



**PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL MEETING
SCHEDULED TO CONVENE AT 7:00 P.M. MONDAY MARCH 1, 2021 IN THE CITY
COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA.**

Mayor
Mayor Pro Tem
Council Member
Council Member
Council Member
Council Member
City Administrator
City Attorney
Deputy City Clerk

Roger Laughlin
Colton Miller
Jodee Stoolman
Nick Goodweiler
Tom Dean
Jerry Sexton
Redmond Jones II
Kevin Olson
Leslie Brick

mayor@westbranchiowa.org
mcolton@rocketmail.com
j.stoolmanwbcc@yahoo.com
nickgoodweilerwbcc@gmail.com
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Please note: *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure. Electronic Meeting (Pursuant to Iowa Code section 21.8) An electronic meeting is being held because a meeting in person is impossible or impractical due to concerns for the health and safety of council members, staff and the public presented by COVID-19. You can watch and/or participate in the meeting at the following link <https://zoom.us/j/5322527574> or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574. A video of the meeting will also be made available March 5th on the City Website. For your safety and the safety of others please explore all available opportunities to participate by phone or computer. If you are unable to attend or participate by computer or phone, you may come to City Hall as an audience member.*

AGENDA

A. Call to Order

B. Opening Ceremonies

1. Pledge of Allegiance
2. Welcome

C. Roll Call

D. Guest Speaker, Presentations and Proclamations.

E. Public Comment

Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes and written comments may be submitted to the Deputy City Clerk.

F. Approve Agenda / Consent Agenda / Move to Action

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion.

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1. **Motion to Approve** Meeting Minutes for City Council Meeting February 16, 2021.
2. **Motion to Approve** a Class E Liquor License, Class B Wine, Class C Beer (carryout), Sunday Sales for Casey's General Store #3463, Located at 615 S. Downey St. West Branch, Iowa.
3. **Motion to Approve** the Claims Report.

G. Public Hearing / Non-Consent Agenda

1. **Discussion Item:** School District Turn lane Participation / Donation Proposal.
2. **Resolution 1981** – A Resolution Accepting the City Administrator's Recommended Budget and Ordering a Notice of Hearing for March 15, 2021 to Adopt the FY 2021-2022 Budget.
3. **Public Hearing:** To Discuss the State Revolving Fund Planning and Design Loan for Wastewater Treatment System in West Branch, Iowa.
4. **Resolution 1982** – A Resolution to Fix a Date for a Public Hearing on Proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount Not-to-Exceed \$619,000.
5. **Second Reading of Ordinance 780** – An Ordinance Amending Chapter 165; Entitled, "Zoning Regulations" regarding adding section 50 – Swimming Pools to the West Branch Zoning Ordinance.
6. **Motion to Accept** a "Report of Bids" by Veenstra & Kimm, Regarding the I-80 Water Main Relocation project.
7. **Resolution 1983** – A Resolution Accepting the Lowest Responsible Bid and Authorizing the Award of Contract with Summers Enterprise, Inc. for the Interstate 80 Water Main Relocation Project in the Amount Not-to-Exceed \$189,764.
8. **Resolution 1984** – A Resolution Approving a Fireworks Agreement with J&M Displays for Hoover Hometown Days 2021.
9. **Resolution 1985** – A Resolution Approving Various Contracts with Coralville Community Showcase Stage Rental And Iowa Brass for the Hoover's Hometown Days Celebration in the Amount of \$4625.00.
10. **Discussion Item:** Update / Feedback on Park and Recreation Programs.
11. **Resolution 1986** – A Resolution Approving a Service Agreement for Snow Removal Services and Intrusion Alarm Police Response Services with the United States Department of the Interior, National Park Service, And Herbert Hoover National Historic Site.

H. Reports

1. City Administrator's Report
2. City Attorney Report
3. Staff Hearsays

I. Comments from the Mayor and City Council Members

J. Adjournment

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(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at westbranchiowa.org/city-of-west-branch/mayor-city-council/meetings/. The minutes are not approved until the next regularly scheduled City Council meeting.)

West Branch, Iowa
Council Chambers

City Council
Regular Meeting

February 16, 2021
7:00 p.m.

An Electronic Meeting (pursuant to Iowa Code Section 21.8) of the City Council of the City of West Branch, Cedar County, IA was held on Tuesday, February 16, 2021 at 7:00 p.m. because a meeting in person was impossible or impractical due to concerns for the health and safety of Council Members, Staff and the Public presented by COVID-19.

Until further notice, all of our Council Meetings will be held electronically. Persons may still attend, observe and participate in the meeting at the Council Chambers, City Office, 110 N. Poplar St, West Branch, Iowa. Social distancing practices shall be observed for any persons attending the meeting in person at City Hall.

Mayor Roger Laughlin called the West Branch City Council regular meeting to order at 7:02 p.m. Roll call: Council members: Colton Miller, Jodee Stoolman, Jerry Sexton, Tom Dean and Nick Goodweiler were present. City Staff present: City Administrator Redmond Jones II, Deputy Clerk Leslie Brick, Finance Officer Gordon Edgar and City Attorney Kevin Olson. City Staff attending via Zoom: Police Chief John Hanna, Public Works Director Matt Goodale, Park & Recreation Director Melissa Russell, Library/IT Director Nick Shimmin, and City Engineer Dave Schechinger.

GUEST SPEAKER PRESENTATIONS - NONE

PUBLIC COMMENT - NONE

CONSENT AGENDA

- Motion to Approve Meeting Minutes for City Council Meeting February 1, 2021.
- Motion to Approve a Class C Native Wine, with Outdoor Service and Sunday Sales Liquor License Renewal for Elmira Winery (aka Brick Arch Winery), Located at 116 W. Main Street.
- Motion to Approve a Class C Liquor License, Class B Native Wine, with Outdoor Service and Sunday Sales for “Eldr LLC”, Located at 2 Ember Lane West Branch, Iowa.
- Motion to Set the Public Hearing to Consider Authorizing the City Administrator to Execute the State Revolving Fund (SRF) Planning and Design Loan Related to the City’s Wastewater Treatment System for March 1st at 7:00pm.
- Motion to Approve Writing off an Unpaid Utility Balance as per Resolution 1087 – Fox Run Golf Course.
- Motion to Approve Writing off an Unpaid Utility Balance as per Resolution 1087 – 213 Cedar Street.
- Motion to Approve the Claims Report.

February Claims and January 2021 Revenues

EXPENDITURES	2/16/2021	
AERO RENTAL INC	CHRISTMAS DECORATION REMOVAL	477.50
ALLIANT ENERGY	ALLIANT ENERGY	10,697.26
ALTORFER INC	VEHICLE MAINTENANCE	383.96
AMERICAN PUBLIC WORKS ASSOCIATION	DUES	215.00
AT & T MOBILITY	WIRELESS SERVICE	342.57
AXON ENTERPRISE, INC.	TASER PAYMENT #4	1,056.00
BARCO PRODUCTS	TRAFFIC CONES	1,149.16
BARNHART’S CUSTOM SERVICES	SNOW REMOVAL	2,800.00
BARRON MOTOR SUPPLY	VEHICLE REPAIRS & SUPPLIES	56.01
BEAVER HEATING AND AIR CON	SERVICE CALL	78.00
BROWN’S WEST BRANCH	VEHICLE REPAIR	137.03
CEDAR COUNTY RECORDER	RECORDING FEES	74.00
CROELL, INC.	SAND	95.02
CULLIGAN WATER TECHNOLOGIE	WATER SOFTENER SERVICE	39.65
DECKER SPORTING GOODS INC	SOFTBALL TRANSPORT CART	477.74
HD SUPPLY CONST AND INDUST	SUPPLIES	273.12
HI-LINE ELECTRIC COMPANY I	HI-LINE ELECTRIC COMPANY INC	52.47
JJ NICHTING COMPANY	REPAIR PARTS	229.50
JOHN DEERE FINANCIAL	SUPPLIES	2,187.55
JOHNSON COUNTY REFUSE INC.	RECYCLING & TRASH - JAN 2021	15,611.50
LINDER TIRE SERVICE INC	VEHICLE REPAIR	341.50
LINN COUNTY R.E.C.	STREET LIGHTS	185.40
LOGAN CONTRACTOR’S SUPPLY	308 PARKING LOT	11,157.24
LYNCH GARRETT H	BUILDING INCENTIVE PAYMENT	1,034.35
LYNCH’S PLUMBING INC	REPAIR PARTS	8.20
MENARDS	MAIL BOX POSTS	166.20
MERCY IOWA CITY PHYSICIAN	DRUG TEST	22.00
MIDWEST FRAME & AXLE	VEHICLE REPAIR	3,422.47
MOORE’S WELDING INC	EQUIPMENT	695.50
PARKSIDE SERVICE	TIRES	1,572.78
PORT 'O' JONNY INC.	SERVICE - WAPSI PARK	228.00
QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	759.00
QUILL CORP	INSTRUCTIONAL SUPPLIES	118.95
SHIELD TECHNOLOGY CORPORAT	SOFTWARE UPDATE	500.00
STATE HYGIENIC LAB	LAB ANALYSIS	282.00
STATE INDUSTRIAL PRODUCTS	CHEMICALS	244.00

WATCH GUARD VIDEO	EQUIPMENT REPAIR	150.00
WEST BRANCH TIMES	LEGAL NOTICES	914.57
WEX BANK	VEHICLE FUEL	1,407.28
ZIPPY'S SALT BARN LLC	BULK FIRE BLEND ICE MELT	4,896.48
TOTAL		64,538.96
PAYROLL	2/5/2021	44,914.95
PAID BETWEEN MEETINGS		
TREASURER STATE OF IOWA	SALES & WATER EXCISE TAXES	3,355.00
GLOBAL PAYMENTS INTEGRATED	CREDIT CARD FEES	375.09
DREDGEWIZ LLC	UTILITY REFUND	43.82
HOFFMAN MEGAN	CLEANING SERVICE	648.00
PSC DISTRIBUTION	BUILDING REPAIR	209.42
CEDAR COUNTY COOPERATIVE	VEHICLE FUEL	815.33
TOTAL		5,446.66
GRAND TOTAL EXPENDITURES		114,900.57
FUND TOTALS		
001 GENERAL FUND	43,978.81	
022 CIVIC CENTER	771.36	
031 LIBRARY	6,004.32	
110 ROAD USE TAX	25,082.57	
112 TRUST AND AGENCY	4,760.55	
308 PARK IMP - PEDERSEN VALLEY	11,157.24	
323 I-80 WEST, WATER MAIN RELOCATION	42.00	
600 WATER FUND	12,738.32	
610 SEWER FUND	10,365.40	
GRAND TOTAL	114,900.57	

REVENUE-FISCAL YEAR 2021
FUND JAN

001 GENERAL FUND	82,257.85
022 CIVIC CENTER	311.31
031 LIBRARY	1,521.50
036 TORT LIABILITY	120.73
110 ROAD USE TAX	26,862.20
112 TRUST & AGENCY	765.44
119 EMERGENCY TAX FUND	105.49
121 LOCAL OPTION SALES TAX	19,382.48
125 TIF	374.80
226 DEBT SERVICE	889.54
310 COLLEGE ST BRIDGE REPLACEMENT	44837.05
600 WATER FUND	44,739.51
610 SEWER FUND	48,061.74
740 STORM WATER UTILITY	5,333.44
TOTAL	275,563.08

Dean asked if the bad debt accounts could be turned over to a collection agency for recovery of funds. Brick explained that neither accounts were available for collection and that all available options had been attempted. Motion by Sexton, second by Miller approve agenda/consent agenda. AYES: Sexton, Miller, Stoolman, Dean, Goodweiler. NAYS: None. Motion carried.

PUBLIC HEARING / NON-CONSENT AGENDA

Public Hearing: Regarding Plans, Specifications, Form of Contract and Estimate of Cost for the I-80 Water Main Relocation Project.

Laughlin opened the public hearing at 7:10 p.m. There were no public comments. Laughlin closed the public hearing at 7:11 p.m.

Resolution 1980 - Approving the Plans and Specifications for the I-80 Water Main Relocation Project. / Move to action.

Jones explained that the bid opening for this project had occurred on February 10th and the bids are currently under review. Jones said the City Engineer would have a recommendation for the March 1st City Council meeting.

Motion by Miller, second by Goodweiler to approve Resolution 1980. AYES: Miller, Goodweiler, Dean, Stoolman, Sexton. NAYS: None. Motion carried.

Public Hearing: Considering a Proposed Amendment to Section 165 (adding section 50 – Swimming Pools) of the West Branch Zoning Ordinance.

Laughlin opened the public hearing at 7:12 p.m. There were no public comments. Laughlin closed the public hearing at 7:13 p.m.

First Reading of Ordinance 780 – Amending Chapter 165; Entitled, “Zoning Regulations” regarding adding section 50 – Swimming Pools to the West Branch Zoning Ordinance. / Move to action.

Goodweiler and Miller were in agreement that additional language should be added to the ordinance that exempts temporary swimming pools with a depth of less than twenty four inches. Both felt that the setback requirement in the ordinance would not allow a resident to put up a kiddie pool in the front yard or driveway

temporarily. The other members agreed with the proposed change. City Attorney Olson said he would make the change and bring it back for the next reading.

Motion by Miller, second by Sexton to approve the 1st Reading of Ordinance 780 (with the proposed change.)

AYES: Miller, Sexton, Stoolman, Dean, Goodweiler. NAYS: None. Motion carried.

Resolution 1978 – Authorizing Certain Fund Transfers for the College Street Bridge and Second Street Improvements Project. / Move to action.

Motion by Goodweiler, second by Miller to approve Resolution 1978. AYES: Goodweiler, Miller, Dean Stoolman, Sexton. NAYS: None. Motion carried.

Resolution 1979 – Establishing a New Fund.

Edgar explained that the new funds were needed for the FY22 budget (whether or not the projects would occur). By creating the funds now, it would avoid having to do a budget amendment later should the project move forward. The Council asked how much money was being budgeted for the West Branch School Turn Lane project and Edgar replied that he was budgeting \$50,000 as per Resolution 1970. Edgar confirmed when asked if that money could be used for something else if that project did not happen, Edgar indicated that was fact.

Motion by Goodweiler, second by Sexton to approve Resolution 1979. AYES: Goodweiler, Sexton, Miller, Dean, Stoolman. NAYS: None. Motion carried.

Discussion: Budget topics (fine tuning) and Early Draft of the City Administrator’s Recommended Budget.

Edgar provided an explanation of the revised amounts for the FY22 budget, noting that he had made an error in the debt service levy which had now been corrected. Edgar also mentioned that he budgeted sixty thousand dollars to the Capital Projects Reserve line (which was a public measure passed in 2019). The Council had no questions.

CITY ADMINISTRATOR REPORT

Jones reported that Haven Park (West Branch Village) has expressed interest in connecting to the City’s wastewater treatment system. Jones said he working through the details and said all costs associated with the connection will be at the expense of Haven Park. Jones said final updates were being made on the FY22 budget and was hoping for Council approval and setting the public hearing at the March 1st City Council meeting.

CITY ATTORNEY REPORT

No report.

STAFF REPORTS

Russell reported on Hoover’s Hometown Days planning for 2021. Russell said that with the on-going pandemic, health and safety measures would be followed. She confirmed that the inflatables would not be used this year, but other alternatives were being worked on for Village Green.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Laughlin asked for the status on the National Park snow plowing and police services contract. Jones said it should be ready for the next meeting. Laughlin expressed his disappointment that the former US Bank building (which the City was looking at possibly as a new library location), was no longer a viable option with the costs of updates required to make all areas of the building handicap accessible.

Dean informed the Council that he was contacted by Cedar County Public Health in setting up a COVID-19 vaccination clinic at the West Branch Fire Station. Dean said he was scheduled to get at least thirty vaccines each week (for an unknown amount of time) to administer to residents age seventy five and older. Dean said that communication about vaccination clinics has been challenging but very rewarding at the same time. Miller thanked Dean for his part in helping the community.

Miller asked to have the West Branch High School turn lane project added as a discussion item for the next City Council meeting.

Goodweiler mentioned the winter storm that affected Texas and other southern states earlier in the week. He questioned if the City had a plan in place for the possibility of a rolling black-out that many of the other states are doing to help with the demand on gas and electricity. Jones said the derecho last summer was an example of what areas the City could focus on to address residents needs in a natural disaster. Goodale confirmed that the City had access to generators in the event of a power outage for a short term event.

ADJOURNMENT

Motion to adjourn the regular meeting by Miller, second by Goodweiler. Motion carried on a voice vote. City Council meeting adjourned at 8:08 p.m.

Roger Laughlin, Mayor

ATTEST: _____
Leslie Brick, Deputy City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Motion to Approve a Class E Liquor License, Class B Wine, Class C Beer (Carryout), Sunday Sales for Casey's General Store #3463, 615 S. Downey Street, West Branch, IA.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Leslie Brick, Deputy City Clerk
DATE:	February 18, 2021

BACKGROUND:

Approve Class E Liquor License (LE) with the following privileges:

Class B Wine
 Class C Beer (Carryout)
 Class E Liquor (LE)
 Sunday sales

Casey's General Store, 615 S. Downey St, West Branch, IA.

Renewal is effective March 31, 2021 – March 30, 2022.

STAFF RECOMMENDATION:	Approve Motion – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Motion to Approve the Claims Report.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Gordon Edgar, Finance Director
DATE:	February 24, 2021

BACKGROUND:

These are routine expenditures that include such items as payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day to day operational disclosures.

STAFF RECOMMENDATION:	Approve Claims Report – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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EXPENDITURES**3/1/2021**

AE OUTDOOR POWER	VEHICLE REPAIR	94.32
ALTORFER INC	REPAIR PARTS	443.07
AMAZON.COM.CA.,INC.	OFFICE SUPPLIES	238.99
AMERICAN WATER WORKS ASSOCIATION	DUES GOODALE 5-1-21 TO 4-30-22	90.00
BIG COUNTRY SEEDS INC	ICE MELT	803.60
BROWN SUPPLY CO. INC.	CARBIDE GUARD FOR BLADES	420.00
CROELL, INC.	SALT SAND	90.06
ELDON C STUTSMAN INC	SUPPLIES	234.40
FASTENAL	FASTENAL	181.86
GRIEBAHN INDUSTRIES INC	NAME PLATE	25.00
HAWKINS INC	CHEMICALS-AZONE	1,331.41
HI-LINE ELECTRIC COMPANY I	HI-LINE ELECTRIC COMPANY INC	209.04
IOWA ASSN. MUN. UTILITIES	MEMBERSHIP DUES	767.00
IOWA LAW ENFORCEMENT ACADE	TRAINING	50.00
IOWA ONE CALL	NOTIFICATIONS	18.90
JOHN DEERE FINANCIAL	SIGN POSTS, SUPPLIES,REPAIR PA	1,000.99
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,559.98
MACQUEEN EQUIPMENT	VEHICLE REPAIR	685.74
MEDIACOM	CABLE SERVICE	41.90
MENARDS	SUPPLIES	142.02
PORT 'O' JONNY INC.	SERVICE - CEMETERY	101.00
QUILL CORP	PRINTER	407.49
SHRED-IT USA	DOCUMENT DESTRUCTION	60.37
SPS WORKS	ANIMAL TAGS	147.15
USA BLUE BOOK	WATER TESTING SUPPLIES	816.68
VEENSTRA & KIMM INC.	KOFRON PROPERTY - PUD REVIEW	905.00
VEENSTRA & KIMM INC.	321 CHANNEL WIDENING FLOOD IMPROVEMENT	2,871.00
VEENSTRA & KIMM INC.	323 I-80 WEST WATER MAIN RELOCATION	2,401.00
VEENSTRA & KIMM INC.	WW TREATMENT FACILITY IMPROVEMENT 2021	11,660.00
VERIZON WIRELESS	VERIZON WIRELESS	420.89
WEST BRANCH FORD	VEHICLE REPAIR	1,033.31
WEST BRANCH REPAIRS	VEHICLE REPAIR	57.21
TOTAL		29,309.38

PAYROLL**2/19/2021 57,135.98****PAID BETWEEN MEETINGS**

CLIA LABORATORY PROGRAM	CERTIFICATE FEE	180.00
FASTENAL	SUPPLIES	190.20
FOX APPARATUS REPAIR & MAINTENANCE	REPAIR SERVICE	821.50
HOSPERS & BROTHER PRINTERS	ANNUAL REPORT	396.15
JOHNSON COUNTY MUTUAL AID ASSOCIATION	2021 DUES	89.00
ME MERCY UNIVERSITY	LOST BOOK	14.49
PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE METER	500.00
ROCK VALLEY PHYSICAL THERAPY	DRUG TEST	43.00
TIPTON ELECTRIC MOTORS INC	EQUIPMENT REPAIR	678.27
TOTAL WATER TREATMENT SYSTEMS INC	SERVICE CALL	277.65
UIHC-EMSLRC	TRAINING CLASSES	1,050.00
US BANK CORPORATE CREDIT CARD	TRAINING MATERIALS. DUES, SUPPLIES	2,957.02
WEST BRANCH FIRE FIGHTERS FOUNDATION	BOOKS, REGISTRATION FEES	234.47

WEST BRANCH REPAIRS	BATTERIES	411.85
MELISSA RUSSELL	LAP TOP COMPUTER	977.39
TOTAL		8,820.99
GRAND TOTAL EXPENDITURES		95,266.35
FUND TOTALS		
001 GENERAL FUND		28,592.02
022 CIVIC CENTER		119.83
031 LIBRARY		6,465.13
110 ROAD USE TAX		11,534.12
112 TRUST AND AGENCY		12,443.96
321 WIDENING WAPSI CREEK @ BERANEK PARK		2,871.00
323 I-80 WEST, WATER MAIN RELOCATION		2,401.00
WW TREATMENT FACILITY IMPROVEMENT 2021		11,660.00
600 WATER FUND		11,412.11
610 SEWER FUND		7,767.18
		-
GRAND TOTAL		95,266.35

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	WEST BRANCH REPAIRS	VEHICLE REPAIR	57.21
		QUILL CORP	PRINTER	407.49
		IOWA LAW ENFORCEMENT ACADEMY	TRAINING	50.00
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	302.40
		AMAZON.COM.CA., INC.	OFFICE SUPPLIES	238.99
			TOTAL:	1,056.09
FIRE OPERATION	GENERAL FUND	VERIZON WIRELESS	WIRELESS SERVICE	40.01
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	89.83
			TOTAL:	129.84
ANIMAL CONTROL	GENERAL FUND	SPS WORKS	ANIMAL TAGS	147.15
		GRIEBAHN INDUSTRIES INC	NAME PLATE	25.00
			TOTAL:	172.15
PARK & RECREATION	GENERAL FUND	VERIZON WIRELESS	WIRELESS SERVICE	41.51
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	189.57
			TELEPHONE SERVICE	91.75
			TOTAL:	322.83
CEMETERY	GENERAL FUND	PORT 'O' JONNY INC.	SERVICE - CEMETERY	101.00
		AE OUTDOOR POWER	VEHICLE REPAIR	94.32
			TOTAL:	195.32
CLERK & TREASURER	GENERAL FUND	LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	418.41
		SHRED-IT USA	DOCUMENT DESTRUCTION	60.37
			TOTAL:	478.78
LOCAL CABLE ACCESS	GENERAL FUND	LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	64.95
		MEDIACOM	CABLE SERVICE	41.90
			TOTAL:	106.85
COMMISSION	GENERAL FUND	VEENSTRA & KIMM INC.	KOFRON PROPERTY - PUD REVI	905.00
			TOTAL:	905.00
TOWN HALL	CIVIC CENTER	LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	44.88
			TOTAL:	44.88
LIBRARY	LIBRARY	LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	212.18
			TOTAL:	212.18
ROADS & STREETS	ROAD USE TAX	BROWN SUPPLY CO. INC.	CARBIDE GUARD FOR BLADES	420.00
		ALTORFER INC	REPAIR PARTS	28.61
			VEHICLE REPAIR	414.46
		MENARDS	SUPPLIES	142.02
		VERIZON WIRELESS	WIRELESS SERVICE	113.13
		JOHN DEERE FINANCIAL	SIGN POSTS, SUPPLIES,REPAI	807.27
			SIGN POSTS, SUPPLIES,REPAI	163.74
		CROELL, INC.	SALT SAND	90.06
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	48.67
		ELDON C STUTSMAN INC	SUPPLIES	234.40
		WEST BRANCH FORD	VEHICLE REPAIR	34.06
			VEHICLE REPAIR	999.25
		HI-LINE ELECTRIC COMPANY INC	SUPPLIES	69.68
		BIG COUNTRY SEEDS INC	ICE MELT	803.60
		MACQUEEN EQUIPMENT	VEHICLE REPAIR	685.74

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	5,054.69
INVALID DEPARTMENT	WIDENING WAPSI CRE VEENSTRA & KIMM INC.		321 CHANNEL WIDENING FLOOD	2,871.00
			TOTAL:	2,871.00
INVALID DEPARTMENT	I-80 WEST, WATER M VEENSTRA & KIMM INC.		323 1-80 WEST WATER MAIN R	2,401.00
			TOTAL:	2,401.00
INVALID DEPARTMENT	WW TREATMT FAC IMP VEENSTRA & KIMM INC.		WW TREATMENT FAC IMP 2021	11,660.00
			TOTAL:	11,660.00
WATER OPERATING	WATER FUND	IOWA ONE CALL	NOTIFICATIONS	9.45
		IOWA ASSN. MUN. UTILITIES	MEMBERSHIP DUES	767.00
		HAWKINS INC	CHEMICALS-AZONE	1,331.41
		VERIZON WIRELESS	WIRELESS SERVICE	113.12
		JOHN DEERE FINANCIAL	SIGN POSTS, SUPPLIES,REPAI	29.98
		FASTENAL	FASTENAL	181.86
		AMERICAN WATER WORKS ASSOCIATION	DUES GOODALE 5-1-21 TO 4-3	90.00
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	48.67
		HI-LINE ELECTRIC COMPANY INC	SUPPLIES	69.68
		USA BLUE BOOK	WATER TESTING SUPPLIES	816.68
			TOTAL:	3,457.85
SEWER OPERATING	SEWER FUND	IOWA ONE CALL	NOTIFICATIONS	9.45
		VERIZON WIRELESS	WIRELESS SERVICE	113.12
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	48.67
		HI-LINE ELECTRIC COMPANY INC	SUPPLIES	69.68
			TOTAL:	240.92

===== FUND TOTALS =====		
001	GENERAL FUND	3,366.86
022	CIVIC CENTER	44.88
031	LIBRARY	212.18
110	ROAD USE TAX	5,054.69
321	WIDENING WAPSI CREEK @ BE	2,871.00
323	I-80 WEST, WATER MAIN REL	2,401.00
324	WW TREATMT FAC IMP 2021	11,660.00
600	WATER FUND	3,457.85
610	SEWER FUND	240.92

	GRAND TOTAL:	29,309.38



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Discussion Item: the city proposal of \$100,000 to be contributed to the West Branch School District over the next three years for the Construction of a Turn Lane Required for the High School Expansion Project is expected to be presented with a counter proposal.
CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
PREPARED BY:	Roger Laughlin, Mayor
DATE:	February 24, 2021

BACKGROUND:

As the High and Middle School Project continues to move forward, certain topics need to be discussed and understandings reached regarding the question of turning lanes and/or other traffic calming measures, a crosswalk; and/or connecting road way on the adjacent high school property.

Based on recent City Council deliberations, staff has devised a funding strategy that directs building permit revenues for year 1. The following years (years 2, 3, 4, and 5) could be either funded through direct expenditures from the general fund or funded through Tax Increment Financing. At these levels the city should not be hampered from some of its larger future projects.

If this proposal is to proceed, the staff still recommends funding annual contribution years 2 – 5 with the use of Tax Increment Financing to allow fairer distribution of tax exposure. ~~Staff also wants the City Council to consider adopting an agreement that would require the school project to expend its project contingency funds before invoicing for the city's commitment.~~ Again, we believe this project requirement is due to engineering standards and not arbitrary wants of the city; therefore the turn lane is legitimately a contingency item. There are items with this project that could be considered wants; for example, additional sidewalks or crosswalk lighting. That maybe areas that this funding is better used.

Potential Funding Strategy				
Year 1	Year 2	Year 3	Year 4	Year 5
\$50,000	\$12,500	\$12,500	\$12,500	\$12,500

This proposal was tabled by the School District, and we are expecting to be presented with some type of counter proposal.

STAFF RECOMMENDATION: Open Discussion / Gain Feedback
REVIEWED BY CITY ADMINISTRATOR:
COUNCIL ACTION:
MOTION BY:
SECOND BY:

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RESOLUTION 1943

A RESOLUTION APPROVING THE OF AMOUNT OF \$100,000 TO BE CONTRIBUTED TO THE WEST BRANCH SCHOOL DISTRICT OVER THE NEXT FIVE YEARS FOR THE CONSTRUCTION OF A TURN LANE, CROSSWALK, AND RELATED SIDEWALKS, REQUIRED FOR THE HIGH SCHOOL EXPANSION PROJECT.

WHEREAS, The High School Expansion Project is important for the School District as well as for the West Branch Community; and

WHEREAS, The High School Expansion Project will involve a turn lane, a crosswalk with traffic calming measures, related sidewalks that will provide pedestrian access to and from this project; and

WHEREAS, based on Iowa Statewide Urban Design and Specifications SUDAS, engineering traffic counts, and other tested methods, a turn lane is required to be installed as a part of the High School Expansion Project; and

WHEREAS, the \$100,000 contribution is intended for all of the aforementioned capital expenses and the West Branch School District shall have the discretion to utilize the City's contribution as it sees fit with the understanding that the West Branch School District will not request further funding for any of the aforementioned capital expenses; and

WHEREAS, the \$100,000 is based on the following City of West Branch funding strategy: in year 1 a \$50,000 contribution; in years 2 – 5 a \$12,500 contribution is to be made proportionally for a grand total of \$100,000; and

WHEREAS, in the spirit of cooperation, the city will contribute \$100,000 toward the aforementioned project; and

WHEREAS, it is intended that the amount submitted will come before the city council in the form of a 28e agreement for the purposes of a final agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, that the aforementioned amount entered \$ 100,000 to be used in constructing a 28e agreement which will be prepared by the City Attorney and the City Administrator and that will be presented to City Council for final Approval.

* * * *

Passed and approved this 19th day of October, 2020.


Roger Laughlin, Mayor

ATTEST:


Redmond Jones, City Administrator/Clerk

28E AGREEMENT

THIS AGREEMENT entered into by and between the City of West Branch, Iowa, 110 N. Poplar Street, West Branch, Iowa 52358 (hereafter referred to as the “City”); and the West Branch Community School District, 148 N. Oliphant Street, West Branch, Iowa 52358 (hereafter referred to as “School”).

WHEREAS, the City and School have agreed there is a need for turn lanes to be installed along Main Street; and

WHEREAS, the City and the School have agreed to share in the costs of the turn lanes project, as further described below; and

WHEREAS, it is now necessary for the City and School to enter into a 28E Agreement to outline the obligations and responsibilities of each party regarding the construction of the turn lanes.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. PURPOSE. The purpose of this 28E Agreement is to set forth the duties and obligations of the City and School in connection with the construction of westbound left-turn lanes on Main Street at both access points (the current existing access, and the new access being constructed to the east of the current access) into West Branch High School, located at 900 W Main St, West Branch (“Project”). The parties agree that the Project will be constructed in compliance with the plans generated by Shive-Hattery, which are dated not later than January 31, 2021 (final date to be acknowledged at a later date), subject to any necessary amendments to the plans as determined by Shive-Hattery, these plans being incorporated into this Agreement by this reference.

2. CONSIDERATION. It is hereby expressly acknowledged by both the City and School that the construction of the Project pursuant to this Agreement constitutes mutual and sufficient consideration to enter into this Agreement.

3. SEPARATE ENTITY. Further, it is hereby noted that no separate legal entity shall be created by this Agreement. However, the City Administrator and the School Superintendent shall be responsible for administering this agreement.

4. DUTIES AND RESPONSIBILITIES OF THE PARTIES.

A. School agrees to enter into contracts for the design and construction of the Project. School shall pay the costs associated with the Project, including but not limited to engineering and construction fees. City shall reimburse School \$100,000 for the costs of the Project, and the City shall pay the School as follows:

1. \$50,000 due October 1, 2021
2. \$12,500 due July 1, 2022
3. \$12,500 due July 15, 2023
4. \$12,500 due July 15, 2024

5. \$12,500 due July 15, 2025

B. The City shall cooperate with the School and its agents and contractors as necessary to ensure the Project may be completed. This includes, but is not limited to, providing access to Main Street and the right of way, providing necessary information, and approving any necessary detours.

C. The School shall have no responsibility or obligation to maintain or repair Main Street or any right of way. Both parties agree Main Street and any associated right of way is a City street and shall at all times be maintained by the City.

5. DURATION. This Agreement shall remain in full force and effect until the final payment due to the School is paid by the City.

6. DECLARATION OF DEFAULT AND NOTICE

In the event that the City or the School determines that the other has defaulted in the performance of its obligations under this Agreement, either party may declare that default has occurred and give notice thereof to the defaulting party. Notice of default shall be given in writing, shall specify the nature of the default and the provision of this Agreement involved, and shall specify what action is required of the defaulting party to correct the default. The defaulting party shall have thirty (30) days from the date of its receipt of the notice of default to correct the default. If at the end of said thirty-day period the default has not, in the opinion of the aggrieved party, been corrected, that party may thereupon pursue all lawful remedies, including but not limited to, termination of this Agreement, an action for specific performance thereof, and action for damages for breach thereof.

7. NOTICES. All notices or tender required or permitted herein shall be in writing and shall be sent to the address set forth below (or such other address as a party may hereafter designate for itself by written notice to the other parties as required hereby) of the party for whom such notice or communication is intended.

Any such notice or communication shall be sufficient if sent (i) by registered or certified mail, return receipt requested, postage prepaid; (ii) by hand delivery; or, (iii) by overnight courier service. Any such notice or communication shall be effective only when actually delivered to the recipient or upon refusal of such delivery.

For the School:

West Branch Community Schools
148 N. Oliphant Street
West Branch, Iowa 52358
ATTN: Superintendent

For the City:

City of West Branch

110 N. Poplar Street
West Branch, Iowa 52358
ATTN: City Administrator

8. FILING. The City Clerk of West Branch shall file this Agreement with the Iowa Secretary of State's office as required by Section 28E.8 of the Code of Iowa.

Executed and approved this _____ day of _____, 2021.

CITY:

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Administrator/Clerk

Executed and approved this _____ day of _____, 2021.

SCHOOL:

Julie Sexton, Board President

ATTEST:

Angie Klinkhammer, Board Secretary



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Resolution 1981 – A Resolution Accepting the City Administrator’s Recommended Budget and Ordering a Notice of Hearing for March 15, 2021 to Adopt the FY 2021-2022 Budget.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Redmond Jones, City Administrator
DATE:	February 25, 2021

BACKGROUND:

Staff has prepared a proposed operating and capital budget for the 2021-2022 fiscal year that begins on July 1st. The proposed budget includes a property tax levy of \$13.09509 per \$1,000 of taxable valuation.

The required process for adopting the Annual Budget requires publication of the proposed Budget and a Public Hearing to be held prior to its adoption. The Resolution calls for the Public Hearing to be held at a City Council Meeting on March 15th, 2021. Adoption of the Budget would also take place at that meeting; consistent and well in the advance with the State deadline of March 31st.

See Resolution on page 96

STAFF RECOMMENDATION:	Approve Resolution 1981 / Move To Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET

Fiscal Year July 1, 2021 - June 30, 2022

The City of: WEST BRANCH

The City Council will conduct a public hearing on the proposed budget as follows:

Location: COUNCIL CHAMBERS, CITY OFFICE, 110 N POPLAR, WEST BRANCH, IOWA Meeting Date: 3/15/2021 Meeting Time: 07:00 PM

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 13.09509

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(319) 643-5888

City Clerk/Finance Officer's NAME
GORDON EDGAR

		Budget FY 2022	Re-estimated FY 2021	Actual FY 2020
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,999,684	1,908,576	1,768,219
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,999,684	1,908,576	1,768,219
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	533,606	486,238	461,103
Other City Taxes	6	293,657	268,528	295,817
Licenses & Permits	7	30,800	35,100	126,170
Use of Money and Property	8	15,600	20,000	45,733
Intergovernmental	9	1,340,187	1,058,403	1,286,200
Charges for Fees & Service	10	1,577,000	1,358,200	1,185,682
Special Assessments	11	0	0	0
Miscellaneous	12	30,800	40,120	57,725
Other Financing Sources	13	1,740,000	200,000	0
Transfers In	14	856,344	791,136	1,415,348
Total Revenues and Other Sources	15	8,417,678	6,166,301	6,646,999
Expenditures & Other Financing Uses				
Public Safety	16	761,184	861,762	673,150
Public Works	17	778,918	704,031	435,045
Health and Social Services	18	0	0	0
Culture and Recreation	19	730,168	736,927	629,014
Community and Economic Development	20	174,392	128,558	124,832
General Government	21	220,657	212,099	177,642
Debt Service	22	1,013,986	1,005,824	1,000,829
Capital Projects	23	2,580,000	344,000	1,828,227
Total Government Activities Expenditures	24	6,259,305	3,993,201	4,868,739
Business Type / Enterprises	25	811,051	815,354	763,433
Total ALL Expenditures	26	7,070,356	4,808,555	5,632,172
Transfers Out	27	856,344	791,136	1,415,348
Total ALL Expenditures/Transfers Out	28	7,926,700	5,599,691	7,047,520
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	490,978	566,610	-400,521
Beginning Fund Balance July 1	30	3,741,549	3,174,939	3,575,460
Ending Fund Balance June 30	31	4,232,527	3,741,549	3,174,939



Gravesite – Herbert Hoover National Historic Site (U.S. National Park Service)

Roger Laughlin
Mayor

Jodee Stoolman
Councilperson

Tom Dean
Councilperson

Colton Miller
Mayor Pro Tem

Nick Goodweiler
Councilperson

Jerry Sexton
Councilperson

Redmond Jones II
City Administrator

City Council's Stated Priorities

RESOLUTION 1964

A RESOLUTION ADOPTING GOALS AND OBJECTIVES FOR THE CITY OF WEST BRANCH, IOWA FOR 2021-2022.

WHEREAS, on December 7, 2020; the governing body of the City of West Branch, Iowa went through a process of identifying the service priorities for the coming fiscal year 2021 – 2022; and

WHEREAS, the governing body discussed concepts of: Required Services, Core Business Choice, Quality of Life Services, Community “Add On”, Organization Foundation, Visioning and Teamwork; and

WHEREAS, the establishment of Goals and Objectives by the governing body was accomplished, and promotes a general direction for staff; and

WHEREAS, this direction promotes the overall efficiency and effectiveness of city services, and will facilitate the coming budget discussions and City Council Work Sessions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Cedar County, Iowa:

Section 1. That the foregoing recitals are incorporated in and made a part of this resolution by reference; and

Section 2. That the Goals and Objectives of the City of West Branch for 2021-2022 are hereby declared to be and prioritized as follows:

- 1. Promote Quality of life including Public Safety, Community Pride Events, Strong Citizen Involvement, Park and Recreation, opportunities and investment.**
 - Greenview Water Main North Loop (11 votes – Top Priority)
 - Soil Mitigation Project (9 votes – Top Priority)
 - 5th Full-Time Officer / 24 hour patrol (9 votes – Top Priority)
 - Paid “On-Call” Time Policy (7 votes – High Priority)
 - Police Replacement Equipment (2 votes – Moderate Priority)
 - Invest in More City and Park Cameras (1 vote – Low / Moderate Priority)
- 2. Develop, Maintain and Rebuild Safe, Clean, Diverse, Healthy, Neighborhoods, including Partnering with the School District.**
 - Relocate Brush Pile (8 votes – High Priority)
 - Main Street Storm Sewer Project (7 votes – High Priority)
 - Greenview Sidewalks (2 votes – Moderate Priority)
 - Housing Trust / LMI Program (2 votes – Moderate Priority)

3. Develop inviting high profile visual impact project's including gateways establishing destination, branding and other that reflect sound use of tax dollars.

- Baseline Extension(s) at Cubby Park (12 votes – Top Priority)
- Cubby Parking Lot Extension (9 votes – Top Priority)
- Downtown East Redevelopment (6 votes – High Priority)
- Parkview / BP Turn Lane (1 vote – Low / Moderate Priority)
- Annexation Plan (Rummells Farm Back 50 and Cedar / Johnson Area) (1 vote – Low / Moderate Priority)
- Naming and Marketing Industrial Park (1 vote – Low / Moderate Priority)


4. Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.

