



PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH **SPECIAL CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 7:00 P.M. MONDAY SEPTEMBER 14, 2020 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA.**

Mayor
Mayor Pro Tem
Council Member
Council Member
Council Member
Council Member
City Administrator
City Attorney
Deputy City Clerk

Roger Laughlin
Colton Miller
Jodee Stoolman
Nick Goodweiler
Tom Dean
Jerry Sexton
Redmond Jones II
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Please note: *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure. Electronic Meeting (Pursuant to Iowa Code section 21.8) An electronic meeting is being held because a meeting in person is impossible or impractical due to concerns for the health and safety of council members, staff and the public presented by COVID-19. You can watch and/or participate in the meeting at the following link <https://zoom.us/j/5322527574> or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574. A video of the meeting will also be made available September 18th on the City Website. For your safety and the safety of others please explore all available opportunities to participate by phone or computer. If you are unable to attend or participate by computer or phone, you may come to City Hall as an audience member. Access will be granted in accordance with the Social Distancing Order by the Governor of the State of Iowa.*

AGENDA

- A. Call to Order**
- B. Opening Ceremonies**
 - 1. Pledge of Allegiance
- C. Roll Call**
- D. Public Hearing / Non-Consent Agenda**
 - 1. **Resolution 1934** – Requesting Reimbursement from the Iowa Covid-19 Government Relief Fund.
- E. Comments from Mayor and Council Members**
- F. Adjournment Regular Meeting**

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REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	September 14, 2020
AGENDA ITEM:	Resolution 1934 – Requesting Reimbursement from the Iowa COVID-19 Government Relief Fund
CITY GOAL:	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
PREPARED BY:	Redmond Jones, City Administrator / Gordon Edgar, Finance Director
DATE:	August 31, 2020

BACKGROUND:

Governor Kim Reynolds has allocated \$125 million for reimbursements to local governments for direct expenses incurred in response to the COVID-19 emergency. \$100 million for reimbursement will be divided between eligible cities and counties using 2019 estimated population. \$25 million will be used to cover the local government portion of the FEMA match through the Iowa Department of Homeland Security and Emergency Management. Consistent with the U.S. Treasury Department Guidance, funds may only be used to cover costs related to: Acquisition and Distribution of

- Personal Protective Equipment, Sanitizing Products, Testing Equipment and Supplies (test kits), Ventilators, and other necessary COVID-19 Medical Supplies and Equipment.
- Temporary Isolation or Quarantine Sites
- Medical Transportation
- Expenses for Sanitizing Public Areas and other Public Facilities
- Temporary Emergency Staffing and overtime costs for staff that is substantially dedicated to the mitigation or response to the COVID-19 public health emergency
- Payroll costs for public health and public safety employees for services dedicated to mitigating or responding to the COVID-19 public health emergency
- As a matter of administrative convenience in light of the emergency nature of this program, you may presume that 25% payroll costs for public health employees and 25% of payroll costs for public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency
- Equipment used for the conduct of meetings by telephonic or electronic means
- Software or technology infrastructure to allow for local services to be provided while social distancing
- Additional costs associated with enhanced 211 capabilities

STAFF RECOMMENDATION:	Approve Resolution 1927 – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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RESOLUTION 1934

REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND

A resolution by the City of West Branch to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund.

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic.

WHEREAS, Governor Kim Reynolds allocated \$125 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency.

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year city budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE BE IT RESOLVED, the City of West Branch requests reimbursement of \$59,226 in eligible expenditures in response to the COVID-19 public health emergency.

BE IT FURTHER RESOLVED, the City of West Branch affirms that the above requests for reimbursement follow all formal published Federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest.

HEREBY RESOLVED by the City Council for the City of West Branch on this 14th day of September.

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Administrator / Clerk