



PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 7:00 P.M. MONDAY MARCH 16, 2020 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA.

Mayor	Roger Laughlin	mayor@westbranchiowa.org
Mayor Pro Tem	Colton Miller	mcolton@rocketmail.com
Council Member	Jodee Stoolman	j.stoolmanwbcc@yahoo.com
Council Member	Nick Goodweiler	nickgoodweilerwbcc@gmail.com
Council Member	Tom Dean	tdiowa@hotmail.com
Council Member	Jerry Sexton	jerrysextonwb@gmail.com
City Administrator	Redmond Jones II	rjonesii@westbranchiowa.org
City Attorney	Kevin Olson	kevinolsonlaw@gmail.com
Deputy City Clerk	Leslie Brick	leslie@westbranchiowa.org

Please note: Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

AGENDA

A. Call to Order

B. Opening Ceremonies

1. Pledge of Allegiance
2. Welcome

C. Roll Call

D. Guest Speaker, Presentations and Proclamations

1. West Branch Police Chief, Mike Horihan will report on the addition of the new squad truck to the police fleet.

E. Public Comment

Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes, and written comments may be submitted to the Deputy City Clerk.

F. Approve Agenda / Consent Agenda / Move to Action

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion.

1. **Motion to Approve** Meeting Minutes for City Council Meeting March 2, 2020.
2. **Motion to Approve** Additional Cubby Park Purchases Paid from an Approved Cubby Park Project Budget of \$25,000.
3. **Resolution 1881** - Approving 28e Agreements Between The City of West Branch, Iowa and the Boards of Trustees of Cass, Gower, Graham, Iowa, Scott and Springdale Townships for

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the Purposes of Fire Protection, Assistance for Other Emergencies and/or Disasters Relating to Life and Property, or Hazardous Materials.

4. **Motion to Approve** the Claims Report.

G. Public Hearing / Non-Consent Agenda

1. **Discussion Item:** The Animal Control Commission Would Like to Recommend a Proposal to Trap / Neuter and Release Cats as a Part of a Pilot Project Within the City Limits.
2. **Second Reading of Ordinance 773** Amending Chapter 92 of the Code of Ordinances of the City of West Branch, Iowa. "Eliminating discounted rates for consumption over 250,000" gallons per meter per month.
3. **First Reading of Ordinance 775** Adding Chapter 78 of the Code of Ordinances of the City of West Branch, Iowa; Entitled, "Golf Carts".
4. **Resolution 1880** – Adopting the City of West Branch, IA Sewer Fee Adjustment Guidelines and Establishing a Policy for Determination of Abatement of Wastewater Fees.
5. **Resolution 1882** – Amending Resolution 1724 An Agreement with Barnhart's Custom Services LLC for Site Preparation to Include Additional Invoicing of \$39,298.88 for related services
6. **Resolution 1883** – Authorize the City Administrator to enter into negotiations with the vendor of choice (in order of ranking) for Residential Solid Waste and Recycling Collection Services.

H. Reports

1. City Administrator's Report
2. City Attorney Report
3. City Staff Hearsays

I. Comments from Mayor and Council Members

J. Adjournment Regular Meeting

"Turning Vision into Reality is our Business"

(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at www.westbranchiowa.org/government/council-videos. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
Regular Meeting**

**March 2, 2020
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council meeting to order at 7:00 p.m. Roll call: Council members: Colton Miller, Jodee Stoolman, Nick Goodweiler, Jerry Sexton and Tom Dean were present. Laughlin welcomed the audience and the following City staff: City Administrator Redmond Jones, Deputy Clerk Leslie Brick, Finance Officer Gordon Edgar, City Attorney Kevin Olson, City Engineer Dave Schechinger, Police Chief Mike Horihan, Public Works Director Matt Goodale and Park & Recreation Director Melissa Russell.

PRESENTATIONS

Pete Swisher, Superintendent Herbert Hoover National Park presented the parks upcoming flood mitigation project. Swisher said the project has been in the works for years and is now (finally) ready to commence. In February, the project was awarded to Miller Trucking & Excavating from Silvis, IL. Swisher reviewed the timeline which starts this month with tree removal along the creek from South 2nd Street to the shelter area in the park. Swisher said approximately one hundred trees would be removed by the end of the month. He added that approximately sixty trees would be replaced at the conclusion of the project next year. He further explained construction of the detention basin would begin in the fall of 2020. During the late spring and summer months utilities would be moved all while keeping the park open for visitors and no interruption with Hoover's Hometown Days. Swisher said the project would conclude by June 2021 and additional information on the project could be found at nps.gov/heho/learn/flood-mitigation-project.