- Introduce Merit Pay System (10 votes – Top Priority)
- Review Building Permit Fees (8 votes – Top Priority)
- Retire the Building Rebate Program (8 votes – Top Priority)
- Hoover Hometown Days (4 votes – Moderate Priority)
- ~~• Overlay One Alley in an Annual Process (4 votes – Moderate Priority); *this item was removed by unanimous city council vote at the January 19th City Council meeting.*~~
- Develop Fund Balance Policy (2 votes – Moderate Priority)
- Planning Alternative Wastewater Treatment (a polishing treatment) wetland mitigation and Research Park / Eco Park Concept (1 vote – Low / Moderate Priority)

Passed and approved this 21st day of December, 2020.


Roger Laughlin, Mayor

ATTEST:


Redmond Jones II, City Administrator/Clerk

City Organizational Chart

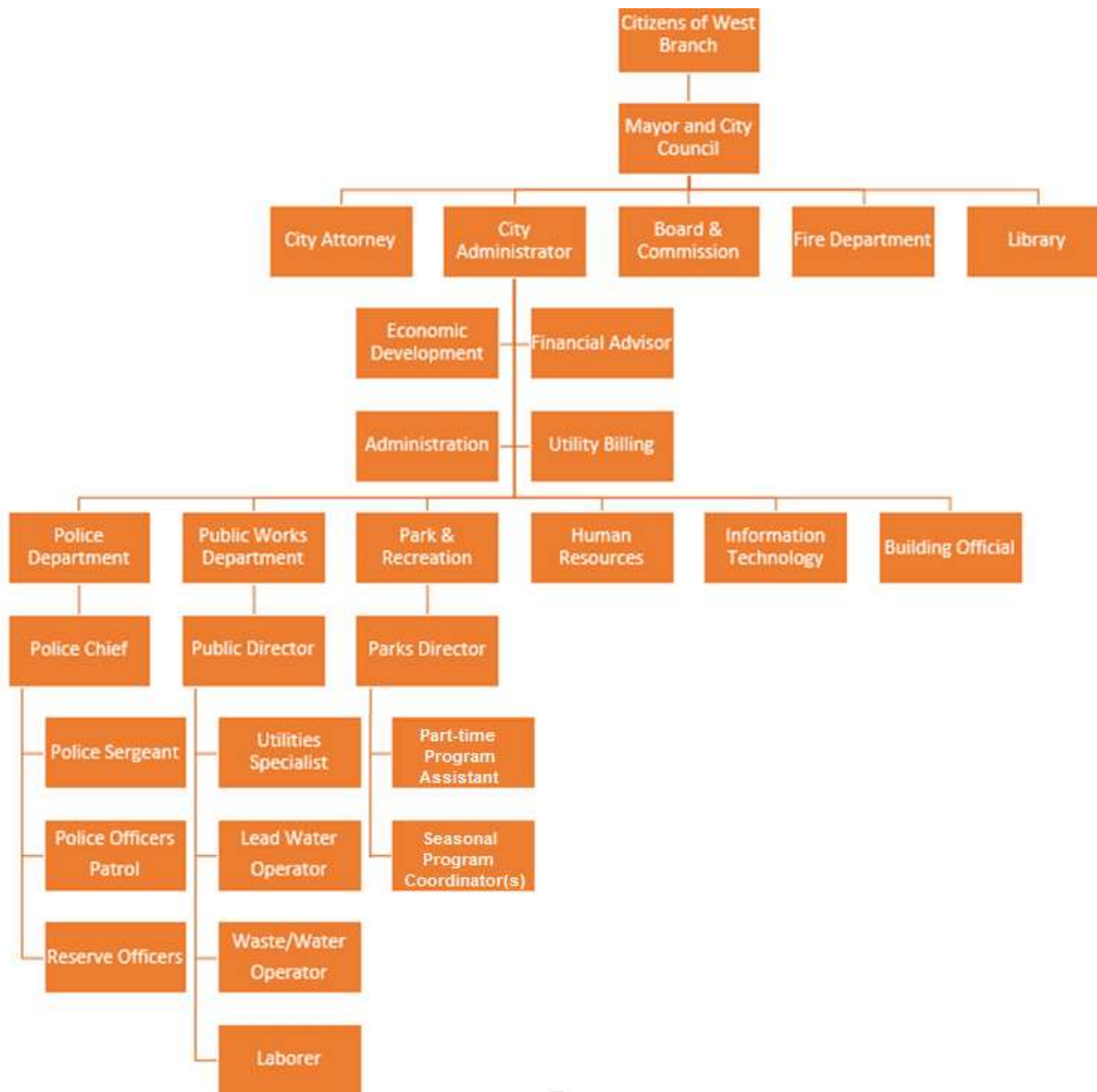




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February 16, 2022

Letter from the City Administrator

Dear Citizens of West Branch:

On behalf of the Mayor, City Council, and City Staff, I am pleased to present the Fiscal Year 2020 – 2021 Budget for the City of West Branch.

(Forecast and Community Outlook)



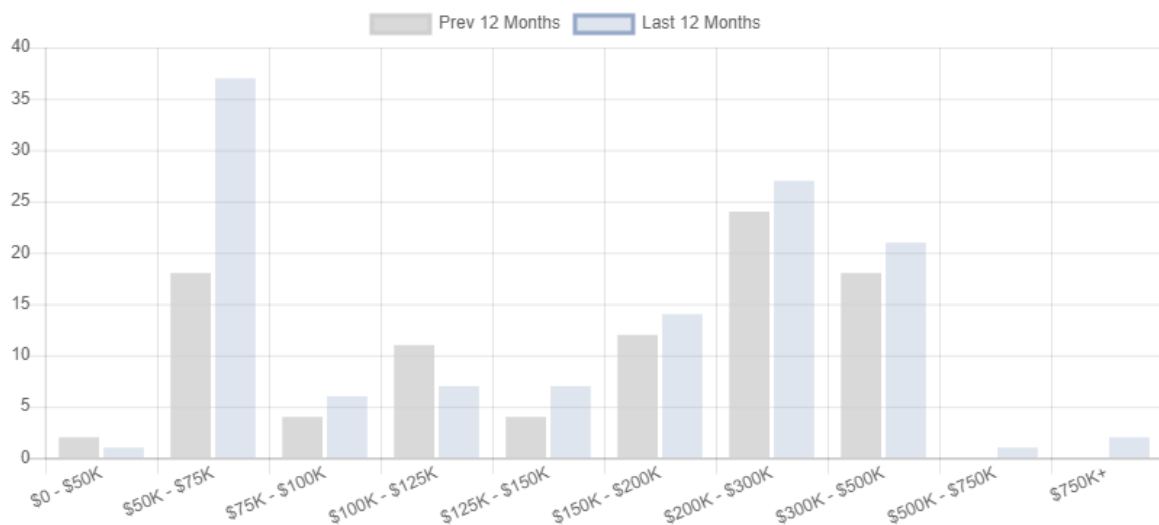
As the City Administrator, I would like to share with you some of my thoughts and beliefs for the future of this great community. It is a testament to the leadership and fortitude of this historic community that it continues to move forward as one of the “Most Livable Communities in Iowa” as recognized by the Council for Community and Economic Research. It is fair to say that “We are continuing to Move Forward”, despite the challenges of 2020.

The Midwest Derecho swept through West Branch with torrential rain, hail, and hurricane speed winds. This caused wide spread property damage. Yet, our community came together with amazing neighborly support and was one of the first communities to restore power, open roads, and clean-up of the much of the property damage. Despite the public health emergency of COVID-19 which hit our business community hard, threatened the revenue stability of the city and challenged city workers to meet current and new demands for service; together we continue to press forward on much needed infrastructure investments like the College Street Bridge and Second Street improvements.

The challenges of the 2020-2021 fiscal year, did not stop our housing economy. The first quarter of 2020 began in a promising fashion: with developer's providing more buildable lots, more builders working in our community, strong buyer confidence and low-interest rates West Branch was poised to have another record-breaking housing start year. However, amidst health concerns and the resulting economic uncertainty our housing market has slowed, yet we continue to move forward with home sales (many new housing starts) that outpace our previous 12 months.

West Branch / January 2021 / All Property Types

Homes Sold By Price Range



Tourism has been arguably one of the hardest-hit industries across the nation during the coronavirus pandemic. Our local tourism industry was not an exception, both the Herbert Hoover Presidential Library and Museum. Our 36,735 visitors to West Branch pre-COVID are estimated to have been reduced to approximately 7,184 visitors. The National Park which surrounds the presidential library received 140,000 visitors pre-COVID. With the number of student/classroom cancellations, “shelter in place” travel advisories, and park closures we anticipated similar dramatic drops in visitation. However, the National Park Service has used this slow down to invest in and construct much-needed flood mitigation work on Hoover Creek.

For a small community of approximately 2,500 citizens, we are the fastest growing community in Cedar County, with direct I-80 access and international industry partners like:

- U.S Ventures (a transportation energy and supply chain management company),
- Procter & Gamble (recently announced remaining in West Branch)
- Altorfer Inc.,
- Plastic Products Company Inc.
- Nordex (a global turbine manufacturer) and,
- Wausau Supply Company.

Our largest industrial partners Procter and Gamble (a 300 job employer) will be staying in West Branch after two years of announcing plans to close the West Branch facility. Procter and Gamble plans to invest in its Iowa City Beauty Care Plant while maintaining its production of oral rinse. This will give the West Branch facility the ability to remain a multi-business unit supply warehouse.

I am pleased, proud, and somewhat pained by what our community endured in 2020. However our ability to continue to move forward is awe-inspiring. Our Community Outlook, when combined with our educational resources with neighboring University of Iowa and Kirkwood Community College, our recreational facilities, our cultural and historical amenities; a synergy is created that makes the West Branch community one of the premier destinations to live, work, and play.

(Budget Narrative)

This budget represents our continued commitment to prudent fiscal management, to effective service delivery, and support affordable quality of life enhancements for our citizens. Once adopted by the City Council, the budget established the direction for all City government programs and services for the coming fiscal year (July 1 – June 31). It represents the consensus of City Council direction and staff recommendations on how best to accomplish council goals and respond to the priorities of community needs.

The FY 2021 – 2022 General Fund Budget contains strategic investments in several key focus areas for the city and is structurally balanced to fund critical services to our community. Thanks to residents of West Branch for choosing to invest in our park system, this budget is the next step in moving forward into our next phase of providing the operational logistics and capital enhancements for our new park amenity. Opening a large new park, comes with its own set of challenges, but this budget has taken measured tactical steps to enhance capital items that were initially removed from the overall “Cubby Park” project. This budget also provides the fiscal discipline that meets new operational needs. This, was achieved **without** hindering our noteworthy high level of service, or having to increase our tax-rate.

Besides, the City’s investments in “Cubby Park”, there are still many smart infrastructure investments happening in strategic points of our community. This budget revamps our “Capital Improvement Plan (CIP)” and prioritizes infrastructure investment in the older east-side neighborhoods. These investments will include water, storm sewer, and street improvements. A three (3) to five (5) year plan has been devised to carry out the aforementioned CIP priority. The budget also continues to address our long-time flash flooding challenges in the downtown or central city area. Flood mitigation will not only assist frequently affected downtown businesses and central neighborhoods. It will also assist our first responders to avoid an estimated 12 inches of water from entering the fire and police facility. This is another capital investment that will not require an increase in taxes. Despite the time delays due to land access negotiations this project is expected to start design and potentially construction in the coming fiscal year 2021-2022.

This budget also continues investment in maintaining one of the highest public safety ratings in the State of Iowa. Public Safety continues to be one of highest priorities for the West Branch

community. The Fire Department continues to be one of the best maintained fire fleets in the region, and our budget continues to support these efforts. With regard to the Police Department, recent investments in upgrading the department's body camera system was successfully implemented. This budget starts the process of planning and working toward 24 hour police patrol. This process starts by developing an "On Call" time policy. Not only will this compensate officers who have to stay on the ready on shifts that do not have a physical on the streets patrol. It creates an expenditure that will better track the justifications needed to expand current police department service levels. It is a balancing act between managing overtime budgets and/or expanding personnel; while improving service levels to meet the increasing demands of a growing community. At the current rate of growth, call demand levels, and growing community expectations; we believe within the next 3 – 5 years 24 hours 7 days a week service will be an unavoidable reality. In the meantime, we intend to be transparent in deliberating over the cost and benefits of adding a 5th police officer with the equipment necessary for 24hours and 7 days a week service.

Consistent with the City Council's goal-setting and policy direction, West Branch continues to find ways to increase the safety of our community. The West Branch Schools and City partnership to implement a resource police officer in the elementary school has received raving reviews. This year's budget maximizes this relationship and anticipates making the school resource officer a full-time officer to have duties dedicated to school resources and normal policing. This creative and collaborative use of resources has created a win/win for the City, the School District, and the citizens. Using well-tested policing and fire science our Police and Fire Departments have found low-cost methods to improve what are already highly rated services as attested by our ISO and safety ratings.

As we commit to being a leader in continuous improvement of government services, we believe that at its basic levels **government should always be "Open" to the public, "Agile" enough to respond to public demand; and "Purposeful" to ensure that ends make sense for the public good.**

In the words of **President Herbert Hoover:**
(West Branch Native Son)

"One of the crowning glories of American life is the natural leadership in every community."



Building on common ground with an "open, agile, and purposeful" government relies on a capable staff to achieve success. It is commonly understood, that strategic investments in employees, will attract and keep the best candidates. Additionally, it will maintain and grow our

continuous improvement culture. For these reasons, this budget makes notable improvements in providing incentives for our employees who are performing at high levels. For the first time the city will develop and include a “Merit Pay System” that will allow an employee to meet certain performance measures for pay raises above any cost of living adjustments. We believe this will be a major step in remaining competitive with the market place. We have also made our cost of living adjustment based on Federal Labor Bureau Statistics and local economic considerations, which recommended a 2.0% living adjustment to salaries and wages. Like other growing cities striving to keep up with the demands of expanding infrastructure, and managing the normal lag time of collecting the new revenues from new residents. In this environment, employees are needed to wear multiple hats with multiple duties that may not easily be reflected in benchmark comparisons with the market place. Although we constantly check to ensure we remain competitive with our wages and benefits, we are also cognizant of the need to move forward with a “Merit Pay System” that includes a classification study; thus, allowing for clearer strategies for promotions, job expectations, and merit bonuses.

(Public Support)

We try to focus our tax rate policies on making wise public investments and promoting fairness across the board. It takes public trust for a local government to create a tax strategy that offers fiscal certainty. I believe it’s not high taxes that upset citizens, it taxes that are not clearly explained or taxes that are not held accountable for clear outcomes. I would continue to argue that this approach is a form of economic development. Businesses have to make long-term judgment and forecasting, they need to know what the tax rate will be five years from now, and they need confidence that the city will be able to fund the infrastructure and services it needs; otherwise, their cost of doing business goes up and their odds of long-term success goes down.

Two recent ballot measures have allowed the city to implement this approach. The Hotel / Motel Tax, and the Capital Improvement Reserve Levy. Both measures were approved by the voters and helps to stabilize potential budget influences that could affect the tax rate. **The Hotel / Motel Tax** is a locally imposed lodging tax that is collected by the State of Iowa. For the City of West Branch, this is a new revenue stream that adds to the city’s fund balance health in the amount of approximately \$18,000; this equates to 0.12 cents in taxes that would have to be added to the existing tax rate to raise the equivalent amount of revenue.

The **Capital Improvement Reserve Levy** is the first step in helping the city move forward with a disciplined Capital Improvement Strategy. This levy does not have to be used or instituted in any given year. It is intended to allow the City to keep the debt obligation portion of the tax rate steady. Normally when cities pay off their debts, their tax rate goes down. However, infrastructure needs don’t end, and cities find themselves having to issue more debt in the form of bonds to pay for new projects. Unfortunately, this is an expensive way of paying for infrastructure. Issuing “General Obligation Bonds” to pay for infrastructure typically come with bond attorney fees, state-mandated financial advisory fees, and bank-issued finance charges. In “our plan” the money previously paid in debt service would now go into a Capital Improvement Reserve Fund. This fund would be used like a savings account that could pay for things like sidewalks, road repairs, or downtown improvements. This way we avoid the typical expenses of

General Obligation Bonds; and instead, the city can now have the ability to plan, approve, and use funds from our own reserve fund.

The last area of public support has been in the area of wastewater. The city sewer utility will be required to implement new wastewater compliance regulations which have affected our rate structure. The bad news is that we are in the second year of a three-year rate increase plan. Due to **state unfunded mandates** that require the city to meet higher quality wastewater treatment standards; a \$2.50 annual increase was implemented in February 2020. In addition to this year's increase; it is intended to go up another \$2.50 in February 2022 before being reevaluated in February 2023. The good news is the public has been very supportive as we go through this process.

(Tax Rate Comparison)

Our recommended and proposed Total Property Levy remains 13.09; it should also be noted that this is a "Status Quo" budget with strategic investments to improve the employee benefits package budgeting the planning and development of "Merit Pay System", which will ready to be deployed in FY 2022-2023. The same tax rate also allows us to pursue bold new infrastructure improvements such as Design Expenses related to the Johnson County Roundabout at Hoover Hwy. We will continue our efforts related to the Wapsi Flood Mitigating Creek Widening project. We also will be conducting smaller neighborhood infrastructure improvements, and making additional investments in our new "Cubby Park". Thanks to our growth, all of this will be done without raising taxes. This still ranks West Branch among the lowest tax rates in communities our size. See cities of 2,100 – 2,500 population below:

Postville (15.46712)	Audubon (20.67481)	Belle Plaine (15.69830)
Hudson (11.39034)	La Porte City (16.08161)	Madrid (19.17057)
Jesup (14.61569)	Lamoni (16.52928)	Cascade (8.95326)
West Union (15.20160)	Ida Grove (14.66673)	Marengo (14.69738)
Bellevue (11.99023)	FairFax (8.10000)	Rock Rapids (16.00000)
Mitchellville (9.53884)	Sac City (19.69063)	Hawarden (14.59150)
Hull (12.36248)	Toledo (17.23126)	Kalona (10.59394)
Lake Mills (13.55021)	Belmond (17.11934)	West Liberty (15.19601)
Wilton (14.20950)	Durant (14.92904)	

*Highlight cities are communities that are currently below **West Branch's current 13.09428**. Please keep in mind that these rates do not reflect any proposed rate increases these communities maybe considering or imposing for next year's FY 2021-2022 budget.*

(Closing Remarks)

The budget and finance division has introduced a new methodology and approach to preparing this year's budget. It has placed a greater emphasis on locking down unit cost, budget planning,

measuring expenses, and examining revenues based on related staffing and/or program activities. One of the key elements in the operations budget is the estimated workload (the labor-hours per output). Such units of measurement and staffing ratios are important for organizations that are growing (in growing communities). The practice of funding staffing and activities out of funding centers within the budget “just because funding is there” may solve short-term funding challenges, but over time the organization loses an understanding of its bottom-line. We have begun the process of reversing this budget culture. As a result, it may appear that some department budgets have grown, but in reality, they are just more reflective of “who they are” with realistic service unit cost.

Last year the City Council had many discussions regarding establishing a 3-month operating reserve? After much discussion, this was delayed due to the concern that the issue of cash flow could be a problem during the coming fiscal year. Ultimately, the question is should the city create the expectation of encumbered funds when debt service obligations and/or the timing of paying said obligations may require these funds. This policy debate is not over, but this year the city administration has implemented a City Council directive to establish a vehicle and equipment reserve for each department. This is another step to becoming more fiscally disciplined and transparent. If indeed cash flow does become an issue? Reserve funds can still be made available, but the City Council would be obligated to have a public dialogue about why reserve funds are needed where they are to be used.

From a policy-making stand point, the strength of this budget comes from the continued financial discipline set into motion with the fiscal strategies in this budget. If we hold ourselves accountable and adopt policies that task fund categories to be more sustainable or self-sufficient and, if we can seek ways to diversify our revenue streams and have our cost reflected in service fees; we will emerge from our fiscal challenges stronger and better. With a city administration philosophy that adopts a continuous improvement business model, we aim to combine the goals, visions, and efforts of our Mayor, City Council, City Staff, Citizens, and Community Volunteers. Working together we are turning vision into reality.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Redmond Jones II".

Redmond Jones II
City of West Branch
City Administrator

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2021 - ENDING JUNE 30, 2022

Resolution No.: _____

The City of: West BranchCounty Name: CEDAR & JOHNSON

Date Budget Adopted: _____

(Date/initials)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

County Auditor Date Stamp		January 1, 2020 Property Valuations		Last Official Census	
		With Gas & Electric	Without Gas & Electric	2,322	
Regular	2a	150,927,653	149,731,863		
DEBT SERVICE	3a	170,137,140	168,941,350		
Ag Land	4a	541,844			

TAXES LEVIED					
Code	Dollar	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General Levy	5 1,222,514	1,212,828	43 8.10000
(384)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9 10,000	9,921	47 0.06626
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14 45,378	45,018	52 0.30066
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462 9,465	9,390	465 0.06271
(384)		Voted Other Permissible Levies			
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
Total General Fund Regular Levies (5 thru 24)			25 1,287,357	1,277,157	
384.1	3.00375	Ag Land	26 1,628	1,628	63 3.00375
Total General Fund Tax Levies (25 + 26)			27 1,288,985	1,278,785	Do Not Add
Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	28 40,750	40,428	64 0.27000
384.6	Amt Nec	Police & Fire Retirement	29	0	0
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 154,593	153,369	1,02429
Rules	Amt Nec	Other Employee Benefits	31 140,621	139,507	0.93171
Total Employee Benefit Levies (29,30,31)			32 295,214	292,876	65 1.95600
Sub Total Special Revenue Levies (28+32)			33 335,964	333,304	
Valuation					
386	As Req	With Gas & Elec	Without Gas & Elec		
SSMID 1	(A)	(B)	34	0	66 0
SSMID 2	(A)	(B)	35	0	67 0
SSMID 3	(A)	(B)	36	0	68 0
SSMID 4	(A)	(B)	37	0	69 0
SSMID 5	(A)	(B)	555	0	565 0
SSMID 6	(A)	(B)	556	0	566 0
SSMID 7	(A)	(B)	1177	0	1179 0
SSMID 8	(A)	(B)	1185	0	1187 0
Total Special Revenue Levies			39 335,964	333,304	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 330,392	328,071	70 1.94192
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41 60,000	59,524	71 0.39754
Total Property Taxes (27+39+40+41)			42 2,015,341	1,999,684	72 13.09509

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

CHECK CITY VALUATIONS Taxable Valuations By Class By Levy Authority 100% Valuations By Class By Levy Authority

Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of West Branch

	(A) Commercial - Non-Tif	(B) Commercial - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	50,944,398	16,685,207	11,468,601	
2 100% Assessed	58,458,797	16,685,207	12,742,890	

REPLACEMENT \$ FILLS TO:

3 General Fund	\$56,223	REVENUES, LINE 18, COL (C)
4 Special Fund	\$14,673	REVENUES, LINE 18, COL (D)
5 Debt Fund	\$12,800	REVENUES, LINE 18, COL (F)
6 Capital Reserve Fund	\$2,620	REVENUES, LINE 18, COL (G)

REPLACEMENT PAYMENT PERCENTAGE

Beginning in FY 2017-2018, the amount of commercial & industrial replacement payments paid by the State of Iowa to local governments becomes limited by the total amount of payments made in FY 2016-2017. This limitation of total dollars available for repayment of commercial & industrial replacement claims may cause all payments to local governments to be pro-rated. The amount of proration necessary for the budget year will not be known until August, but the dropdown below will allow the estimated commercial & industrial replacement payments to be reduced by a selected proration percentage.

To reduce that estimated amount of commercial & industrial replacement payment budgeted for the coming fiscal year, complete an estimation of the replacement payment above. Once complete, select a proration percentage from the list below. The proration percentage will limit the amount of estimated replacement payment budgeted. This will hopefully prevent an over estimation in the budget year revenues.

81%

80%

79%

78%

77%

76%

75%

* Please input the amount of revenue being received from any grants or reimbursements from the State of Iowa, excluding the replacement amounts on lines 3 through 6 above. Separate the revenues by fund receiving the money.

(A) General	(B) Special Revenue	(C) TIF Sp. Revenue	(D) Debt Service	(E) Capital Projects	(F) Proprietary
Other State Grants & Reimbursements	18			\$700,000	

Commercial & Industrial Replacement Claim Estimation

For SSMIDs

The City of West Branch

SSMID 1		(A)		(B)		REPLACEMENT \$	
		Commercial - Reg	Industrial - Reg				
1	Taxable						
2	Assessed						\$0

SSMID 2		(A)		(B)		REPLACEMENT \$	
		Commercial - Reg	Industrial - Reg				
1	Taxable						
2	Assessed						\$0

SSMID 3		(A)		(B)		REPLACEMENT \$	
		Commercial - Reg	Industrial - Reg				
1	Taxable						
2	Assessed						\$0

SSMID 4		(A)		(B)		REPLACEMENT \$	
		Commercial - Reg	Industrial - Reg				
1	Taxable						
2	Assessed						\$0

SSMID 5		(A)		(B)		REPLACEMENT \$	
		Commercial - Reg	Industrial - Reg				
1	Taxable						
2	Assessed						\$0

SSMID 6		(A)		(B)		REPLACEMENT \$	
		Commercial - Reg	Industrial - Reg				
1	Taxable						
2	Assessed						\$0

SSMID 7		(A)		(B)		REPLACEMENT \$	
		Commercial - Reg	Industrial - Reg				
1	Taxable						
2	Assessed						\$0

SSMID 8		(A)		(B)		REPLACEMENT \$	
		Commercial - Reg	Industrial - Reg				
1	Taxable						
2	Assessed						\$0

Fund Balance Worksheet for City of **West Branch**

*Annual Report FY 2020													
(1)													

* The figures in section (1) are taken from FORM F-66(A-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2020

** The remaining two sections are filled in by the software once ALL worksheets are completed.

IF THE CITY HAS AN ACTIVE TIF, enter the Beginning Fund Balance for the TIF Special Revenue Fund for the ACTUAL YEAR.

AN ACTIVE TIF IS ONE FOR WHICH YOU ARE CERTIFYING DEBT TO THE COUNTY AUDITOR AND RECEIVING ANNUAL TIF REVENUES IF GENERATED.

CITY OF West Branch

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer.

Input the amount of General Fund Levy request to be

	Request with Utility Replacement (A)	Property Taxes Levied (B)
1 Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
2 Support of a Local Emerg.Mgmt.Comm.	9,465	9,390
3 TOTAL FOR FISCAL YEAR 2022	9,465	9,390

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

GOVERNMENT ACTIVITIES			RE-ESTIMATED Fiscal Year Ending 2021					Fiscal Years		
(A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2021 (J)	ACTUAL 2020 (K)
PUBLIC SAFETY										
Police Department/Crime Prevention	1	439,318	106,514						545,832	513,736
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	279,889	16,504						296,393	142,409
Ambulance	6								0	0
Building Inspections	7	13,937	2,350						16,287	15,838
Miscellaneous Protective Services	8								0	0
Animal Control	9	3,250							3,250	1,167
Other Public Safety	10								0	0
TOTAL (lines 1 - 10)	11	736,394	125,368				0		861,762	673,150
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	56,111	407,220						463,331	303,680
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	37,000							37,000	33,609
Traffic Control and Safety	15								0	0
Snow Removal	16								0	16,028
Highway Engineering	17								0	3,310
Street Cleaning	18								0	0
Airport	19								0	0
Garbage	20	203,700							203,700	68,190
Other Public Works	21								0	10,228
TOTAL (lines 12 - 21)	22	296,811	407,220				0		704,031	435,045
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
TOTAL (lines 23 - 29)	30	0	0				0		0	0
CULTURE & RECREATION										
Library Services	31	225,209	34,871						260,080	251,373
Museum, Band and Theater	32								0	0
Parks	33	218,476	31,156						249,632	162,033
Recreation	34								0	0
Cemetery	35	91,240	16,285						107,525	122,305
Community Center, Zoo, & Marina	36	18,885	233						19,118	15,072
Other Culture and Recreation	37	97,080	3,492						100,572	78,231
TOTAL (lines 31 - 37)	38	650,890	86,037				0		736,927	629,014

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

GOVERNMENT ACTIVITIES CONT.		Fiscal Year Ending 2021							Fiscal Years	
		RE-ESTIMATED			2021					
(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2021 (J)	ACTUAL 2020 (K)
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39								0	0
Economic Development	40	69,659							69,659	56,362
Housing and Urban Renewal	41								0	0
Planning & Zoning	42	25,000							25,000	28,195
Other Com & Econ Development	43			33,899					33,899	0
TIF Rebates	44								0	40,276
TOTAL (lines 39-44)	45	94,659	0	33,899			0		128,558	124,832
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	16,500	2,564						19,064	13,012
Clerk, Treasurer, & Finance Adm.	47	145,528	20,507						166,035	134,431
Elections	48								0	0
Legal Services & City Attorney	49	27,000							27,000	25,867
City Hall & General Buildings	50								0	0
Tort Liability	51								0	4,332
Other General Government	52								0	0
TOTAL (lines 46-52)	53	189,028	23,071	0			0		212,099	177,642
DEBT SERVICE										
Gov Capital Projects	54				1,005,824				1,005,824	1,000,829
TIF Capital Projects	55					344,000			344,000	1,382,663
TOTAL CAPITAL PROJECTS	57	0	0	0		344,000	0		344,000	445,564
TOTAL Governmental Activities Expenditures (lines 14-23, 26, 39-44, 52-53, 56)	58	1,967,762	641,636	33,899	1,005,824	344,000	0		3,993,201	4,868,739
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility	59									
Sewer Utility	60							395,957	395,957	394,769
Electric Utility	61							309,162	309,162	261,643
Gas Utility	62								0	0
Airport	63								0	0
Landfill/Garbage	64								0	0
Transit	65								0	0
Cable TV, Internet & Telephone	66								0	0
Housing Authority	67								0	0
Storm Water Utility	68								0	0
Other Business Type (city hosp, ISF, parking, etc.)	69							50,000	50,000	47,716
Enterprise DEBT SERVICE	70							60,235	60,235	53,305
Enterprise CAPITAL PROJECTS	71								0	0
Enterprise TIF CAPITAL PROJECTS	72								0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 60-74)	73									
TOTAL ALL EXPENDITURES (lines 39-74)	74	1,967,762	641,636	33,899	1,005,824	344,000	0	815,354	815,354	763,433
Regular Transfers Out	75		252,797					86,000	4,808,555	5,632,172
Internal TIF Loan Transfers Out	76			452,339					338,797	986,685
Total ALL Transfers Out	77	0	252,797	452,339	0	0	0	86,000	791,136	1,415,348
Total Expenditures and Other Fin Uses (lines 73-74)	78	1,967,762	894,493	486,238	1,005,824	344,000	0	901,354	5,599,691	7,047,520
Ending Fund Balance June 30	79	1,397,939	633,848	106,977	137,140	456,544	178,672	830,429	3,741,549	3,174,939

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

RE-ESTIMATED REVENUES DETAIL

RE-ESTIMATED Fiscal Year Ending 2021

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
REVENUES & OTHER FINANCING SOURCES		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	RE-ESTIMATED	ACTUAL
Taxes Levied on Property	1	1,227,770	317,789		363,017				1,908,576	1,768,219
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	1,227,770	317,789		363,017	0			1,908,576	1,768,219
Delinquent Property Taxes	4								0	0
TIF Revenues	5			486,238					486,238	461,103
Other City Taxes:										
Utility Tax Replacement Easement Taxes	6	10,858	2,815		2,855				16,528	16,843
Utility franchise tax (line 6a, Chapter 344.2)	7	24,000							24,000	21,486
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	11,057
Hotel/Motel Taxes	11	18,000							18,000	20,743
Other Local Option Taxes	12		210,000						210,000	225,688
Subtotal - Other City Taxes (lines 6 thru 12)	13	52,858	212,815		2,855	0			288,528	295,817
Licenses & Permits		35,100							35,100	126,170
Use of Money & Property		13,000					1,000	6,000	20,000	45,733
Intergovernmental:										
Federal Grants & Reimbursements		6,000				450,000			456,000	6,000
Road Use Taxes			310,000						310,000	299,187
Other State Grants & Reimbursements		59,575	15,442		15,666				90,683	783,255
Local Grants & Reimbursements		201,720							201,720	197,758
Subtotal - Intergovernmental (lines 16 thru 19)	20	267,295	325,442	0	15,666	450,000		0	1,058,403	1,286,200
Charges for Fees & Service:										
Water Utility	21							545,000	545,000	534,909
Sewer Utility	22							518,000	518,000	468,141
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	188,700							188,700	47,993
Hospital	28								0	0
Transit	29								0	0
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32								60,000	61,854
Other Fees & Charges for Service	33	46,500							46,500	70,535
Subtotal - Charges for Service (lines 21 thru 33)	34	235,200	0	0	0	0	0	1,123,000	1,358,200	1,183,432
Special Assessments	35								0	0
Miscellaneous		29,920					1,200	9,000	40,120	59,975
Other Financing Sources:										
Regular Operating Transfers In	37	38,822			299,975				338,797	986,685
Internal TIF Loan Transfers In	38	75,000			377,339				452,339	428,663
Subtotal ALL Operating Transfers In	39	113,822	0	0	677,314	200,000	0	0	791,136	1,415,348
Proceeds of Debt (Excluding TIF Internal Borrow)	40								200,000	0
Proceeds of Capital Asset Sales	41								0	0
Subtotal-Other Financing Sources (lines 39 & 42)	42	113,822	0	0	677,314	200,000	0	0	991,136	1,420,350
Total Revenues except for beginning fund balance										
(lines 4, 5, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45)		1,974,965	856,046	486,238	1,058,852	650,000	2,200	1,138,000	6,166,301	6,646,999
Beginning Fund Balance July 1	44	1,390,756	872,295	106,977	84,112	150,544	176,472	593,783	3,174,939	3,575,460
TOTAL REVENUES & BEGIN BALANCE	45	3,365,721	1,528,341	593,215	1,142,964	800,544	178,672	1,731,783	9,341,240	10,222,459

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2022

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2022 (J)	RE-ESTIMATED 2021 (K)	ACTUAL 2020 (L)
PUBLIC SAFETY											
Police Department/Crime Prevention	1	369,106	83,466						452,572	545,832	513,736
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	269,759	18,992						288,751	296,393	142,409
Ambulance	6								0	0	0
Building Inspections	7	14,214	2,397						16,611	16,287	15,838
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	3,250							3,250	3,250	1,167
Other Public Safety	10								0	0	0
TOTAL (lines 1 - 10)	11	656,329	104,855				0		761,184	861,762	673,150
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12	83,410	437,508						520,918	463,331	303,680
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	37,000							37,000	37,000	33,609
Traffic Control and Safety	15								0	0	0
Snow Removal	16		15,000						15,000	0	16,028
Highway Engineering	17		5,000						5,000	0	3,310
Street Cleaning	18								0	0	0
Airport <i>(if not Enterprise)</i>	19								0	0	0
Garbage <i>(if not Enterprise)</i>	20	201,000							201,000	203,700	68,190
Other Public Works	21								0	0	10,228
TOTAL (lines 12 - 21)	22	321,410	457,508				0		778,918	704,031	435,045
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	0
TOTAL (lines 23 - 29)	30	0	0				0		0	0	0
CULTURE & RECREATION											
Library Services	31	225,204	32,923						258,127	260,080	251,373
Museum, Band and Theater	32								0	0	0
Parks	33	216,800	34,750						251,550	249,632	162,033
Recreation	34								0	0	0
Cemetery	35	96,084	14,759						110,843	107,525	122,305
Community Center, Zoo, & Marina	36	19,750							19,750	19,118	15,072
Other Culture and Recreation	37	85,644	4,254						89,898	100,572	78,231
TOTAL (lines 31 - 37)	38	643,482	86,686				0		730,168	736,927	629,014

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2022

Fiscal Years

GOVERNMENT ACTIVITIES CONT.		(B)	(A)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
COMMUNITY & ECONOMIC DEVELOPMENT													
Community Beautification	39										0	0	0
Economic Development	40			74,159		75,233					149,392	69,659	58,362
Housing and Urban Renewal	41										0	0	0
Planning & Zoning	42			25,000							25,000	25,000	28,195
Other Com & Econ Development	43										0	33,899	0
TIF Rebates	44										0	0	40,275
TOTAL (lines 39 - 44)	45			99,159	0	75,233			0		174,392	128,558	124,832
GENERAL GOVERNMENT													
Mayor, Council, & City Manager	46			16,500	2,564						19,064	19,064	13,012
Clerk, Treasurer, & Finance Adm.	47			153,794	20,799						174,593	166,035	134,431
Elections	48										0	0	0
Legal Services & City Attorney	49			27,000							27,000	27,000	25,867
City Hall & General Buildings	50										0	0	0
Tort Liability	51										0	0	4,332
Other General Government	52										0	0	0
TOTAL (lines 46 - 52)	53			197,294	23,363	0	1,013,986		0		220,657	212,099	177,842
DEBT SERVICE													
Gov Capital Projects	54										1,013,986	1,005,824	1,000,829
TIF Capital Projects	55										2,580,000	344,000	1,382,663
TOTAL CAPITAL PROJECTS	56			0	0	0		2,580,000			0	0	445,564
TOTAL Government Activities Expenditures	57			0	0	0		2,580,000	0		2,580,000	344,000	1,828,227
(lines 11+22+30+38+45+53+54+57)	58			1,917,674	672,412	75,233	1,013,986	2,580,000	0		6,259,305	3,993,201	4,868,739
BUSINESS TYPE ACTIVITIES													
Proprietary: Enterprise & Budgeted ISF													
Water Utility	59									409,707	409,707	395,957	394,769
Sewer Utility	60									295,231	295,231	309,162	261,643
Electric Utility	61										0	0	0
Gas Utility	62										0	0	0
Airport	63										0	0	0
Landfill/Garbage	64										0	0	0
Transit	65										0	0	0
Cable TV, Internet & Telephone	66										0	0	0
Housing Authority	67										0	0	0
Storm Water Utility	68									45,000	45,000	50,000	47,716
Other Business Type (city hosp, ISF, parking, etc.)	69										0	0	0
Enterprise DEBT SERVICE	70									61,113	61,113	60,235	59,305
Enterprise CAPITAL PROJECTS	71										0	0	0
Enterprise TIF CAPITAL PROJECTS	72										0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)	73									811,051	811,051	815,354	763,433
TOTAL ALL EXPENDITURES (lines 58+74)	74			1,917,674	672,412	75,233	1,013,986	2,580,000	0	811,051	7,070,356	4,808,555	5,632,172
Regular Transfers Out	75			50,000	262,221					85,000	397,221	338,797	986,685
Internal TIF Loan / Repayment Transfers Out	76					459,123					459,123	452,339	428,663
Total ALL Transfers Out	77			50,000	262,221	459,123	0	0	0	85,000	856,344	791,136	1,415,348
Total Expenditures & Fund Transfers Out (lines 73+77)	78			1,967,674	934,633	534,356	1,013,986	2,580,000	0	896,051	7,926,700	5,599,691	7,047,520
Ending Fund Balance June 30	79			1,454,294	624,852	106,227	149,940	429,164	181,672	1,286,378	4,232,527	3,741,549	3,174,939

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms it used. SEE INSTRUCTIONS FOR USE.

