.

WHEREAS, it is fitting for parents, educators, businesses and other members of the community to join in Junior Achievement's effort to ensure the future success and economic health of our young people and the communities in which they live.

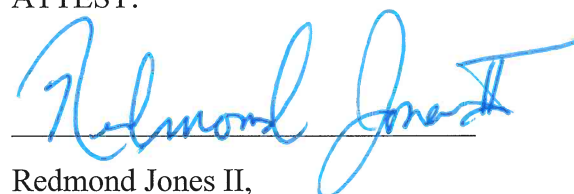
NOW, THEREFORE, I, Roger Laughlin, Mayor of West Branch, do hereby proclaim official recognition of April 1, 2021 as Junior Achievement Day in the City of West Branch.

Dated this 15<sup>th</sup> day of March, 2021



Roger Laughlin, Mayor

ATTEST:



Redmond Jones II,  
City Administrator

# 2020 HAZARD MITIGATION PLAN **CEDAR COUNTY, IOWA**





# SPECIAL THANKS AND ACKNOWLEDGEMENTS

## Cedar County Hazard Mitigation Planning Committee

### Jurisdictional Representatives

First	Last	Title	Department	Jurisdiction
Mike	Anderson	Fire Chief	Fire Department	Bennett
Orville	Randolph	Mayor/EMS Director	City Administration/EMS	Bennett
Sidney	Randolph	Assistant to Mayor	City Administration	Bennett
Mike	Shotwell	Director	Public Works	Bennett
Jeric	Armstrong	Mayor	City Administration	Clarence
Randy	Burken	Fire Chief	Fire Department	Clarence
Brian	Meyer	Police Chief	Police Department	Clarence
Kevin	Wenndt	Assistant Chief	Fire Department	Clarence
Deana	Cavin	City Clerk	City Administration	Durant
Allen	Olderos	Public Works Director/Supv.	Public Works	Durant
Kyle	Olderos	Assistant Chief	Fire Department	Durant
Dawn	Smith	Mayor	City Administration	Durant
Barry	Hoffmeier	Mayor	City Administration	Lowden
Joel	Brown	Trustee	City Administration	Mechanicasville
Larry	Butler	Mayor	City Administration	Mechanicasville
Tim	Horihan	Chief	Police Department	Mechanicasville
Linda	Coppess	City Clerk/Township Clerk	City Administration	Mechanicasville/ Fremont Township
Greg	Wagner	Mayor	City Administration	Stanwood
Brian	Brennen	Director	Public Works	Tipton
Roger	Dewolf	Public Works Official	Public Works	Tipton
Eldon Ray	Downs	Public Works Official	Public Works	Tipton
Lorna	Fletcher	City Clerk	City Administration	Tipton
Brian	Hudson	Employee	Electric	Tipton
Tawnya	Johnson	Employee	Electric	Tipton
Steve	Nash	Public Works Director/Supv.	Public Works	Tipton
Chris	Nosbisch	City Manager	City Administration	Tipton
Ken	Paul	Firefighter	Fire Department	Tipton
Sean	Paustian	1st Assistant	Fire Department	Tipton
Bradly	Peck	Officer	Police Department	Tipton
V.	Penrod		Gas Department	Tipton
Pamella	Spear	Council Member	City Council	Tipton
Melissa	Steffen	EMT	Ambulance	Tipton
Floyd	Taber	Electric Manager	Electric	Tipton
John	Walsh	Employee	Electric	Tipton
Mark	Wild	Water Operator	Water Department	Tipton
Leanne	Zearley	Council member	City Administration	Tipton
Mike	Horihan	Police Chief		West Branch
David	Hosier	Assistant Chief	Fire Department	West Branch
Alex	Koch	Officer	Police Department	West Branch
Kevin	Stoolman	Fire Chief	Fire Department	West Branch
Mark	Worrell	Mayor	City Administration	West Branch
Josh	Worrell	Assistant Chief	Fire Department	West Branch
Jon	Bell	Board Of Supv. Pro Tem	Board of Supervisors	Cedar County
Kirby	Blake	Staff	EOC	Cedar County
Bonnie	Butler	Preparedness Div. Mgr.	Health Department	Cedar County
Jane	Caes	Dir. Public Health	Public Health Department	Cedar County
Wayne	Deerberg	Board Of Supv. Chair	Board of Supervisors	Cedar County
Betty	Ellerhoff	Board Of Supv.	Board of Supervisors	Cedar County

First	Last	Title	Department	Jurisdiction
Brad	Gaul	Board Of Supv.	Board of Supervisors	Cedar County
Jeff	Kaufmann	Board Of Supv.	Board of Supervisors	Cedar County
Marcus	Larson	GIS Tech.	GIS Department	Cedar County
Tim	Malott	Coordinator	Emergency Management	Cedar County
Bev	Penningroth	Clerk	Auditor's Office	Cedar County
Brad	Ratliff	Assistant Director	Emergency Management	Cedar County
Jeffrey	Renander	Attorney Cedar County	Attorney's Office	Cedar County
Barbara	Smith	Clerk	Assessor's Office	Cedar County
Warren	Wethington	Sheriff	Sheriff's Department	Cedar County
David	Larson	Superintendent	School Administration	Bennett Community Schools
Ron	Fick	Maintenance Manager	Maintenance	Durant Community Schools
Mike	Cooper	Superintendent	School Administration	North Cedar Community Schools
Bob	Dohmen	Maintenance Director	Building	North Cedar Community Schools
Dick	Grimoskas	Superintendent	School Administration	Tipton Community Schools
Andy	Owen	Staff		Tipton Community Schools
Joey M.	Lande	Director of Operations	Operations	West Branch Community Schools

### **Stakeholder Representatives**

First	Last	Title	Jurisdiction
Betty	Lett	Citizen	Citizen
Nichole	Malott	Citizen	Citizen
Laura	Twing	Citizen	Citizen
Tom	Schwartz	Director	Herbert Hoover Presidential Library & Museum
Sue	Hall	Reporter	N/A
Mark	Wild	Local Manager	Alliance Water
Bobby	Kaufmann	State Representative	State of Iowa
Steve	Agri	Trustee	Cass Township
Molly	Williams	Clerk	Cass Township
Dwain	Ford	Clerk	Center Township
David	Niermeyer	Clerk	Springfield Township

## EXECUTIVE SUMMARY

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The purpose of hazard mitigation is to reduce or eliminate long-term risk to people and property from hazards. Cedar County and participating jurisdictions developed this multi-jurisdictional local hazard mitigation plan update to reduce future losses to the County and its communities resulting from hazard events. The plan was prepared pursuant to the requirements of the Disaster Mitigation Act of 2000 and to achieve eligibility for the Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance Grant Programs.

The Cedar County Multi-jurisdictional Hazard Mitigation Plan covers the following 14 jurisdictions that participated in the planning process:

- Unincorporated Cedar County
- City of Bennett
- City of Clarence
- City of Durant
- City of Lowden
- City of Mechanicsville
- City of Stanwood
- City of Tipton
- City of West Branch
- Bennett School District
- Durant School District
- North Cedar School District
- Tipton School District
- West Branch School District

There are several cities within Cedar County that have portions of their city limits in adjacent counties. These cities are treated in one of two ways for purposes of participation in this plan:

1) Official Plan Participants: The following cities are bi-county/multiple-county cities that have the majority of their corporate limits in Cedar County. These cities will be invited as official plan participants in the Cedar County plan. The Risk Assessment will include incorporation of analysis of building exposure/critical facilities of the entire city limits for these jurisdictions:

- City of Durant (portions in Muscatine and Scott Counties)
- City of West Branch (portions in Johnson County)

2) Stakeholder Participants: To provide a comprehensive analysis, the Risk Assessment includes incorporated areas of the City of Wilton which has a portion of their city limits in Cedar County, but is considered an official city of adjacent Muscatine County. The Risk Assessment will include analysis of building exposure/critical facilities ONLY for the portion of the incorporated area that is within the Cedar County boundary. Although this city is not an official participant of the *Cedar County Multi-jurisdictional Hazard Mitigation Plan*, they are stakeholders

in the planning process and as such, were invited to planning meetings and to comment on plan drafts.

Cedar County and the incorporated areas that participated in this plan update developed a Multi-jurisdictional Hazard Mitigation Plan that was approved by FEMA in January 2011 (hereafter referred to as the *2011 Cedar County Hazard Mitigation Plan*). Therefore, this current planning effort serves to update the previous plan.

The plan update process followed a methodology prescribed by FEMA, which began with the formation of a Hazard Mitigation Planning Committee (HMPC) comprised of representatives from Cedar County and participating jurisdictions. The HMPC updated the risk assessment that identified and profiled hazards that pose a risk to the Cedar County planning area, assessed the vulnerability to these hazards, and examined the capabilities in place to mitigate them. The planning area is vulnerable to several hazards that are identified, profiled, and analyzed in this plan. Riverine and flash flooding, winter storms, tornadoes and windstorms are among the hazards that can have a significant impact.

Based upon the risk assessment, the HMPC updated goals for reducing risk from hazards. The goals are listed below:

- Goal 1: Protect the Health and Safety of Residents
- Goal 2: Reduce Future Property Losses from Hazard Events
- Goal 3: Increase Public Awareness and Educate on the Vulnerability to Hazards
- Goal 4: Improve Emergency Management and Continuity of Operations Capabilities

To meet the identified goals, the recommended mitigation action details are in Chapter 4. The HMPC developed an implementation plan for each action, which identifies priority level, background information, ideas for implementation, responsible agency, timeline, cost estimate, potential funding sources, and more.



## PREREQUISITES

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**44 CFR requirement 201.6(c)(5):** The local hazard mitigation plan shall include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval of the plan. For multi-jurisdictional plans, each jurisdiction requesting approval of the plan must document that it has been formally adopted.

**Note to Reviewers:** *When this plan has been reviewed and approved pending adoption by FEMA Region VII the adoption resolutions will be signed by the participating jurisdictions and added to Appendix D. A model resolution is provided.*

The following jurisdictions participated in the development of this plan and have adopted the multi-jurisdictional plan. Resolutions of Adoptions are included in Appendix D.

- Unincorporated Cedar County
- City of Bennett
- City of Clarence
- City of Durant
- City of Lowden
- City of Mechanicsville
- City of Stanwood
- City of Tipton
- City of West Branch
- Bennett School District
- Durant School District
- North Cedar School District
- Tipton School District
- West Branch School District

*(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at [westbranchiowa.org/city-of-west-branch/mayor-city-council/meetings/](http://westbranchiowa.org/city-of-west-branch/mayor-city-council/meetings/). The minutes are not approved until the next regularly scheduled City Council meeting.)*

West Branch, Iowa  
Council Chambers

City Council  
Regular Meeting

March 1, 2021  
7:00 p.m.

*An Electronic Meeting (pursuant to Iowa Code Section 21.8) of the City Council of the City of West Branch, Cedar County, IA was held on Monday, March 1, 2021 at 7:00 p.m. because a meeting in person was impossible or impractical due to concerns for the health and safety of Council Members, Staff and the Public presented by COVID-19.*

*Until further notice, all of our Council Meetings will be held electronically. Persons may still attend, observe and participate in the meeting at the Council Chambers, City Office, 110 N. Poplar St, West Branch, Iowa. Social distancing practices shall be observed for any persons attending the meeting in person at City Hall.*

Mayor Roger Laughlin called the West Branch City Council regular meeting to order at 7:01 p.m. Roll call: Council members: Colton Miller, Jodee Stoolman, Jerry Sexton, Tom Dean and Nick Goodweiler were present. City Staff present: City Administrator Redmond Jones II, Deputy Clerk Leslie Brick, Finance Officer Gordon Edgar and City Attorney Kevin Olson. City Staff attending via Zoom: Police Chief John Hanna, Park & Recreation Director Melissa Russell, Library/IT Director Nick Shimmin, and City Engineer Dave Schechinger.

GUEST SPEAKER PRESENTATIONS - NONE

PUBLIC COMMENT - NONE

CONSENT AGENDA

Motion to Approve Meeting Minutes for City Council Meeting February 16, 2021.  
Motion to Approve a Class E Liquor License, Class B Wine, Class C Beer (carryout), Sunday Sales for Casey’s General Store #3463, Located at 615 S. Downey St. West Branch, Iowa.  
Motion to Approve the Claims Report.

EXPENDITURES	3/1/2021	
AE OUTDOOR POWER	VEHICLE REPAIR	94.32
ALTORFER INC	REPAIR PARTS	443.07
AMAZON.COM.CA. INC.	OFFICE SUPPLIES	238.99
AMERICAN WATER WORKS ASSOCIATION	DUES GOODALE 5-1-21 TO 4-30-22	90.00
BIG COUNTRY SEEDS INC	ICE MELT	803.60
BROWN SUPPLY CO. INC.	CARBIDE GUARD FOR BLADES	420.00
CROELL, INC.	SALT SAND	90.06
ELDON C STUTSMAN INC	SUPPLIES	234.40
FASTENAL	FASTENAL	181.86
GRIEBAHN INDUSTRIES INC	NAME PLATE	25.00
HAWKINS INC	CHEMICALS-AZONE	1,331.41
HI-LINE ELECTRIC COMPANY I	HI-LINE ELECTRIC COMPANY INC	209.04
IOWA ASSN. MUN. UTILITIES	MEMBERSHIP DUES	767.00
IOWA LAW ENFORCEMENT ACADE	TRAINING	50.00
IOWA ONE CALL	NOTIFICATIONS	18.90
JOHN DEERE FINANCIAL	SIGN POSTS, SUPPLIES, REPAIR PA	1,000.99
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,559.98
MACQUEEN EQUIPMENT	VEHICLE REPAIR	685.74
MEDIACOM	CABLE SERVICE	41.90
MENARDS	SUPPLIES	142.02
PORT 'O' JONNY INC.	SERVICE - CEMETERY	101.00
QUILL CORP	PRINTER	407.49
SHRED-IT USA	DOCUMENT DESTRUCTION	60.37
SPS WORKS	ANIMAL TAGS	147.15
USA BLUE BOOK	WATER TESTING SUPPLIES	816.68
VEENSTRA & KIMM INC.	KOFRON PROPERTY - PUD REVIEW	905.00
VEENSTRA & KIMM INC.	321 CHANNEL WIDENING FLOOD IMPROVEMENT	2,871.00
VEENSTRA & KIMM INC.	323 I-80 WEST WATER MAIN RELOCATION	2,401.00
VEENSTRA & KIMM INC.	WW TREATMENT FACILITY IMPROVEMENT 2021	11,660.00
VERIZON WIRELESS	VERIZON WIRELESS	420.89
WEST BRANCH FORD	VEHICLE REPAIR	1,033.31
WEST BRANCH REPAIRS	VEHICLE REPAIR	57.21
TOTAL		29,309.38
PAYROLL	2/19/2021	57,135.98
PAID BETWEEN MEETINGS		
CLIA LABORATORY PROGRAM	CERTIFICATE FEE	180.00
FASTENAL	SUPPLIES	190.20
FOX APPARATUS REPAIR & MAINTENANCE	REPAIR SERVICE	821.50
HOSPERS & BROTHER PRINTERS	ANNUAL REPORT	396.15
JOHNSON COUNTY MUTUAL AID ASSOCIATION	2021 DUES	89.00
ME MERCY UNIVERSITY	LOST BOOK	14.49
PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE METER	500.00
ROCK VALLEY PHYSICAL THERAPY	DRUG TEST	43.00
TIPTON ELECTRIC MOTORS INC	EQUIPMENT REPAIR	678.27
TOTAL WATER TREATMENT SYSTEMS INC	SERVICE CALL	277.65

UIHC-EMSLRC	TRAINING CLASSES	1,050.00
US BANK CORPORATE CREDIT CARD	TRAINING MATERIALS. DUES, SUPPLIES	2,957.02
WEST BRANCH FIRE FIGHTERS FOUNDATION	BOOKS, REGISTRATION FEES	234.47
WEST BRANCH REPAIRS	BATTERIES	411.85
MELISSA RUSSELL	LAP TOP COMPUTER	977.39
TOTAL		8,820.99
GRAND TOTAL EXPENDITURES		95,266.35
FUND TOTALS		
001 GENERAL FUND	28,592.02	
022 CIVIC CENTER	119.83	
031 LIBRARY	6,465.13	
110 ROAD USE TAX	11,534.12	
112 TRUST AND AGENCY	12,443.96	
321 WIDENING WAPSI CREEK @ BERANEK PARK	2,871.00	
323 I-80 WEST, WATER MAIN RELOCATION	2,401.00	
WW TREATMENT FACILITY IMPROVEMENT 2021	11,660.00	
600 WATER FUND	11,412.11	
610 SEWER FUND	7,767.18	
GRAND TOTAL	95,266.35	

Motion by Goodweiler, second by Sexton approve agenda/consent agenda. AYES: Goodweiler, Sexton, Miller, Stoolman, Dean. NAYS: None. Motion carried.

## **PUBLIC HEARING / NON-CONSENT AGENDA**

### Discussion: School District Turn lane Participation / Donation Proposal.

Laughlin said he and Council persons Dean and Sexton met with Superintendent Jimmerson and a school board member over the weekend to discuss the City's financial offer toward the high school / middle school turn lane project. Laughlin said he advised Jimmerson that getting more financial support from the City was unlikely. He said the school would like to hold off on the project and seek other alternatives for addressing the potential traffic issues. The idea of making the intersection of W. Main Street and Dawson Drive a four-way stop was discussed along with lowering the speed limit to twenty five miles per hour where it is currently thirty five in front of the high school. Both parties felt that this would make this part of West Main Street safer for everyone adding that the new round-a-bout to be constructed at the Cedar- Johnson line would also help slow traffic down in both directions. Schechinger was not available for comment on this discussion.

### Resolution 1981 – Accepting the City Administrator's Recommended Budget and Ordering a Notice of Hearing for March 15, 2021 to Adopt the FY 2021-2022 Budget. / Move to action.

Jones said his proposed budget would keep the tax rate the same for FY22. He added that the budget included \$60,000 for the Capital Improvement Reserve (a measure that was approved by voters in 2019). Jones said the City was continuing to pay down debt which will allow the City to move forward with implementing a five year Capital Improvement Plan.

Motion by Miller, second by Dean to approve Resolution 1981. AYES: Miller, Dean, Stoolman, Sexton, Goodweiler. NAYS: None. Motion carried.

### Public Hearing: To Discuss the State Revolving Fund Planning and Design Loan for Wastewater Treatment System in West Branch, Iowa.

Laughlin opened the public hearing at 7:29 p.m. Jones explained that the purpose of public hearing is to inform the public that a public hearing would be set for the next meeting to discuss the planning & design of the waste water treatment project. There were no public comments. Laughlin closed the public hearing at 7:30 p.m.

### Resolution 1982 – To Fix a Date for a Public Hearing on Proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount Not-to-Exceed \$619,000. /Move to action.

No discussion.

Motion by Sexton, second by Miller to approve Resolution 1982. AYES: Sexton, Miller, Dean, Goodweiler, Stoolman. NAYS: None. Motion carried.

### Second Reading of Ordinance 780 – An Ordinance Amending Chapter 165; Entitled, “Zoning Regulations” regarding adding section 50 – Swimming Pools to the West Branch Zoning Ordinance./ Move to action.

Goodweiler asked how violations of the new code would be handled. Attorney Olson responded that the City could impose a civil penalty to violators.

Motion by Miller, second by Dean to approve the 2nd Reading of Ordinance 780 (with the proposed change.) AYES: Miller, Dean, Goodweiler, Stoolman, Sexton. NAYS: None. Motion carried.

### Motion to accept a “Report of Bids” by Veenstra & Kimm, Regarding the I-80 Water Main Relocation project. / Move to action.

Schechinger explained that the bid opening for the project was held on February 10, 2021 and twelve bids were received. Schechinger said the bids ranged from \$189,764 (Summers' Enterprise Inc. lowest) to \$352,330 (BWC Excavating, LC highest). Schechinger provided bid tabulations for the Council to review and said Veenstra & Kimm had examined the bidding documents and they appear to be in order.

Motion by Goodweiler, second by Sexton to accept the bids. AYES: Goodweiler, Sexton, Miller, Stoolman, Dean. NAYS: None. Motion carried.

Resolution 1983 – Accepting the Lowest Responsible Bid and Authorizing the Award of Contract with Summers Enterprise, Inc. for the Interstate 80 Water Main Relocation Project in the Amount Not-to-Exceed \$189,764. / Move to action.

Schechinger said after review of the bids and reference checks, Summers Enterprise, Inc., was the lowest bid and said he recommends the City award the contract to them with the bid amount of \$189,764.

Motion by Sexton, second by Goodweiler to approve Resolution 1983. AYES: Sexton, Goodweiler, Dean, Miller, Stoolman. NAYS: None. Motion carried.

Resolution 1984 – Approving a Fireworks Agreement with J&M Displays for Hoover Hometown Days 2021. / Move to action.

Motion by Goodweiler, second by Sexton to approve Resolution 1984. AYES: Miller, Goodweiler, Stoolman, Dean, Miller. NAYS: None. Motion carried.

Resolution 1985 – Approving Various Contracts with Coralville Community Showcase Stage Rental And Iowa Brass for the Hoover's Hometown Days Celebration in the Amount of \$4625.00. / Move to action.

Dean asked Swisher (National Park Superintendent) if the park would have any issue with event being planned in 2021 which would affect the stage and fireworks music. Swisher said the park is (tentatively) planning to fully re-open at the end of March and if the park remains open, the event will go on. Swisher added that the Hoover's Hometown Days planning committee was considering moving the stage to the Loop to help with social distancing, but final decisions had not yet been made.

Motion by Miller, second by Dean to approve Resolution 1985. AYES: Miller, Dean, Goodweiler, Sexton, Stoolman. NAYS: None. Motion carried.

Discussion: Update / Feedback on Park and Recreation Programs.

Russell gave an update for park and recreation activities for 2021 and said all of the normal youth sports would resume with the exception of pre-school soccer. Russell said that weekends at Cubby Park was filling up with tournaments for the summer. She added that the Easter egg hunt would be held at Cubby Park this year and that reservations are required to participate to allow for social distancing. The Easter Bunny will also be delivering baskets to homes again this year. The fee is \$10 per basket and online registration is also required.

Resolution 1986 – Approving a Service Agreement for Snow Removal Services and Intrusion Alarm Police Response Services with the United States Department of the Interior, National Park Service, And Herbert Hoover National Historic Site. / Move to action.

Jones said this year's agreement added the West Branch Police Department services for answering intrusion alarms. Jones said the department has provided this service in the past but was not compensated for it, but now the National Park will pay for the service.

Motion by Miller, second by Goodweiler to approve Resolution 1986. AYES: Miller, Goodweiler, Stoolman, Dean, Sexton. NAYS: None. Motion carried.

### **CITY ADMINISTRATOR REPORT**

Jones said that he is working on setting up a meeting with West Branch Village with regard to the mobile home village connecting to the City's wastewater system. Jones said that he is looking into a possible Community Development Block Grant to help cover some of the expenses for the connection. Jones added that the City would not bear any of those costs for connection since it would be voluntary. Jones also reported that staff met with the developer of Parkside Hills who is working through some challenges with regard to storm water and said the topic of TIF emerged.

### **CITY ATTORNEY REPORT**

No report.

### **STAFF REPORTS**

Schechinger reported that as part of the creek widening project, additional funding sources may be available through the NRCS but in order to secure those grant dollars, the USGS model would need to be updated to include the off-line storage basin on the NPS property. Schechinger said that USGS may be willing to update the model and possibly help find a funding source for the update, but said the city would have a cost share in the request. Schechinger said he planned on reaching out to the NPS to see if they would help share those costs with the city. Schechinger said he would have some rough numbers for Council consideration at the March 15<sup>th</sup> meeting.

### **COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

No comments.



**ADJOURNMENT**

Motion to adjourn the regular meeting by Miller, second by Sexton. Motion carried on a voice vote. City Council meeting adjourned at 8:01 p.m.

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	March 15, 2021
<b>AGENDA ITEM:</b>	<b>Motion to Approve</b> the Claims Report.
<b>CITY GOAL:</b>	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
<b>PREPARED BY:</b>	Gordon Edgar, Finance Director
<b>DATE:</b>	March 10, 2021

**BACKGROUND:**

These are routine expenditures that include such items as payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day to day operational disclosures.

<b>STAFF RECOMMENDATION:</b>	Approve Claims Report – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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**EXPENDITURES****3/15/2021**

ALLIANT ENERGY	ELECTRICITY	10,587.57
AT & T MOBILITY	WIRELESS SERVICE	344.72
AXON ENTERPRISE, INC.	TASER SUPPLIES	596.68
BARRON MOTOR SUPPLY	VEHICLE REPAIR PARTS	4.60
BOWERS CUSTOM SERVICES LLC	SAND HAULING	480.00
CEDAR COUNTY COOPERATIVE	VEHICLE FUEL	606.27
CROELL, INC.	SAND	180.08
CULLIGAN WATER TECHNOLOGIES	WATER SOFTENER SERVICE	23.20
HAWKINS INC	CHEMICALS	937.29
HENNINGSEN DANIEL	BUILDING INCENTIVE PAYMENT	782.01
HI-LINE ELECTRIC COMPANY INC	HI-LINE ELECTRIC COMPANY INC	457.46
HINKHOUSE GLENN OR PAMELA	BUILDING INCENTIVE PAYMENT	1,186.62
INTERSTATE POWER SYSTEMS INC	SEMI-ANNUAL GEN INSPECTION	868.50
IOWA MUNICIPAL FINANCE OFF	DUES BRICK 21-22	100.00
J & M DISPLAYS INC	FIREWORKS DEPOSIT	5,000.00
JOHNSON COUNTY REFUSE INC.	RECYCLING & TRASH FEB 2021	15,611.50
LINDER TIRE SERVICE INC	SERVICE CALL-TIRE REPAIR	346.50
LINN COUNTY R.E.C.	STREET LIGHTS	185.40
LYNCH'S PLUMBING INC	SUPPLIES	34.80
MENARDS	SUPPLIES	2,593.87
MIDWEST FRAME & AXLE	VEHICLE REPAIR	2,002.46
FRIENDS OF ANIMALS	ANIMAL BOARDING	800.00
MOLLY CASHMAN	RECREATION REFUND-MYA BANE	50.00
ROSLYN FRANK	TOWN HALL REFUND	65.00
PARKSIDE SERVICE	VEHICLE REPAIR	290.30
PATRICK HYDE	BUILDING INCENTIVE PAYMENT	551.17
PLUNKETT'S PEST CONTROL IN	PEST CONTROL-POLICE & FIRE	75.00
PORT 'O' JONNY INC.	SERVICE-WAPASI PARK	228.00
PROTECT YOUTH SPORTS	BACKGROUND CHECKS	72.00
PYRAMID SERVICES INC.	EQUIPMENT REPAIR	396.85
QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	759.00
STATE HYGIENIC LAB	LAB ANALYSIS	27.00
STATE INDUSTRIAL PRODUCTS	CHEMICALS	244.00
THE HOME DEPOT PRO	SUPPLIES	102.55
WATER SOLUTIONS UNLIMITED	CHEMICALS	2,576.06
WEST BRANCH REPAIRS	VEHICLE REPAIR	60.95
WEX BANK	WEX BANK	1,313.37
ZIPPY'S SALT BARN LLC	BULK FIRE BLEND ICE MELT	3,048.84

<b>TOTAL</b>		<b>53,589.62</b>
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<b>PAYROLL</b>	<b>3/5/2021</b>	<b>43,092.95</b>
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**PAID BETWEEN MEETINGS**

MICHAEL HONAKER	UTILITY REFUND	46.71
LAZERSPOT INC	UTILITY REFUND	83.76
MEGAN HOFFMAN	CLEANING SERVICES	414.00
GLOBAL PAYMENTS	CREDIT CARD FEES	339.24

<b>TOTAL</b>		<b>883.71</b>
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<b>GRAND TOTAL EXPENDITURES</b>		<b>97,566.28</b>
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**FUND TOTALS**

001 GENERAL FUND	48,884.85
022 CIVIC CENTER	711.18
031 LIBRARY	6,122.87
110 ROAD USE TAX	13,169.11
112 TRUST AND AGENCY	4,616.39
308 PARK IMP - PEDERSEN VALLEY	1,375.75
600 WATER FUND	12,862.21
610 SEWER FUND	9,823.92

<b>GRAND TOTAL</b>	<b>97,566.28</b>
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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TOWN HALL	CIVIC CENTER	ALLIANT ENERGY	SERVICES	520.18
		MISCELLANEOUS V ROSLYN FRANK	ROSLYN FRANK:TOWN HALL REF	65.00
			TOTAL:	585.18
LIBRARY	LIBRARY	ALLIANT ENERGY	SERVICES	399.21
		THE HOME DEPOT PRO	SUPPLIES	57.04
			SUPPLIES	45.51
			TOTAL:	501.76
ROADS & STREETS	ROAD USE TAX	PARKSIDE SERVICE	VEHICLE REPAIR	96.77
		LYNCH'S PLUMBING INC	SUPPLIES	34.80
		MENARDS	SUPPLIES	397.40
			SUPPLIES	124.97
			SUPPLIES	27.96
			SUPPLIES	360.67
		CEDAR COUNTY COOPERATIVE	VEHICLE FUEL	606.27
		WEX BANK	VEHICLE FUEL	170.98
		CROELL, INC.	SAND	180.08
		ALLIANT ENERGY	SERVICES	396.98
		BARRON MOTOR SUPPLY	VEHICLE REPAIR PARTS	4.60
		LINDER TIRE SERVICE INC	SERVICE CALL-TIRE REPAIR	346.50
		HI-LINE ELECTRIC COMPANY INC	SUPPLIES	95.71
		BOWERS CUSTOM SERVICES LLC	SAND HAULING	480.00
		MIDWEST FRAME & AXLE	VEHICLE REPAIR	60.18
			VEHICLE REPAIR	154.68
			VEHICLE REPAIR	1,787.60
		ZIPPY'S SALT BARN LLC	BULK FIRE BLEND ICE MELT	3,048.84
			TOTAL:	8,374.99
INVALID DEPARTMENT	PARK IMP - PEDERSE	MENARDS	PARKING LOT	1,375.75
			TOTAL:	1,375.75
WATER OPERATING	WATER FUND	PARKSIDE SERVICE	VEHICLE REPAIR	96.77
		STATE HYGIENIC LAB	LAB ANALYSIS	27.00
		HAWKINS INC	CHEMICALS	937.29
		WEX BANK	VEHICLE FUEL	170.98
		WATER SOLUTIONS UNLIMITED INC.	CHEMICALS	2,576.06
		ALLIANT ENERGY	SERVICES	3,013.19
			SERVICES	123.61
		HI-LINE ELECTRIC COMPANY INC	SUPPLIES	95.71
			TOTAL:	7,040.61
SEWER OPERATING	SEWER FUND	PARKSIDE SERVICE	VEHICLE REPAIR	96.76
		QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	759.00
		WEX BANK	VEHICLE FUEL	171.04
		ALLIANT ENERGY	SERVICES	2,086.06
		INTERSTATE POWER SYSTEMS INC	SEMI-ANNUAL GEN INSPECTION	868.50
		STATE INDUSTRIAL PRODUCTS	CHEMICALS	244.00
		HI-LINE ELECTRIC COMPANY INC	SUPPLIES	95.70
			TOTAL:	4,321.06

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	PLUNKETT'S PEST CONTROL INC	PEST CONTROL-POLICE & FIRE	37.50
		WEX BANK	VEHICLE FUEL	752.84
		ALLIANT ENERGY	SERVICES	204.66
			SERVICES	14.45
		AXON ENTERPRISE, INC.	TASER SUPPLIES	596.68
		MISCELLANEOUS V FRIENDS OF ANIMALS	FRIENDS OF ANIMALS:ANIMAL	800.00
		AT & T MOBILITY	WIRELESS SERVICE	344.72
			TOTAL:	2,750.85
FIRE OPERATION	GENERAL FUND	PLUNKETT'S PEST CONTROL INC	PEST CONTROL-POLICE & FIRE	37.50
		ALLIANT ENERGY	SERVICES	613.98
		CULLIGAN WATER TECHNOLOGIES	WATER SOFTENER SERVICE	23.20
			TOTAL:	674.68
STREET LIGHTING	GENERAL FUND	LINN COUNTY R.E.C.	STREET LIGHTS	185.40
		ALLIANT ENERGY	SERVICES	2,334.39
			SERVICES	245.56
			TOTAL:	2,765.35
PARK & RECREATION	GENERAL FUND	PORT 'O' JONNY INC.	SERVICE-WAPASI PARK	114.00
			SERVICE-CUBBY PARK	114.00
		ALLIANT ENERGY	SERVICES	241.56
		MISCELLANEOUS V MOLLY CASHMAN	MOLLY CASHMAN:REFUND MYA B	50.00
		PROTECT YOUTH SPORTS	BACKGROUND CHECKS	72.00
			TOTAL:	591.56
CEMETERY	GENERAL FUND	PYRAMID SERVICES INC.	EQUIPMENT REPAIR	396.85
		WEST BRANCH REPAIRS	VEHICLE REPAIR	60.95
		WEX BANK	VEHICLE FUEL	47.53
		HI-LINE ELECTRIC COMPANY INC	SUPPLIES	170.34
			TOTAL:	675.67
COMM & CULTURAL DEVEL	GENERAL FUND	ALLIANT ENERGY	SERVICES	43.34
		J & M DISPLAYS INC	FIREWORKS DEPOSIT	5,000.00
			TOTAL:	5,043.34
ECONOMIC DEVELOPMENT	GENERAL FUND	PATRICK HYDE	BUILDING INCENTIVE PAYMENT	551.17
		HINKHOUSE GLENN OR PAMELA	BUILDING INCENTIVE PAYMENT	1,186.62
		HENNINGSEN DANIEL	BUILDING INCENTIVE PAYMENT	782.01
			TOTAL:	2,519.80
MAYOR AND COUNCIL	GENERAL FUND	MENARDS	SUPPLIES	271.14
			SUPPLIES	35.98
			TOTAL:	307.12
CLERK & TREASURER	GENERAL FUND	ALLIANT ENERGY	SERVICES	250.40
		IOWA MUNICIPAL FINANCE OFFICERS ASSN.	DUES BRICK 21-22	50.00
			DUES JONES 21-22	50.00
			TOTAL:	350.40
SOLID WASTE	GENERAL FUND	JOHNSON COUNTY REFUSE INC.	RECYCLING & TRASH FEB 2021	15,611.50
			TOTAL:	15,611.50
LOCAL CABLE ACCESS	GENERAL FUND	ALLIANT ENERGY	SERVICES	100.00
			TOTAL:	100.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====			
001	GENERAL FUND		31,390.27
022	CIVIC CENTER		585.18
031	LIBRARY		501.76
110	ROAD USE TAX		8,374.99
308	PARK IMP - PEDERSEN VALLE		1,375.75
600	WATER FUND		7,040.61
610	SEWER FUND		4,321.06
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	GRAND TOTAL:		53,589.62
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TOTAL PAGES: 3

**REVENUE-FISCAL YEAR 2021****FUND****FEB**

001 GENERAL FUND	38,336.39
022 CIVIC CENTER	257.64
031 LIBRARY	165.45
036 TORT LIABILITY	206.28
110 ROAD USE TAX	20,295.05
112 TRUST & AGENCY	1,307.72
119 EMERGENCY TAX FUND	180.19
121 LOCAL OPTION SALES TAX	752.52
226 DEBT SERVICE	1,548.81
500 CEMETERY PERPETUAL FUND	301.21
600 WATER FUND	39,931.69
610 SEWER FUND	52,678.97
740 STORM WATER UTILITY	4,887.47
<b>TOTAL</b>	<b>160,849.39</b>





## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	March 15, 2021
<b>AGENDA ITEM:</b>	<b>Resolution 1987</b> – A Resolution Adopting the Cedar County Multi-Jurisdictional Local Hazard Mitigation Plan.
<b>CITY GOAL:</b>	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
<b>PREPARED BY:</b>	Redmond Jones II, City Administrator
<b>DATE:</b>	March 10, 2021

### BACKGROUND:

Hazard mitigation planning reduces loss of life and property by minimizing the impact of disasters, and is required by FEMA when communities apply for certain types of non-emergency disaster assistance. Communities are required to update their plan every five years in order to remain eligible for certain grants such as the Hazard Mitigation Grant Program, Flood Mitigation Assistance Program and BRIC (Building Resilient Infrastructure and Communities). In Cedar County, this plan has been created for the county as a whole, which saves our jurisdictions time, energy and money by not having to develop their own plan. Our process to update this plan began approximately two years ago, with an identification of natural disaster risks and vulnerabilities that are common in our area. The plan was developed and updated over this time frame and has finally been completed and approved by FEMA. All applicable jurisdictions are asked to adopt the plan to remain eligible for non-emergency disaster assistance.

