

110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358 (319) 643-5888 • Fax (319) 643-2305 • www.westbranchiowa.org • city@westbranchiowa.org

PLANNING AND ZONING COMMISSION MEETING Tuesday, November 10, 2020 • 7:00 p.m.

**West Branch City Council Chambers, 110 N. Poplar St.

Council Quorum May Be Present

** Electronic Meeting (Pursuant to Iowa Code section 21.8) An electronic meeting is being held because a meeting in person is impossible or impractical due to concerns for the health and safety of commission members, staff and the public presented by COVID-19. You can watch and/or participate in the meeting at the following link https://zoom.us/j/829677991 or dial in phone number 1-312-626-6799 with Meeting ID 829 677 991. A video of the meeting will also be made available after November 16th on the City Website. For your safety and the safety of others please explore all available opportunities to participate by phone or computer. If you are unable to attend or participate by computer or phone, you may come to City Hall as an audience member. Access will be granted in accordance with the Social Distancing Order by the Governor of the State of Iowa.

- 1. Call to Order
- 2. Roll Call
- 3. Public Hearing/Non-Consent Agenda. /Move to action.
 - a. Review & Approve the Site Plan for Newport Fab & Machine. / Move to action.
 - i. Background information Newport Fab & Machine intends to purchase approximately 4 acres from the City of West Branch located at 145 Fawcett Drive. Newport Fab & Machine currently is located in rural Johnson County and will be moving their operations to West Branch.
- 4. Next regular Planning & Zoning Commission meeting Tuesday, November 24, 2020.
- 5. Adjourn



Assessor Hub provided by Vanguard Appraisals, Inc

Parcel Number:

0500-13-08-376-001-0

DBA:

AG LAND

Deed Holder:

CITY OF WEST BRANCH

Property Address:

145 FAWCETT DR

WEST BRANCH, IA 52358-0000 MAP THIS ADDRESS

Class:

COMMERCIAL

Map Area:

WEST BRANCH COMM

Tax District:

502

Plat Map:

218-B

Legal Description:

LOT B OF LOT 4 RUMMELLS COMM SUBDIV 8-79-4

(NOT TO BE USED ON LEGAL DOCUMENTS)

Property Report:

PROPERTY REPORT (PDF FILE)

Tax Information:

TAX INFORMATION

No image to display

Current Value as of January 1, 2020; Taxes payable fall 2021 & spring 2022.

	Land Value	Dwelling Value	Improvement Value	Total Value
Current Value	\$40,300	\$0	\$0	\$40,300
Exempt	\$40,300	\$0	\$O	\$40,300
Total Assessed	\$0	\$0	\$0	\$0

Get Current Year Tax Estimate

Prior Year Value Information

Year	Land Value	Dwelling Value	Improvement Value	Total Value
2019	\$40,300	\$0	\$0	\$40,300
2018	\$51,970	\$0	\$0	\$51,970
More Years				

Land Information

Lot Type	Square Feet	Acres
Acres y Rate	175 547	4 030

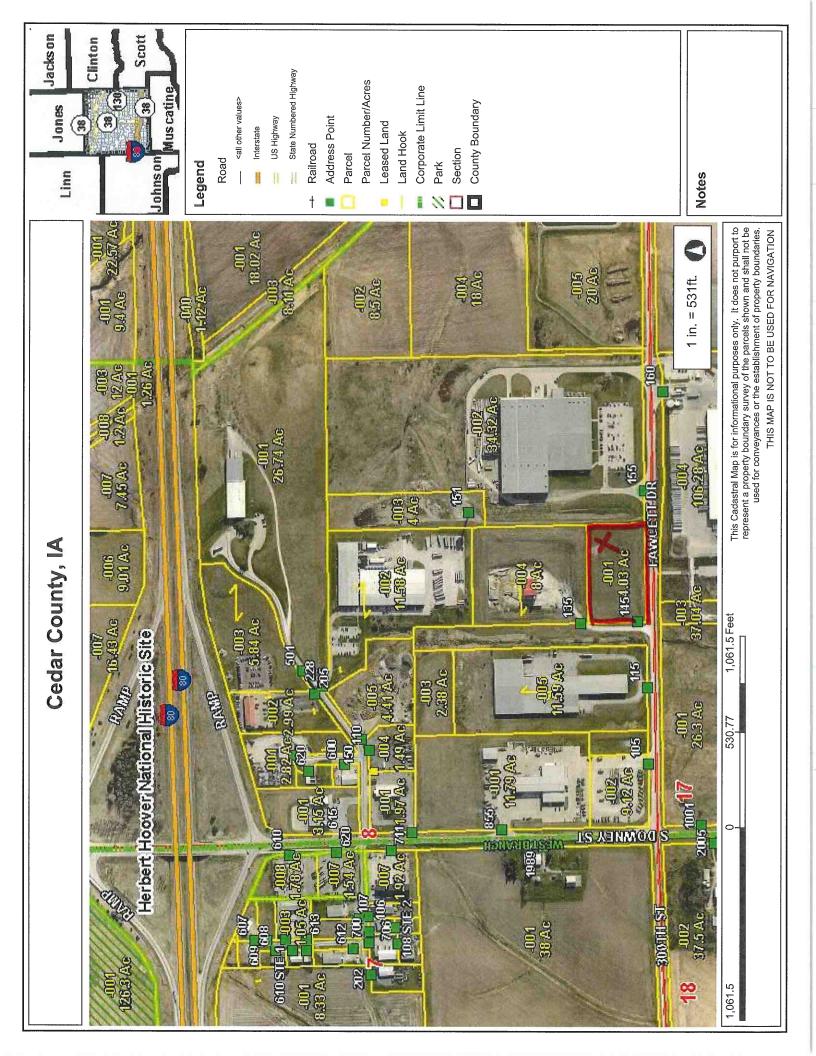
Assessor's lot sizes are for assessment purposes only and may NOT represent actual dimensions. For more accurate, complete data refer to GIS maps, plat maps, or legal documents.