Melissa Russell, Park & Recreation Director presented the recreation schedule for 2020 which includes the annual Easter Egg Hunt happening this year at Cubby Park on Saturday, April 11th. Russell said she has been working on the grand opening for the park and is hoping to have that on April 18th with a Pitch, Hit & Run competition. She stated that field requests are coming in for both games and practices and that she is working on scheduling youth tournaments as well. Russell shared some signage designs for Cubby Park for the council to review and consider.

PUBLIC COMMENT

Ben Litscher, part-time Public Works employee shared his feelings with the Council on how employee raises were given. Litscher, who has worked for the City since 2014 said that in recent years the annual increases seemed to be on the decline. Litscher stated that he takes pride in his work and enjoys his job and not looking to leave, but hopes the Council would look toward a merit system. Litscher who lives in Mechanicsville and commutes to West Branch for work was asked to join the West Branch Fire Department a couple of years ago when the department was lacking day time help. Litscher joined willingly as he also serves as a firefighter in Mechanicsville. Dean and Stoolman agreed that employee compensation determination was lacking and that the subject has been discussed several times.

CONSENT AGENDA

Motion to Approve Meeting Minutes for City Council Meeting February 18, 2020.

Motion to Approve a Class E Liquor License, Class B Wine, Class C Beer (carryout), Sunday sales for Casey's General Store #3463, Located at 615 S. Downey Street.

Motion to Approve the Claims Report.

EXPENDITURES

3/2/2020

AERO RENTAL INC	RENTAL-BRUSH CHIPPER	605.00
BAKER & TAYLOR INC.	BOOKS	386.51
F&B COMMUNICATIONS INC	SECURITY EQUIPMENT	1,043.00
HAWKINS INC	CHEMICALS	439.50
HI-LINE ELECTRIC COMPANY INC	SUPPLIES	84.80
HOTSY CLEANING SYSTEMS	SUPPLIES	651.15
INTERSTATE POWER SYSTEMS I	SEMI-ANNUAL INSPECTION	868.50
IOWA ASSN. MUN. UTILITIES	MEMBERSHIP DUES	744.00
JOHN DEERE FINANCIAL	BLDG & GRNDS SUPPLIES	660.45
JOHNSON COUNTY REFUSE INC.	GARBAGE STICKERS	600.00
KNOCHE, REBECCA	PROGRAM SUPPLIES	29.97
OLSON, KEVIN D	LEGAL SERVICES - MARCH, 2020	1,500.00

PAUL O'NEIL	REIMB-CLOTHING ALLOWANCE	111.27
QUILL CORP	SUPPLIES	62.06
RACOM CORPORATION	OFFICE RADIO	6,916.00
RANDY'S CARPETS	BUILDING MAINTENANCE	320.00
STATE INDUSTRIAL PRODUCTS	CHEMICALS	244.00
US BANK CORPORATE CARD	MONITORS, REC & OFFICE SUPPLIE	1,183.33
USA BLUE BOOK	SUPPLIES	1,240.80
VEENSTRA & KIMM INC.	USGS FLOOD STUDY	369.25
VEENSTRA & KIMM INC.	I-80 WIDENING COORDINATION	360.00
VEENSTRA & KIMM INC.	I-80 WIDENING - UTILITY RELOCATION - DESIGN	1,740.00
VEENSTRA & KIMM INC.	CHANNEL WIDENING - FLOOD IMPROVEMENTS	352.00
VERIZON WIRELESS	VERIZON WIRELESS	845.16
WATCH GUARD VIDEO	WATCH GUARD VIDEO	5,417.75
WEST BRANCH FORD	VEHICLE REPAIR	792.09
TOTAL		27,566.59
PAYROLL	2/21/2020	54,680.33
PAID BETWEEN MEETINGS		
JULIA HIME	VIDEOGRAPY SERVICE	100.00
MEDIACOM	CABLE SERVICE	41.90
PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE METER	500.00
UPS	SHIPPING	47.59
TOTAL		689.49
GRAND TOTAL EXPENDITURES		82,936.41
FUND TOTALS		
001 GENERAL FUND	36,873.70	
022 CIVIC CENTER	52.44	
031 LIBRARY	7003.15	
110 ROAD USE TAX	7,346.65	
112 TRUST AND AGENCY	11,486.51	
319 RELOCATING WATER & SEWER	1,740.00	
600 WATER FUND	9,438.97	
610 SEWER FUND	8,273.74	
740 STORM WATER UTILITY	721.25	
GRAND TOTAL	82,936.41	

Motion by Miller, second by Goodweiler approve agenda/consent agenda items. AYES: Miller, Goodweiler, Dean, Stoolman, Sexton. NAYS: None. Motion carried.