The 351 pg. plan can be viewed at the following link:

<https://www.dropbox.com/s/81cz5z46t7ai95q/Cedar%20County%20Hazard%20Mitigation%20Plan%20v2.pdf?dl=0>

<b>STAFF RECOMMENDATION:</b>	Approve Resolution 1987 / Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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## **RESOLUTION 1987**

### **ADOPTING THE CEDAR COUNTY MULTI-JURISDICTIONAL LOCAL HAZARD MITIGATION PLAN**

**WHEREAS**, the City of West Branch, Iowa recognizes the threat that natural hazards pose to people and property within our community; and

**WHEREAS**, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

**WHEREAS**, the U.S Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards; and

**WHEREAS**, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

**WHEREAS**, an adopted Local Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

**WHEREAS**, the City of West Branch, Iowa fully participated in the hazard mitigation planning process to prepare this Multi-Jurisdictional Local Hazard Mitigation Plan; and

**WHEREAS**, the Iowa Homeland Security and Emergency Management Division and the Federal Emergency Management Agency Region VII officials have reviewed the “Cedar County Multi-Jurisdictional Local Hazard Mitigation Plan,” and approved it contingent upon this official adoption of the participating governing body; and

**WHEREAS**, the City of West Branch, Iowa desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Cedar County Multi-Jurisdictional Local Hazard Mitigation Plan; and

**WHEREAS**, adoption by the governing body for the City of West Branch, Iowa demonstrates the jurisdictions’ commitment to fulfilling the mitigation goals outlined in this Multi-Jurisdictional Local Hazard Mitigation Plan; and

**WHEREAS**, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of West Branch, Iowa adopts the “Cedar County Multi-Jurisdictional Local Hazard Mitigation Plan” as an official plan; and

**BE IT FURTHER RESOLVED**, the City of West Branch, Iowa will submit this Adoption Resolution to the Iowa Homeland Security and Emergency Management Division and Federal Emergency Management Agency Region VII officials to enable the plan's final approval.

\* \* \* \* \*

**Passed and approved this 15th day of March, 2021.**

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Colton Miller, Mayor Pro Tem

ATTEST:

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Leslie Brick, Deputy City Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	March 15, 2021
<b>AGENDA ITEM:</b>	<b>Public Hearing:</b> To Discuss Consideration of Adopting the City Administrator's Recommended FY 2021-2022 Budget.
<b>CITY GOAL:</b>	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
<b>PREPARED BY:</b>	Redmond Jones, City Administrator
<b>DATE:</b>	February 25, 2021

### BACKGROUND:

Staff has prepared a proposed operating and capital budget for the 2021-2022 fiscal year that begins on July 1<sup>st</sup>. The proposed budget includes a property tax levy of \$13.09509 per \$1,000 of taxable valuation.

The required process for adopting the Annual Budget requires publication of the proposed Budget and a Public Hearing to be held prior to its adoption. The Resolution calls for the Public Hearing to be held at a City Council Meeting on March 15<sup>th</sup>, 2021. Adoption of the Budget would also take place at that meeting; consistent and well in the advance with the State deadline of March 31<sup>st</sup>.

You may skip to page 103 to get to the resolution item.

<b>STAFF RECOMMENDATION:</b>	Open Public Hearing / Public Discussion / Close Hearing
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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## Budget Process for FY 2021 - 2022

### **November**

#### *Capital Improvement*

1. Work Session Establishing Priorities (November 9)

#### *November Budget Activities*

2. Health Insurance Review / Renewal (Res. 1959 – November 16)

### **December**

#### *Capital Improvement*

1. Work Session Clarifying East Side Projects – Direction to create a 5 year Implementation Plan (December 2)
2. Resolution Approving Capital Improvements Priorities (Dec. 21)

#### *Goal Setting*

1. Work session to establish Goals and Objectives (December 2)
2. Resolution Adopting / Approving the Goals and Objectives for the FY 2021-2022 (Dec. 21)

#### *December Budget Activities*

1. Department Meetings with the City Administrator and Finance Director (Dec.22-23)
2. Fiscal Outlook Review of Accomplishments, Innovations / Efficiency Improvements, Fiscal Condition, Revenues, Expenditures, Assumptions, and Uncertainties (e-mail).
3. Presented in the City Administrator's Report the 2021-22 the Budget Schedule (December 21)
4. Merit Pay Structure / Concept (December 21)

#### **January Budget Activities / Work Session (only if needed /requested)**

1. Written Submission of Department Director Budget Presentation (Jan. 4 – Jan. 19)
2. Discussion Item: Initial General Fund Revenue Estimate (January 4)
3. Publish Public Hearing Notification (January 11th deadline for West Branch Times Edition on the 21st)
4. Setting Public Hearing for "Max Levy" Resolution (January 19)
5. Merit Pay System Discussion
6. Discussion Item: Tentative Employee Pay Plan Starting Estimates (January 19)
7. Discussion Item: General fund departmental non-salary expenditures (January 19)
8. Invite City Council members for one on one meetings with City Administrator and Finance Director.

#### **February Budget Activities / Work Session (only if needed / requested)**

1. Public Hearing regarding a "Max Levy" Resolution (February 1<sup>st</sup>)
2. Approve "Max Levy" Resolution (February 1<sup>st</sup>)
3. Motion to Approve Merit Pay System (February 1)
4. Motion to Approve: a Salary Plan (February 1<sup>st</sup>)
5. Motion to Approve Revenue Estimates for all Other Funds (February 1st)
6. Motion to Approve departmental non-salary expenditures for all other funds (February 1st)
7. Invite City Council Members for one on one meetings with City Administrator and Finance Director.
8. Special Meeting Workshop (only if needed – Week of February 2-26)
9. Publish Public Hearing Notification (February 8th deadline for West Branch Times Edition on the 18th)
10. Council receives Early Draft of the City Administrator's Recommended Budget (February 16)

#### **March Budget Activities / Work Session (only if needed / requested)**

1. Motion Accepting City Administrator's Recommended Budget (March 1)
2. Setting Public Hearing for first City Council meeting in March (March 1)
3. Public Hearing (March 15)
4. Resolution adopting the final budget. (March 15)
5. Final Budget Certification with County Auditor on or before March 31<sup>st</sup>.

**NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET**

Fiscal Year July 1, 2021 - June 30, 2022

The City of: WEST BRANCH

The City Council will conduct a public hearing on the proposed budget as follows:

Location: COUNCIL CHAMBERS, CITY OFFICE, 110 N POPLAR, WEST BRANCH, IOWA Meeting Date: 3/15/2021 Meeting Time: 07:00 PM

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 13.09509

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number  
(319) 643-5888

City Clerk/Finance Officer's NAME  
GORDON EDGAR

		Budget FY 2022	Re-estimated FY 2021	Actual FY 2020
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	1,999,684	1,908,576	1,768,219
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	3	1,999,684	1,908,576	1,768,219
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	533,606	486,238	461,103
Other City Taxes	6	293,657	268,528	295,817
Licenses & Permits	7	30,800	35,100	126,170
Use of Money and Property	8	15,600	20,000	45,733
Intergovernmental	9	1,340,187	1,058,403	1,286,200
Charges for Fees & Service	10	1,577,000	1,358,200	1,185,682
Special Assessments	11	0	0	0
Miscellaneous	12	30,800	40,120	57,725
Other Financing Sources	13	1,740,000	200,000	0
Transfers In	14	856,344	791,136	1,415,348
<b>Total Revenues and Other Sources</b>	15	8,417,678	6,166,301	6,646,999
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	761,184	861,762	673,150
Public Works	17	778,918	704,031	435,045
Health and Social Services	18	0	0	0
Culture and Recreation	19	730,168	736,927	629,014
Community and Economic Development	20	174,392	128,558	124,832
General Government	21	220,657	212,099	177,642
Debt Service	22	1,013,986	1,005,824	1,000,829
Capital Projects	23	2,580,000	344,000	1,828,227
<b>Total Government Activities Expenditures</b>	24	6,259,305	3,993,201	4,868,739
Business Type / Enterprises	25	811,051	815,354	763,433
<b>Total ALL Expenditures</b>	26	7,070,356	4,808,555	5,632,172
Transfers Out	27	856,344	791,136	1,415,348
<b>Total ALL Expenditures/Transfers Out</b>	28	7,926,700	5,599,691	7,047,520
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	490,978	566,610	-400,521
Beginning Fund Balance July 1	30	3,741,549	3,174,939	3,575,460
<b>Ending Fund Balance June 30</b>	31	4,232,527	3,741,549	3,174,939



*Gravesite – Herbert Hoover National Historic Site (U.S. National Park Service)*

**Roger Laughlin**  
Mayor

**Jodee Stoolman**  
Councilperson

**Tom Dean**  
Councilperson

**Colton Miller**  
Mayor Pro Tem

**Nick Goodweiler**  
Councilperson

**Jerry Sexton**  
Councilperson

**Redmond Jones II**  
City Administrator



# City Council's Stated Priorities

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## RESOLUTION 1964

### A RESOLUTION ADOPTING GOALS AND OBJECTIVES FOR THE CITY OF WEST BRANCH, IOWA FOR 2021-2022.

**WHEREAS**, on December 7, 2020; the governing body of the City of West Branch, Iowa went through a process of identifying the service priorities for the coming fiscal year 2021 – 2022; and

**WHEREAS**, the governing body discussed concepts of: Required Services, Core Business Choice, Quality of Life Services, Community “Add On”, Organization Foundation, Visioning and Teamwork; and

**WHEREAS**, the establishment of Goals and Objectives by the governing body was accomplished, and promotes a general direction for staff; and

**WHEREAS**, this direction promotes the overall efficiency and effectiveness of city services, and will facilitate the coming budget discussions and City Council Work Sessions.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of West Branch, Cedar County, Iowa:

**Section 1.** That the foregoing recitals are incorporated in and made a part of this resolution by reference; and

**Section 2.** That the Goals and Objectives of the City of West Branch for 2021-2022 are hereby declared to be and prioritized as follows:

- 1. Promote Quality of life including Public Safety, Community Pride Events, Strong Citizen Involvement, Park and Recreation, opportunities and investment.**
  - Greenview Water Main North Loop (11 votes – Top Priority)
  - Soil Mitigation Project (9 votes – Top Priority)
  - 5<sup>th</sup> Full-Time Officer / 24 hour patrol (9 votes – Top Priority)
  - Paid “On-Call” Time Policy (7 votes – High Priority)
  - Police Replacement Equipment (2 votes – Moderate Priority)
  - Invest in More City and Park Cameras (1 vote – Low / Moderate Priority)
- 2. Develop, Maintain and Rebuild Safe, Clean, Diverse, Healthy, Neighborhoods, including Partnering with the School District.**
  - Relocate Brush Pile (8 votes – High Priority)
  - Main Street Storm Sewer Project (7 votes – High Priority)
  - Greenview Sidewalks (2 votes – Moderate Priority)
  - Housing Trust / LMI Program (2 votes – Moderate Priority)

**3. Develop inviting high profile visual impact project's including gateways establishing destination, branding and other that reflect sound use of tax dollars.**

- Baseline Extension(s) at Cubby Park (12 votes – Top Priority)
- Cubby Parking Lot Extension (9 votes – Top Priority)
- Downtown East Redevelopment (6 votes – High Priority)
- Parkview / BP Turn Lane (1 vote – Low / Moderate Priority)
- Annexation Plan (Rummells Farm Back 50 and Cedar / Johnson Area) (1 vote – Low / Moderate Priority)
- Naming and Marketing Industrial Park (1 vote – Low / Moderate Priority)

**4. Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.**


- Introduce Merit Pay System (10 votes – Top Priority)
- Review Building Permit Fees (8 votes – Top Priority)
- Retire the Building Rebate Program (8 votes – Top Priority)
- Hoover Hometown Days (4 votes – Moderate Priority)
- ~~• Overlay One Alley in an Annual Process (4 votes – Moderate Priority); *this item was removed by unanimous city council vote at the January 19<sup>th</sup> City Council meeting.*~~
- Develop Fund Balance Policy (2 votes – Moderate Priority)
- Planning Alternative Wastewater Treatment (a polishing treatment) wetland mitigation and Research Park / Eco Park Concept (1 vote – Low / Moderate Priority)

\*\*\*\*\*

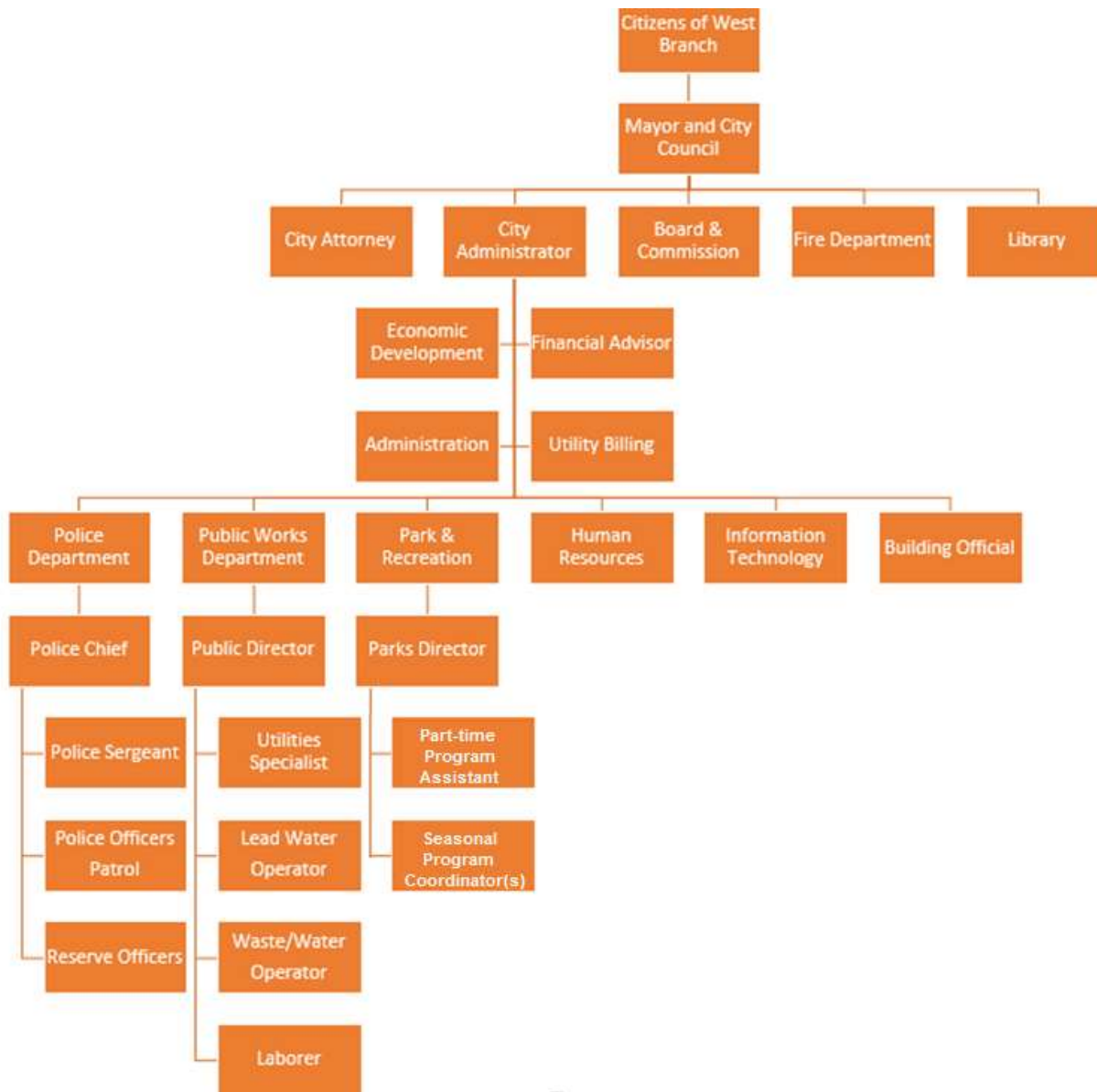
**Passed and approved this 21st day of December, 2020.**

  
Roger Laughlin, Mayor

ATTEST:

  
Redmond Jones II, City Administrator/Clerk

# City Organizational Chart





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February 16, 2022

## *Letter from the City Administrator*

Dear Citizens of West Branch:

On behalf of the Mayor, City Council, and City Staff, I am pleased to present the Fiscal Year 2020 – 2021 Budget for the City of West Branch.

### *(Forecast and Community Outlook)*



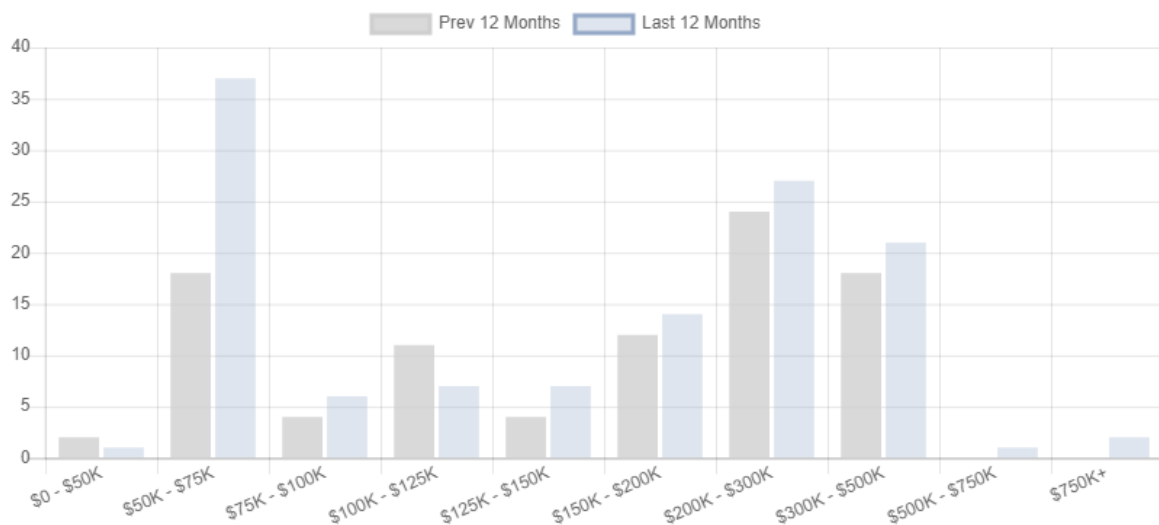
As the City Administrator, I would like to share with you some of my thoughts and beliefs for the future of this great community. It is a testament to the leadership and fortitude of this historic community that it continues to move forward as one of the “Most Livable Communities in Iowa” as recognized by the Council for Community and Economic Research. It is fair to say that “We are continuing to Move Forward”, despite the challenges of 2020.

The Midwest Derecho swept through West Branch with torrential rain, hail, and hurricane speed winds. This caused wide spread property damage. Yet, our community came together with amazing neighborly support and was one of the first communities to restore power, open roads, and clean-up of the much of the property damage. Despite the public health emergency of COVID-19 which hit our business community hard, threatened the revenue stability of the city and challenged city workers to meet current and new demands for service; together we continue to press forward on much needed infrastructure investments like the College Street Bridge and Second Street improvements.

The challenges of the 2020-2021 fiscal year, did not stop our housing economy. The first quarter of 2020 began in a promising fashion: with developer's providing more buildable lots, more builders working in our community, strong buyer confidence and low-interest rates West Branch was poised to have another record-breaking housing start year. However, amidst health concerns and the resulting economic uncertainty our housing market has slowed, yet we continue to move forward with home sales (many new housing starts) that outpace our previous 12 months.

West Branch / January 2021 / All Property Types

## Homes Sold By Price Range



Tourism has been arguably one of the hardest-hit industries across the nation during the coronavirus pandemic. Our local tourism industry was not an exception, both the Herbert Hoover Presidential Library and Museum. Our 36,735 visitors to West Branch pre-COVID are estimated to have been reduced to approximately 7,184 visitors. The National Park which surrounds the presidential library received 140,000 visitors pre-COVID. With the number of student/classroom cancellations, “shelter in place” travel advisories, and park closures we anticipated similar dramatic drops in visitation. However, the National Park Service has used this slow down to invest in and construct much-needed flood mitigation work on Hoover Creek.

For a small community of approximately 2,500 citizens, we are the fastest growing community in Cedar County, with direct I-80 access and international industry partners like:

- U.S Ventures (a transportation energy and supply chain management company),
- Procter & Gamble (recently announced remaining in West Branch)
- Altorfer Inc.,
- Plastic Products Company Inc.
- Nordex (a global turbine manufacturer) and,
- Wausau Supply Company.



Our largest industrial partners Procter and Gamble (a 300 job employer) will be staying in West Branch after two years of announcing plans to close the West Branch facility. Procter and Gamble plans to invest in its Iowa City Beauty Care Plant while maintaining its production of oral rinse. This will give the West Branch facility the ability to remain a multi-business unit supply warehouse.

I am pleased, proud, and somewhat pained by what our community endured in 2020. However our ability to continue to move forward is awe-inspiring. Our Community Outlook, when combined with our educational resources with neighboring University of Iowa and Kirkwood Community College, our recreational facilities, our cultural and historical amenities; a synergy is created that makes the West Branch community one of the premier destinations to live, work, and play.

*(Budget Narrative)*

This budget represents our continued commitment to prudent fiscal management, to effective service delivery, and support affordable quality of life enhancements for our citizens. Once adopted by the City Council, the budget established the direction for all City government programs and services for the coming fiscal year (July 1 – June 31). It represents the consensus of City Council direction and staff recommendations on how best to accomplish council goals and respond to the priorities of community needs.

The FY 2021 – 2022 General Fund Budget contains strategic investments in several key focus areas for the city and is structurally balanced to fund critical services to our community. Thanks to residents of West Branch for choosing to invest in our park system, this budget is the next step in moving forward into our next phase of providing the operational logistics and capital enhancements for our new park amenity. Opening a large new park, comes with its own set of challenges, but this budget has taken measured tactical steps to enhance capital items that were initially removed from the overall “Cubby Park” project. This budget also provides the fiscal discipline that meets new operational needs. This, was achieved **without** hindering our noteworthy high level of service, or having to increase our tax-rate.

Besides, the City’s investments in “Cubby Park”, there are still many smart infrastructure investments happening in strategic points of our community. This budget revamps our “Capital Improvement Plan (CIP)” and prioritizes infrastructure investment in the older east-side neighborhoods. These investments will include water, storm sewer, and street improvements. A three (3) to five (5) year plan has been devised to carry out the aforementioned CIP priority. The budget also continues to address our long-time flash flooding challenges in the downtown or central city area. Flood mitigation will not only assist frequently affected downtown businesses and central neighborhoods. It will also assist our first responders to avoid an estimated 12 inches of water from entering the fire and police facility. This is another capital investment that will not require an increase in taxes. Despite the time delays due to land access negotiations this project is expected to start design and potentially construction in the coming fiscal year 2021-2022.

This budget also continues investment in maintaining one of the highest public safety ratings in the State of Iowa. Public Safety continues to be one of highest priorities for the West Branch

community. The Fire Department continues to be one of the best maintained fire fleets in the region, and our budget continues to support these efforts. With regard to the Police Department, recent investments in upgrading the department's body camera system was successfully implemented. This budget starts the process of planning and working toward 24 hour police patrol. This process starts by developing an "On Call" time policy. Not only will this compensate officers who have to stay on the ready on shifts that do not have a physical on the streets patrol. It creates an expenditure that will better track the justifications needed to expand current police department service levels. It is a balancing act between managing overtime budgets and/or expanding personnel; while improving service levels to meet the increasing demands of a growing community. At the current rate of growth, call demand levels, and growing community expectations; we believe within the next 3 – 5 years 24 hours 7 days a week service will be an unavoidable reality. In the meantime, we intend to be transparent in deliberating over the cost and benefits of adding a 5<sup>th</sup> police officer with the equipment necessary for 24hours and 7 days a week service.

Consistent with the City Council's goal-setting and policy direction, West Branch continues to find ways to increase the safety of our community. The West Branch Schools and City partnership to implement a resource police officer in the elementary school has received raving reviews. This year's budget maximizes this relationship and anticipates making the school resource officer a full-time officer to have duties dedicated to school resources and normal policing. This creative and collaborative use of resources has created a win/win for the City, the School District, and the citizens. Using well-tested policing and fire science our Police and Fire Departments have found low-cost methods to improve what are already highly rated services as attested by our ISO and safety ratings.

As we commit to being a leader in continuous improvement of government services, we believe that at its basic levels **government should always be "Open" to the public, "Agile" enough to respond to public demand; and "Purposeful" to ensure that ends make sense for the public good.**

In the words of **President Herbert Hoover:**  
(West Branch Native Son)

***"One of the crowning glories of American life is the natural leadership in every community."***



Building on common ground with an "open, agile, and purposeful" government relies on a capable staff to achieve success. It is commonly understood, that strategic investments in employees, will attract and keep the best candidates. Additionally, it will maintain and grow our

continuous improvement culture. For these reasons, this budget makes notable improvements in providing incentives for our employees who are performing at high levels. For the first time the city will develop and include a “Merit Pay System” that will allow an employee to meet certain performance measures for pay raises above any cost of living adjustments. We believe this will be a major step in remaining competitive with the market place. We have also made our cost of living adjustment based on Federal Labor Bureau Statistics and local economic considerations, which recommended a 2.0% living adjustment to salaries and wages. Like other growing cities striving to keep up with the demands of expanding infrastructure, and managing the normal lag time of collecting the new revenues from new residents. In this environment, employees are needed to wear multiple hats with multiple duties that may not easily be reflected in benchmark comparisons with the market place. Although we constantly check to ensure we remain competitive with our wages and benefits, we are also cognizant of the need to move forward with a “Merit Pay System” that includes a classification study; thus, allowing for clearer strategies for promotions, job expectations, and merit bonuses.

### *(Public Support)*

We try to focus our tax rate policies on making wise public investments and promoting fairness across the board. It takes public trust for a local government to create a tax strategy that offers fiscal certainty. I believe it’s not high taxes that upset citizens, it taxes that are not clearly explained or taxes that are not held accountable for clear outcomes. I would continue to argue that this approach is a form of economic development. Businesses have to make long-term judgment and forecasting, they need to know what the tax rate will be five years from now, and they need confidence that the city will be able to fund the infrastructure and services it needs; otherwise, their cost of doing business goes up and their odds of long-term success goes down.

Two recent ballot measures have allowed the city to implement this approach. The Hotel / Motel Tax, and the Capital Improvement Reserve Levy. Both measures were approved by the voters and helps to stabilize potential budget influences that could affect the tax rate. **The Hotel / Motel Tax** is a locally imposed lodging tax that is collected by the State of Iowa. For the City of West Branch, this is a new revenue stream that adds to the city’s fund balance health in the amount of approximately \$18,000; this equates to 0.12 cents in taxes that would have to be added to the existing tax rate to raise the equivalent amount of revenue.

The **Capital Improvement Reserve Levy** is the first step in helping the city move forward with a disciplined Capital Improvement Strategy. This levy does not have to be used or instituted in any given year. It is intended to allow the City to keep the debt obligation portion of the tax rate steady. Normally when cities pay off their debts, their tax rate goes down. However, infrastructure needs don’t end, and cities find themselves having to issue more debt in the form of bonds to pay for new projects. Unfortunately, this is an expensive way of paying for infrastructure. Issuing “General Obligation Bonds” to pay for infrastructure typically come with bond attorney fees, state-mandated financial advisory fees, and bank-issued finance charges. In “our plan” the money previously paid in debt service would now go into a Capital Improvement Reserve Fund. This fund would be used like a savings account that could pay for things like sidewalks, road repairs, or downtown improvements. This way we avoid the typical expenses of

General Obligation Bonds; and instead, the city can now have the ability to plan, approve, and use funds from our own reserve fund.

The last area of public support has been in the area of wastewater. The city sewer utility will be required to implement new wastewater compliance regulations which have affected our rate structure. The bad news is that we are in the second year of a three-year rate increase plan. Due to **state unfunded mandates** that require the city to meet higher quality wastewater treatment standards; a \$2.50 annual increase was implemented in February 2020. In addition to this year's increase; it is intended to go up another \$2.50 in February 2022 before being reevaluated in February 2023. The good news is the public has been very supportive as we go through this process.

#### *(Tax Rate Comparison)*

Our recommended and proposed Total Property Levy remains 13.09; it should also be noted that this is a "Status Quo" budget with strategic investments to improve the employee benefits package budgeting the planning and development of "Merit Pay System", which will ready to be deployed in FY 2022-2023. The same tax rate also allows us to pursue bold new infrastructure improvements such as Design Expenses related to the Johnson County Roundabout at Hoover Hwy. We will continue our efforts related to the Wapsi Flood Mitigating Creek Widening project. We also will be conducting smaller neighborhood infrastructure improvements, and making additional investments in our new "Cubby Park". Thanks to our growth, all of this will be done without raising taxes. This still ranks West Branch among the lowest tax rates in communities our size. See cities of 2,100 – 2,500 population below:

Postville (15.46712)	Audubon (20.67481)	Belle Plaine (15.69830)
<b>Hudson (11.39034)</b>	La Porte City (16.08161)	Madrid (19.17057)
Jesup (14.61569)	Lamoni (16.52928)	<b>Cascade (8.95326)</b>
West Union (15.20160)	Ida Grove (14.66673)	Marengo (14.69738)
<b>Bellevue (11.99023)</b>	<b>FairFax (8.10000)</b>	Rock Rapids (16.00000)
<b>Mitchellville (9.53884)</b>	Sac City (19.69063)	Hawarden (14.59150)
<b>Hull (12.36248)</b>	Toledo (17.23126)	<b>Kalona (10.59394)</b>
Lake Mills (13.55021)	Belmond (17.11934)	West Liberty (15.19601)
Wilton (14.20950)	Durant (14.92904)	

*Highlight cities are communities that are currently below **West Branch's current 13.09428**. Please keep in mind that these rates do not reflect any proposed rate increases these communities maybe considering or imposing for next year's FY 2021-2022 budget.*

#### *(Closing Remarks)*

The budget and finance division has introduced a new methodology and approach to preparing this year's budget. It has placed a greater emphasis on locking down unit cost, budget planning,

measuring expenses, and examining revenues based on related staffing and/or program activities. One of the key elements in the operations budget is the estimated workload (the labor-hours per output). Such units of measurement and staffing ratios are important for organizations that are growing (in growing communities). The practice of funding staffing and activities out of funding centers within the budget “just because funding is there” may solve short-term funding challenges, but over time the organization loses an understanding of its bottom-line. We have begun the process of reversing this budget culture. As a result, it may appear that some department budgets have grown, but in reality, they are just more reflective of “who they are” with realistic service unit cost.

Last year the City Council had many discussions regarding establishing a 3-month operating reserve? After much discussion, this was delayed due to the concern that the issue of cash flow could be a problem during the coming fiscal year. Ultimately, the question is should the city create the expectation of encumbered funds when debt service obligations and/or the timing of paying said obligations may require these funds. This policy debate is not over, but this year the city administration has implemented a City Council directive to establish a vehicle and equipment reserve for each department. This is another step to becoming more fiscally disciplined and transparent. If indeed cash flow does become an issue? Reserve funds can still be made available, but the City Council would be obligated to have a public dialogue about why reserve funds are needed where they are to be used.