Sale Information

Sale Date	Amount	Non-Useable Transaction Code	Recording
05/27/2016	\$225,000	2 - Sale to/by Government/Exempt Organization	1316 191
10/17/1996	\$0	038 - No Consideration	337-313

Building Permit Information

Date	Number	Tag Descr	Tag Date	Amount	Reason
06/23/2016		No	01/01/2017	0	CHANGE TO EXEMPT





SITE PLAN APPLICATION

Applicant Information:			
Name: Newport Fab & Machine	****		•
Address: 2670 Newport Rd NE	Iowa City	IA	52240
Street or PO Box #	City	State	Zip Code
Phone: 888-443-2288	Email: Nate	e@NewportFabMac	nine.com
Additional Contact:	оннования выполнения выполнения выполнения выполнения выполнения выполнения выполнения выполнения выполнения в	annamenten manamanamenten manamanamenten manamanamenten manamanamenten manamanamenten manamanamenten manamanam	umiumannanaanaanaanaanaanaanaanaanaanaanaana
Name: Brian Boelk			
Phone: 319-400-1056	Email: bboo	elk@axiom-con.con	T COLORO CONTRACTOR CO
Property Owner (if other than applican	<u>nt):</u>	оттинициона в регорија поменена на начина на начин	чиновина в в принценти на принц
Name: City of West Branch	***************************************		
Address: 110 N Poplar St	West Branch	IA	52358
Street or PO Box #	City	State	Zip Code
Phone: 319-643-2305	Email: rjono	esii@westbranchiov	va.org
Property Information:			
Address (if no address, list name of clos			nch, IA
Assessor's Parcel # (Attach Legal Descr		76-001-0	
Current Zoning: HCI (Highway Commer	cial Industrial)		
During the review process, the Planning	and Zoning Commiss	ion or City Staff ma	y visit the property.
Please sign here if the property owner d	oes not wish to allow (Commission or Staff	f to enter onto the
property.			
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		i	,
/ late freys		10/2	3/2020
Signature of Application	nt	*	Date

Submittal deadline: 14 days prior to next regularly scheduled Planning and Zoning Commission meeting.

Site Plan Application Fee: \$200.00. Special Meeting Request fees are \$150.00 per meeting.

*Additional costs that may be charged include: Public Hearing publishing costs, Engineer and Attorney fees, and mailing costs. Applicant will be billed for additional costs and must be paid before Site Plan Application will proceed.

Include with this application:

☑ 1 complete copy of this application form.

☑ Detailed Site Plan – The site plan shall contain all the information required by Sections 173.04 and 173.06 unless otherwise waived by the Zoning Administrator. Submit 5 copies of site plan and associated documents, no larger than 11 x 17 or email Acrobat "PED" files of all materials to lestin@westbranchiowa.org. for distribution

11 x 17 or email Acrobat "PFD" files of all materials to
--

Leslie Brick

Sent: Tuesday, November 3, 2020 8:00 PM **To:** Leslie Brick; dschechinger@v-k.net

Cc: 'nate newportfabmachine.com'; James Kincade

Subject: RE: [External] Newport Fab & Machine - 145 Fawcett Drive

Attachments: 200171 - Resubmittal Full Package - 11.03.2020.pdf

Good evening Leslie. My apologies as James had this ready to go this afternoon but I was unable to review and send until now. Please see attached a full resubmittal package that includes the revised Site Plan drawings as well as supplemental information related to building color and materials, trash enclosure, and truck turning movements.