PUBLIC HEARING / NON-CONSENT AGENDA

Third Reading of Ordinance 772 Approving the Rezoning of a Certain Parcel of Property Located North of Interstate 80 and East of Parkside Drive from B-2 Business District to a PUD – Planned Unit Development District (Parkside BP property). /Move to action.
ORDINANCE NO. 772

AN ORDINANCE RE-ZONING THAT CERTAIN OF REAL PROPERTY LOCATED NORTH OF AND ADJACENT TO INTERSTATE 80 AND EAST OF PARKSIDE DRIVE FROM B-2 BUSINESS DISTRICT TO PUD – PLANNED UNIT DEVELOPMENT DISTRICT.

WHEREAS, the Owner of the property described below has petitioned the City of West Branch for a zoning district amendment for property located north of and adjacent to Interstate 80 and east of Parkside Drive, said parcel being legally described as:

Commencing at a point of reference at the Northwest corner of Section 8, Township 79 North, Range 4 West of the 5th Principal Meridian, West Branch, Cedar County, Iowa, thence South 1,638.0 feet along the West line of the Northwest Quarter of said Section 8 (the West line of the Northwest quarter of said Section 8 is assumed to bear true North and South) to the Southwest corner of Lot A of the Northwest Quarter of said Section 8, according to the plat of survey made for James Cook, said survey being filed in Surveyor's Record 3, Page 265, in the office of the Auditor of Cedar County, Iowa, thence South 89°37' East 60 feet, more or less, along the South line of said Lot A to a point of intersection with the easterly right-of-way line of the public highway and point of beginning of tract herein described; thence continuing South 89°37' East 176.0 feet along the Southerly line of said Lot A to a point; thence South 0°23' West 200.00 feet to a point; thence North 89°37' West 140.84 feet to a point of intersection with the easterly right-of-way line of the public highway; thence North 11°59' West 18.54 feet along the Easterly right-of-way line of said highway to a point; thence North 9°21' West 184.55 feet along the easterly right-of-way line of said public highway (whose right-of-way is described in Iowa State Land Office Correction Patent No. 603, recorded in Volume 5, Page 158, Records of the Iowa Secretary of State, Des Moines, Iowa) to the point of beginning, and except the North 40 feet of tract above described; and subject to a perpetual easement for foot and motor vehicle travel, in common with others, over and across the westerly 30 feet of tract above described.

AND

Commencing as a point of reference at the Northwest corner of Section 8, Township 79 North, Range 4 West of the 5th Principal Meridian, West Branch, Cedar County, Iowa; thence South 1638.0 feet along the West line of the Northwest Quarter of said Section 8 (the West line of the Northwest Quarter of said Section 8 is assumed to bear true North and South) to the Southwest corner of Lot A of the Northwest Quarter of said Section 8 according to plat of survey made for James Cook, said survey being filed in Surveyor's Record 3, page 265 in the office of the Auditor of Cedar County, Iowa; thence South 89°37' East 60 feet, more or less, along the South line of said Lot A to a point of intersection with the Easterly right-of-way line of the public highway; thence South 9°21' East 184.55 feet along the Easterly right-of-way line of said public highway to a point; thence South 11°59' East 18.54 feet to point of beginning of tract herein described; thence South 89°37' East 140.84 feet to a point; thence South 0°23' West 174.42 feet to a point of intersection with the Northerly right-of-way line of Interstate Highway #80; thence North 68°03' West 120.79 feet along the Northeasterly right-of-way line of said highway to a point; thence North 11°59' West 133.11 feet along the Northeasterly right-of-way line of said highway to the point of beginning. (Right-of-way of the subject highway is described in Iowa State Land Office Correction Patent No. 603, recorded in Volume 5, Page 158, records of the Iowa Secretary of State, Des Moines, Iowa) (The "Parcel"); and

WHEREAS, the Owner has requested that the Parcel be rezoned to be located in a PUD – Planned Unit Development District in place of an B-2 Business District; and

WHEREAS, the West Branch Planning and Zoning Commission has recommended the City Council approve said rezoning request; and

WHEREAS, a public hearing has been held on said request pursuant to published notice thereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of West Branch, Iowa:

Section 1. That the zoning map for the City of West Branch is hereby amended to show the Parcel being located in a PUD – Planned Unit Development District in place of B-2 Business District.