From a policy-making stand point, the strength of this budget comes from the continued financial discipline set into motion with the fiscal strategies in this budget. If we hold ourselves accountable and adopt policies that task fund categories to be more sustainable or self-sufficient and, if we can seek ways to diversify our revenue streams and have our cost reflected in service fees; we will emerge from our fiscal challenges stronger and better. With a city administration philosophy that adopts a continuous improvement business model, we aim to combine the goals, visions, and efforts of our Mayor, City Council, City Staff, Citizens, and Community Volunteers. Working together we are turning vision into reality.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Redmond Jones II".

Redmond Jones II  
City of West Branch  
City Administrator



## Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2021 - ENDING JUNE 30, 2022

Resolution No.: \_\_\_\_\_

The City of: West BranchCounty Name: CEDAR & JOHNSON

Date Budget Adopted: \_\_\_\_\_

(Date/initials)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

County Auditor Date Stamp		January 1, 2020 Property Valuations				Last Official Census
		With Gas & Electric	Without Gas & Electric			
Regular	2a	150,927,653	2b	149,731,863	2,322	
DEBT SERVICE	3a	170,137,140	3b	168,941,350		
Ag Land	4a	541,844				

TAXES LEVIED						
Code	Dollar	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate	
384.1	8.10000	Regular General Levy	5	1,222,514	1,212,828	43
(384)		Non-Voted Other Permissible Levies				
12(8)	0.67500	Contract for use of Bridge	6	0	0	44
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	0	45
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	0	46
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	10,000	9,921	47
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	0	48
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	0	49
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	0	51
12(17)	Amt Nec	Liability, property & self insurance costs	14	45,378	45,018	52
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	9,465	9,390	465
(384)		Voted Other Permissible Levies				
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	0	53
12(2)	0.81000	Memorial Building	16	0	0	54
12(3)	0.13500	Symphony Orchestra	17	0	0	55
12(4)	0.27000	Cultural & Scientific Facilities	18	0	0	56
12(5)	As Voted	County Bridge	19	0	0	57
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	0	58
12(9)	0.03375	Aid to a Transit Company	21	0	0	59
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	0	60
12(18)	1.00000	City Emergency Medical District	463	0	0	466
12(20)	0.27000	Support Public Library	23	0	0	61
28E.22	1.50000	Unified Law Enforcement	24	0	0	62
<b>Total General Fund Regular Levies (5 thru 24)</b>			25	1,287,357	1,277,157	
384.1	3.00375	Ag Land	26	1,628	1,628	63
<b>Total General Fund Tax Levies (25 + 26)</b>			27	1,288,985	1,278,785	<b>Do Not Add</b>
Special Revenue Levies						
384.8	0.27000	Emergency (if general fund at levy limit)	28	40,750	40,428	64
384.6	Amt Nec	Police & Fire Retirement	29	0	0	
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30	154,593	153,369	1,02429
Rules	Amt Nec	Other Employee Benefits	31	140,621	139,507	0.93171
<b>Total Employee Benefit Levies (29,30,31)</b>			32	295,214	292,876	65
<b>Sub Total Special Revenue Levies (28+32)</b>			33	335,964	333,304	
Valuation						
386	As Req	With Gas & Elec	Without Gas & Elec			
SSMID 1	(A)	(B)	34	0	0	66
SSMID 2	(A)	(B)	35	0	0	67
SSMID 3	(A)	(B)	36	0	0	68
SSMID 4	(A)	(B)	37	0	0	69
SSMID 5	(A)	(B)	555	0	0	565
SSMID 6	(A)	(B)	556	0	0	566
SSMID 7	(A)	(B)	1177	0	0	1179
SSMID 8	(A)	(B)	1185	0	0	1187
<b>Total Special Revenue Levies</b>			39	335,964	333,304	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40	330,392	328,071	70
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	60,000	59,524	71
<b>Total Property Taxes (27+39+40+41)</b>			42	2,015,341	1,999,684	72

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant &amp; must be returned to the city for correction.

# **CHECK CITY VALUATIONS** Taxable Valuations By Class By Levy Authority 100% Valuations By Class By Levy Authority

## **Commercial & Industrial Replacement Claim Estimation**

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of West Branch

	(A) Commercial - Non-Tif	(B) Commercial - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	50,944,398	16,685,207	11,468,601	
2 100% Assessed	58,458,797	16,685,207	12,742,890	

### **REPLACEMENT \$** FILLS TO:

3 General Fund	\$56,223	REVENUES, LINE 18, COL (C)
4 Special Fund	\$14,673	REVENUES, LINE 18, COL (D)
5 Debt Fund	\$12,800	REVENUES, LINE 18, COL (F)
6 Capital Reserve Fund	\$2,620	REVENUES, LINE 18, COL (G)

## **REPLACEMENT PAYMENT PERCENTAGE**

Beginning in FY 2017-2018, the amount of commercial & industrial replacement payments paid by the State of Iowa to local governments becomes limited by the total amount of payments made in FY 2016-2017. This limitation of total dollars available for repayment of commercial & industrial replacement claims may cause all payments to local governments to be pro-rated. The amount of proration necessary for the budget year will not be known until August, but the dropdown below will allow the estimated commercial & industrial replacement payments to be reduced by a selected proration percentage.

To reduce that estimated amount of commercial & industrial replacement payment budgeted for the coming fiscal year, complete an estimation of the replacement payment above. Once complete, select a proration percentage from the list below. The proration percentage will limit the amount of estimated replacement payment budgeted. This will hopefully prevent an over estimation in the budget year revenues.

81%

80%

79%

78%

77%

76%

75%

\* Please input the amount of revenue being received from any grants or reimbursements from the State of Iowa, excluding the replacement amounts on lines 3 through 6 above. Separate the revenues by fund receiving the money.

(A) General	(B) Special Revenue	(C) TIF Sp. Revenue	(D) Debt Service	(E) Capital Projects	(F) Proprietary
Other State Grants & Reimbursements	18			\$700,000	

# Commercial & Industrial Replacement Claim Estimation

For SSMIDs

The City of West Branch

SSMID 1		(A)		(B)		REPLACEMENT \$	
1	Taxable	Commercial - Reg	Industrial - Reg	Commercial - Reg	Industrial - Reg	Replacement \$	
2	Assessed						\$0

SSMID 2		(A)		(B)		REPLACEMENT \$	
1	Taxable	Commercial - Reg	Industrial - Reg	Commercial - Reg	Industrial - Reg	Replacement \$	
2	Assessed						\$0

SSMID 3		(A)		(B)		REPLACEMENT \$	
1	Taxable	Commercial - Reg	Industrial - Reg	Commercial - Reg	Industrial - Reg	Replacement \$	
2	Assessed						\$0

SSMID 4		(A)		(B)		REPLACEMENT \$	
1	Taxable	Commercial - Reg	Industrial - Reg	Commercial - Reg	Industrial - Reg	Replacement \$	
2	Assessed						\$0

SSMID 5		(A)		(B)		REPLACEMENT \$	
1	Taxable	Commercial - Reg	Industrial - Reg	Commercial - Reg	Industrial - Reg	Replacement \$	
2	Assessed						\$0

SSMID 6		(A)		(B)		REPLACEMENT \$	
1	Taxable	Commercial - Reg	Industrial - Reg	Commercial - Reg	Industrial - Reg	Replacement \$	
2	Assessed						\$0

SSMID 7		(A)		(B)		REPLACEMENT \$	
1	Taxable	Commercial - Reg	Industrial - Reg	Commercial - Reg	Industrial - Reg	Replacement \$	
2	Assessed						\$0

SSMID 8		(A)		(B)		REPLACEMENT \$	
1	Taxable	Commercial - Reg	Industrial - Reg	Commercial - Reg	Industrial - Reg	Replacement \$	
2	Assessed						\$0



# Fund Balance Worksheet for City of **West Branch**

*Annual Report FY 2020													
(1)													
Beginning Fund Balance July 1 (pg 5, line 134) *													
2 Actual Revenues Except Beg Bal (pg 5, line 132) *													
3 Actual Expenditures Except End Bal (pg 9, line 138) *													
4 Ending Fund Balance June 30 (pg 9, line 147) *													
TIF Special Rev													
General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)					
1,187,399	632,278	108,571	70,369	1,022,863	171,206	3,192,686	382,774	3,575,460					
1,905,912	801,567	467,344	1,014,572	1,355,908	5,266	5,550,569	1,096,430	6,646,999					
1,702,555	761,550	468,938	1,000,829	2,228,227	0	6,162,099	885,421	7,047,520					
1,390,756	672,295	106,977	84,112	150,544	176,472	2,581,156	593,783	3,174,939					
TIF Special Rev													
General	Spec Rev	Rev	Debt Serv	Capt Proj	Permanent	Tot Govt	Proprietary	Grand Total					
1,390,756	672,295	106,977	84,112	150,544	176,472	2,581,156	593,783	3,174,939					
1,974,965	856,046	486,238	1,058,852	650,000	2,200	5,028,301	1,138,000	6,166,301					
1,967,782	894,493	486,238	1,005,824	344,000	0	4,698,337	901,354	5,599,691					
1,397,939	633,848	106,977	137,140	456,544	178,672	2,911,120	830,429	3,741,549					
TIF Special Rev													
General	Spec Rev	Rev	Debt Serv	Capt Proj	Permanent	Tot Govt	Proprietary	Grand Total					
1,397,939	633,848	106,977	137,140	456,544	178,672	2,911,120	830,429	3,741,549					
2,024,029	925,637	533,606	1,026,786	2,552,620	3,000	7,065,678	1,352,000	8,417,678					
1,967,674	934,633	534,356	1,013,986	2,580,000	0	7,030,649	896,051	7,926,700					
1,454,294	624,852	106,227	149,940	429,164	181,672	2,946,149	1,286,378	4,232,527					
(2)													
** Re-Estimated FY 2021													
Beginning Fund Balance													
5 Re-Est Revenues													
6 Re-Est Expenditures													
8 Ending Fund Balance													
(3)													
** Budget FY 2022													
Beginning Fund Balance													
9 Revenues													
10 Expenditures													
11 Ending Fund Balance													
12													

\* The figures in section (1) are taken from FORM F-66(A-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30,

2020

\*\* The remaining two sections are filled in by the software once ALL worksheets are completed.

IF THE CITY HAS AN ACTIVE TIF, enter the Beginning Fund Balance for the TIF Special Revenue Fund for the ACTUAL YEAR.

**AN ACTIVE TIF IS ONE FOR WHICH YOU ARE CERTIFYING DEBT TO THE COUNTY AUDITOR AND RECEIVING ANNUAL TIF REVENUES IF GENERATED.**

CITY OF West Branch

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer.

Input the amount of General Fund Levy request to be

	Request with Utility Replacement (A)	Property Taxes Levied (B)
1 Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
2 Support of a Local Emerg.Mgmt.Comm.	9,465	9,390
3 TOTAL FOR FISCAL YEAR 2022	9,465	9,390



## RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

## RE-ESTIMATED Fiscal Year Ending 2021

## Fiscal Years

GOVERNMENT ACTIVITIES		GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2021 (J)	ACTUAL 2020 (K)
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1	439,318	106,514						545,832	513,736
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	279,889	16,504						296,393	142,409
Ambulance	6								0	0
Building Inspections	7	13,937	2,350						16,287	15,838
Miscellaneous Protective Services	8								0	0
Animal Control	9	3,250							3,250	1,167
Other Public Safety	10								0	0
<b>TOTAL (lines 1 - 10)</b>	<b>11</b>	<b>736,394</b>	<b>125,368</b>				<b>0</b>		<b>861,762</b>	<b>673,150</b>
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	12	56,111	407,220						463,331	303,680
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	37,000							37,000	33,609
Traffic Control and Safety	15								0	0
Snow Removal	16								0	16,028
Highway Engineering	17								0	3,310
Street Cleaning	18								0	0
Airport	19								0	0
Garbage	20	203,700							203,700	68,190
Other Public Works	21								0	10,228
<b>TOTAL (lines 12 - 21)</b>	<b>22</b>	<b>296,811</b>	<b>407,220</b>				<b>0</b>		<b>704,031</b>	<b>435,045</b>
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
<b>TOTAL (lines 23 - 29)</b>	<b>30</b>	<b>0</b>	<b>0</b>				<b>0</b>		<b>0</b>	<b>0</b>
<b>CULTURE &amp; RECREATION</b>										
Library Services	31	225,209	34,871						260,080	251,373
Museum, Band and Theater	32								0	0
Parks	33	218,476	31,156						249,632	162,033
Recreation	34								0	0
Cemetery	35	91,240	16,285						107,525	122,305
Community Center, Zoo, & Marina	36	18,885	233						19,118	15,072
Other Culture and Recreation	37	97,080	3,492						100,572	78,231
<b>TOTAL (lines 31 - 37)</b>	<b>38</b>	<b>650,890</b>	<b>86,037</b>				<b>0</b>		<b>736,927</b>	<b>629,014</b>

## RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

GOVERNMENT ACTIVITIES CONT.		Fiscal Year Ending 2021										Fiscal Years	
		RE-ESTIMATED					2021						
(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2021 (J)	ACTUAL 2020 (K)			
COMMUNITY & ECONOMIC DEVELOPMENT													
Community Beautification	39									0	0		
Economic Development	40	69,659							69,659	56,362			
Housing and Urban Renewal	41								0	0			
Planning & Zoning	42	25,000							25,000	26,195			
Other Com & Econ Development	43			33,899					33,899	0			
TIF Rebates	44								0	40,275			
TOTAL (lines 39-44)	45	94,659	0	33,899					128,558	124,832			
GENERAL GOVERNMENT													
Mayor, Council, & City Manager	46	16,500	2,564						19,064	13,012			
Clerk, Treasurer, & Finance Adm.	47	145,528	20,507						166,035	134,431			
Elections	48								0	0			
Legal Services & City Attorney	49	27,000							27,000	25,867			
City Hall & General Buildings	50								0	0			
Tort Liability	51								0	4,332			
Other General Government	52								0	0			
TOTAL (lines 46-52)	53	189,028	23,071	0					212,099	177,642			
DEBT SERVICE													
Gov Capital Projects	54				1,005,824				1,005,824	1,000,829			
TIF Capital Projects	55					344,000			344,000	1,382,663			
TOTAL CAPITAL PROJECTS	57	0	0	0		344,000			344,000	445,564			
TOTAL Governmental Activities Expenditures (lines 14-23, 39-44, 53-56)	58	1,967,762	641,636	33,899	1,005,824	344,000			3,993,201	4,868,739			
BUSINESS TYPE ACTIVITIES													
Proprietary: Enterprise & Budgeted ISF													
Water Utility	59								395,957	394,769			
Sewer Utility	60								309,162	261,643			
Electric Utility	61								0	0			
Gas Utility	62								0	0			
Airport	63								0	0			
Landfill/Garbage	64								0	0			
Transit	65								0	0			
Cable TV, Internet & Telephone	66								0	0			
Housing Authority	67								0	0			
Storm Water Utility	68								50,000	47,716			
Other Business Type (city hosp, ISF, parking, etc.)	69								60,235	59,305			
Enterprise DEBT SERVICE	70								0	0			
Enterprise CAPITAL PROJECTS	71								0	0			
Enterprise TIF CAPITAL PROJECTS	72								0	0			
TOTAL BUSINESS TYPE EXPENDITURES (lines 59-72)	73								815,354	763,433			
TOTAL ALL EXPENDITURES (lines 58-74)	74	1,967,762	641,636	33,899	1,005,824	344,000	0	815,354	4,808,555	5,632,172			
Regular Transfers Out	75		252,797					86,000	338,797	986,685			
Internal TIF Loan Transfers Out	76			452,339					452,339	428,663			
Total ALL Transfers Out	77	0	252,797	452,339	0	0		86,000	791,136	1,415,348			
Total Expenditures and Other Fin Uses (lines 73-74)	78	1,967,762	894,433	486,238	1,005,824	344,000	0	901,354	5,599,691	7,047,520			
Ending Fund Balance June 30	79	1,397,939	633,848	106,977	137,140	456,544	178,672	830,429	3,741,549	3,174,939			

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.



# RE-ESTIMATED REVENUES DETAIL

## RE-ESTIMATED Fiscal Year Ending 2021

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
REVENUES & OTHER FINANCING SOURCES		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	RE-ESTIMATED	ACTUAL
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Taxes Levied on Property	1	1,227,770	317,789		363,017				1,908,576	1,768,219
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	1,227,770	317,789		363,017	0			1,908,576	1,768,219
Delinquent Property Taxes	4								0	0
TIF Revenues	5			486,238					486,238	461,103
Other City Taxes:										
Utility Tax Replacement Easement Taxes	6	10,858	2,815		2,855				16,528	16,843
Utility franchise tax (line 6a, Chapter 344.2)	7	24,000							24,000	21,486
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	11,057
Hotel/Motel Taxes	11	18,000							18,000	20,743
Other Local Option Taxes	12		210,000						210,000	225,688
Subtotal - Other City Taxes (lines 6 thru 12)	13	52,858	212,815		2,855	0			288,528	295,817
Licenses & Permits		35,100							35,100	126,170
Use of Money & Property		13,000						6,000	20,000	45,733
Intergovernmental:										
Federal Grants & Reimbursements		6,000				450,000			456,000	6,000
Road Use Taxes			310,000						310,000	299,187
Other State Grants & Reimbursements		59,575	15,442		15,666				90,683	783,255
Local Grants & Reimbursements		201,720							201,720	197,758
Subtotal - Intergovernmental (lines 16 thru 19)	20	267,295	325,442	0	15,666	450,000		0	1,058,403	1,286,200
Charges for Fees & Service:										
Water Utility	21							545,000	545,000	534,909
Sewer Utility	22							518,000	518,000	468,141
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	188,700							188,700	47,993
Hospital	28								0	0
Transit	29								0	0
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32								60,000	61,854
Other Fees & Charges for Service	33	46,500							46,500	70,535
Subtotal - Charges for Service (lines 21 thru 33)	34	235,200	0	0	0	0	0	1,123,000	1,358,200	1,183,432
Special Assessments	35								0	0
Miscellaneous		29,920						1,200	40,120	59,975
Other Financing Sources:										
Regular Operating Transfers In	37	38,822			299,975				338,797	986,685
Internal TIF Loan Transfers In	38	75,000			377,339				452,339	428,663
Subtotal ALL Operating Transfers In	39	113,822	0	0	677,314	200,000	0	0	791,136	1,415,348
Proceeds of Debt (Excluding TIF Internal Borrow)	40								200,000	0
Proceeds of Capital Asset Sales	41								0	0
Subtotal-Other Financing Sources (lines 39 & 42)	42	113,822	0	0	677,314	200,000	0	0	991,136	1,420,350
Total Revenues except for beginning fund balance										
(lines 4, 5, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44)	43	1,974,965	856,046	486,238	1,058,852	650,000	2,200	1,138,000	6,166,301	6,646,999
Beginning Fund Balance July 1	44	1,390,756	872,295	106,977	84,112	150,544	176,472	593,783	3,174,939	3,575,460
TOTAL REVENUES & BEGIN BALANCE (line 44)	45	3,365,721	1,528,341	593,215	1,142,964	800,544	178,672	1,731,783	9,341,240	10,222,459

## EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2022

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2022 (J)	RE-ESTIMATED 2021 (K)	ACTUAL 2020 (L)
<b>PUBLIC SAFETY</b>											
Police Department/Crime Prevention	1	369,106	83,466						452,572	545,832	513,736
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	269,759	18,992						288,751	296,393	142,409
Ambulance	6								0	0	0
Building Inspections	7	14,214	2,397						16,611	16,287	15,838
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	3,250							3,250	3,250	1,167
Other Public Safety	10								0	0	0
<b>TOTAL (lines 1 - 10)</b>	11	656,329	104,855				0		761,184	861,762	673,150
<b>PUBLIC WORKS</b>											
Roads, Bridges, & Sidewalks	12	83,410	437,508						520,918	463,331	303,680
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	37,000							37,000	37,000	33,609
Traffic Control and Safety	15								0	0	0
Snow Removal	16		15,000						15,000	0	16,028
Highway Engineering	17		5,000						5,000	0	3,310
Street Cleaning	18								0	0	0
Airport <i>(if not Enterprise)</i>	19								0	0	0
Garbage <i>(if not Enterprise)</i>	20	201,000							201,000	203,700	68,190
Other Public Works	21								0	0	10,228
<b>TOTAL (lines 12 - 21)</b>	22	321,410	457,508				0		778,918	704,031	435,045
<b>HEALTH &amp; SOCIAL SERVICES</b>											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	0
<b>TOTAL (lines 23 - 29)</b>	30	0	0				0		0	0	0
<b>CULTURE &amp; RECREATION</b>											
Library Services	31	225,204	32,923						258,127	260,080	251,373
Museum, Band and Theater	32								0	0	0
Parks	33	216,800	34,750						251,550	249,632	162,033
Recreation	34								0	0	0
Cemetery	35	96,084	14,759						110,843	107,525	122,305
Community Center, Zoo, & Marina	36	19,750							19,750	19,118	15,072
Other Culture and Recreation	37	85,644	4,254						89,898	100,572	78,231
<b>TOTAL (lines 31 - 37)</b>	38	643,482	86,686				0		730,168	736,927	629,014



## EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2022

Fiscal Years

GOVERNMENT ACTIVITIES CONT.		(B)	(A)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
COMMUNITY & ECONOMIC DEVELOPMENT													
Community Beautification	39										0	0	0
Economic Development	40			74,159		75,233					149,392	69,659	58,362
Housing and Urban Renewal	41										0	0	0
Planning & Zoning	42			25,000							25,000	25,000	28,195
Other Com & Econ Development	43										0	33,899	0
TIF Rebates	44										0	0	40,275
TOTAL (lines 39 - 44)	45			99,159	0	75,233			0		174,392	128,558	124,832
GENERAL GOVERNMENT													
Mayor, Council, & City Manager	46			16,500	2,564						19,064	19,064	13,012
Clerk, Treasurer, & Finance Adm.	47			153,794	20,799						174,593	166,035	134,431
Elections	48										0	0	0
Legal Services & City Attorney	49			27,000							27,000	27,000	25,867
City Hall & General Buildings	50										0	0	0
Tort Liability	51										0	0	4,332
Other General Government	52										0	0	0
TOTAL (lines 46 - 52)	53			197,294	23,363	0	1,013,986		0		220,657	212,099	177,842
DEBT SERVICE													
Gov Capital Projects	54						1,013,986				1,013,986	1,005,824	1,000,829
TIF Capital Projects	55							2,580,000			2,580,000	344,000	1,382,663
TOTAL CAPITAL PROJECTS	56			0	0	0		2,580,000			2,580,000	344,000	1,828,227
TOTAL Government Activities Expenditures	57			1,917,674	672,412	75,233	1,013,986	2,580,000			6,259,305	3,993,201	4,868,739
BUSINESS TYPE ACTIVITIES													
Proprietary: Enterprise & Budgeted ISF													
Water Utility	59									409,707	409,707	395,957	394,769
Sewer Utility	60									295,231	295,231	309,162	261,643
Electric Utility	61										0	0	0
Gas Utility	62										0	0	0
Airport	63										0	0	0
Landfill/Garbage	64										0	0	0
Transit	65										0	0	0
Cable TV, Internet & Telephone	66										0	0	0
Housing Authority	67										0	0	0
Storm Water Utility	68									45,000	45,000	50,000	47,718
Other Business Type (city hosp, ISF, parking, etc.)	69										0	0	0
Enterprise DEBT SERVICE	70									61,113	61,113	60,235	59,305
Enterprise CAPITAL PROJECTS	71										0	0	0
Enterprise TIF CAPITAL PROJECTS	72										0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)	73									811,051	811,051	815,354	763,433
TOTAL ALL EXPENDITURES (lines 58+74)	74			1,917,674	672,412	75,233	1,013,986	2,580,000	0	811,051	7,070,356	4,808,555	5,632,172
Regular Transfers Out	75			50,000	262,221					85,000	397,221	338,797	986,685
Internal TIF Loan / Repayment Transfers Out	76					459,123					459,123	452,339	428,663
Total ALL Transfers Out	77			50,000	262,221	459,123	0	0	0	85,000	856,344	791,136	1,415,348
Total Expenditures & Fund Transfers Out (lines 73+77)	78			1,967,674	934,633	534,356	1,013,986	2,580,000	0	896,051	7,926,700	5,599,691	7,047,520
Ending Fund Balance June 30	79			1,454,294	624,852	106,227	149,940	429,164	181,672	1,286,378	4,232,527	3,741,549	3,174,939

\* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms it used. SEE INSTRUCTIONS FOR USE.

## REVENUES DETAIL

Fiscal Year Ending 2022

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2022 (J)	RE-ESTIMATED 2021 (K)	ACTUAL 2020 (L)
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>											
Taxes Levied on Property	1	1,278,785	333,304		328,071	59,524			1,999,684	1,908,576	1,768,219
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	1,278,785	333,304		328,071	59,524			1,999,684	1,908,576	1,768,219
Delinquent Property Taxes	4								0	0	0
TIF Revenues	5			533,606					533,606	486,238	461,103
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	10,200	2,660		2,321	476			15,657	16,528	16,843
Utility franchise tax <i>Howa Code Chapter 36</i>	7	20,000							20,000	24,000	21,486
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10								0	0	0
Hotel/Motel Taxes	11	18,000							18,000	18,000	11,057
Other <i>Local Option Taxes</i>	12	240,000							240,000	210,000	225,688
Subtotal - Other City Taxes (lines 6 thru 12)	13	48,200	242,660		2,321	476			293,657	268,528	295,817
Licenses & Permits	14	30,800							30,800	35,100	126,170
Use of Money & Property	15	11,000						4,000	15,600	20,000	45,733
Intergovernmental:											
Federal Grants & Reimbursements	16	8,500							8,500	456,000	6,000
Road Use Taxes	17		335,000						335,000	310,000	299,187
Other State Grants & Reimbursements	18	56,223	14,673	0	12,800	702,620		0	786,316	90,683	783,255
Local Grants & Reimbursements	19	210,371							210,371	201,720	197,758
Subtotal - Intergovernmental (lines 16 thru 19)	20	275,094	349,673	0	12,800	702,620		0	1,340,187	1,058,403	1,286,200
Charges for Fees & Service:											
Water Utility	21							612,500	612,500	545,000	534,909
Sewer Utility	22							663,000	663,000	518,000	468,141
Electric Utility	23							0	0	0	0
Gas Utility	24							0	0	0	0
Parking	25							0	0	0	0
Airport	26							0	0	0	0
Landfill/Garbage	27	186,000						186,000	186,000	188,700	47,993
Hospital	28							0	0	0	0
Transit	29							0	0	0	0
Cable TV, Internet & Telephone	30							0	0	0	0
Housing Authority	31							0	0	0	0
Storm Water Utility	32							63,500	63,500	60,000	61,854
Other Fees & Charges for Service	33	52,000						52,000	52,000	46,500	70,535
Subtotal - Charges for Service (lines 21 thru 33)	34	238,000	0	0	0	0	0	1,339,000	1,577,000	1,358,200	1,183,432
Special Assessments	35							0	0	0	0
Miscellaneous	36	19,400					2,400	9,000	30,800	40,120	59,975
Other Financing Sources:											
Regular Operating Transfers In	37	40,750			306,471	50,000			397,221	338,797	986,685
Internal TIF Loan Transfers In	38	82,000			377,123				459,123	452,339	428,663
Subtotal ALL Operating Transfers In	39	122,750	0	0	683,594	50,000	0	0	856,344	791,136	1,415,348
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					1,740,000			1,740,000	200,000	0
Proceeds of Capital Asset Sales	41								0	0	5,002
Subtotal-Other Financing Sources (lines 37-41)	42	122,750	0	0	683,594	1,790,000	0	0	2,536,344	991,136	1,420,350
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 14, 15, 20, 24, 35, 36, 43)	43	2,024,029	925,637	533,606	1,026,786	2,552,620	3,000	1,352,000	8,417,678	6,166,301	6,646,999
Beginning Fund Balance July 1	44	1,937,939	633,848	106,977	137,140	456,544	178,672	830,429	3,741,549	3,174,939	3,575,460
TOTAL REVENUES & BEGIN BALANCE (lines 43-44)	45	3,421,968	1,559,485	640,583	1,163,926	3,009,164	181,672	2,182,429	12,159,227	9,341,240	10,222,459



## CITY OF West Branch

Department of Management

## ADOPTED BUDGET SUMMARY

YEAR ENDED JUNE 30, 2022

Fiscal Years

(A)	(B)	GENERAL REVENUES (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2022 (J)	RE-ESTIMATED 2021 (K)	ACTUAL 2020 (L)
<b>Revenues &amp; Other Financing Sources</b>											
Taxes Levied on Property	1	1,278,785	333,304		328,071	59,524			1,999,684	1,908,576	1,768,219
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	1,278,785	333,304		328,071	59,524			1,999,684	1,908,576	1,768,219
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			533,606					533,606	486,238	461,103
Other City Taxes	6	48,200	242,660		2,321	476			293,657	268,528	295,817
Licenses & Permits	7	30,800	0						30,800	35,100	126,170
Use of Money and Property	8	11,000	0	0	0	0	600	4,000	15,600	20,000	45,733
Intergovernmental	9	275,094	349,673	0	12,800	702,620			1,340,187	1,058,403	1,286,200
Charges for Fees & Service	10	238,000	0	0	0	0	0	1,339,000	1,577,000	1,358,200	1,183,432
Special Assessments	11	0	0	0	0	0			0	0	0
Miscellaneous	12	19,400	0				2,400	9,000	30,800	40,120	59,975
Sub-Total Revenues	13	1,901,279	925,637	533,606	343,192	762,620	3,000	1,352,000	5,821,334	5,175,165	5,226,649
<b>Other Financing Sources:</b>											
Total Transfers In	14	122,750	0	0	683,594	50,000	0	0	866,344	791,136	1,415,348
Proceeds of Debt	15	0	0	0	0	1,740,000			1,740,000	200,000	0
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	5,002
Total Revenues and Other Sources	17	2,024,029	925,637	533,606	1,026,786	2,552,620	3,000	1,352,000	8,417,678	6,166,301	6,646,999
<b>Expenditures &amp; Other Financing Uses</b>											
Public Safety	18	656,329	104,855	0			0		761,184	861,762	673,150
Public Works	19	321,410	457,508	0			0		778,918	704,031	435,045
Health and Social Services	20	0	0	0	0		0		0	0	0
Culture and Recreation	21	643,482	86,686	0			0		730,168	736,927	629,014
Community and Economic Development	22	99,159	0	75,233			0		174,392	128,558	124,832
General Government	23	197,294	23,363	0			0		220,657	212,099	177,642
Debt Service	24	0	0	0	1,013,986		0		1,013,986	1,005,824	1,000,829
Capital Projects	25	0	0	0		2,580,000	0		2,580,000	344,000	1,828,227
Total Government Activities Expenditure	26	1,917,674	672,412	75,233	1,013,986	2,580,000	0		6,259,305	3,993,201	4,868,739
Business Type Proprietary: Enterprise & ISF	27							811,051	811,051	815,354	763,433
Total Gov & Bus Type Expenditures	28	1,917,674	672,412	75,233	1,013,986	2,580,000	0	811,051	7,070,356	4,808,555	5,632,172
Total Transfers Out	29	50,000	262,221	459,123	0	0	0	85,000	856,344	791,136	1,415,348
Total ALL Expenditures/Fund Transfers	30	1,967,674	934,633	534,356	1,013,986	2,580,000	0	896,051	7,926,700	5,599,691	7,047,520
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31	56,355	-8,996	-750	12,800	-27,380	3,000	455,949	490,978	566,610	-400,521
	32										
Beginning Fund Balance July 1	33	1,397,939	633,848	106,977	137,140	456,544	178,672	830,429	3,741,549	3,174,939	3,575,460
Ending Fund Balance June 30	34	1,454,294	624,852	106,227	149,940	429,164	181,672	1,286,378	4,232,527	3,741,549	3,174,939

LONG TERM DEBT SCHEDULE  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

PAGE 1

City Name: West Branch

Fiscal Year

2021

GO - TOTAL										
NON-GO TOTAL										
GRAND TOTAL										
Debt Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Debt Resolution Number (D)	Principal Due FY 2022 (E)	Interest Due FY 2022 (F)	Total Obligation Due FY 2022 (G)	Bond Reg./ Paying Agent Fees Due FY 2022 (H)	Reductions due to Refinancing or Prepayment of Certified Debt (I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes (J)	Amount Paid Current Year Debt Service Levy =(K)
(1) GO Corp Purpose and Refunding Bonds Series 2013	2,730,000	GO	1081	175,000	28,900	203,900	500		122,987	81,413
(2) Water Revenue Bonds	943,000	NON - GO	798	55,000	5,388	60,388	725		61,113	0
(3) GO Corp Purpose Bonds Series 2015	855,000	GO	1377	90,000	8,640	98,640	500			99,140
(4) GO Corp Purpose Bonds Series 2016A	1,000,000	GO	1483	90,000	11,938	101,938	500		51,219	51,219
(5) GO Corp Purpose Bonds Series 2016B	400,000	GO	1484	50,000	5,900	55,900	500		56,400	0
(6) GO Judgement Settlement Note 2017	495,000	GO	1584	99,000	6,435	105,435			105,435	0
(7) GO Corp Purpose Bonds Series 2017	4,200,000	GO	1663	365,000	80,673	445,673	500		347,553	98,620
(8)		NO SELECTION				0				0
(9) FY22		NO SELECTION	FY22			0				0
(10)		NO SELECTION				0				0
(11)		NO SELECTION				0				0
(12)		NO SELECTION				0				0
(13)		NO SELECTION				0				0
(14)		NO SELECTION				0				0
(15)		NO SELECTION				0				0
(16)		NO SELECTION				0				0
(17)		NO SELECTION				0				0
(18)		NO SELECTION				0				0
(19)		NO SELECTION				0				0
(20)		NO SELECTION				0				0
(21)		NO SELECTION				0				0
(22)		NO SELECTION				0				0
(23)		NO SELECTION				0				0
(24)		NO SELECTION				0				0
(25)		NO SELECTION				0				0
(26)		NO SELECTION				0				0
(27)		NO SELECTION				0				0
(28)		NO SELECTION				0				0
(29)		NO SELECTION				0				0
(30)		NO SELECTION				0				0
TOTALS				924,000	147,874	1,071,874	3,225	0	744,707	330,392