Dave, a few items to note:

- The Client would like to apply for a variance with regards to the parking surface. Over 75% of the exterior parking is proposed to be concrete between the driveway & ADA parking. The remaining stalls we propose to be 4" of 2" road stone covered with 6" of recycled crushed & packed asphalt. That should eliminate any dust that may be produced by a couple cars coming in parking here and there. Also, the road that Croell is on is producing considerably more dust than Newport will ever create.
- The largest truck they will get is a standard sized semi with trailer. Most of the trucks are from steel distributors so they don't have a sleeper cab. On a normal day they assume they will get 1 truck, and very would we get 2 trucks a day. We have included an AutoTurn exhibit but can provide additional movements if so desired.
- We have attached additional information with regards to the building, which is going to be an Ash Grey. The roof, trim, & wainscot will be Charcoal. The windows and overhead doors will be white. We have attached some pictures of what the colors will look like as they spec'd out the same colors as Kelly Heating in Iowa City.
- We have added to the site plan the proposed location for the trash enclosure. They will have an enclosed area for the garbage and also scrap metal bins so that they aren't visible unless the gates are open. We have included some pictures of what they intend to utilize and have actually made in the past for others. They do not plan to use CMU walls but more of an all metal surround that's similar to the gates shown. If you need an actual detail shown on the site plan please let me know.
- We have also attached an additional drawing of the proposed landscaping plan from the Client, and again can put that into a more defined landscaping plan if so desired.

Thanks for your continued assistance.





BRIAN BOELK
PE, CPMSM, CPESC
OWNER - PRINCIPAL
CIVIL ENGINEERING LEAD

m. 319.400.1056

o. 319.519.6222

w. www.axiom-con.com



VOTED BEST ENGINEERING FIRM 2020 and 2019 (Corridor Business Journal)

DISCLAIMER: This email and the information contained herein is confidential. It is intended solely for the use of the direct recipient. It is strictly forbidden to share the content of this email without the written consent of the sender. If you received this message in error, please reply to this message to notify us of the mistake and follow with its deletion.

From: Leslie Brick < leslie@westbranchiowa.org Sent: Tuesday, November 3, 2020 9:36 AM

To: Brian Boelk < bboelk@axiom-con.com>

Cc: 'nate newportfabmachine.com' < <u>nate@newportfabmachine.com</u>>; <u>dschechinger@v-k.net</u>; James Kincade

<jkincade@axiom-con.com>

Subject: RE: [External] Newport Fab & Machine - 145 Fawcett Drive

Hi Brian,

I spoke with Dave this morning and assuming you can get the revised information to him today, I am working on scheduling a meeting for next Tuesday (Nov. 10th). I just sent a request to the commission for their availability. I will keep you posted.

Thank you,

Leslie

Leslie Brick, IaCMC, IACMFO Deputy City Clerk



110 N. Poplar, PO Box 218 West Branch, IA 52358

319-643-5888 319-643-2305 fax mailto:leslie@westbranchiowa.org

From: Brian Boelk [mailto:bboelk@axiom-con.com]

Sent: Tuesday, November 3, 2020 9:16 AM **To:** Leslie Brick < leslie@westbranchiowa.org>

Cc: nate <u>newportfabmachine.com</u> < <u>nate@newportfabmachine.com</u>>; <u>dschechinger@v-k.net</u>; James Kincade

<jkincade@axiom-con.com>

Subject: Newport Fab & Machine - 145 Fawcett Drive

Good morning Leslie. We received site plan review comments from Dave last night and will be working to get those addressed today based on some additional information from the Client.

Based on that, I was wondering what the schedule looks like with regards to P&Z and City Council?

Thanks!



BRIAN BOELK
PE, CPMSM, CPESC
OWNER - PRINCIPAL
CIVIL ENGINEERING LEAD

m. 319.400.1056o. 319.519.6222

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DRAWINGS FOR PROPOSED IMPROVEMENTS NEWPORT FAB AND MACHINE SITE PLAN

IN THE CITY OF WEST BRANCH, CEDAR COUNTY, IOWA

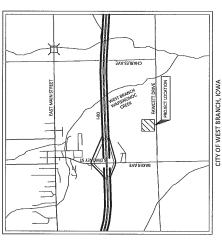
LEGAL DESCRIPTION

LOT 8 OF LOT 4 RUMMELLS COMMERCIAL SUBDIVISION 8-79-4.

NOTE:
THE PROPOSED IMPROVEMENTS INCLUDED IN THESE DRAWINGS HAVE BEEN DESIGNED IN ACCORDANCE WITH CITY OF WEST
BRANCH REQUIREMENTS AND THE IOWA STATEWIDE URBAN DESIGN AND SPECIFICATIONS (SUDAS), LATEST ADDITION, UNLESS
NOTED OTHERWISE ON THE PLANS.