Section 2. This ordinance shall be in full force and effect from and after its publication as by law provided.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 2nd day of March, 2020.

Read First Time: February 4, 2020
Read Second Time: February 18, 2020
Read Third Time: March 2, 2020

Roger Laughlin, Mayor

ATTEST: _____
Redmond Jones II, City Administrator/Clerk

Motion by Dean, second by Goodweiler to approve the 3rd reading of Ordinance 772. AYES: Dean, Goodweiler, Stoolman, Sexton, Miller. NAYS: None. Motion carried.

Resolution 1878 – Approving the Site Plan for Parkside BP, 401 Parkside Drive, West Branch. /Move to action.

Ron Amelon, MMS Consultants explained the project to include remodeling and expanding the existing gas station to provide additional commercial space. Amelon said the expansion adds approximately five thousand square feet to the building. Amelon said this project is part of the overall redesign of the area in the planned unit development area (to the east) creating a more attractive entrance to the city. Developer Chad Kuene, said they hope to demolish the old car wash in the coming weeks and get started with the construction project. Planning & Zoning had previously reviewed the site plan and unanimously approved the site plan with a contingency for a possible requirement of an engineered retaining wall along the south end of the property. However, the need for a retaining wall would not be able to be determined until final grading was complete. The Council had no objections or additional questions.

Motion by Sexton, second by Miller to approve Resolution 1878. AYES: Sexton, Miller, Stoolman, Dean, Goodweiler. NAYS: None. Motion carried.

Discussion: To consider a draft Golf Cart Ordinance.

The council discussed the proposed golf cart ordinance presented by resident Bobby Sexton at the February 18th City Council meeting and felt that changes were needed. The council was not in favor of inspections or registrations for golf carts but did agree with following the State's ordinance which includes; must be operated by a licensed driver, have proof of insurance, no night time driving (sunrise to sunset), must have a slow moving vehicle sign, a raised bike flag, and cannot travel on certain streets (to be determined). Horihan said he would have his department continue with educating the public and increase enforcement of violators.

First Reading of Ordinance 773 Amending Chapter 92 of the Code of Ordinances of the City of West Branch, Iowa. "Eliminating discounted rates for consumption over 250,000 gallons" per meter per month. / Move to action.

This item was discussed at the last Council meeting and the Council decided to move forward with eliminating the water discount. The Council asked staff to notify the current high usage customers as a courtesy that the discount was being discontinued. Brick suggested that for billing purposes, the ordinance clarify the effective date of the change. The council directed Brick to make the change effective May 1, 2020 and have the ordinance updated accordingly.

Motion by Goodweiler, second by Dean to approve the 1st reading of Ordinance 773. AYES: Goodweiler, Dean, Miller, Sexton, Stoolman. NAYS: None. Motion carried.

Public Hearing: Adopting the City Administrator's recommended budget for fiscal year beginning July 1, 2020 and ending June 30, 2021.

Laughlin opened the public hearing at 8:17 p.m. There were no public comments. Laughlin closed the public hearing at 8:18 p.m.

Resolution 1879 – Adopting the City Administrator's recommended budget for fiscal year beginning July 1, 2020 and ending June 30, 2021. / Move to action.

The council had no further comments on the proposed budget.

Motion by Miller, second by Sexton to approve Resolution 1879. AYES: Miller, Sexton, Stoolman, Dean, Goodweiler. NAYS: None. Motion carried.

First Reading of Ordinance 774 Amending Chapters 45 entitled "Alcohol Consumption and Intoxication"; and Chapter 47 entitled "Municipal Park Policies and Regulations". / Move to action.

The mayor and Council remained torn on the issue of allowing alcohol in the city parks. Currently, Beranek Park is the only park in which the City allows consumption of alcohol during park hours. Attorney Olson said Coralville does not allow alcohol in any city park unless a special permit is obtained. Several topics were discussed such as the adult volleyball league which is played at Beranek Park, to the new pickle ball court at Cubby Park where patrons have been observed drinking, to a scenario of someone wanting to have a picnic in one of the parks and have a few beers or a glass (or two) of wine. Stoolman remained adamant on not allowing alcohol at any park where children are playing. The council could not come to a consensus on the ordinance as written and suggested tabling the item for further consideration. Olson said he would prepare some options for the council to consider.