**NOTICE OF PUBLIC HEARING – PROPOSED BUDGET**

Fiscal Year July 1, 2021 - June 30, 2022

The City of: WEST BRANCH

The City Council will conduct a public hearing on the proposed budget as follows:

Location: COUNCIL CHAMBERS, CITY OFFICE, 110 N POPLAR, WEST BRANCH, IOWA Meeting Date: 3/15/2021 Meeting Time: 07:00 PM

**The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.**

The estimated Total tax levy rate per \$1000 valuation on regular property 13.09509

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number  
(319) 643-5888

City Clerk/Finance Officer's NAME  
GORDON EDGAR

		Budget FY 2022	Re-estimated FY 2021	Actual FY 2020
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	1,999,684	1,908,576	1,768,219
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	3	1,999,684	1,908,576	1,768,219
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	533,606	486,238	461,103
Other City Taxes	6	293,657	268,528	295,817
Licenses & Permits	7	30,800	35,100	126,170
Use of Money and Property	8	15,600	20,000	45,733
Intergovernmental	9	1,340,187	1,058,403	1,286,200
Charges for Fees & Service	10	1,577,000	1,358,200	1,185,682
Special Assessments	11	0	0	0
Miscellaneous	12	30,800	40,120	57,725
Other Financing Sources	13	1,740,000	200,000	0
Transfers In	14	856,344	791,136	1,415,348
<b>Total Revenues and Other Sources</b>	15	8,417,678	6,166,301	6,646,999
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	761,184	861,762	673,150
Public Works	17	778,918	704,031	435,045
Health and Social Services	18	0	0	0
Culture and Recreation	19	730,168	736,927	629,014
Community and Economic Development	20	174,392	128,558	124,832
General Government	21	220,657	212,099	177,642
Debt Service	22	1,013,986	1,005,824	1,000,829
Capital Projects	23	2,580,000	344,000	1,828,227
<b>Total Government Activities Expenditures</b>	24	6,259,305	3,993,201	4,868,739
Business Type / Enterprises	25	811,051	815,354	763,433
<b>Total ALL Expenditures</b>	26	7,070,356	4,808,555	5,632,172
Transfers Out	27	856,344	791,136	1,415,348
<b>Total ALL Expenditures/Transfers Out</b>	28	7,926,700	5,599,691	7,047,520
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	490,978	566,610	-400,521
Beginning Fund Balance July 1	30	3,741,549	3,174,939	3,575,460
<b>Ending Fund Balance June 30</b>	31	4,232,527	3,741,549	3,174,939

FY 2021

Departmental Revenues City of West Branch Approved Budget As of: January 31<sup>st</sup>, 2021

2-23-2021 05:59 PM

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31<sup>ST</sup>, 2021

PAGE: 1

	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	PROPOSED BUDGET
DEPARTMENTAL REVENUES						
POLICE OPERATION						
001-GENERAL FUND						
001-4-1-110-1-4550 SRO - MISC CHARGE FOR	6,965	11,849	9,000	0	9,000	
001-4-1-110-1-4710 REIMBURSEMENTS	0	510	0	3,283	0	
001-4-1-110-2-4400 POLICE DEPARTMENT GRA	0	1,500	0	0	0	
001-4-1-110-2-4705 POLICE DEPT CONTRIBUT	3,220	50	0	0	0	
001-4-1-110-4-4442 STEP REIMBURSEMENTS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	10,185	13,909	9,000	3,283	9,000	
TOTAL POLICE OPERATION	10,185	13,909	9,000	3,283	9,000	
FIRE OPERATION						
001-GENERAL FUND						
001-4-1-150-1-4550 FIRE - CHARGE FOR SER	1,446	3,178	0	0	0	
001-4-1-150-2-4402 FIRE DEPARTMENT GRANT	0	0	0	0	0	
001-4-1-150-2-4450 IDNR GRANT	714	0	0	0	0	
001-4-1-150-2-4475 TWP. FIRE CONTRACTS	172,428	176,457	178,919	95,463	183,571	
001-4-1-150-2-4705 CONTRIBUTIONS	2,675	2,225	4,000	1,970	3,000	
001-4-1-150-4-4017 EMERGENCY MANAGEMENT	8,354	11,145	8,908	4,790	9,465	
001-4-1-150-4-4060 EXCISE TAX, EMA	78	143	0	41	0	
001-4-1-150-4-4080 MOBILE HOME TAXES	60	91	0	49	0	
001-4-1-150-4-4464 COMM/IND REPLACEMENT	451	4,309	0	220	0	
001-4-1-150-4-4715 REFUNDS	0	2,511	0	0	0	
001-4-1-150-4-4799 MISCELLANEOUS REVENUE	0	0	0	0	0	
001-4-1-150-4-5550 DO NOT USE	0	0	0	0	0	
TOTAL 001-GENERAL FUND	186,206	200,059	191,827	102,533	196,036	
014-FIRE APPARATUS RESERVE						
014-4-1-150-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
TOTAL 014-FIRE APPARATUS RESERVE	0	0	0	0	0	
TOTAL FIRE OPERATION	186,206	200,059	191,827	102,533	196,036	
BUILDING INSPECTIONS						
TOTAL BUILDING INSPECTIONS	0	0	0	0	0	

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2020-2021 -----) YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	(----- 2021-2022 -----) PROPOSED BUDGET
<hr/>						
ANIMAL CONTROL						
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TOTAL ANIMAL CONTROL	0	0	0	0	0	
<hr/>						
ROADS AND STREETS						
=====						
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001-GENERAL FUND						
001-4-2-210-1-4550 MISC REV SIDEWALK REP	755	664	0	300	0	
001-4-2-210-2-4445 IOWA DOT GRANTS/REIMB	0	0	0	0	0	
001-4-2-210-2-4710 REIMB-GF STREETS	0	899	0	43,324	0	
001-4-2-210-4-4821 BANK LOAN	0	0	0	0	0	
TOTAL 001-GENERAL FUND	755	1,563	0	43,624	0	
<hr/>						
110-ROAD USE TAX						
110-4-2-210-2-4430 ROAD USE TAX PAYMENTS	299,969	299,187	310,000	200,922	335,000	
110-4-2-210-2-4445 IOWA DOT GRANTS/REIMB	0	0	0	0	0	
110-4-2-210-2-4705 OPERATING GRANTS & CO	0	5,000	0	0	0	
110-4-2-210-2-4710 REIMBURSEMENTS	0	0	0	0	0	
110-4-2-210-2-4821 BANK LOAN	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	299,969	304,187	310,000	200,922	335,000	
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TOTAL ROADS AND STREETS	300,724	305,751	310,000	244,546	335,000	
<hr/>						
STREET LIGHTING						
=====						
<hr/>						
001-GENERAL FUND						
001-4-2-230-2-4710 REIMBURSEMENTS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	0	0	0	0	0	
<hr/>						
TOTAL STREET LIGHTING	0	0	0	0	0	
<hr/>						
HEALTH & SOCIAL SERVICES						
=====						
<hr/>						
001-GENERAL FUND						
001-4-3-399-2-4405 CDBG GRANT	0	0	0	0	0	
TOTAL 001-GENERAL FUND	0	0	0	0	0	
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TOTAL HEALTH & SOCIAL SERVICES	0	0	0	0	0	



CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>						
LIBRARY						
=====						
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031-LIBRARY						
031-4-4-410-1-4461 STATE LIBRARY FUNDING	1,289	2,846	3,000	2,876	2,800	
031-4-4-410-1-4765 FINES	696	409	420	23	400	
031-4-4-410-2-4470 RURAL LIBRARY ASSISTA	19,880	19,801	19,801	12,197	24,000	
031-4-4-410-2-4705 PRIVATE CONTRIBUTIONS	15,522	956	2,000	908	900	
031-4-4-410-4-4000 GENERAL PROPERTY TAX	89,985	177,085	180,312	90,156	196,791	
031-4-4-410-4-4300 INTEREST INCOME	1,099	1,324	0	553	0	
031-4-4-410-4-4799 MISC. REVENUES	1,099	1,162	1,500	138	1,000	
TOTAL 031-LIBRARY	129,569	203,583	207,033	106,851	225,891	
<hr/>						
502-KROUTH INTEREST FUND						
502-4-4-410-2-4715 REFUNDS	0	0	0	0	0	
502-4-4-410-4-4300 INTEREST INCOME	278	289	0	126	0	
502-4-4-410-4-4799 MISC. REVENUES	0	0	0	0	0	
TOTAL 502-KROUTH INTEREST FUND	278	289	0	126	0	
<hr/>						
TOTAL LIBRARY	129,847	203,872	207,033	106,976	225,891	
<hr/>						
PARK & RECREATION						
=====						
<hr/>						
001-GENERAL FUND						
001-4-4-430-1-4550 FITNESS	1,254	0	0	135	0	
001-4-4-430-1-4551 ADULT SPORTS	3,725	500	3,000	0	1,500	
001-4-4-430-1-4552 SWIMMING	550	0	500	0	500	
001-4-4-430-1-4554 VOLLEYBALL	0	0	0	0	0	
001-4-4-430-1-4555 RECREATION ACTIVITIES	10,154	4,251	1,000	( 215)	1,000	
001-4-4-430-1-4556 SUMMER LEAGUE	0	0	0	0	0	
001-4-4-430-1-4557 CAMP	0	0	10,000	40	7,000	
001-4-4-430-1-4558 YOUTH SPORTS	11,985	5,530	9,000	( 115)	7,000	
001-4-4-430-1-4755 CONCESSION SALES	0	27	2,000	104	3,000	
001-4-4-430-2-4311 FIELD RENTAL	0	223	1,000	450	1,000	
001-4-4-430-4-4800 SALE OF REAL PROPERTY	3,500	0	0	0	0	
001-4-4-430-4-4821 BANK LOAN	0	0	0	0	0	
TOTAL 001-GENERAL FUND	31,168	10,531	26,500	399	21,000	
<hr/>						
TOTAL PARK & RECREATION	31,168	10,531	26,500	399	21,000	
<hr/>						
CEMETERY						
=====						
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CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>001-GENERAL FUND</u>						
001-4-4-450-1-4559 GRAVE OPENINGS	5,525	7,275	4,000	4,425	6,000	
001-4-4-450-1-4741 SALE OF CEMETERY LOTS	800	1,400	800	1,480	1,600	
TOTAL 001-GENERAL FUND	6,325	8,675	4,800	5,905	7,600	
<u>027-MEMORIAL GARDEN PROJECT</u>						
027-4-4-450-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
TOTAL 027-MEMORIAL GARDEN PROJECT	0	0	0	0	0	
<u>500-CEMETERY PERPETUAL FUND</u>						
500-4-4-450-1-4740 SALE OF CEMETERY LOTS	1,200	2,100	1,200	2,220	2,400	
500-4-4-450-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
500-4-4-450-4-4300 INTEREST INCOME	2,296	2,005	1,000	600	600	
TOTAL 500-CEMETERY PERPETUAL FUND	3,496	4,105	2,200	2,820	3,000	
TOTAL CEMETERY	9,821	12,780	7,000	8,725	10,600	
<u>TOWN HALL</u>						
<u>022-CIVIC CENTER</u>						
022-4-0-460-4-4060 EXCISE TAX	142	174	0	97	0	
022-4-0-460-4-4311 COMMUNITY BUILDING RE	3,010	1,870	2,000	610	2,000	
022-4-0-460-4-4464 COMM/IND REPLACEMENT	815	951	0	476	0	
022-4-4-460-4-4008 OPERATION OF CIVIC CE	15,097	17,860	18,885	10,065	10,000	
022-4-4-460-4-4080 MOBILE HOME TAXES	105	113	0	82	0	
TOTAL 022-CIVIC CENTER	19,169	20,968	20,885	11,319	12,000	
TOTAL TOWN HALL	19,169	20,968	20,885	11,319	12,000	
<u>COMM &amp; CULTURAL DEVEL</u>						
<u>001-GENERAL FUND</u>						
001-4-4-470-2-4715 REFUNDS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	0	0	0	0	0	
TOTAL COMM & CULTURAL DEVEL	0	0	0	0	0	
<u>ECONOMIC DEVELOPMENT</u>						

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2020-2021 -----) YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	(----- 2021-2022 -----) PROPOSED BUDGET
DEPARTMENTAL REVENUES						
160-REVOLVING LOAN FUND						
160-4-2-520-2-4440 STATE GRANTS	0	0	0	0	0	
160-4-5-520-1-4550 PH 3 SIDEWALK INSTALL	8,518	0	0	0	0	
160-4-5-520-2-4300 INTEREST INCOME	0	0	0	0	0	
160-4-5-520-2-4441 REVOLVING LOAN	0	0	0	0	0	
160-4-5-520-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
TOTAL 160-REVOLVING LOAN FUND	8,518	0	0	0	0	
TOTAL ECONOMIC DEVELOPMENT	8,518	0	0	0	0	
MAYOR AND COUNCIL						
TOTAL MAYOR AND COUNCIL	0	0	0	0	0	
CLERK & TREASURER						
TOTAL CLERK & TREASURER	0	0	0	0	0	
LEGAL SERVICES						
TOTAL LEGAL SERVICES	0	0	0	0	0	
TORT LIABILITY						
TOTAL TORT LIABILITY	0	0	0	0	0	
BONDING						
226-GO DEBT SERVICE						
226-4-7-700-4-4300 INTEREST - BOND PROCE	0	0	0	0	0	
226-4-7-700-4-4827 BOND PROCEEDS	0	0	0	0	0	
TOTAL 226-GO DEBT SERVICE	0	0	0	0	0	
TOTAL BONDING	0	0	0	0	0	



CITY OF WEST BRANCH  
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	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
TIF DEBT SERVICE						
=====						
125-T I F						
125-4-7-710-4-4050 TIF	386,346	428,033	452,339	233,521	458,373	
125-4-7-710-4-4051 TIF REBATE ACCIONA	0	0	0	0	0	
125-4-7-710-4-4052 TIF REBATE P & G	0	0	0	0	0	
125-4-7-710-4-4053 TIF REBATE CASEY'S	16,770	33,070	33,899	17,148	33,900	
125-4-7-710-4-4054 TIF REBATE-EMV HOLDIN	0	0	0	0	15,000	
125-4-7-710-4-4055 TIF REBATE- THE MEADO	0	0	0	0	26,333	
125-4-7-710-4-4056 TIF REBATE - LMI	0	0	0	0	0	
125-4-7-710-4-4300 INTEREST - TIF FUND	19,151	6,241	0	1,381	0	
125-4-7-710-4-4715 REFUNDS	0	0	0	0	0	
125-4-7-710-4-4820 PROCEEDS OF DEBT	0	0	0	0	0	
TOTAL 125-T I F	422,267	467,344	486,238	252,050	533,606	
226-GO DEBT SERVICE						
226-4-7-710-4-4000 GENERAL PROPERTY TAX	295,882	331,075	363,017	191,138	328,071	
226-4-7-710-4-4060 EXCISE TAX	2,489	2,853	2,855	1,496	2,321	
226-4-7-710-4-4080 MOBILE HOME TAXES	1,879	1,863	0	1,567	0	
226-4-7-710-4-4464 COMM/IND REPLACEMENT	14,322	15,611	15,666	10,653	12,800	
TOTAL 226-GO DEBT SERVICE	314,572	351,401	381,538	204,854	343,192	
TOTAL TIF DEBT SERVICE						
	736,839	818,745	867,776	456,903	876,798	
CAPITAL IMPROVEMENT						
=====						
300-CAPITAL IMPROVEMENT FUND						
300-4-7-750-4-4000 CAP IMP RESERVE LEVY	0	0	0	0	60,000	
300-4-7-750-4-4300 INTEREST INCOME	0	0	0	0	0	
300-4-7-750-4-4464 COMM/IND REPLACEMENT	0	0	0	0	2,620	
300-4-7-750-4-4821 BANK LOAN	0	0	0	0	0	
TOTAL 300-CAPITAL IMPROVEMENT FUND	0	0	0	0	62,620	
TOTAL CAPITAL IMPROVEMENT						
	0	0	0	0	62,620	
CAPITAL PROJECT						
=====						
301-REAP GRANT PROJECT						
301-4-2-751-3-4450 REAP GRANT PROJECT	0	0	0	0	0	
301-4-8-751-3-4710 REIMBURSEMENTS	17,000	0	0	0	0	
TOTAL 301-REAP GRANT PROJECT	17,000	0	0	0	0	

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
302-PARKSIDE DR IMP CAP PROJ						
302-4-8-751-3-4710 REIMBURSEMENTS	0	0	0	0	0	
TOTAL 302-PARKSIDE DR IMP CAP PROJ	0	0	0	0	0	
304-W MAIN ST STORMWATER IMP						
304-4-8-751-3-4710 REIMBURSEMENTS	0	0	0	0	0	
TOTAL 304-W MAIN ST STORMWATER IMP	0	0	0	0	0	
305-MAIN ST CROSSINGS PROJ						
305-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 305-MAIN ST CROSSINGS PROJ	0	0	0	0	0	
306-4TH ST IMPROVEMENTS PROJ						
306-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 306-4TH ST IMPROVEMENTS PROJ	0	0	0	0	0	
307-MAIN ST INTERSECTION IMP						
307-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
308-PARK IMP - PEDERSEN VALLE						
308-4-7-751-3-4705 PRIVATE CONTRIBUTIONS	15,000	0	0	0	0	
308-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 308-PARK IMP - PEDERSEN VALLE	15,000	0	0	0	0	
309-PHASE I PARK IMPROVEMENTS						
309-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 309-PHASE I PARK IMPROVEMENTS	0	0	0	0	0	
310-COLLEGE STREET BRIDGE						
310-4-8-751-3-4400 GRANT PROCEEDS	203,265	609,841	0	78,909	0	
310-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 310-COLLEGE STREET BRIDGE	203,265	609,841	0	78,909	0	
311-BERANEK PARKING IMPROVEME						
311-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	
312-DOWNTOWN EAST REDEVELOPME						
312-4-8-751-3-4450 IOWA DNR GRANT	0	50,890	0	0	0	
312-4-8-751-3-4745 SALE OF SALVAGE	0	10,000	0	15,013	0	
312-4-8-751-3-4800 SALE OF REAL PROPERTY	0	0	0	80,000	0	
312-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 312-DOWNTOWN EAST REDEVELOPME	0	60,890	0	95,013	0	

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			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>313-MAIN ST SIDEWALK-PHASE 4</u>						
313-4-8-751-3-4710 REIMBURSEMENTS	3,962	0	0	0	0	
313-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	3,962	0	0	0	0	
<u>314-N FIRST ST IMPROVEMENTS</u>						
314-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 314-N FIRST ST	0	0	0	0	0	
<u>317-ORANGE ST 4TH TO 5TH IMP</u>						
317-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 317-ORANGE ST 4TH TO 5TH IMP	0	0	0	0	0	
<u>318-COLLEGE ST &amp; 2ND ST IMPRO</u>						
318-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	0	0	0	0	0	
<u>319-RELOCATING WATER &amp; SEWER</u>						
319-4-8-751-3-4400 GRANT PROCEEDS	0	0	450,000	0	0	
319-4-8-751-3-4445 IDOT GRANTS/REIMBURSE	0	23,974	0	6,170	450,000	
319-4-8-751-4-4820 BOND PROCEEDS	0	0	100,000	0	0	
TOTAL 319-RELOCATING WATER & SEWER	0	23,974	550,000	6,170	450,000	
<u>320-LIBRARY PARKING LOT IMPRO</u>						
320-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	0	0	0	0	
<u>321-WIDENING WAPSI CREEK @ BE</u>						
321-4-8-751-4-4820 BOND PROCEEDS	0	0	100,000	0	230,000	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	0	100,000	0	230,000	
<u>322-SPLASH PAD</u>						
322-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
<u>323-I-80 WEST, WATER MAIN REL</u>						
323-4-8-751-3-4445 IDOT GRANTS/REIMBURSE	0	0	0	0	250,000	
TOTAL 323-I-80 WEST, WATER MAIN REL	0	0	0	0	250,000	
<u>324-WW TREATMT FAC IMP 2021</u>						
324-4-8-751-4-4821 SRF LOAN ADVANCE PROC	0	0	0	0	1,400,000	
TOTAL 324-WW TREATMT FAC IMP 2021	0	0	0	0	1,400,000	
<u>326-ROUNDAABOUT MAIN &amp; CEDAR-J</u>						
326-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	110,000	
TOTAL 326-ROUNDAABOUT MAIN & CEDAR-J	0	0	0	0	110,000	
<b>TOTAL CAPITAL PROJECT</b>	<b>239,226</b>	<b>694,706</b>	<b>650,000</b>	<b>180,092</b>	<b>2,440,000</b>	

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
DEPT 762						
=====						
TOTAL DEPT 762	0	0	0	0	0	
WATER						
=====						
600-WATER FUND						
600-4-9-810-1-4500 METERED SALES	470,144	485,726	500,000	331,116	560,000	
600-4-9-810-1-4530 LATE PAYMENT PENALTIE	5,973	5,727	5,000	4,148	6,000	
600-4-9-810-1-4540 DEPOSIT & HOOKUP FEES	3,400	5,700	4,000	3,100	5,000	
600-4-9-810-1-4541 WATER CONN CHARGE FEE	1,608	10,050	6,000	5,226	9,000	
600-4-9-810-1-4560 SALES TAX	26,872	27,706	30,000	18,668	32,500	
600-4-9-810-1-4710 REIMBURSEMENTS	66	9,907	0	0	0	
600-4-9-810-1-4751 METERS, FEES FOR PERM	19,403	11,800	9,000	6,012	9,000	
600-4-9-810-4-4300 INTEREST	12,333	4,840	3,000	1,285	2,000	
600-4-9-810-4-4301 DEP INTEREST	0	0	0	0	0	
600-4-9-810-4-4710 REIMBURSEMENTS	0	0	0	0	0	
600-4-9-810-4-4790 LOCAL OPTION TAX	0	0	0	0	0	
TOTAL 600-WATER FUND	539,798	561,456	557,000	369,555	623,500	
TOTAL WATER	539,798	561,456	557,000	369,555	623,500	
SEWER OPERATING						
=====						
610-SEWER FUND						
610-4-0-815-4-4715 REFUNDS	0	0	0	0	0	
610-4-9-815-1-4541 SEWER CONN CHARGE FEE	9,978	16,812	10,000	7,608	12,000	
610-4-9-815-1-4556 SERVICE CHARGES	378,871	442,919	500,000	330,860	640,000	
610-4-9-815-1-4560 SALES TAX	7,283	8,409	8,000	6,428	11,000	
610-4-9-815-1-4599 OTHER INCOME	0	0	0	0	0	
610-4-9-815-1-4710 REIMBURSEMENTS	0	76	0	0	0	
610-4-9-815-4-4009 SANITARY DISPOSAL PLA	0	0	0	0	0	
610-4-9-815-4-4300 INTEREST INCOME	11,359	4,903	3,000	1,764	2,000	
610-4-9-815-4-4827 BOND PROCEEDS	0	0	0	0	0	
TOTAL 610-SEWER FUND	407,491	473,120	521,000	346,660	665,000	
614-WASTEWATER LIFT STATION						
614-4-8-815-4-4827 BOND PROCEEDS	0	0	0	0	0	
TOTAL 614-WASTEWATER LIFT STATION	0	0	0	0	0	
TOTAL SEWER OPERATING	407,491	473,120	521,000	346,660	665,000	

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	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2021-2022 -----) YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
DEPARTMENTAL REVENUES						
SOLID WASTE						
=====						
001-GENERAL FUND						
001-4-1-840-1-4755 YARD WASTE BAGS	189	249	0	104	0	
001-4-2-840-1-4510 RECYCLING COLLECTIONS	46,994	47,993	188,700	29,531	54,000	
001-4-2-840-1-4511 TRASH COLLECTION	0	0	0	66,399	132,000	
TOTAL 001-GENERAL FUND	47,183	48,242	188,700	96,034	186,000	
TOTAL SOLID WASTE	47,183	48,242	188,700	96,034	186,000	
LOCAL CABLE ACCESS						
=====						
TOTAL LOCAL CABLE ACCESS	0	0	0	0	0	
COMMISSION						
=====						
TOTAL COMMISSION	0	0	0	0	0	
STORM WATER UTILITY						
=====						
740-STORM WATER UTILITY						
740-4-4-865-2-4400 FEDERAL REIMBURSEMENT	0	0	0	0	0	
740-4-9-865-1-4500 STORM WATER FEE	59,215	61,854	60,000	37,050	63,500	
TOTAL 740-STORM WATER UTILITY	59,215	61,854	60,000	37,050	63,500	
TOTAL STORM WATER UTILITY	59,215	61,854	60,000	37,050	63,500	
NON-DEPARTMENTAL						
=====						
001-GENERAL FUND						
001-4-0-950-1-4100 BEER AND LIQUOR PERMI	3,470	4,607	4,000	200	0	
001-4-0-950-1-4105 CIGARETTE PERMITS	313	338	300	0	0	
001-4-0-950-1-4122 BUILDING PERMITS	35,606	118,315	30,000	22,458	30,000	
001-4-0-950-1-4170 PEDDLER PERMITS	50	110	0	0	0	
001-4-0-950-1-4171 SPECIAL EVENT VENDOR	400	405	0	0	0	
001-4-0-950-1-4180 ANIMAL LICENSES	1,190	1,495	800	400	800	
001-4-0-950-1-4190 DOG PARK LICENSES	905	901	0	524	0	
001-4-0-950-1-4500 MISC CHARGE FOR SERVI	120	4,171	0	579	0	
001-4-0-950-1-4553 SUBDIVISION CHARGES	18,176	33,118	10,000	21,819	20,000	
001-4-0-950-1-4765 FINES	1,296	971	500	839	500	

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DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-4-0-950-1-4766 VEHICLE UNLOCKS	0	0	0	0	0	
001-4-0-950-2-4401 NATIONAL PARK SERVICE	5,108	0	0	0	0	
001-4-0-950-2-4705 PRIVATE CONTRIBUTIONS	18,225	2,525	18,000	0	8,000	
001-4-0-950-2-4710 REIMBURSEMENTS	2,020	0	0	0	0	
001-4-0-950-3-4720 INSURANCE SETTLEMENTS	0	0	0	0	0	
001-4-0-950-4-4000 GENERAL PROPERTY TAX	957,483	895,098	984,349	529,733	1,016,037	
001-4-0-950-4-4003 AG LAND	1,685	1,699	1,723	987	1,628	
001-4-0-950-4-4060 EXCISE TAX	9,816	10,425	0	5,355	9,686	
001-4-0-950-4-4080 MOBILE HOME TAXES	7,434	6,842	0	5,632	0	
001-4-0-950-4-4085 HOTEL/MOTEL TAX	16,747	20,743	18,000	10,579	18,000	
001-4-0-950-4-4300 INTEREST INCOME	53,776	22,878	10,000	5,949	8,000	
001-4-0-950-4-4310 RENTALS	0	0	0	0	0	
001-4-0-950-4-4400 FEDERAL GRANT	0	0	0	59,226	0	
001-4-0-950-4-4432 NPS PLOWING CONTRACT	6,000	6,000	6,000	0	8,500	
001-4-0-950-4-4440 STATE GRANTS	0	0	0	0	0	
001-4-0-950-4-4464 COMM/IND REPLACEMENT	56,488	57,051	59,575	28,707	56,223	
001-4-0-950-4-4706 PRIVATE GRANTS	0	0	0	0	0	
001-4-0-950-4-4710 REIMBURSEMENTS	2,042	1,745	0	0	0	
001-4-0-950-4-4715 REFUNDS	0	0	0	0	0	
001-4-0-950-4-4735 FUEL TAX REFUND	7,071	0	0	0	0	
001-4-0-950-4-4760 SOLID WASTE STICKERS	2,359	2,616	700	688	1,000	
001-4-0-950-4-4799 MISC. REVENUES/ESCROW	7,620	488	0	107,202	0	
001-4-0-950-4-4800 SALE OF ASSETS	165,000	5,002	0	0	0	
001-4-0-950-4-4830 TRANSFERS IN	81,891	90,976	113,822	0	122,750	
001-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT (958)	958	0	0	2,000	0	
001-4-4-950-4-4065 CABLE FRANCHISE FEE	22,574	21,486	24,000	12,262	20,000	
TOTAL 001-GENERAL FUND	1,483,903	1,310,005	1,281,769	815,141	1,321,124	
<b>022-CIVIC CENTER</b>						
022-4-0-950-4-4300 INTEREST INCOME	0	0	0	0	0	
TOTAL 022-CIVIC CENTER	0	0	0	0	0	
<b>028-SPLASH PAD RESERVE</b>						
028-4-0-950-3-4705 SPLASH PAD CONTRIBUTI	0	100	0	0	0	
TOTAL 028-SPLASH PAD RESERVE	0	100	0	0	0	
<b>031-LIBRARY</b>						
031-4-0-950-4-4830 TRANSFERS IN	0	89,985	0	0	0	
TOTAL 031-LIBRARY	0	89,985	0	0	0	
<b>036-TORT LIABILITY</b>						
036-4-0-950-4-4013 TORT LIABILITY	44,299	79,813	44,451	23,691	45,378	
036-4-0-950-4-4060 EXCISE TAX	415	433	0	204	0	
036-4-0-950-4-4080 MOBILE HOME TAXES	317	285	0	218	0	
036-4-0-950-4-4441 COMM/IND REPLACEMENT	2,387	2,369	0	1,096	0	
036-4-0-950-4-4715 REFUNDS	0	0	0	0	0	
TOTAL 036-TORT LIABILITY	47,418	82,899	44,451	25,210	45,378	

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			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>110-ROAD USE TAX</u>						
110-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
110-4-0-950-4-9999 EMPLOYEE FLEX BENEFIT	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	0	0	0	0	0	
<u>112-TRUST AND AGENCY</u>						
112-4-0-950-4-4015 GROUP HEALTH	0	0	120,000	0	140,621	
112-4-0-950-4-4016 FICA-IPERS	277,300	218,704	161,782	149,928	154,593	
112-4-0-950-4-4060 EXCISE TAX	2,599	2,469	0	1,296	0	
112-4-0-950-4-4080 MOBILE HOME TAXES	1,960	1,634	0	1,357	0	
112-4-0-950-4-4441 COMM/IND REPLACEMENT	14,959	13,510	15,442	6,946	14,673	
112-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	296,818	236,316	297,224	159,527	309,887	
<u>119-EMERGENCY TAX FUND</u>						
119-4-0-950-4-4014 EMERGENCY TAX	34,914	35,739	38,822	20,663	40,750	
119-4-0-950-4-4060 EXCISE TAX	327	348	0	179	0	
119-4-0-950-4-4080 MOBILE HOME TAXES	248	228	0	188	0	
119-4-0-950-4-4441 COMM/IND REPLACEMENT	1,883	1,902	0	957	0	
TOTAL 119-EMERGENCY TAX FUND	37,372	38,217	38,822	21,986	40,750	
<u>121-OPTION TAX</u>						
121-4-0-950-4-4090 LOCAL OPTION TAX	216,090	225,688	210,000	174,109	240,000	
121-4-0-950-4-4300 INTEREST INCOME	0	0	0	0	0	
TOTAL 121-OPTION TAX	216,090	225,688	210,000	174,109	240,000	
<u>160-REVOLVING LOAN FUND</u>						
160-4-0-950-4-4830 TRANSFERS IN	32,104	0	0	0	0	
TOTAL 160-REVOLVING LOAN FUND	32,104	0	0	0	0	
<u>226-GO DEBT SERVICE</u>						
226-4-0-950-4-4830 TRANSFERS IN	764,075	663,170	677,314	0	683,594	
TOTAL 226-GO DEBT SERVICE	764,075	663,170	677,314	0	683,594	
<u>301-REAP GRANT PROJECT</u>						
301-4-0-950-4-4830 TRANSFERS IN	4,342	0	0	0	0	
TOTAL 301-REAP GRANT PROJECT	4,342	0	0	0	0	
<u>302-PARKSIDE DR IMP CAP PROJ</u>						
302-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 302-PARKSIDE DR IMP CAP PROJ	0	0	0	0	0	
<u>304-W MAIN ST STORMWATER IMP</u>						
304-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 304-W MAIN ST STORMWATER IMP	0	0	0	0	0	

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
305-MAIN ST CROSSINGS PROJ						
305-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 305-MAIN ST CROSSINGS PROJ	0	0	0	0	0	
306-4TH ST IMPROVEMENTS PROJ						
306-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 306-4TH ST IMPROVEMENTS PROJ	0	0	0	0	0	
307-MAIN ST INTERSECTION IMP						
307-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
308-PARK IMP - PEDERSEN VALLE						
308-4-0-950-4-4830 TRANSFER IN	0	0	0	0	0	
TOTAL 308-PARK IMP - PEDERSEN VALLE	0	0	0	0	0	
309-PHASE I PARK IMPROVEMENTS						
309-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 309-PHASE I PARK IMPROVEMENTS	0	0	0	0	0	
310-COLLEGE STREET BRIDGE						
310-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 310-COLLEGE STREET BRIDGE	0	0	0	0	0	
311-BERANEK PARKING IMPROVEME						
311-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	
313-MAIN ST SIDEWALK-PHASE 4						
313-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	0	0	0	0	0	
314-N FIRST ST IMPROVEMENTS						
314-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 314-N FIRST ST	0	0	0	0	0	
315-MAIN ST WATER MAIN IMPROV						
315-4-0-950-4-4830 TRANSFERS IN	38,830	100,000	0	0	0	
TOTAL 315-MAIN ST WATER MAIN IMPROV	38,830	100,000	0	0	0	
316-I & I LINE/GROUT PH 2						
316-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 316-I & I LINE/GROUT PH 2	0	0	0	0	0	



DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
317-ORANGE ST 4TH TO 5TH IMP						
317-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 317-ORANGE ST 4TH TO 5TH IMP	0	0	0	0	0	
318-COLLEGE ST & 2ND ST IMPRO						
318-4-0-950-4-4830 TRANSFERS IN	100,000	307,000	0	0	0	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	100,000	307,000	0	0	0	
319-RELOCATING WATER & SEWER						
319-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 319-RELOCATING WATER & SEWER	0	0	0	0	0	
320-LIBRARY PARKING LOT IMPRO						
320-4-0-950-4-4830 TRANSFERS IN	0	54,202	0	0	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	54,202	0	0	0	
321-WIDENING WAPSI CREEK @ BE						
321-4-0-950-4-4830 TRANSFERS IN	0	200,000	0	0	0	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	200,000	0	0	0	
322-SPLASH PAD						
322-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
324-WW TREATMT FAC IMP 2021						
324-4-0-950-4-4830 TRANSFERS IN	0	0	0	80,000	0	
TOTAL 324-WW TREATMT FAC IMP 2021	0	0	0	80,000	0	
325-SCHL TURN LANE MAIN/DAWSON						
325-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	50,000	
TOTAL 325-SCHL TURN LANE MAIN/DAWSON	0	0	0	0	50,000	
326-ROUNDAABOUT MAIN & CEDAR-J						
326-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 326-ROUNDAABOUT MAIN & CEDAR-J	0	0	0	0	0	
327-GREENVIEW CONNECTION						
327-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 327-GREENVIEW CONNECTION	0	0	0	0	0	
328-GREENVIEW WATER MAIN NLOO						
328-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 328-GREENVIEW WATER MAIN NLOO	0	0	0	0	0	

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
501-KROUTH PRINCIPAL FUND						
501-4-0-950-4-4300 INTEREST INCOME	1,234	1,161	0	469	0	
501-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 501-KROUTH PRINCIPAL FUND	1,234	1,161	0	469	0	
502-KROUTH INTEREST FUND						
502-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 502-KROUTH INTEREST FUND	0	0	0	0	0	
600-WATER FUND						
600-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
600-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT	0	0	0	0	0	
TOTAL 600-WATER FUND	0	0	0	0	0	
603-WATER SINKING FUND						
603-4-0-950-4-4830 TRANSFERS IN	59,355	64,247	0	35,213	61,113	
TOTAL 603-WATER SINKING FUND	59,355	64,247	0	35,213	61,113	
610-SEWER FUND						
610-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
610-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT	0	0	0	0	0	
TOTAL 610-SEWER FUND	0	0	0	0	0	
611-SEWER FUND SPECIAL						
611-4-0-950-4-4830 TRANSFERS-IN	0	48,772	0	76,647	240,000	
TOTAL 611-SEWER FUND SPECIAL	0	48,772	0	76,647	240,000	
614-WASTEWATER LIFT STATION						
614-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 614-WASTEWATER LIFT STATION	0	0	0	0	0	
740-STORM WATER UTILITY						
740-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 740-STORM WATER UTILITY	0	0	0	0	0	
950-BC/BS FLEXIBLE BENEFIT						
950-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT	0	0	0	0	0	
TOTAL 950-BC/BS FLEXIBLE BENEFIT	0	0	0	0	0	
TOTAL NON-DEPARTMENTAL	3,081,541	3,421,762	2,549,580	1,388,302	2,991,846	
TOTAL REVENUES	5,806,934	6,847,754	6,166,301	3,352,377	8,718,791	

# FY 2021

## Departmental Expenditures City of West Branch Approved Budget As of: January 31<sup>st</sup>, 2021

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CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

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	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>						
POLICE OPERATION						
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001-GENERAL FUND						
001-5-1-110-6010 SALARIES AND WAGES	277,187	286,483	309,553	176,968	245,354	
001-5-1-110-6210 DUES, MEMBERSHIP	4,466	4,619	4,500	5,159	5,000	
001-5-1-110-6230 TRAINING AND EDUCATION	7,880	616	2,000	805	2,000	
001-5-1-110-6240 TRAVEL AND CONFERENCE	323	939	2,000	81	2,000	
001-5-1-110-6310 BUILDING MAINTENANCE	2,018	2,826	0	0	0	
001-5-1-110-6320 BLDG/GROUNDS OPERATION	610	113	1,000	121	1,000	
001-5-1-110-6331 MOTOR OPERATION FUEL	10,189	9,855	15,000	5,138	15,000	
001-5-1-110-6332 REPAIR/MAINTENANCE-VEH	5,765	7,711	7,000	7,694	7,000	
001-5-1-110-6350 EQUIPMENT REPAIR/MAINT	245	235	0	381	0	
001-5-1-110-63501 REPAIRS-RADIOS	70	658	1,000	0	1,000	
001-5-1-110-6371 UTILITY SERVICES/GAS,	3,224	3,267	3,250	1,313	3,250	
001-5-1-110-6373 TELEPHONE/OPERATIONS	6,747	6,340	8,000	5,064	8,000	
001-5-1-110-6399 OTHER MAINTENANCE & RE	0	0	0	330	0	
001-5-1-110-6411 LEGAL FEES	0	0	1,000	0	1,000	
001-5-1-110-6414 ADVERTISEMENT & LEGAL	55	190	250	32	250	
001-5-1-110-6419 TECHNOLOGY SERVICES	0	2,246	0	328	0	
001-5-1-110-6490 CONSULTANT AND PROF. F	488	55	0	600	0	
001-5-1-110-6491 RESERVE OFFICERS	0	0	1,500	0	1,500	
001-5-1-110-6498 CONTRACT PAYMENTS	1,444	2,882	4,300	35	4,300	
001-5-1-110-6504 MINOR EQUIPMENT	627	1,067	3,000	649	3,000	
001-5-1-110-6506 OFFICE SUPPLIES	868	808	1,000	935	1,000	
001-5-1-110-6508 POSTAGE AND SHIPPING	0	11	200	0	200	
001-5-1-110-6510 SAFETY EQUIPMENT	44	0	0	0	0	
001-5-1-110-6513 AMMUNITION	769	244	1,150	884	1,150	
001-5-1-110-6521 MOTOR VEHICLE MAINT. S	0	0	1,000	0	1,000	
001-5-1-110-6529 UNIFORMS	1,991	1,813	2,000	11	2,000	
001-5-1-110-6599 MISC. SUPPLIES	4,821	3,264	3,000	731	3,000	
001-5-1-110-6723 VEHICLE SET ASIDE	0	47,072	30,000	544	30,000	
001-5-1-110-6725 OFFICE EQUIPMENT	380	0	6,500	3,376	6,500	
001-5-1-110-6727 EQUIPMENT	14,265	24,659	20,000	1,140	12,500	
TOTAL 001-GENERAL FUND	344,473	407,971	428,203	212,319	357,004	
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036-TORT LIABILITY						
036-5-1-110-6160 WORKMENS COMP.	4,793	4,844	4,860	3,763	4,890	
036-5-1-110-64081 LIABILITY INSURANCE	6,455	6,014	6,255	5,793	7,212	
TOTAL 036-TORT LIABILITY	11,248	10,858	11,115	9,556	12,102	
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112-TRUST AND AGENCY						
112-5-1-110-6110 FICA	20,076	20,848	23,681	12,816	18,770	
112-5-1-110-6130 IPERS	28,059	28,301	29,748	16,171	22,843	
112-5-1-110-6150 GROUP INSURANCE	48,683	45,758	53,085	31,381	41,853	
TOTAL 112-TRUST AND AGENCY	96,817	94,907	106,514	60,368	83,466	
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TOTAL POLICE OPERATION	452,538	513,736	545,832	282,244	452,572	

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>						
FIRE OPERATION						
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001-GENERAL FUND						
001-5-1-150-6010	SALARIES AND WAGES	35,688	38,113	42,000	42,816	42,000
001-5-1-150-6210	DUES, MEMBERSHIP	5,148	5,350	6,000	5,237	6,000
001-5-1-150-6230	TRAINING AND EDUCATION	1,248	( 70)	5,000	7	5,000
001-5-1-150-6310	BUILDING MAINTENANCE	8,820	15,750	5,000	508	5,000
001-5-1-150-6331	MOTOR OPERATION FUEL	4,600	2,965	5,000	2,323	5,000
001-5-1-150-6332	REPAIR/MAINTENANCE-VEH	13,865	9,521	12,000	3,101	12,000
001-5-1-150-6350	EQUIPMENT REPAIR/MAINT	0	1,108	6,000	6,958	6,000
001-5-1-150-63501	REPAIRS-RADIOS	3,798	2,248	6,500	2,798	6,500
001-5-1-150-6371	UTILITY SERVICES/GAS,	9,672	8,407	9,000	3,560	10,000
001-5-1-150-6373	TELEPHONE/OPERATIONS	1,686	1,704	2,000	1,045	2,000
001-5-1-150-6399	OUTDOOR WARN SIREN MAI	500	1,225	1,000	0	1,000
001-5-1-150-6441	FIRE PREVENTION	0	277	500	125	500
001-5-1-150-6490	CONSULTANT AND PROF. F	338	0	0	485	0
001-5-1-150-6498	CONTRACT PAYMENTS	544	402	0	0	0
001-5-1-150-6504	MINOR EQUIPMENT	11,801	17,002	15,000	8,381	15,000
001-5-1-150-6506	OFFICE SUPPLIES	457	1,346	2,500	786	2,500
001-5-1-150-6510	SAFETY EQUIPMENT	500	893	3,000	758	3,000
001-5-1-150-6514	MEDICAL SUPPLIES	839	961	3,000	954	5,000
001-5-1-150-6529	UNIFORMS	9,192	2,537	10,000	662	10,000
001-5-1-150-6599	MISC. SUPPLIES	2,047	825	2,500	936	2,500
001-5-1-150-6727	EQUIPMENT	2,888	0	117,000	25,080	120,000
TOTAL 001-GENERAL FUND		113,631	110,561	253,000	106,520	259,000
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036-TORT LIABILITY						
036-5-1-150-6160	WORKMENS COMP.	5,621	6,685	8,715	6,185	7,569
036-5-1-150-64081	LIABILITY INSURANCE	17,959	17,475	18,174	17,595	3,190
TOTAL 036-TORT LIABILITY		23,580	24,160	26,889	23,780	10,759
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112-TRUST AND AGENCY						
112-5-1-150-6110	FICA	2,730	2,795	3,213	3,132	3,213
112-5-1-150-6130	IPERS	103	378	350	343	350
112-5-1-150-6150	GROUP INSURANCE	0	0	12,941	7,029	15,429
112-5-1-150-6199	FIRE DEPT PHYSICALS	0	4,515	0	0	0
TOTAL 112-TRUST AND AGENCY		2,833	7,688	16,504	10,505	18,992
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TOTAL FIRE OPERATION		140,044	142,409	296,393	140,805	288,751
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BUILDING INSPECTIONS						
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CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2020-2021 -----) YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	(----- 2021-2022 -----) PROPOSED BUDGET
DEPARTMENTAL EXPENDITURES						
<hr/>						
001-GENERAL FUND						
001-5-1-170-6010 SALARIES AND WAGES	12,762	13,324	13,752	8,686	14,027	
TOTAL 001-GENERAL FUND	12,762	13,324	13,752	8,686	14,027	
<hr/>						
036-TORT LIABILITY						
036-5-1-170-6160 WORKMENS COMP	116	237	185	199	187	
TOTAL 036-TORT LIABILITY	116	237	185	199	187	
<hr/>						
112-TRUST AND AGENCY						
112-5-1-170-6110 FICA	976	1,019	1,052	664	1,073	
112-5-1-170-6130 IPERS	1,205	1,258	1,298	820	1,324	
TOTAL 112-TRUST AND AGENCY	2,181	2,277	2,350	1,484	2,397	
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TOTAL BUILDING INSPECTIONS	15,059	15,838	16,287	10,369	16,611	
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ANIMAL CONTROL						
=====						
001-GENERAL FUND						
001-5-1-190-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
001-5-1-190-6498 CONTRACT PAYMENTS	135	725	2,000	35	2,000	
001-5-1-190-6510 SAFETY EQUIPMENT	0	0	0	0	0	
001-5-1-190-6599 MISC. SUPPLIES	1,172	332	1,000	120	1,000	
TOTAL 001-GENERAL FUND	1,307	1,057	3,000	155	3,000	
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TOTAL ANIMAL CONTROL	1,307	1,057	3,000	155	3,000	
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ROADS AND STREETS						
=====						
001-GENERAL FUND						
001-5-2-210-6010 SALARIES AND WAGES	0	0	22,344	0	28,472	
001-5-2-210-6320 BLDG/GROUNDS OPERATION	0	0	0	0	0	
001-5-2-210-6444 TREE TRIMMING	0	0	0	0	0	
001-5-2-210-6490 CONSULTANT AND PROF. F	338	0	0	442	5,000	
001-5-2-210-6496 MISC. CONTRACT WORK	0	0	0	0	0	
001-5-2-210-6498 SIDEWALK REPAIR	0	720	3,500	0	3,500	
001-5-2-210-6723 EQUIPMENT SET ASIDE	0	0	0	0	0	
001-5-2-210-6727 EQUIPMENT	0	9,500	12,500	12,500	12,500	
001-5-2-210-6761 CAPITAL IMPROVEMENT ST	0	4,596	5,000	0	20,000	
TOTAL 001-GENERAL FUND	338	14,816	43,344	12,942	69,472	

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<b>036-TORT LIABILITY</b>						
036-5-2-210-6160 WORKMENS COMP.	6,238	2,750	4,991	4,060	4,841	
036-5-2-210-6170 JOB INSURANCE	0	0	0	0	0	
036-5-2-210-64081 LIABILITY INSURANCE	8,457	7,477	7,776	7,308	9,097	
TOTAL 036-TORT LIABILITY	14,695	10,228	12,767	11,368	13,938	
<b>110-ROAD USE TAX</b>						
110-5-2-210-6010 SALARIES AND WAGES	71,539	86,499	127,632	60,760	162,920	
110-5-2-210-6020 PART TIME	0	0	0	0	0	
110-5-2-210-6210 DUES, MEMBERSHIP	0	208	0	0	0	
110-5-2-210-6230 TRAINING AND EDUCATION	0	0	100	0	100	
110-5-2-210-6310 BUILDING MAINTENANCE	15,049	936	1,000	1,678	1,000	
110-5-2-210-6320 BLDG/GROUNDS OPERATION	7,407	12,376	11,000	3,254	11,000	
110-5-2-210-6331 MOTOR OPERATION FUEL	8,511	5,945	7,250	3,452	7,250	
110-5-2-210-6332 REPAIR/MAINTENANCE-VEH	21,210	17,713	12,000	18,876	17,000	
110-5-2-210-6350 EQUIPMENT REPAIR	102	205	0	2,200	1,000	
110-5-2-210-6371 UTILITY SERVICES/GAS,	2,636	2,241	3,000	500	3,000	
110-5-2-210-6373 TELEPHONE/OPERATIONS	2,377	2,162	3,500	1,213	3,500	
110-5-2-210-6414 ADVERTISING	150	80	0	229	250	
110-5-2-210-6444 TREE TRIMMING	12,630	18,207	25,000	29,011	25,000	
110-5-2-210-6490 CONSULTANT AND PROF. F	7,421	3,310	5,000	10,472	5,000	
110-5-2-210-6496 MISC. CONTRACT WORK	692	175	0	1,725	0	
110-5-2-210-6501 CHEMICALS	211	0	100	0	100	
110-5-2-210-6504 MINOR EQUIPMENT	641	1,112	2,000	4,271	4,000	
110-5-2-210-6506 OFFICE SUPPLIES	0	157	0	0	0	
110-5-2-210-6509 SIGNS/SUPPLIES	3,490	9,000	10,000	5,463	10,000	
110-5-2-210-6510 SAFETY SUPPLIES	0	2,637	500	1,155	500	
110-5-2-210-6511 SAND	2,805	2,086	3,000	255	3,000	
110-5-2-210-6512 SALT	10,949	13,942	12,000	5,555	12,000	
110-5-2-210-6521 MOTOR VEHICLE MAINT. S	473	433	3,500	140	3,500	
110-5-2-210-6524 ROCK/COLD MIX	10,544	10,284	8,000	4,414	8,000	
110-5-2-210-6529 UNIFORMS	0	0	315	411	420	
110-5-2-210-6560 IRON/STEEL	0	0	0	0	0	
110-5-2-210-6599 MISC. SUPPLIES	196	63	1,000	732	1,000	
110-5-2-210-6723 EQUIPMENT SET ASIDE	0	0	0	0	18,000	
110-5-2-210-6724 CAPITAL EQUIP./SNOW PL	0	0	0	0	0	
110-5-2-210-6727 EQUIPMENT	0	35,503	12,500	7,220	12,500	
110-5-2-210-6761 CAPITAL IMPROVEMENT ST	77,347	60,284	120,000	21,418	90,000	
110-5-2-210-6801 PRINCIPAL	0	0	0	0	0	
110-5-2-210-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	256,379	285,558	368,397	184,404	400,040	
<b>112-TRUST AND AGENCY</b>						
112-5-2-210-6110 FICA	5,260	6,375	11,473	4,485	14,642	
112-5-2-210-6130 IPERS	6,515	7,950	14,158	5,496	18,067	
112-5-2-210-6150 GROUP INSURANCE	8,880	8,319	13,192	7,428	24,759	
112-5-2-210-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	20,655	22,644	38,823	17,409	57,468	
TOTAL ROADS AND STREETS	292,066	333,245	463,331	226,123	540,918	

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>						
STREET LIGHTING						
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001-GENERAL FUND						
001-5-2-230-6371 UTILITY SERVICES/GAS,	34,060	33,609	37,000	18,138	37,000	
TOTAL 001-GENERAL FUND	34,060	33,609	37,000	18,138	37,000	
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TOTAL STREET LIGHTING	34,060	33,609	37,000	18,138	37,000	
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HEALTH & SOCIAL SERVICES						
<hr/>						
001-GENERAL FUND						
001-5-3-399-6499 OTHER CONTRACTUAL SERV	0	0	0	2,000	0	
TOTAL 001-GENERAL FUND	0	0	0	2,000	0	
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TOTAL HEALTH & SOCIAL SERVICES	0	0	0	2,000	0	
<hr/>						
LIBRARY						
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031-LIBRARY						
031-5-4-410-6010 SALARIES AND WAGES	134,425	146,080	149,986	84,133	149,238	
031-5-4-410-6210 DUES, MEMBERSHIP	577	497	435	283	435	
031-5-4-410-6230 TRAINING AND EDUCATION	24	15	100	0	100	
031-5-4-410-6240 TRAVEL AND CONFERENCE	1,517	56	3,728	300	2,130	
031-5-4-410-6310 BUILDING MAINTENANCE	19,784	12,061	6,545	6,551	7,848	
031-5-4-410-6320 BLDG/GROUNDS OPERATION	1,251	2,446	1,500	3,080	2,500	
031-5-4-410-6371 UTILITY SERVICES/GAS,	7,152	7,622	8,200	3,578	8,000	
031-5-4-410-6373 TELEPHONE/OPERATIONS	2,238	2,211	2,244	1,623	2,544	
031-5-4-410-6409 JANITORIAL EXPENSE	2,836	280	4,009	1,566	3,000	
031-5-4-410-6414 ADVERTISEMENT & LEGAL	269	230	500	139	500	
031-5-4-410-6419 TECHNOLOGY SERVICES	5,233	6,497	3,195	2,782	3,495	
031-5-4-410-6490 CONSULTANT AND PROF. F	338	0	0	442	0	
031-5-4-410-6498 CONTRACT PAYMENTS	2,287	2,537	2,434	2,317	2,716	
031-5-4-410-6499 REIMB BY FRIENDS OF LI	0	0	0	0	0	
031-5-4-410-6506 OFFICE SUPPLIES	2,346	2,028	2,500	569	2,500	
031-5-4-410-6508 POSTAGE AND SHIPPING	3,118	2,316	1,969	823	1,970	
031-5-4-410-6599 MISC. SUPPLIES	3,698	5,135	6,154	3,741	6,154	
031-5-4-410-6725 OFFICE EQUIPMENT	1,445	1,766	1,575	744	1,575	
031-5-4-410-6770 COLLECTIONS	24,453	23,420	26,448	12,571	26,244	
TOTAL 031-LIBRARY	212,993	215,197	221,522	125,242	220,949	

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)	
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET
<u>036-TORT LIABILITY</u>					
036-5-4-410-6160 WORKMENS COMP.	202	192	150	164	283
036-5-4-410-64081 LIABILITY INSURANCE	3,905	3,401	3,537	3,190	3,972
TOTAL 036-TORT LIABILITY	4,107	3,593	3,687	3,355	4,255
<u>112-TRUST AND AGENCY</u>					
112-5-4-410-6110 FICA	10,284	11,175	11,474	6,436	8,111
112-5-4-410-6130 IPERS	12,437	13,063	14,159	7,582	14,088
112-5-4-410-6150 GROUP INSURANCE	18,228	8,345	9,238	5,386	10,724
112-5-4-410-6199 WELLNESS BENEFIT	0	0	0	0	0
TOTAL 112-TRUST AND AGENCY	40,948	32,583	34,871	19,404	32,923
<u>502-KROUTH INTEREST FUND</u>					
502-5-4-410-6599 MISC. SUPPLIES	0	0	0	0	0
TOTAL 502-KROUTH INTEREST FUND	0	0	0	0	0
 TOTAL LIBRARY	 258,049	 251,373	 260,080	 148,001	 258,127
 <u>PARK &amp; RECREATION</u>					
<u>001-GENERAL FUND</u>					
001-5-4-430-6010 SALARIES AND WAGES	68,610	78,542	115,539	40,602	125,505
001-5-4-430-6210 DUES, MEMBERSHIP	0	60	400	349	400
001-5-4-430-6230 TRAINING AND EDUCATION	60	0	500	30	500
001-5-4-430-6240 TRAVEL AND CONFERENCE	0	0	0	0	0
001-5-4-430-6310 BUILDING MAINTENANCE	168	1,060	3,000	284	3,000
001-5-4-430-6320 BLDG/GROUNDS OPERATION	3,270	9,423	5,000	6,112	5,000
001-5-4-430-6331 MOTOR OPERATION FUEL	0	0	1,000	486	1,000
001-5-4-430-6332 REPAIR/MAINTENANCE-VEH	0	707	1,000	675	1,000
001-5-4-430-6350 EQUIPMENT REPAIR	0	1,264	3,000	0	3,000
001-5-4-430-6371 UTILITY SERVICES/GAS,	2,146	955	4,000	1,671	4,000
001-5-4-430-6373 TELEPHONE/OPERATIONS	2,281	2,715	2,500	2,438	2,500
001-5-4-430-6374 WATER & SEWER	0	0	20,000	0	10,000
001-5-4-430-6402 ADVERTISING EXPENSE	55	126	100	71	100
001-5-4-430-6409 JANITORIAL EXPENSE	0	0	0	0	2,500
001-5-4-430-6490 CONSULTANT AND PROF. F	338	0	0	442	0
001-5-4-430-6498 CONTRACT PAYMENTS	1,047	537	6,500	136	6,500
001-5-4-430-6501 CHEMICALS	0	0	0	0	0
001-5-4-430-6503 CONCESSION MERCHANDISE	465	0	1,000	211	2,500
001-5-4-430-6504 MINOR EQUIPMENT	223	190	300	80	300
001-5-4-430-6506 OFFICE SUPPLIES	971	1,309	1,000	885	2,000
001-5-4-430-6508 POSTAGE AND SHIPPING	0	0	125	0	125
001-5-4-430-6520 RECREATION SUPPLIES	2,912	3,323	2,000	1,345	2,000
001-5-4-430-6522 SWIMMING	0	138	1,500	0	1,500
001-5-4-430-6523 ADULT SPORTS	2,593	1,850	2,000	1,440	1,500
001-5-4-430-6525 YOUTH SPORTS	5,822	7,903	9,000	495	7,000
001-5-4-430-6526 FITNESS	810	0	0	0	0



CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

		(----- 2020-2021 -----) (----- 2021-2022 -----)					
DEPARTMENTAL EXPENDITURES		2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-5-4-430-6527	SUMMER LEAGUE	903	420	0	0	0	
001-5-4-430-6528	CAMP	7,619	10,845	10,000	2,314	7,000	
001-5-4-430-6599	MISC. SUPPLIES	870	108	500	40	500	
001-5-4-430-6723	EQUIPMENT/ VEHICLE SE	0	0	1,500	0	6,500	
001-5-4-430-6727	EQUIPMENT	2,425	0	0	0	0	
001-5-4-430-6792	CAPITAL IMPROVEMENTS	8,708	14,525	21,800	6,812	15,000	
001-5-4-430-6798	TEEN ACTIVITIES	0	0	0	0	0	
TOTAL 001-GENERAL FUND		112,295	136,000	213,264	66,918	210,930	
036-TORT LIABILITY							
036-5-4-430-6160	WORKMENS COMP.	2,309	1,935	2,011	2,784	2,389	
036-5-4-430-64081	LIABILITY INSURANCE	3,460	3,078	3,201	2,796	3,481	
TOTAL 036-TORT LIABILITY		5,769	5,013	5,212	5,580	5,870	
112-TRUST AND AGENCY							
112-5-4-430-6110	FICA	5,089	5,864	8,839	2,967	9,601	
112-5-4-430-6130	IPERS	5,349	6,471	10,907	3,807	11,848	
112-5-4-430-6150	GROUP INSURANCE	9,215	8,685	11,410	5,398	13,301	
112-5-4-430-6199	WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY		19,653	21,020	31,156	12,172	34,750	
TOTAL PARK & RECREATION		137,717	162,033	249,632	84,670	251,550	
CEMETERY							
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001-GENERAL FUND							
001-5-4-450-6010	SALARIES AND WAGES	91,842	81,182	57,330	50,619	56,974	
001-5-4-450-6230	TRAINING AND EDUCATION	0	0	400	0	400	
001-5-4-450-6310	BUILDING MAINTENANCE	30	110	1,000	90	1,000	
001-5-4-450-6320	BLDG/GROUNDS OPERATION	1,303	1,791	2,000	1,120	2,000	
001-5-4-450-6331	MOTOR OPERATION FUEL	4,557	3,701	4,000	2,475	4,000	
001-5-4-450-6332	REPAIR/MAINTENANCE-VEH	2,466	2,488	2,000	1,468	2,000	
001-5-4-450-6498	CONTRACT PAYMENTS	2,750	7,150	8,000	3,850	8,000	
001-5-4-450-6501	CHEMICALS	0	0	500	0	500	
001-5-4-450-6504	MINOR EQUIPMENT	1,614	1,500	1,000	0	1,500	
001-5-4-450-6510	SASFETY SUPPLIES/EQUIP	0	0	0	179	250	
001-5-4-450-6521	MOTOR VEHICLE MAINT. S	896	130	1,000	80	1,000	
001-5-4-450-6529	UNIFORMS	300	183	315	253	420	
001-5-4-450-6599	MISC. SUPPLIES	623	756	1,000	656	1,000	
001-5-4-450-6727	EQUIPMENT	15,400	0	9,975	0	15,000	
001-5-4-450-6792	CAPITAL IMPROVEMENTS	0	0	0	200	0	
TOTAL 001-GENERAL FUND		121,782	98,990	88,520	60,990	94,044	

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2021-2022 -----) YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
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<u>027-MEMORIAL GARDEN PROJECT</u>						
027-5-4-450-6499 MISC CONTRACT WORK	0	0	0	0	0	
TOTAL 027-MEMORIAL GARDEN PROJECT	0	0	0	0	0	
 <u>036-TORT LIABILITY</u>						
036-5-4-450-6160 WORKMENS COMP.	( 1,321)	837	1,491	426	803	
036-5-4-450-64081 LIABILITY INSURANCE	1,262	1,181	1,229	994	1,237	
TOTAL 036-TORT LIABILITY	( 59)	2,019	2,720	1,420	2,040	
 <u>112-TRUST AND AGENCY</u>						
112-5-4-450-6110 FICA	6,917	6,065	4,386	3,786	4,359	
112-5-4-450-6130 IPERS	8,476	7,423	5,412	4,428	5,379	
112-5-4-450-6150 GROUP INSURANCE	8,310	7,808	6,487	4,635	5,021	
112-5-4-450-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	23,703	21,297	16,285	12,849	14,759	
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TOTAL CEMETERY	145,426	122,305	107,525	75,259	110,843	
 <u>TOWN HALL</u>						
<u>=====</u>						
 <u>022-CIVIC CENTER</u>						
022-5-4-460-6010 SALARIES AND WAGES	398	1,164	1,385	40	0	
022-5-4-460-6310 BUILDING MAINTENANCE	1,516	2,217	1,500	886	1,500	
022-5-4-460-6371 UTILITY SERVICES/GAS,	7,248	6,269	5,500	2,903	5,500	
022-5-4-460-6373 TELEPHONE/OPERATIONS	521	525	500	454	550	
022-5-4-460-6409 JANITORIAL EXPENSE	1,755	0	0	819	2,200	
022-5-4-460-6499 OTHER CONTRACTUAL SERV	0	0	0	0	0	
022-5-4-460-6599 MISC. SUPPLIES	594	264	0	205	0	
022-5-4-460-6792 CAPITAL IMPROVEMENTS	3,862	4,492	10,000	0	10,000	
TOTAL 022-CIVIC CENTER	15,894	14,932	18,885	5,306	19,750	
 <u>112-TRUST AND AGENCY</u>						
112-5-4-460-6110 FICA	30	61	104	3	0	
112-5-4-460-6130 IPERS	25	79	129	4	0	
TOTAL 112-TRUST AND AGENCY	56	140	233	7	0	
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TOTAL TOWN HALL	15,950	15,072	19,118	5,313	19,750	
 <u>COMM &amp; CULTURAL DEVEL</u>						

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
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001-GENERAL FUND						
001-5-4-470-6402 ADVERTISING EXPENSE	3,946	4,539	4,000	0	4,000	
001-5-4-470-6599 MISC. SUPPLIES	80	60	0	0	0	
001-5-4-470-6601 HHTD FIREWORKS	5,000	20,000	25,000	0	25,000	
001-5-4-470-6602 HHTD INFLATABLES	0	11,250	12,000	0	12,000	
001-5-4-470-6603 HHTD MISCELLANEOUS	27,955	11,838	24,000	401	12,000	
001-5-4-470-6604 SUMMER CONCERTS	715	0	0	0	0	
001-5-4-470-6605 COMMUNITY EVENTS	4,354	3,371	5,000	2,838	5,000	
001-5-4-470-6792 CAPITAL IMPROVEMENTS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	42,050	51,057	70,000	3,239	58,000	
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TOTAL COMM & CULTURAL DEVEL	42,050	51,057	70,000	3,239	58,000	
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ECONOMIC DEVELOPMENT						
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001-GENERAL FUND						
001-5-5-520-6211 DUES CEDCO	0	6,409	6,409	6,409	6,409	
001-5-5-520-6212 DUES ICAD	0	2,750	2,750	0	2,750	
001-5-5-520-6213 NATIONAL PARK SERVICE	0	0	0	0	0	
001-5-5-520-6214 DUES MAIN STREET	10,000	10,000	10,000	10,000	10,000	
001-5-5-520-6402 ADVERTISING EXPENSE	1,050	29	0	0	0	
001-5-5-520-6498 BUILDING INCENTIVE PAY	16,833	35,447	48,000	33,533	55,000	
001-5-5-520-6499 OTHER CONTRACT SERVICE	1,417	1,727	2,500	0	0	
001-5-5-520-6599 MISC. SUPPLIES	284	0	0	0	0	
001-5-5-520-6730 LAND	0	0	0	0	0	
TOTAL 001-GENERAL FUND	29,584	56,362	69,659	49,942	74,159	
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160-REVOLVING LOAN FUND						
160-5-5-520-6421 PAYMENTS TO OTHER AGEN	0	0	0	0	0	
TOTAL 160-REVOLVING LOAN FUND	0	0	0	0	0	
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TOTAL ECONOMIC DEVELOPMENT	29,584	56,362	69,659	49,942	74,159	
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MAYOR AND COUNCIL						
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001-GENERAL FUND						
001-5-6-610-6020 PART TIME	14,440	11,583	15,000	12,381	15,000	
001-5-6-610-6230 TRAINING AND EDUCATION	150	380	1,000	0	1,000	
001-5-6-610-6241 MILEAGE	0	0	250	49	250	
001-5-6-610-6506 OFFICE SUPPLIES	1,570	0	250	0	250	
TOTAL 001-GENERAL FUND	16,160	11,963	16,500	12,429	16,500	

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>112-TRUST AND AGENCY</u>						
112-5-6-610-6110 FICA	671	575	1,148	761	1,148	
112-5-6-610-6130 IPERS	661	474	1,416	284	1,416	
TOTAL 112-TRUST AND AGENCY	1,331	1,049	2,564	1,044	2,564	
 TOTAL MAYOR AND COUNCIL	 17,492	 13,012	 19,064	 13,474	 19,064	
 CLERK & TREASURER						
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<u>001-GENERAL FUND</u>						
001-5-6-620-6010 SALARIES AND WAGES	62,747	66,773	84,465	38,589	84,137	
001-5-6-620-6170 JOB INSURANCE	0	0	0	0	0	
001-5-6-620-6210 DUES, MEMBERSHIP	3,964	4,198	4,000	3,927	4,500	
001-5-6-620-6230 TRAINING AND EDUCATION	1,400	2,057	4,820	286	4,820	
001-5-6-620-6240 TRAVEL AND CONFERENCE	5,778	3,001	5,000	993	5,000	
001-5-6-620-6310 BUILDING MAINTENANCE	827	818	1,000	503	1,000	
001-5-6-620-6320 BLDG/GROUNDS OPERATION	0	0	0	122	250	
001-5-6-620-6331 MOTOR OPERATION FUEL	0	0	0	0	0	
001-5-6-620-6332 REPAIR/MAINTENANCE-VEH	0	0	0	0	0	
001-5-6-620-6371 UTILITY SERVICES/GAS,	3,393	3,411	3,500	1,618	3,500	
001-5-6-620-6373 TELEPHONE/OPERATIONS	3,979	4,153	4,500	3,309	5,000	
001-5-6-620-6400 BANKING EXPENSES	60	82	0	0	0	
001-5-6-620-6401 AUDITING EXPENSE	13,579	15,097	13,000	0	15,000	
001-5-6-620-6409 JANITORIAL EXPENSE	1,610	50	1,000	657	1,800	
001-5-6-620-6414 ADVERTISEMENT & LEGAL	155	0	250	0	250	
001-5-6-620-64182 PROPERTY TAX	0	0	0	0	0	
001-5-6-620-6419 TECHNOLOGY SERVICES	199	1,994	0	461	1,000	
001-5-6-620-6440 ELECTIONS	0	1,828	2,000	0	2,000	
001-5-6-620-6490 CONSULTANT AND PROF. F	1,504	2,403	4,000	4,294	4,000	
001-5-6-620-6492 BUILDING INSPECTIONS	0	0	0	0	0	
001-5-6-620-6498 CONTRACT PAYMENTS	4,827	5,605	6,500	4,811	6,500	
001-5-6-620-6499 MISC. CONTRACT WORK	0	0	0	0	0	
001-5-6-620-6506 OFFICE SUPPLIES	3,892	3,952	3,000	2,601	3,500	
001-5-6-620-6508 POSTAGE AND SHIPPING	2,138	2,217	2,500	1,162	2,500	
001-5-6-620-65081 POSTAGE MACHINE	720	720	720	360	720	
001-5-6-620-6591 HOOVERS HOMETOWN DAYS	0	0	0	0	0	
001-5-6-620-6599 MISC. SUPPLIES	1,381	22	0	265	0	
001-5-6-620-6721 FURNITURE AND FIXTURES	0	0	0	180	0	
001-5-6-620-6725 OFFICE EQUIPMENT	0	364	1,000	0	3,300	
001-5-6-620-6793 POLICY ADMIN./DEVELOPM	0	0	0	0	0	
001-5-6-620-6801 PRINCIPAL	0	0	0	0	0	
001-5-6-620-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	112,153	118,746	141,255	64,136	148,777	