REVENUES DETAIL

Fiscal Year Ending 2022

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2022 (J)	RE-ESTIMATED 2021 (K)	ACTUAL 2020 (L)
REVENUES & OTHER FINANCING SOURCES											
Taxes Levied on Property	1	1,278,785	333,304		328,071	59,524			1,999,684	1,908,576	1,768,219
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	1,278,785	333,304		328,071	59,524			1,999,684	1,908,576	1,768,219
Delinquent Property Taxes	4								0	0	0
TIF Revenues	5			533,606					533,606	486,238	461,103
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	10,200	2,660		2,321	476			15,657	16,528	16,843
Utility franchise tax <i>Howa Code Chapter 36</i>	7	20,000							20,000	24,000	21,486
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10								0	0	0
Hotel/Motel Taxes	11	18,000							18,000	18,000	20,743
Other <i>Local Option Taxes</i>	12	240,000							240,000	210,000	225,688
Subtotal - Other City Taxes (lines 6 thru 12)	13	48,200	242,660		2,321	476			293,657	268,528	295,817
Licenses & Permits	14	30,800							30,800	35,100	126,170
Use of Money & Property	15	11,000						4,000	15,600	20,000	45,733
Intergovernmental:											
Federal Grants & Reimbursements	16	8,500							8,500	456,000	6,000
Road Use Taxes	17		335,000						335,000	310,000	299,187
Other State Grants & Reimbursements	18	56,223	14,673	0	12,800	702,620		0	786,316	90,683	783,255
Local Grants & Reimbursements	19	210,371							210,371	201,720	197,758
Subtotal - Intergovernmental (lines 16 thru 19)	20	275,094	349,673	0	12,800	702,620		0	1,340,187	1,058,403	1,286,200
Charges for Fees & Service:											
Water Utility	21							612,500	612,500	545,000	534,909
Sewer Utility	22							663,000	663,000	518,000	468,141
Electric Utility	23							0	0	0	0
Gas Utility	24							0	0	0	0
Parking	25							0	0	0	0
Airport	26							0	0	0	0
Landfill/Garbage	27	186,000						186,000	186,000	188,700	47,993
Hospital	28							0	0	0	0
Transit	29							0	0	0	0
Cable TV, Internet & Telephone	30							0	0	0	0
Housing Authority	31							0	0	0	0
Storm Water Utility	32							63,500	63,500	60,000	61,854
Other Fees & Charges for Service	33	52,000						52,000	52,000	46,500	70,535
Subtotal - Charges for Service (lines 21 thru 33)	34	238,000	0	0	0	0	0	1,339,000	1,577,000	1,358,200	1,183,432
Special Assessments	35							0	0	0	0
Miscellaneous	36	19,400					2,400	9,000	30,800	40,120	59,975
Other Financing Sources:											
Regular Operating Transfers In	37	40,750			306,471	50,000			397,221	338,797	986,685
Internal TIF Loan Transfers In	38	82,000			377,123				459,123	452,339	428,663
Subtotal ALL Operating Transfers In	39	122,750	0	0	683,594	50,000	0	0	856,344	791,136	1,415,348
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					1,740,000			1,740,000	200,000	0
Proceeds of Capital Asset Sales	41								0	0	5,002
Subtotal-Other Financing Sources (lines 37-41)	42	122,750	0	0	683,594	1,790,000	0	0	2,536,344	991,136	1,420,350
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 14, 15, 20, 24, 35, 36, 43)	43	2,024,029	925,637	533,606	1,026,786	2,552,620	3,000	1,352,000	8,417,678	6,166,301	6,646,999
Beginning Fund Balance July 1	44	1,937,939	633,848	106,977	137,140	456,544	178,672	830,429	3,741,549	3,174,939	3,575,460
TOTAL REVENUES & BEGIN BALANCE (lines 43-44)	45	3,421,968	1,559,485	640,583	1,163,926	3,009,164	181,672	2,182,429	12,159,227	9,341,240	10,222,459

CITY OF West Branch

Department of Management

ADOPTED BUDGET SUMMARY

YEAR ENDED JUNE 30, 2022

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL REVENUES	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	2022	2021	2020
									(J)	(K)	(L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	1,278,785	333,304		328,071	59,524			1,999,684	1,908,576	1,768,219
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	1,278,785	333,304		328,071	59,524			1,999,684	1,908,576	1,768,219
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			533,606					533,606	486,238	461,103
Other City Taxes	6	48,200	242,660		2,321	476			293,657	268,528	295,817
Licenses & Permits	7	30,800	0						30,800	35,100	126,170
Use of Money and Property	8	11,000	0	0	0	0	600	4,000	15,600	20,000	45,733
Intergovernmental	9	275,094	349,673	0	12,800	702,620			1,340,187	1,058,403	1,286,200
Charges for Fees & Service	10	238,000	0	0	0	0	0	1,339,000	1,577,000	1,358,200	1,183,432
Special Assessments	11	0	0	0	0	0			0	0	0
Miscellaneous	12	19,400	0				2,400	9,000	30,800	40,120	59,975
Sub-Total Revenues	13	1,901,279	925,637	533,606	343,192	762,620	3,000	1,352,000	5,821,334	5,175,165	5,226,649
Other Financing Sources:											
Total Transfers In	14	122,750	0	0	683,594	50,000	0	0	856,344	791,136	1,415,348
Proceeds of Debt	15	0	0	0	0	1,740,000			1,740,000	200,000	0
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	5,002
Total Revenues and Other Sources	17	2,024,029	925,637	533,606	1,026,786	2,552,620	3,000	1,352,000	8,417,678	6,166,301	6,646,999
Expenditures & Other Financing Uses											
Public Safety	18	656,329	104,855	0			0		761,184	861,762	673,150
Public Works	19	321,410	457,508	0			0		778,918	704,031	435,045
Health and Social Services	20	0	0	0	0		0		0	0	0
Culture and Recreation	21	643,482	86,686	0			0		730,168	736,927	629,014
Community and Economic Development	22	99,159	0	75,233			0		174,392	128,558	124,832
General Government	23	197,294	23,363	0			0		220,657	212,099	177,642
Debt Service	24	0	0	0	1,013,986		0		1,013,986	1,005,824	1,000,829
Capital Projects	25	0	0	0		2,580,000	0		2,580,000	344,000	1,828,227
Total Government Activities Expenditure	26	1,917,674	672,412	75,233	1,013,986	2,580,000	0		6,259,305	3,993,201	4,868,739
Business Type Proprietary: Enterprise & ISF	27							811,051	811,051	815,354	763,433
Total Gov & Bus Type Expenditures	28	1,917,674	672,412	75,233	1,013,986	2,580,000	0	811,051	7,070,356	4,808,555	5,632,172
Total Transfers Out	29	50,000	262,221	459,123	0	0	0	85,000	856,344	791,136	1,415,348
Total ALL Expenditures/Fund Transfers	30	1,967,674	934,633	534,356	1,013,986	2,580,000	0	896,051	7,926,700	5,599,691	7,047,520
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31	56,355	-8,996	-750	12,800	-27,380	3,000	455,949	490,978	566,610	-400,521
	32										
Beginning Fund Balance July 1	33	1,397,939	633,848	106,977	137,140	456,544	178,672	830,429	3,741,549	3,174,939	3,575,460
Ending Fund Balance June 30	34	1,454,294	624,852	106,227	149,940	429,164	181,672	1,286,378	4,232,527	3,741,549	3,174,939

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

PAGE 1

City Name: West Branch

Fiscal Year

2021

GO - TOTAL										2021			
NON-GO TOTAL													
GRAND TOTAL													
Debt Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Debt Resolution Number (D)	Principal Due FY 2022 (E)	Interest Due FY 2022 (F)	Total Obligation Due FY 2022 (G)	Bond Reg./ Paying Agent Fees Due FY 2022 (H)	Reductions due to Refinancing or Prepayment of Certified Debt (I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes (J)	Amount Paid Current Year Debt Service Levy =(K)			
(1) GO Corp Purpose and Refunding Bonds Series 2013	2,730,000	GO	1081	175,000	28,900	203,900	500		122,987	81,413	0	683,594	330,392
(2) Water Revenue Bonds	943,000	NON - GO	798	55,000	5,388	60,388	725		61,113	0	0	61,113	0
(3) GO Corp Purpose Bonds Series 2015	855,000	GO	1377	90,000	8,640	98,640	500				0		
(4) GO Corp Purpose Bonds Series 2016A	1,000,000	GO	1483	90,000	11,938	101,938	500		51,219	51,219	0	744,707	330,392
(5) GO Corp Purpose Bonds Series 2016B	400,000	GO	1484	50,000	5,900	55,900	500		56,400	0	0		
(6) GO Judgement Settlement Note 2017	495,000	GO	1584	99,000	6,435	105,435			105,435	0	0		
(7) GO Corp Purpose Bonds Series 2017	4,200,000	GO	1663	365,000	80,673	445,673	500		347,553	98,620	0		
(8)		NO SELECTION					0			0	0		
(9) FY22		NO SELECTION	FY22				0			0	0		
(10)		NO SELECTION					0			0	0		
(11)		NO SELECTION					0			0	0		
(12)		NO SELECTION					0			0	0		
(13)		NO SELECTION					0			0	0		
(14)		NO SELECTION					0			0	0		
(15)		NO SELECTION					0			0	0		
(16)		NO SELECTION					0			0	0		
(17)		NO SELECTION					0			0	0		
(18)		NO SELECTION					0			0	0		
(19)		NO SELECTION					0			0	0		
(20)		NO SELECTION					0			0	0		
(21)		NO SELECTION					0			0	0		
(22)		NO SELECTION					0			0	0		
(23)		NO SELECTION					0			0	0		
(24)		NO SELECTION					0			0	0		
(25)		NO SELECTION					0			0	0		
(26)		NO SELECTION					0			0	0		
(27)		NO SELECTION					0			0	0		
(28)		NO SELECTION					0			0	0		
(29)		NO SELECTION					0			0	0		
(30)		NO SELECTION					0			0	0		
TOTALS										924,000	147,874	1,071,874	3,225
										0	0	744,707	330,392

NOTICE OF PUBLIC HEARING – PROPOSED BUDGET

Fiscal Year July 1, 2021 - June 30, 2022

The City of: WEST BRANCH

The City Council will conduct a public hearing on the proposed budget as follows:

Location: COUNCIL CHAMBERS, CITY OFFICE, 110 N POPLAR, WEST BRANCH, IOWA Meeting Date: 3/15/2021 Meeting Time: 07:00 PM

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 13.09509

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(319) 643-5888

City Clerk/Finance Officer's NAME
GORDON EDGAR

		Budget FY 2022	Re-estimated FY 2021	Actual FY 2020
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,999,684	1,908,576	1,768,219
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,999,684	1,908,576	1,768,219
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	533,606	486,238	461,103
Other City Taxes	6	293,657	268,528	295,817
Licenses & Permits	7	30,800	35,100	126,170
Use of Money and Property	8	15,600	20,000	45,733
Intergovernmental	9	1,340,187	1,058,403	1,286,200
Charges for Fees & Service	10	1,577,000	1,358,200	1,185,682
Special Assessments	11	0	0	0
Miscellaneous	12	30,800	40,120	57,725
Other Financing Sources	13	1,740,000	200,000	0
Transfers In	14	856,344	791,136	1,415,348
Total Revenues and Other Sources	15	8,417,678	6,166,301	6,646,999
Expenditures & Other Financing Uses				
Public Safety	16	761,184	861,762	673,150
Public Works	17	778,918	704,031	435,045
Health and Social Services	18	0	0	0
Culture and Recreation	19	730,168	736,927	629,014
Community and Economic Development	20	174,392	128,558	124,832
General Government	21	220,657	212,099	177,642
Debt Service	22	1,013,986	1,005,824	1,000,829
Capital Projects	23	2,580,000	344,000	1,828,227
Total Government Activities Expenditures	24	6,259,305	3,993,201	4,868,739
Business Type / Enterprises	25	811,051	815,354	763,433
Total ALL Expenditures	26	7,070,356	4,808,555	5,632,172
Transfers Out	27	856,344	791,136	1,415,348
Total ALL Expenditures/Transfers Out	28	7,926,700	5,599,691	7,047,520
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	490,978	566,610	-400,521
Beginning Fund Balance July 1	30	3,741,549	3,174,939	3,575,460
Ending Fund Balance June 30	31	4,232,527	3,741,549	3,174,939

FY 2021

Departmental Revenues City of West Branch Approved Budget As of: January 31st, 2021

2-23-2021 05:59 PM

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

PAGE: 1

	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	PROPOSED BUDGET
DEPARTMENTAL REVENUES						
POLICE OPERATION						
001-GENERAL FUND						
001-4-1-110-1-4550 SRO - MISC CHARGE FOR	6,965	11,849	9,000	0	9,000	
001-4-1-110-1-4710 REIMBURSEMENTS	0	510	0	3,283	0	
001-4-1-110-2-4400 POLICE DEPARTMENT GRA	0	1,500	0	0	0	
001-4-1-110-2-4705 POLICE DEPT CONTRIBUT	3,220	50	0	0	0	
001-4-1-110-4-4442 STEP REIMBURSEMENTS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	10,185	13,909	9,000	3,283	9,000	
TOTAL POLICE OPERATION	10,185	13,909	9,000	3,283	9,000	
FIRE OPERATION						
001-GENERAL FUND						
001-4-1-150-1-4550 FIRE - CHARGE FOR SER	1,446	3,178	0	0	0	
001-4-1-150-2-4402 FIRE DEPARTMENT GRANT	0	0	0	0	0	
001-4-1-150-2-4450 IDNR GRANT	714	0	0	0	0	
001-4-1-150-2-4475 TWP. FIRE CONTRACTS	172,428	176,457	178,919	95,463	183,571	
001-4-1-150-2-4705 CONTRIBUTIONS	2,675	2,225	4,000	1,970	3,000	
001-4-1-150-4-4017 EMERGENCY MANAGEMENT	8,354	11,145	8,908	4,790	9,465	
001-4-1-150-4-4060 EXCISE TAX, EMA	78	143	0	41	0	
001-4-1-150-4-4080 MOBILE HOME TAXES	60	91	0	49	0	
001-4-1-150-4-4464 COMM/IND REPLACEMENT	451	4,309	0	220	0	
001-4-1-150-4-4715 REFUNDS	0	2,511	0	0	0	
001-4-1-150-4-4799 MISCELLANEOUS REVENUE	0	0	0	0	0	
001-4-1-150-4-5550 DO NOT USE	0	0	0	0	0	
TOTAL 001-GENERAL FUND	186,206	200,059	191,827	102,533	196,036	
014-FIRE APPARATUS RESERVE						
014-4-1-150-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
TOTAL 014-FIRE APPARATUS RESERVE	0	0	0	0	0	
TOTAL FIRE OPERATION	186,206	200,059	191,827	102,533	196,036	
BUILDING INSPECTIONS						
TOTAL BUILDING INSPECTIONS	0	0	0	0	0	

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2021-2022 -----) YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>						
ANIMAL CONTROL						
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TOTAL ANIMAL CONTROL	0	0	0	0	0	
<hr/>						
ROADS AND STREETS						
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<hr/>						
001-GENERAL FUND						
001-4-2-210-1-4550 MISC REV SIDEWALK REP	755	664	0	300	0	
001-4-2-210-2-4445 IOWA DOT GRANTS/REIMB	0	0	0	0	0	
001-4-2-210-2-4710 REIMB-GF STREETS	0	899	0	43,324	0	
001-4-2-210-4-4821 BANK LOAN	0	0	0	0	0	
TOTAL 001-GENERAL FUND	755	1,563	0	43,624	0	
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110-ROAD USE TAX						
110-4-2-210-2-4430 ROAD USE TAX PAYMENTS	299,969	299,187	310,000	200,922	335,000	
110-4-2-210-2-4445 IOWA DOT GRANTS/REIMB	0	0	0	0	0	
110-4-2-210-2-4705 OPERATING GRANTS & CO	0	5,000	0	0	0	
110-4-2-210-2-4710 REIMBURSEMENTS	0	0	0	0	0	
110-4-2-210-2-4821 BANK LOAN	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	299,969	304,187	310,000	200,922	335,000	
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TOTAL ROADS AND STREETS	300,724	305,751	310,000	244,546	335,000	
<hr/>						
STREET LIGHTING						
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001-GENERAL FUND						
001-4-2-230-2-4710 REIMBURSEMENTS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	0	0	0	0	0	
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TOTAL STREET LIGHTING	0	0	0	0	0	
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HEALTH & SOCIAL SERVICES						
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001-GENERAL FUND						
001-4-3-399-2-4405 CDBG GRANT	0	0	0	0	0	
TOTAL 001-GENERAL FUND	0	0	0	0	0	
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TOTAL HEALTH & SOCIAL SERVICES	0	0	0	0	0	

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>						
LIBRARY						
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031-LIBRARY						
031-4-4-410-1-4461 STATE LIBRARY FUNDING	1,289	2,846	3,000	2,876	2,800	
031-4-4-410-1-4765 FINES	696	409	420	23	400	
031-4-4-410-2-4470 RURAL LIBRARY ASSISTA	19,880	19,801	19,801	12,197	24,000	
031-4-4-410-2-4705 PRIVATE CONTRIBUTIONS	15,522	956	2,000	908	900	
031-4-4-410-4-4000 GENERAL PROPERTY TAX	89,985	177,085	180,312	90,156	196,791	
031-4-4-410-4-4300 INTEREST INCOME	1,099	1,324	0	553	0	
031-4-4-410-4-4799 MISC. REVENUES	1,099	1,162	1,500	138	1,000	
TOTAL 031-LIBRARY	129,569	203,583	207,033	106,851	225,891	
<hr/>						
502-KROUTH INTEREST FUND						
502-4-4-410-2-4715 REFUNDS	0	0	0	0	0	
502-4-4-410-4-4300 INTEREST INCOME	278	289	0	126	0	
502-4-4-410-4-4799 MISC. REVENUES	0	0	0	0	0	
TOTAL 502-KROUTH INTEREST FUND	278	289	0	126	0	
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TOTAL LIBRARY	129,847	203,872	207,033	106,976	225,891	
<hr/>						
PARK & RECREATION						
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<hr/>						
001-GENERAL FUND						
001-4-4-430-1-4550 FITNESS	1,254	0	0	135	0	
001-4-4-430-1-4551 ADULT SPORTS	3,725	500	3,000	0	1,500	
001-4-4-430-1-4552 SWIMMING	550	0	500	0	500	
001-4-4-430-1-4554 VOLLEYBALL	0	0	0	0	0	
001-4-4-430-1-4555 RECREATION ACTIVITIES	10,154	4,251	1,000	(215)	1,000	
001-4-4-430-1-4556 SUMMER LEAGUE	0	0	0	0	0	
001-4-4-430-1-4557 CAMP	0	0	10,000	40	7,000	
001-4-4-430-1-4558 YOUTH SPORTS	11,985	5,530	9,000	(115)	7,000	
001-4-4-430-1-4755 CONCESSION SALES	0	27	2,000	104	3,000	
001-4-4-430-2-4311 FIELD RENTAL	0	223	1,000	450	1,000	
001-4-4-430-4-4800 SALE OF REAL PROPERTY	3,500	0	0	0	0	
001-4-4-430-4-4821 BANK LOAN	0	0	0	0	0	
TOTAL 001-GENERAL FUND	31,168	10,531	26,500	399	21,000	
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TOTAL PARK & RECREATION	31,168	10,531	26,500	399	21,000	
<hr/>						
CEMETERY						
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CITY OF WEST BRANCH
APPROVED BUDGET
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	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>001-GENERAL FUND</u>						
001-4-4-450-1-4559 GRAVE OPENINGS	5,525	7,275	4,000	4,425	6,000	
001-4-4-450-1-4741 SALE OF CEMETERY LOTS	800	1,400	800	1,480	1,600	
TOTAL 001-GENERAL FUND	6,325	8,675	4,800	5,905	7,600	
<u>027-MEMORIAL GARDEN PROJECT</u>						
027-4-4-450-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
TOTAL 027-MEMORIAL GARDEN PROJECT	0	0	0	0	0	
<u>500-CEMETERY PERPETUAL FUND</u>						
500-4-4-450-1-4740 SALE OF CEMETERY LOTS	1,200	2,100	1,200	2,220	2,400	
500-4-4-450-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
500-4-4-450-4-4300 INTEREST INCOME	2,296	2,005	1,000	600	600	
TOTAL 500-CEMETERY PERPETUAL FUND	3,496	4,105	2,200	2,820	3,000	
TOTAL CEMETERY	9,821	12,780	7,000	8,725	10,600	
<u>TOWN HALL</u>						
<u>022-CIVIC CENTER</u>						
022-4-0-460-4-4060 EXCISE TAX	142	174	0	97	0	
022-4-0-460-4-4311 COMMUNITY BUILDING RE	3,010	1,870	2,000	610	2,000	
022-4-0-460-4-4464 COMM/IND REPLACEMENT	815	951	0	476	0	
022-4-4-460-4-4008 OPERATION OF CIVIC CE	15,097	17,860	18,885	10,065	10,000	
022-4-4-460-4-4080 MOBILE HOME TAXES	105	113	0	82	0	
TOTAL 022-CIVIC CENTER	19,169	20,968	20,885	11,319	12,000	
TOTAL TOWN HALL	19,169	20,968	20,885	11,319	12,000	
<u>COMM & CULTURAL DEVEL</u>						
<u>001-GENERAL FUND</u>						
001-4-4-470-2-4715 REFUNDS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	0	0	0	0	0	
TOTAL COMM & CULTURAL DEVEL	0	0	0	0	0	
<u>ECONOMIC DEVELOPMENT</u>						

CITY OF WEST BRANCH
APPROVED BUDGET
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	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2020-2021 -----) YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	(----- 2021-2022 -----) PROPOSED BUDGET
DEPARTMENTAL REVENUES						
160-REVOLVING LOAN FUND						
160-4-2-520-2-4440 STATE GRANTS	0	0	0	0	0	
160-4-5-520-1-4550 PH 3 SIDEWALK INSTALL	8,518	0	0	0	0	
160-4-5-520-2-4300 INTEREST INCOME	0	0	0	0	0	
160-4-5-520-2-4441 REVOLVING LOAN	0	0	0	0	0	
160-4-5-520-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
TOTAL 160-REVOLVING LOAN FUND	8,518	0	0	0	0	
TOTAL ECONOMIC DEVELOPMENT	8,518	0	0	0	0	
MAYOR AND COUNCIL						
TOTAL MAYOR AND COUNCIL	0	0	0	0	0	
CLERK & TREASURER						
TOTAL CLERK & TREASURER	0	0	0	0	0	
LEGAL SERVICES						
TOTAL LEGAL SERVICES	0	0	0	0	0	
TORT LIABILITY						
TOTAL TORT LIABILITY	0	0	0	0	0	
BONDING						
226-GO DEBT SERVICE						
226-4-7-700-4-4300 INTEREST - BOND PROCE	0	0	0	0	0	
226-4-7-700-4-4827 BOND PROCEEDS	0	0	0	0	0	
TOTAL 226-GO DEBT SERVICE	0	0	0	0	0	
TOTAL BONDING	0	0	0	0	0	

CITY OF WEST BRANCH
APPROVED BUDGET
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	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
TIF DEBT SERVICE						
=====						
125-T I F						
125-4-7-710-4-4050 TIF	386,346	428,033	452,339	233,521	458,373	
125-4-7-710-4-4051 TIF REBATE ACCIONA	0	0	0	0	0	
125-4-7-710-4-4052 TIF REBATE P & G	0	0	0	0	0	
125-4-7-710-4-4053 TIF REBATE CASEY'S	16,770	33,070	33,899	17,148	33,900	
125-4-7-710-4-4054 TIF REBATE-EMV HOLDIN	0	0	0	0	15,000	
125-4-7-710-4-4055 TIF REBATE- THE MEADO	0	0	0	0	26,333	
125-4-7-710-4-4056 TIF REBATE - LMI	0	0	0	0	0	
125-4-7-710-4-4300 INTEREST - TIF FUND	19,151	6,241	0	1,381	0	
125-4-7-710-4-4715 REFUNDS	0	0	0	0	0	
125-4-7-710-4-4820 PROCEEDS OF DEBT	0	0	0	0	0	
TOTAL 125-T I F	422,267	467,344	486,238	252,050	533,606	
226-GO DEBT SERVICE						
226-4-7-710-4-4000 GENERAL PROPERTY TAX	295,882	331,075	363,017	191,138	328,071	
226-4-7-710-4-4060 EXCISE TAX	2,489	2,853	2,855	1,496	2,321	
226-4-7-710-4-4080 MOBILE HOME TAXES	1,879	1,863	0	1,567	0	
226-4-7-710-4-4464 COMM/IND REPLACEMENT	14,322	15,611	15,666	10,653	12,800	
TOTAL 226-GO DEBT SERVICE	314,572	351,401	381,538	204,854	343,192	
TOTAL TIF DEBT SERVICE						
	736,839	818,745	867,776	456,903	876,798	
CAPITAL IMPROVEMENT						
=====						
300-CAPITAL IMPROVEMENT FUND						
300-4-7-750-4-4000 CAP IMP RESERVE LEVY	0	0	0	0	60,000	
300-4-7-750-4-4300 INTEREST INCOME	0	0	0	0	0	
300-4-7-750-4-4464 COMM/IND REPLACEMENT	0	0	0	0	2,620	
300-4-7-750-4-4821 BANK LOAN	0	0	0	0	0	
TOTAL 300-CAPITAL IMPROVEMENT FUND	0	0	0	0	62,620	
TOTAL CAPITAL IMPROVEMENT						
	0	0	0	0	62,620	
CAPITAL PROJECT						
=====						
301-REAP GRANT PROJECT						
301-4-2-751-3-4450 REAP GRANT PROJECT	0	0	0	0	0	
301-4-8-751-3-4710 REIMBURSEMENTS	17,000	0	0	0	0	
TOTAL 301-REAP GRANT PROJECT	17,000	0	0	0	0	

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DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>302-PARKSIDE DR IMP CAP PROJ</u>						
302-4-8-751-3-4710 REIMBURSEMENTS	0	0	0	0	0	
TOTAL 302-PARKSIDE DR IMP CAP PROJ	0	0	0	0	0	
<u>304-W MAIN ST STORMWATER IMP</u>						
304-4-8-751-3-4710 REIMBURSEMENTS	0	0	0	0	0	
TOTAL 304-W MAIN ST STORMWATER IMP	0	0	0	0	0	
<u>305-MAIN ST CROSSINGS PROJ</u>						
305-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 305-MAIN ST CROSSINGS PROJ	0	0	0	0	0	
<u>306-4TH ST IMPROVEMENTS PROJ</u>						
306-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 306-4TH ST IMPROVEMENTS PROJ	0	0	0	0	0	
<u>307-MAIN ST INTERSECTION IMP</u>						
307-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
<u>308-PARK IMP - PEDERSEN VALLE</u>						
308-4-7-751-3-4705 PRIVATE CONTRIBUTIONS	15,000	0	0	0	0	
308-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 308-PARK IMP - PEDERSEN VALLE	15,000	0	0	0	0	
<u>309-PHASE I PARK IMPROVEMENTS</u>						
309-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 309-PHASE I PARK IMPROVEMENTS	0	0	0	0	0	
<u>310-COLLEGE STREET BRIDGE</u>						
310-4-8-751-3-4400 GRANT PROCEEDS	203,265	609,841	0	78,909	0	
310-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 310-COLLEGE STREET BRIDGE	203,265	609,841	0	78,909	0	
<u>311-BERANEK PARKING IMPROVEME</u>						
311-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	
<u>312-DOWNTOWN EAST REDEVELOPME</u>						
312-4-8-751-3-4450 IOWA DNR GRANT	0	50,890	0	0	0	
312-4-8-751-3-4745 SALE OF SALVAGE	0	10,000	0	15,013	0	
312-4-8-751-3-4800 SALE OF REAL PROPERTY	0	0	0	80,000	0	
312-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 312-DOWNTOWN EAST REDEVELOPME	0	60,890	0	95,013	0	

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DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>313-MAIN ST SIDEWALK-PHASE 4</u>						
313-4-8-751-3-4710 REIMBURSEMENTS	3,962	0	0	0	0	
313-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	3,962	0	0	0	0	
<u>314-N FIRST ST IMPROVEMENTS</u>						
314-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 314-N FIRST ST	0	0	0	0	0	
<u>317-ORANGE ST 4TH TO 5TH IMP</u>						
317-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 317-ORANGE ST 4TH TO 5TH IMP	0	0	0	0	0	
<u>318-COLLEGE ST & 2ND ST IMPRO</u>						
318-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	0	0	0	0	0	
<u>319-RELOCATING WATER & SEWER</u>						
319-4-8-751-3-4400 GRANT PROCEEDS	0	0	450,000	0	0	
319-4-8-751-3-4445 IDOT GRANTS/REIMBURSE	0	23,974	0	6,170	450,000	
319-4-8-751-4-4820 BOND PROCEEDS	0	0	100,000	0	0	
TOTAL 319-RELOCATING WATER & SEWER	0	23,974	550,000	6,170	450,000	
<u>320-LIBRARY PARKING LOT IMPRO</u>						
320-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	0	0	0	0	
<u>321-WIDENING WAPSI CREEK @ BE</u>						
321-4-8-751-4-4820 BOND PROCEEDS	0	0	100,000	0	230,000	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	0	100,000	0	230,000	
<u>322-SPLASH PAD</u>						
322-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
<u>323-I-80 WEST, WATER MAIN REL</u>						
323-4-8-751-3-4445 IDOT GRANTS/REIMBURSE	0	0	0	0	250,000	
TOTAL 323-I-80 WEST, WATER MAIN REL	0	0	0	0	250,000	
<u>324-WW TREATMT FAC IMP 2021</u>						
324-4-8-751-4-4821 SRF LOAN ADVANCE PROC	0	0	0	0	1,400,000	
TOTAL 324-WW TREATMT FAC IMP 2021	0	0	0	0	1,400,000	
<u>326-ROUNDAABOUT MAIN & CEDAR-J</u>						
326-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	110,000	
TOTAL 326-ROUNDAABOUT MAIN & CEDAR-J	0	0	0	0	110,000	
TOTAL CAPITAL PROJECT	239,226	694,706	650,000	180,092	2,440,000	

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
DEPT 762						
=====						
TOTAL DEPT 762	0	0	0	0	0	
WATER						
=====						
600-WATER FUND						
600-4-9-810-1-4500 METERED SALES	470,144	485,726	500,000	331,116	560,000	
600-4-9-810-1-4530 LATE PAYMENT PENALTIE	5,973	5,727	5,000	4,148	6,000	
600-4-9-810-1-4540 DEPOSIT & HOOKUP FEES	3,400	5,700	4,000	3,100	5,000	
600-4-9-810-1-4541 WATER CONN CHARGE FEE	1,608	10,050	6,000	5,226	9,000	
600-4-9-810-1-4560 SALES TAX	26,872	27,706	30,000	18,668	32,500	
600-4-9-810-1-4710 REIMBURSEMENTS	66	9,907	0	0	0	
600-4-9-810-1-4751 METERS, FEES FOR PERM	19,403	11,800	9,000	6,012	9,000	
600-4-9-810-4-4300 INTEREST	12,333	4,840	3,000	1,285	2,000	
600-4-9-810-4-4301 DEP INTEREST	0	0	0	0	0	
600-4-9-810-4-4710 REIMBURSEMENTS	0	0	0	0	0	
600-4-9-810-4-4790 LOCAL OPTION TAX	0	0	0	0	0	
TOTAL 600-WATER FUND	539,798	561,456	557,000	369,555	623,500	
TOTAL WATER	539,798	561,456	557,000	369,555	623,500	
SEWER OPERATING						
=====						
610-SEWER FUND						
610-4-0-815-4-4715 REFUNDS	0	0	0	0	0	
610-4-9-815-1-4541 SEWER CONN CHARGE FEE	9,978	16,812	10,000	7,608	12,000	
610-4-9-815-1-4556 SERVICE CHARGES	378,871	442,919	500,000	330,860	640,000	
610-4-9-815-1-4560 SALES TAX	7,283	8,409	8,000	6,428	11,000	
610-4-9-815-1-4599 OTHER INCOME	0	0	0	0	0	
610-4-9-815-1-4710 REIMBURSEMENTS	0	76	0	0	0	
610-4-9-815-4-4009 SANITARY DISPOSAL PLA	0	0	0	0	0	
610-4-9-815-4-4300 INTEREST INCOME	11,359	4,903	3,000	1,764	2,000	
610-4-9-815-4-4827 BOND PROCEEDS	0	0	0	0	0	
TOTAL 610-SEWER FUND	407,491	473,120	521,000	346,660	665,000	
614-WASTEWATER LIFT STATION						
614-4-8-815-4-4827 BOND PROCEEDS	0	0	0	0	0	
TOTAL 614-WASTEWATER LIFT STATION	0	0	0	0	0	
TOTAL SEWER OPERATING	407,491	473,120	521,000	346,660	665,000	

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	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
SOLID WASTE						
=====						
001-GENERAL FUND						
001-4-1-840-1-4755 YARD WASTE BAGS	189	249	0	104	0	
001-4-2-840-1-4510 RECYCLING COLLECTIONS	46,994	47,993	188,700	29,531	54,000	
001-4-2-840-1-4511 TRASH COLLECTION	0	0	0	66,399	132,000	
TOTAL 001-GENERAL FUND	47,183	48,242	188,700	96,034	186,000	
TOTAL SOLID WASTE	47,183	48,242	188,700	96,034	186,000	
LOCAL CABLE ACCESS						
=====						
TOTAL LOCAL CABLE ACCESS	0	0	0	0	0	
COMMISSION						
=====						
TOTAL COMMISSION	0	0	0	0	0	
STORM WATER UTILITY						
=====						
740-STORM WATER UTILITY						
740-4-4-865-2-4400 FEDERAL REIMBURSEMENT	0	0	0	0	0	
740-4-9-865-1-4500 STORM WATER FEE	59,215	61,854	60,000	37,050	63,500	
TOTAL 740-STORM WATER UTILITY	59,215	61,854	60,000	37,050	63,500	
TOTAL STORM WATER UTILITY	59,215	61,854	60,000	37,050	63,500	
NON-DEPARTMENTAL						
=====						
001-GENERAL FUND						
001-4-0-950-1-4100 BEER AND LIQUOR PERMI	3,470	4,607	4,000	200	0	
001-4-0-950-1-4105 CIGARETTE PERMITS	313	338	300	0	0	
001-4-0-950-1-4122 BUILDING PERMITS	35,606	118,315	30,000	22,458	30,000	
001-4-0-950-1-4170 PEDDLER PERMITS	50	110	0	0	0	
001-4-0-950-1-4171 SPECIAL EVENT VENDOR	400	405	0	0	0	
001-4-0-950-1-4180 ANIMAL LICENSES	1,190	1,495	800	400	800	
001-4-0-950-1-4190 DOG PARK LICENSES	905	901	0	524	0	
001-4-0-950-1-4500 MISC CHARGE FOR SERVI	120	4,171	0	579	0	
001-4-0-950-1-4553 SUBDIVISION CHARGES	18,176	33,118	10,000	21,819	20,000	
001-4-0-950-1-4765 FINES	1,296	971	500	839	500	

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-4-0-950-1-4766 VEHICLE UNLOCKS	0	0	0	0	0	
001-4-0-950-2-4401 NATIONAL PARK SERVICE	5,108	0	0	0	0	
001-4-0-950-2-4705 PRIVATE CONTRIBUTIONS	18,225	2,525	18,000	0	8,000	
001-4-0-950-2-4710 REIMBURSEMENTS	2,020	0	0	0	0	
001-4-0-950-3-4720 INSURANCE SETTLEMENTS	0	0	0	0	0	
001-4-0-950-4-4000 GENERAL PROPERTY TAX	957,483	895,098	984,349	529,733	1,016,037	
001-4-0-950-4-4003 AG LAND	1,685	1,699	1,723	987	1,628	
001-4-0-950-4-4060 EXCISE TAX	9,816	10,425	0	5,355	9,686	
001-4-0-950-4-4080 MOBILE HOME TAXES	7,434	6,842	0	5,632	0	
001-4-0-950-4-4085 HOTEL/MOTEL TAX	16,747	20,743	18,000	10,579	18,000	
001-4-0-950-4-4300 INTEREST INCOME	53,776	22,878	10,000	5,949	8,000	
001-4-0-950-4-4310 RENTALS	0	0	0	0	0	
001-4-0-950-4-4400 FEDERAL GRANT	0	0	0	59,226	0	
001-4-0-950-4-4432 NPS PLOWING CONTRACT	6,000	6,000	6,000	0	8,500	
001-4-0-950-4-4440 STATE GRANTS	0	0	0	0	0	
001-4-0-950-4-4464 COMM/IND REPLACEMENT	56,488	57,051	59,575	28,707	56,223	
001-4-0-950-4-4706 PRIVATE GRANTS	0	0	0	0	0	
001-4-0-950-4-4710 REIMBURSEMENTS	2,042	1,745	0	0	0	
001-4-0-950-4-4715 REFUNDS	0	0	0	0	0	
001-4-0-950-4-4735 FUEL TAX REFUND	7,071	0	0	0	0	
001-4-0-950-4-4760 SOLID WASTE STICKERS	2,359	2,616	700	688	1,000	
001-4-0-950-4-4799 MISC. REVENUES/ESCROW	7,620	488	0	107,202	0	
001-4-0-950-4-4800 SALE OF ASSETS	165,000	5,002	0	0	0	
001-4-0-950-4-4830 TRANSFERS IN	81,891	90,976	113,822	0	122,750	
001-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT (958)	958	0	0	2,000	0	
001-4-4-950-4-4065 CABLE FRANCHISE FEE	22,574	21,486	24,000	12,262	20,000	
TOTAL 001-GENERAL FUND	1,483,903	1,310,005	1,281,769	815,141	1,321,124	
022-CIVIC CENTER						
022-4-0-950-4-4300 INTEREST INCOME	0	0	0	0	0	
TOTAL 022-CIVIC CENTER	0	0	0	0	0	
028-SPLASH PAD RESERVE						
028-4-0-950-3-4705 SPLASH PAD CONTRIBUTI	0	100	0	0	0	
TOTAL 028-SPLASH PAD RESERVE	0	100	0	0	0	
031-LIBRARY						
031-4-0-950-4-4830 TRANSFERS IN	0	89,985	0	0	0	
TOTAL 031-LIBRARY	0	89,985	0	0	0	
036-TORT LIABILITY						
036-4-0-950-4-4013 TORT LIABILITY	44,299	79,813	44,451	23,691	45,378	
036-4-0-950-4-4060 EXCISE TAX	415	433	0	204	0	
036-4-0-950-4-4080 MOBILE HOME TAXES	317	285	0	218	0	
036-4-0-950-4-4441 COMM/IND REPLACEMENT	2,387	2,369	0	1,096	0	
036-4-0-950-4-4715 REFUNDS	0	0	0	0	0	
TOTAL 036-TORT LIABILITY	47,418	82,899	44,451	25,210	45,378	

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>110-ROAD USE TAX</u>						
110-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
110-4-0-950-4-9999 EMPLOYEE FLEX BENEFIT	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	0	0	0	0	0	
<u>112-TRUST AND AGENCY</u>						
112-4-0-950-4-4015 GROUP HEALTH	0	0	120,000	0	140,621	
112-4-0-950-4-4016 FICA-IPERS	277,300	218,704	161,782	149,928	154,593	
112-4-0-950-4-4060 EXCISE TAX	2,599	2,469	0	1,296	0	
112-4-0-950-4-4080 MOBILE HOME TAXES	1,960	1,634	0	1,357	0	
112-4-0-950-4-4441 COMM/IND REPLACEMENT	14,959	13,510	15,442	6,946	14,673	
112-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	296,818	236,316	297,224	159,527	309,887	
<u>119-EMERGENCY TAX FUND</u>						
119-4-0-950-4-4014 EMERGENCY TAX	34,914	35,739	38,822	20,663	40,750	
119-4-0-950-4-4060 EXCISE TAX	327	348	0	179	0	
119-4-0-950-4-4080 MOBILE HOME TAXES	248	228	0	188	0	
119-4-0-950-4-4441 COMM/IND REPLACEMENT	1,883	1,902	0	957	0	
TOTAL 119-EMERGENCY TAX FUND	37,372	38,217	38,822	21,986	40,750	
<u>121-OPTION TAX</u>						
121-4-0-950-4-4090 LOCAL OPTION TAX	216,090	225,688	210,000	174,109	240,000	
121-4-0-950-4-4300 INTEREST INCOME	0	0	0	0	0	
TOTAL 121-OPTION TAX	216,090	225,688	210,000	174,109	240,000	
<u>160-REVOLVING LOAN FUND</u>						
160-4-0-950-4-4830 TRANSFERS IN	32,104	0	0	0	0	
TOTAL 160-REVOLVING LOAN FUND	32,104	0	0	0	0	
<u>226-GO DEBT SERVICE</u>						
226-4-0-950-4-4830 TRANSFERS IN	764,075	663,170	677,314	0	683,594	
TOTAL 226-GO DEBT SERVICE	764,075	663,170	677,314	0	683,594	
<u>301-REAP GRANT PROJECT</u>						
301-4-0-950-4-4830 TRANSFERS IN	4,342	0	0	0	0	
TOTAL 301-REAP GRANT PROJECT	4,342	0	0	0	0	
<u>302-PARKSIDE DR IMP CAP PROJ</u>						
302-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 302-PARKSIDE DR IMP CAP PROJ	0	0	0	0	0	
<u>304-W MAIN ST STORMWATER IMP</u>						
304-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 304-W MAIN ST STORMWATER IMP	0	0	0	0	0	