Motion by Stoolman, second by Goodweiler to TABLE the 1st reading of Ordinance 774. AYES: Stoolman, Goodweiler, Dean, Miller, Sexton. NAYS: None. Motion carried.

Discussion: Amending the Recreation Facility, Park & Sport Field Use and Fee Policy.

Russell said the Park & Recreation Commission reviewed the fees for the various park shelters and fields and felt that rental fees should be collected for shelter use as there are related expenses for electricity, trash collection and restroom facilities. The commission suggested that scheduling be set in blocks of time, rather than random hourly times to allow for more reservations. Russell said the shelter fee would be \$25 per four hours or \$50 for a day's use. The council was agreeable with the recommendation.

CITY ADMINISTRATOR REPORT

Jones said four vendors responded to the request for proposal for trash collection services. Jones stated that he would review the submissions and provide a recommendation to the council to approve at the March 16, 2020 City Council meeting.

CITY ATTORNEY REPORT

None.

STAFF REPORTS

None.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Miller responded to the subject from the part-time employee's concerns on employee compensation and said he felt that this subject should be discussed among the Council members further. Stoolman wished the Lady Bears basketball team luck as they move on to State

ADJOURNMENT

Motion to adjourn the regular meeting by Goodweiler, second by Miller. Motion carried on a voice vote. City Council meeting adjourned at 9:13 p.m.

Roger Laughlin, Mayor

ATTEST: _____
Leslie Brick, Deputy City Clerk

**REQUEST FOR COUNCIL CONSIDERATION**

MEETING DATE:	March 16, 2020
AGENDA ITEM:	Motion to Approve Additional Cubby Park Purchases Paid from an Approved Cubby Park Project Budget of \$25,000.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Redmond Jones II, City Administrator and Melissa Russell Parks Director
DATE:	March 11, 2020

BACKGROUND:

Cubby Park has additional field and concession stand equipment that was not included in the bid. The Toro Sand Pro 2040Z is State of Iowa Bid pricing. Below is a list of items that are ready to be purchased for a total of \$23,343.16. Items such as shelving has already been purchased and installed.

March 16th, 2020 Council Meeting

Cubby Park Field Equipment	Qty	Unit Price	Total
Sand Pro 2040Z	1	\$12,244.56	\$12,244.56
Jugs MVP Combo Pitching Machine	2	\$899.90	\$1,799.80
Taper Junior Pro Mound	2	\$689.00	\$1,378.00
Adjustable Batter's Box Template	1	\$240.00	\$240.00
Picnic Table	6	\$300.00	\$1,800.00
Concession Stand Equipment	Qty	Unit Price	Total
Sam's Club-Beverage Refrigerator	1	\$2,498.00	\$2,498.00
Gold Medal-Nacho and Chili Dispenser	2	\$399.95	\$799.90
Gold Medal Dog Roller	1	\$979.95	\$979.95
Gold Medal Food Shield for hot dog roller	1	\$139.00	\$139.00
Gold Medal Humified cabinet	1	\$979.95	\$979.95
Gold Medal Flat Rack Kit	1	\$209.00	\$209.00
Gold Medal Pizza and Pretzel Kit	1	\$275.00	\$275.00
Total		\$19,854.31	\$23,343.16

There will still be additional expenses proposed at a later date. Below is a list of those items.

Remaining Cubby Park Items

Cubby Park Entrance Sign
Park Signage
Dumpster Enclosure
Trellis Extension
Baseline Extensions
Additional Parking
Push Mower
Weed Trimmer
Display Board (for schedules)
Railing on Field 2
Field Distance Markers
Splash Pad

STAFF RECOMMENDATION: Approve Motion – Move to Action
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REVIEWED BY CITY ADMINISTRATOR:
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COUNCIL ACTION:

MOTION BY:

SECOND BY:

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MTI Distributing
Equipment Proposal
March 4, 2020



Expiration Date: 4/3/2020

Melissa Russell
City of West Branch

IOWA STATE CONTRACT PRICING - CONTRACT #17341C

Qty	Model Number	Description	Unit Price	Price Extension
1	08706	Sand Pro 2040Z	\$10,184.77	\$10,184.77
1	08717	Nail Drag	\$1,582.77	\$1,582.77
1	08718	Finish Drag Mat Kit	\$477.02	\$477.02
TOTALS				
Equipment Total				\$12,244.56
6% Sales/Use Tax				Exempt
Total				\$12,244.56

