



PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 7:00 P.M. TUESDAY JANUARY 19, 2020 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA.

Mayor	Roger Laughlin	mayor@westbranchiowa.org
Mayor Pro Tem	Colton Miller	mcolton@rocketmail.com
Council Member	Jodee Stoolman	j.stoolmanwbcc@yahoo.com
Council Member	Nick Goodweiler	nickgoodweilerwbcc@gmail.com
Council Member	Tom Dean	tdiowa@hotmail.com
Council Member	Jerry Sexton	jerrysextonwb@gmail.com
City Administrator	Redmond Jones II	rjonesii@westbranchiowa.org
City Attorney	Kevin Olson	kevinolsonlaw@gmail.com
Deputy City Clerk	Leslie Brick	leslie@westbranchiowa.org

Please note: *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure. Electronic Meeting (Pursuant to Iowa Code section 21.8) An electronic meeting is being held because a meeting in person is impossible or impractical due to concerns for the health and safety of council members, staff and the public presented by COVID-19. You can watch and/or participate in the meeting at the following link <https://zoom.us/j/5322527574> or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574. A video of the meeting will also be made available January 25th on the City Website. For your safety and the safety of others please explore all available opportunities to participate by phone or computer. If you are unable to attend or participate by computer or phone, you may come to City Hall as an audience member.*

AGENDA

- A. Call to Order**
- B. Opening Ceremonies**
 - 1. Pledge of Allegiance
 - 2. Welcome
- C. Roll Call**
- D. Guest Speaker, Presentations and Proclamations.**
 - 1. Fire Chief Stoolman – Fire Department Budget Presentation.
 - 2. Matt Goodale – Department Budget Presentation for Public Works.
 - 3. Redmond Jones II, Leslie Brick, Gordon Edgar: Administration – Online Utility Billing Presentation, Fund Balance Health Presentation, and Department Budget Summary.
- E. Public Comment**

Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes, and written comments may be submitted to the Deputy City Clerk.

F. Approve Agenda / Consent Agenda / Move to Action

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion.

1. **Motion to Approve** Meeting Minutes for City Council Meeting January 4, 2021.
2. **Resolution 1973** – A Resolution Adopting a Policy Authorizing the City Clerk or Deputy City Clerk to Pay Certain Bills Prior to the City Council’s Approval.
3. **Motion to Accept** the Police Department Calendar Year End Report
4. **Motion to Set a Public Hearing** on February 1, 2021, Considering the Maximum Tax Dollars from Certain Levies to be Certified in the Proposed Fiscal Year 2020-2021 Budget.
5. **Motion to Set a Public Hearing** on February 1, 2021 for a Public Hearing Regarding the I-80 Water Main Relocation.
6. **Motion to Set a Bid Date** on February 10, 2021 for Bidding Plans, Specifications, Form of Contract, and Estimated Cost Regarding the I-80 Water Main Relocation.
7. **Motion to Approve** a Class E Liquor License for AJ’s Jack & Jill, Located at 115 W. Main Street, West Branch, Iowa
8. **Motion to Approve** the LL Pelling Seal Coat Unit Pricing for 2021.
9. **Motion to Approve** the Claims Report.

G. Public Hearing / Non-Consent Agenda

1. **Resolution 1974** – Consider Amending the Recreation Facility, Park & Sport Field Use and Fee Policy.
2. **Discussion Item:** Merit Pay Proposal.
3. **Discussion Item:** Tentative Employee Pay Plan Starting Estimates.
4. **Discussion Item:** General Fund Departmental Non-Salary Expenditures.
5. **Discussion Item:** East Side Five Year Capital Improvement Plan.
6. **Discussion Item:** Capital Improvement 5 year Outlook.

H. Reports

1. City Administrator’s Report
2. City Attorney Report
3. Staff Hearsays

I. Comments from the Mayor and City Council Members

J. Adjournment