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
305-MAIN ST CROSSINGS PROJ						
305-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 305-MAIN ST CROSSINGS PROJ	0	0	0	0	0	
306-4TH ST IMPROVEMENTS PROJ						
306-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 306-4TH ST IMPROVEMENTS PROJ	0	0	0	0	0	
307-MAIN ST INTERSECTION IMP						
307-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
308-PARK IMP - PEDERSEN VALLE						
308-4-0-950-4-4830 TRANSFER IN	0	0	0	0	0	
TOTAL 308-PARK IMP - PEDERSEN VALLE	0	0	0	0	0	
309-PHASE I PARK IMPROVEMENTS						
309-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 309-PHASE I PARK IMPROVEMENTS	0	0	0	0	0	
310-COLLEGE STREET BRIDGE						
310-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 310-COLLEGE STREET BRIDGE	0	0	0	0	0	
311-BERANEK PARKING IMPROVEME						
311-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	
313-MAIN ST SIDEWALK-PHASE 4						
313-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	0	0	0	0	0	
314-N FIRST ST IMPROVEMENTS						
314-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 314-N FIRST ST	0	0	0	0	0	
315-MAIN ST WATER MAIN IMPROV						
315-4-0-950-4-4830 TRANSFERS IN	38,830	100,000	0	0	0	
TOTAL 315-MAIN ST WATER MAIN IMPROV	38,830	100,000	0	0	0	
316-I & I LINE/GROUT PH 2						
316-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 316-I & I LINE/GROUT PH 2	0	0	0	0	0	

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
317-ORANGE ST 4TH TO 5TH IMP						
317-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 317-ORANGE ST 4TH TO 5TH IMP	0	0	0	0	0	
318-COLLEGE ST & 2ND ST IMPRO						
318-4-0-950-4-4830 TRANSFERS IN	100,000	307,000	0	0	0	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	100,000	307,000	0	0	0	
319-RELOCATING WATER & SEWER						
319-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 319-RELOCATING WATER & SEWER	0	0	0	0	0	
320-LIBRARY PARKING LOT IMPRO						
320-4-0-950-4-4830 TRANSFERS IN	0	54,202	0	0	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	54,202	0	0	0	
321-WIDENING WAPSI CREEK @ BE						
321-4-0-950-4-4830 TRANSFERS IN	0	200,000	0	0	0	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	200,000	0	0	0	
322-SPLASH PAD						
322-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
324-WW TREATMT FAC IMP 2021						
324-4-0-950-4-4830 TRANSFERS IN	0	0	0	80,000	0	
TOTAL 324-WW TREATMT FAC IMP 2021	0	0	0	80,000	0	
325-SCHL TURN LANE MAIN/DAWSO						
325-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	50,000	
TOTAL 325-SCHL TURN LANE MAIN/DAWSO	0	0	0	0	50,000	
326-ROUNDAABOUT MAIN & CEDAR-J						
326-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 326-ROUNDAABOUT MAIN & CEDAR-J	0	0	0	0	0	
327-GREENVIEW CONNECTION						
327-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 327-GREENVIEW CONNECTION	0	0	0	0	0	
328-GREENVIEW WATER MAIN NLOO						
328-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 328-GREENVIEW WATER MAIN NLOO	0	0	0	0	0	

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>501-KROUTH PRINCIPAL FUND</u>						
501-4-0-950-4-4300 INTEREST INCOME	1,234	1,161	0	469	0	
501-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 501-KROUTH PRINCIPAL FUND	1,234	1,161	0	469	0	
<u>502-KROUTH INTEREST FUND</u>						
502-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 502-KROUTH INTEREST FUND	0	0	0	0	0	
<u>600-WATER FUND</u>						
600-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
600-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT	0	0	0	0	0	
TOTAL 600-WATER FUND	0	0	0	0	0	
<u>603-WATER SINKING FUND</u>						
603-4-0-950-4-4830 TRANSFERS IN	59,355	64,247	0	35,213	61,113	
TOTAL 603-WATER SINKING FUND	59,355	64,247	0	35,213	61,113	
<u>610-SEWER FUND</u>						
610-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
610-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT	0	0	0	0	0	
TOTAL 610-SEWER FUND	0	0	0	0	0	
<u>611-SEWER FUND SPECIAL</u>						
611-4-0-950-4-4830 TRANSFERS-IN	0	48,772	0	76,647	240,000	
TOTAL 611-SEWER FUND SPECIAL	0	48,772	0	76,647	240,000	
<u>614-WASTEWATER LIFT STATION</u>						
614-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 614-WASTEWATER LIFT STATION	0	0	0	0	0	
<u>740-STORM WATER UTILITY</u>						
740-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 740-STORM WATER UTILITY	0	0	0	0	0	
<u>950-BC/BS FLEXIBLE BENEFIT</u>						
950-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT	0	0	0	0	0	
TOTAL 950-BC/BS FLEXIBLE BENEFIT	0	0	0	0	0	
 TOTAL NON-DEPARTMENTAL	 3,081,541	 3,421,762	 2,549,580	 1,388,302	 2,991,846	
 TOTAL REVENUES	 5,806,934	 6,847,754	 6,166,301	 3,352,377	 8,718,791	

FY 2021

Departmental Expenditures City of West Branch Approved Budget As of: January 31st, 2021

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CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

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	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>						
POLICE OPERATION						
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001-GENERAL FUND						
001-5-1-110-6010 SALARIES AND WAGES	277,187	286,483	309,553	176,968	245,354	
001-5-1-110-6210 DUES, MEMBERSHIP	4,466	4,619	4,500	5,159	5,000	
001-5-1-110-6230 TRAINING AND EDUCATION	7,880	616	2,000	805	2,000	
001-5-1-110-6240 TRAVEL AND CONFERENCE	323	939	2,000	81	2,000	
001-5-1-110-6310 BUILDING MAINTENANCE	2,018	2,826	0	0	0	
001-5-1-110-6320 BLDG/GROUNDS OPERATION	610	113	1,000	121	1,000	
001-5-1-110-6331 MOTOR OPERATION FUEL	10,189	9,855	15,000	5,138	15,000	
001-5-1-110-6332 REPAIR/MAINTENANCE-VEH	5,765	7,711	7,000	7,694	7,000	
001-5-1-110-6350 EQUIPMENT REPAIR/MAINT	245	235	0	381	0	
001-5-1-110-63501 REPAIRS-RADIOS	70	658	1,000	0	1,000	
001-5-1-110-6371 UTILITY SERVICES/GAS,	3,224	3,267	3,250	1,313	3,250	
001-5-1-110-6373 TELEPHONE/OPERATIONS	6,747	6,340	8,000	5,064	8,000	
001-5-1-110-6399 OTHER MAINTENANCE & RE	0	0	0	330	0	
001-5-1-110-6411 LEGAL FEES	0	0	1,000	0	1,000	
001-5-1-110-6414 ADVERTISEMENT & LEGAL	55	190	250	32	250	
001-5-1-110-6419 TECHNOLOGY SERVICES	0	2,246	0	328	0	
001-5-1-110-6490 CONSULTANT AND PROF. F	488	55	0	600	0	
001-5-1-110-6491 RESERVE OFFICERS	0	0	1,500	0	1,500	
001-5-1-110-6498 CONTRACT PAYMENTS	1,444	2,882	4,300	35	4,300	
001-5-1-110-6504 MINOR EQUIPMENT	627	1,067	3,000	649	3,000	
001-5-1-110-6506 OFFICE SUPPLIES	868	808	1,000	935	1,000	
001-5-1-110-6508 POSTAGE AND SHIPPING	0	11	200	0	200	
001-5-1-110-6510 SAFETY EQUIPMENT	44	0	0	0	0	
001-5-1-110-6513 AMMUNITION	769	244	1,150	884	1,150	
001-5-1-110-6521 MOTOR VEHICLE MAINT. S	0	0	1,000	0	1,000	
001-5-1-110-6529 UNIFORMS	1,991	1,813	2,000	11	2,000	
001-5-1-110-6599 MISC. SUPPLIES	4,821	3,264	3,000	731	3,000	
001-5-1-110-6723 VEHICLE SET ASIDE	0	47,072	30,000	544	30,000	
001-5-1-110-6725 OFFICE EQUIPMENT	380	0	6,500	3,376	6,500	
001-5-1-110-6727 EQUIPMENT	14,265	24,659	20,000	1,140	12,500	
TOTAL 001-GENERAL FUND	344,473	407,971	428,203	212,319	357,004	
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036-TORT LIABILITY						
036-5-1-110-6160 WORKMENS COMP.	4,793	4,844	4,860	3,763	4,890	
036-5-1-110-64081 LIABILITY INSURANCE	6,455	6,014	6,255	5,793	7,212	
TOTAL 036-TORT LIABILITY	11,248	10,858	11,115	9,556	12,102	
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112-TRUST AND AGENCY						
112-5-1-110-6110 FICA	20,076	20,848	23,681	12,816	18,770	
112-5-1-110-6130 IPERS	28,059	28,301	29,748	16,171	22,843	
112-5-1-110-6150 GROUP INSURANCE	48,683	45,758	53,085	31,381	41,853	
TOTAL 112-TRUST AND AGENCY	96,817	94,907	106,514	60,368	83,466	
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TOTAL POLICE OPERATION	452,538	513,736	545,832	282,244	452,572	

	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>						
FIRE OPERATION						
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001-GENERAL FUND						
001-5-1-150-6010 SALARIES AND WAGES	35,688	38,113	42,000	42,816	42,000	
001-5-1-150-6210 DUES, MEMBERSHIP	5,148	5,350	6,000	5,237	6,000	
001-5-1-150-6230 TRAINING AND EDUCATION	1,248	(70)	5,000	7	5,000	
001-5-1-150-6310 BUILDING MAINTENANCE	8,820	15,750	5,000	508	5,000	
001-5-1-150-6331 MOTOR OPERATION FUEL	4,600	2,965	5,000	2,323	5,000	
001-5-1-150-6332 REPAIR/MAINTENANCE-VEH	13,865	9,521	12,000	3,101	12,000	
001-5-1-150-6350 EQUIPMENT REPAIR/MAINT	0	1,108	6,000	6,958	6,000	
001-5-1-150-63501 REPAIRS-RADIOS	3,798	2,248	6,500	2,798	6,500	
001-5-1-150-6371 UTILITY SERVICES/GAS,	9,672	8,407	9,000	3,560	10,000	
001-5-1-150-6373 TELEPHONE/OPERATIONS	1,686	1,704	2,000	1,045	2,000	
001-5-1-150-6399 OUTDOOR WARN SIREN MAI	500	1,225	1,000	0	1,000	
001-5-1-150-6441 FIRE PREVENTION	0	277	500	125	500	
001-5-1-150-6490 CONSULTANT AND PROF. F	338	0	0	485	0	
001-5-1-150-6498 CONTRACT PAYMENTS	544	402	0	0	0	
001-5-1-150-6504 MINOR EQUIPMENT	11,801	17,002	15,000	8,381	15,000	
001-5-1-150-6506 OFFICE SUPPLIES	457	1,346	2,500	786	2,500	
001-5-1-150-6510 SAFETY EQUIPMENT	500	893	3,000	758	3,000	
001-5-1-150-6514 MEDICAL SUPPLIES	839	961	3,000	954	5,000	
001-5-1-150-6529 UNIFORMS	9,192	2,537	10,000	662	10,000	
001-5-1-150-6599 MISC. SUPPLIES	2,047	825	2,500	936	2,500	
001-5-1-150-6727 EQUIPMENT	2,888	0	117,000	25,080	120,000	
TOTAL 001-GENERAL FUND	113,631	110,561	253,000	106,520	259,000	
036-TORT LIABILITY						
036-5-1-150-6160 WORKMENS COMP.	5,621	6,685	8,715	6,185	7,569	
036-5-1-150-64081 LIABILITY INSURANCE	17,959	17,475	18,174	17,595	3,190	
TOTAL 036-TORT LIABILITY	23,580	24,160	26,889	23,780	10,759	
112-TRUST AND AGENCY						
112-5-1-150-6110 FICA	2,730	2,795	3,213	3,132	3,213	
112-5-1-150-6130 IPERS	103	378	350	343	350	
112-5-1-150-6150 GROUP INSURANCE	0	0	12,941	7,029	15,429	
112-5-1-150-6199 FIRE DEPT PHYSICALS	0	4,515	0	0	0	
TOTAL 112-TRUST AND AGENCY	2,833	7,688	16,504	10,505	18,992	
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TOTAL FIRE OPERATION	140,044	142,409	296,393	140,805	288,751	
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BUILDING INSPECTIONS						
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CITY OF WEST BRANCH
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	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2020-2021 -----) YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	(----- 2021-2022 -----) PROPOSED BUDGET
DEPARTMENTAL EXPENDITURES						
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001-GENERAL FUND						
001-5-1-170-6010 SALARIES AND WAGES	12,762	13,324	13,752	8,686	14,027	
TOTAL 001-GENERAL FUND	12,762	13,324	13,752	8,686	14,027	
 036-TORT LIABILITY						
036-5-1-170-6160 WORKMENS COMP	116	237	185	199	187	
TOTAL 036-TORT LIABILITY	116	237	185	199	187	
 112-TRUST AND AGENCY						
112-5-1-170-6110 FICA	976	1,019	1,052	664	1,073	
112-5-1-170-6130 IPERS	1,205	1,258	1,298	820	1,324	
TOTAL 112-TRUST AND AGENCY	2,181	2,277	2,350	1,484	2,397	
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TOTAL BUILDING INSPECTIONS	15,059	15,838	16,287	10,369	16,611	
 ANIMAL CONTROL						
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001-GENERAL FUND						
001-5-1-190-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
001-5-1-190-6498 CONTRACT PAYMENTS	135	725	2,000	35	2,000	
001-5-1-190-6510 SAFETY EQUIPMENT	0	0	0	0	0	
001-5-1-190-6599 MISC. SUPPLIES	1,172	332	1,000	120	1,000	
TOTAL 001-GENERAL FUND	1,307	1,057	3,000	155	3,000	
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TOTAL ANIMAL CONTROL	1,307	1,057	3,000	155	3,000	
 ROADS AND STREETS						
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001-GENERAL FUND						
001-5-2-210-6010 SALARIES AND WAGES	0	0	22,344	0	28,472	
001-5-2-210-6320 BLDG/GROUNDS OPERATION	0	0	0	0	0	
001-5-2-210-6444 TREE TRIMMING	0	0	0	0	0	
001-5-2-210-6490 CONSULTANT AND PROF. F	338	0	0	442	5,000	
001-5-2-210-6496 MISC. CONTRACT WORK	0	0	0	0	0	
001-5-2-210-6498 SIDEWALK REPAIR	0	720	3,500	0	3,500	
001-5-2-210-6723 EQUIPMENT SET ASIDE	0	0	0	0	0	
001-5-2-210-6727 EQUIPMENT	0	9,500	12,500	12,500	12,500	
001-5-2-210-6761 CAPITAL IMPROVEMENT ST	0	4,596	5,000	0	20,000	
TOTAL 001-GENERAL FUND	338	14,816	43,344	12,942	69,472	

CITY OF WEST BRANCH
APPROVED BUDGET
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DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>036-TORT LIABILITY</u>						
036-5-2-210-6160 WORKMENS COMP.	6,238	2,750	4,991	4,060	4,841	
036-5-2-210-6170 JOB INSURANCE	0	0	0	0	0	
036-5-2-210-64081 LIABILITY INSURANCE	8,457	7,477	7,776	7,308	9,097	
TOTAL 036-TORT LIABILITY	14,695	10,228	12,767	11,368	13,938	
<u>110-ROAD USE TAX</u>						
110-5-2-210-6010 SALARIES AND WAGES	71,539	86,499	127,632	60,760	162,920	
110-5-2-210-6020 PART TIME	0	0	0	0	0	
110-5-2-210-6210 DUES, MEMBERSHIP	0	208	0	0	0	
110-5-2-210-6230 TRAINING AND EDUCATION	0	0	100	0	100	
110-5-2-210-6310 BUILDING MAINTENANCE	15,049	936	1,000	1,678	1,000	
110-5-2-210-6320 BLDG/GROUNDS OPERATION	7,407	12,376	11,000	3,254	11,000	
110-5-2-210-6331 MOTOR OPERATION FUEL	8,511	5,945	7,250	3,452	7,250	
110-5-2-210-6332 REPAIR/MAINTENANCE-VEH	21,210	17,713	12,000	18,876	17,000	
110-5-2-210-6350 EQUIPMENT REPAIR	102	205	0	2,200	1,000	
110-5-2-210-6371 UTILITY SERVICES/GAS,	2,636	2,241	3,000	500	3,000	
110-5-2-210-6373 TELEPHONE/OPERATIONS	2,377	2,162	3,500	1,213	3,500	
110-5-2-210-6414 ADVERTISING	150	80	0	229	250	
110-5-2-210-6444 TREE TRIMMING	12,630	18,207	25,000	29,011	25,000	
110-5-2-210-6490 CONSULTANT AND PROF. F	7,421	3,310	5,000	10,472	5,000	
110-5-2-210-6496 MISC. CONTRACT WORK	692	175	0	1,725	0	
110-5-2-210-6501 CHEMICALS	211	0	100	0	100	
110-5-2-210-6504 MINOR EQUIPMENT	641	1,112	2,000	4,271	4,000	
110-5-2-210-6506 OFFICE SUPPLIES	0	157	0	0	0	
110-5-2-210-6509 SIGNS/SUPPLIES	3,490	9,000	10,000	5,463	10,000	
110-5-2-210-6510 SAFETY SUPPLIES	0	2,637	500	1,155	500	
110-5-2-210-6511 SAND	2,805	2,086	3,000	255	3,000	
110-5-2-210-6512 SALT	10,949	13,942	12,000	5,555	12,000	
110-5-2-210-6521 MOTOR VEHICLE MAINT. S	473	433	3,500	140	3,500	
110-5-2-210-6524 ROCK/COLD MIX	10,544	10,284	8,000	4,414	8,000	
110-5-2-210-6529 UNIFORMS	0	0	315	411	420	
110-5-2-210-6560 IRON/STEEL	0	0	0	0	0	
110-5-2-210-6599 MISC. SUPPLIES	196	63	1,000	732	1,000	
110-5-2-210-6723 EQUIPMENT SET ASIDE	0	0	0	0	18,000	
110-5-2-210-6724 CAPITAL EQUIP./SNOW PL	0	0	0	0	0	
110-5-2-210-6727 EQUIPMENT	0	35,503	12,500	7,220	12,500	
110-5-2-210-6761 CAPITAL IMPROVEMENT ST	77,347	60,284	120,000	21,418	90,000	
110-5-2-210-6801 PRINCIPAL	0	0	0	0	0	
110-5-2-210-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	256,379	285,558	368,397	184,404	400,040	
<u>112-TRUST AND AGENCY</u>						
112-5-2-210-6110 FICA	5,260	6,375	11,473	4,485	14,642	
112-5-2-210-6130 IPERS	6,515	7,950	14,158	5,496	18,067	
112-5-2-210-6150 GROUP INSURANCE	8,880	8,319	13,192	7,428	24,759	
112-5-2-210-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	20,655	22,644	38,823	17,409	57,468	
TOTAL ROADS AND STREETS	292,066	333,245	463,331	226,123	540,918	

CITY OF WEST BRANCH
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	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
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STREET LIGHTING						
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001-GENERAL FUND						
001-5-2-230-6371 UTILITY SERVICES/GAS,	34,060	33,609	37,000	18,138	37,000	
TOTAL 001-GENERAL FUND	34,060	33,609	37,000	18,138	37,000	
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TOTAL STREET LIGHTING	34,060	33,609	37,000	18,138	37,000	
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HEALTH & SOCIAL SERVICES						
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001-GENERAL FUND						
001-5-3-399-6499 OTHER CONTRACTUAL SERV	0	0	0	2,000	0	
TOTAL 001-GENERAL FUND	0	0	0	2,000	0	
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TOTAL HEALTH & SOCIAL SERVICES	0	0	0	2,000	0	
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LIBRARY						
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031-LIBRARY						
031-5-4-410-6010 SALARIES AND WAGES	134,425	146,080	149,986	84,133	149,238	
031-5-4-410-6210 DUES, MEMBERSHIP	577	497	435	283	435	
031-5-4-410-6230 TRAINING AND EDUCATION	24	15	100	0	100	
031-5-4-410-6240 TRAVEL AND CONFERENCE	1,517	56	3,728	300	2,130	
031-5-4-410-6310 BUILDING MAINTENANCE	19,784	12,061	6,545	6,551	7,848	
031-5-4-410-6320 BLDG/GROUNDS OPERATION	1,251	2,446	1,500	3,080	2,500	
031-5-4-410-6371 UTILITY SERVICES/GAS,	7,152	7,622	8,200	3,578	8,000	
031-5-4-410-6373 TELEPHONE/OPERATIONS	2,238	2,211	2,244	1,623	2,544	
031-5-4-410-6409 JANITORIAL EXPENSE	2,836	280	4,009	1,566	3,000	
031-5-4-410-6414 ADVERTISEMENT & LEGAL	269	230	500	139	500	
031-5-4-410-6419 TECHNOLOGY SERVICES	5,233	6,497	3,195	2,782	3,495	
031-5-4-410-6490 CONSULTANT AND PROF. F	338	0	0	442	0	
031-5-4-410-6498 CONTRACT PAYMENTS	2,287	2,537	2,434	2,317	2,716	
031-5-4-410-6499 REIMB BY FRIENDS OF LI	0	0	0	0	0	
031-5-4-410-6506 OFFICE SUPPLIES	2,346	2,028	2,500	569	2,500	
031-5-4-410-6508 POSTAGE AND SHIPPING	3,118	2,316	1,969	823	1,970	
031-5-4-410-6599 MISC. SUPPLIES	3,698	5,135	6,154	3,741	6,154	
031-5-4-410-6725 OFFICE EQUIPMENT	1,445	1,766	1,575	744	1,575	
031-5-4-410-6770 COLLECTIONS	24,453	23,420	26,448	12,571	26,244	
TOTAL 031-LIBRARY	212,993	215,197	221,522	125,242	220,949	

CITY OF WEST BRANCH
APPROVED BUDGET
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	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)	
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET PROPOSED BUDGET
<u>036-TORT LIABILITY</u>					
036-5-4-410-6160 WORKMENS COMP.	202	192	150	164	283
036-5-4-410-64081 LIABILITY INSURANCE	3,905	3,401	3,537	3,190	3,972
TOTAL 036-TORT LIABILITY	4,107	3,593	3,687	3,355	4,255
<u>112-TRUST AND AGENCY</u>					
112-5-4-410-6110 FICA	10,284	11,175	11,474	6,436	8,111
112-5-4-410-6130 IPERS	12,437	13,063	14,159	7,582	14,088
112-5-4-410-6150 GROUP INSURANCE	18,228	8,345	9,238	5,386	10,724
112-5-4-410-6199 WELLNESS BENEFIT	0	0	0	0	0
TOTAL 112-TRUST AND AGENCY	40,948	32,583	34,871	19,404	32,923
<u>502-KROUTH INTEREST FUND</u>					
502-5-4-410-6599 MISC. SUPPLIES	0	0	0	0	0
TOTAL 502-KROUTH INTEREST FUND	0	0	0	0	0
 TOTAL LIBRARY	 258,049	 251,373	 260,080	 148,001	 258,127
 <u>PARK & RECREATION</u>					
<u>001-GENERAL FUND</u>					
001-5-4-430-6010 SALARIES AND WAGES	68,610	78,542	115,539	40,602	125,505
001-5-4-430-6210 DUES, MEMBERSHIP	0	60	400	349	400
001-5-4-430-6230 TRAINING AND EDUCATION	60	0	500	30	500
001-5-4-430-6240 TRAVEL AND CONFERENCE	0	0	0	0	0
001-5-4-430-6310 BUILDING MAINTENANCE	168	1,060	3,000	284	3,000
001-5-4-430-6320 BLDG/GROUNDS OPERATION	3,270	9,423	5,000	6,112	5,000
001-5-4-430-6331 MOTOR OPERATION FUEL	0	0	1,000	486	1,000
001-5-4-430-6332 REPAIR/MAINTENANCE-VEH	0	707	1,000	675	1,000
001-5-4-430-6350 EQUIPMENT REPAIR	0	1,264	3,000	0	3,000
001-5-4-430-6371 UTILITY SERVICES/GAS,	2,146	955	4,000	1,671	4,000
001-5-4-430-6373 TELEPHONE/OPERATIONS	2,281	2,715	2,500	2,438	2,500
001-5-4-430-6374 WATER & SEWER	0	0	20,000	0	10,000
001-5-4-430-6402 ADVERTISING EXPENSE	55	126	100	71	100
001-5-4-430-6409 JANITORIAL EXPENSE	0	0	0	0	2,500
001-5-4-430-6490 CONSULTANT AND PROF. F	338	0	0	442	0
001-5-4-430-6498 CONTRACT PAYMENTS	1,047	537	6,500	136	6,500
001-5-4-430-6501 CHEMICALS	0	0	0	0	0
001-5-4-430-6503 CONCESSION MERCHANDISE	465	0	1,000	211	2,500
001-5-4-430-6504 MINOR EQUIPMENT	223	190	300	80	300
001-5-4-430-6506 OFFICE SUPPLIES	971	1,309	1,000	885	2,000
001-5-4-430-6508 POSTAGE AND SHIPPING	0	0	125	0	125
001-5-4-430-6520 RECREATION SUPPLIES	2,912	3,323	2,000	1,345	2,000
001-5-4-430-6522 SWIMMING	0	138	1,500	0	1,500
001-5-4-430-6523 ADULT SPORTS	2,593	1,850	2,000	1,440	1,500
001-5-4-430-6525 YOUTH SPORTS	5,822	7,903	9,000	495	7,000
001-5-4-430-6526 FITNESS	810	0	0	0	0

CITY OF WEST BRANCH
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		(----- 2020-2021 -----) (----- 2021-2022 -----)					
DEPARTMENTAL EXPENDITURES		2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-5-4-430-6527	SUMMER LEAGUE	903	420	0	0	0	
001-5-4-430-6528	CAMP	7,619	10,845	10,000	2,314	7,000	
001-5-4-430-6599	MISC. SUPPLIES	870	108	500	40	500	
001-5-4-430-6723	EQUIPMENT/ VEHICLE SE	0	0	1,500	0	6,500	
001-5-4-430-6727	EQUIPMENT	2,425	0	0	0	0	
001-5-4-430-6792	CAPITAL IMPROVEMENTS	8,708	14,525	21,800	6,812	15,000	
001-5-4-430-6798	TEEN ACTIVITIES	0	0	0	0	0	
TOTAL 001-GENERAL FUND		112,295	136,000	213,264	66,918	210,930	
036-TORT LIABILITY							
036-5-4-430-6160	WORKMENS COMP.	2,309	1,935	2,011	2,784	2,389	
036-5-4-430-64081	LIABILITY INSURANCE	3,460	3,078	3,201	2,796	3,481	
TOTAL 036-TORT LIABILITY		5,769	5,013	5,212	5,580	5,870	
112-TRUST AND AGENCY							
112-5-4-430-6110	FICA	5,089	5,864	8,839	2,967	9,601	
112-5-4-430-6130	IPERS	5,349	6,471	10,907	3,807	11,848	
112-5-4-430-6150	GROUP INSURANCE	9,215	8,685	11,410	5,398	13,301	
112-5-4-430-6199	WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY		19,653	21,020	31,156	12,172	34,750	
TOTAL PARK & RECREATION		137,717	162,033	249,632	84,670	251,550	
CEMETERY							
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001-GENERAL FUND							
001-5-4-450-6010	SALARIES AND WAGES	91,842	81,182	57,330	50,619	56,974	
001-5-4-450-6230	TRAINING AND EDUCATION	0	0	400	0	400	
001-5-4-450-6310	BUILDING MAINTENANCE	30	110	1,000	90	1,000	
001-5-4-450-6320	BLDG/GROUNDS OPERATION	1,303	1,791	2,000	1,120	2,000	
001-5-4-450-6331	MOTOR OPERATION FUEL	4,557	3,701	4,000	2,475	4,000	
001-5-4-450-6332	REPAIR/MAINTENANCE-VEH	2,466	2,488	2,000	1,468	2,000	
001-5-4-450-6498	CONTRACT PAYMENTS	2,750	7,150	8,000	3,850	8,000	
001-5-4-450-6501	CHEMICALS	0	0	500	0	500	
001-5-4-450-6504	MINOR EQUIPMENT	1,614	1,500	1,000	0	1,500	
001-5-4-450-6510	SASFETY SUPPLIES/EQUIP	0	0	0	179	250	
001-5-4-450-6521	MOTOR VEHICLE MAINT. S	896	130	1,000	80	1,000	
001-5-4-450-6529	UNIFORMS	300	183	315	253	420	
001-5-4-450-6599	MISC. SUPPLIES	623	756	1,000	656	1,000	
001-5-4-450-6727	EQUIPMENT	15,400	0	9,975	0	15,000	
001-5-4-450-6792	CAPITAL IMPROVEMENTS	0	0	0	200	0	
TOTAL 001-GENERAL FUND		121,782	98,990	88,520	60,990	94,044	

CITY OF WEST BRANCH
APPROVED BUDGET
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DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2021-2022 -----) YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
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<u>027-MEMORIAL GARDEN PROJECT</u>						
027-5-4-450-6499 MISC CONTRACT WORK	0	0	0	0	0	
TOTAL 027-MEMORIAL GARDEN PROJECT	0	0	0	0	0	
 <u>036-TORT LIABILITY</u>						
036-5-4-450-6160 WORKMENS COMP.	(1,321)	837	1,491	426	803	
036-5-4-450-64081 LIABILITY INSURANCE	1,262	1,181	1,229	994	1,237	
TOTAL 036-TORT LIABILITY	(59)	2,019	2,720	1,420	2,040	
 <u>112-TRUST AND AGENCY</u>						
112-5-4-450-6110 FICA	6,917	6,065	4,386	3,786	4,359	
112-5-4-450-6130 IPERS	8,476	7,423	5,412	4,428	5,379	
112-5-4-450-6150 GROUP INSURANCE	8,310	7,808	6,487	4,635	5,021	
112-5-4-450-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	23,703	21,297	16,285	12,849	14,759	
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TOTAL CEMETERY	145,426	122,305	107,525	75,259	110,843	
 <u>TOWN HALL</u>						
<u>=====</u>						
 <u>022-CIVIC CENTER</u>						
022-5-4-460-6010 SALARIES AND WAGES	398	1,164	1,385	40	0	
022-5-4-460-6310 BUILDING MAINTENANCE	1,516	2,217	1,500	886	1,500	
022-5-4-460-6371 UTILITY SERVICES/GAS,	7,248	6,269	5,500	2,903	5,500	
022-5-4-460-6373 TELEPHONE/OPERATIONS	521	525	500	454	550	
022-5-4-460-6409 JANITORIAL EXPENSE	1,755	0	0	819	2,200	
022-5-4-460-6499 OTHER CONTRACTUAL SERV	0	0	0	0	0	
022-5-4-460-6599 MISC. SUPPLIES	594	264	0	205	0	
022-5-4-460-6792 CAPITAL IMPROVEMENTS	3,862	4,492	10,000	0	10,000	
TOTAL 022-CIVIC CENTER	15,894	14,932	18,885	5,306	19,750	
 <u>112-TRUST AND AGENCY</u>						
112-5-4-460-6110 FICA	30	61	104	3	0	
112-5-4-460-6130 IPERS	25	79	129	4	0	
TOTAL 112-TRUST AND AGENCY	56	140	233	7	0	
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TOTAL TOWN HALL	15,950	15,072	19,118	5,313	19,750	
 <u>COMM & CULTURAL DEVEL</u>						

CITY OF WEST BRANCH
APPROVED BUDGET
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		(----- 2020-2021 -----) (----- 2021-2022 -----)				
DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
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001-GENERAL FUND						
001-5-4-470-6402 ADVERTISING EXPENSE	3,946	4,539	4,000	0	4,000	
001-5-4-470-6599 MISC. SUPPLIES	80	60	0	0	0	
001-5-4-470-6601 HHTD FIREWORKS	5,000	20,000	25,000	0	25,000	
001-5-4-470-6602 HHTD INFLATABLES	0	11,250	12,000	0	12,000	
001-5-4-470-6603 HHTD MISCELLANEOUS	27,955	11,838	24,000	401	12,000	
001-5-4-470-6604 SUMMER CONCERTS	715	0	0	0	0	
001-5-4-470-6605 COMMUNITY EVENTS	4,354	3,371	5,000	2,838	5,000	
001-5-4-470-6792 CAPITAL IMPROVEMENTS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	42,050	51,057	70,000	3,239	58,000	
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TOTAL COMM & CULTURAL DEVEL	42,050	51,057	70,000	3,239	58,000	
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ECONOMIC DEVELOPMENT						
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001-GENERAL FUND						
001-5-5-520-6211 DUES CEDCO	0	6,409	6,409	6,409	6,409	
001-5-5-520-6212 DUES ICAD	0	2,750	2,750	0	2,750	
001-5-5-520-6213 NATIONAL PARK SERVICE	0	0	0	0	0	
001-5-5-520-6214 DUES MAIN STREET	10,000	10,000	10,000	10,000	10,000	
001-5-5-520-6402 ADVERTISING EXPENSE	1,050	29	0	0	0	
001-5-5-520-6498 BUILDING INCENTIVE PAY	16,833	35,447	48,000	33,533	55,000	
001-5-5-520-6499 OTHER CONTRACT SERVICE	1,417	1,727	2,500	0	0	
001-5-5-520-6599 MISC. SUPPLIES	284	0	0	0	0	
001-5-5-520-6730 LAND	0	0	0	0	0	
TOTAL 001-GENERAL FUND	29,584	56,362	69,659	49,942	74,159	
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160-REVOLVING LOAN FUND						
160-5-5-520-6421 PAYMENTS TO OTHER AGEN	0	0	0	0	0	
TOTAL 160-REVOLVING LOAN FUND	0	0	0	0	0	
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TOTAL ECONOMIC DEVELOPMENT	29,584	56,362	69,659	49,942	74,159	
<hr/>						
MAYOR AND COUNCIL						
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001-GENERAL FUND						
001-5-6-610-6020 PART TIME	14,440	11,583	15,000	12,381	15,000	
001-5-6-610-6230 TRAINING AND EDUCATION	150	380	1,000	0	1,000	
001-5-6-610-6241 MILEAGE	0	0	250	49	250	
001-5-6-610-6506 OFFICE SUPPLIES	1,570	0	250	0	250	
TOTAL 001-GENERAL FUND	16,160	11,963	16,500	12,429	16,500	

CITY OF WEST BRANCH
APPROVED BUDGET
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DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>112-TRUST AND AGENCY</u>						
112-5-6-610-6110 FICA	671	575	1,148	761	1,148	
112-5-6-610-6130 IPERS	661	474	1,416	284	1,416	
TOTAL 112-TRUST AND AGENCY	1,331	1,049	2,564	1,044	2,564	
 TOTAL MAYOR AND COUNCIL	 17,492	 13,012	 19,064	 13,474	 19,064	
 CLERK & TREASURER						
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<u>001-GENERAL FUND</u>						
001-5-6-620-6010 SALARIES AND WAGES	62,747	66,773	84,465	38,589	84,137	
001-5-6-620-6170 JOB INSURANCE	0	0	0	0	0	
001-5-6-620-6210 DUES, MEMBERSHIP	3,964	4,198	4,000	3,927	4,500	
001-5-6-620-6230 TRAINING AND EDUCATION	1,400	2,057	4,820	286	4,820	
001-5-6-620-6240 TRAVEL AND CONFERENCE	5,778	3,001	5,000	993	5,000	
001-5-6-620-6310 BUILDING MAINTENANCE	827	818	1,000	503	1,000	
001-5-6-620-6320 BLDG/GROUNDS OPERATION	0	0	0	122	250	
001-5-6-620-6331 MOTOR OPERATION FUEL	0	0	0	0	0	
001-5-6-620-6332 REPAIR/MAINTENANCE-VEH	0	0	0	0	0	
001-5-6-620-6371 UTILITY SERVICES/GAS,	3,393	3,411	3,500	1,618	3,500	
001-5-6-620-6373 TELEPHONE/OPERATIONS	3,979	4,153	4,500	3,309	5,000	
001-5-6-620-6400 BANKING EXPENSES	60	82	0	0	0	
001-5-6-620-6401 AUDITING EXPENSE	13,579	15,097	13,000	0	15,000	
001-5-6-620-6409 JANITORIAL EXPENSE	1,610	50	1,000	657	1,800	
001-5-6-620-6414 ADVERTISEMENT & LEGAL	155	0	250	0	250	
001-5-6-620-64182 PROPERTY TAX	0	0	0	0	0	
001-5-6-620-6419 TECHNOLOGY SERVICES	199	1,994	0	461	1,000	
001-5-6-620-6440 ELECTIONS	0	1,828	2,000	0	2,000	
001-5-6-620-6490 CONSULTANT AND PROF. F	1,504	2,403	4,000	4,294	4,000	
001-5-6-620-6492 BUILDING INSPECTIONS	0	0	0	0	0	
001-5-6-620-6498 CONTRACT PAYMENTS	4,827	5,605	6,500	4,811	6,500	
001-5-6-620-6499 MISC. CONTRACT WORK	0	0	0	0	0	
001-5-6-620-6506 OFFICE SUPPLIES	3,892	3,952	3,000	2,601	3,500	
001-5-6-620-6508 POSTAGE AND SHIPPING	2,138	2,217	2,500	1,162	2,500	
001-5-6-620-65081 POSTAGE MACHINE	720	720	720	360	720	
001-5-6-620-6591 HOOVERS HOMETOWN DAYS	0	0	0	0	0	
001-5-6-620-6599 MISC. SUPPLIES	1,381	22	0	265	0	
001-5-6-620-6721 FURNITURE AND FIXTURES	0	0	0	180	0	
001-5-6-620-6725 OFFICE EQUIPMENT	0	364	1,000	0	3,300	
001-5-6-620-6793 POLICY ADMIN./DEVELOPM	0	0	0	0	0	
001-5-6-620-6801 PRINCIPAL	0	0	0	0	0	
001-5-6-620-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	112,153	118,746	141,255	64,136	148,777	

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2020-2021 -----) YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	(----- 2021-2022 -----) PROPOSED BUDGET
DEPARTMENTAL EXPENDITURES						
036-TORT LIABILITY						
036-5-6-620-6160 WORKMENS COMP.	129	357	139	855	456	
036-5-6-620-6408 LIABILITY INSURANCE	4,352	3,975	4,134	3,664	4,561	
TOTAL 036-TORT LIABILITY	4,481	4,332	4,273	4,519	5,017	
112-TRUST AND AGENCY						
112-5-6-620-6110 FICA	4,787	4,963	6,541	2,871	6,436	
112-5-6-620-6130 IPERS	5,672	6,069	8,072	3,513	7,943	
112-5-6-620-6150 GROUP INSURANCE	4,932	4,653	5,894	2,925	6,060	
112-5-6-620-6199 WELLNESS BENEFIT	0	0	0	0	360	
TOTAL 112-TRUST AND AGENCY	15,391	15,685	20,507	9,308	20,799	
TOTAL CLERK & TREASURER						
	132,024	138,763	166,035	77,963	174,593	
LEGAL SERVICES						
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001-GENERAL FUND						
001-5-6-640-6414 ADVERTISEMENT & LEGAL	7,760	7,867	9,000	4,227	9,000	
001-5-6-640-6490 CONSULTANT AND PROF. F	18,128	18,000	18,000	12,425	18,000	
TOTAL 001-GENERAL FUND	25,888	25,867	27,000	16,652	27,000	
TOTAL LEGAL SERVICES						
	25,888	25,867	27,000	16,652	27,000	
TORT LIABILITY						
=====						
001-GENERAL FUND						
001-5-6-660-6801 PRINCIPAL	0	0	0	0	0	
001-5-6-660-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	0	0	0	0	0	
TOTAL TORT LIABILITY						
	0	0	0	0	0	
BONDING						
=====						
226-GO DEBT SERVICE						
226-5-7-700-6801 PRINCIPAL -FIRE LOAN	0	0	0	0	0	
226-5-7-700-6802 PRINCIPAL-CITY HALL LO	0	0	0	0	0	
226-5-7-700-6803 PRIN- ACCIONA LAWSUIT	99,000	99,000	99,000	0	99,000	
226-5-7-700-6804 PRINCIPAL - GO EQUIPME	0	0	0	0	0	
226-5-7-700-6805 PRINCIPAL-GO PROPERTY	51,673	0	0	0	0	
226-5-7-700-6806 PRINCIPAL-GO BOND 2013	165,000	170,000	175,000	0	175,000	
226-5-7-700-6807 PRINCIPAL-GO BOND 2015	85,000	85,000	85,000	0	90,000	
226-5-7-700-6808 PRINCIPAL-GO BOND 2016	85,000	85,000	85,000	0	90,000	