Quote is valid for 30 days

New Toro commercial equipment comes with a two-year manufacturer warranty

Equipment delivery at no additional charge

All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Ben Cole
Outside Sales Representative
866-314-5728

Karen Wangenstein
Inside Sales Representative
800-760-2112

MTI Distributing, Inc. • 3841 SE Capitol Circle • Grimes, IA 50111



PO Box 7726
DALLAS, TX 75209
Tel: 1-800-527-7510 Fax: 1-800-899-0149
Visit us at www.bsnsports.com

Contact Your Rep

Dylan Quinn Email: dquinn@bsnsports.com | Phone:

Sold to
2023667
CITY OF WEST BRANCH
110 N Poplar St
WEST BRANCH IA 52358
USA

Ship To
2023667
CITY OF WEST BRANCH
110 N Poplar St
WEST BRANCH IA 52358
USA

Quote
Quote #: 21194919
Purchase Order #: Melissa- Baseball Equipme
Cart Name:
Quote Date: 03/10/2020
Quote Valid-to: 03/30/2020
Payment Terms: NT30
Ship Via:
Ordered By: Melissa Russell

Payer
2023667
CITY OF WEST BRANCH
110 N Poplar St
WEST BRANCH IA 52358
USA

Item Description	Qty	Unit Price	Total
JUGS BP1 SB/BB Pitching Machine Item # - 1455108	1 EA	\$ 1,550.00	\$ 1,550.00
JUGS MVP Combo Pitching Machine Item # - 1455107	1 EA	\$ 1,049.99	\$ 1,049.99
Pro Mounds 6" Game Mound Item # - MP3003	1 EA	\$ 1,100.00	\$ 1,100.00
ADJ BATTERS BOX TEMPLATE BSTMPLA Item # - 1091524	1 EA	\$ 240.00	\$ 240.00

Subtotal:	\$3,939.99
Other:	\$0.00
Freight:	\$244.00
Sales Tax:	\$0.00
Order Total:	\$4,183.99
Payment/Credit Applied:	\$0.00
Order Total:	\$4,183.99

Your club [Cedar Rapids, IA Sam's Club](#)
2605 Blairs Ferry N.E.
Cedar Rapids, IA 52402
319-393-7746

Delivery method	Orig. Price	Qty Subtotal
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[Maxx Cold X-Series Double Door
Merchandiser Refrigerator in
White \(48 cu. ft.\) -White Glove](#)
Item # 144355

Delivery method	
Ship only	\$2498.00
Free shipping	



Quote Number 00010183 Created Date 12/27/2019
Quote Name Quote West Branch Main Equipment Expiration Date 2/8/2020
Account Name West Branch Parks and Recreation

Prepared By Ben Rosborough
Email brosborough@gmpopcorn.com

Bill To Name West Branch Parks and Recreation Ship To Name West Branch Parks and Recreation
Bill To 201 East Main St P.O. Box 218 Ship To 201 East Main St P.O. Box 218
West Branch, IA 52358 West Branch, IA 52358

Quantity	Product Code	Product	Sales Price	Total Price
2.00	5345	El Nacho Grande Cheese Dispenser, Single Button	\$399.95	\$799.90
1.00	8552-00-000	Hot Diggity Pro X Hot Dog Roller Grill, Stainless Steel Rollers	\$979.95	\$979.95
1.00	5553-006	Large Humidified Cabinet Flat Rack Kit	\$209.00	\$209.00
1.00	5553-004	Large Humidified Cabinet Pizza & Pretzel Kit	\$275.00	\$275.00
1.00	5550-00	Large Humidified Cabinet, Single Door	\$1,166.95	\$1,166.95
1.00	8572-00-001	NSF Approved - Large Food Shield for Hot Dog Roller Grill #8552 Series	\$139.00	\$139.00

Subtotal \$3569.80
Grand Total \$3569.80

Additional Information

Delivery is free! Set up and training also is included. Three year parts/one year labor included. Some items may take 4 - 6 weeks to arrive in Galesburg for direct delivery via our trucks to you.

Disclaimer: Quote does not include tax. Any freight costs provided within this quote does not constitute a binding offer and are provided solely as estimates.

We warrant to the original purchaser the Gold Medal equipment sold by us to be free from defects in material or workmanship under normal use and service. Our obligation under this warranty shall be limited to the repair or replacement of any defective part for a period of six (6) months from the date of sale to the Original Purchaser with regard to labor and two (2) years with regard to parts and does not cover damage to the equipment caused by accident, alteration, improper use, voltage, abuse, or failure to follow instructions.