THE FOLLOWING DESIGN EXCEPTIONS ARE REQUIRED: N/A

CONSTRUCTION SCHEDULE
STARTORE: FALL 2020
SITE TUTUTES - FALL 2020
SITE PAVING - SPRING - 2021
COMPLETION DATE - SPRING - 2021



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FOR MODERAL NO

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SHEET INDEX

COVER SHEET

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APPLICANT INFORMATION OWNER/APPLICANT:
NATE FREES
NEWPORT FABRICATING, LLC
NATE@NEWPORTFABMACHINE.COM

DEVELOPER'S ATTORNEY:

ZONING INFORMATION
CURRENT ZONING HG (HIGHWAY COMMERCIAL INDUSTRIAL DISTRICT)

MINIMUM LOT REQUIREMENTS
FRONT YARD SETBACK 25 FEET
REAR YARD SETBACK SIDE YARD SETBACK -

PURPOSE OF DEVELOPMENT PROPOSED OFFICE AND SHOP BUILDINGS

SITE INFORMATION

PROJECT INFORMATION

SCOPE OF WORK:
PROPOSED OFFICE AND SHOP SPACE WITH
ASSOCIATED PARKING LOT AND STORMWATER
FACILITIES.

CONTACT PERSON:
BRANK BOEKT
AXIOM CONSULTANTS, LLC
60 E. COURT STREET, UNIT 3
PHONK CTY, UNIVERSON, CONN. COM
FOR CONN. CONN. CONN. COM
ENGLISHER, CONN. CONN. CONN. COM
ENGLISHER, CONN. CONN.

REQUIRED PARKING = 1.5TALL PER 2 EMPLOYEES ON MAXIMUM WORK SHIFT MAXIMUM EMPLOYEES ON SHIFT = 5

3 PARKING STALLS REQUIRED 1 ADA PARKING STALL REQUIRED

7 - STALLS PROVIDED (TOTAL) 1 - VAN ACCESSIBLE STALLS

AREA CALCULATIONS PROPOSED PARKING

10 FEET X 18 FEET

PARKING REQUIREMENTS
PARKING STALL DIMENSIONS:

JTILITY CONTACTS

DESCRIPTION OF CHANGES

DESCRIPTION OF CHANGES

ALLIANT ENERGY
CONTACT NAME: LAURA BARR
CONTACT PHONE: 319-286-1315
CONTACT EMAIL:

LIBERTY COMMUNICATIONS
CONTACT NAME: JERRY MELICK
CONTACT PHONE: 319-627-2145
CONTACT EMAIL: LIBERTY@CORP.LCOM.NET

CUBRENT.

NOV. 03, 2020

CITY OF WEST BRANCH
CONTACT NAME: MATT GOODALE
CONTACT PHONE: 319-643-588
CONTACT EMAIL: WBCITY@NETINS.NET IOWA COMMUNICATIONS NETWORK (ICNI)/CENTURY LINK CONTACT NATE: STANNION MARLOW CONTACT PHONE: S15.725.4402 CONTACT PHONE: S15.775.4402 CONTACT EMAIL: SHANNON MARLOW@IOWA.GOV

LINN COUNTY REC CONTACT NAME: JOHNA MUNEMAKER CONTACT PHONE: 319-377-1587 CONTACT EMAIL: NUNEMAKER@LINCOUNTYREC.COM

MEDIACOM CONTACT PHONE: CARL NORTON CONTACT PHONE: 319-554-6203 CONTACT EMAIL: CNORTON@MEDIACOMC.COM



JEWPORT FAB & MACHINE

NEWPORT FAB & MACHINE

DATE: CITY APPROVAL

I HEREN CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER AN' DIRECT PERSONAL SUPERVISION AND THAT I AMA DULY UCENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF JOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2020. PAGES OR SHEETS COVERED BY THIS SEAL: LICENSE NUMBER 16503. BRIAN A. BOELK, P.E. BRIAN A. BOELK 16503 /OWA