		(----- 2020-2021 -----) (----- 2021-2022 -----)					
DEPARTMENTAL EXPENDITURES		2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
226-5-7-700-6809	PRINCIPAL-GO BOND 2016	45,000	45,000	50,000	0	50,000	
226-5-7-700-6810	PRINCIPAL-GO BOND 2017	340,000	340,000	350,000	0	365,000	
226-5-7-700-6851	INTEREST- FIRE LOAN	0	0	0	0	0	
226-5-7-700-6852	INTEREST-CITY HALL LOA	0	0	0	0	0	
226-5-7-700-6853	INT-ACCIONA LAWSUIT LO	16,088	12,816	9,653	0	6,435	
226-5-7-700-6854	INTEREST - GO EQUIPMEN	0	0	0	0	0	
226-5-7-700-6855	INTEREST-GO PROPERTY A	1,550	0	0	0	0	
226-5-7-700-6856	INTEREST-GO BOND 2013	35,290	33,475	31,350	15,675	28,900	
226-5-7-700-6857	INTEREST-GO BONDS 2015	13,145	11,870	10,255	5,128	8,640	
226-5-7-700-6858	INTEREST-GO BOND 2016A	14,998	14,148	13,043	6,521	11,938	
226-5-7-700-6859	INTEREST-GO BOND 2016B	8,245	7,548	6,850	3,425	5,900	
226-5-7-700-6860	INTEREST-GO BOND 2017	101,273	94,473	87,673	43,836	80,673	
226-5-7-700-6899	BOND REGISTRATION FEES	2,600	2,500	3,000	1,250	2,500	
TOTAL 226-GO DEBT SERVICE		1,063,861	1,000,829	1,005,824	75,835	1,013,986	
TOTAL BONDING		1,063,861	1,000,829	1,005,824	75,835	1,013,986	
TIF DEBT SERVICE							
=====							
125-T I F							
125-5-5-710-6801	PRINCIPAL	0	0	0	0	0	
125-5-5-710-6851	INTEREST/COUPONS	0	0	0	0	0	
125-5-5-710-6855	TIF REBATES	8,529	40,275	33,899	0	75,233	
TOTAL 125-T I F		8,529	40,275	33,899	0	75,233	
TOTAL TIF DEBT SERVICE		8,529	40,275	33,899	0	75,233	
CAPITAL IMPROVEMENT							
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TOTAL CAPITAL IMPROVEMENT		0	0	0	0	0	
CAPITAL PROJECT							
=====							
121-OPTION TAX							
121-5-7-751-6420	OPTION TAX	0	0	0	0	0	
TOTAL 121-OPTION TAX		0	0	0	0	0	
300-CAPITAL IMPROVEMENT FUND							
300-5-7-751-6421	PAYMENTS TO OTHER AGEN	0	0	0	0	0	
300-5-7-751-6750	BUILDING/SET ASIDE	0	0	0	0	0	
TOTAL 300-CAPITAL IMPROVEMENT FUND		0	0	0	0	0	

DEPARTMENTAL EXPENDITURES	(----- 2020-2021 -----) (----- 2021-2022 -----)					
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>301-REAP GRANT PROJECT</u>						
301-5-8-751-6490 CONSULTANT & PROF. FEE	0	0	0	0	0	
301-5-8-751-6498 CONTRACT PAYMENTS	67,500	0	0	0	0	
TOTAL 301-REAP GRANT PROJECT	67,500	0	0	0	0	
<u>302-PARKSIDE DR IMP CAP PROJ</u>						
302-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
302-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 302-PARKSIDE DR IMP CAP PROJ	0	0	0	0	0	
<u>304-W MAIN ST STORMWATER IMP</u>						
304-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
304-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 304-W MAIN ST STORMWATER IMP	0	0	0	0	0	
<u>305-MAIN ST CROSSINGS PROJ</u>						
305-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
305-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 305-MAIN ST CROSSINGS PROJ	0	0	0	0	0	
<u>306-4TH ST IMPROVEMENTS PROJ</u>						
306-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
306-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 306-4TH ST IMPROVEMENTS PROJ	0	0	0	0	0	
<u>307-MAIN ST INTERSECTION IMP</u>						
307-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
307-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
<u>308-PARK IMP - PEDERSEN VALLE</u>						
308-5-8-751-6490 CONSULTANT AND PROF FE	61,629	14,649	0	0	0	
308-5-8-751-6498 CONTRACT PAYMENTS	1,962,296	258,417	0	0	40,000	
308-5-8-751-6727 EQUIPMENT	2,169	37,825	50,000	6,739	0	
308-5-8-751-6782 CAPITAL IMPROVEMENTS	0	0	0	960	0	
TOTAL 308-PARK IMP - PEDERSEN VALLE	2,026,094	310,891	50,000	7,699	40,000	
<u>309-PHASE I PARK IMPROVEMENTS</u>						
309-5-8-751-6490 CONSULTANT AND PROF FE	0	0	0	0	0	
309-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 309-PHASE I PARK IMPROVEMENTS	0	0	0	0	0	
<u>310-COLLEGE STREET BRIDGE</u>						
310-5-8-751-6490 CONSULTANT AND PROF FE	77,573	78,786	0	0	0	
310-5-8-751-6498 CONTRACT PAYMENTS	331,639	755,985	0	19,707	0	
TOTAL 310-COLLEGE STREET BRIDGE	409,212	834,771	0	19,707	0	

DEPARTMENTAL EXPENDITURES	(----- 2020-2021 -----) (----- 2021-2022 -----)					
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
311-BERANEK PARKING IMPROVEME						
311-5-8-751-6490 CONSULTANT AND PROF FE	0	0	0	0	0	
311-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	
312-DOWNTOWN EAST REDEVELOPME						
312-5-8-751-6490 CONSULTANT & PROF FEES	10,836	0	0	900	25,000	
312-5-8-751-6498 CONTRACT PAYMENTS	0	134,673	100,000	0	125,000	
TOTAL 312-DOWNTOWN EAST REDEVELOPME	10,836	134,673	100,000	900	150,000	
313-MAIN ST SIDEWALK-PHASE 4						
313-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
313-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	0	0	0	0	0	
314-N FIRST ST IMPROVEMENTS						
314-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
314-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 314-N FIRST ST	0	0	0	0	0	
315-MAIN ST WATER MAIN IMPROV						
315-5-8-751-6490 CONSULTANT AND PROF FE	0	0	0	0	0	
315-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 315-MAIN ST WATER MAIN IMPROV	0	0	0	0	0	
316-I & I LINE/GROUT PH 2						
316-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
316-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 316-I & I LINE/GROUT PH 2	0	0	0	0	0	
317-ORANGE ST 4TH TO 5TH IMP						
317-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
317-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 317-ORANGE ST 4TH TO 5TH IMP	0	0	0	0	0	
318-COLLEGE ST & 2ND ST IMPRO						
318-5-8-751-6490 CONSULTANT & PROF FEES	25,157	43,738	0	0	0	
318-5-8-751-6498 CONTRACT PAYMENTS	282,740	391,455	0	12,780	0	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	307,898	435,193	0	12,780	0	
319-RELOCATING WATER & SEWER						
319-5-8-751-6490 CONSULTANT & PROF FEES	0	27,840	0	1,740	0	
319-5-8-751-6498 CONTRACT PAYMENTS	0	0	450,000	0	450,000	
TOTAL 319-RELOCATING WATER & SEWER	0	27,840	450,000	1,740	450,000	

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>320-LIBRARY PARKING LOT IMPRO</u>						
320-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
320-5-8-751-6498 CONTRACT PAYMENTS	0	54,202	0	0	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	54,202	0	0	0	
<u>321-WIDENING WAPSI CREEK @ BE</u>						
321-5-8-751-6490 CONSULTANT & PROF FEES	0	18,247	0	7,237	0	
321-5-8-751-6498 CONTRACT PAYMENTS	0	0	250,000	0	230,000	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	18,247	250,000	7,237	230,000	
<u>322-SPLASH PAD</u>						
322-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
322-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
<u>323-I-80 WEST, WATER MAIN REL</u>						
323-5-8-751-6490 ICONSULTANT & PROF FEE	0	12,411	0	21,337	0	
323-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	150,000	
TOTAL 323-I-80 WEST, WATER MAIN REL	0	12,411	0	21,337	150,000	
<u>324-WW TREATMT FAC IMP 2021</u>						
324-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	34,980	400,000	
324-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	1,000,000	
TOTAL 324-WW TREATMT FAC IMP 2021	0	0	0	34,980	1,400,000	
<u>325-SCHL TURN LANE MAIN/DAWSO</u>						
325-5-8-751-6490 CONSULTANT & PROF FEE	0	0	0	0	0	
325-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	50,000	
TOTAL 325-SCHL TURN LANE MAIN/DAWSO	0	0	0	0	50,000	
<u>326-ROUNDAABOUT MAIN & CEDAR-J</u>						
326-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	30,000	
326-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	80,000	
TOTAL 326-ROUNDAABOUT MAIN & CEDAR-J	0	0	0	0	110,000	
<u>327-GREENVIEW CONNECTION</u>						
327-5-8-751-6490 RENAME - DO NOT USE	0	0	0	0	0	
327-5-8-751-6498 RENAME - DO NOT USE	0	0	0	0	0	
TOTAL 327-GREENVIEW CONNECTION	0	0	0	0	0	
<u>328-GREENVIEW WATER MAIN NLOO</u>						
328-5-8-751-6490 RENAME - DO NOT USE	0	0	0	0	0	
328-5-8-751-6498 RENAME - DO NOT USE	0	0	0	0	0	
TOTAL 328-GREENVIEW WATER MAIN NLOO	0	0	0	0	0	
 TOTAL CAPITAL PROJECT	 2,821,540	 1,828,227	 850,000	 106,380	 2,580,000	

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
DEPT 762						
=====						
TOTAL DEPT 762	0	0	0	0	0	
WATER						
=====						
600-WATER FUND						
600-5-9-810-6010 SALARIES AND WAGES	121,928	126,461	116,128	78,412	116,199	
600-5-9-810-6020 PART TIME	0	0	0	0	0	
600-5-9-810-6110 FICA	8,903	9,167	8,884	5,706	8,889	
600-5-9-810-6130 IPERS	11,216	11,666	10,962	7,082	10,969	
600-5-9-810-6150 GROUP INSURANCE	18,585	17,566	17,067	10,562	18,476	
600-5-9-810-6160 WORKMENS COMP. (732)	830	2,334	2,153	1,276	
600-5-9-810-6170 JOB INSURANCE	0	0	0	0	0	
600-5-9-810-6199 WELLNESS BENEFIT	0	0	0	0	0	
600-5-9-810-6210 DUES, MEMBERSHIP	1,945	1,797	2,000	894	2,000	
600-5-9-810-6230 TRAINING AND EDUCATION	4,726	2,326	4,000	2,607	4,000	
600-5-9-810-6240 TRAVEL AND CONFERENCE	0	0	1,000	0	1,000	
600-5-9-810-6310 BUILDING MAINTENANCE	3,352	1,785	2,500	282	2,500	
600-5-9-810-6320 BLDG/GROUNDS OPERATION	4,454	10,221	4,500	2,527	4,500	
600-5-9-810-6331 MOTOR OPERATION FUEL	2,461	1,676	3,000	1,353	3,000	
600-5-9-810-6332 REPAIR/MAINTENANCE-VEH	0	0	1,500	556	1,500	
600-5-9-810-6350 EQUIPMENT REPAIR	0	0	0	0	0	
600-5-9-810-6371 UTILITY SERVICES/GAS,	33,338	36,665	33,000	22,939	37,000	
600-5-9-810-6373 TELEPHONE/OPERATIONS	2,377	2,125	3,000	1,213	3,000	
600-5-9-810-64081 LIABILITY INSURANCE	6,059	5,278	5,489	5,003	6,228	
600-5-9-810-6412 LAB ANALYSIS	2,342	718	2,500	640	2,500	
600-5-9-810-6414 ADVERTISING	576	277	0	0	0	
600-5-9-810-6418 SALES TAX	27,419	27,863	30,000	18,672	30,000	
600-5-9-810-64181 LOCAL OPTION SALES TAX	485	0	0	0	0	
600-5-9-810-6419 TECHNOLOGY SERVICES	1,950	1,950	2,000	1,950	2,000	
600-5-9-810-6420 OPTION TAX	0	0	0	0	0	
600-5-9-810-6490 CONSULTANT AND PROF. F	7,905	2,590	5,000	7,959	10,000	
600-5-9-810-6497 CONTRACT WORK BACKHOE	0	0	0	0	0	
600-5-9-810-6498 CONTRACT PAYMENTS	3,008	2,529	3,000	2,923	3,000	
600-5-9-810-6501 CHEMICALS	13,400	15,649	20,000	9,694	20,000	
600-5-9-810-6506 OFFICE SUPPLIES	422	889	750	371	750	
600-5-9-810-6508 POSTAGE AND SHIPPING	2,026	2,172	2,000	1,169	2,000	
600-5-9-810-6510 SAFETY SUPPLIES/EQUIPM	0	0	0	538	500	
600-5-9-810-6521 MOTOR VEHICLE MAINT. S	0	0	1,000	0	1,000	
600-5-9-810-6529 UNIFORMS	508	382	315	361	420	
600-5-9-810-6590 MISCELLANEOUS COMMODIT	0	0	0	0	0	
600-5-9-810-6598 WATER DEPOSIT REFUNDS	3,681	3,652	4,500	2,100	4,500	
600-5-9-810-6599 MISC. SUPPLIES	19,710	32,618	20,000	12,717	22,000	
600-5-9-810-6722 OTHER EQUIPMENT:PLANT	0	1,068	0	0	0	
600-5-9-810-6727 EQUIPMENT	2,500	14,345	12,500	13,360	15,500	

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

		(----- 2020-2021 -----) (----- 2021-2022 -----)				
DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
600-5-9-810-6783 UTILITIES SYSTEM-REPLA	28,861	60,504	77,028	15,458	75,000	
600-5-9-810-6790 CAPITAL EQUIPMENT	10,487	0	0	0	0	
600-5-9-810-6791 EQUIPMENT MAINTENANCE	0	0	0	0	0	
600-5-9-810-6796 CAPITAL SYSTEM SET ASI	0	0	0	0	0	
600-5-9-810-6797 CAPITAL EQUIPMENT SET	0	0	0	0	0	
600-5-9-810-6801 PRINCIPAL	0	0	0	0	0	
600-5-9-810-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 600-WATER FUND	343,894	394,769	395,957	229,200	409,707	
603-WATER SINKING FUND						
603-5-9-810-6801 PRINCIPAL	50,000	51,000	53,000	0	55,000	
603-5-9-810-6851 INTEREST/COUPONS	9,355	8,305	7,235	3,189	6,113	
TOTAL 603-WATER SINKING FUND	59,355	59,305	60,235	3,189	61,113	
TOTAL WATER	403,249	454,074	456,192	232,389	470,820	
SEWER OPERATING						
=====						
610-SEWER FUND						
610-5-9-815-6010 SALARIES AND WAGES	113,426	116,380	98,064	75,126	86,252	
610-5-9-815-6020 PART TIME	0	0	0	0	0	
610-5-9-815-6110 FICA	8,354	8,491	7,502	5,509	6,598	
610-5-9-815-6130 IPERS	10,408	10,706	9,257	6,746	8,142	
610-5-9-815-6150 GROUP INSURANCE	15,578	14,644	9,136	8,922	9,729	
610-5-9-815-6160 WORKMENS COMP.	268	322	1,049	294	512	
610-5-9-815-6170 JOB INSURANCE	0	0	0	0	0	
610-5-9-815-6199 WELLNES BENEFIT	0	0	0	0	0	
610-5-9-815-6210 DUES, MEMBERSHIP	568	538	750	370	750	
610-5-9-815-6230 TRAINING AND EDUCATION	875	180	2,000	485	2,000	
610-5-9-815-6240 TRAVEL AND CONFERENCE	0	0	500	0	500	
610-5-9-815-6310 BUILDING MAINTENANCE	15	0	1,500	1,192	1,500	
610-5-9-815-6320 BLDG/GROUNDS OPERATION	2,834	1,964	4,000	692	4,000	
610-5-9-815-6331 MOTOR OPERATION FUEL	2,499	1,681	4,000	1,607	4,000	
610-5-9-815-6332 REPAIR/MAINTENANCE-VEH	0	0	2,000	401	2,000	
610-5-9-815-6350 EQUIPMENT REPAIR	1,432	1,764	2,000	1,723	2,000	
610-5-9-815-63501 REPAIRS-RADIOS	0	0	0	0	0	
610-5-9-815-6371 UTILITY SERVICES/GAS,	26,227	33,407	25,000	16,795	30,000	
610-5-9-815-6373 TELEPHONE/OPERATIONS	2,377	2,125	3,000	1,214	3,000	
610-5-9-815-64081 LIABILITY INSURANCE	6,059	5,278	5,489	5,003	6,228	
610-5-9-815-6412 LAB ANALYSIS	9,277	10,304	10,000	6,035	10,000	
610-5-9-815-6414 ADVERTISING	406	24	0	0	0	
610-5-9-815-6418 SALES TAX	5,933	8,150	8,000	6,469	9,000	
610-5-9-815-64181 LOCAL OPTION SALES TAX	785	264	1,000	0	0	
610-5-9-815-6490 CONSULTANT AND PROF. F	37,416	286	10,000	3,051	10,000	
610-5-9-815-6498 CONTRACT PAYMENTS	4,856	2,528	20,000	2,867	10,000	
610-5-9-815-6499 MISC. CONTRACT WORK	0	1,781	2,000	0	2,000	
610-5-9-815-6501 CHEMICALS	2,196	3,296	500	2,570	3,000	
610-5-9-815-6504 MINOR EQUIPMENT	0	0	500	0	500	

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

		(----- 2020-2021 -----) (----- 2021-2022 -----)					
DEPARTMENTAL EXPENDITURES		2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
610-5-9-815-6506	OFFICE SUPPLIES	300	850	600	371	600	
610-5-9-815-6508	POSTAGE AND SHIPPING	2,823	2,897	3,500	1,169	2,000	
610-5-9-815-6510	SAFETY EQUIPMENT	2,159	10	4,000	537	4,000	
610-5-9-815-6521	MOTOR VEHICLE MAINT. S	0	0	1,000	0	1,000	
610-5-9-815-6529	UNIFORMS	135	475	315	285	420	
610-5-9-815-6599	MISC. SUPPLIES	15,000	15,000	10,000	10,000	10,000	
610-5-9-815-6727	EQUIPMENT	12,306	0	5,000	10,205	5,000	
610-5-9-815-6762	MANHOLE REPAIR	0	0	0	0	0	
610-5-9-815-6781	CAPITAL IMPROV. LINE C	0	0	0	947	0	
610-5-9-815-6783	UTILITIES SYSTEM-REPLA	0	4,797	45,000	0	45,000	
610-5-9-815-6790	CAPITAL EQUIPMENT	0	13,500	12,500	0	15,500	
610-5-9-815-6794	LAB EQUIP./REQUIREMENT	0	0	0	0	0	
610-5-9-815-6801	PRINCIPAL	0	0	0	0	0	
610-5-9-815-6851	INTEREST/COUPONS	0	0	0	0	0	
TOTAL 610-SEWER FUND		284,511	261,643	309,162	170,585	295,231	
<u>611-SEWER FUND SPECIAL</u>							
611-5-9-815-6490	CONSULTANTS AND PROF.	0	0	0	0	0	
TOTAL 611-SEWER FUND SPECIAL		0	0	0	0	0	
<u>614-WASTEWATER LIFT STATION</u>							
614-5-9-815-6490	CONSULTANT AND PROF. F	0	0	0	0	0	
614-5-9-815-6498	CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 614-WASTEWATER LIFT STATION		0	0	0	0	0	
TOTAL SEWER OPERATING		284,511	261,643	309,162	170,585	295,231	
<u>SOLID WASTE</u>							
<u>001-GENERAL FUND</u>							
001-5-2-840-6413	LANDFILL	14,465	14,595	15,000	14,363	15,000	
001-5-2-840-6430	TIPPING FEE	0	0	0	0	0	
001-5-2-840-6498	CONTRACT PAYMENTS	52,346	53,596	188,700	100,881	186,000	
TOTAL 001-GENERAL FUND		66,810	68,191	203,700	115,244	201,000	
TOTAL SOLID WASTE		66,810	68,191	203,700	115,244	201,000	
<u>LOCAL CABLE ACCESS</u>							
<u>001-GENERAL FUND</u>							
001-5-4-855-6010	SALARIES AND WAGES	17,191	19,529	20,436	11,607	23,322	
001-5-4-855-6230	TRAINING AND EDUCATION	0	0	0	0	0	
001-5-4-855-6310	BUILDING MAINTENANCE	0	0	0	0	0	
001-5-4-855-6350	EQUIPMENT REPAIR	0	46	0	70	0	
001-5-4-855-6371	UTILITY SERVICES/GAS,	1,201	1,200	1,600	700	1,200	
001-5-4-855-6373	TELEPHONE/OPERATIONS	1,279	1,282	1,200	891	1,550	

CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2021

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----)		(----- 2021-2022 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-5-4-855-64083 COMMERCIAL PROPERTY IN	170	139	144	138	172	
001-5-4-855-6414 ADVERTISEMENT & LEGAL	0	0	0	95	0	
001-5-4-855-6498 CONTRACT PAYMENTS	2,825	1,250	1,800	600	0	
001-5-4-855-6504 MINOR EQUIPMENT	0	0	0	0	0	
001-5-4-855-6506 OFFICE SUPPLIES	422	521	400	473	400	
001-5-4-855-6508 POSTAGE AND SHIPPING	0	0	0	0	0	
001-5-4-855-6526 PROGRAMMING	0	0	0	0	0	
001-5-4-855-6599 MISC. SUPPLIES	0	0	0	0	0	
001-5-4-855-6725 OFFICE EQUIPMENT	0	0	0	0	0	
001-5-4-855-6727 EQUIPMENT	0	0	1,500	0	1,000	
TOTAL 001-GENERAL FUND	23,088	23,967	27,080	14,574	27,644	
112-TRUST AND AGENCY						
112-5-4-855-6110 FICA	1,315	1,494	1,563	888	1,784	
112-5-4-855-6130 IPERS	1,525	1,698	1,929	1,022	2,202	
112-5-4-855-6150 GROUP INSURANCE	893	14	0	98	268	
112-5-4-855-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	3,733	3,207	3,492	2,007	4,254	
TOTAL LOCAL CABLE ACCESS	26,821	27,174	30,572	16,582	31,898	
COMMISSION						
001-GENERAL FUND						
001-5-1-856-6447 ANIMAL CONTROL	203	110	250	440	250	
001-5-4-856-6445 LOCAL CABLE	0	0	0	0	0	
001-5-5-856-6446 PLANNING & ZONING	21,525	28,195	25,000	15,432	25,000	
TOTAL 001-GENERAL FUND	21,728	28,305	25,250	15,872	25,250	
TOTAL COMMISSION	21,728	28,305	25,250	15,872	25,250	
STORM WATER UTILITY						
740-STORM WATER UTILITY						
740-5-9-865-6499 PRIVATE STORMWATER IMP	0	0	0	0	0	
740-5-9-865-6783 UTILITIES SYSTEM-STORM	29,288	47,716	50,000	9,932	45,000	
TOTAL 740-STORM WATER UTILITY	29,288	47,716	50,000	9,932	45,000	
TOTAL STORM WATER UTILITY	29,288	47,716	50,000	9,932	45,000	

	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	(----- 2020-2021 -----) YEAR-TO-DATE ACTUAL	(----- 2021-2022 -----) REQUESTED BUDGET	PROPOSED BUDGET
DEPARTMENTAL EXPENDITURES						
NON-DEPARTMENTAL						
=====						
001-GENERAL FUND						
001-5-0-950-9100 TRANSFERS OUT	136,446	301,187	0	0	50,000	
TOTAL 001-GENERAL FUND	136,446	301,187	0	0	50,000	
031-LIBRARY						
031-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 031-LIBRARY	0	0	0	0	0	
110-ROAD USE TAX						
110-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	0	0	0	0	0	
112-TRUST AND AGENCY						
112-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	0	0	0	0	0	
119-EMERGENCY TAX FUND						
119-5-0-950-9100 TRANSFERS OUT	35,525	40,976	38,822	0	40,750	
TOTAL 119-EMERGENCY TAX FUND	35,525	40,976	38,822	0	40,750	
121-OPTION TAX						
121-5-0-950-9100 TRANSFERS OUT	215,890	212,519	213,975	0	221,471	
TOTAL 121-OPTION TAX	215,890	212,519	213,975	0	221,471	
125-T I F						
125-5-0-950-9100 TRANSFERS OUT	423,863	428,663	452,339	0	459,123	
TOTAL 125-T I F	423,863	428,663	452,339	0	459,123	
307-MAIN ST INTERSECTION IMP						
307-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
308-PARK IMP - PEDERSEN VALLE						
308-5-0-950-9100 TRANSFERS OUT	0	200,000	0	0	0	
TOTAL 308-PARK IMP - PEDERSEN VALLE	0	200,000	0	0	0	
310-COLLEGE STREET BRIDGE						
310-5-0-950-9100 TRANSFERS OUT	0	200,000	0	0	0	
TOTAL 310-COLLEGE STREET BRIDGE	0	200,000	0	0	0	
311-BERANEK PARKING IMPROVEME						
311-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	

DEPARTMENTAL EXPENDITURES	(----- 2020-2021 -----) (----- 2021-2022 -----)					
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>313-MAIN ST SIDEWALK-PHASE 4</u>						
313-5-0-950-9100 TRANSFERS OUT	7,285	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	7,285	0	0	0	0	
<u>314-N FIRST ST IMPROVEMENTS</u>						
314-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 314-N FIRST ST	0	0	0	0	0	
<u>316-I & I LINE/GROUT PH 2</u>						
316-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 316-I & I LINE/GROUT PH 2	0	0	0	0	0	
<u>318-COLLEGE ST & 2ND ST IMPRO</u>						
318-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	0	0	0	0	0	
<u>319-RELOCATING WATER & SEWER</u>						
319-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 319-RELOCATING WATER & SEWER	0	0	0	0	0	
<u>320-LIBRARY PARKING LOT IMPRO</u>						
320-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	0	0	0	0	
<u>321-WIDENING WAPSI CREEK @ BE</u>						
321-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	0	0	0	0	
<u>322-SPLASH PAD</u>						
322-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
<u>501-KROUTH PRINCIPAL FUND</u>						
501-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 501-KROUTH PRINCIPAL FUND	0	0	0	0	0	
<u>502-KROUTH INTEREST FUND</u>						
502-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 502-KROUTH INTEREST FUND	0	0	0	0	0	
<u>600-WATER FUND</u>						
600-5-0-950-9100 TRANSFERS OUT	172,763	146,247	40,000	35,213	101,113	
TOTAL 600-WATER FUND	172,763	146,247	40,000	35,213	101,113	

DEPARTMENTAL EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	{----- 2020-2021 -----}		{----- 2021-2022 -----}	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>610-SEWER FUND</u>						
610-5-0-950-9100 TRANSFERS OUT	88,825	88,760	46,000	76,647	285,000	
TOTAL 610-SEWER FUND	88,825	88,760	46,000	76,647	285,000	
<u>611-SEWER FUND SPECIAL</u>						
611-5-0-950-9100 TRANSFERS OUT	0	0	0	80,000	0	
TOTAL 611-SEWER FUND SPECIAL	0	0	0	80,000	0	
<u>740-STORM WATER UTILITY</u>						
740-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 740-STORM WATER UTILITY	0	0	0	0	0	
<u>950-BC/BS FLEXIBLE BENEFIT</u>						
950-5-0-950-9199 EMPLOYEE FLEX EXPENSE (0)	(2,232)	0	2,375	0	
TOTAL 950-BC/BS FLEXIBLE BENEFIT (0)	(2,232)	0	2,375	0	
TOTAL NON-DEPARTMENTAL	1,080,597	1,616,120	791,136	194,235	1,157,457	
TOTAL EXPENDITURES	7,546,185	7,248,290	6,105,691	2,091,400	8,227,813	

FY 2021-2022 (City Administrator's Recommended)
Expenditures City of West Branch Expenditures by Activity (Unaudited) As of: January 31st, 2021

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CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2021

PAGE: 1

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
TOTAL NON-PROGRAM	1,157,457.00
TOTAL PUBLIC SAFETY	761,184.00
TOTAL PUBLIC WORKS	778,918.00
TOTAL HEALTH & SOCIAL SERVICES	0.00
TOTAL CULTURE & RECREATION	730,168.00
TOTAL COMMUNITY & ECON DEVELOP	174,392.00
TOTAL GENERAL GOVERNMENT	220,657.00
TOTAL DEBT SERVICE	1,013,986.00
TOTAL CAPITAL PROJECTS	2,580,000.00
TOTAL BUSINESS TYPE/ENTERPRISE	<u>811,051.00</u>
TOTAL EXPENDITURES	8,227,813.00 =====

001-GENERAL FUND

	Fiscal Year
EXPENDITURES	2021-2022

NON-PROGRAM

001-5-0-950-9100	TRANSFERS OUT	50,000.00
031-5-0-950-9100	TRANSFERS OUT	0.00
110-5-0-950-9100	TRANSFERS OUT	0.00
112-5-0-950-9100	TRANSFERS OUT	0.00
119-5-0-950-9100	TRANSFERS OUT	40,750.00
121-5-0-950-9100	TRANSFERS OUT	221,471.00
125-5-0-950-9100	TRANSFERS OUT	459,123.00
307-5-0-950-9100	TRANSFERS OUT	0.00
308-5-0-950-9100	TRANSFERS OUT	0.00
310-5-0-950-9100	TRANSFERS OUT	0.00
311-5-0-950-9100	TRANSFERS OUT	0.00
313-5-0-950-9100	TRANSFERS OUT	0.00
314-5-0-950-9100	TRANSFERS OUT	0.00
316-5-0-950-9100	TRANSFERS OUT	0.00
318-5-0-950-9100	TRANSFERS OUT	0.00
319-5-0-950-9100	TRANSFERS OUT	0.00
320-5-0-950-9100	TRANSFERS OUT	0.00
321-5-0-950-9100	TRANSFERS OUT	0.00
322-5-0-950-9100	TRANSFERS OUT	0.00
501-5-0-950-9100	TRANSFERS OUT	0.00
502-5-0-950-9100	TRANSFERS OUT	0.00
600-5-0-950-9100	TRANSFERS OUT	101,113.00
610-5-0-950-9100	TRANSFERS OUT	285,000.00
611-5-0-950-9100	TRANSFERS OUT	0.00
740-5-0-950-9100	TRANSFERS OUT	0.00
950-5-0-950-9199	EMPLOYEE FLEX EXPENSE	0.00
TOTAL NON-PROGRAM		1,157,457.00

PUBLIC SAFETY

001-5-1-110-6010	SALARIES AND WAGES	245,354.00
001-5-1-110-6210	DUES, MEMBERSHIP	5,000.00
001-5-1-110-6230	TRAINING AND EDUCATION	2,000.00
001-5-1-110-6240	TRAVEL AND CONFERENCE	2,000.00
001-5-1-110-6310	BUILDING MAINTENANCE	0.00
001-5-1-110-6320	BLDG/GROUNDS OPERATIONS/SUPPLI	1,000.00
001-5-1-110-6331	MOTOR OPERATION FUEL	15,000.00
001-5-1-110-6332	REPAIR/MAINTENANCE-VEHICLES	7,000.00
001-5-1-110-6350	EQUIPMENT REPAIR/MAINTENANCE	0.00
001-5-1-110-63501	REPAIRS-RADIOS	1,000.00
001-5-1-110-6371	UTILITY SERVICES/GAS, ELECTRIC	3,250.00
001-5-1-110-6373	TELEPHONE/OPERATIONS	8,000.00
001-5-1-110-6399	OTHER MAINTENANCE & REPAIR	0.00
001-5-1-110-6411	LEGAL FEES	1,000.00
001-5-1-110-6414	ADVERTISEMENT & LEGAL PUBLICAT	250.00
001-5-1-110-6419	TECHNOLOGY SERVICES	0.00
001-5-1-110-6490	CONSULTANT AND PROF. FEES	0.00
001-5-1-110-6491	RESERVE OFFICERS	1,500.00

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
001-S-1-110-6498	CONTRACT PAYMENTS 4,300.00
001-S-1-110-6504	MINOR EQUIPMENT 3,000.00
001-S-1-110-6506	OFFICE SUPPLIES 1,000.00
001-S-1-110-6508	POSTAGE AND SHIPPING 200.00
001-S-1-110-6510	SAFETY EQUIPMENT 0.00
001-S-1-110-6513	AMMUNITION 1,150.00
001-S-1-110-6521	MOTOR VEHICLE MAINT. SUPPLIES 1,000.00
001-S-1-110-6529	UNIFORMS 2,000.00
001-S-1-110-6599	MISC. SUPPLIES 3,000.00
001-S-1-110-6723	VEHICLE SET ASIDE 30,000.00
001-S-1-110-6725	OFFICE EQUIPMENT 6,500.00
001-S-1-110-6727	EQUIPMENT 12,500.00
001-S-1-150-6010	SALARIES AND WAGES 42,000.00
001-S-1-150-6210	DUES, MEMBERSHIP 6,000.00
001-S-1-150-6230	TRAINING AND EDUCATION 5,000.00
001-S-1-150-6310	BUILDING MAINTENANCE 5,000.00
001-S-1-150-6331	MOTOR OPERATION FUEL 5,000.00
001-S-1-150-6332	REPAIR/MAINTENANCE-VEHICLES 12,000.00
001-S-1-150-6350	EQUIPMENT REPAIR/MAINTENANCE 6,000.00
001-S-1-150-63501	REPAIRS-RADIOS 6,500.00
001-S-1-150-6371	UTILITY SERVICES/GAS, ELECTRIC 10,000.00
001-S-1-150-6373	TELEPHONE/OPERATIONS 2,000.00
001-S-1-150-6399	OUTDOOR WARN SIREN MAINTENANCE 1,000.00
001-S-1-150-6441	FIRE PREVENTION 500.00
001-S-1-150-6490	CONSULTANT AND PROF. FEES 0.00
001-S-1-150-6498	CONTRACT PAYMENTS 0.00
001-S-1-150-6504	MINOR EQUIPMENT 15,000.00
001-S-1-150-6506	OFFICE SUPPLIES 2,500.00
001-S-1-150-6510	SAFETY EQUIPMENT 3,000.00
001-S-1-150-6514	MEDICAL SUPPLIES 5,000.00
001-S-1-150-6529	UNIFORMS 10,000.00
001-S-1-150-6599	MISC. SUPPLIES 2,500.00
001-S-1-150-6727	EQUIPMENT 120,000.00
001-S-1-170-6010	SALARIES AND WAGES 14,027.00
001-S-1-190-6490	CONSULTANT AND PROF. FEES 0.00
001-S-1-190-6498	CONTRACT PAYMENTS 2,000.00
001-S-1-190-6510	SAFETY EQUIPMENT 0.00
001-S-1-190-6599	MISC. SUPPLIES 1,000.00
001-S-1-856-6447	ANIMAL CONTROL 250.00
036-S-1-110-6160	WORKMENS COMP. 4,890.00
036-S-1-110-64081	LIABILITY INSURANCE 7,212.00
036-S-1-150-6160	WORKMENS COMP. 7,569.00
036-S-1-150-64081	LIABILITY INSURANCE 3,190.00
036-S-1-170-6160	WORKMENS COMP 187.00
112-S-1-110-6110	FICA 18,770.00
112-S-1-110-6130	IPERS 22,843.00
112-S-1-110-6150	GROUP INSURANCE 41,853.00
112-S-1-150-6110	FICA 3,213.00
112-S-1-150-6130	IPERS 350.00
112-S-1-150-6150	GROUP INSURANCE 15,429.00

001-GENERAL FUND

EXPENDITURES		Fiscal Year 2021-2022
112-5-1-150-6199	FIRE DEPT PHYSICALS	0.00
112-5-1-170-6110	FICA	1,073.00
112-5-1-170-6130	IPERS	1,324.00
TOTAL PUBLIC SAFETY		761,184.00
<u>PUBLIC WORKS</u>		
001-5-2-210-6010	SALARIES AND WAGES	28,472.00
001-5-2-210-6320	BLDG/GROUNDS OPERATIONS/SUPPLI	0.00
001-5-2-210-6444	TREE TRIMMING	0.00
001-5-2-210-6490	CONSULTANT AND PROF. FEES	5,000.00
001-5-2-210-6496	MISC. CONTRACT WORK	0.00
001-5-2-210-6498	SIDEWALK REPAIR	3,500.00
001-5-2-210-6723	EQUIPMENT SET ASIDE	0.00
001-5-2-210-6727	EQUIPMENT	12,500.00
001-5-2-210-6761	CAPITAL IMPROVEMENT STREETS	20,000.00
001-5-2-230-6371	UTILITY SERVICES/GAS, ELECTRIC	37,000.00
001-5-2-840-6413	LANDFILL	15,000.00
001-5-2-840-6430	TIPPING FEE	0.00
001-5-2-840-6498	CONTRACT PAYMENTS	186,000.00
036-5-2-210-6160	WORKMENS COMP.	4,841.00
036-5-2-210-6170	JOB INSURANCE	0.00
036-5-2-210-64081	LIABILITY INSURANCE	9,097.00
110-5-2-210-6010	SALARIES AND WAGES	162,920.00
110-5-2-210-6020	PART TIME	0.00
110-5-2-210-6210	DUES, MEMBERSHIP	0.00
110-5-2-210-6230	TRAINING AND EDUCATION	100.00
110-5-2-210-6310	BUILDING MAINTENANCE	1,000.00
110-5-2-210-6320	BLDG/GROUNDS OPERATIONS/SUPPLI	11,000.00
110-5-2-210-6331	MOTOR OPERATION FUEL	7,250.00
110-5-2-210-6332	REPAIR/MAINTENANCE-VEHICLES	17,000.00
110-5-2-210-6350	EQUIPMENT REPAIR	1,000.00
110-5-2-210-6371	UTILITY SERVICES/GAS, ELECTRIC	3,000.00
110-5-2-210-6373	TELEPHONE/OPERATIONS	3,500.00
110-5-2-210-6414	ADVERTISING	250.00
110-5-2-210-6444	TREE TRIMMING	25,000.00
110-5-2-210-6490	CONSULTANT AND PROF. FEES	5,000.00
110-5-2-210-6496	MISC. CONTRACT WORK	0.00
110-5-2-210-6501	CHEMICALS	100.00
110-5-2-210-6504	MINOR EQUIPMENT	4,000.00
110-5-2-210-6506	OFFICE SUPPLIES	0.00
110-5-2-210-6509	SIGNS/SUPPLIES	10,000.00
110-5-2-210-6510	SAFETY SUPPLIES	500.00
110-5-2-210-6511	SAND	3,000.00
110-5-2-210-6512	SALT	12,000.00
110-5-2-210-6521	MOTOR VEHICLE MAINT. SUPPLIES	3,500.00
110-5-2-210-6524	ROCK/COLD MIX	8,000.00
110-5-2-210-6529	UNIFORMS	420.00
110-5-2-210-6560	IRON/STEEL	0.00
110-5-2-210-6599	MISC. SUPPLIES	1,000.00
110-5-2-210-6723	EQUIPMENT SET ASIDE	18,000.00