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 16, 2020
AGENDA ITEM:	Resolution 1881 – Approving 28e Agreements Between The City of West Branch, Iowa and the Boards of Trustees of Cass, Gower, Graham, Iowa, Scott and Springdale Townships for the Purposes of Fire Protection, Assistance for Other Emergencies and/or Disasters Relating to Life and Property, or Hazardous Materials.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Gordon Edgar, Finance Director
DATE:	March 11, 2020

BACKGROUND:

The City of West Branch provides the surrounding townships with fire protection and aid and assistance for other emergencies. The 28E agreements outline the terms of the agreements between the townships and the City of West Branch.

STAFF RECOMMENDATION:	Approve Resolution 1881 – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

"Turning Vision into Reality is our Business"

RESOLUTION 1881

RESOLUTION APPROVING 28E AGREEMENTS BETWEEN THE CITY OF WEST BRANCH, IOWA AND THE BOARDS OF TRUSTEES OF CASS, GOWER, GRAHAM, IOWA, SCOTT AND SPRINGDALE TOWNSHIPS FOR THE PURPOSES OF FIRE PROTECTION AND AID AND ASSISTANCE FOR OTHER EMERGENCIES OR DISASTERS RELATING TO LIFE AND PROPERTY, OR HAZARDOUS MATERIALS.

WHEREAS, it is in the best interest of the City of West Branch and Cass, Gower, Graham, Iowa, Scott and Springdale Townships to have a joint agreement for the purpose of providing fire protection and aid and assistance for other emergencies or disasters relating to life and property, or hazardous materials; and

WHEREAS, the City Council finds it in the best interest of the residents of West Branch to have updated agreements in place to provide these services to the various townships; and

WHEREAS, it is now necessary to approve said agreements.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, that the aforementioned 28E Agreements are hereby approved. Further, the Mayor is directed to execute the agreements on behalf of the City.

* * * * *

Passed and approved this 16th day of March, 2020.

Colton Miller, Mayor Pro Tem

ATTEST:

Redmond Jones II, City Administrator/Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 16, 2020
AGENDA ITEM:	Motion to Approve the Claims Report.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Gordon Edgar, Finance Director
DATE:	March 12, 2020

BACKGROUND:

These are routine expenditures that include such items as payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day to day operational disclosures.

STAFF RECOMMENDATION:	Approve Claims Report – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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EXPENDITURES**3/16/2020**

AERO RENTAL INC	EQUIPMENT RENTAL	1,072.50
ALLIANT ENERGY	ALLIANT ENERGY	12,650.40
ALTORFER INC	EQUIPMENT REPAIR PARTS	117.02
AMAZON	BOOKS, SUPPLIES	574.05
BAKER & TAYLOR INC.	BOOKS	161.97
BARRON MOTOR SUPPLY	MAINTENANCE SUPPLIES	5.02
CATHERINE STEEN	MAINTENANCE SUPPLIES	15.36
CEDAR COUNTY RECORDER	RECORDING FEES	34.00
CULLIGAN WATER TECHNOLOGIES	WATER SOFTENER SERVICE	63.11
DEWEYS JACK & JILL	SUPPLIES	29.45
DIAMOND VOGEL PAINTS	SUPPLIES	32.63
ELECTRIC PUMP INC	SERVICE CALL	2,011.70
ELECTRICAL ENGINEERING & EQUIPMENT	SUPPLIES	603.96
FRONTLINE PLUS FIRE & RESCUE	OUTDOOR SIREN MAINTENANCE	1,160.00
HINKHOUSE GLENN OR PAMELA	BUILDING INCENTIVE PAYMENT	1,184.87
IOWA ASSN. MUN. UTILITIES	SAFETY TRAINING	655.37
IOWA PARK AND RECREATION ASSOCIATION	CONFERENCE	235.00
JAB INK GRAFIX & DESIGNS	VEHICLE SIGNAGE	790.00
JOHNSON COUNTY REFUSE INC.	RECYCLING - FEBRUARY, 2020	4,013.75
JOSHUA LANGFORD	BUILDING INCENTIVE PAYMENT	1,106.48
LENOCH & CILEK	SUPPLIES	7.96
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,281.12
LINN COUNTY R.E.C.	STREET LIGHTS	189.18
LYNCH'S PLUMBING INC	BUILDING MAINTENANCE	794.00
MENARDS	MAINTENANCE SUPPLIES	300.19
MIDWEST FRAME & AXLE	REPAIR PARTS	412.55
MOORE'S WELDING INC	VEHICLE REPAIR	1,600.45
MUNICIPAL SUPPLY INC.	SUPPLIES, WATER METER	2,054.80
NELSON & SONS PLUMBING INC	SERVICE CALL	98.52
PITNEY BOWES GLOBAL FINANCE	POSTAGE METER LEASE	102.39
PYRAMID SERVICES INC.	REPAIR PARTS	87.13
QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	759.00
QUALITY ENGRAVED SIGNS	OFFICE SUPPLIES	27.46
RACOM CORPORATION	RADIO REPAIR	657.50
SAWYER, ALEX	BUILDING INCENTIVE PAYMENT	2,389.71
SHIMMIN, NICK	KEYS	60.00
STATE HYGIENIC LAB	LAB ANALYSIS	26.00
STATE LIBRARY OF IOWA	KIDS FIRST CONFERENCE 4-6-2020	125.00
TRUCK EQUIPMENT INC	VEHICLE REPAIR	54.32
UPS	SHIPPING	47.36
USA BLUE BOOK	SUPPLIES	2,383.31
WALMART COMMUNITY/RFCSLLC	DVDS, PROGRAM & MAINT SUPPLIES	303.10
WEX BANK	WEX BANK	1,169.41
TOTAL		41,447.10