SO-0171 BOELK

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COVER SHEET

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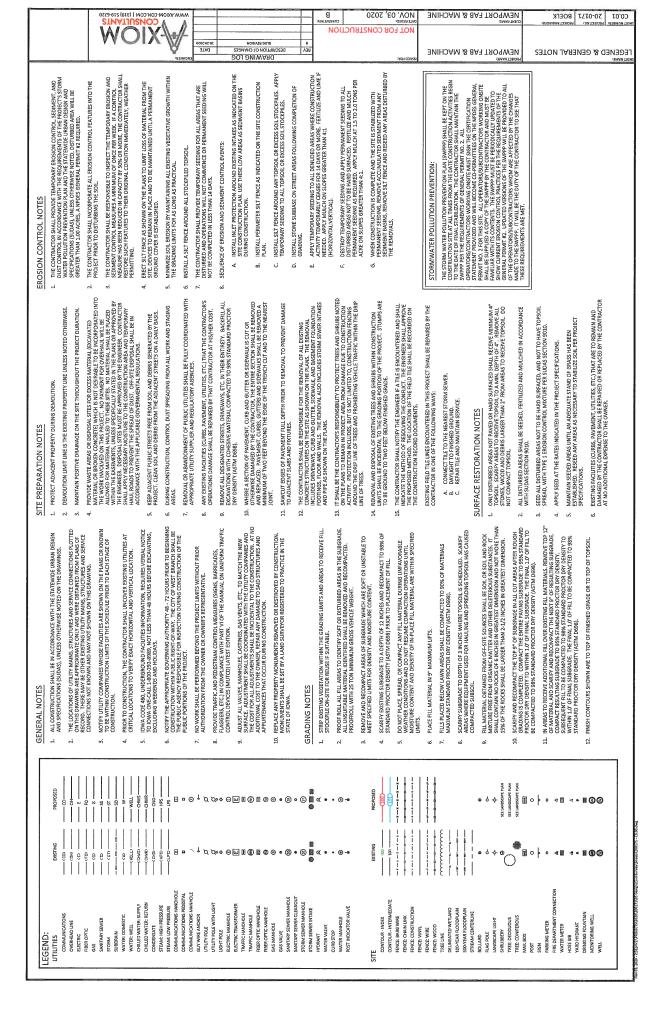
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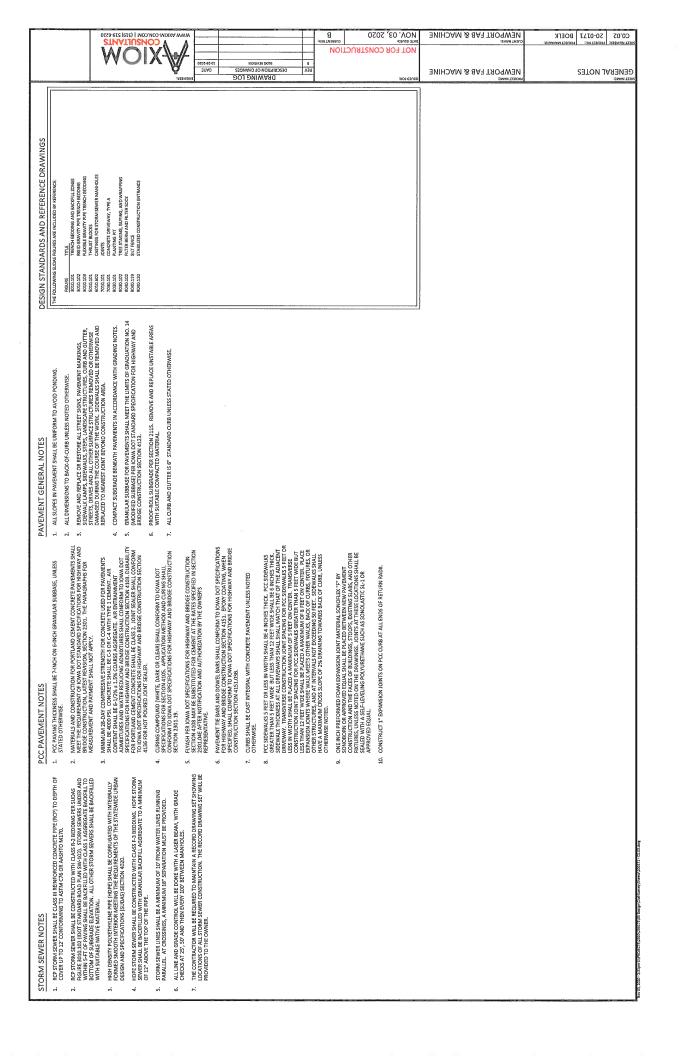
7,976 9,900 157,599 INCLUDES CANOPY