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
110-5-2-210-6724 CAPITAL EQUIP./SNOW PLOW	0.00
110-5-2-210-6727 EQUIPMENT	12,500.00
110-5-2-210-6761 CAPITAL IMPROVEMENT STREETS	90,000.00
110-5-2-210-6801 PRINCIPAL	0.00
110-5-2-210-6851 INTEREST/COUPONS	0.00
112-5-2-210-6110 FICA	14,642.00
112-5-2-210-6130 IPERS	18,067.00
112-5-2-210-6150 GROUP INSURANCE	24,759.00
112-5-2-210-6199 WELLNESS BENEFIT	0.00
TOTAL PUBLIC WORKS	778,918.00
<u>HEALTH & SOCIAL SERVICES</u>	
001-5-3-399-6499 OTHER CONTRACTUAL SERVICES	0.00
TOTAL HEALTH & SOCIAL SERVICES	0.00
<u>CULTURE & RECREATION</u>	
001-5-4-430-6010 SALARIES AND WAGES	125,505.00
001-5-4-430-6210 DUES, MEMBERSHIP	400.00
001-5-4-430-6230 TRAINING AND EDUCATION	500.00
001-5-4-430-6240 TRAVEL AND CONFERENCE	0.00
001-5-4-430-6310 BUILDING MAINTENANCE	3,000.00
001-5-4-430-6320 BLDG/GROUNDS OPERATIONS/SUPPLI	5,000.00
001-5-4-430-6331 MOTOR OPERATION FUEL	1,000.00
001-5-4-430-6332 REPAIR/MAINTENANCE-VEHICLES	1,000.00
001-5-4-430-6350 EQUIPMENT REPAIR	3,000.00
001-5-4-430-6371 UTILITY SERVICES/GAS, ELECTRIC	4,000.00
001-5-4-430-6373 TELEPHONE/OPERATIONS	2,500.00
001-5-4-430-6374 WATER & SEWER	10,000.00
001-5-4-430-6402 ADVERTISING EXPENSE	100.00
001-5-4-430-6409 JANITORIAL EXPENSE	2,500.00
001-5-4-430-6490 CONSULTANT AND PROF. FEES	0.00
001-5-4-430-6498 CONTRACT PAYMENTS	6,500.00
001-5-4-430-6501 CHEMICALS	0.00
001-5-4-430-6503 CONCESSION MERCHANDISE	2,500.00
001-5-4-430-6504 MINOR EQUIPMENT	300.00
001-5-4-430-6506 OFFICE SUPPLIES	2,000.00
001-5-4-430-6508 POSTAGE AND SHIPPING	125.00
001-5-4-430-6520 RECREATION SUPPLIES	2,000.00
001-5-4-430-6522 SWIMMING	1,500.00
001-5-4-430-6523 ADULT SPORTS	1,500.00
001-5-4-430-6525 YOUTH SPORTS	7,000.00
001-5-4-430-6526 FITNESS	0.00
001-5-4-430-6527 SUMMER LEAGUE	0.00
001-5-4-430-6528 CAMP	7,000.00
001-5-4-430-6599 MISC. SUPPLIES	500.00
001-5-4-430-6723 EQUIPMENT/ VEHICLE SET ASIDE	6,500.00
001-5-4-430-6727 EQUIPMENT	0.00
001-5-4-430-6792 CAPITAL IMPROVEMENTS	15,000.00
001-5-4-430-6798 TEEN ACTIVITIES	0.00
001-5-4-450-6010 SALARIES AND WAGES	56,974.00

CITY OF WEST BRANCH
EXPENDITURES BY ACTIVITY (UNAUDITED)
AS OF: JANUARY 31ST, 2021

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
001-5-4-450-6230	TRAINING AND EDUCATION 400.00
001-5-4-450-6310	BUILDING MAINTENANCE 1,000.00
001-5-4-450-6320	BLDG/GROUNDS OPERATIONS/SUPPLI 2,000.00
001-5-4-450-6331	MOTOR OPERATION FUEL 4,000.00
001-5-4-450-6332	REPAIR/MAINTENANCE-VEHICLES 2,000.00
001-5-4-450-6498	CONTRACT PAYMENTS 8,000.00
001-5-4-450-6501	CHEMICALS 500.00
001-5-4-450-6504	MINOR EQUIPMENT 1,500.00
001-5-4-450-6510	SASFETY SUPPLIES/EQUIPMENT 250.00
001-5-4-450-6521	MOTOR VEHICLE MAINT. SUPPLIES 1,000.00
001-5-4-450-6529	UNIFORMS 420.00
001-5-4-450-6599	MISC. SUPPLIES 1,000.00
001-5-4-450-6727	EQUIPMENT 15,000.00
001-5-4-450-6792	CAPITAL IMPROVEMENTS 0.00
001-5-4-470-6402	ADVERTISING EXPENSE 4,000.00
001-5-4-470-6599	MISC. SUPPLIES 0.00
001-5-4-470-6601	HHTD FIREWORKS 25,000.00
001-5-4-470-6602	HHTD INFLATABLES 12,000.00
001-5-4-470-6603	HHTD MISCELLANEOUS 12,000.00
001-5-4-470-6604	SUMMER CONCERTS 0.00
001-5-4-470-6605	COMMUNITY EVENTS 5,000.00
001-5-4-470-6792	CAPITAL IMPROVEMENTS 0.00
001-5-4-855-6010	SALARIES AND WAGES 23,322.00
001-5-4-855-6230	TRAINING AND EDUCATION 0.00
001-5-4-855-6310	BUILDING MAINTENANCE 0.00
001-5-4-855-6350	EQUIPMENT REPAIR 0.00
001-5-4-855-6371	UTILITY SERVICES/GAS, ELECTRIC 1,200.00
001-5-4-855-6373	TELEPHONE/OPERATIONS 1,550.00
001-5-4-855-64083	COMMERCIAL PROPERTY INSURANCE 172.00
001-5-4-855-6414	ADVERTISEMENT & LEGAL PUBLICAT 0.00
001-5-4-855-6498	CONTRACT PAYMENTS 0.00
001-5-4-855-6504	MINOR EQUIPMENT 0.00
001-5-4-855-6506	OFFICE SUPPLIES 400.00
001-5-4-855-6508	POSTAGE AND SHIPPING 0.00
001-5-4-855-6526	PROGRAMMING 0.00
001-5-4-855-6599	MISC. SUPPLIES 0.00
001-5-4-855-6725	OFFICE EQUIPMENT 0.00
001-5-4-855-6727	EQUIPMENT 1,000.00
001-5-4-856-6445	LOCAL CABLE 0.00
022-5-4-460-6010	SALARIES AND WAGES 0.00
022-5-4-460-6310	BUILDING MAINTENANCE 1,500.00
022-5-4-460-6371	UTILITY SERVICES/GAS, ELECTRIC 5,500.00
022-5-4-460-6373	TELEPHONE/OPERATIONS 550.00
022-5-4-460-6409	JANITORIAL EXPENSE 2,200.00
022-5-4-460-6499	OTHER CONTRACTUAL SERVICES 0.00
022-5-4-460-6599	MISC. SUPPLIES 0.00
022-5-4-460-6792	CAPITAL IMPROVEMENTS 10,000.00
027-5-4-450-6499	MISC CONTRACT WORK 0.00
031-5-4-410-6010	SALARIES AND WAGES 149,238.00
031-5-4-410-6210	DUES, MEMBERSHIP 435.00

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
031-5-4-410-6230 TRAINING AND EDUCATION	100.00
031-5-4-410-6240 TRAVEL AND CONFERENCE	2,130.00
031-5-4-410-6310 BUILDING MAINTENANCE	7,848.00
031-5-4-410-6320 BLDG/GROUNDS OPERATIONS/SUPPLI	2,500.00
031-5-4-410-6371 UTILITY SERVICES/GAS, ELECTRIC	8,000.00
031-5-4-410-6373 TELEPHONE/OPERATIONS	2,544.00
031-5-4-410-6409 JANITORIAL EXPENSE	3,000.00
031-5-4-410-6414 ADVERTISEMENT & LEGAL PUBLICAT	500.00
031-5-4-410-6419 TECHNOLOGY SERVICES	3,495.00
031-5-4-410-6490 CONSULTANT AND PROF. FEES	0.00
031-5-4-410-6498 CONTRACT PAYMENTS	2,716.00
031-5-4-410-6499 REIMB BY FRIENDS OF LIBRARY	0.00
031-5-4-410-6506 OFFICE SUPPLIES	2,500.00
031-5-4-410-6508 POSTAGE AND SHIPPING	1,970.00
031-5-4-410-6599 MISC. SUPPLIES	6,154.00
031-5-4-410-6725 OFFICE EQUIPMENT	1,575.00
031-5-4-410-6770 COLLECTIONS	26,244.00
036-5-4-410-6160 WORKMENS COMP.	283.00
036-5-4-410-64081 LIABILITY INSURANCE	3,972.00
036-5-4-430-6160 WORKMENS COMP.	2,389.00
036-5-4-430-64081 LIABILITY INSURANCE	3,481.00
036-5-4-450-6160 WORKMENS COMP.	803.00
036-5-4-450-64081 LIABILITY INSURANCE	1,237.00
112-5-4-410-6110 FICA	8,111.00
112-5-4-410-6130 IPERS	14,088.00
112-5-4-410-6150 GROUP INSURANCE	10,724.00
112-5-4-410-6199 WELLNESS BENEFIT	0.00
112-5-4-430-6110 FICA	9,601.00
112-5-4-430-6130 IPERS	11,848.00
112-5-4-430-6150 GROUP INSURANCE	13,301.00
112-5-4-430-6199 WELLNESS BENEFIT	0.00
112-5-4-450-6110 FICA	4,359.00
112-5-4-450-6130 IPERS	5,379.00
112-5-4-450-6150 GROUP INSURANCE	5,021.00
112-5-4-450-6199 WELLNESS BENEFIT	0.00
112-5-4-460-6110 FICA	0.00
112-5-4-460-6130 IPERS	0.00
112-5-4-855-6110 FICA	1,784.00
112-5-4-855-6130 IPERS	2,202.00
112-5-4-855-6150 GROUP INSURANCE	268.00
112-5-4-855-6199 WELLNESS BENEFIT	0.00
502-5-4-410-6599 MISC. SUPPLIES	0.00
TOTAL CULTURE & RECREATION	730,168.00
<u>COMMUNITY & ECON DEVELOP</u>	
001-5-5-520-6211 DUES CEDCO	6,409.00
001-5-5-520-6212 DUES ICAD	2,750.00
001-5-5-520-6213 NATIONAL PARK SERVICE	0.00
001-5-5-520-6214 DUES MAIN STREET	10,000.00
001-5-5-520-6402 ADVERTISING EXPENSE	0.00

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
001-5-5-520-6498 BUILDING INCENTIVE PAYMENTS	55,000.00
001-5-5-520-6499 OTHER CONTRACT SERVICES	0.00
001-5-5-520-6599 MISC. SUPPLIES	0.00
001-5-5-520-6730 LAND	0.00
001-5-5-856-6446 PLANNING & ZONING	25,000.00
125-5-5-710-6801 PRINCIPAL	0.00
125-5-5-710-6851 INTEREST/COUPONS	0.00
125-5-5-710-6855 TIF REBATES	75,233.00
160-5-5-520-6421 PAYMENTS TO OTHER AGENCIES	0.00
TOTAL COMMUNITY & ECON DEVELOP	174,392.00
<u>GENERAL GOVERNMENT</u>	
001-5-6-610-6020 PART TIME	15,000.00
001-5-6-610-6230 TRAINING AND EDUCATION	1,000.00
001-5-6-610-6241 MILEAGE	250.00
001-5-6-610-6506 OFFICE SUPPLIES	250.00
001-5-6-620-6010 SALARIES AND WAGES	84,137.00
001-5-6-620-6170 JOB INSURANCE	0.00
001-5-6-620-6210 DUES, MEMBERSHIP	4,500.00
001-5-6-620-6230 TRAINING AND EDUCATION	4,820.00
001-5-6-620-6240 TRAVEL AND CONFERENCE	5,000.00
001-5-6-620-6310 BUILDING MAINTENANCE	1,000.00
001-5-6-620-6320 BLDG/GROUNDS OPERATIONS/SUPPLI	250.00
001-5-6-620-6331 MOTOR OPERATION FUEL	0.00
001-5-6-620-6332 REPAIR/MAINTENANCE-VEHICLES	0.00
001-5-6-620-6371 UTILITY SERVICES/GAS, ELECTRIC	3,500.00
001-5-6-620-6373 TELEPHONE/OPERATIONS	5,000.00
001-5-6-620-6400 BANKING EXPENSES	0.00
001-5-6-620-6401 AUDITING EXPENSE	15,000.00
001-5-6-620-6409 JANITORIAL EXPENSE	1,800.00
001-5-6-620-6414 ADVERTISEMENT & LEGAL PUBLICAT	250.00
001-5-6-620-64182 PROPERTY TAX	0.00
001-5-6-620-6419 TECHNOLOGY SERVICES	1,000.00
001-5-6-620-6440 ELECTIONS	2,000.00
001-5-6-620-6490 CONSULTANT AND PROF. FEES	4,000.00
001-5-6-620-6492 BUILDING INSPECTIONS	0.00
001-5-6-620-6498 CONTRACT PAYMENTS	6,500.00
001-5-6-620-6499 MISC. CONTRACT WORK	0.00
001-5-6-620-6506 OFFICE SUPPLIES	3,500.00
001-5-6-620-6508 POSTAGE AND SHIPPING	2,500.00
001-5-6-620-65081 POSTAGE MACHINE	720.00
001-5-6-620-6591 HOOVERS HOMETOWN DAYS	0.00
001-5-6-620-6599 MISC. SUPPLIES	0.00
001-5-6-620-6721 FURNITURE AND FIXTURES	0.00
001-5-6-620-6725 OFFICE EQUIPMENT	3,300.00
001-5-6-620-6793 POLICY ADMIN./DEVELOPMENT	0.00
001-5-6-620-6801 PRINCIPAL	0.00
001-5-6-620-6851 INTEREST/COUPONS	0.00
001-5-6-640-6414 ADVERTISEMENT & LEGAL PUBLICAT	9,000.00
001-5-6-640-6490 CONSULTANT AND PROF. FEES	18,000.00

001-GENERAL FUND

		Fiscal Year
EXPENDITURES		2021-2022
001-5-6-660-6801	PRINCIPAL	0.00
001-5-6-660-6851	INTEREST/COUPONS	0.00
036-5-6-620-6160	WORKMENS COMP.	456.00
036-5-6-620-6408	LIABILITY INSURANCE	4,561.00
112-5-6-610-6110	FICA	1,148.00
112-5-6-610-6130	IPERS	1,416.00
112-5-6-620-6110	FICA	6,436.00
112-5-6-620-6130	IPERS	7,943.00
112-5-6-620-6150	GROUP INSURANCE	6,060.00
112-5-6-620-6199	WELLNESS BENEFIT	360.00
TOTAL GENERAL GOVERNMENT		220,657.00
<u>DEBT SERVICE</u>		
121-5-7-751-6420	OPTION TAX	0.00
226-5-7-700-6801	PRINCIPAL -FIRE LOAN	0.00
226-5-7-700-6802	PRINCIPAL-CITY HALL LOAN	0.00
226-5-7-700-6803	PRIN- ACCIONA LAWSUIT LOAN	99,000.00
226-5-7-700-6804	PRINCIPAL - GO EQUIPMENT NOTE	0.00
226-5-7-700-6805	PRINCIPAL-GO PROPERTY ACQ NOTE	0.00
226-5-7-700-6806	PRINCIPAL-GO BOND 2013	175,000.00
226-5-7-700-6807	PRINCIPAL-GO BOND 2015	90,000.00
226-5-7-700-6808	PRINCIPAL-GO BOND 2016A	90,000.00
226-5-7-700-6809	PRINCIPAL-GO BOND 2016B	50,000.00
226-5-7-700-6810	PRINCIPAL-GO BOND 2017	365,000.00
226-5-7-700-6851	INTEREST- FIRE LOAN	0.00
226-5-7-700-6852	INTEREST-CITY HALL LOAN	0.00
226-5-7-700-6853	INT-ACCIONA LAWSUIT LOAN	6,435.00
226-5-7-700-6854	INTEREST - GO EQUIPMENT NOTE	0.00
226-5-7-700-6855	INTEREST-GO PROPERTY ACQ NOTE	0.00
226-5-7-700-6856	INTEREST-GO BOND 2013	28,900.00
226-5-7-700-6857	INTEREST-GO BONDS 2015	8,640.00
226-5-7-700-6858	INTEREST-GO BOND 2016A	11,938.00
226-5-7-700-6859	INTEREST-GO BOND 2016B	5,900.00
226-5-7-700-6860	INTEREST-GO BOND 2017	80,673.00
226-5-7-700-6899	BOND REGISTRATION FEES	2,500.00
300-5-7-751-6421	PAYMENTS TO OTHER AGENCIES	0.00
300-5-7-751-6750	BUILDING/SET ASIDE	0.00
TOTAL DEBT SERVICE		1,013,986.00
<u>CAPITAL PROJECTS</u>		
301-5-8-751-6490	CONSULTANT & PROF. FEES	0.00
301-5-8-751-6498	CONTRACT PAYMENTS	0.00
302-5-8-751-6490	CONSULTANT AND PROF. FEES	0.00
302-5-8-751-6498	CONTRACT PAYMENTS	0.00
304-5-8-751-6490	CONSULTANT AND PROF. FEES	0.00
304-5-8-751-6498	CONTRACT PAYMENTS	0.00
305-5-8-751-6490	CONSULTANT AND PROF. FEES	0.00
305-5-8-751-6498	CONTRACT PAYMENTS	0.00
306-5-8-751-6490	CONSULTANT AND PROF. FEES	0.00
306-5-8-751-6498	CONTRACT PAYMENTS	0.00

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
307-5-8-751-6490	CONSULTANT & PROF FEES 0.00
307-5-8-751-6498	CONTRACT PAYMENTS 0.00
308-5-8-751-6490	CONSULTANT AND PROF FEES 0.00
308-5-8-751-6498	CONTRACT PAYMENTS 40,000.00
308-5-8-751-6727	EQUIPMENT 0.00
308-5-8-751-6782	CAPITAL IMPROVEMENTS 0.00
309-5-8-751-6490	CONSULTANT AND PROF FEES 0.00
309-5-8-751-6498	CONTRACT PAYMENTS 0.00
310-5-8-751-6490	CONSULTANT AND PROF FEES 0.00
310-5-8-751-6498	CONTRACT PAYMENTS 0.00
311-5-8-751-6490	CONSULTANT AND PROF FEES 0.00
311-5-8-751-6498	CONTRACT PAYMENTS 0.00
312-5-8-751-6490	CONSULTANT & PROF FEES 25,000.00
312-5-8-751-6498	CONTRACT PAYMENTS 125,000.00
313-5-8-751-6490	CONSULTANT & PROF FEES 0.00
313-5-8-751-6498	CONTRACT PAYMENTS 0.00
314-5-8-751-6490	CONSULTANT & PROF FEES 0.00
314-5-8-751-6498	CONTRACT PAYMENTS 0.00
315-5-8-751-6490	CONSULTANT AND PROF FEES 0.00
315-5-8-751-6498	CONTRACT PAYMENTS 0.00
316-5-8-751-6490	CONSULTANT & PROF FEES 0.00
316-5-8-751-6498	CONTRACT PAYMENTS 0.00
317-5-8-751-6490	CONSULTANT & PROF FEES 0.00
317-5-8-751-6498	CONTRACT PAYMENTS 0.00
318-5-8-751-6490	CONSULTANT & PROF FEES 0.00
318-5-8-751-6498	CONTRACT PAYMENTS 0.00
319-5-8-751-6490	CONSULTANT & PROF FEES 0.00
319-5-8-751-6498	CONTRACT PAYMENTS 450,000.00
320-5-8-751-6490	CONSULTANT & PROF FEES 0.00
320-5-8-751-6498	CONTRACT PAYMENTS 0.00
321-5-8-751-6490	CONSULTANT & PROF FEES 0.00
321-5-8-751-6498	CONTRACT PAYMENTS 230,000.00
322-5-8-751-6490	CONSULTANT & PROF FEES 0.00
322-5-8-751-6498	CONTRACT PAYMENTS 0.00
323-5-8-751-6490	CONSULTANT & PROF FEES 0.00
323-5-8-751-6498	CONTRACT PAYMENTS 150,000.00
324-5-8-751-6490	CONSULTANT & PROF FEES 400,000.00
324-5-8-751-6498	CONTRACT PAYMENTS 1,000,000.00
325-5-8-751-6490	CONSULTANT & PROF FEES 0.00
325-5-8-751-6498	CONTRACT PAYMENTS 50,000.00
326-5-8-751-6490	CONSULTANT & PROF FEES 30,000.00
326-5-8-751-6498	CONTRACT PAYMENTS 80,000.00
327-5-8-751-6490	RENAME - DO NOT USE 0.00
327-5-8-751-6498	RENAME - DO NOT USE 0.00
328-5-8-751-6490	RENAME - DO NOT USE 0.00
328-5-8-751-6498	RENAME - DO NOT USE 0.00
TOTAL CAPITAL PROJECTS	2,580,000.00

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2021-2022
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<u>BUSINESS TYPE/ENTERPRISE</u>	
600-5-9-810-6010	SALARIES AND WAGES 116,199.00
600-5-9-810-6020	PART TIME 0.00
600-5-9-810-6110	FICA 8,889.00
600-5-9-810-6130	IPERS 10,969.00
600-5-9-810-6150	GROUP INSURANCE 18,476.00
600-5-9-810-6160	WORKMENS COMP. 1,276.00
600-5-9-810-6170	JOB INSURANCE 0.00
600-5-9-810-6199	WELLNESS BENEFIT 0.00
600-5-9-810-6210	DUES, MEMBERSHIP 2,000.00
600-5-9-810-6230	TRAINING AND EDUCATION 4,000.00
600-5-9-810-6240	TRAVEL AND CONFERENCE 1,000.00
600-5-9-810-6310	BUILDING MAINTENANCE 2,500.00
600-5-9-810-6320	BLDG/GROUNDS OPERATIONS/SUPPLI 4,500.00
600-5-9-810-6331	MOTOR OPERATION FUEL 3,000.00
600-5-9-810-6332	REPAIR/MAINTENANCE-VEHICLES 1,500.00
600-5-9-810-6350	EQUIPMENT REPAIR 0.00
600-5-9-810-6371	UTILITY SERVICES/GAS, ELECTRIC 37,000.00
600-5-9-810-6373	TELEPHONE/OPERATIONS 3,000.00
600-5-9-810-64081	LIABILITY INSURANCE 6,228.00
600-5-9-810-6412	LAB ANALYSIS 2,500.00
600-5-9-810-6414	ADVERTISING 0.00
600-5-9-810-6418	SALES TAX 30,000.00
600-5-9-810-64181	LOCAL OPTION SALES TAX 0.00
600-5-9-810-6419	TECHNOLOGY SERVICES 2,000.00
600-5-9-810-6420	OPTION TAX 0.00
600-5-9-810-6490	CONSULTANT AND PROF. FEES 10,000.00
600-5-9-810-6497	CONTRACT WORK BACKHOE 0.00
600-5-9-810-6498	CONTRACT PAYMENTS 3,000.00
600-5-9-810-6501	CHEMICALS 20,000.00
600-5-9-810-6506	OFFICE SUPPLIES 750.00
600-5-9-810-6508	POSTAGE AND SHIPPING 2,000.00
600-5-9-810-6510	SAFETY SUPPLIES/EQUIPMENT 500.00
600-5-9-810-6521	MOTOR VEHICLE MAINT. SUPPLIES 1,000.00
600-5-9-810-6529	UNIFORMS 420.00
600-5-9-810-6590	MISCELLANEOUS COMMODITIES 0.00
600-5-9-810-6598	WATER DEPOSIT REFUNDS 4,500.00
600-5-9-810-6599	MISC. SUPPLIES 22,000.00
600-5-9-810-6722	OTHER EQUIPMENT:PLANT MAINT. 0.00
600-5-9-810-6727	EQUIPMENT 15,500.00
600-5-9-810-6783	UTILITIES SYSTEM-REPLACE MAINT 75,000.00
600-5-9-810-6790	CAPITAL EQUIPMENT 0.00
600-5-9-810-6791	EQUIPMENT MAINTENANCE 0.00
600-5-9-810-6796	CAPITAL SYSTEM SET ASIDE 0.00
600-5-9-810-6797	CAPITAL EQUIPMENT SET ASIDE 0.00
600-5-9-810-6801	PRINCIPAL 0.00
600-5-9-810-6851	INTEREST/COUPONS 0.00
603-5-9-810-6801	PRINCIPAL 55,000.00
603-5-9-810-6851	INTEREST/COUPONS 6,113.00

001-GENERAL FUND

EXPENDITURES		Fiscal Year 2021-2022
610-5-9-815-6010	SALARIES AND WAGES	86,252.00
610-5-9-815-6020	PART TIME	0.00
610-5-9-815-6110	FICA	6,598.00
610-5-9-815-6130	IPERS	8,142.00
610-5-9-815-6150	GROUP INSURANCE	9,729.00
610-5-9-815-6160	WORKMENS COMP.	512.00
610-5-9-815-6170	JOB INSURANCE	0.00
610-5-9-815-6199	WELLNES BENEFIT	0.00
610-5-9-815-6210	DUES, MEMBERSHIP	750.00
610-5-9-815-6230	TRAINING AND EDUCATION	2,000.00
610-5-9-815-6240	TRAVEL AND CONFERENCE	500.00
610-5-9-815-6310	BUILDING MAINTENANCE	1,500.00
610-5-9-815-6320	BLDG/GROUNDS OPERATIONS/SUPPLI	4,000.00
610-5-9-815-6331	MOTOR OPERATION FUEL	4,000.00
610-5-9-815-6332	REPAIR/MAINTENANCE-VEHICLES	2,000.00
610-5-9-815-6350	EQUIPMENT REPAIR	2,000.00
610-5-9-815-63501	REPAIRS-RADIOS	0.00
610-5-9-815-6371	UTILITY SERVICES/GAS, ELECTRIC	30,000.00
610-5-9-815-6373	TELEPHONE/OPERATIONS	3,000.00
610-5-9-815-64081	LIABILITY INSURANCE	6,228.00
610-5-9-815-6412	LAB ANALYSIS	10,000.00
610-5-9-815-6414	ADVERTISING	0.00
610-5-9-815-6418	SALES TAX	9,000.00
610-5-9-815-64181	LOCAL OPTION SALES TAX	0.00
610-5-9-815-6490	CONSULTANT AND PROF. FEES	10,000.00
610-5-9-815-6498	CONTRACT PAYMENTS	10,000.00
610-5-9-815-6499	MISC. CONTRACT WORK	2,000.00
610-5-9-815-6501	CHEMICALS	3,000.00
610-5-9-815-6504	MINOR EQUIPMENT	500.00
610-5-9-815-6506	OFFICE SUPPLIES	600.00
610-5-9-815-6508	POSTAGE AND SHIPPING	2,000.00
610-5-9-815-6510	SAFETY EQUIPMENT	4,000.00
610-5-9-815-6521	MOTOR VEHICLE MAINT. SUPPLIES	1,000.00
610-5-9-815-6529	UNIFORMS	420.00
610-5-9-815-6599	MISC. SUPPLIES	10,000.00
610-5-9-815-6727	EQUIPMENT	5,000.00
610-5-9-815-6762	MANHOLE REPAIR	0.00
610-5-9-815-6781	CAPITAL IMPROV. LINE CLEANING	0.00
610-5-9-815-6783	UTILITIES SYSTEM-REPLACE MAINT	45,000.00
610-5-9-815-6790	CAPITAL EQUIPMENT	15,500.00
610-5-9-815-6794	LAB EQUIP./REQUIREMENTS	0.00
610-5-9-815-6801	PRINCIPAL	0.00
610-5-9-815-6851	INTEREST/COUPONS	0.00
611-5-9-815-6490	CONSULTANTS AND PROF. FEES	0.00
614-5-9-815-6490	CONSULTANT AND PROF. FEES	0.00
614-5-9-815-6498	CONTRACT PAYMENTS	0.00
740-5-9-865-6499	PRIVATE STORMWATER IMP REIMB	0.00
740-5-9-865-6783	UTILITIES SYSTEM-STORM WATER	45,000.00
TOTAL BUSINESS TYPE/ENTERPRISE		811,051.00
TOTAL EXPENDITURES		8,227,813.00



RESOLUTION 1981

**A RESOLUTION ACCEPTING THE CITY ADMINISTRATOR'S RECOMMENDED
BUDGET AND ORDERING A NOTICE OF HEARING FOR MARCH 15, 2020 TO
ADOPT THE FY 2021-2022 BUDGET.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST BRANCH,
IOWA:**

The proposed fiscal year 2021-2022 annual budget as set forth in the budget summary and certification of taxes and in the detailed budget in support thereof showing revenue estimates and appropriation expenditures and allocations to programs for said fiscal year is accepted and a public hearing is set for March 15, 2021.

Passed and approved the 1st day of March 2021.

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Administrator/Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Public Hearing: To Discuss the State Revolving Fund Planning and Design Loan for Wastewater Treatment System in West Branch, Iowa.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Redmond Jones II, City Administrator
DATE:	February 24, 2021

BACKGROUND:

NOTICE OF PUBLIC HEARING

STATE REVOLVING FUND PLANNING AND DESIGN LOAN FOR WASTEWATER TREATMENT SYSTEM IN WEST BRANCH, IOWA

Notice is hereby given that a public hearing will be held by the City of West Branch considering the authorization and execution of a State Revolving Fund (SRF) Planning and Design Loan in the amount not to exceed \$619,000 for wastewater treatment system improvements.

The proposed project involves the installation of an Enhanced Treatment Aerated Lagoon with Submerged Attached Growth Reactor (SAGR). The SAGR system will allow the City to comply with their new, more stringent ammonia limits. The existing lagoon infrastructure would be retained for primary and secondary treatment. UV disinfection facilities are included in the construction plans to address compliance with bacteria limits. An additional aerated lagoon, aeration equipment, SAGR media, baffle replacement and a UV disinfection system would be included as a part of this overall project.

The purpose of this Public Hearing is to inform area residents of the community of West Branch of this proposed action, discuss the actual project, any anticipated user fees associated with the project, and address citizen's concerns, if any, with the plan.

STAFF RECOMMENDATION:	Open Public Hearing / Public Feedback / Close Public Hearing
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Resolution 1982 – A Resolution to Fix a Date for a Public Hearing on Proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount Not-To-Exceed \$619,000.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Redmond Jones II, City Administrator
DATE:	February 24, 2021

BACKGROUND:

This item was prepared by Dorsey & Whitney LLP, who serve as the city's bond counsel. The language and formats are structured to streamline the underwriting and closing process. The authorization and execution of a State Revolving Fund (SRF) Planning and Design Loan in the amount not to exceed \$619,000 and will be at 0 interest. The loan will ultimately be included (wrapped) into the total finance package of the wastewater treatment system improvements. The Interest for that overall finance package will be determined at a later date.

The proposed project involves the installation of an Enhanced Treatment Aerated Lagoon with Submerged Attached Growth Reactor (SAGR). The SAGR system will allow the City to comply with their new, more stringent ammonia limits. The existing lagoon infrastructure would be retained for primary and secondary treatment. UV disinfection facilities are included in the construction plans to address compliance with bacteria limits. An additional aerated lagoon, aeration equipment, SAGR media, baffle replacement and a UV disinfection system would be included as a part of this overall project.

The purpose of this Public Hearing is to inform area residents of the community of West Branch of this proposed action, discuss the actual project, any anticipated user fees associated with the project, and address citizen's concerns, if any, with the plan.

STAFF RECOMMENDATION:	Resolution 1982 / Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

"Turning Vision into Reality is our Business"

MINUTES TO SET DATE FOR HEARING
ON ENTERING INTO A LOAN AND
DISBURSEMENT AGREEMENT

439235-13 (N/I)

West Branch, Iowa

March 1, 2021

The City Council of the City of West Branch, Iowa, met on March 1, 2021, at 7 o'clock p.m., at the City Council Chambers, 110 N. Poplar Street, West Branch, Iowa.

The City Council met electronically via Zoom, which was accessible at the following:

<https://zoom.us/j/5322527574>

The City Council conducted this meeting electronically due to federal and state government recommendations in response to COVID-19 pandemic conditions. Electronic access information was included in the posted agenda of this public meeting.

The Mayor presided and the roll was called showing the following members of the Council present and absent:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution hereinafter next set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. 1982

RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING ON PROPOSAL
TO ENTER INTO A SEWER REVENUE LOAN AND DISBURSEMENT
AGREEMENT AND TO BORROW MONEY THEREUNDER IN A
PRINCIPAL AMOUNT NOT TO EXCEED \$619,000

WHEREAS, the City of West Branch (the “City”), in Cedar and Johnson Counties, State of Iowa, did heretofore establish a Municipal Sanitary Sewer System (the “Utility”) in and for the City which has continuously supplied sanitary sewer service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, the City now proposes to enter into a Sewer Revenue Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$619,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Utility (the “Project”), and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of West Branch, Iowa, as follows:

Section 1. This City Council shall meet on March 15, 2021, at the Council Chambers, 110 N. Poplar Street, West Branch, Iowa, at 7 o’clock p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once not less than four (4) and not more than twenty (20) days before the meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE
PROCEEDINGS TO ENTER INTO A LOAN AND DISBURSEMENT AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$619,000

(SEWER REVENUE)

The City Council of the City of West Branch, Iowa, will meet on March 15, 2021, at the Council Chambers, 110 N. Poplar Street, West Branch, Iowa at 7 o'clock p.m., for the purpose of instituting proceedings and taking action to enter into a loan and disbursement agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$619,000, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the City's Municipal Sanitary Sewer System.

Due to federal and state government recommendations in response to COVID-19 pandemic conditions, access to the meeting will be provided electronically via Zoom, which will be accessible at the following:

<https://zoom.us/j/5322527574>

In addition to electronic access, written comments may be filed or made prior to the meeting and will be recorded in the minutes.

The Agreement will not constitute a general obligation of the City, nor will it be payable in any manner by taxation but, together with any additional obligations of the City as may be hereafter issued and outstanding from time to time ranking on a parity therewith, will be payable solely and only from the Net Revenues of the Municipal Sanitary Sewer System of the City.

At the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Agreement. After receiving objections, the City may determine to enter into the Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of West Branch, Iowa.

Redmond Jones
City Administrator / City Clerk

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$619,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon adoption and approval, as provided by law.

Passed and approved this March 1, 2021.

Mayor

Attest:

City Clerk

• • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
CEDAR AND JOHNSON COUNTIES SS:
CITY OF WEST BRANCH

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to fixing a date for hearing on the City Council's proposal to take action in connection with a Sewer Revenue Loan and Disbursement Agreement.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

ORGANIZATION AND ESTABLISHMENT CERTIFICATE:

STATE OF IOWA
CEDAR AND JOHNSON COUNTIES SS:
CITY OF WEST BRANCH

I, the undersigned City Clerk, do hereby certify that the aforementioned City is organized and operating under the provisions of Title IX of the Code of Iowa and not under any special charter and that such City is operating under the Mayor-Council form of government and that there is not pending or threatened any question or litigation whatsoever touching the incorporation of the City, the inclusion of any territory within its limits or the incumbency in office of any of the officials hereinafter named.

And I do further certify that the following named parties are officials of the City as indicated:

_____	Mayor
_____	City Administrator
_____	Finance Director
_____	City Treasurer
_____	Council Member/Mayor Pro Tem
_____	Council Member
_____	Council Member
_____	Council Member
_____	Council Member

I further certify that the City established the Municipal Sanitary Sewer System (the "Utility") and that the Utility has been in continuous operation by the City since its establishment as aforesaid in supplying sanitary sewer service to the City and its inhabitants.

I further certify that the management and control of the Utility are vested in the City Council of the City, and that no board of trustees exists which has any part of the control and management of such Utility.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

STATE OF IOWA

SS:

I, the undersigned, City Clerk of the City of West Branch, Iowa (the “City”), do hereby certify that the City has no bonds or other obligations of any kind now outstanding which are secured by and payable from the revenues derived from the operation of the Municipal Sanitary Sewer System (the “Utility”), except as follows:

Date	Type	Principal Amount Outstanding	Maturity
------	------	---------------------------------	----------

NONE

(Attach here a separate sheet listing any outstanding obligations of the City secured by and payable from the revenues of the Utility excluding the proposed issue.)

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

PUBLICATION CERTIFICATE:

(PLEASE NOTE: Please do not date and return this certificate until you have received the publisher's affidavit and have verified that the notice was published on the date indicated in the affidavit, but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA

CEDAR AND JOHNSON COUNTIES SS:

CITY OF WEST BRANCH

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that pursuant to the resolution of its City Council fixing a date of meeting at which it is proposed to take action to enter into a loan and disbursement agreement, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

(Attach here the publisher's original affidavit with clipping of the notice, as published.)



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Second Reading of Ordinance 780 – An Ordinance Amending Chapter 165; Entitled, “Zoning Regulations” regarding adding section 50 – Swimming Pools to the West Branch Zoning Ordinance.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Leslie Brick, Deputy City Clerk
DATE:	January 25, 2021

BACKGROUND:

In recent months, a few West Branch residents have installed in-ground pools on their properties for their leisure. The current West Branch Code of Ordinances did not have any zoning requirements, required permits or parameters regarding swimming pools.

The Planning & Zoning Commission was tasked with coming up with rules for the installation of permanent and non-permanent swimming pools for both residential and commercial properties. The ordinance went through several revisions and was agreed to in the form of Ordinance 780 presented to you.

This ordinance, if approved will add section 50, entitled “Swimming Pools” to Chapter 165, Zoning Regulations of the West Branch Code of Ordinances.

The Planning & Zoning Commission held a public hearing on January 26, 2021 and approved the Ordinance language at their meeting and have recommended to move this ordinance on to the City Council for your consideration and/or approval.

STAFF RECOMMENDATION:	Approve Second Reading of Ordinance 780 / Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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ORDINANCE 780

AN ORDINANCE AMENDING CHAPTER 165 “ZONING REGULATIONS.”

WHEREAS, the Planning & Zoning Commission of the City of West Branch, Iowa, believes that the clarification of certain sections in the Zoning Code will lead to a clearer understanding of the Code’s requirements; and

WHEREAS, the Planning & Zoning Commission of the City of West Branch, Iowa, believes that a more uniform and consistent wording in the language contained within certain sections in the Zoning Code will aide in making the Zoning Code more navigable and lead to more consistent interpretation of the requirements; and

WHEREAS, the Planning & Zoning Commission recommends to the City Council of the City of West Branch, adoption of these amendment recommendations in the Zoning code; and

WHEREAS, the City Council of the City of West Branch, Iowa has reviewed these recommendations and concurs with the Planning & Zoning Commission.

NOW, THEREFORE, BE IT ORDAINED:

1. BE IT ENACTED by the City Council of West Branch, Iowa, that Chapter 165 “ZONING REGULATIONS” of the Code of West Branch, Iowa is hereby amended by revising the following subsections to Chapter 165.

165.50 – Amend Chapter 165 by adding section 50: SWIMMING POOLS

165.50 SWIMMING POOLS

165.50 – DEFINITIONS:

1. “Permanent” is defined as a pool that is installed or left up year round and winterized for continued use.
2. “Temporary” is defined as a pool that is taken down or dismantled during the winter months. *Temporary pools with a depth of twenty four (24) inches or less are exempt from this sub-section.*

Swimming pools intended for private use by persons that reside on the property or their guests are permitted, provided the following conditions are met:

1. Setbacks: (for temporary and permanent pools)
 - a. Residential zones
 - i. The use must be set back a minimum of ten (10) feet from any side or rear lot line.
 - ii. The use may not be located in the front yard unless the use is set back at least forty (40) feet from the front property line.

- b. Non-residential zones
 - i. In non-residential zones, the use must be set back a minimum of ten (10) feet from any side, rear, or front property line, unless the property on which the use is located is directly abutting or across the street from a property zoned residential. In the case of such an adjacency, the use must comply with the setback requirements for residential zones
- 2. Permit Required
 - a. Permanent (in-ground) pools with a depth of twenty four (24) inches or more, require a permit.
- 3. Fence Requirement (for permanent pools only). Swimming pools with a depth of twenty four (24) inches or more and the edge of which is less than four (4) feet above grade, must be completely enclosed by a fence according to the following specifications:
 - a. The fence must be at least four (4) feet in height and must be constructed so that a sphere, five (5) inches in diameter, cannot pass through the fence.
 - b. A principal or accessory building may be used as part of the enclosure.
 - c. All gates and doors opening through the enclosure must be equipped with a self-closing and self-latching device for keeping the gate or door securely closed at all times when not in use, except the door of any building which forms a part of the enclosure need not be so equipped.
 - d. The building official may permit other protective devices or structures to be used so long as the degree of protection afforded by the substitute device or structure is not less than the protection afforded by an enclosure built to the specifications of this paragraph.