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2020-2021 -----) YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	(----- 2021-2022 -----) PROPOSED BUDGET
DEPARTMENTAL EXPENDITURES						
036-TORT LIABILITY						
036-5-6-620-6160 WORKMENS COMP.	129	357	139	855	456	
036-5-6-620-6408 LIABILITY INSURANCE	4,352	3,975	4,134	3,664	4,561	
TOTAL 036-TORT LIABILITY	4,481	4,332	4,273	4,519	5,017	
112-TRUST AND AGENCY						
112-5-6-620-6110 FICA	4,787	4,963	6,541	2,871	6,436	
112-5-6-620-6130 IPERS	5,672	6,069	8,072	3,513	7,943	
112-5-6-620-6150 GROUP INSURANCE	4,932	4,653	5,894	2,925	6,060	
112-5-6-620-6199 WELLNESS BENEFIT	0	0	0	0	360	
TOTAL 112-TRUST AND AGENCY	15,391	15,685	20,507	9,308	20,799	
TOTAL CLERK & TREASURER						
	132,024	138,763	166,035	77,963	174,593	
LEGAL SERVICES						
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001-GENERAL FUND						
001-5-6-640-6414 ADVERTISEMENT & LEGAL	7,760	7,867	9,000	4,227	9,000	
001-5-6-640-6490 CONSULTANT AND PROF. F	18,128	18,000	18,000	12,425	18,000	
TOTAL 001-GENERAL FUND	25,888	25,867	27,000	16,652	27,000	
TOTAL LEGAL SERVICES						
	25,888	25,867	27,000	16,652	27,000	
TORT LIABILITY						
=====						
001-GENERAL FUND						
001-5-6-660-6801 PRINCIPAL	0	0	0	0	0	
001-5-6-660-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	0	0	0	0	0	
TOTAL TORT LIABILITY						
	0	0	0	0	0	
BONDING						
=====						
226-GO DEBT SERVICE						
226-5-7-700-6801 PRINCIPAL -FIRE LOAN	0	0	0	0	0	
226-5-7-700-6802 PRINCIPAL-CITY HALL LO	0	0	0	0	0	
226-5-7-700-6803 PRIN- ACCIONA LAWSUIT	99,000	99,000	99,000	0	99,000	
226-5-7-700-6804 PRINCIPAL - GO EQUIPME	0	0	0	0	0	
226-5-7-700-6805 PRINCIPAL-GO PROPERTY	51,673	0	0	0	0	
226-5-7-700-6806 PRINCIPAL-GO BOND 2013	165,000	170,000	175,000	0	175,000	
226-5-7-700-6807 PRINCIPAL-GO BOND 2015	85,000	85,000	85,000	0	90,000	
226-5-7-700-6808 PRINCIPAL-GO BOND 2016	85,000	85,000	85,000	0	90,000	

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226-5-7-700-6809	PRINCIPAL-GO BOND 2016	45,000	45,000	50,000	0	50,000	
226-5-7-700-6810	PRINCIPAL-GO BOND 2017	340,000	340,000	350,000	0	365,000	
226-5-7-700-6851	INTEREST- FIRE LOAN	0	0	0	0	0	
226-5-7-700-6852	INTEREST-CITY HALL LOA	0	0	0	0	0	
226-5-7-700-6853	INT-ACCIONA LAWSUIT LO	16,088	12,816	9,653	0	6,435	
226-5-7-700-6854	INTEREST - GO EQUIPMEN	0	0	0	0	0	
226-5-7-700-6855	INTEREST-GO PROPERTY A	1,550	0	0	0	0	
226-5-7-700-6856	INTEREST-GO BOND 2013	35,290	33,475	31,350	15,675	28,900	
226-5-7-700-6857	INTEREST-GO BONDS 2015	13,145	11,870	10,255	5,128	8,640	
226-5-7-700-6858	INTEREST-GO BOND 2016A	14,998	14,148	13,043	6,521	11,938	
226-5-7-700-6859	INTEREST-GO BOND 2016B	8,245	7,548	6,850	3,425	5,900	
226-5-7-700-6860	INTEREST-GO BOND 2017	101,273	94,473	87,673	43,836	80,673	
226-5-7-700-6899	BOND REGISTRATION FEES	2,600	2,500	3,000	1,250	2,500	
TOTAL 226-GO DEBT SERVICE		1,063,861	1,000,829	1,005,824	75,835	1,013,986	
TOTAL BONDING		1,063,861	1,000,829	1,005,824	75,835	1,013,986	
TIF DEBT SERVICE							
=====							
125-T I F							
125-5-5-710-6801	PRINCIPAL	0	0	0	0	0	
125-5-5-710-6851	INTEREST/COUPONS	0	0	0	0	0	
125-5-5-710-6855	TIF REBATES	8,529	40,275	33,899	0	75,233	
TOTAL 125-T I F		8,529	40,275	33,899	0	75,233	
TOTAL TIF DEBT SERVICE		8,529	40,275	33,899	0	75,233	
CAPITAL IMPROVEMENT							
=====							
TOTAL CAPITAL IMPROVEMENT		0	0	0	0	0	
CAPITAL PROJECT							
=====							
121-OPTION TAX							
121-5-7-751-6420	OPTION TAX	0	0	0	0	0	
TOTAL 121-OPTION TAX		0	0	0	0	0	
300-CAPITAL IMPROVEMENT FUND							
300-5-7-751-6421	PAYMENTS TO OTHER AGEN	0	0	0	0	0	
300-5-7-751-6750	BUILDING/SET ASIDE	0	0	0	0	0	
TOTAL 300-CAPITAL IMPROVEMENT FUND		0	0	0	0	0	

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>301-REAP GRANT PROJECT</u>						
301-5-8-751-6490 CONSULTANT & PROF. FEE	0	0	0	0	0	
301-5-8-751-6498 CONTRACT PAYMENTS	67,500	0	0	0	0	
TOTAL 301-REAP GRANT PROJECT	67,500	0	0	0	0	
<u>302-PARKSIDE DR IMP CAP PROJ</u>						
302-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
302-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 302-PARKSIDE DR IMP CAP PROJ	0	0	0	0	0	
<u>304-W MAIN ST STORMWATER IMP</u>						
304-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
304-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 304-W MAIN ST STORMWATER IMP	0	0	0	0	0	
<u>305-MAIN ST CROSSINGS PROJ</u>						
305-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
305-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 305-MAIN ST CROSSINGS PROJ	0	0	0	0	0	
<u>306-4TH ST IMPROVEMENTS PROJ</u>						
306-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
306-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 306-4TH ST IMPROVEMENTS PROJ	0	0	0	0	0	
<u>307-MAIN ST INTERSECTION IMP</u>						
307-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
307-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
<u>308-PARK IMP - PEDERSEN VALLE</u>						
308-5-8-751-6490 CONSULTANT AND PROF FE	61,629	14,649	0	0	0	
308-5-8-751-6498 CONTRACT PAYMENTS	1,962,296	258,417	0	0	40,000	
308-5-8-751-6727 EQUIPMENT	2,169	37,825	50,000	6,739	0	
308-5-8-751-6782 CAPITAL IMPROVEMENTS	0	0	0	960	0	
TOTAL 308-PARK IMP - PEDERSEN VALLE	2,026,094	310,891	50,000	7,699	40,000	
<u>309-PHASE I PARK IMPROVEMENTS</u>						
309-5-8-751-6490 CONSULTANT AND PROF FE	0	0	0	0	0	
309-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 309-PHASE I PARK IMPROVEMENTS	0	0	0	0	0	
<u>310-COLLEGE STREET BRIDGE</u>						
310-5-8-751-6490 CONSULTANT AND PROF FE	77,573	78,786	0	0	0	
310-5-8-751-6498 CONTRACT PAYMENTS	331,639	755,985	0	19,707	0	
TOTAL 310-COLLEGE STREET BRIDGE	409,212	834,771	0	19,707	0	

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<b>311-BERANEK PARKING IMPROVEME</b>						
311-5-8-751-6490 CONSULTANT AND PROF FE	0	0	0	0	0	
311-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	
<b>312-DOWNTOWN EAST REDEVELOPME</b>						
312-5-8-751-6490 CONSULTANT & PROF FEES	10,836	0	0	900	25,000	
312-5-8-751-6498 CONTRACT PAYMENTS	0	134,673	100,000	0	125,000	
TOTAL 312-DOWNTOWN EAST REDEVELOPME	10,836	134,673	100,000	900	150,000	
<b>313-MAIN ST SIDEWALK-PHASE 4</b>						
313-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
313-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	0	0	0	0	0	
<b>314-N FIRST ST IMPROVEMENTS</b>						
314-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
314-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 314-N FIRST ST	0	0	0	0	0	
<b>315-MAIN ST WATER MAIN IMPROV</b>						
315-5-8-751-6490 CONSULTANT AND PROF FE	0	0	0	0	0	
315-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 315-MAIN ST WATER MAIN IMPROV	0	0	0	0	0	
<b>316-I &amp; I LINE/GROUT PH 2</b>						
316-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
316-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 316-I & I LINE/GROUT PH 2	0	0	0	0	0	
<b>317-ORANGE ST 4TH TO 5TH IMP</b>						
317-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
317-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 317-ORANGE ST 4TH TO 5TH IMP	0	0	0	0	0	
<b>318-COLLEGE ST &amp; 2ND ST IMPRO</b>						
318-5-8-751-6490 CONSULTANT & PROF FEES	25,157	43,738	0	0	0	
318-5-8-751-6498 CONTRACT PAYMENTS	282,740	391,455	0	12,780	0	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	307,898	435,193	0	12,780	0	
<b>319-RELOCATING WATER &amp; SEWER</b>						
319-5-8-751-6490 CONSULTANT & PROF FEES	0	27,840	0	1,740	0	
319-5-8-751-6498 CONTRACT PAYMENTS	0	0	450,000	0	450,000	
TOTAL 319-RELOCATING WATER & SEWER	0	27,840	450,000	1,740	450,000	



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			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>320-LIBRARY PARKING LOT IMPRO</u>						
320-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
320-5-8-751-6498 CONTRACT PAYMENTS	0	54,202	0	0	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	54,202	0	0	0	
<u>321-WIDENING WAPSI CREEK @ BE</u>						
321-5-8-751-6490 CONSULTANT & PROF FEES	0	18,247	0	7,237	0	
321-5-8-751-6498 CONTRACT PAYMENTS	0	0	250,000	0	230,000	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	18,247	250,000	7,237	230,000	
<u>322-SPLASH PAD</u>						
322-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
322-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
<u>323-I-80 WEST, WATER MAIN REL</u>						
323-5-8-751-6490 ICONSULTANT & PROF FEE	0	12,411	0	21,337	0	
323-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	150,000	
TOTAL 323-I-80 WEST, WATER MAIN REL	0	12,411	0	21,337	150,000	
<u>324-WW TREATMT FAC IMP 2021</u>						
324-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	34,980	400,000	
324-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	1,000,000	
TOTAL 324-WW TREATMT FAC IMP 2021	0	0	0	34,980	1,400,000	
<u>325-SCHL TURN LANE MAIN/DAWSO</u>						
325-5-8-751-6490 CONSULTANT & PROF FEE	0	0	0	0	0	
325-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	50,000	
TOTAL 325-SCHL TURN LANE MAIN/DAWSO	0	0	0	0	50,000	
<u>326-ROUNDAABOUT MAIN &amp; CEDAR-J</u>						
326-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	30,000	
326-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	80,000	
TOTAL 326-ROUNDAABOUT MAIN & CEDAR-J	0	0	0	0	110,000	
<u>327-GREENVIEW CONNECTION</u>						
327-5-8-751-6490 RENAME - DO NOT USE	0	0	0	0	0	
327-5-8-751-6498 RENAME - DO NOT USE	0	0	0	0	0	
TOTAL 327-GREENVIEW CONNECTION	0	0	0	0	0	
<u>328-GREENVIEW WATER MAIN NLOO</u>						
328-5-8-751-6490 RENAME - DO NOT USE	0	0	0	0	0	
328-5-8-751-6498 RENAME - DO NOT USE	0	0	0	0	0	
TOTAL 328-GREENVIEW WATER MAIN NLOO	0	0	0	0	0	
<b>TOTAL CAPITAL PROJECT</b>	<b>2,821,540</b>	<b>1,828,227</b>	<b>850,000</b>	<b>106,380</b>	<b>2,580,000</b>	

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DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
DEPT 762						
=====						
TOTAL DEPT 762	0	0	0	0	0	
WATER						
=====						
600-WATER FUND						
600-5-9-810-6010 SALARIES AND WAGES	121,928	126,461	116,128	78,412	116,199	
600-5-9-810-6020 PART TIME	0	0	0	0	0	
600-5-9-810-6110 FICA	8,903	9,167	8,884	5,706	8,889	
600-5-9-810-6130 IPERS	11,216	11,666	10,962	7,082	10,969	
600-5-9-810-6150 GROUP INSURANCE	18,585	17,566	17,067	10,562	18,476	
600-5-9-810-6160 WORKMENS COMP. (	732)	830	2,334	2,153	1,276	
600-5-9-810-6170 JOB INSURANCE	0	0	0	0	0	
600-5-9-810-6199 WELLNESS BENEFIT	0	0	0	0	0	
600-5-9-810-6210 DUES, MEMBERSHIP	1,945	1,797	2,000	894	2,000	
600-5-9-810-6230 TRAINING AND EDUCATION	4,726	2,326	4,000	2,607	4,000	
600-5-9-810-6240 TRAVEL AND CONFERENCE	0	0	1,000	0	1,000	
600-5-9-810-6310 BUILDING MAINTENANCE	3,352	1,785	2,500	282	2,500	
600-5-9-810-6320 BLDG/GROUNDS OPERATION	4,454	10,221	4,500	2,527	4,500	
600-5-9-810-6331 MOTOR OPERATION FUEL	2,461	1,676	3,000	1,353	3,000	
600-5-9-810-6332 REPAIR/MAINTENANCE-VEH	0	0	1,500	556	1,500	
600-5-9-810-6350 EQUIPMENT REPAIR	0	0	0	0	0	
600-5-9-810-6371 UTILITY SERVICES/GAS,	33,338	36,665	33,000	22,939	37,000	
600-5-9-810-6373 TELEPHONE/OPERATIONS	2,377	2,125	3,000	1,213	3,000	
600-5-9-810-64081 LIABILITY INSURANCE	6,059	5,278	5,489	5,003	6,228	
600-5-9-810-6412 LAB ANALYSIS	2,342	718	2,500	640	2,500	
600-5-9-810-6414 ADVERTISING	576	277	0	0	0	
600-5-9-810-6418 SALES TAX	27,419	27,863	30,000	18,672	30,000	
600-5-9-810-64181 LOCAL OPTION SALES TAX	485	0	0	0	0	
600-5-9-810-6419 TECHNOLOGY SERVICES	1,950	1,950	2,000	1,950	2,000	
600-5-9-810-6420 OPTION TAX	0	0	0	0	0	
600-5-9-810-6490 CONSULTANT AND PROF. F	7,905	2,590	5,000	7,959	10,000	
600-5-9-810-6497 CONTRACT WORK BACKHOE	0	0	0	0	0	
600-5-9-810-6498 CONTRACT PAYMENTS	3,008	2,529	3,000	2,923	3,000	
600-5-9-810-6501 CHEMICALS	13,400	15,649	20,000	9,694	20,000	
600-5-9-810-6506 OFFICE SUPPLIES	422	889	750	371	750	
600-5-9-810-6508 POSTAGE AND SHIPPING	2,026	2,172	2,000	1,169	2,000	
600-5-9-810-6510 SAFETY SUPPLIES/EQUIPM	0	0	0	538	500	
600-5-9-810-6521 MOTOR VEHICLE MAINT. S	0	0	1,000	0	1,000	
600-5-9-810-6529 UNIFORMS	508	382	315	361	420	
600-5-9-810-6590 MISCELLANEOUS COMMODIT	0	0	0	0	0	
600-5-9-810-6598 WATER DEPOSIT REFUNDS	3,681	3,652	4,500	2,100	4,500	
600-5-9-810-6599 MISC. SUPPLIES	19,710	32,618	20,000	12,717	22,000	
600-5-9-810-6722 OTHER EQUIPMENT:PLANT	0	1,068	0	0	0	
600-5-9-810-6727 EQUIPMENT	2,500	14,345	12,500	13,360	15,500	

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600-5-9-810-6783 UTILITIES SYSTEM-REPLA	28,861	60,504	77,028	15,458	75,000	
600-5-9-810-6790 CAPITAL EQUIPMENT	10,487	0	0	0	0	
600-5-9-810-6791 EQUIPMENT MAINTENANCE	0	0	0	0	0	
600-5-9-810-6796 CAPITAL SYSTEM SET ASI	0	0	0	0	0	
600-5-9-810-6797 CAPITAL EQUIPMENT SET	0	0	0	0	0	
600-5-9-810-6801 PRINCIPAL	0	0	0	0	0	
600-5-9-810-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 600-WATER FUND	343,894	394,769	395,957	229,200	409,707	
603-WATER SINKING FUND						
603-5-9-810-6801 PRINCIPAL	50,000	51,000	53,000	0	55,000	
603-5-9-810-6851 INTEREST/COUPONS	9,355	8,305	7,235	3,189	6,113	
TOTAL 603-WATER SINKING FUND	59,355	59,305	60,235	3,189	61,113	
TOTAL WATER	403,249	454,074	456,192	232,389	470,820	
SEWER OPERATING						
=====						
610-SEWER FUND						
610-5-9-815-6010 SALARIES AND WAGES	113,426	116,380	98,064	75,126	86,252	
610-5-9-815-6020 PART TIME	0	0	0	0	0	
610-5-9-815-6110 FICA	8,354	8,491	7,502	5,509	6,598	
610-5-9-815-6130 IPERS	10,408	10,706	9,257	6,746	8,142	
610-5-9-815-6150 GROUP INSURANCE	15,578	14,644	9,136	8,922	9,729	
610-5-9-815-6160 WORKMENS COMP.	268	322	1,049	294	512	
610-5-9-815-6170 JOB INSURANCE	0	0	0	0	0	
610-5-9-815-6199 WELLNES BENEFIT	0	0	0	0	0	
610-5-9-815-6210 DUES, MEMBERSHIP	568	538	750	370	750	
610-5-9-815-6230 TRAINING AND EDUCATION	875	180	2,000	485	2,000	
610-5-9-815-6240 TRAVEL AND CONFERENCE	0	0	500	0	500	
610-5-9-815-6310 BUILDING MAINTENANCE	15	0	1,500	1,192	1,500	
610-5-9-815-6320 BLDG/GROUNDS OPERATION	2,834	1,964	4,000	692	4,000	
610-5-9-815-6331 MOTOR OPERATION FUEL	2,499	1,681	4,000	1,607	4,000	
610-5-9-815-6332 REPAIR/MAINTENANCE-VEH	0	0	2,000	401	2,000	
610-5-9-815-6350 EQUIPMENT REPAIR	1,432	1,764	2,000	1,723	2,000	
610-5-9-815-63501 REPAIRS-RADIOS	0	0	0	0	0	
610-5-9-815-6371 UTILITY SERVICES/GAS,	26,227	33,407	25,000	16,795	30,000	
610-5-9-815-6373 TELEPHONE/OPERATIONS	2,377	2,125	3,000	1,214	3,000	
610-5-9-815-64081 LIABILITY INSURANCE	6,059	5,278	5,489	5,003	6,228	
610-5-9-815-6412 LAB ANALYSIS	9,277	10,304	10,000	6,035	10,000	
610-5-9-815-6414 ADVERTISING	406	24	0	0	0	
610-5-9-815-6418 SALES TAX	5,933	8,150	8,000	6,469	9,000	
610-5-9-815-64181 LOCAL OPTION SALES TAX	785	264	1,000	0	0	
610-5-9-815-6490 CONSULTANT AND PROF. F	37,416	286	10,000	3,051	10,000	
610-5-9-815-6498 CONTRACT PAYMENTS	4,856	2,528	20,000	2,867	10,000	
610-5-9-815-6499 MISC. CONTRACT WORK	0	1,781	2,000	0	2,000	
610-5-9-815-6501 CHEMICALS	2,196	3,296	500	2,570	3,000	
610-5-9-815-6504 MINOR EQUIPMENT	0	0	500	0	500	

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		(----- 2020-2021 -----) (----- 2021-2022 -----)					
DEPARTMENTAL EXPENDITURES		2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
610-5-9-815-6506	OFFICE SUPPLIES	300	850	600	371	600	
610-5-9-815-6508	POSTAGE AND SHIPPING	2,823	2,897	3,500	1,169	2,000	
610-5-9-815-6510	SAFETY EQUIPMENT	2,159	10	4,000	537	4,000	
610-5-9-815-6521	MOTOR VEHICLE MAINT. S	0	0	1,000	0	1,000	
610-5-9-815-6529	UNIFORMS	135	475	315	285	420	
610-5-9-815-6599	MISC. SUPPLIES	15,000	15,000	10,000	10,000	10,000	
610-5-9-815-6727	EQUIPMENT	12,306	0	5,000	10,205	5,000	
610-5-9-815-6762	MANHOLE REPAIR	0	0	0	0	0	
610-5-9-815-6781	CAPITAL IMPROV. LINE C	0	0	0	947	0	
610-5-9-815-6783	UTILITIES SYSTEM-REPLA	0	4,797	45,000	0	45,000	
610-5-9-815-6790	CAPITAL EQUIPMENT	0	13,500	12,500	0	15,500	
610-5-9-815-6794	LAB EQUIP./REQUIREMENT	0	0	0	0	0	
610-5-9-815-6801	PRINCIPAL	0	0	0	0	0	
610-5-9-815-6851	INTEREST/COUPONS	0	0	0	0	0	
TOTAL 610-SEWER FUND		284,511	261,643	309,162	170,585	295,231	
<u>611-SEWER FUND SPECIAL</u>							
611-5-9-815-6490	CONSULTANTS AND PROF.	0	0	0	0	0	
TOTAL 611-SEWER FUND SPECIAL		0	0	0	0	0	
<u>614-WASTEWATER LIFT STATION</u>							
614-5-9-815-6490	CONSULTANT AND PROF. F	0	0	0	0	0	
614-5-9-815-6498	CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 614-WASTEWATER LIFT STATION		0	0	0	0	0	
TOTAL SEWER OPERATING		284,511	261,643	309,162	170,585	295,231	
<u>SOLID WASTE</u>							
<u>001-GENERAL FUND</u>							
001-5-2-840-6413	LANDFILL	14,465	14,595	15,000	14,363	15,000	
001-5-2-840-6430	TIPPING FEE	0	0	0	0	0	
001-5-2-840-6498	CONTRACT PAYMENTS	52,346	53,596	188,700	100,881	186,000	
TOTAL 001-GENERAL FUND		66,810	68,191	203,700	115,244	201,000	
TOTAL SOLID WASTE		66,810	68,191	203,700	115,244	201,000	
<u>LOCAL CABLE ACCESS</u>							
<u>001-GENERAL FUND</u>							
001-5-4-855-6010	SALARIES AND WAGES	17,191	19,529	20,436	11,607	23,322	
001-5-4-855-6230	TRAINING AND EDUCATION	0	0	0	0	0	
001-5-4-855-6310	BUILDING MAINTENANCE	0	0	0	0	0	
001-5-4-855-6350	EQUIPMENT REPAIR	0	46	0	70	0	
001-5-4-855-6371	UTILITY SERVICES/GAS,	1,201	1,200	1,600	700	1,200	
001-5-4-855-6373	TELEPHONE/OPERATIONS	1,279	1,282	1,200	891	1,550	

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-5-4-855-64083 COMMERCIAL PROPERTY IN	170	139	144	138	172	
001-5-4-855-6414 ADVERTISEMENT & LEGAL	0	0	0	95	0	
001-5-4-855-6498 CONTRACT PAYMENTS	2,825	1,250	1,800	600	0	
001-5-4-855-6504 MINOR EQUIPMENT	0	0	0	0	0	
001-5-4-855-6506 OFFICE SUPPLIES	422	521	400	473	400	
001-5-4-855-6508 POSTAGE AND SHIPPING	0	0	0	0	0	
001-5-4-855-6526 PROGRAMMING	0	0	0	0	0	
001-5-4-855-6599 MISC. SUPPLIES	0	0	0	0	0	
001-5-4-855-6725 OFFICE EQUIPMENT	0	0	0	0	0	
001-5-4-855-6727 EQUIPMENT	0	0	1,500	0	1,000	
TOTAL 001-GENERAL FUND	23,088	23,967	27,080	14,574	27,644	
112-TRUST AND AGENCY						
112-5-4-855-6110 FICA	1,315	1,494	1,563	888	1,784	
112-5-4-855-6130 IPERS	1,525	1,698	1,929	1,022	2,202	
112-5-4-855-6150 GROUP INSURANCE	893	14	0	98	268	
112-5-4-855-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	3,733	3,207	3,492	2,007	4,254	
TOTAL LOCAL CABLE ACCESS	26,821	27,174	30,572	16,582	31,898	
COMMISSION						
001-GENERAL FUND						
001-5-1-856-6447 ANIMAL CONTROL	203	110	250	440	250	
001-5-4-856-6445 LOCAL CABLE	0	0	0	0	0	
001-5-5-856-6446 PLANNING & ZONING	21,525	28,195	25,000	15,432	25,000	
TOTAL 001-GENERAL FUND	21,728	28,305	25,250	15,872	25,250	
TOTAL COMMISSION	21,728	28,305	25,250	15,872	25,250	
STORM WATER UTILITY						
740-STORM WATER UTILITY						
740-5-9-865-6499 PRIVATE STORMWATER IMP	0	0	0	0	0	
740-5-9-865-6783 UTILITIES SYSTEM-STORM	29,288	47,716	50,000	9,932	45,000	
TOTAL 740-STORM WATER UTILITY	29,288	47,716	50,000	9,932	45,000	
TOTAL STORM WATER UTILITY	29,288	47,716	50,000	9,932	45,000	

	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2020-2021 -----) YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	PROPOSED BUDGET
DEPARTMENTAL EXPENDITURES						
NON-DEPARTMENTAL						
=====						
001-GENERAL FUND						
001-5-0-950-9100 TRANSFERS OUT	136,446	301,187	0	0	50,000	
TOTAL 001-GENERAL FUND	136,446	301,187	0	0	50,000	
031-LIBRARY						
031-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 031-LIBRARY	0	0	0	0	0	
110-ROAD USE TAX						
110-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	0	0	0	0	0	
112-TRUST AND AGENCY						
112-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	0	0	0	0	0	
119-EMERGENCY TAX FUND						
119-5-0-950-9100 TRANSFERS OUT	35,525	40,976	38,822	0	40,750	
TOTAL 119-EMERGENCY TAX FUND	35,525	40,976	38,822	0	40,750	
121-OPTION TAX						
121-5-0-950-9100 TRANSFERS OUT	215,890	212,519	213,975	0	221,471	
TOTAL 121-OPTION TAX	215,890	212,519	213,975	0	221,471	
125-T I F						
125-5-0-950-9100 TRANSFERS OUT	423,863	428,663	452,339	0	459,123	
TOTAL 125-T I F	423,863	428,663	452,339	0	459,123	
307-MAIN ST INTERSECTION IMP						
307-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
308-PARK IMP - PEDERSEN VALLE						
308-5-0-950-9100 TRANSFERS OUT	0	200,000	0	0	0	
TOTAL 308-PARK IMP - PEDERSEN VALLE	0	200,000	0	0	0	
310-COLLEGE STREET BRIDGE						
310-5-0-950-9100 TRANSFERS OUT	0	200,000	0	0	0	
TOTAL 310-COLLEGE STREET BRIDGE	0	200,000	0	0	0	
311-BERANEK PARKING IMPROVEME						
311-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	

DEPARTMENTAL EXPENDITURES	(----- 2020-2021 -----) (----- 2021-2022 -----)					
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>313-MAIN ST SIDEWALK-PHASE 4</u>						
313-5-0-950-9100 TRANSFERS OUT	7,285	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	7,285	0	0	0	0	
<u>314-N FIRST ST IMPROVEMENTS</u>						
314-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 314-N FIRST ST	0	0	0	0	0	
<u>316-I &amp; I LINE/GROUT PH 2</u>						
316-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 316-I & I LINE/GROUT PH 2	0	0	0	0	0	
<u>318-COLLEGE ST &amp; 2ND ST IMPRO</u>						
318-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	0	0	0	0	0	
<u>319-RELOCATING WATER &amp; SEWER</u>						
319-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 319-RELOCATING WATER & SEWER	0	0	0	0	0	
<u>320-LIBRARY PARKING LOT IMPRO</u>						
320-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	0	0	0	0	
<u>321-WIDENING WAPSI CREEK @ BE</u>						
321-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	0	0	0	0	
<u>322-SPLASH PAD</u>						
322-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
<u>501-KROUTH PRINCIPAL FUND</u>						
501-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 501-KROUTH PRINCIPAL FUND	0	0	0	0	0	
<u>502-KROUTH INTEREST FUND</u>						
502-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 502-KROUTH INTEREST FUND	0	0	0	0	0	
<u>600-WATER FUND</u>						
600-5-0-950-9100 TRANSFERS OUT	172,763	146,247	40,000	35,213	101,113	
TOTAL 600-WATER FUND	172,763	146,247	40,000	35,213	101,113	

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	{----- 2020-2021 -----}		{----- 2021-2022 -----}	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>610-SEWER FUND</u>						
610-5-0-950-9100 TRANSFERS OUT	88,825	88,760	46,000	76,647	285,000	
TOTAL 610-SEWER FUND	88,825	88,760	46,000	76,647	285,000	
<u>611-SEWER FUND SPECIAL</u>						
611-5-0-950-9100 TRANSFERS OUT	0	0	0	80,000	0	
TOTAL 611-SEWER FUND SPECIAL	0	0	0	80,000	0	
<u>740-STORM WATER UTILITY</u>						
740-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 740-STORM WATER UTILITY	0	0	0	0	0	
<u>950-BC/BS FLEXIBLE BENEFIT</u>						
950-5-0-950-9199 EMPLOYEE FLEX EXPENSE (	0)	( 2,232)	0	2,375	0	
TOTAL 950-BC/BS FLEXIBLE BENEFIT (	0)	( 2,232)	0	2,375	0	
TOTAL NON-DEPARTMENTAL	1,080,597	1,616,120	791,136	194,235	1,157,457	
TOTAL EXPENDITURES	7,546,185	7,248,290	6,105,691	2,091,400	8,227,813	



**FY 2021-2022 (City Administrator's Recommended)**  
**Expenditures City of West Branch Expenditures by Activity (Unaudited) As of: January 31<sup>st</sup>, 2021**

2-25-2021 09:44 AM

CITY OF WEST BRANCH  
 EXPENDITURES BY ACTIVITY (UNAUDITED)  
 AS OF: JANUARY 31ST, 2021

PAGE: 1

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
TOTAL NON-PROGRAM	1,157,457.00
TOTAL PUBLIC SAFETY	761,184.00
TOTAL PUBLIC WORKS	778,918.00
TOTAL HEALTH & SOCIAL SERVICES	0.00
TOTAL CULTURE & RECREATION	730,168.00
TOTAL COMMUNITY & ECON DEVELOP	174,392.00
TOTAL GENERAL GOVERNMENT	220,657.00
TOTAL DEBT SERVICE	1,013,986.00
TOTAL CAPITAL PROJECTS	2,580,000.00
TOTAL BUSINESS TYPE/ENTERPRISE	<u>811,051.00</u>
TOTAL EXPENDITURES	8,227,813.00 =====

