RESOLUTION 1931

A RESOLUTION APPROVING AN AGREEMENT FOR SERVICES TO CONDUCT A TECHNOLOGY/SECURITY ASSESSMENT WITH MARCO TECHNOLOGIES IN THE AMOUNT NOT TO EXCEED $3,500.

WHEREAS, a presentation was given to the City Council stressing the clear and present dangers the City of West Branch could be facing if there cyber security is weak; and

WHEREAS, Marco Technology represents themselves as an experience and quality firm with established knowledge in conducting a comprehensive assessment that includes onsite visits, automated network scans, manual audit of systems, and a site walkthrough; and

WHEREAS, Marco Technologies will make sure that proper credentialing and access are available to the City's Network, for whom are deemed appropriate and/or required for the staff in order to conduct their work; and

WHEREAS, this shall include the Username and Password for the management account for cyber firewalls, core switch, wireless, backup solutions and VMWare vCenter/ESXi as these exist in the network; and

WHEREAS, the cost for these services are not to exceed $3,500; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa that the aforementioned agreement with Marco Technologies, is hereby approved. Further, the City Administrator is directed to execute the agreement on behalf of the City.

Passed and approved this 8th day of September, 2020.
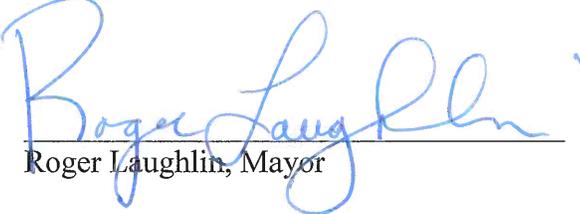
Roger Laughlin, Mayor

ATTEST:
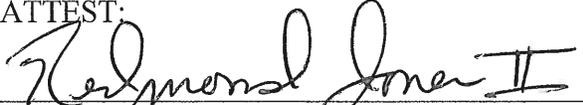
Redmond Jones II, City Administrator/Clerk
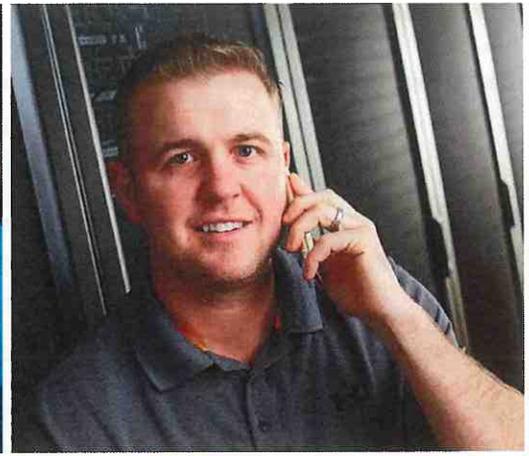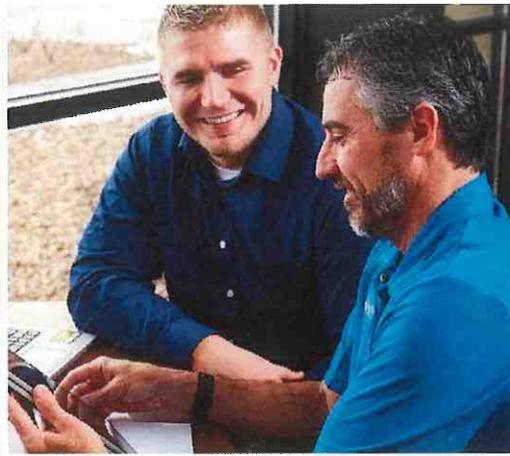
August 6, 2020

A Proposal for

City of West Branch

Nick Shimmin
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Prepared By

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Document Number: 084093

taking technology further

MANAGED SERVICES

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IT - Technology Assessment -- City of West Branch

Prepared by:

Marco - Des Moines

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Prepared for:

City of West Branch

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west branch, IA 52358
Nick Shimmin
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Quote Information:

Quote #: 084093

Version: 1
Date Issued: 08/06/2020
Expiration Date: 09/04/2020
Special Pricing Program:
VMware: MHEC-021213

▉ Primary Site

Description	One-Time	Qty	Ext. One-Time
Technology and Security Assessment or Basic Security Risk Assessment Product Agreement as Indicated Below			
Physical Address: 110 N Poplar St West Branch IA 52358			
Marco - Technology Assessment - Primary Site	$3,500.00	1	$3,500.00

Subtotal: **$3,500.00**

Quote Summary - One-Time Expenses

Description	Amount
Primary Site	$3,500.00
Total:	**$3,500.00**

▪ Approval

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
- Client represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, any Product Agreement(s) referred to herein, and applicable policy(ies) ("Terms and Conditions") which are located at www.marconet.com/legal for the Products it is obtaining as identified in this Schedule of Products. If the parties have negotiated changes to the Terms and Conditions, the modified version(s) of an such Terms and Conditions, that have not expired or been terminated, shall control.
- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.

Marco Technologies, LLC

Signature: _____

Name: _____

Title: _____

Date: _____

City of West Branch

Prepared for: Nick Shimmin

Signature: _Roger Laughlin_

Signed by: _ROGER LAUGHLIN_

Title: _MAYOR_

Date: _9-8-2020_

PO Number: _____

Email Address: _____

Schedule A: Marco Technology Assessment - Prerequisite Checklist

The Marco Technology Assessment is a comprehensive assessment that includes on onsite visit to your main office location. The assessment involves an automated network scan, manual audits of systems, and a site walkthrough. Proper credentials and access are critical to perform the assessment and as such we require you, the client, to be prepared to provide the following information.

REQUIRED INFORMATION:

The information requested below is mandatory. Marco will not schedule an onsite engineer until you have verified that you will be able to provide all the items listed. We ask that you provide all information directly to the Marco engineer at the beginning of the onsite portion of the assessment. Although no credentials will be documented by Marco, it is advisable that you change the password on any account provided at the conclusion of the onsite visit.

☐ Physical access to all rooms and closets with server and networking gear

☐ Console access to the Domain Controller server

☐ Username and password for a domain administrator account

☐ Username and password for a management account to the following additional systems

　　☐ Firewall
　　☐ Core Switch
　　☐ Wireless
　　☐ Backup Solution
　　☐ VMWare vCenter/ESXi (if product exists in network)

ADDITIONAL REQUESTED INFORMATION:

Please attempt to answer all the questions below. Unknown or incomplete answers can be completed by the Marco engineer through a manual discovery at the beginning of the onsite assessement.

☐ ISP Info – **Please provide a copy of your latest ISP invoice(s) per site. Typically, these statements will list the info needed such as type of connection, speed, static IPs, DNS, and possibly other services provided**

☐ Internal IP Ranges – **Please provide a list of all the IP ranges that exist within your main and branch office networks**

☐ Public Domain Names – **Other than the domain name used in your email, are there other domain names that you use for public internet or email presence?**

☐ SNMP Community String – **Please provide the SNMP community string(s) that are configured on all switches, routers, firewalls, and access points**

☐ Rooms and Closets – **Please list out all of the room or closet names (with numbers if applicable) in which there exists any networking equipment (servers, firewalls, routers, switches, ISP gear, etc)**