Passed and approved this ____ day of _____, 2021.

First Reading: February 16, 2021

Second Reading: March 1, 2021

Third Reading: March 15, 2021

Roger Laughlin, Mayor

Attest:

Leslie Brick, Deputy Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Motion to Accept a “Report of Bids” by Veenstra & Kimm, Regarding the I-80 Water Main Relocation Project.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Redmond Jones, City Administrator / Dave Schechinger, Veenstra & Kimm
DATE:	February 25, 2021

BACKGROUND:

Bid Tabulation for the I-80 Water Main Relocation Project in West Branch, Iowa are attached. This project will be reimbursed to the city in the form of a Grant Agreement with the Iowa Department of Transportation.

STAFF RECOMMENDATION:	Approve the Motion / Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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BID TABULATION
I-80 WATER MAIN RELOCATION
WEST BRANCH, IOWA

Bid No. 1

Bid No. 2

Bid No. 3

Project: Construct I-80 Water Main Relocation for the following unit and lump sum prices:

Summers' Enterprise, Inc.
1776 Buchanan Delaware Ave
Masonville, IA 50654

Needham Excavating, Inc.
137 N. Main Street
Walcott, IA 52773

Triple B Construction
710 Ayres Progress Dr
Wilton, IA 52778

Description	Unit	Estimated		Extended		Extended		Extended	
		Quantities	Unit Price	Price	Unit Price	Price	Unit Price	Price	Price
1 Mobilization	LS	1	\$ 35,000.00	\$ 35,000.00	\$ 11,725.00	\$ 11,725.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
2 Construction Staking	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 2,475.00	\$ 2,475.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
3 Clearing & Grubbing	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 250.00	\$ 250.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
4 Traffic Control	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 250.00	\$ 250.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
5 Temporary Access Road	LS	1	\$ 6,500.00	\$ 6,500.00	\$ 750.00	\$ 750.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
6 Field Drain Lines	LF	140	\$ 20.00	\$ 2,800.00	\$ 16.25	\$ 2,275.00	\$ 25.00	\$ 3,500.00	\$ 3,500.00
7 Erosion Control	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 2,100.00	\$ 2,100.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
8 Silt Fence	LF	2,000	\$ 2.00	\$ 4,000.00	\$ 2.50	\$ 5,000.00	\$ 2.00	\$ 4,000.00	\$ 4,000.00
9 Water Main Removal	LF	2,000	\$ 10.00	\$ 20,000.00	\$ 12.00	\$ 24,000.00	\$ 9.00	\$ 18,000.00	\$ 18,000.00
10 12" Water Main pvc Open Cut	LF	1,902	\$ 38.00	\$ 72,276.00	\$ 44.50	\$ 84,639.00	\$ 41.00	\$ 77,982.00	\$ 77,982.00
11 12" Water Main RJ DI Open Cut	LF	48	\$ 66.00	\$ 3,168.00	\$ 162.00	\$ 7,776.00	\$ 145.00	\$ 6,960.00	\$ 6,960.00
12 12" RJ DIP in 24" Steel Casing Pij	LF	68	\$ 185.00	\$ 12,580.00	\$ 469.00	\$ 31,892.00	\$ 475.00	\$ 32,300.00	\$ 32,300.00
13 12" Gate Valve	Ea.	4	\$ 1,950.00	\$ 7,800.00	\$ 2,860.00	\$ 11,440.00	\$ 2,550.00	\$ 10,200.00	\$ 10,200.00
14 Hydrant Assembly	Ea.	2	\$ 4,400.00	\$ 8,800.00	\$ 5,270.00	\$ 10,540.00	\$ 4,700.00	\$ 9,400.00	\$ 9,400.00
15 Slope Protection, Wood Excelsior	Sq.	14	\$ 60.00	\$ 840.00	\$ 30.00	\$ 420.00	\$ 25.00	\$ 350.00	\$ 350.00
16 Connection to Existing	Ea.	2	\$ 3,750.00	\$ 7,500.00	\$ 500.00	\$ 1,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00
Total Bid (Items 1-16)				\$ 189,764.00		\$ 196,532.00		\$ 203,892.00	



BID TABULATION
I-80 WATER MAIN RELOCATION
WEST BRANCH, IOWA

Bid No. 4

Bid No. 5

Bid No. 6

Project: Construct I-80 Water Main Relocation for the following unit and lump sum prices:

Lynch Excavating, Inc.
1967 Baker Ave
West Branch, IA 52358

Pirc-Tobin Construction, Inc.
2650 Old Quaas Road
Alburnett, IA 52202

Dennis Spencer Construction
1020 Hinkle Drive
Tiffin, IA 52340

Description	Unit	Estimated		Extended		Extended		Extended	
		Quantities	Unit Price	Price	Unit Price	Price	Unit Price	Price	Price
1 Mobilization	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 26,500.00	\$ 26,500.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
2 Construction Staking	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,760.00	\$ 2,760.00	\$ 2,760.00
3 Clearing & Grubbing	LS	1	\$ 4,250.00	\$ 4,250.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
4 Traffic Control	LS	1	\$ 550.00	\$ 550.00	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
5 Temporary Access Road	LS	1	\$ 3,820.00	\$ 3,820.00	\$ 4,000.00	\$ 4,000.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
6 Field Drain Lines	LF	140	\$ 10.00	\$ 1,400.00	\$ 10.00	\$ 1,400.00	\$ 15.00	\$ 2,100.00	\$ 2,100.00
7 Erosion Control	LS	1	\$ 6,600.00	\$ 6,600.00	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
8 Silt Fence	LF	2,000	\$ 2.00	\$ 4,000.00	\$ 2.25	\$ 4,500.00	\$ 2.00	\$ 4,000.00	\$ 4,000.00
9 Water Main Removal	LF	2,000	\$ 16.50	\$ 33,000.00	\$ 15.00	\$ 30,000.00	\$ 16.80	\$ 33,600.00	\$ 33,600.00
10 12" Water Main pvc Open Cut	LF	1,902	\$ 44.00	\$ 83,688.00	\$ 45.00	\$ 85,590.00	\$ 50.00	\$ 95,100.00	\$ 95,100.00
11 12" Water Main RJ DI Open Cut	LF	48	\$ 92.75	\$ 4,452.00	\$ 80.00	\$ 3,840.00	\$ 124.00	\$ 5,952.00	\$ 5,952.00
12 12" RJ DIP in 24" Steel Casing Pip	LF	68	\$ 380.00	\$ 25,840.00	\$ 275.00	\$ 18,700.00	\$ 400.00	\$ 27,200.00	\$ 27,200.00
13 12" Gate Valve	Ea.	4	\$ 2,500.00	\$ 10,000.00	\$ 2,500.00	\$ 10,000.00	\$ 2,100.00	\$ 8,400.00	\$ 8,400.00
14 Hydrant Assembly	Ea.	2	\$ 4,700.00	\$ 9,400.00	\$ 5,500.00	\$ 11,000.00	\$ 4,700.00	\$ 9,400.00	\$ 9,400.00
15 Slope Protection, Wood Excelsior	Sq.	14	\$ 30.00	\$ 420.00	\$ 32.50	\$ 455.00	\$ 20.00	\$ 280.00	\$ 280.00
16 Connection to Existing	Ea.	2	\$ 4,200.00	\$ 8,400.00	\$ 2,500.00	\$ 5,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00
Total Bid (Items 1-16)				\$ 210,820.00		\$ 214,985.00		\$ 224,992.00	



BID TABULATION
I-80 WATER MAIN RELOCATION
WEST BRANCH, IOWA

Bid No. 7

Bid No. 8

Bid No. 9

Project: Construct I-80 Water Main Relocation for the following unit and lump sum prices:

Miller Trucking & Excavating
3303 John Deere Road
Silvis, IL 61282

Boomerang Corp
13225 Circle Drive, Ste A
Anamosa, IA 52205

Maxwell Construction, Inc.
3011 Sierra Ct SW
Iowa City, IA 52240

Description	Unit	Estimated		Extended		Extended		Extended	
		Quantities	Unit Price	Price	Unit Price	Price	Unit Price	Price	Price
1 Mobilization	LS	1	\$ 7,500.00	\$ 7,500.00	\$ 43,000.00	\$ 43,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
2 Construction Staking	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00
3 Clearing & Grubbing	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 7,000.00	\$ 7,000.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00
4 Traffic Control	LS	1	\$ 5,500.00	\$ 5,500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00
5 Temporary Access Road	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
6 Field Drain Lines	LF	140	\$ 50.00	\$ 7,000.00	\$ 14.00	\$ 1,960.00	\$ 22.00	\$ 3,080.00	\$ 3,080.00
7 Erosion Control	LS	1	\$ 4,500.00	\$ 4,500.00	\$ 1,500.00	\$ 1,500.00	\$ 16,700.00	\$ 16,700.00	\$ 16,700.00
8 Silt Fence	LF	2,000	\$ 2.50	\$ 5,000.00	\$ 2.00	\$ 4,000.00	\$ 2.00	\$ 4,000.00	\$ 4,000.00
9 Water Main Removal	LF	2,000	\$ 15.00	\$ 30,000.00	\$ 18.00	\$ 36,000.00	\$ 15.00	\$ 30,000.00	\$ 30,000.00
10 12" Water Main pvc Open Cut	LF	1,902	\$ 50.00	\$ 95,100.00	\$ 42.00	\$ 79,884.00	\$ 53.00	\$ 100,806.00	\$ 100,806.00
11 12" Water Main RJ DI Open Cut	LF	48	\$ 215.00	\$ 10,320.00	\$ 100.00	\$ 4,800.00	\$ 90.00	\$ 4,320.00	\$ 4,320.00
12 12" RJ DIP in 24" Steel Casing Pij	LF	68	\$ 350.00	\$ 23,800.00	\$ 390.00	\$ 26,520.00	\$ 300.00	\$ 20,400.00	\$ 20,400.00
13 12" Gate Valve	Ea.	4	\$ 2,500.00	\$ 10,000.00	\$ 2,500.00	\$ 10,000.00	\$ 2,500.00	\$ 10,000.00	\$ 10,000.00
14 Hydrant Assembly	Ea.	2	\$ 5,500.00	\$ 11,000.00	\$ 5,500.00	\$ 11,000.00	\$ 5,200.00	\$ 10,400.00	\$ 10,400.00
15 Slope Protection, Wood Excelsior	Sq.	14	\$ 40.00	\$ 560.00	\$ 50.00	\$ 700.00	\$ 61.00	\$ 854.00	\$ 854.00
16 Connection to Existing	Ea.	2	\$ 3,500.00	\$ 7,000.00	\$ 2,000.00	\$ 4,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
Total Bid (Items 1-16)				\$ 227,280.00		\$ 236,364.00		\$ 242,910.00	



BID TABULATION
I-80 WATER MAIN RELOCATION
WEST BRANCH, IOWA

Bid No. 10

Bid No. 11

Bid No. 12

Project: Construct I-80 Water Main Relocation for the following unit and lump sum prices:

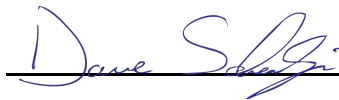
Tschiggfrie Excavating Co
425 Julien Dubuque Drive
Dubuque, IA 52003

Cornerstone Excavating, Inc.
1320 W. Main Street
Washington, IA 52353

BWC Excavating, LC
1303 Hickory Hollow Road
Solon, IA 52333

Description	Unit	Estimated		Extended		Extended		Extended	
		Quantities	Unit Price	Price	Unit Price	Price	Unit Price	Price	Price
1 Mobilization	LS	1	\$ 19,000.00	\$ 19,000.00	\$ 20,000.00	\$ 20,000.00	\$ 75,000.00	\$ 75,000.00	
2 Construction Staking	LS	1	\$ 3,200.00	\$ 3,200.00	\$ 4,000.00	\$ 4,000.00	\$ 10,000.00	\$ 10,000.00	
3 Clearing & Grubbing	LS	1	\$ 3,700.00	\$ 3,700.00	\$ 7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 5,000.00	
4 Traffic Control	LS	1	\$ 1,700.00	\$ 1,700.00	\$ 3,500.00	\$ 3,500.00	\$ 7,500.00	\$ 7,500.00	
5 Temporary Access Road	LS	1	\$ 5,200.00	\$ 5,200.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
6 Field Drain Lines	LF	140	\$ 35.00	\$ 4,900.00	\$ 25.00	\$ 3,500.00	\$ 45.00	\$ 6,300.00	
7 Erosion Control	LS	1	\$ 9,800.00	\$ 9,800.00	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	
8 Silt Fence	LF	2,000	\$ 2.30	\$ 4,600.00	\$ 2.50	\$ 5,000.00	\$ 3.25	\$ 6,500.00	
9 Water Main Removal	LF	2,000	\$ 14.00	\$ 28,000.00	\$ 25.00	\$ 50,000.00	\$ 15.00	\$ 30,000.00	
10 12" Water Main pvc Open Cut	LF	1,902	\$ 58.00	\$ 110,316.00	\$ 50.00	\$ 95,100.00	\$ 65.00	\$ 123,630.00	
11 12" Water Main RJ DI Open Cut	LF	48	\$ 120.00	\$ 5,760.00	\$ 135.00	\$ 6,480.00	\$ 125.00	\$ 6,000.00	
12 12" RJ DIP in 24" Steel Casing Pij	LF	68	\$ 200.00	\$ 13,600.00	\$ 340.00	\$ 23,120.00	\$ 425.00	\$ 28,900.00	
13 12" Gate Valve	Ea.	4	\$ 3,400.00	\$ 13,600.00	\$ 2,450.00	\$ 9,800.00	\$ 3,250.00	\$ 13,000.00	
14 Hydrant Assembly	Ea.	2	\$ 10,300.00	\$ 20,600.00	\$ 5,500.00	\$ 11,000.00	\$ 6,000.00	\$ 12,000.00	
15 Slope Protection, Wood Excelsior	Sq.	14	\$ 58.00	\$ 812.00	\$ 100.00	\$ 1,400.00	\$ 250.00	\$ 3,500.00	
16 Connection to Existing	Ea.	2	\$ 3,200.00	\$ 6,400.00	\$ 4,000.00	\$ 8,000.00	\$ 2,500.00	\$ 5,000.00	
Total Bid (Items 1-16)				\$ 251,188.00		\$ 273,400.00		\$ 352,330.00	\$ 262,330.00

I hereby certify that this is a true tabulation of bids received on February 10, 2021 by the City of West Branch, Iowa for the I-80 Water Main Relocation.



Dave Schechinger, P.E.
Iowa License No. 16538
My license renewal date is December 31, 2022





REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Resolution 1983 – A Resolution Accepting the Lowest Responsible Bid and Authorizing the Award of Contract with Summers Enterprise, Inc. for the Interstate 80 Water Main Relocation Project in the Amount Not-to-Exceed \$189,764.
CITY GOAL:	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
PREPARED BY:	Gordon Edgar, Finance Director
DATE:	February 25, 2021

BACKGROUND:

Veenstra & Kimm, Inc. contacted Summers Enterprise, to obtain references for similar projects. Two references were contacted, and both had positive comments regarding the company and their work. We recommend that the City of West Branch award the construction contract to Summers Enterprise, Inc. in the amount of the bid of \$189,764.00.

STAFF RECOMMENDATION:	Approve Resolution 1983 / Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

February 24, 2021

Redmond Jones
City Administrator
City of West Branch
110 Poplar Street
P.O. Box 218
West Branch, IA 52358

WEST BRANCH, IOWA
I-80 WATER MAIN RELOCATION
RECOMMENDATION TO AWARD CONTRACT
BID TAB

The City of West Branch received bids until 2:00 p.m., February 10, 2021 for the I-80 Water Main Relocation. A total of twelve bids were received as follows:

Bidder	Bid
Summers' Enterprise, Inc.	\$189,764.00
Needham Excavating, Inc.	\$196,532.00
Triple B Construction	\$203,892.00
Lynch Excavating, Inc.	\$210,820.00
Pirc-Tobin Construction, Inc.	\$214,985.00
Dennis Spencer Construction	\$224,992.00
Miller Trucking & Excavating	\$227,280.00
Boomerang Corp.	\$236,364.00
Maxwell Construction, Inc.	\$242,910.00
Tschiggfrie Excavating Co.	\$251,188.00
Cornerstone Excavating, Inc.	\$273,400.00
BWC Excavating, LC	\$352,330.00

The apparent low bid for the project was submitted by Summers' Enterprise, Inc. with its bid in the amount of \$189,764.00. We have enclosed one copy of our certified bid tabulation for your use. Veenstra & Kimm, Inc. has examined the bidding documents and they appear in order.

The Engineer's estimate of cost for the project was \$315,000.00. The low bid submitted by Summers' Enterprise, Inc. was approximately 40% below the Engineer's estimate of cost for the project.

Redmond Jones
February 24, 2021
Page 2 of 2

Veenstra & Kimm, Inc. contacted Summers' Enterprise, to obtain references for similar projects. Two references were contacted, and both had positive comments regarding the company and their work. We recommend that the City of West Branch award the construction contract to Summers' Enterprise, Inc. in the amount of the bid of \$189,764.00.

If you have any questions or comments concerning the project, please contact us at (319) 466-1000.

VEENSTRA & KIMM, INC.



Dave Schechinger
DRS:mmc
368276
Enclosures

RESOLUTION 1983

RESOLUTION ACCEPTING THE LOWEST RESPONSIBLE BID AND AUTHORIZING THE AWARD OF CONTRACT WITH SUMMERS ENTERPRISE, INC. FOR THE INTERSTATE 80 WATER MAIN RELOCATION PROJECT IN THE AMOUNT NOT-TO-EXCEED \$189,764.

WHEREAS, notice to bidders has been duly given as required by law publication in the West Branch Times for the I-80 Water Main Project, in the City of West Branch, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designed improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

<u>Bidder</u>	<u>Bid</u>
Summers' Enterprise, Inc.	\$189,764.00
Needham Excavating, Inc.	\$196,532.00
Triple B Construction	\$203,892.00
Lynch Excavating, Inc.	\$210,820.00
Pirc-Tobin Construction, Inc.	\$214,985.00
Dennis Spencer Construction	\$224,992.00
Miller Trucking & Excavating	\$227,280.00
Boomerang Corp.	\$236,364.00
Maxwell Construction, Inc.	\$242,910.00
Tschiggfrie Excavating Co.	\$251,188.00
Cornerstone Excavating, Inc.	\$273,400.00
BWC Excavating, LC	\$352,330.00

WHEREAS, after consideration of all bids filed, there was determined and recommended by the City Engineering Firm (Veenstra & Kimm) that the bid of Summers Enterprise, Inc. of 1776 Buchanan Delaware Ave, Masonville, Iowa 50654; is the best and lowest responsible bid for the public improvement as is herein outlined.

BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, as follows:

Section 1. That the bid of Summers Enterprise Inc. of Masonville, Iowa, and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the City Council, and that the contract for the construction of same is now awarded to said contractor in the amount Not-to-Exceed One Hundred Eighty Nine Thousand Seven Hundred and Sixty-Four (\$189,764.00) Dollars.

Section 2, The City Administrator/ City Clerk of the City of West Branch, Iowa are hereby authorized and directed to execute the contract with the contractor for the public improvement as is herein referred to, that upon the contractor filling the required bond that the said bond and contract be then submitted to this Council for final approval as provided by law.

Section 3. The final settlement upon the contract, as referred to herein with said

contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement. The notice of bidders as published, the terms of the bidder written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of West Branch, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contract's surety bond by resolution of this City Council.

PASSED AND APPROVED, this 1st day of March, 2021.

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Administrator/Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Resolution 1984 – A Resolution Approving a Fireworks Display Agreement with J&M Displays for Hoover Hometown Days 2021.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Redmond Jones II, City Administrator / Leslie Brick, Deputy City Clerk
DATE:	February 24, 2021

BACKGROUND:

J&M Displays, a firm that has provided this service to the City in the past, and has submitted a proposed service agreement in the amount of \$25,000 to provide a fireworks display in the Herbert Hoover National Historic Site.

STAFF RECOMMENDATION:	Approve Resolution 1984 / Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

"Turning Vision into Reality is our Business"



DISPLAY INFORMATION



Please complete the following information printed in **RED**:

Display Date: _____ Rain Date: _____

Time of Display: _____

Name of **Organization Purchasing** Display: _____

Billing Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____ E-mail: _____

Name of **Contact Person**: _____

Contact Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____ E-mail: _____

Send **Invoice** to: _____

Billing Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____ E-mail: _____

FOR SALES REPRESENTATIVE

☐ J&M Fired ☐ 1.4G ☐ 1.3G ☐ PROXIMATE ☐ HAND FIRE ☐ FLAME

Sales Representative: _____ **Insurance Extension:** ☐ YES or ☐ NO

Delivery Information: Customer Pick Up At: _____ On-Site Delivery: ☐

Driver Name: _____ Telephone: _____

Delivery Address to Shoot Site: _____

Delivery to Bunker: ☐ Location: _____

Shooter Contact Person: _____ Telephone: _____

NOTES: _____

Proposal # _____ **Final Show \$:** _____

Bonuses: _____ Prepayment _____ Multiple Year Agreement _____ Pick Up _____ Mileage: _____ (by air miles)

OFFICE USE ONLY O# _____ C# _____ Customer PO# _____

<input type="checkbox"/> tax exempt certificate received	<input type="checkbox"/> Agreement received	<input type="checkbox"/> Full payment	<input type="checkbox"/> Down payment
<input type="checkbox"/> permit received	<input type="checkbox"/> IQ received	\$ _____	\$ _____
<input type="checkbox"/> ATF permit Exp. _____	<input type="checkbox"/> S/P _____	Date _____ Check# _____	Date: _____ Check# _____



FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between J & M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and _____, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ _____ program submitted and accepted by the Buyer, and which by reference is made a part hereof as Exhibit "A". The display is to take place on the evening of _____, 20____ at approximately _____:_____ pm, weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. Firing of Display (*check one of the below options*):

- ☐ Seller agrees to furnish all necessary fireworks display material and personnel for a fireworks display in accordance with the program approved by the parties. Seller agrees to comply with all local, state, and federal guidelines pertaining to the storing and displaying of fireworks.
- ☐ Buyer waives the services of Seller's technician. Buyer is a municipality or has a valid permit from the Bureau of Alcohol, Tobacco, Firearms & Explosives and will be firing the display.

2. Payment. The Buyer shall pay to the Seller (*check one of the below options*):

- ☐ the sum of \$ _____ as a down payment upon execution of this Agreement. The balance of \$ _____ shall be due and payable in full within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 ½%) per month shall be added to the unpaid balance if the account is not paid in full within the fifteen (15) days from the date of the show. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.
- ☐ \$ _____ in full by _____ (70 days prior to event date).
The Buyer will receive the 8% prepayment bonus product in this fireworks display.
- ☐ \$ _____ in full by _____ (30 days prior to event date).
The Buyer will receive the 5% prepayment bonus product in this fireworks display.

3. Postponement/Cancellation. Displays postponed to an alternate date will be charged an additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date.

In the event the display is cancelled and not re-scheduled, J&M Displays, Inc. shall be entitled to 20% of the contract price for out of pocket expenses incurred in preparation for the show.

4. Rain Date. Should inclement weather prevent the firing of the display on the date mentioned herein, the parties agree to a mutually convenient rain date of _____ or another date as agreed to by both parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the AHJ, Seller, and the lead pyrotechnician.

5. Insurance. If Seller is firing the show, Seller agrees to provide, at its expense, general liability insurance coverage, in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to the Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks by the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

6. Buyer agrees to provide:

- (a) Sufficient area for the display, including a minimum spectator set back as determined by Seller.
- (b) Protection of the display area by roping off or similar facility.
- (c) Adequate police protection to prevent spectators from entering display area.
- (d) Dry, clean sand, if needed, for firing.
- (e) Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display for anything that may have been missed at the night search.
- (f) Necessary local permits.

7. No representation of affirmation of fact, including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or deemed to be a warranty by the Seller for any purpose, nor give rise to any liability or obligation of the Seller whatsoever, except for acts of Seller's negligence as above stated.

8. It is further understood and agreed that nothing in this Agreement shall be construed or interpreted to mean a partnership. Both parties hereto being responsible for their separate and individual debts and obligations, and neither party shall be responsible for any agreements not stipulated in this Agreement. The Agreement shall not be construed to have been drafted, authored, or written by any specific Party. Rather, the Agreement shall be construed as co-drafted, co-authored, or co-written by the Parties. Therefore, the Agreement shall not be construed against any Party on the claim or basis the Agreement was drafted, written, or authored by any specific Party.

9. The parties hereto do mutually and severally guarantee terms, conditions, and payments of this Agreement. This document shall be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

10. Excluded Damages and Limitation of Liability. Except for claims covered by Seller's applicable general liability insurance, notwithstanding any provision to the contrary in this Agreement:

- (a) In no event shall Seller be liable to Buyer or any third party for any loss of use, revenue or profit or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.
- (b) In no event shall Seller's liability arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount paid or payable to Seller pursuant to this Agreement.

11. Choice of Law, Jurisdiction and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as provided in paragraph one above. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each Party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

BY: _____
J & M Displays, Inc.
SELLER

BY: _____
BUYER

Please include the **DISPLAY INFORMATION FORM** with this Agreement so your order is processed accurately.

RESOLUTION 1984

**RESOLUTION APPROVING A FIREWORKS AGREEMENT WITH J&M DISPLAYS
FOR HOOVER HOMETOWN DAYS 2021.**

WHEREAS, the City's premier event of the year is Hoover's Hometown Days. A day that the community recognizes the talents and contributions of Our Nation's 31st President of the United States, Herbert Hoover; and

WHEREAS, the fiscal year 2021 – 2022 budget for Hoover's Hometown Days include funding for entertainment and services for the event; and

WHEREAS, J&M Displays, a firm that has provided this service to the City in the past, and has submitted a proposed service agreement in the amount of \$25,000 to provide a fireworks display in the Herbert Hoover National Historic Site.

WHEREAS, J&M Displays, also understands and is responsible for submitting all documentation required to gain a Special Use Permit from the National Park Service; which will be needed to provide a fireworks display in the National Park; and

WHEREAS, it is now necessary to approve said agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Iowa, that the aforementioned agreement is hereby approved. Further, the Mayor is directed to execute the agreement on behalf of the City.

* * * * *

Passed and approved this 1st day of March, 2021.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, Deputy City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 1, 2021
AGENDA ITEM:	Resolution 1985 – A Resolution Approving Various Contracts with Coralville Community Showcase Stage Rental And Iowa Brass for the Hoover's Hometown Days Celebration in the Amount of \$4625.00.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Melissa Russell, Parks and Recreation Director
DATE:	February 23, 2021

BACKGROUND:

The Hoover's Hometown Days Fireworks and synchronized music are a beloved community event. The Brass Band, formally known as Eastern Iowa Brass Band has performed many times with the fireworks. One of the conditions for the fireworks to be on National Park Service Property is that there is a Hoover related activity coinciding with the fireworks. The band satisfies this requirement. Fundraising efforts this year will be focused on supporting the fireworks, the stage and the performance.

The Hoover's Hometown Days Committee is moving forward with the planning of Hoover's Hometown Days. Events will look a little different this year to meet CDC guidelines, but it will still be a great family friendly event for the community. Masks and social distancing guidelines will be in place as well as multiple sanitizing stations throughout all areas. The Celebration will take place Friday August 6, 2021 and Saturday August 7, 2021.

RETURNING EVENTS

Several events will return to Hoover's Hometown Days with minimal changes. The parade will run it's traditional route and start at 10am. Registration forms will be available starting in May.

The Fire Department will offer live music and their traditional dinner. They will also be selling hotdogs and hamburgers throughout the weekend.

The NPS will offer a Chattanooga area, however it most likely will not be an enclosed tent. Vendors throughout the park and other activities will still occur.

Youth Hooverball will occur Friday evening and the annual Hooverball tournament will be Saturday during the day.

The festivities will wrap up with a performance before and during the fireworks by Iowa Brass Band on the Coralville Showcase Stage.

CHANGED EVENTS

DOWNTOWN

The committee is encouraging local businesses to come out on the street and offer outdoor dining, sidewalk sales and various incentives. Food trucks and outside vendors will also participate in

downtown activities. We are looking for smaller entertainment such as acoustic performers and possibly a magician. There will be a request to shut Main Street down on Saturday from Poplar to Parkside Drive. Vendor deadline is May 1, 2021.

VILLAGE GREEN

Village Green will have a different look this year also. There will not be any large inflatables, instead we will have some smaller activities from Midwest Inflatables, such as laser tag, putt putt golf, inflatable hatchet throwing and other carnival activities. We are also looking for local groups that would like to use this opportunity as a fundraiser for their organization. The committee is proposing 2 different ways they could fundraise. 1st option: The group could staff a carnival game on Village Green and they would receive a nominal donation for their organization. An amount hasn't been determined yet, but likely between \$200-\$300 for each game they staff. 2nd option: The organization can set up and manage a game or activity on Main Street and keep the money they make from the activity. Regardless of the option they choose, organizations will be responsible for set up, tear down, staffing, and ensuring all guidelines are followed.

Times have not been finalized for the activities, however the hours will probably be around 11am-4pm for the Village Green activities.

STAFF RECOMMENDATION: Approve Resolution 1985 / Move to Action
REVIEWED BY CITY ADMINISTRATOR:
COUNCIL ACTION:
MOTION BY:
SECOND BY:

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Iowa Brass Performance Contract

Event Information

Hereinafter, this contract will be referred to as the "Agreement", the host/organizer as the "Operator" and Iowa Brass as the "Band".

Operator & event name: _____

Performance date: August 7, 2021 Performance time: 8:30 & 9:30 PM

Duration (in minutes): 90 minutes Intermission Yes/No: Yes Length of intermission: Until time for fireworks

Performance physical address: _____

Performance indoors or outdoors: Outdoors

If outdoors, is there an alternate location indoors in case of bad weather. Yes/No: No

Alternate performance location physical address: _____

Contact name #1: Nick Shiminn Phone number: _____

E-mail address: nshimmin@wbpl.org

Contact name #2: _____ Phone number: _____

E-mail address: _____

Is there a physical mailing address you'd like us to use?

Fees and Technical Requirements

- Payment by Operator in full is due to the Band upon arrival, prior to start of the performance
- If the venue is 60+ miles away from Solon, Iowa. bus fee will depend on mileage)

Performance Fee: \$ 3500.00

Bus fee: \$ 3500.00

Total: \$ 3500.00

Technical/staging:

- | | |
|------------------------------------------------------------------|-----------------------------|
| - 40 chairs | Available (Y/N): _____ |
| - 45 music stands | Available (Y/N): <u>N/A</u> |
| - Access to electrical power (20 amp, 110 Volt AC) | Available (Y/N): _____ |
| - 40' x 35' performance area (free of gravel and mud if outside) | Available (Y/N): _____ |
| - Designated area(s) for cases, storage, band warmup | Available (Y/N): _____ |
| - Large percussion (timpani, bass drum, xylophone, etc.) | Available (Y/N): <u>N/A</u> |
| - Podium and lectern (Musical Director & announcer) | Available (Y/N): <u>N/A</u> |
| - Sound and lighting | Available (Y/N): _____ |
| - Bus, truck/trailer parking | Available (Y/N): _____ |

If any of the above requirements are not applicable (lighting for daytime, outside concert), make "N/A".
If any of the above requirements can't be met, please explain briefing below: _____

Cancellation Notification

In the event of a cancellation on the part of the Operator for any reason (to include weather), the Operator will pay a cancellation fee of \$250 for the Band (not including potential bus cancellation fees). It is agreed that the Band will be notified by telephone at least four (4) hours in advance. This is to ensure we have ample time to contact our members who may not be traveling with the band but instead driving directly to the event themselves. Cancellation is hereby defined and agreed to be defined as including any postponement of the event to a date/time by the Operator which cannot be supported by the Band for any reason, including other scheduled performances and player availability.

In addition, if a bus has been chartered, the Band reserves the right to pass on to the Operator any and all fees charged to the Band by the bus company due to cancellation by the Operator. For reference, charter bus cancellation fees are often, but not always, based on where the bus is located at the time the bus company is notified, such as:

- prior to leaving the company's premises to retrieve occupants
- after leaving the bus company's premises and not having picked up the passengers
- after picking up the passengers and on the way to the destination (usually prorated by distance)

The Band will secure clear documentation of the cancellation fee and provide said documentation to the Operator for payment.

For the Operator:

Printed name and signature of authorized Operator representative

Date

For the Band:

Printed name and signature of authorized Band representative

Date

COMMUNITY SHOWCASE RENTAL
Coralville Parks and Recreation Department
1506 8th Street, Coralville, Iowa 52241
Phone (319) 248-1750; Fax (319) 248-1899
sprochaska@coralville.org



Date February 8, 2021

Individual or Organization
City of West Branch

Group Representative
Melissa Russell

Address

110 N. Poplar, PO Box 218

West Branch, IA 52358

643-4212 Day

930-0393 Cell

Saturday, August 7, 2021

Day Phone /

Evening Phone

Date Requested

For the purpose of

Event start and end time (# of people performing)

Music Concert

Set up by 11:00 a.m. Friday,

Contact person at the site Melissa Russell

Showcase delivered on Friday August 6 by 11:00am. Showcase removed Sunday, August 8 by 11:00 a.m. or before. Location in the National Park facing the museum. The exact positioning is something the NPS will need to determine. If the removal is delayed due to a dead battery caused by the lights being left on the stage, additional fees will be charged. ***Plywood sheets required to protect the grass (extra fee).***

Yes _____ Power available (110 volt outlets, distance)

Large _____ Staging needed (size and layout)

_____ Do you need the handicapped lift?

No _____ Public address system (complete with microphone and stands)

Special Needs: Showcase will be set up in the Library parking lot/adjoining property. ***Plywood sheets required to protect the grass (extra fee).***

Should the showcase need to be pulled or towed out of an area due to the placement on a non-hard surface and become stuck, the costs will be assessed to the person/s renting the showcase.

I accept responsibility for care of the showcase and its accessories and agree to pay for any damages or loss. I agree to assume responsibility for the rental organization and performance group's adherence to regulations and policy set forth.

Signature

Address

Phone

Base Fee \$525 + \$400 Sunday Removal

Deposit Due N/A
(1/3 of Base Fee due with contract)

Hourly Fee \$75 (3 hours of set up/tear down included in base fee) Additional hour estimate: **\$200 - plywood**

Mileage N/A

Balance Due – will be billed after the event

Total Estimate \$1,125

Date Paid _____

Hoover Hometown Days

For Parks Department use on delivery.

Delivery Signature: _____ Showcase Staff Initials _____
Group Representative

I have approved the location of the Showcase and have received training on opening and closing the stage.

RESOLUTION 1985

**A RESOLUTION APPROVING VARIOUS CORALVILLE COMMUNITY
SHOWCASE STAGE RENTAL AND IOWA BRASS FOR THE HOOVER'S
HOMETOWN DAYS CELEBRATION IN THE AMOUNT OF \$4625.00**

WHEREAS, the City's premier event of the year is Hoover's Hometown Days; and

WHEREAS, the fiscal year 2022 budget for Hoover's Hometown Days includes funding for entertainment and services for the event; and

WHEREAS, three organizations have submitted proposed service agreements in the amount of \$ 1125 for Coralville Community Showcase Rental and \$3500 for Iowa Brass for a musical performance before and during the fireworks; and

WHEREAS, it is now necessary to approve said agreements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Iowa, that the aforementioned agreements are hereby approved. Further, the Mayor is directed to execute the agreements on behalf of the City.

* * * * *

Passed and approved this 1st day of March, 2021.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, Deputy City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: March 1, 2021	
AGENDA ITEM:	Discussion Item: Update / Feedback on Park and Recreation Programs.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Melissa Russell, Parks and Recreation Director
DATE:	February 24, 2021

BACKGROUND:

Cubby Park Updates:

To meet State of Iowa requirements, the concession stand needs to be licensed as a food establishment. The application for the license for the concession stand is near complete and should be finished by April 23, 2021. I have completed the required food manager certification program and I am currently working on the protocols needed for the licensure. Jamie Tucker is also working on the food manager certification.

Weekends are filling up with tournaments. We are on track to have around \$3200 in revenue from tournaments if there are no weather cancelations. There are still a few openings if local groups would like to book a tournament. To date, only 1 local team has reserved field time and a tournament. Spring and summer program planning is also underway. We are not offering spring soccer this year. This will be offered next year again.

Returning Confirmed Activities:

Swimming Lessons, Summer Ball Programs, Girls on the Run

Returning Programs in the Works:

Easter Egg Hunt, Easter Bunny Basket Drop Off, Drive in Movie, Youth Sports Foundation 5th/6th Grade Track, Summer Camp

New Activities:

Recreation on the Go(taking the place of park drop-in program), Puzzle Exchange and Coffee(suggestion from a resident). I completed the Certified Park and Recreation Professional(CPRP) Certification renewal. I first obtained this certification 10 years ago and have maintained it since that time. In order to recertify it requires approved 2.0(20 hours)of CEU's or retesting every 2 years. This is not a requirement of my position; however, I feel it is essential to remain on the leading edge of my field. [Certified Park and Recreation Professional, CPRP | Certification | National Recreation and Park Association \(nrpa.org\)](http://www.nrpa.org). Finally, West Branch Parks and Recreation is hiring summer positions: counselors, field supervisors, and interns. We are hoping to conduct interviews in March.

STAFF RECOMMENDATION: Open Discussion / Public Feedback
REVIEWED BY CITY ADMINISTRATOR:
COUNCIL ACTION:
MOTION BY:
SECOND BY:

"Turning Vision into Reality is our Business"



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: March 1, 2021	
AGENDA ITEM:	Resolution 1986 – A Resolution Approving a Service Agreement for Snow Removal Services and Intrusion Alarm Police Response Services with the United States Department of the Interior, National Park Service, and Herbert Hoover National Historic Site.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Redmond Jones II, City Administrator
DATE:	February 24, 2021

BACKGROUND:

This item is a revenue to the City of West Branch as we will be paid \$8,500 annually for winter weather road maintenance and snow removal. This service agreement will also include intrusion alarm response by the Police Department. The period of performance is 1/29/2021 to 1/28/2022 with 4 annual options to extend the agreement for future years.

See Resolution on Page 172

STAFF RECOMMENDATION: Approve Resolution 1986 / Move to Action
REVIEWED BY CITY ADMINISTRATOR:
COUNCIL ACTION:
MOTION BY:
SECOND BY:

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. P00001		3. EFFECTIVE DATE 02/10/2021		4. REQUISITION/PURCHASE REQ. NO. 0040521564	
5. PROJECT NO. (If applicable)		6. ISSUED BY NPS, MWR - MWRO MABO 601 Riverfront Drive Omaha NE 68102		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) WEST BRANCH, CITY OF Attn: Redmond Jones II 110 N POPULAR WEST BRANCH IA 52358-7600		(x)		9A. AMENDMENT OF SOLICITATION NO.	
CODE 0071310820		FACILITY CODE		9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. 140P6021P0005	
				10B. DATED (SEE ITEM 13) 01/29/2021	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

- ☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
- Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.212-4 Addendum C (Changes)
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

City Services, HEHO

The purpose of this modification is to correct accounting information linked to the award at no cost to either party.

LIST OF CHANGES:

Reason for Modification: Other Administrative Action

Line Item 10 deleted to remove old accounting information.

Line Item 11 added with current accounting information to replace Line Item 10. May appear in IPP as Line Item 20.