PROPOSED PAVEMENT:
PROPOSED ROOF*:
PROPOSED OPEN SPACE
PROPOSED TOTAL

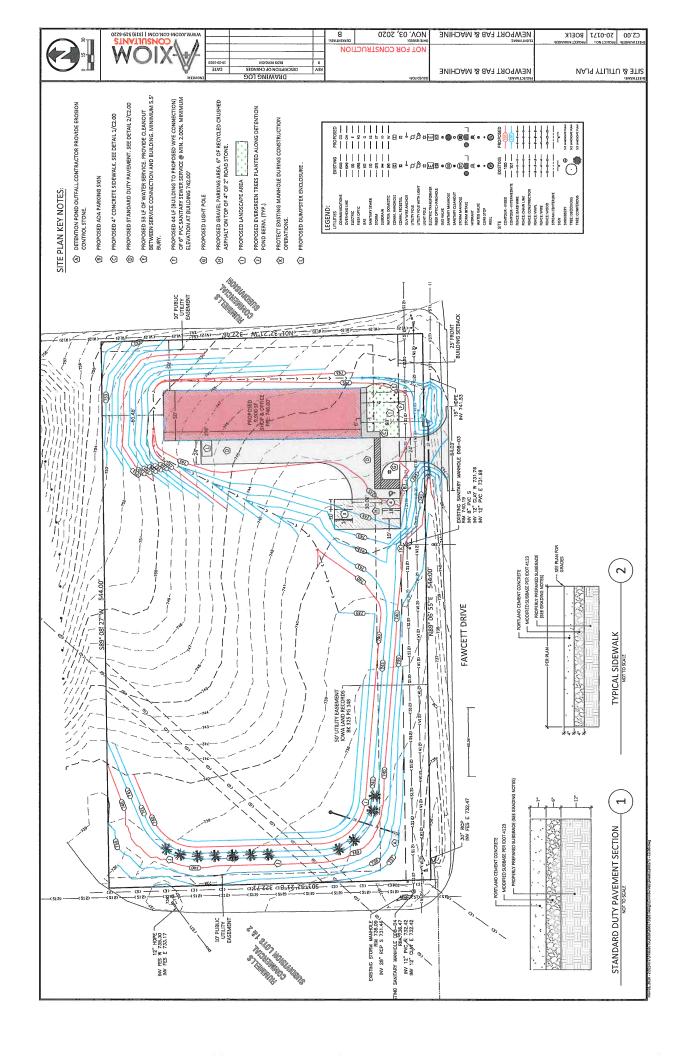
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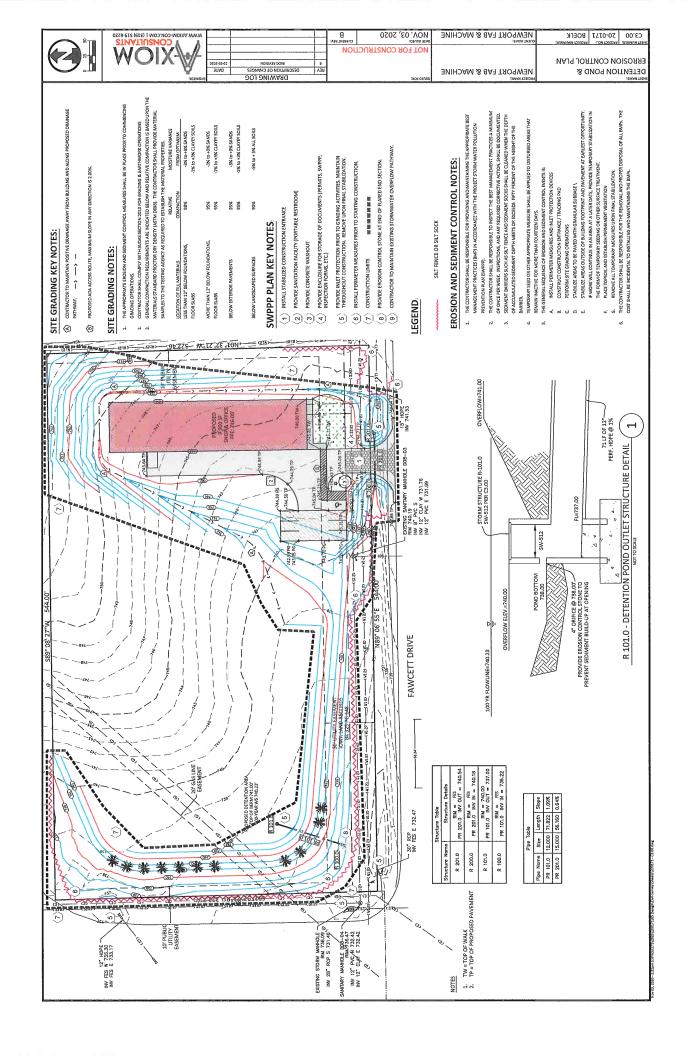
DESCRIPTION
EXISTING PAVEMENT:
EXISTING ROOF:
EXISTING OPEN SPACE
EXISTING TOTAL

