

(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at westbranchiowa.org/city-of-west-branch/mayor-city-council/meetings/. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
Electronic Meeting**

**March 30, 2020
7:00 p.m.**

An Electronic Meeting (pursuant to Iowa Code Section 21.8) of the City Council of the City of West Branch, Cedar County, IA was held on Monday, March 30, 2020 at 7:00 p.m. because a meeting in person was impossible or impractical due to concerns for the health and safety of Council Members, Staff and the Public presented by COVID-19.

Until further notice, all of our Council Meetings will be held electronically only. Persons may still attend, observe and participate in the meeting at the Council Chambers, City Office, 110 N. Poplar St, West Branch, Iowa. Social distancing practices shall be observed for any persons attending the meeting in person at City Hall.

Mayor Laughlin called the West Branch City Council meeting to order at 7:00 p.m. Roll call (via Zoom video/audio platform): Council members: Colton Miller, Nick Goodweiler, Jerry Sexton and Tom Dean. Jodee Stoolman was present in-person. Staff: (via Zoom) Deputy Clerk Leslie Brick and Library/IT Director Nick Shimmin. Laughlin welcomed the audience and the following City staff: City Administrator Redmond.

DISCUSSION

Laughlin welcomed each Council member as they signed into Zoom (an electronic meeting platform). Instruction was provided by Library/IT Director Nick Shimmin on the functionality and features of Zoom and how the Council members will participate and interact virtually. Shimmin said that Laughlin is listed as co-host of the meeting and would be able to enable/disable the microphone and video of those signed in to maintain order of the meeting. Shimmin said for members of the public who choose to attend the meeting in person, a laptop would be set up and displayed on the video screen along with the agenda and packet materials for viewing. Shimmin said the laptop would also serve as the method for members of the public to address the Council. It was advised that a staff member be present to facilitate such needs.

ADJOURNMENT

Motion to adjourn the test electronic meeting by Miller, second by Sexton. Motion carried on a voice vote. City Council meeting adjourned at 7:35 p.m.

Roger Laughlin, Mayor

ATTEST: _____
Leslie Brick, Deputy City Clerk