Total Amount for this Modification: \$0.00

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Redmond Jones II, City Administrator		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) James Bissailon	
15B. CONTRACTOR/OFFEROR Redmond Jones II (Signature of person authorized to sign)		16B. UNITED STATES OF AMERICA JAMES BISSAILON Digitally signed by JAMES BISSAILON Date: 2021.02.10 11:28:05 -06'00' (Signature of Contracting Officer)	
15C. DATE SIGNED 2-23-2021		16C. DATE SIGNED February 10, 2021	

Previous edition unusable

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED 140P6021P0005/P00001	PAGE OF 2 2
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NAME OF OFFEROR OR CONTRACTOR
WEST BRANCH, CITY OF

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
00011	<p>New Total Amount for this Version: \$8,500.00</p> <p>For administration matters contact Contract Specialist Christopher Keck via email at christopher_keck@nps.gov or phone (402) 661-1598.</p> <p>Delivery: 01/28/2022 Delivery Location Code: 0009060382 NPS, MWR, Herbert Hoover NHS 110 Parkside Drive P.O. Box 607 West Branch IA 52358 US</p> <p>Period of Performance: 01/29/2021 to 01/28/2022</p> <p>Cancel Item 00010 in its entirety.</p> <p>Add Item 00011 as follows:</p> <p>Winter weather road maintenance & snow plowing and intrusion alarm police response (Base Year) in accordance with the Scope of Work, Wage Determinations, Specifications, and all addenda. (January 29th, 2021- January 28th, 2022) Product/Service Code: S218 Product/Service Description: HOUSEKEEPING- SNOW REMOVAL/SALT</p> <p>Accounting Info: 01 Account Assignm: K G/L Account: 6100.252Z0 Business Area: P000 Commitment Item: 252Z00 Cost Center: PPMWHEHOM0 Functional Area: PPMOMF01Z.Y00000 Fund: 211P103601 Fund Center: PPMWHEHOM0 PR Acct Assign: 01 Funded: \$8,500.00</p> <p>Invoicing Reminder: All invoices shall be submitted electronically through the Invoice Processing Platform (https://www.ipp.gov/) for payment. Ensure contract number is on all correspondence and invoices.</p>				8,500.00

Contents

*52.203-18 – Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statement - Representations (JAN 2017)	10
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***52.225-25 Prohibition on Contracting With Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certifications (JUN 2020)**

***52.232-39 Unenforceability of Unauthorized Obligations (JUN 2013)**

***52.232-40 - Providing Accelerated Payments to Small Business Subcontractors. Providing Accelerated Payments to Small Business Subcontractors (Dec 2013)**

***52.246-4 - Inspection of Services - Fixed-Price (AUG 1996)**

52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (AUG 2020)

The Offeror shall not complete the representation at paragraph (d)(1) of this provision if the Offeror has represented that it “does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument” in the provision at 52.204-26, Covered Telecommunications Equipment or Services—Representation, or in paragraph (v) of the provision at 52.212-3, Offeror Representations and Certifications-Commercial Items.

(a) *Definitions.* As used in this provision—

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) *Prohibition.*

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract or extending or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

(d) *Representation.* The Offeror represents that—

(1) It ☐ will, ☐ will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. The Offeror shall provide the additional disclosure information required at paragraph (e)(1) of this section if the Offeror responds “will” in paragraph (d)(1) of this section; and

(2) After conducting a reasonable inquiry, for purposes of this representation, the Offeror represents that—

It ☐ does, ☐ does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror shall provide the additional disclosure information required at paragraph (e)(2) of this section if the Offeror responds “does” in paragraph (d)(2) of this section.

(e) *Disclosures.*

(1) Disclosure for the representation in paragraph (d)(1) of this provision. If the Offeror has responded “will” in the representation in paragraph (d)(1) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(2) Disclosure for the representation in paragraph (d)(2) of this provision. If the Offeror has responded “does” in the representation in paragraph (d)(2) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the PSC of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(End of provision)

52.204-26 Covered Telecommunications Equipment or Services-Representation (DEC 2019)

(a) *Definitions.* As used in this provision, “covered telecommunications equipment or services” has the meaning provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

(c) *Representation.* The Offeror represents that it ☐ does, ☐ does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

(End of provision)

52.209-11 – Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law (Feb 2016)

(a) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L 113-235), and similar provisions, if contained in subsequent appropriations acts, the Government will not enter into a contract with any corporation that--

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that—

(1) It is ☐ is not ☐ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(2) It is ☐ is not ☐ a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

52.212-1 – Instructions to Offerors -- Commercial Items (JUN 2020) ADDENDUM

(a) Submission of offers. Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation via email only to christopher_keck@nps.gov. At a minimum, offers must include --

At a minimum, offers must include –

(1) Provide your companies DUNS number and CAGE Code under which your offer is made.

(2) A completed copy of the representations and certifications at FAR 52.212-3 (see FAR 52.212-3(b) for those representations and certifications that the offeror shall complete electronically.

(3) Required Documents showing:

Factor I – Price:

Provide a lump sum price with a breakdown of costs for snow removal and alarm response. Price will be subjectively evaluated considering total cost of all items to determine price is fair and reasonable.

Information should be short and concise but provide the Government with enough detail to determine if the price is fair and reasonable.

(b) Period for acceptance of offers. The offeror agrees to hold the prices in its offer firm for 60 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(End of Provision)

52.212-2 - Evaluation -- Commercial Items (OCT 2014)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

Evaluation of the proposal will be performed as per FAR Part 13. A firm-fixed price award will be made to the responsible offeror submitting the quote that provides the best value to the Government. (1) Price.

(b) A written notice of award or acceptance of an offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of Provision)

52.212-3 -- Offeror Representations and Certifications -- Commercial Items (AUG 2020)

The Offeror shall complete only paragraph (b) of this provision if the Offeror has completed the annual representations and certification electronically in the System for Award Management (SAM) accessed through <https://www.sam.gov>. If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (v) of this provision.

(a) *Definitions.* As used in this provision—

“Covered telecommunications equipment or services” has the meaning provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

Economically disadvantaged women-owned small business (EDWOSB) concern means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are

economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

Forced or indentured child labor means all work or service—

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

Highest-level owner means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

Immediate owner means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

Inverted domestic corporation, means a foreign incorporated entity that meets the definition of an inverted domestic corporation under 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

Manufactured end product means any end product in product and service codes (PSCs) 1000-9999, except—

- (1) PSC 5510, Lumber and Related Basic Wood Materials;
- (2) Product or Service Group (PSG) 87, Agricultural Supplies;
- (3) PSG 88, Live Animals;
- (4) PSG 89, Subsistence;
- (5) PSC 9410, Crude Grades of Plant Materials;
- (6) PSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) PSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) PSC 9610, Ores;
- (9) PSC 9620, Minerals, Natural and Synthetic; and
- (10) PSC 9630, Additive Metal Materials.

Place of manufacture means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

Predecessor means an entity that is replaced by a successor and includes any predecessors of the predecessor.

Restricted business operations means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
- (3) Consist of providing goods or services to marginalized populations of Sudan;
- (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
- (5) Consist of providing goods or services that are used only to promote health or education; or
- (6) Have been voluntarily suspended. “Sensitive technology”—

Sensitive technology—

- (1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically—
 - (i) To restrict the free flow of unbiased information in Iran; or
 - (ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and
- (2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

Service-disabled veteran-owned small business concern—

- (1) Means a small business concern—
 - (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
 - (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service connected, as defined in 38 U.S.C. 101(16).

Small business concern means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

Small disadvantaged business concern, consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that—

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by—

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States; and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13 CFR 124.106) by individuals, who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

Subsidiary means an entity in which more than 50 percent of the entity is owned—

(1) Directly by a parent corporation; or

(2) Through another subsidiary of a parent corporation

Successor means an entity that has replaced a predecessor by acquiring the assets and carrying out the affairs of the predecessor under a new name (often through acquisition or merger). The term “successor” does not include new offices/divisions of the same company or a company that only changes its name. The extent of the responsibility of the successor for the liabilities of the predecessor may vary, depending on State law and specific circumstances.

Veteran-owned small business concern means a small business concern—

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

Women-owned small business concern means a small business concern—

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

(b)

(1) *Annual Representations and Certifications.* Any changes provided by the Offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications in SAM

(2) The offeror has completed the annual representations and certifications electronically in SAM accessed through <http://www.sam.gov>. After reviewing SAM information, the Offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications-Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard(s) applicable to the NAICS code(s) referenced for this solicitation), at the time this offer is submitted and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs _____.

[Offeror to identify the applicable paragraphs at (c) through (v) of this provision that the offeror has completed for the purposes of this solicitation only, if any.

These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted electronically on SAM.]

(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.

(1) *Small business concern.* The offeror represents as part of its offer that it ☐ is, ☐ is not a small business concern.

(2) *Veteran-owned small business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it ☐ is, ☐ is not a veteran-owned small business concern.

(3) *Service-disabled veteran-owned small business concern.* [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.] The offeror represents as part of its offer that it ☐ is, ☐ is not a service-disabled veteran-owned small business concern.

(4) *Small disadvantaged business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, that it ☐ is, ☐ is not a small disadvantaged business concern as defined in 13 CFR124.1002.

(5) *Women-owned small business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it ☐ is, ☐ is not a women-owned small business concern.

(6) *WOSB concern eligible under the WOSB Program.* [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(5) of this provision.] The offeror represents that-

(i) It ☐ is, ☐ is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(6)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: _____.] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(7) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a WOSB concern eligible under the WOSB Program in (c)(6) of this provision.] The offeror represents that-

(i) It ☐ is, ☐ is not an EDWOSB concern, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(7)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture: _____.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

Note: Complete paragraphs (c)(8) and (c)(9) only if this solicitation is expected to exceed the simplified acquisition threshold.

(8) *Women-owned business concern (other than small business concern).* [Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it ☐ is a women-owned business concern.

(9) *Tie bid priority for labor surplus area concerns.* If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price: _____

(10) *HUBZone small business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that-

(i) It ☐ is, ☐ is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and

(ii) It ☐ is, ☐ is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: _____.] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Representations required to implement provisions of Executive Order 11246-

(1) Previous contracts and compliance. The offeror represents that-

(i) It ☐ has, ☐ has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It ☐ has, ☐ has not filed all required compliance reports.

(2) *Affirmative Action Compliance.* The offeror represents that-

(i) It ☐ has developed and has on file, ☐ has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR parts 60-1 and 60-2), or

(ii) It ☐ has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions* (31 <http://uscode.house.gov/> U.S.C. 1352). (Applies only if the contract is expected to exceed \$150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) *Buy American Certificate.* (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American-Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product." The terms "commercially available off-the-shelf (COTS) item" "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American-Supplies."

(2) Foreign End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR part 25.

(g)

(1) *Buy American-Free Trade Agreements-Israeli Trade Act Certificate*. (Applies only if the clause at FAR 52.225-3, Buy American-Free Trade Agreements-Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end product," "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act."

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product."

Other Foreign End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR part 25.

(2) *Buy American-Free Trade Agreements-Israeli Trade Act Certificate, Alternate I*. If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled “Buy American-Free Trade Agreements-Israeli Trade Act”:

Canadian End Products:

Line Item No.

[List as necessary]

(3) *Buy American-Free Trade Agreements-Israeli Trade Act Certificate, Alternate II*. If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled “Buy American-Free Trade Agreements-Israeli Trade Act”:

Canadian or Israeli End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(4) *Buy American-Free Trade Agreements-Israeli Trade Act Certificate, Alternate III.* If Alternate III to the clause at 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled “Buy American-Free Trade Agreements-Israeli Trade Act”:

Free Trade Agreement Country End Products (Other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(5) *Trade Agreements Certificate.* (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(5)(ii) of this provision, is a U.S.-made or designated country end product, as defined in the clause of this solicitation entitled “Trade Agreements.”

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American statute. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Responsibility Matters (Executive Order 12689)*. (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals—

(1) ☐ Are, ☐ are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(2) ☐ Have, ☐ have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property;

(3) ☐ Are, ☐ are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) ☐ Have, ☐ have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds the threshold at 9.104-5(a)(2) for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) *The tax liability is finally determined*. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) *The taxpayer is delinquent in making payment.* A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) *Examples.*

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).

(i) *Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126).* [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).]

(1) *Listed end products.*

Listed End Product	Listed Countries of Origin
_____	_____
_____	_____

(2) *Certification.* [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]

(i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

(ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly-

(1) ☐ In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) ☐ Outside the United States.

(k) *Certificates regarding exemptions from the application of the Service Contract Labor Standards* (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.) [*The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.*]

(1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror ☐ does ☐ does not certify that-

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(iii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

(2) Certain services as described in FAR 22.1003-4(d)(1). The offeror ☐ does ☐ does not certify that-

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies–

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Labor Standards wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) *Taxpayer Identification Number (TIN)* (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to the SAM to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) *Taxpayer Identification Number (TIN)*.

TIN: _____.

TIN has been applied for.

TIN is not required because:

Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of the Federal Government.

(4) *Type of organization*.

Sole proprietorship;

Partnership;

Corporate entity (not tax-exempt);

Corporate entity (tax-exempt);

Government entity (Federal, State, or local);

Foreign government;

International organization per 26 CFR1.6049-4;

Other _____.

(5) *Common parent.*

Offeror is not owned or controlled by a common parent;

Name and TIN of common parent:

Name _____.

TIN _____.

(m) *Restricted business operations in Sudan.* By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) Prohibition on Contracting with Inverted Domestic Corporations.

(1) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.

(2) *Representation.* The Offeror represents that–

(i) It ☐ is, ☐ is not an inverted domestic corporation; and

(ii) It ☐ is, ☐ is not a subsidiary of an inverted domestic corporation.

(o) Prohibition on contracting with entities engaging in certain activities or transactions relating to Iran.

(1) The offeror shall e-mail questions concerning sensitive technology to the Department of State at CISADA106@state.gov.

(2) *Representation and Certifications.* Unless a waiver is granted or an exception applies as provided in paragraph (o)(3) of this provision, by submission of its offer, the offeror–

(i) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(ii) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act; and

(iii) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds the threshold at FAR 25.703-2(a)(2) with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <https://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx>).

(3) The representation and certification requirements of paragraph (o)(2) of this provision do not apply if-

(i) This solicitation includes a trade agreements certification (e.g., 52.212-3(g) or a comparable agency provision); and

(ii) The offeror has certified that all the offered products to be supplied are designated country end products.

(p) *Ownership or Control of Offeror.* (Applies in all solicitations when there is a requirement to be registered in SAM or a requirement to have a unique entity identifier in the solicitation).

(1) The Offeror represents that it ☐ has or ☐ does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (2) and if applicable, paragraph (3) of this provision for each participant in the joint venture.

(2) If the Offeror indicates "has" in paragraph (p)(1) of this provision, enter the following information:

Immediate owner CAGE code: _____.

Immediate owner legal name: _____.

(Do not use a "doing business as" name)

Is the immediate owner owned or controlled by another entity: ☐ Yes or ☐ No.

(3) If the Offeror indicates "yes" in paragraph (p)(2) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:

Highest-level owner CAGE code: _____.

Highest-level owner legal name: _____.

(Do not use a "doing business as" name)

(q) *Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law.*

(1) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), and similar provisions, if contained in subsequent appropriations acts, The Government will not enter into a contract with any corporation that–

(i) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(ii) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(2) The Offeror represents that–

(i) It is ☐ is not ☐ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(ii) It is ☐ is not ☐ a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(r) *Predecessor of Offeror.* (Applies in all solicitations that include the provision at 52.204-16, Commercial and Government Entity Code Reporting.)

(1) The Offeror represents that it ☐ is or ☐ is not a successor to a predecessor that held a Federal contract or grant within the last three years.

(2) If the Offeror has indicated “is” in paragraph (r)(1) of this provision, enter the following information for all predecessors that held a Federal contract or grant within the last three years (if more than one predecessor, list in reverse chronological order):

Predecessor CAGE code: (or mark “Unknown”).

Predecessor legal name:_____.

(Do not use a “doing business as” name).

(s) [Reserved].

(t) *Public Disclosure of Greenhouse Gas Emissions and Reduction Goals.* Applies in all solicitations that require offerors to register in SAM (12.301(d)(1)).

(1) This representation shall be completed if the Offeror received \$7.5 million or more in contract awards in the prior Federal fiscal year. The representation is optional if the Offeror received less than \$7.5 million in Federal contract awards in the prior Federal fiscal year.

(2) Representation. [Offeror to check applicable block(s) in paragraph (t)(2)(i) and (ii)].

(i) The Offeror (itself or through its immediate owner or highest-level owner) ☐ does, ☐ does not publicly disclose greenhouse gas emissions, i.e., makes available on a publicly accessible website the results of a greenhouse gas inventory, performed in accordance with an accounting standard with publicly available and consistently applied criteria, such as the Greenhouse Gas Protocol Corporate Standard.

(ii) The Offeror (itself or through its immediate owner or highest-level owner) ☐ does, ☐ does not publicly disclose a quantitative greenhouse gas emissions reduction goal, i.e., make available on a publicly accessible website a target to reduce absolute emissions or emissions intensity by a specific quantity or percentage.

(iii) A publicly accessible website includes the Offeror's own website or a recognized, third-party greenhouse gas emissions reporting program.

(3) If the Offeror checked “does” in paragraphs (t)(2)(i) or (t)(2)(ii) of this provision, respectively, the Offeror shall provide the publicly accessible website(s) where greenhouse gas emissions and/or reduction goals are reported: _____.

(u)

(1) In accordance with section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions), Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with an entity that requires employees or subcontractors of such entity seeking to report waste, fraud, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or subcontractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(2) The prohibition in paragraph (u)(1) of this provision does not contravene requirements applicable to Standard Form 312 (Classified Information Nondisclosure Agreement), Form 4414 (Sensitive Compartmented Information Nondisclosure Agreement), or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

(3) *Representation.* By submission of its offer, the Offeror represents that it will not require its employees or subcontractors to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or subcontractors from lawfully reporting waste, fraud, or abuse related to the performance of a Government contract to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information (e.g., agency Office of the Inspector General).

(v) *Covered Telecommunications Equipment or Services-Representation.* Section 889(a)(1)(A) of Public Law 115-232.

(1) The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

(2) The Offeror represents that it ☐ does, ☐ does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

(End of Provision)

Alternate I (Oct 2014). As prescribed in 12.301(b)(2), add the following paragraph (c)(11) to the basic provision:

(11) (Complete if the offeror has represented itself as disadvantaged in paragraph (c)(4) of this provision.)

[The offeror shall check the category in which its ownership falls]:

___ Black American.

___ Hispanic American.

___ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

___ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, Republic of Palau, Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

___ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

___ Individual/concern, other than one of the preceding.

ADDENDUM TO FAR 52.212-4 CONTRACT TERMS AND CONDITIONS- OCT 2018 COMMERCIAL ITEMS

Reference FAR 52.212-4, Paragraph (c) is hereby tailored as follows:

(c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties with the exception of administrative changes such as paying office, appropriation data, etc., which may be changed unilaterally by the Government.

(End of addendum)

52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders -- Commercial Items (OCT 2020)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).

(2) 52.204-23, Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities (Jul 2018) (Section 1634 of Pub. L. 115-91).

(3) 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Aug 2019) (Section 889(a)(1)(A) of Pub. L. 115-232).

(4) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015).

(5) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).

(6) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

___ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (June 2020), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

___ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Jun 2020) (41 U.S.C. 3509)).

___ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (Jun 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

___ (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Jun 2020) (Pub. L. 109-282) (31 U.S.C. 6101 note).

___ (5) [Reserved].

___ (6) 52.204-14, Service Contract Reporting Requirements (Oct 2016) (Pub. L. 111-117, section 743 of Div. C).

___ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Oct 2016) (Pub. L. 111-117, section 743 of Div. C).

___ (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Jun 2020) (31 U.S.C. 6101note).

___ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Oct 2018) (41 U.S.C. 2313).

___ (10) [Reserved].

___ (11) (i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Mar 2020) (15 U.S.C.657a).

___ (ii) Alternate I (Mar 2020) of 52.219-3.

___ (12) (i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Mar 2020) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

___ (ii) Alternate I (Mar 2020) of 52.219-4.

___ (13) [Reserved]

___ (14) (i) 52.219-6, Notice of Total Small Business Set-Aside (Mar 2020) (15 U.S.C.644).

___ (ii) Alternate I (Mar 2020).

___ (15) (i) 52.219-7, Notice of Partial Small Business Set-Aside (Mar 2020) (15 U.S.C. 644).

___ (ii) Alternate I (Mar 2020) of 52.219-7.

___ (16) 52.219-8, Utilization of Small Business Concerns (Oct 2018) (15 U.S.C. 637(d)(2) and (3)).

___ (17) (i) 52.219-9, Small Business Subcontracting Plan (Jun 2020) (15 U.S.C. 637(d)(4)).

___ (ii) Alternate I (Nov 2016) of 52.219-9.

___ (iii) Alternate II (Nov 2016) of 52.219-9.

___ (iv) Alternate III (Jun 2020) of 52.219-9.

___ (v) Alternate IV (Jun 2020) of 52.219-9.

___ (18) 52.219-13, Notice of Set-Aside of Orders (Mar 2020) (15 U.S.C. 644(r)).

___ (19) 52.219-14, Limitations on Subcontracting (Mar 2020) (15 U.S.C.637(a)(14)).

___ (20) 52.219-16, Liquidated Damages-Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

___ (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Mar 2020) (15 U.S.C. 657f).

___ (22) (i) 52.219-28, Post Award Small Business Program Rerepresentation (Mar 2020) (15 U.S.C. 632(a)(2)).

___ (ii) Alternate I (MAR 2020) of 52.219-28.

___ (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Mar 2020) (15 U.S.C. 637(m)).

___ (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Mar 2020) (15 U.S.C. 637(m)).

- ___ (25) 52.219-32, Orders Issued Directly Under Small Business Reserves (Mar 2020) (15 U.S.C. 644(r)).
- ___ (26) 52.219-33, Nonmanufacturer Rule (Mar 2020) (15 U.S.C. 637(a)(17)).
- _X_ (27) 52.222-3, Convict Labor (Jun 2003) (E.O.11755).
- _X_ (28) 52.222-19, Child Labor-Cooperation with Authorities and Remedies (Jan 2020) (E.O.13126).
- _X_ (29) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).
- _X_ (30) (i) 52.222-26, Equal Opportunity (Sep 2016) (E.O.11246).
- ___ (ii) Alternate I (Feb 1999) of 52.222-26.
- ___ (31) (i) 52.222-35, Equal Opportunity for Veterans (Jun 2020) (38 U.S.C. 4212).
- ___ (ii) Alternate I (Jul 2014) of 52.222-35.
- ___ (32) (i) 52.222-36, Equal Opportunity for Workers with Disabilities (Jun 2020) (29 U.S.C.793).
- ___ (ii) Alternate I (Jul 2014) of 52.222-36.
- ___ (33) 52.222-37, Employment Reports on Veterans (Jun 2020) (38 U.S.C. 4212).
- ___ (34) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- _X_ (35) (i) 52.222-50, Combating Trafficking in Persons (Jan 2019) (22 U.S.C. chapter 78 and E.O. 13627).
- ___ (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter78 and E.O. 13627).
- ___ (36) 52.222-54, Employment Eligibility Verification (Oct 2015). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- ___ (37) (i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- ___ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- ___ (38) 52.223-11, Ozone-Depleting Substances and High Global Warming Potential Hydrofluorocarbons (Jun 2016) (E.O. 13693).
- ___ (39) 52.223-12, Maintenance, Service, Repair, or Disposal of Refrigeration Equipment and Air Conditioners (Jun 2016) (E.O. 13693).
- ___ (40) (i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514).
- ___ (ii) Alternate I (Oct 2015) of 52.223-13.
- ___ (41) (i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).
- ___ (ii) Alternate I (Jun 2014) of 52.223-14.
- ___ (42) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- ___ (43) (i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (Oct 2015) (E.O.s 13423 and 13514).
- ___ (ii) Alternate I (Jun 2014) of 52.223-16.
- ___ (44) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Jun 2020) (E.O. 13513).
- ___ (45) 52.223-20, Aerosols (Jun 2016) (E.O. 13693).
- ___ (46) 52.223-21, Foams (Jun 2016) (E.O. 13693).
- ___ (47) (i) 52.224-3 Privacy Training (Jan 2017) (5 U.S.C. 552 a).
- ___ (ii) Alternate I (Jan 2017) of 52.224-3.
- _X_ (48) 52.225-1, Buy American-Supplies (May 2014) (41 U.S.C. chapter 83).
- ___ (49) (i) 52.225-3, Buy American-Free Trade Agreements-Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).
- ___ (ii) Alternate I (May 2014) of 52.225-3.
- ___ (iii) Alternate II (May 2014) of 52.225-3.
- ___ (iv) Alternate III (May 2014) of 52.225-3.
- ___ (50) 52.225-5, Trade Agreements (Oct 2019) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).
- _X_ (51) 52.225-13, Restrictions on Certain Foreign Purchases (Jun 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

- ___ (52) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- ___ (53) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- ___ (54) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- ___ (55) 52.229-12, Tax on Certain Foreign Procurements (Jun 2020).
- ___ (56) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C.4505, 10 U.S.C.2307(f)).
- ___ (57) 52.232-30, Installment Payments for Commercial Items (Jan 2017) (41 U.S.C.4505, 10 U.S.C.2307(f)).
- ___X_ (58) 52.232-33, Payment by Electronic Funds Transfer-System for Award Management (Oct 2018) (31 U.S.C. 3332).
- ___ (59) 52.232-34, Payment by Electronic Funds Transfer-Other than System for Award Management (Jul 2013) (31 U.S.C.3332).
- ___ (60) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C.3332).
- ___ (61) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).
- ___ (62) 52.242-5, Payments to Small Business Subcontractors (Jan 2017) (15 U.S.C. 637(d)(13)).
- ___ (63) (i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).
- ___ (ii) Alternate I (Apr 2003) of 52.247-64.
- ___ (iii) Alternate II (Feb 2006) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

- ___X_ (1) 52.222-41, Service Contract Labor Standards (Aug 2018) (41 U.S.C. chapter 67).
- ___X_ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- ___ (3) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (Aug 2018) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- ___ (4) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- ___ (5) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).
- ___ (6) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).
- ___X_ (7) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015).
- ___X_ (8) 52.222-62, Paid Sick Leave Under Executive Order 13706 (Jan 2017) (E.O. 13706).
- ___ (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Jun 2020) (42 U.S.C. 1792).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, as defined in FAR 2.101, on the date of award of this contract, and does not contain the clause at 52.215-2, Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause-

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Jun 2020) (41 U.S.C. 3509).

(ii) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).

(iii) 52.204-23, Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities (Jul 2018) (Section 1634 of Pub. L. 115-91).

(iv) 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Aug 2019) (Section 889(a)(1)(A) of Pub. L. 115-232).

(v) 52.219-8, Utilization of Small Business Concerns (Oct 2018) (15 U.S.C.637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds the applicable threshold specified in FAR 19.702(a) on the date of subcontract award, the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(vi) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

(vii) 52.222-26, Equal Opportunity (Sep 2015) (E.O.11246).

(viii) 52.222-35, Equal Opportunity for Veterans (Jun 2020) (38 U.S.C.4212).

(ix) 52.222-36, Equal Opportunity for Workers with Disabilities (Jun 2020) (29 U.S.C.793).

(x) 52.222-37, Employment Reports on Veterans (Jun 2020) (38 U.S.C.4212).

(xi) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(xii) 52.222-41, Service Contract Labor Standards (Aug 2018) (41 U.S.C. chapter 67).

(xiii) (A) 52.222-50, Combating Trafficking in Persons (Jan 2019) (22 U.S.C. chapter 78 and E.O 13627).

(B) Alternate I (Mar 2015) of 52.222-50(22 U.S.C. chapter 78 and E.O 13627).

(xiv) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).

(xv) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).

(xvi) 52.222-54, Employment Eligibility Verification (Oct 2015) (E.O. 12989).

(xvii) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015).

(xviii) 52.222-62, Paid Sick Leave Under Executive Order 13706 (Jan 2017) (E.O. 13706).

(xix) (A) 52.224-3, Privacy Training (Jan 2017) (5 U.S.C. 552a).

(B) Alternate I (Jan 2017) of 52.224-3.

(xx) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xxi) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Jun 2020) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xxii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx.1241(b) and 10 U.S.C.2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.217-8 -- Option to Extend Services (Nov 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days of contract completion.

52.217-9 -- Option to Extend the term of the Contract (Mar 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed Five (years).

52.219-1 -- Small Business Program Representations (MAR 2020)

(a) *Definitions.* As used in this provision-

“Economically disadvantaged women-owned small business (EDWOSB) concern” means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business concern eligible under the WOSB Program.

Service-disabled veteran-owned small business concern-

(1) Means a small business concern-

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) “Service-disabled veteran” means a veteran, as defined in 38 U.S.C.101(2), with a disability that is service-connected, as defined in 38 U.S.C.101(16).

Small business concern means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (b) of this provision.

Small disadvantaged business concern, consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that-

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by-

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States, and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13 CFR 124.106) by individuals who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

“Veteran-owned small business concern” means a small business concern-

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C.101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

“Women-owned small business concern” means a small business concern-

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

“Women-owned small business (WOSB) concern eligible under the WOSB Program” (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)

(1) The North American Industry Classification System (NAICS) code for this acquisition is— 488490 [insert NAICS code].

(2) The small business size standard is \$8M [insert size standard].

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture (i.e., nonmanufacturer), is 500 employees.

(c) Representations.

(1) The offeror represents as part of its offer that it ☐ is, ☐ is not a small business concern.

(2) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it ☐ is, ☐ is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it ☐ is, ☐ is not a women-owned small business concern.

(4) Women-owned small business (WOSB) concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(3) of this provision.] The offeror represents as part of its offer that-

(i) It ☐ is, ☐ is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(4)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: _____.] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(5) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a women-owned small business concern eligible under the WOSB Program in (c)(4) of this provision.] The offeror represents as part of its offer that-

(i) It ☐ is, ☐ is not an EDWOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(5)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture: _____.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(6) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it ☐ is, ☐ is not a veteran-owned small business concern.

(7) [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(6) of this provision.] The offeror represents as part of its offer that it ☐ is, ☐ is not a service-disabled veteran-owned small business concern.

(8) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that-

(i) It ☐ is, ☐ is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and

(ii) It ☐ is, ☐ is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(8)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: _____.] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a business concern that is small, HUBZone small, small disadvantaged, service-disabled veteran-owned small, economically disadvantaged women-owned small, or women-owned small eligible under the WOSB Program in order to obtain a contract to be awarded under the preference programs established pursuant to section 8, 9, 15, 31, and 36 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall-

(1) Be punished by imposition of fine, imprisonment, or both;

(2) Be subject to administrative remedies, including suspension and debarment; and

(3) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

52.222-22 -- Previous Contracts and Compliance Reports (Feb 1999)

The offeror represents that-

It ☐ has, ☐ has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;

It ☐ has, ☐ has not filed all required compliance reports; and

Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

(End of provision)

52.222-25 -- Affirmative Action Compliance (Apr 1984)

The offeror represents that-

(a) It ☐ has developed and has on file, ☐ has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2); or

(b) It ☐ has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(End of provision)

52.222-42 -- Statement of Equivalent Rates for Federal Hire (MAY 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

*This Statement is for Information Only:
It is not a Wage Determination*

Employee Class	Monetary Wage -- Fringe Benefits
Laborer, 3502	WG1 Step 3 \$16.72/hr

(End of Clause)

52.252-1 - Solicitation Provisions Incorporated by Reference (Feb 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<https://www.acquisition.gov/browse/index/far>

(End of Provision)

52.252-2 - Clauses Incorporated by Reference (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<https://www.acquisition.gov/browse/index/far>

(End of clause)

1452.201-70 - AUTHORITIES AND DELEGATIONS (SEPT 2011)

(a) The Contracting Officer is the only individual authorized to enter into or terminate this contract, modify any term or condition of this contract, waive any requirement of this contract, or accept nonconforming work.

(b) The Contracting Officer will designate a Contracting Officer's Representative (COR) at time of award. The COR will be responsible for technical monitoring of the contractor's performance and deliveries. The COR will be appointed in writing, and a copy of the appointment will be furnished to the Contractor. Changes to this delegation will be made by written changes to the existing appointment or by issuance of a new appointment.

- (c) The COR is not authorized to perform, formally or informally, any of the following actions:
- (1) Promise, award, agree to award, or execute any contract, contract modification, or notice of intent that changes or may change this contract;
 - (2) Waive or agree to modification of the delivery schedule;
 - (3) Make any final decision on any contract matter subject to the Disputes Clause;
 - (4) Terminate, for any reason, the Contractor's right to proceed;
 - (5) Obligate in any way, the payment of money by the Government.
- (d) The Contractor shall comply with the written or oral direction of the Contracting Officer or authorized representative(s) acting within the scope and authority of the appointment memorandum. The Contractor need not proceed with direction that it considers to have been issued without proper authority. The Contractor shall notify the Contracting Officer in writing, with as much detail as possible, when the COR has taken an action or has issued direction (written or oral) that the Contractor considers to exceed the COR's appointment, within 3 days of the occurrence. Unless otherwise provided in this contract, the Contractor assumes all costs, risks, liabilities, and consequences of performing any work it is directed to perform that falls within any of the categories defined in paragraph (c) prior to receipt of the Contracting Officer's response issued under paragraph (e) of this clause.
- (e) The Contracting Officer shall respond in writing within 30 days to any notice made under paragraph (d) of this clause. A failure of the parties to agree upon the nature of a direction, or upon the contract action to be taken with respect thereto, shall be subject to the provisions of the Disputes clause of this contract.
- (f) The Contractor shall provide copies of all correspondence to the Contracting Officer and the COR.
- (g) Any action(s) taken by the Contractor, in response to any direction given by any person acting on behalf of the Government or any Government official other than the Contracting Officer or the COR acting within his or her appointment, shall be at the Contractor's risk.

(End of clause)

1452.215-71 Use and Disclosure of Proposal Information—Department of the Interior. (APR 1984)

(a) Definitions. For the purposes of this provision and the Freedom of Information Act (5 U.S.C. 552), the following terms shall have the meaning set forth below:

- (1) "Trade Secret" means an unpatented, secret, commercially valuable plan, appliance, formula, or process, which is used for making, preparing, compounding, treating or processing articles or materials which are trade commodities.
- (2) "Confidential commercial or financial information" means any business information (other than trade secrets) which is exempt from the mandatory disclosure requirement of the Freedom of Information Act, 5 U.S.C. 552. Exemptions from mandatory disclosure which may be applicable to business information contained in proposals include exemption (4), which covers "commercial and financial information obtained from a person and privileged or confidential," and exemption (9), which covers "geological and geophysical information, including maps, concerning wells."

(b) If the offeror, or its subcontractor(s), believes that the proposal contains trade secrets or confidential commercial or financial information exempt from disclosure under the Freedom of Information Act, (5 U.S.C. 552), the cover page of each copy of the proposal shall be marked with the following legend:

"The information specifically identified on pages _____ of this proposal constitutes trade secrets or confidential commercial and financial information which the offeror believes to be exempt from disclosure under the Freedom of Information Act. The offeror requests that this information not be disclosed to the public, except as may be required by law. The offeror also requests that this information not be used in whole or part by the government

for any purpose other than to evaluate the proposal, except that if a contract is awarded to the offeror as a result of or in connection with the submission of the proposal, the Government shall have the right to use the information to the extent provided in the contract.”

(c) The offeror shall also specifically identify trade secret information and confidential commercial and financial information on the pages of the proposal on which it appears and shall mark each such page with the following legend:

“This page contains trade secrets or confidential commercial and financial information which the offeror believes to be exempt from disclosure under the Freedom of Information Act and which is subject to the legend contained on the cover page of this proposal.”

(d) Information in a proposal identified by an offeror as trade secret information or confidential commercial and financial information shall be used by the Government only for the purpose of evaluating the proposal, except that (i) if a contract is awarded to the offeror as a result of or in connection with submission of the proposal, the Government shall have the right to use the information as provided in the contract, and (ii) if the same information is obtained from another source without restriction it may be used without restriction.

(e) If a request under the Freedom of Information Act seeks access to information in a proposal identified as trade secret information or confidential commercial and financial information, full consideration will be given to the offeror's view that the information constitutes trade secrets or confidential commercial or financial information. The offeror will also be promptly notified of the request and given an opportunity to provide additional evidence and argument in support of its position, unless administratively unfeasible to do so. If it is determined that information claimed by the offeror to be trade secret information or confidential commercial or financial information is not exempt from disclosure under the Freedom of Information Act, the offeror will be notified of this determination prior to disclosure of the information.

(f) The Government assumes no liability for the disclosure or use of information contained in a proposal if not marked in accordance with paragraphs (b) and (c) of this provision. If a request under the Freedom of Information Act is made for information in a proposal not marked in accordance with paragraphs (b) and (c) of this provision, the offeror concerned shall be promptly notified of the request and given an opportunity to provide its position to the Government. However, failure of an offeror to mark information contained in a proposal as trade secret information or confidential commercial or financial information will be treated by the Government as evidence that the information is not exempt from disclosure under the Freedom of Information Act, absent a showing that the failure to mark was due to unusual or extenuating circumstances, such as a showing that the offeror had intended to mark, but that markings were omitted from the offeror's proposal due to clerical error.

(End of provision)

DOI TEXT MESSAGING Prohibition on Text Messaging and Using Electronic Equipment Supplied by the Government while Driving (October 2009)

Executive Order 13513 , Federal Leadership On Reducing Text Messaging While Driving , was signed by President Barack Obama on October 1, 2009 (Ref: <http://edocket.access.gpo.gov/2009/pdf/E9-24203.pdf>). This Executive Order introduces a Federal Government-wide prohibition on the use of text messaging while driving on official business or while using Government-supplied equipment. Additional guidance enforcing the ban will be issued at a later date. In the meantime, please adopt and enforce policies that immediately bans text messaging while driving company-owned or rented vehicles, government owned or leased vehicles, or while driving privately owned vehicles while on official government business or when performing any work for or on behalf of the government.

(End of Clause)

DOI Local Clause - Electronic Invoicing and Payment Requirements - Invoice Processing Platform (IPP) (April 2013)

Payment requests must be submitted electronically through the U. S. Department of the Treasury's Invoice Processing Platform System (IPP).

"Payment request" means any request for contract financing payment or invoice payment by the Contractor. To constitute a proper invoice, the payment request must comply with the requirements identified in the applicable Prompt Payment clause included in the contract, or the clause 52.212-4 Contract Terms and Conditions - Commercial Items included in commercial item contracts. The IPP website address is: <https://www.ipp.gov>

Under this contract, the following documents are required to be submitted as an attachment to the IPP invoice: N/A

The Contractor must use the IPP website to register access and use IPP for submitting requests for payment. The Contractor Government Business Point of Contact (as listed in SAM) will receive enrollment instructions via email from the Federal Reserve Bank of Boston (FRBB) prior to the contract award date, but no more than 3 - 5 business days of the contract award date. Contractor assistance with enrollment can be obtained by contacting the IPP Production Helpdesk via email ippgroup@bos.frb.org or phone (866) 973-3131.

If the Contractor is unable to comply with the requirement to use IPP for submitting invoices for payment, the Contractor must submit a waiver request in writing to the Contracting Officer with its proposal or quotation.

(End of Local Clause)

ADDITIONAL INFORMATION

Contract Specialist responsible for administering this project:

Christopher Keck

National Park Service, Interior Regions 3, 4, and 5

601 Riverfront Dr.

Omaha, NE 68102

402-661-1598 (Phone)

christopher_keck@nps.gov (email)

Contracting Officer with overall responsibility and signature authority:

James Bissaillon

National Park Service, Interior Regions 3, 4, and 5 601 Riverfront Dr.

Omaha, NE 68102

402-661-1690 (Phone)

James_Bissaillon@nps.gov (email)

ATTACHMENTS INCLUDED:

A04 SOW (Scope of Work) (3 pages)

B03 DOL Wage Determination (11 pages)

RESOLUTION 1986

A RESOLUTION APPROVING A SERVICE AGREEMENT FOR SNOW REMOVAL SERVICES AND INTRUSION ALARM POLICE RESPONSE SERVICES WITH THE UNITED STATES DEPARTMENT OF THE INTERIOR, NATIONAL PARK SERVICE, AND HERBERT HOOVER NATIONAL HISTORIC SITE.

WHEREAS, it is in the best interest of the City of West Branch and the United States Department of the Interior, National Park Service, Herbert Hoover National Historic Site (NPS) to coordinate snow removal and increase safety by responding to intrusion alarms; and

WHEREAS, the City Council finds it in the best interest of the residents of the City of West Branch to provide for snow removal services on Parkside Drive, Second Street and Cedar Street during winter weather; and

WHEREAS, the City Council finds it in the best interest of the residents of the City of West Branch to address any security concerns within the city boundaries; and

WHEREAS, the City of West Branch would provide both snow removal services and intrusion alarm response to NPS from January 29, 2021 until January 28, 2022; with 4 annual options to extend the agreement for a future year; and

WHEREAS, the National Park Service will pay the City of West Branch \$8,500.00 a year with the option to extend the agreement an additional year for the next four years. An annual payment is expected by June 1, each preceding year, starting in 2021 for both the provision of snow removal and intrusion alarm response services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Iowa, that the provision of the aforementioned snow removal and intrusion alarm response services are hereby approved. Furthermore, the City Administrator is directed to execute the services on behalf of the City,

Passed and approved this 1st day of March, 2021.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, Deputy City Clerk