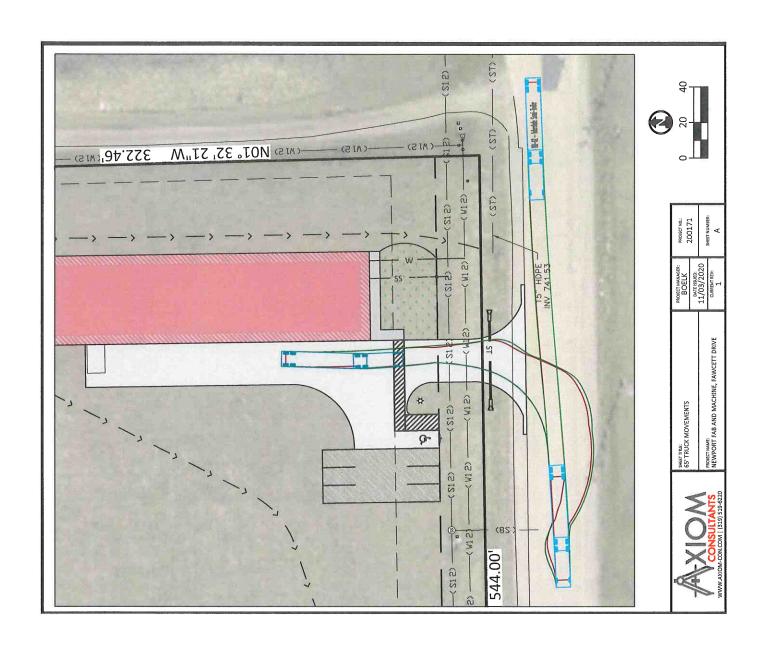


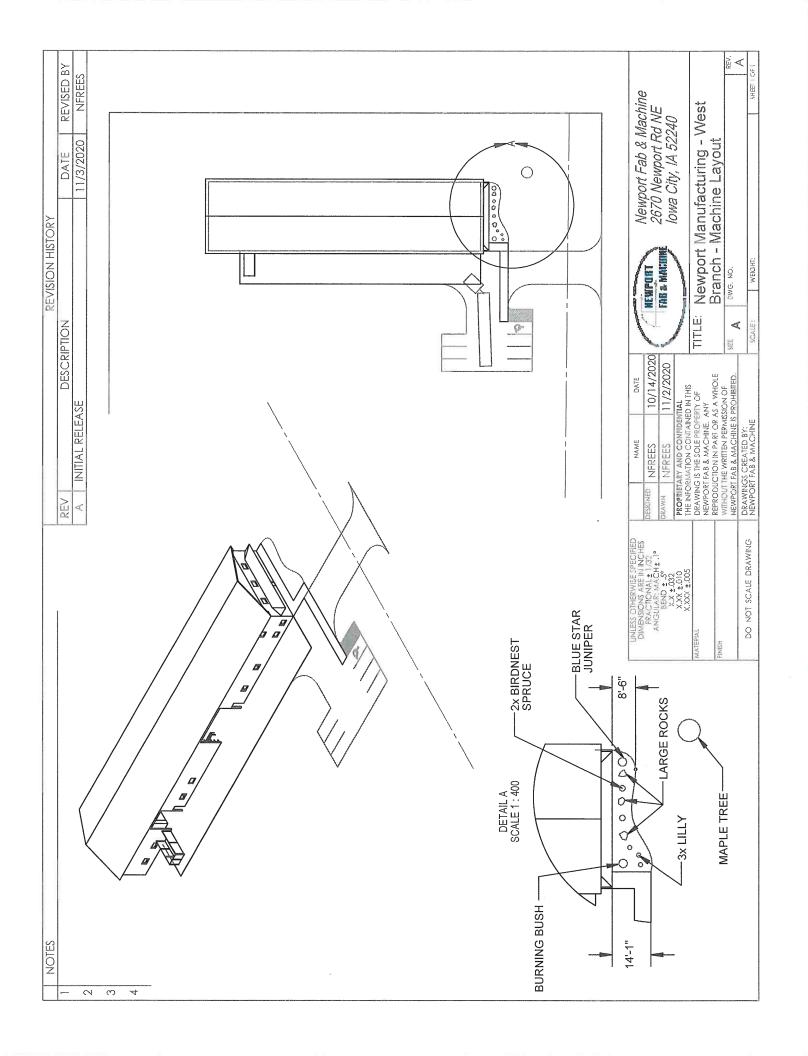


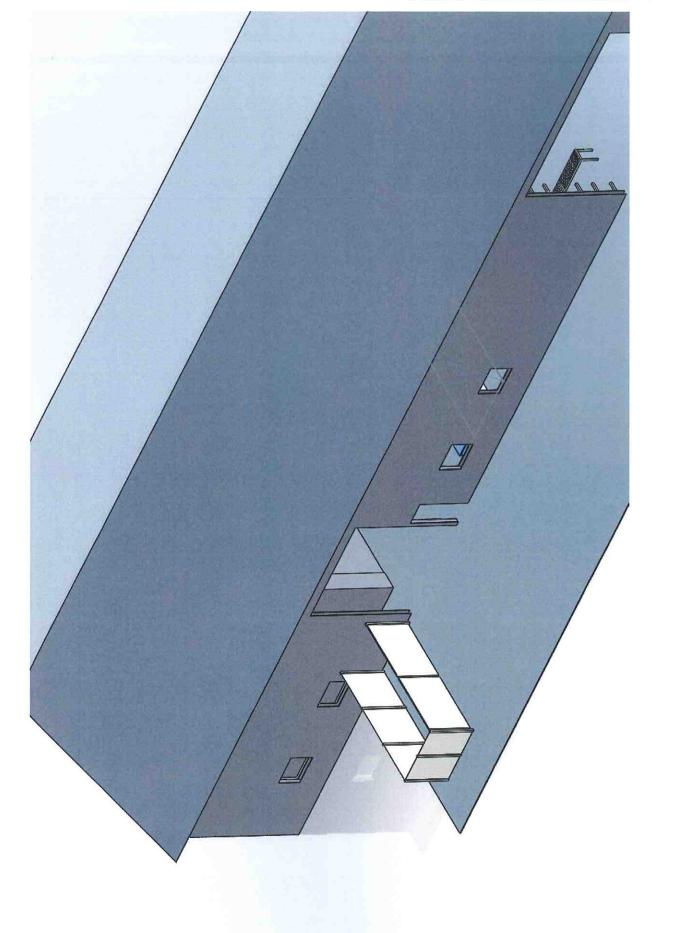




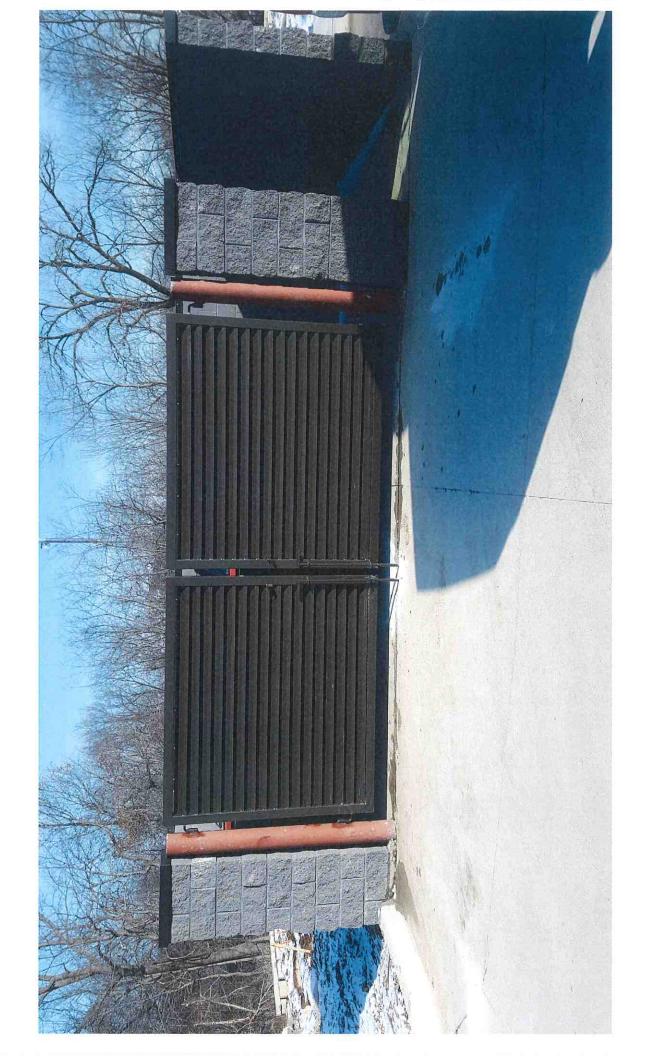














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Prime Colors



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Bare Galvalume® (BA) ▲

Anti-Syphon Channel

36" Coverage

Dream in Color

Prime Colors

4



All colors are available in 29 gauge Galvalume® Substrate.

- Available in 26 gauge Galvalume® Substrate.
 Available in G100 Substrate.
- * Additional charges will apply for Fluropon paint.







extured (



Textured Gallery Blue (TGB)



Textured Ash Gray (TAG)

Textured Dark Green (TDG)



Textured Light Stone (TLS)

Textured Rust (TRT)



Textured Taupe (TTA)

Textured Rustic Red (TRU)



Textured Charcoal (TCH)



Textured Burnished Slate (TBS)



Textured Matte Black (TMB)