001-GENERAL FUND

	Fiscal Year
EXPENDITURES	2021-2022

NON-PROGRAM

001-5-0-950-9100	TRANSFERS OUT	50,000.00
031-5-0-950-9100	TRANSFERS OUT	0.00
110-5-0-950-9100	TRANSFERS OUT	0.00
112-5-0-950-9100	TRANSFERS OUT	0.00
119-5-0-950-9100	TRANSFERS OUT	40,750.00
121-5-0-950-9100	TRANSFERS OUT	221,471.00
125-5-0-950-9100	TRANSFERS OUT	459,123.00
307-5-0-950-9100	TRANSFERS OUT	0.00
308-5-0-950-9100	TRANSFERS OUT	0.00
310-5-0-950-9100	TRANSFERS OUT	0.00
311-5-0-950-9100	TRANSFERS OUT	0.00
313-5-0-950-9100	TRANSFERS OUT	0.00
314-5-0-950-9100	TRANSFERS OUT	0.00
316-5-0-950-9100	TRANSFERS OUT	0.00
318-5-0-950-9100	TRANSFERS OUT	0.00
319-5-0-950-9100	TRANSFERS OUT	0.00
320-5-0-950-9100	TRANSFERS OUT	0.00
321-5-0-950-9100	TRANSFERS OUT	0.00
322-5-0-950-9100	TRANSFERS OUT	0.00
501-5-0-950-9100	TRANSFERS OUT	0.00
502-5-0-950-9100	TRANSFERS OUT	0.00
600-5-0-950-9100	TRANSFERS OUT	101,113.00
610-5-0-950-9100	TRANSFERS OUT	285,000.00
611-5-0-950-9100	TRANSFERS OUT	0.00
740-5-0-950-9100	TRANSFERS OUT	0.00
950-5-0-950-9199	EMPLOYEE FLEX EXPENSE	0.00
TOTAL NON-PROGRAM		1,157,457.00

PUBLIC SAFETY

001-5-1-110-6010	SALARIES AND WAGES	245,354.00
001-5-1-110-6210	DUES, MEMBERSHIP	5,000.00
001-5-1-110-6230	TRAINING AND EDUCATION	2,000.00
001-5-1-110-6240	TRAVEL AND CONFERENCE	2,000.00
001-5-1-110-6310	BUILDING MAINTENANCE	0.00
001-5-1-110-6320	BLDG/GROUNDS OPERATIONS/SUPPLI	1,000.00
001-5-1-110-6331	MOTOR OPERATION FUEL	15,000.00
001-5-1-110-6332	REPAIR/MAINTENANCE-VEHICLES	7,000.00
001-5-1-110-6350	EQUIPMENT REPAIR/MAINTENANCE	0.00
001-5-1-110-63501	REPAIRS-RADIOS	1,000.00
001-5-1-110-6371	UTILITY SERVICES/GAS, ELECTRIC	3,250.00
001-5-1-110-6373	TELEPHONE/OPERATIONS	8,000.00
001-5-1-110-6399	OTHER MAINTENANCE & REPAIR	0.00
001-5-1-110-6411	LEGAL FEES	1,000.00
001-5-1-110-6414	ADVERTISEMENT & LEGAL PUBLICAT	250.00
001-5-1-110-6419	TECHNOLOGY SERVICES	0.00
001-5-1-110-6490	CONSULTANT AND PROF. FEES	0.00
001-5-1-110-6491	RESERVE OFFICERS	1,500.00

## 001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
001-S-1-110-6498	CONTRACT PAYMENTS 4,300.00
001-S-1-110-6504	MINOR EQUIPMENT 3,000.00
001-S-1-110-6506	OFFICE SUPPLIES 1,000.00
001-S-1-110-6508	POSTAGE AND SHIPPING 200.00
001-S-1-110-6510	SAFETY EQUIPMENT 0.00
001-S-1-110-6513	AMMUNITION 1,150.00
001-S-1-110-6521	MOTOR VEHICLE MAINT. SUPPLIES 1,000.00
001-S-1-110-6529	UNIFORMS 2,000.00
001-S-1-110-6599	MISC. SUPPLIES 3,000.00
001-S-1-110-6723	VEHICLE SET ASIDE 30,000.00
001-S-1-110-6725	OFFICE EQUIPMENT 6,500.00
001-S-1-110-6727	EQUIPMENT 12,500.00
001-S-1-150-6010	SALARIES AND WAGES 42,000.00
001-S-1-150-6210	DUES, MEMBERSHIP 6,000.00
001-S-1-150-6230	TRAINING AND EDUCATION 5,000.00
001-S-1-150-6310	BUILDING MAINTENANCE 5,000.00
001-S-1-150-6331	MOTOR OPERATION FUEL 5,000.00
001-S-1-150-6332	REPAIR/MAINTENANCE-VEHICLES 12,000.00
001-S-1-150-6350	EQUIPMENT REPAIR/MAINTENANCE 6,000.00
001-S-1-150-63501	REPAIRS-RADIOS 6,500.00
001-S-1-150-6371	UTILITY SERVICES/GAS, ELECTRIC 10,000.00
001-S-1-150-6373	TELEPHONE/OPERATIONS 2,000.00
001-S-1-150-6399	OUTDOOR WARN SIREN MAINTENANCE 1,000.00
001-S-1-150-6441	FIRE PREVENTION 500.00
001-S-1-150-6490	CONSULTANT AND PROF. FEES 0.00
001-S-1-150-6498	CONTRACT PAYMENTS 0.00
001-S-1-150-6504	MINOR EQUIPMENT 15,000.00
001-S-1-150-6506	OFFICE SUPPLIES 2,500.00
001-S-1-150-6510	SAFETY EQUIPMENT 3,000.00
001-S-1-150-6514	MEDICAL SUPPLIES 5,000.00
001-S-1-150-6529	UNIFORMS 10,000.00
001-S-1-150-6599	MISC. SUPPLIES 2,500.00
001-S-1-150-6727	EQUIPMENT 120,000.00
001-S-1-170-6010	SALARIES AND WAGES 14,027.00
001-S-1-190-6490	CONSULTANT AND PROF. FEES 0.00
001-S-1-190-6498	CONTRACT PAYMENTS 2,000.00
001-S-1-190-6510	SAFETY EQUIPMENT 0.00
001-S-1-190-6599	MISC. SUPPLIES 1,000.00
001-S-1-856-6447	ANIMAL CONTROL 250.00
036-S-1-110-6160	WORKMENS COMP. 4,890.00
036-S-1-110-64081	LIABILITY INSURANCE 7,212.00
036-S-1-150-6160	WORKMENS COMP. 7,569.00
036-S-1-150-64081	LIABILITY INSURANCE 3,190.00
036-S-1-170-6160	WORKMENS COMP 187.00
112-S-1-110-6110	FICA 18,770.00
112-S-1-110-6130	IPERS 22,843.00
112-S-1-110-6150	GROUP INSURANCE 41,853.00
112-S-1-150-6110	FICA 3,213.00
112-S-1-150-6130	IPERS 350.00
112-S-1-150-6150	GROUP INSURANCE 15,429.00

## 001-GENERAL FUND

EXPENDITURES		Fiscal Year 2021-2022
112-5-1-150-6199	FIRE DEPT PHYSICALS	0.00
112-5-1-170-6110	FICA	1,073.00
112-5-1-170-6130	IPERS	1,324.00
	TOTAL PUBLIC SAFETY	761,184.00
<u>PUBLIC WORKS</u>		
001-5-2-210-6010	SALARIES AND WAGES	28,472.00
001-5-2-210-6320	BLDG/GROUNDS OPERATIONS/SUPPLI	0.00
001-5-2-210-6444	TREE TRIMMING	0.00
001-5-2-210-6490	CONSULTANT AND PROF. FEES	5,000.00
001-5-2-210-6496	MISC. CONTRACT WORK	0.00
001-5-2-210-6498	SIDEWALK REPAIR	3,500.00
001-5-2-210-6723	EQUIPMENT SET ASIDE	0.00
001-5-2-210-6727	EQUIPMENT	12,500.00
001-5-2-210-6761	CAPITAL IMPROVEMENT STREETS	20,000.00
001-5-2-230-6371	UTILITY SERVICES/GAS, ELECTRIC	37,000.00
001-5-2-840-6413	LANDFILL	15,000.00
001-5-2-840-6430	TIPPING FEE	0.00
001-5-2-840-6498	CONTRACT PAYMENTS	186,000.00
036-5-2-210-6160	WORKMENS COMP.	4,841.00
036-5-2-210-6170	JOB INSURANCE	0.00
036-5-2-210-64081	LIABILITY INSURANCE	9,097.00
110-5-2-210-6010	SALARIES AND WAGES	162,920.00
110-5-2-210-6020	PART TIME	0.00
110-5-2-210-6210	DUES, MEMBERSHIP	0.00
110-5-2-210-6230	TRAINING AND EDUCATION	100.00
110-5-2-210-6310	BUILDING MAINTENANCE	1,000.00
110-5-2-210-6320	BLDG/GROUNDS OPERATIONS/SUPPLI	11,000.00
110-5-2-210-6331	MOTOR OPERATION FUEL	7,250.00
110-5-2-210-6332	REPAIR/MAINTENANCE-VEHICLES	17,000.00
110-5-2-210-6350	EQUIPMENT REPAIR	1,000.00
110-5-2-210-6371	UTILITY SERVICES/GAS, ELECTRIC	3,000.00
110-5-2-210-6373	TELEPHONE/OPERATIONS	3,500.00
110-5-2-210-6414	ADVERTISING	250.00
110-5-2-210-6444	TREE TRIMMING	25,000.00
110-5-2-210-6490	CONSULTANT AND PROF. FEES	5,000.00
110-5-2-210-6496	MISC. CONTRACT WORK	0.00
110-5-2-210-6501	CHEMICALS	100.00
110-5-2-210-6504	MINOR EQUIPMENT	4,000.00
110-5-2-210-6506	OFFICE SUPPLIES	0.00
110-5-2-210-6509	SIGNS/SUPPLIES	10,000.00
110-5-2-210-6510	SAFETY SUPPLIES	500.00
110-5-2-210-6511	SAND	3,000.00
110-5-2-210-6512	SALT	12,000.00
110-5-2-210-6521	MOTOR VEHICLE MAINT. SUPPLIES	3,500.00
110-5-2-210-6524	ROCK/COLD MIX	8,000.00
110-5-2-210-6529	UNIFORMS	420.00
110-5-2-210-6560	IRON/STEEL	0.00
110-5-2-210-6599	MISC. SUPPLIES	1,000.00
110-5-2-210-6723	EQUIPMENT SET ASIDE	18,000.00

## 001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
110-5-2-210-6724 CAPITAL EQUIP./SNOW PLOW	0.00
110-5-2-210-6727 EQUIPMENT	12,500.00
110-5-2-210-6761 CAPITAL IMPROVEMENT STREETS	90,000.00
110-5-2-210-6801 PRINCIPAL	0.00
110-5-2-210-6851 INTEREST/COUPONS	0.00
112-5-2-210-6110 FICA	14,642.00
112-5-2-210-6130 IPERS	18,067.00
112-5-2-210-6150 GROUP INSURANCE	24,759.00
112-5-2-210-6199 WELLNESS BENEFIT	0.00
TOTAL PUBLIC WORKS	778,918.00
<u>HEALTH &amp; SOCIAL SERVICES</u>	
001-5-3-399-6499 OTHER CONTRACTUAL SERVICES	0.00
TOTAL HEALTH & SOCIAL SERVICES	0.00
<u>CULTURE &amp; RECREATION</u>	
001-5-4-430-6010 SALARIES AND WAGES	125,505.00
001-5-4-430-6210 DUES, MEMBERSHIP	400.00
001-5-4-430-6230 TRAINING AND EDUCATION	500.00
001-5-4-430-6240 TRAVEL AND CONFERENCE	0.00
001-5-4-430-6310 BUILDING MAINTENANCE	3,000.00
001-5-4-430-6320 BLDG/GROUNDS OPERATIONS/SUPPLI	5,000.00
001-5-4-430-6331 MOTOR OPERATION FUEL	1,000.00
001-5-4-430-6332 REPAIR/MAINTENANCE-VEHICLES	1,000.00
001-5-4-430-6350 EQUIPMENT REPAIR	3,000.00
001-5-4-430-6371 UTILITY SERVICES/GAS, ELECTRIC	4,000.00
001-5-4-430-6373 TELEPHONE/OPERATIONS	2,500.00
001-5-4-430-6374 WATER & SEWER	10,000.00
001-5-4-430-6402 ADVERTISING EXPENSE	100.00
001-5-4-430-6409 JANITORIAL EXPENSE	2,500.00
001-5-4-430-6490 CONSULTANT AND PROF. FEES	0.00
001-5-4-430-6498 CONTRACT PAYMENTS	6,500.00
001-5-4-430-6501 CHEMICALS	0.00
001-5-4-430-6503 CONCESSION MERCHANDISE	2,500.00
001-5-4-430-6504 MINOR EQUIPMENT	300.00
001-5-4-430-6506 OFFICE SUPPLIES	2,000.00
001-5-4-430-6508 POSTAGE AND SHIPPING	125.00
001-5-4-430-6520 RECREATION SUPPLIES	2,000.00
001-5-4-430-6522 SWIMMING	1,500.00
001-5-4-430-6523 ADULT SPORTS	1,500.00
001-5-4-430-6525 YOUTH SPORTS	7,000.00
001-5-4-430-6526 FITNESS	0.00
001-5-4-430-6527 SUMMER LEAGUE	0.00
001-5-4-430-6528 CAMP	7,000.00
001-5-4-430-6599 MISC. SUPPLIES	500.00
001-5-4-430-6723 EQUIPMENT/ VEHICLE SET ASIDE	6,500.00
001-5-4-430-6727 EQUIPMENT	0.00
001-5-4-430-6792 CAPITAL IMPROVEMENTS	15,000.00
001-5-4-430-6798 TEEN ACTIVITIES	0.00
001-5-4-450-6010 SALARIES AND WAGES	56,974.00

CITY OF WEST BRANCH  
EXPENDITURES BY ACTIVITY (UNAUDITED)  
AS OF: JANUARY 31ST, 2021

## 001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
001-5-4-450-6230	TRAINING AND EDUCATION 400.00
001-5-4-450-6310	BUILDING MAINTENANCE 1,000.00
001-5-4-450-6320	BLDG/GROUNDS OPERATIONS/SUPPLI 2,000.00
001-5-4-450-6331	MOTOR OPERATION FUEL 4,000.00
001-5-4-450-6332	REPAIR/MAINTENANCE-VEHICLES 2,000.00
001-5-4-450-6498	CONTRACT PAYMENTS 8,000.00
001-5-4-450-6501	CHEMICALS 500.00
001-5-4-450-6504	MINOR EQUIPMENT 1,500.00
001-5-4-450-6510	SASFETY SUPPLIES/EQUIPMENT 250.00
001-5-4-450-6521	MOTOR VEHICLE MAINT. SUPPLIES 1,000.00
001-5-4-450-6529	UNIFORMS 420.00
001-5-4-450-6599	MISC. SUPPLIES 1,000.00
001-5-4-450-6727	EQUIPMENT 15,000.00
001-5-4-450-6792	CAPITAL IMPROVEMENTS 0.00
001-5-4-470-6402	ADVERTISING EXPENSE 4,000.00
001-5-4-470-6599	MISC. SUPPLIES 0.00
001-5-4-470-6601	HHTD FIREWORKS 25,000.00
001-5-4-470-6602	HHTD INFLATABLES 12,000.00
001-5-4-470-6603	HHTD MISCELLANEOUS 12,000.00
001-5-4-470-6604	SUMMER CONCERTS 0.00
001-5-4-470-6605	COMMUNITY EVENTS 5,000.00
001-5-4-470-6792	CAPITAL IMPROVEMENTS 0.00
001-5-4-855-6010	SALARIES AND WAGES 23,322.00
001-5-4-855-6230	TRAINING AND EDUCATION 0.00
001-5-4-855-6310	BUILDING MAINTENANCE 0.00
001-5-4-855-6350	EQUIPMENT REPAIR 0.00
001-5-4-855-6371	UTILITY SERVICES/GAS, ELECTRIC 1,200.00
001-5-4-855-6373	TELEPHONE/OPERATIONS 1,550.00
001-5-4-855-64083	COMMERCIAL PROPERTY INSURANCE 172.00
001-5-4-855-6414	ADVERTISEMENT & LEGAL PUBLICAT 0.00
001-5-4-855-6498	CONTRACT PAYMENTS 0.00
001-5-4-855-6504	MINOR EQUIPMENT 0.00
001-5-4-855-6506	OFFICE SUPPLIES 400.00
001-5-4-855-6508	POSTAGE AND SHIPPING 0.00
001-5-4-855-6526	PROGRAMMING 0.00
001-5-4-855-6599	MISC. SUPPLIES 0.00
001-5-4-855-6725	OFFICE EQUIPMENT 0.00
001-5-4-855-6727	EQUIPMENT 1,000.00
001-5-4-856-6445	LOCAL CABLE 0.00
022-5-4-460-6010	SALARIES AND WAGES 0.00
022-5-4-460-6310	BUILDING MAINTENANCE 1,500.00
022-5-4-460-6371	UTILITY SERVICES/GAS, ELECTRIC 5,500.00
022-5-4-460-6373	TELEPHONE/OPERATIONS 550.00
022-5-4-460-6409	JANITORIAL EXPENSE 2,200.00
022-5-4-460-6499	OTHER CONTRACTUAL SERVICES 0.00
022-5-4-460-6599	MISC. SUPPLIES 0.00
022-5-4-460-6792	CAPITAL IMPROVEMENTS 10,000.00
027-5-4-450-6499	MISC CONTRACT WORK 0.00
031-5-4-410-6010	SALARIES AND WAGES 149,238.00
031-5-4-410-6210	DUES, MEMBERSHIP 435.00



## 001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
031-5-4-410-6230 TRAINING AND EDUCATION	100.00
031-5-4-410-6240 TRAVEL AND CONFERENCE	2,130.00
031-5-4-410-6310 BUILDING MAINTENANCE	7,848.00
031-5-4-410-6320 BLDG/GROUNDS OPERATIONS/SUPPLI	2,500.00
031-5-4-410-6371 UTILITY SERVICES/GAS, ELECTRIC	8,000.00
031-5-4-410-6373 TELEPHONE/OPERATIONS	2,544.00
031-5-4-410-6409 JANITORIAL EXPENSE	3,000.00
031-5-4-410-6414 ADVERTISEMENT & LEGAL PUBLICAT	500.00
031-5-4-410-6419 TECHNOLOGY SERVICES	3,495.00
031-5-4-410-6490 CONSULTANT AND PROF. FEES	0.00
031-5-4-410-6498 CONTRACT PAYMENTS	2,716.00
031-5-4-410-6499 REIMB BY FRIENDS OF LIBRARY	0.00
031-5-4-410-6506 OFFICE SUPPLIES	2,500.00
031-5-4-410-6508 POSTAGE AND SHIPPING	1,970.00
031-5-4-410-6599 MISC. SUPPLIES	6,154.00
031-5-4-410-6725 OFFICE EQUIPMENT	1,575.00
031-5-4-410-6770 COLLECTIONS	26,244.00
036-5-4-410-6160 WORKMENS COMP.	283.00
036-5-4-410-64081 LIABILITY INSURANCE	3,972.00
036-5-4-430-6160 WORKMENS COMP.	2,389.00
036-5-4-430-64081 LIABILITY INSURANCE	3,481.00
036-5-4-450-6160 WORKMENS COMP.	803.00
036-5-4-450-64081 LIABILITY INSURANCE	1,237.00
112-5-4-410-6110 FICA	8,111.00
112-5-4-410-6130 IPERS	14,088.00
112-5-4-410-6150 GROUP INSURANCE	10,724.00
112-5-4-410-6199 WELLNESS BENEFIT	0.00
112-5-4-430-6110 FICA	9,601.00
112-5-4-430-6130 IPERS	11,848.00
112-5-4-430-6150 GROUP INSURANCE	13,301.00
112-5-4-430-6199 WELLNESS BENEFIT	0.00
112-5-4-450-6110 FICA	4,359.00
112-5-4-450-6130 IPERS	5,379.00
112-5-4-450-6150 GROUP INSURANCE	5,021.00
112-5-4-450-6199 WELLNESS BENEFIT	0.00
112-5-4-460-6110 FICA	0.00
112-5-4-460-6130 IPERS	0.00
112-5-4-855-6110 FICA	1,784.00
112-5-4-855-6130 IPERS	2,202.00
112-5-4-855-6150 GROUP INSURANCE	268.00
112-5-4-855-6199 WELLNESS BENEFIT	0.00
502-5-4-410-6599 MISC. SUPPLIES	0.00
TOTAL CULTURE & RECREATION	730,168.00
<u>COMMUNITY &amp; ECON DEVELOP</u>	
001-5-5-520-6211 DUES CEDCO	6,409.00
001-5-5-520-6212 DUES ICAD	2,750.00
001-5-5-520-6213 NATIONAL PARK SERVICE	0.00
001-5-5-520-6214 DUES MAIN STREET	10,000.00
001-5-5-520-6402 ADVERTISING EXPENSE	0.00

## 001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
001-5-5-520-6498 BUILDING INCENTIVE PAYMENTS	55,000.00
001-5-5-520-6499 OTHER CONTRACT SERVICES	0.00
001-5-5-520-6599 MISC. SUPPLIES	0.00
001-5-5-520-6730 LAND	0.00
001-5-5-856-6446 PLANNING & ZONING	25,000.00
125-5-5-710-6801 PRINCIPAL	0.00
125-5-5-710-6851 INTEREST/COUPONS	0.00
125-5-5-710-6855 TIF REBATES	75,233.00
160-5-5-520-6421 PAYMENTS TO OTHER AGENCIES	0.00
TOTAL COMMUNITY & ECON DEVELOP	174,392.00
<u>GENERAL GOVERNMENT</u>	
001-5-6-610-6020 PART TIME	15,000.00
001-5-6-610-6230 TRAINING AND EDUCATION	1,000.00
001-5-6-610-6241 MILEAGE	250.00
001-5-6-610-6506 OFFICE SUPPLIES	250.00
001-5-6-620-6010 SALARIES AND WAGES	84,137.00
001-5-6-620-6170 JOB INSURANCE	0.00
001-5-6-620-6210 DUES, MEMBERSHIP	4,500.00
001-5-6-620-6230 TRAINING AND EDUCATION	4,820.00
001-5-6-620-6240 TRAVEL AND CONFERENCE	5,000.00
001-5-6-620-6310 BUILDING MAINTENANCE	1,000.00
001-5-6-620-6320 BLDG/GROUNDS OPERATIONS/SUPPLI	250.00
001-5-6-620-6331 MOTOR OPERATION FUEL	0.00
001-5-6-620-6332 REPAIR/MAINTENANCE-VEHICLES	0.00
001-5-6-620-6371 UTILITY SERVICES/GAS, ELECTRIC	3,500.00
001-5-6-620-6373 TELEPHONE/OPERATIONS	5,000.00
001-5-6-620-6400 BANKING EXPENSES	0.00
001-5-6-620-6401 AUDITING EXPENSE	15,000.00
001-5-6-620-6409 JANITORIAL EXPENSE	1,800.00
001-5-6-620-6414 ADVERTISEMENT & LEGAL PUBLICAT	250.00
001-5-6-620-64182 PROPERTY TAX	0.00
001-5-6-620-6419 TECHNOLOGY SERVICES	1,000.00
001-5-6-620-6440 ELECTIONS	2,000.00
001-5-6-620-6490 CONSULTANT AND PROF. FEES	4,000.00
001-5-6-620-6492 BUILDING INSPECTIONS	0.00
001-5-6-620-6498 CONTRACT PAYMENTS	6,500.00
001-5-6-620-6499 MISC. CONTRACT WORK	0.00
001-5-6-620-6506 OFFICE SUPPLIES	3,500.00
001-5-6-620-6508 POSTAGE AND SHIPPING	2,500.00
001-5-6-620-65081 POSTAGE MACHINE	720.00
001-5-6-620-6591 HOOVERS HOMETOWN DAYS	0.00
001-5-6-620-6599 MISC. SUPPLIES	0.00
001-5-6-620-6721 FURNITURE AND FIXTURES	0.00
001-5-6-620-6725 OFFICE EQUIPMENT	3,300.00
001-5-6-620-6793 POLICY ADMIN./DEVELOPMENT	0.00
001-5-6-620-6801 PRINCIPAL	0.00
001-5-6-620-6851 INTEREST/COUPONS	0.00
001-5-6-640-6414 ADVERTISEMENT & LEGAL PUBLICAT	9,000.00
001-5-6-640-6490 CONSULTANT AND PROF. FEES	18,000.00

## 001-GENERAL FUND

		Fiscal Year
EXPENDITURES		2021-2022
001-5-6-660-6801	PRINCIPAL	0.00
001-5-6-660-6851	INTEREST/COUPONS	0.00
036-5-6-620-6160	WORKMENS COMP.	456.00
036-5-6-620-6408	LIABILITY INSURANCE	4,561.00
112-5-6-610-6110	FICA	1,148.00
112-5-6-610-6130	IPERS	1,416.00
112-5-6-620-6110	FICA	6,436.00
112-5-6-620-6130	IPERS	7,943.00
112-5-6-620-6150	GROUP INSURANCE	6,060.00
112-5-6-620-6199	WELLNESS BENEFIT	360.00
TOTAL GENERAL GOVERNMENT		220,657.00
<u>DEBT SERVICE</u>		
121-5-7-751-6420	OPTION TAX	0.00
226-5-7-700-6801	PRINCIPAL -FIRE LOAN	0.00
226-5-7-700-6802	PRINCIPAL-CITY HALL LOAN	0.00
226-5-7-700-6803	PRIN- ACCIONA LAWSUIT LOAN	99,000.00
226-5-7-700-6804	PRINCIPAL - GO EQUIPMENT NOTE	0.00
226-5-7-700-6805	PRINCIPAL-GO PROPERTY ACQ NOTE	0.00
226-5-7-700-6806	PRINCIPAL-GO BOND 2013	175,000.00
226-5-7-700-6807	PRINCIPAL-GO BOND 2015	90,000.00
226-5-7-700-6808	PRINCIPAL-GO BOND 2016A	90,000.00
226-5-7-700-6809	PRINCIPAL-GO BOND 2016B	50,000.00
226-5-7-700-6810	PRINCIPAL-GO BOND 2017	365,000.00
226-5-7-700-6851	INTEREST- FIRE LOAN	0.00
226-5-7-700-6852	INTEREST-CITY HALL LOAN	0.00
226-5-7-700-6853	INT-ACCIONA LAWSUIT LOAN	6,435.00
226-5-7-700-6854	INTEREST - GO EQUIPMENT NOTE	0.00
226-5-7-700-6855	INTEREST-GO PROPERTY ACQ NOTE	0.00
226-5-7-700-6856	INTEREST-GO BOND 2013	28,900.00
226-5-7-700-6857	INTEREST-GO BONDS 2015	8,640.00
226-5-7-700-6858	INTEREST-GO BOND 2016A	11,938.00
226-5-7-700-6859	INTEREST-GO BOND 2016B	5,900.00
226-5-7-700-6860	INTEREST-GO BOND 2017	80,673.00
226-5-7-700-6899	BOND REGISTRATION FEES	2,500.00
300-5-7-751-6421	PAYMENTS TO OTHER AGENCIES	0.00
300-5-7-751-6750	BUILDING/SET ASIDE	0.00
TOTAL DEBT SERVICE		1,013,986.00
<u>CAPITAL PROJECTS</u>		
301-5-8-751-6490	CONSULTANT & PROF. FEES	0.00
301-5-8-751-6498	CONTRACT PAYMENTS	0.00
302-5-8-751-6490	CONSULTANT AND PROF. FEES	0.00
302-5-8-751-6498	CONTRACT PAYMENTS	0.00
304-5-8-751-6490	CONSULTANT AND PROF. FEES	0.00
304-5-8-751-6498	CONTRACT PAYMENTS	0.00
305-5-8-751-6490	CONSULTANT AND PROF. FEES	0.00
305-5-8-751-6498	CONTRACT PAYMENTS	0.00
306-5-8-751-6490	CONSULTANT AND PROF. FEES	0.00
306-5-8-751-6498	CONTRACT PAYMENTS	0.00

## 001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
307-5-8-751-6490	CONSULTANT & PROF FEES 0.00
307-5-8-751-6498	CONTRACT PAYMENTS 0.00
308-5-8-751-6490	CONSULTANT AND PROF FEES 0.00
308-5-8-751-6498	CONTRACT PAYMENTS 40,000.00
308-5-8-751-6727	EQUIPMENT 0.00
308-5-8-751-6782	CAPITAL IMPROVEMENTS 0.00
309-5-8-751-6490	CONSULTANT AND PROF FEES 0.00
309-5-8-751-6498	CONTRACT PAYMENTS 0.00
310-5-8-751-6490	CONSULTANT AND PROF FEES 0.00
310-5-8-751-6498	CONTRACT PAYMENTS 0.00
311-5-8-751-6490	CONSULTANT AND PROF FEES 0.00
311-5-8-751-6498	CONTRACT PAYMENTS 0.00
312-5-8-751-6490	CONSULTANT & PROF FEES 25,000.00
312-5-8-751-6498	CONTRACT PAYMENTS 125,000.00
313-5-8-751-6490	CONSULTANT & PROF FEES 0.00
313-5-8-751-6498	CONTRACT PAYMENTS 0.00
314-5-8-751-6490	CONSULTANT & PROF FEES 0.00
314-5-8-751-6498	CONTRACT PAYMENTS 0.00
315-5-8-751-6490	CONSULTANT AND PROF FEES 0.00
315-5-8-751-6498	CONTRACT PAYMENTS 0.00
316-5-8-751-6490	CONSULTANT & PROF FEES 0.00
316-5-8-751-6498	CONTRACT PAYMENTS 0.00
317-5-8-751-6490	CONSULTANT & PROF FEES 0.00
317-5-8-751-6498	CONTRACT PAYMENTS 0.00
318-5-8-751-6490	CONSULTANT & PROF FEES 0.00
318-5-8-751-6498	CONTRACT PAYMENTS 0.00
319-5-8-751-6490	CONSULTANT & PROF FEES 0.00
319-5-8-751-6498	CONTRACT PAYMENTS 450,000.00
320-5-8-751-6490	CONSULTANT & PROF FEES 0.00
320-5-8-751-6498	CONTRACT PAYMENTS 0.00
321-5-8-751-6490	CONSULTANT & PROF FEES 0.00
321-5-8-751-6498	CONTRACT PAYMENTS 230,000.00
322-5-8-751-6490	CONSULTANT & PROF FEES 0.00
322-5-8-751-6498	CONTRACT PAYMENTS 0.00
323-5-8-751-6490	CONSULTANT & PROF FEES 0.00
323-5-8-751-6498	CONTRACT PAYMENTS 150,000.00
324-5-8-751-6490	CONSULTANT & PROF FEES 400,000.00
324-5-8-751-6498	CONTRACT PAYMENTS 1,000,000.00
325-5-8-751-6490	CONSULTANT & PROF FEES 0.00
325-5-8-751-6498	CONTRACT PAYMENTS 50,000.00
326-5-8-751-6490	CONSULTANT & PROF FEES 30,000.00
326-5-8-751-6498	CONTRACT PAYMENTS 80,000.00
327-5-8-751-6490	RENAME - DO NOT USE 0.00
327-5-8-751-6498	RENAME - DO NOT USE 0.00
328-5-8-751-6490	RENAME - DO NOT USE 0.00
328-5-8-751-6498	RENAME - DO NOT USE 0.00
TOTAL CAPITAL PROJECTS	2,580,000.00

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
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<u>BUSINESS TYPE/ENTERPRISE</u>	
600-5-9-810-6010	SALARIES AND WAGES 116,199.00
600-5-9-810-6020	PART TIME 0.00
600-5-9-810-6110	FICA 8,889.00
600-5-9-810-6130	IPERS 10,969.00
600-5-9-810-6150	GROUP INSURANCE 18,476.00
600-5-9-810-6160	WORKMENS COMP. 1,276.00
600-5-9-810-6170	JOB INSURANCE 0.00
600-5-9-810-6199	WELLNESS BENEFIT 0.00
600-5-9-810-6210	DUES, MEMBERSHIP 2,000.00
600-5-9-810-6230	TRAINING AND EDUCATION 4,000.00
600-5-9-810-6240	TRAVEL AND CONFERENCE 1,000.00
600-5-9-810-6310	BUILDING MAINTENANCE 2,500.00
600-5-9-810-6320	BLDG/GROUNDS OPERATIONS/SUPPLI 4,500.00
600-5-9-810-6331	MOTOR OPERATION FUEL 3,000.00
600-5-9-810-6332	REPAIR/MAINTENANCE-VEHICLES 1,500.00
600-5-9-810-6350	EQUIPMENT REPAIR 0.00
600-5-9-810-6371	UTILITY SERVICES/GAS, ELECTRIC 37,000.00
600-5-9-810-6373	TELEPHONE/OPERATIONS 3,000.00
600-5-9-810-64081	LIABILITY INSURANCE 6,228.00
600-5-9-810-6412	LAB ANALYSIS 2,500.00
600-5-9-810-6414	ADVERTISING 0.00
600-5-9-810-6418	SALES TAX 30,000.00
600-5-9-810-64181	LOCAL OPTION SALES TAX 0.00
600-5-9-810-6419	TECHNOLOGY SERVICES 2,000.00
600-5-9-810-6420	OPTION TAX 0.00
600-5-9-810-6490	CONSULTANT AND PROF. FEES 10,000.00
600-5-9-810-6497	CONTRACT WORK BACKHOE 0.00
600-5-9-810-6498	CONTRACT PAYMENTS 3,000.00
600-5-9-810-6501	CHEMICALS 20,000.00
600-5-9-810-6506	OFFICE SUPPLIES 750.00
600-5-9-810-6508	POSTAGE AND SHIPPING 2,000.00
600-5-9-810-6510	SAFETY SUPPLIES/EQUIPMENT 500.00
600-5-9-810-6521	MOTOR VEHICLE MAINT. SUPPLIES 1,000.00
600-5-9-810-6529	UNIFORMS 420.00
600-5-9-810-6590	MISCELLANEOUS COMMODITIES 0.00
600-5-9-810-6598	WATER DEPOSIT REFUNDS 4,500.00
600-5-9-810-6599	MISC. SUPPLIES 22,000.00
600-5-9-810-6722	OTHER EQUIPMENT:PLANT MAINT. 0.00
600-5-9-810-6727	EQUIPMENT 15,500.00
600-5-9-810-6783	UTILITIES SYSTEM-REPLACE MAINT 75,000.00
600-5-9-810-6790	CAPITAL EQUIPMENT 0.00
600-5-9-810-6791	EQUIPMENT MAINTENANCE 0.00
600-5-9-810-6796	CAPITAL SYSTEM SET ASIDE 0.00
600-5-9-810-6797	CAPITAL EQUIPMENT SET ASIDE 0.00
600-5-9-810-6801	PRINCIPAL 0.00
600-5-9-810-6851	INTEREST/COUPONS 0.00
603-5-9-810-6801	PRINCIPAL 55,000.00
603-5-9-810-6851	INTEREST/COUPONS 6,113.00

