

**RESOLUTION 1977**

**A RESOLUTION AUTHORIZING THE COMPLETION AND SUBMISSION OF A CLEAN WATER SRF "SPONSORED PROJECT APPLICATION", AND THE RELATED AGREEMENT FOR ENGINEERING SERVICES.**

**WHEREAS**, the Iowa State Revolving Fund ("SRF") Water Resource Restoration Sponsored Project program has funds available; and

**WHEREAS**, the Iowa SRF Water Resource Restoration Sponsored Project program application cycle ends on September 1, 2021; and

**WHEREAS**, this program allows the City to construct potentially multiple green infrastructure projects related the improvement of water quality in association with the SRF Loan for Waste Water Treatment System improvements; and

**WHEREAS**, the goal of this Sponsored Project Application is to address and improve water quality problems within the watersheds in which West Branch's wastewater utility is located; and

**WHEREAS**, the filing of the Sponsored Project application is in the best interest of the citizens of the City of West Branch, Iowa, and should be authorized.

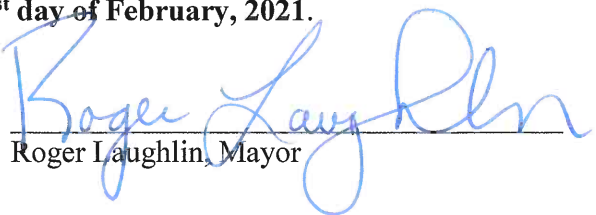
**WHEREAS**, Veenstra & Kimm Inc. will sub contract with Impact 7G to develop and submit said SRF Water Resource Restoration Sponsored Project Application

**WHEREAS**, after meeting with the Mayor and the City Administrator the City has a high confident level that a completed application should receive a high degree consideration for approval.

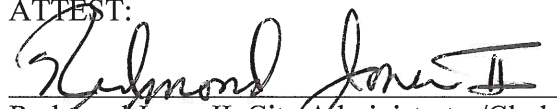
**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of West Branch, Iowa, authorizes the completion and submission of a Clean Water SRF "Sponsored Project Application" and the related Agreement for Engineering services. Further, the Mayor and/or City Administrator are directed to sign any documentation necessary for this application on behalf of the City.

\* \* \* \* \*

**Passed and approved this 1<sup>st</sup> day of February, 2021.**

  
\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST:

  
\_\_\_\_\_  
Redmond Jones II, City Administrator/Clerk



**VEENSTRA & KIMM, INC.**

860 22nd Avenue - Suite 4 • Coralville, Iowa 52241-1565  
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

---

January 15, 2021

City of West Branch  
110 N. Poplar Street  
P.O. Box 218  
West Branch, Iowa 52358

WEST BRANCH, IOWA  
SPONSORED PROJECT APPLICATION  
ENGINEERING SERVICES

This letter contract sets forth the scope of services to be provided to assist the City in preparing an application to the Iowa Department of Natural Resources for inclusion in the Clean Water SRF Water Resources Restoration Sponsored Projects program. Veenstra & Kimm, Inc. will partner with Impact 7G to prepare a watershed assessment and complete the sponsored project application. The application will be reviewed with the City and will be submitted by September 1, 2021.

#### **SCOPE OF SERVICES**

We understand the services to prepare the application will include the following:

1. Identify locations for water quality practices and develop preliminary concepts and cost estimates for each. Initial discussions indicate that the West Branch Wapsinonoc Creek between Main Street and Interstate 80 as well as Hoover Creek between Main Street and Cubby Park are primary areas of interest. Additional areas will be investigated including waterways within the Meadows subdivision and Pedersen Valley subdivision. Previous studies and conceptual layouts will be reviewed.
2. Consult with Impact 7G to prepare a watershed assessment for the areas that contain potential water quality improvement projects.
3. Establish project goals and objectives; attend a public meeting to discuss with interested citizens and City staff.
4. Develop a project schedule with major milestones; coordinate schedule with the Wastewater Treatment Facility Improvements project.
5. Prepare a project summary to include evaluation procedures and measures, outline project locations, land ownership, easements, proposed budget and summary of maintenance plan for each improvement.

6. Coordination with City's Bond Counsel to provide a letter of concurrence with the sponsored project concept.
7. Preparation of an authorizing resolution to be passed by the City Council for the application.
8. Coordination with other water quality organizations that may have interest in the watershed and discussion with potential project partners.
9. Preparation of the final application and assistance with submitting the application and supporting documents to the Iowa Department of Natural Resources.

**ENGINEERING COSTS**

The estimated costs for the above engineering services are summarized as follows:

1. The fee for engineering services shall be the actual cost of services incurred for the scope of work identified above and shall not exceed Twenty Thousand Dollars (\$20,000).

If you have any questions or comments regarding this proposal, please contact us at 319-466-1000

This letter may be made a contract by affixing the proper date and signatures in the spaces below and returning one signed copy to our office.

VEENSTRA & KIMM, INC.



Dave Schechinger

Accepted this 1 day of February, 2021.

**CITY OF WEST BRANCH, IOWA**

**Attest:**

By Roger Layhlin  
Mayor

By Raymond Jones II  
City Administrator