## 001-GENERAL FUND

EXPENDITURES		Fiscal Year 2021-2022
610-5-9-815-6010	SALARIES AND WAGES	86,252.00
610-5-9-815-6020	PART TIME	0.00
610-5-9-815-6110	FICA	6,598.00
610-5-9-815-6130	IPERS	8,142.00
610-5-9-815-6150	GROUP INSURANCE	9,729.00
610-5-9-815-6160	WORKMENS COMP.	512.00
610-5-9-815-6170	JOB INSURANCE	0.00
610-5-9-815-6199	WELLNES BENEFIT	0.00
610-5-9-815-6210	DUES, MEMBERSHIP	750.00
610-5-9-815-6230	TRAINING AND EDUCATION	2,000.00
610-5-9-815-6240	TRAVEL AND CONFERENCE	500.00
610-5-9-815-6310	BUILDING MAINTENANCE	1,500.00
610-5-9-815-6320	BLDG/GROUNDS OPERATIONS/SUPPLI	4,000.00
610-5-9-815-6331	MOTOR OPERATION FUEL	4,000.00
610-5-9-815-6332	REPAIR/MAINTENANCE-VEHICLES	2,000.00
610-5-9-815-6350	EQUIPMENT REPAIR	2,000.00
610-5-9-815-63501	REPAIRS-RADIOS	0.00
610-5-9-815-6371	UTILITY SERVICES/GAS, ELECTRIC	30,000.00
610-5-9-815-6373	TELEPHONE/OPERATIONS	3,000.00
610-5-9-815-64081	LIABILITY INSURANCE	6,228.00
610-5-9-815-6412	LAB ANALYSIS	10,000.00
610-5-9-815-6414	ADVERTISING	0.00
610-5-9-815-6418	SALES TAX	9,000.00
610-5-9-815-64181	LOCAL OPTION SALES TAX	0.00
610-5-9-815-6490	CONSULTANT AND PROF. FEES	10,000.00
610-5-9-815-6498	CONTRACT PAYMENTS	10,000.00
610-5-9-815-6499	MISC. CONTRACT WORK	2,000.00
610-5-9-815-6501	CHEMICALS	3,000.00
610-5-9-815-6504	MINOR EQUIPMENT	500.00
610-5-9-815-6506	OFFICE SUPPLIES	600.00
610-5-9-815-6508	POSTAGE AND SHIPPING	2,000.00
610-5-9-815-6510	SAFETY EQUIPMENT	4,000.00
610-5-9-815-6521	MOTOR VEHICLE MAINT. SUPPLIES	1,000.00
610-5-9-815-6529	UNIFORMS	420.00
610-5-9-815-6599	MISC. SUPPLIES	10,000.00
610-5-9-815-6727	EQUIPMENT	5,000.00
610-5-9-815-6762	MANHOLE REPAIR	0.00
610-5-9-815-6781	CAPITAL IMPROV. LINE CLEANING	0.00
610-5-9-815-6783	UTILITIES SYSTEM-REPLACE MAINT	45,000.00
610-5-9-815-6790	CAPITAL EQUIPMENT	15,500.00
610-5-9-815-6794	LAB EQUIP./REQUIREMENTS	0.00
610-5-9-815-6801	PRINCIPAL	0.00
610-5-9-815-6851	INTEREST/COUPONS	0.00
611-5-9-815-6490	CONSULTANTS AND PROF. FEES	0.00
614-5-9-815-6490	CONSULTANT AND PROF. FEES	0.00
614-5-9-815-6498	CONTRACT PAYMENTS	0.00
740-5-9-865-6499	PRIVATE STORMWATER IMP REIMB	0.00
740-5-9-865-6783	UTILITIES SYSTEM-STORM WATER	45,000.00
TOTAL BUSINESS TYPE/ENTERPRISE		811,051.00
TOTAL EXPENDITURES		8,227,813.00







## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	March 15, 2021
<b>AGENDA ITEM:</b>	<b>Resolution 1988</b> - A Resolution Adopting the City Administrator's Recommended Budget for Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022.
<b>CITY GOAL:</b>	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
<b>PREPARED BY:</b>	Redmond Jones II, City Administrator
<b>DATE:</b>	March 10, 2021

### BACKGROUND:

The FY 2021 – 2022 General Fund Budget contains strategic investments in several key focus areas for the city and is structurally balanced to fund critical services to our community. Thanks to residents of West Branch for making the choice to invest in our park system, this budget is the next step in moving forward into our next phase of providing the operational logistics for our new park amenity. This budget also revamps our “Capital Improvement Plan (CIP)” and prioritizes infrastructure investment in the older east-side neighborhoods, and continues to address our long-time flash flooding challenges in the downtown / central neighborhoods. Flood mitigation will not only assist the aforementioned frequently affected areas it will assist our first responders avoid an estimate 12 inches of water from entering the fire and police facility. We made measured tactical steps to meet new operational needs in the departments of Public Works, Police and Parks. This was achieved **without** hindering our note-worthy high level of service AND maintaining our competitive low 13.09428 tax-rate.

*This ranks West Branch among the lowest tax rates in communities our size. See below the Iowa cities of 2,100 – 2,500 population below:*

Postville (15.46712)	Audubon (20.67481)	Belle Plaine (15.69830)
<b>Hudson (11.61447)</b>	La Porte City (14.87799)	Madrid (19.17057)
Jesup (14.61569)	Lamoni (16.52928)	<b>Cascade (8.95326)</b>
West Union (15.20160)	Ida Grove (14.66673)	Marengo (14.69738)
<b>Bellevue (12.35125)</b>	<b>FairFax (8.10000)</b>	Rock Rapids (16.00000)
<b>Mitchellville (9.53884)</b>	Sac City (19.69063)	Hawarden (14.59150)
<b>Hull (12.36248)</b>	Toledo (17.23126)	<b>Kalona (10.59394)</b>
Lake Mills (13.55021)	Belmond (17.11943)	West Liberty (15.19601)
Wilton (14.20950)	Durant (14.92904)	

*Highlighted are communities with lower tax rates than West Branch.*

<b>STAFF RECOMMENDATION:</b>	Approve Resolution 1988 / Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

*"Turning Vision into Reality is our Business"*

**RESOLUTION 1988**

**A RESOLUTION ADOPTING THE CITY ADMINISTRATOR'S RECOMMENDED  
BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.**

**WHEREAS**, the budget process started November 9, 2020 with the first budget work session on the Capital Improvement Plan, and continued with the 14 various budget related meetings involving the public, elected officials, and city staff; and

**WHEREAS**, the budget for fiscal year beginning July 1, 2021, and ending June 30, 2022, has been prepared; and

**WHEREAS**, this City Council has published notice, held a public hearing on the budget estimate, and has otherwise complied with statutory requirement for the approval of the budget; and

**NOW BE IT RESOLVED**, by the City Council of the City of West Branch, Iowa, as follows:

The budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, is hereby approved by the City Council this 15<sup>th</sup> day of March, 2021. The City Clerk is hereby directed to forward the budget report and one proof of publication to Cedar County Auditor by March 31, 2021, in accordance with the budget instruction therein.

\* \* \* \* \*

**PASSED AND APPROVED this 15<sup>th</sup> day of March 2021.**

---

Colton Miller, Mayor Pro Tem

ATTEST:

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Redmond Jones II, City Administrator/Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	March 1, 2021
<b>AGENDA ITEM:</b>	<b>Public Hearing:</b> On the Proposal to Enter into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount Not-To-Exceed \$619,000.
<b>CITY GOAL:</b>	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
<b>PREPARED BY:</b>	Redmond Jones II, City Administrator
<b>DATE:</b>	March 10, 2021

### BACKGROUND:

This item was prepared by Dorsey & Whitney LLP, who serve as the city's bond counsel. The language and formats are structured to streamline the underwriting and closing process. The authorization and execution of a State Revolving Fund (SRF) Planning and Design Loan in the amount not to exceed \$619,000 and will be at 0 interest. The loan will ultimately be included (wrapped) into the total finance package of the wastewater treatment system improvements. The Interest for that overall finance package will be determined at a later date.

The proposed project involves the installation of an Enhanced Treatment Aerated Lagoon with Submerged Attached Growth Reactor (SAGR). The SAGR system will allow the City to comply with their new, more stringent ammonia limits. The existing lagoon infrastructure would be retained for primary and secondary treatment. UV disinfection facilities are included in the construction plans to address compliance with bacteria limits. An additional aerated lagoon, aeration equipment, SAGR media, baffle replacement and a UV disinfection system would be included as a part of this overall project.

The purpose of this Public Hearing is to inform area residents of the community of West Branch of this proposed action, discuss the actual project, any anticipated user fees associated with the project, and address citizen's concerns, if any, with the plan.

<b>STAFF RECOMMENDATION:</b>	Open Public Hearing / Public Discussion / Close Hearing
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	March 1, 2021
<b>AGENDA ITEM:</b>	<b>Resolution 1989</b> – Taking Additional Action with Respect to a Sewer Revenue Loan and Disbursement Agreement and Authorizing, Approving, and Securing the Payment of a \$619,000 Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement).
<b>CITY GOAL:</b>	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
<b>PREPARED BY:</b>	Redmond Jones II, City Administrator
<b>DATE:</b>	March 10, 2021

### BACKGROUND:

This item was prepared by Dorsey & Whitney LLP, who serve as the city's bond counsel. The language and formats are structured to streamline the underwriting and closing process. The authorization and execution of a State Revolving Fund (SRF) Planning and Design Loan in the amount not to exceed \$619,000 and will be at 0 interest. The loan will ultimately be included (wrapped) into the total finance package of the wastewater treatment system improvements. The Interest for that overall finance package will be determined at a later date.

The proposed project involves the installation of an Enhanced Treatment Aerated Lagoon with Submerged Attached Growth Reactor (SAGR). The SAGR system will allow the City to comply with their new, more stringent ammonia limits. The existing lagoon infrastructure would be retained for primary and secondary treatment. UV disinfection facilities are included in the construction plans to address compliance with bacteria limits. An additional aerated lagoon, aeration equipment, SAGR media, baffle replacement and a UV disinfection system would be included as a part of this overall project.

The purpose of this Public Hearing is to inform area residents of the community of West Branch of this proposed action, discuss the actual project, any anticipated user fees associated with the project, and address citizen's concerns, if any, with the plan.

<b>STAFF RECOMMENDATION:</b>	Approve Resolution 1989 / Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

*"Turning Vision into Reality is our Business"*

(Hearing/Issuance – Sewer Revenue)

439235-13

West Branch, Iowa

March 15, 2021

A meeting of the City Council of the City of West Branch, Iowa, was held on March 15, 2021, at 7:00 p.m., at the Council Chambers, West Branch, Iowa.

Due to federal and state government recommendations in response to COVID-19 pandemic conditions, alternative access to the meeting was provided electronically via Zoom, which was accessible at the following:

<https://zoom.us/j/5322527574> with *Meeting ID 532 252 7574*.

Electronic access information was included in the published notice and posted agenda of this public meeting.

The meeting was called to order by the Mayor Pro Tem, and the roll was called showing the following Council Members present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

This being the time and place specified for holding a public hearing and taking action on the proposal to enter into a Sewer Revenue Loan and Disbursement Agreement, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor Pro Tem called for any written or oral objections, and there being none, the Mayor declared the public hearing closed.

After due consideration and discussion, Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption, seconded by Council Member \_\_\_\_\_. The Mayor Pro Tem put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor Pro Tem declared the resolution duly adopted as hereinafter set out.



## **RESOLUTION 1989**

### **Resolution taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$619,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement)**

**WHEREAS**, the City of West Branch (the “City”), in Cedar and Johnson Counties, State of Iowa, did heretofore establish a Municipal Sanitary Sewer System (the “Utility”) in and for the City which has continuously supplied sanitary sewer service in and to the City and its inhabitants since its establishment; and

**WHEREAS**, the management and control of the Utility are vested in the City Council (the “Council”), and no board of trustees exists for this purpose; and

**WHEREAS**, the City has heretofore proposed to borrow money and enter into a Sewer Revenue Loan and Disbursement Agreement (the “Loan and Disbursement Agreement”) with the Iowa Finance Authority (the “Lender”) and to issue in accordance therewith Sewer Revenue Bonds (the “Bonds”) in a principal amount not to exceed \$619,000 to provide funds to pay the costs, to that extent, of planning, designing, and constructing improvements and extensions to the Utility (the “Project”), and has published notice of the proposed action and has held a hearing thereon on March 15, 2021; and

**WHEREAS**, it is necessary at this time to authorize and approve the issuance of a \$619,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) (the “Project Note”) pursuant to the provisions of Section 76.13 of the Code of Iowa in anticipation of the receipt of and payable from the proceeds of the Loan and Disbursement Agreement (the “Loan Proceeds”) in order to pay authorized costs in connection with planning and designing the Project;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of West Branch, Iowa, as follows:

**Section 1.** The City Council hereby covenants for the benefit of the Lender and all who may at any time be the holder of the Project Note to enter into the Loan and Disbursement Agreement and to issue and deliver the Bonds prior to the Maturity Date, as defined in the Project Note, and declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa. The Bonds are hereby ordered to be issued at such time as the City enters into the Loan and Disbursement Agreement.

**Section 2.** The Project Note in the principal amount of \$619,000 is hereby authorized to be issued to the Lender. The Project Note shall be dated as of the date of closing, shall mature on the Maturity Date as defined in the Project Note, and shall bear interest at the rate of 0% per annum.

The Project Note shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk and shall be a fully registered instrument without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Project Note shall cease to be such officer before the delivery of the Project Note, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The City Clerk is hereby designated as the Registrar and Paying Agent for the Project Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

The City reserves the right to prepay principal of the Project Note in whole or in part on any date prior to the Maturity Date, as defined in the Project Note, at a prepayment price equal to the principal amount thereof prepaid.

The Project Note shall be fully registered as to both principal and interest in the name of the owner in the records of the City kept for such purpose, after which no transfer shall be valid unless made on said records by the City Clerk, and then only upon a written instrument of transfer satisfactory to the City, duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City shall maintain as confidential the record of identity of owners of the Project Note, as provided by Section 22.7 of the Code of Iowa.

**Section 3.** The Project Note shall be in substantially the following form:

(Form of Project Note)

UNITED STATES OF AMERICA  
STATE OF IOWA  
CEDAR AND JOHNSON COUNTIES  
CITY OF WEST BRANCH

SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT ANTICIPATION PROJECT NOTE  
(IFA INTERIM LOAN AND DISBURSEMENT AGREEMENT)

No. 1

MAXIMUM PRINCIPAL AMOUNT: \$619,000

INTEREST RATE

PROJECT NOTE DATE

0%

April 2, 2021

This Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) (the “Project Note”) is issued to the Iowa Finance Authority (the “Lender”) by the City of West Branch, Iowa (the “City”), as of the Project Note Date. The Lender shall loan to the City an interim amount not to exceed \$619,000.

The City has adopted a resolution (the “Resolution”) authorizing and approving this Project Note pursuant to the provisions of Sections 76.13 and 384.24A of the Code of Iowa, 2021, as amended, and providing for the issuance and securing the payment of this Project Note, and reference is made to the Resolution for a more complete statement as to the source of payment of this Project Note and the rights of the owners of this Project Note. This Project Note, together with any additional obligations as may be hereafter issued and outstanding from time to time under the conditions set forth in the Resolution, shall be payable solely and only from the proceeds (the “Loan Proceeds”) of an authorized Loan and Disbursement Agreement and the corresponding future issuance of Sewer Revenue Bonds, a sufficient portion of which have been appropriated to the payment hereof.

The proceeds of this Project Note shall be used for the purposes set forth in the Resolution and shall be made available to the City in the form of one or more periodic disbursements.

This Project Note shall be executed and delivered to the Lender in evidence of the City’s obligation to repay the amounts payable hereunder and shall bear interest at 0%. This Project Note shall be payable as to principal in full on the Maturity Date (hereinafter defined) and in the total aggregate amount drawn by the City pursuant to this Project Note, shall be subject to prepayment in whole or in part on any date at a prepayment price equal to the principal amount hereof prepaid, and shall contain such other terms and provisions as provided in the Resolution.

This Project Note is payable as to principal three years from the Project Note Date (the “Maturity Date”). If the City enters into a Loan and Disbursement Agreement with the Lender pursuant to the Iowa Water Pollution Control Works and Drinking Water Facilities Financing Program by the Maturity Date, the Lender may provide for the repayment in full of this Project

Note pursuant to the terms of such Loan and Disbursement Agreement and the resolution authorizing the Loan and Disbursement Agreement.

This Project Note is executed pursuant to the provisions of Sections 76.13 and 384.24A of the Code of Iowa and shall be read and construed as conforming to all provisions and requirements of the statute.

In the event of any inconsistency or conflict between the terms and conditions of the Resolution and this Project Note, the parties acknowledge and agree that the terms of this Project Note shall take precedence over any such terms of the Resolution.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Project Note were and have been properly existent, had, done and performed in regular and due form and time; and that the issuance of this Project Note does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of West Branch, Iowa has caused this Project Note to be executed by its Mayor and attested by its City Clerk all as of the Project Note Date.

CITY OF WEST BRANCH, IOWA

By: DO NOT SIGN  
Mayor

Attest:

DO NOT SIGN  
City Clerk

IN WITNESS WHEREOF, I have hereunto affixed my signature all as of the date first above written.

IOWA FINANCE AUTHORITY

By: \_\_\_\_\_  
Its: \_\_\_\_\_

**Section 4.** The Project Note shall be executed as herein provided as soon after the adoption of this resolution as may be possible and thereupon shall be delivered to the Registrar for registration and delivery to the Lender, upon receipt of the Project Note proceeds.

**Section 5.** The Loan Proceeds are hereby appropriated to the payment of the Project Note and may also be appropriated to the payment of other obligations issued to pay costs of the Project.

At its sole discretion, the City Council may appropriate to the payment of the Project Note proceeds to be received from state or federal grants and/or income or revenues from sources to be received and expended for the Project during the period of Project construction.

The Project Note is a limited obligation of the City payable solely and only from the Loan Proceeds and shall not constitute a general obligation of the City, nor shall it be payable in any manner by taxation, and under no circumstances shall the City be in any manner liable by reason of the failure of the Loan Proceeds to be sufficient for the payment in whole or in part of the Project Note.

**Section 6.** Upon a breach or default of a term of the Project Note or any Parity Obligations and this resolution, a proceeding may be brought in law or in equity by suit, action or mandamus to enforce and compel performance of the duties required under the terms of this resolution and Section 76.13 of the Code of Iowa.

**Section 7.** The City reserves the right to issue additional obligations (the “Parity Obligations”) payable from the Loan Proceeds, and ranking on a parity with, the Project Note. The Project Note or any Parity Obligations shall not be entitled to priority or preference one over the other in the application of the Loan Proceeds regardless of the time or times of the issuance of such Project Note or Parity Obligations, it being the intention of the City that there shall be no priority among the Project Note or Parity Obligations, regardless of the fact that they may have been actually issued and delivered at different times.

**Section 8.** The provisions of this resolution shall constitute a contract between the City and the owners of the Project Note and Parity Obligations as may from time to time be outstanding, and after the issuance of the Project Note, no change, variation or alteration of any kind of the provisions of this resolution shall be made without prior consent of the Lender which will adversely affect the owners of the Project Note or Parity Obligations until the Project Note and Parity Obligations and the interest thereon shall have been paid in full.

**Section 9.** If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

**Section 10.** All resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

**Section 11.** This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 15, 2021.

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Colton Miller, Mayor Pro Tem

Attest:

---

Redmond Jones II, City Administrator/Clerk

• • • •

On motion and vote, the meeting adjourned.

---

Colton Miller, Mayor Pro Tem

Attest:

---

Redmond Jones II, City Administrator/Clerk



**ATTESTATION CERTIFICATE:**

STATE OF IOWA

CEDAR AND JOHNSON COUNTIES      SS:

CITY OF WEST BRANCH

I, the undersigned, do hereby certify that I have in my possession or have access to the complete corporate records of the aforesaid City and of its City Council and officers and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the authorization and approval of a certain Sewer Revenue Loan and Disbursement Agreement (the "Agreement") and of a certain \$619,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) (the "Project Note") and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

I further certify that no objections were filed in my office and no objections of any kind were made to the matter of entering into the Agreement or issuing such Project Note at the time and place set for hearing thereon, and that no petition of protest or objections of any kind have been filed or made, nor has any appeal been taken to the District Court from the decision of the City Council to enter into the Agreement or to issue the Project Note.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
City Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	March 15, 2021
<b>AGENDA ITEM:</b>	<b>Third (Final) Reading of Ordinance 780</b> – An Ordinance Amending Chapter 165; Entitled, “Zoning Regulations” regarding adding section 50 – Swimming Pools to the West Branch Zoning Ordinance.
<b>CITY GOAL:</b>	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
<b>PREPARED BY:</b>	Leslie Brick, Deputy City Clerk
<b>DATE:</b>	January 25, 2021

### BACKGROUND:

In recent months, a few West Branch residents have installed in-ground pools on their properties for their leisure. The current West Branch Code of Ordinances did not have any zoning requirements, required permits or parameters regarding swimming pools.

The Planning & Zoning Commission was tasked with coming up with rules for the installation of permanent and non-permanent swimming pools for both residential and commercial properties. The ordinance went through several revisions and was agreed to in the form of Ordinance 780 presented to you.

This ordinance, if approved will add section 50, entitled “Swimming Pools” to Chapter 165, Zoning Regulations of the West Branch Code of Ordinances.

The Planning & Zoning Commission held a public hearing on January 26, 2021 and approved the Ordinance language at their meeting and have recommended to move this ordinance on to the City Council for your consideration and/or approval.

<b>STAFF RECOMMENDATION:</b>	Approve Third Reading of Ordinance 780 / Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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## ORDINANCE 780

### AN ORDINANCE AMENDING CHAPTER 165 “ZONING REGULATIONS.”

**WHEREAS**, the Planning & Zoning Commission of the City of West Branch, Iowa, believes that the clarification of certain sections in the Zoning Code will lead to a clearer understanding of the Code’s requirements; and

**WHEREAS**, the Planning & Zoning Commission of the City of West Branch, Iowa, believes that a more uniform and consistent wording in the language contained within certain sections in the Zoning Code will aide in making the Zoning Code more navigable and lead to more consistent interpretation of the requirements; and

**WHEREAS**, the Planning & Zoning Commission recommends to the City Council of the City of West Branch, adoption of these amendment recommendations in the Zoning code; and

**WHEREAS**, the City Council of the City of West Branch, Iowa has reviewed these recommendations and concurs with the Planning & Zoning Commission.

#### **NOW, THEREFORE, BE IT ORDAINED:**

1. BE IT ENACTED by the City Council of West Branch, Iowa, that Chapter 165 “ZONING REGULATIONS” of the Code of West Branch, Iowa is hereby amended by revising the following subsections to Chapter 165.

#### **165.50 – Amend Chapter 165 by adding section 50: SWIMMING POOLS**

#### **165.50 SWIMMING POOLS**

##### **165.50 – DEFINITIONS:**

1. “Permanent” is defined as a pool that is installed or left up year round and winterized for continued use.
2. “Temporary” is defined as a pool that is taken down or dismantled during the winter months. *Temporary pools with a depth of twenty four (24) inches or less are exempt from this sub-section.*

Swimming pools intended for private use by persons that reside on the property or their guests are permitted, provided the following conditions are met:

1. Setbacks: (for temporary and permanent pools)
  - a. Residential zones
    - i. The use must be set back a minimum of ten (10) feet from any side or rear lot line.
    - ii. The use may not be located in the front yard unless the use is set back at least forty (40) feet from the front property line.

- b. Non-residential zones
    - i. In non-residential zones, the use must be set back a minimum of ten (10) feet from any side, rear, or front property line, unless the property on which the use is located is directly abutting or across the street from a property zoned residential. In the case of such an adjacency, the use must comply with the setback requirements for residential zones
- 2. Permit Required
  - a. Permanent (in-ground) pools with a depth of twenty four (24) inches or more, require a permit.
- 3. Fence Requirement (for permanent pools only). Swimming pools with a depth of twenty four (24) inches or more and the edge of which is less than four (4) feet above grade, must be completely enclosed by a fence according to the following specifications:
  - a. The fence must be at least four (4) feet in height and must be constructed so that a sphere, five (5) inches in diameter, cannot pass through the fence.
  - b. A principal or accessory building may be used as part of the enclosure.
  - c. All gates and doors opening through the enclosure must be equipped with a self-closing and self-latching device for keeping the gate or door securely closed at all times when not in use, except the door of any building which forms a part of the enclosure need not be so equipped.
  - d. The building official may permit other protective devices or structures to be used so long as the degree of protection afforded by the substitute device or structure is not less than the protection afforded by an enclosure built to the specifications of this paragraph.

Passed and approved this 15<sup>th</sup> day of March, 2021.

First Reading: February 16, 2021  
Second Reading: March 1, 2021  
Third Reading: March 15, 2021

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Roger Laughlin, Mayor

Attest:

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Leslie Brick, Deputy Clerk

**ORDINANCE 780**  
**AN ORDINANCE AMENDING CHAPTER 165 “ZONING REGULATIONS.”**

**WHEREAS**, the Planning & Zoning Commission of the City of West Branch, Iowa, believes that the clarification of certain sections in the Zoning Code will lead to a clearer understanding of the Code’s requirements; and

**WHEREAS**, the Planning & Zoning Commission of the City of West Branch, Iowa, believes that a more uniform and consistent wording in the language contained within certain sections in the Zoning Code will aide in making the Zoning Code more navigable and lead to more consistent interpretation of the requirements; and

**WHEREAS**, the Planning & Zoning Commission recommends to the City Council of the City of West Branch, adoption of these amendment recommendations in the Zoning code; and

**WHEREAS**, the City Council of the City of West Branch, Iowa has reviewed these recommendations and concurs with the Planning & Zoning Commission.

**NOW, THEREFORE, BE IT ORDAINED:**

1. **BE IT ENACTED** by the City Council of West Branch, Iowa, that Chapter 165 “ZONING REGULATIONS” of the Code of West Branch, Iowa is hereby amended by revising the following subsections to Chapter 165.

165.50 – Amend Chapter 165 by adding section 50: SWIMMING POOLS

165.50 SWIMMING POOLS

165.50 – DEFINITIONS:

1. “Permanent” is defined as a pool that is installed or left up year round and winterized for continued use.
2. “Temporary” is defined as a pool that is taken down or dismantled during the winter months. Temporary pools with a depth of twenty four (24) inches or less are exempt from this sub-section.

Swimming pools intended for private use by persons that reside on the property or their guests are permitted, provided the following conditions are met:

1. Setbacks: (for temporary and permanent pools)
  - a. Residential zones
    - i. The use must be set back a minimum of ten (10) feet from any side or rear lot line.
    - ii. The use may not be located in the front yard unless the use is set back at least forty (40) feet from the front property line.
  - b. Non-residential zones

- i. In non-residential zones, the use must be set back a minimum of ten (10) feet from any side, rear, or front property line, unless the property on which the use is located is directly abutting or across the street from a property zoned residential. In the case of such an adjacency, the use must comply with the setback requirements for residential zones
2. Permit Required
  - a. Permanent (in-ground) pools with a depth of twenty four (24) inches or more, require a permit.
3. Fence Requirement (for permanent pools only). Swimming pools with a depth of twenty four (24) inches or more and the edge of which is less than four (4) feet above grade, must be completely enclosed by a fence according to the following specifications:
  - a. The fence must be at least four (4) feet in height and must be constructed so that a sphere, five (5) inches in diameter, cannot pass through the fence.
  - b. A principal or accessory building may be used as part of the enclosure.
  - c. All gates and doors opening through the enclosure must be equipped with a self-closing and self-latching device for keeping the gate or door securely closed at all times when not in use, except the door of any building which forms a part of the enclosure need not be so equipped.
  - d. The building official may permit other protective devices or structures to be used so long as the degree of protection afforded by the substitute device or structure is not less than the protection afforded by an enclosure built to the specifications of this paragraph.

\* \* \* \* \*

**Passed and approved this 15<sup>th</sup> day of March, 2021.**

First Reading: February 16, 2021  
Second Reading: March 1, 2021  
Third Reading: March 15, 2021

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Colton Miller, Mayor Pro Tem

Attest:

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Leslie Brick, Deputy Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	March 15, 2021
<b>AGENDA ITEM:</b>	<b>Motion to Approve</b> the Special Event Permit to Celebrate the Start of Summer with the “Kickoff-to-Summer – Ice Rink & Sidewalk sales on Main Street”.
<b>CITY GOAL:</b>	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
<b>PREPARED BY:</b>	Melissa Russell, Dir. of Parks & Rec. / Jessi Simon, WBCDG Executive Dir.
<b>DATE:</b>	March 11, 2021

### BACKGROUND:

The CDG is Coordinating a weekend event that will start Thursday, June 3<sup>rd</sup> at 1:00pm, and is anticipated end Sunday June 6<sup>th</sup> at 9:00pm.

The purpose is to incentivize patrons to eat, shop and explore our community. This year’s event will highlight a synthetic ice rink for the paying general public. A map has been provided to show proposed location.

<b>STAFF RECOMMENDATION:</b>	Approve the Motion / Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

*"Turning Vision into Reality is our Business"*





## Special Event Permit Application

Private events, ceremonies, or parties that anticipate less than 50 people and do not collect any money, sell any products, goods or services including food, beverage, or alcohol, do not use roads, streets, or pathways and do not have amplified sound or large tents do not require a Special Event Permit. A Facility Reservation form may be required. The City of West Branch may waive the submission deadline in extreme cases of unforeseen events.

Please supply the information requested below. Attach additional sheets, if necessary, to provide the required information. In issuing a permit for a special event, the City considers the following items:

1. The event is reasonably likely to cause injury to persons or property, create a disturbance, cause disorderly conduct or encourage or result in violation of the law, or community standards;
2. The event will be unreasonably and substantially interrupt the safe and orderly movement of pedestrians and vehicular traffic in the area;
3. The proposed location is adequate for the size and nature of the event;
4. The event does not unreasonably interfere with the intended use of the area;
5. The Applicant's apparent ability to execute the event;
6. The Applicant's apparent ability to obtain the appropriate insurance (if applicable);
7. The event unreasonably conflicts with other scheduled special events in the community;
8. Approvals by other governing agencies; and
9. All permit requirements have been met.

The application review process begins when the City of West Branch has received a completed application. Applications for special events must be approved by all appropriate departments, including but not limited to the West Branch Police Department, Fire Department, Public Works, Public Library, Parks and Recreation, Administration, and the City Council. In the event the application is denied by the City; the applicant may appeal to the West Branch City Council in writing within five (5) days of denial. The decision of the West Branch City Council is final.

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### FOR CITY OFFICE USE:

Approved by \_\_\_\_\_ Date of Approval \_\_\_\_\_

West Branch Administration \_\_\_\_\_ West Branch Fire Department \_\_\_\_\_ West Branch Police Department \_\_\_\_\_

West Branch Public Library \_\_\_\_\_ West Branch Public Works \_\_\_\_\_ West Branch Parks and Recreation \_\_\_\_\_

Other \_\_\_\_\_ Other \_\_\_\_\_

Notes: \_\_\_\_\_



## Special Event Permit Application

Event Title/Name: \_\_\_\_\_

Event Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

Organization Address: \_\_\_\_\_ Tax ID #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Event Website: \_\_\_\_\_ Event Email: \_\_\_\_\_

Event Coordinator Name and Title: \_\_\_\_\_

Event Coordinator Email: \_\_\_\_\_

Event Coordinator Cell Number: \_\_\_\_\_

Event Coordinator Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Description of Event: \_\_\_\_\_

Requested Location(s) -All city facilities will also need to be reserved using the Facility Request Form. If there is a request to shut down a street, a traffic control plan including detour route drawing needs to be submitted.

Event set up will begin: (date, day of the week and time)	Event will begin: (date, day of the week, and time)	Event will end: (date, day of the week, and time)	Removal and clean-up will be completed: (date, day of the week, and time)

Maximum Number of Participants: \_\_\_\_\_ Maximum Number of Vehicles: \_\_\_\_\_

Will there be an admission fee? \_\_\_\_\_ What is the admission fee? \_\_\_\_\_

Will food be sold? \_\_\_\_\_ Organizers are responsible for making sure vendors have secured the appropriate permits.

Will alcohol be permitted or sold? \_\_\_\_\_ Organizers are responsible for insuring all permits have been obtained and all laws and regulations are followed.

Has all approval from non-city agencies (such as NPS, Johnson County, Cedar County, WBCSD) been granted? \_\_\_\_

Please list other agencies involved. \_\_\_\_\_

Traffic Control Plan (please attach diagram): \_\_\_\_\_



Public Notification Plan: \_\_\_\_\_

\_\_\_\_\_

Amplified Sound/Noise Plan: \_\_\_\_\_

\_\_\_\_\_

Site Plan/Race Course Map (please attach diagram): \_\_\_\_\_

\_\_\_\_\_

Security Plan: \_\_\_\_\_

\_\_\_\_\_

Restoration Plan: \_\_\_\_\_

\_\_\_\_\_

Trash Management Plan: \_\_\_\_\_

\_\_\_\_\_

Restroom Plan: \_\_\_\_\_

\_\_\_\_\_

Signs/Banner Plan: \_\_\_\_\_

\_\_\_\_\_

Insurance policy: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*\*By signing this form, you are agreeing that you have read the attached guidelines and agree with each as stated.**

**Return completed form to: West Branch City Office, PO Box 218 or 110 N. Poplar St., West Branch, IA 52358.**

**Please contact Parks and Recreation Director Melissa Russell with any questions 319-930-0393 or [melissa@westbranchiowa.org](mailto:melissa@westbranchiowa.org).**

Synthetic Ice Rink would be set-up on N 1st Street between the Jack & Jill parking lot entrance and the alley (not blocking access to either).

Guests would check-in at Town Hall to get skates.