PAYROLL	3/6/2020	44,840.30
PAID BETWEEN MEETINGS		
DAKOTA KRUSE	DEPOSIT REFUND	62.21
CHARLES MILLER	DEPOSIT REFUND	18.06
TOTAL		80.27
GRAND TOTAL EXPENDITURES		86,367.67
FUND TOTALS		
001 GENERAL FUND		39,441.09
022 CIVIC CENTER		997.51
031 LIBRARY		7,678.41
110 ROAD USE TAX		8,873.44
112 TRUST AND AGENCY		4,973.23
600 WATER FUND		14,356.12
610 SEWER FUND		10,047.87
GRAND TOTAL		86,367.67

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	RACOM CORPORATION	RADIO REPAIR	657.50
		WEX BANK	VEHICLE FUEL	768.18
		CATHERINE STEEN	MAINTENANCE SUPPLIES	15.36
		JAB INK GRAFIX & DESIGNS	VEHICLE SIGNAGE	790.00
		ALLIANT ENERGY	SERVICES	338.33
			SERVICES	21.65
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	245.17
			TOTAL:	2,836.19
FIRE OPERATION	GENERAL FUND	LYNCH'S PLUMBING INC	BUILDING MAINTENANCE	595.50
			BUILDING MAINTENANCE	198.50
		WEX BANK	VEHICLE FUEL	96.10
		ALLIANT ENERGY	SERVICES	1,015.00
			SERVICES	64.97
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	100.38
		FRONTLINE PLUS FIRE & RESCUE INC	OUTDOOR SIREN MAINTENANCE	1,160.00
		CULLIGAN WATER TECHNOLOGIES	WATER SOFTENER SERVICE	63.11
			TOTAL:	3,293.56
STREET LIGHTING	GENERAL FUND	LINN COUNTY R.E.C.	STREET LIGHTS	189.18
		ALLIANT ENERGY	SERVICES	2,555.69
			SERVICES	364.89
			TOTAL:	3,109.76
PARK & RECREATION	GENERAL FUND	IOWA PARK AND RECREATION ASSOCIATION	CONFERENCE	235.00
		PYRAMID SERVICES INC.	REPAIR PARTS	15.37
		ALLIANT ENERGY	SERVICES	55.49
			SERVICES	13.65
			SERVICES	52.66
			SERVICES	32.74
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	153.68
			TOTAL:	558.59
CEMETERY	GENERAL FUND	BARRON MOTOR SUPPLY	MAINTENANCE SUPPLIES	5.02
			TOTAL:	5.02
ECONOMIC DEVELOPMENT	GENERAL FUND	JOSHUA LANGFORD	BUILDING INCENTIVE PAYMENT	1,106.48
		HINKHOUSE GLENN OR PAMELA	BUILDING INCENTIVE PAYMENT	1,184.87
		SAWYER, ALEX	BUILDING INCENTIVE PAYMENT	2,389.71
			TOTAL:	4,681.06
CLERK & TREASURER	GENERAL FUND	QUALITY ENGRAVED SIGNS	OFFICE SUPPLIES	27.46
		ALLIANT ENERGY	SERVICES	397.00
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	335.86
			TOTAL:	760.32
LEGAL SERVICES	GENERAL FUND	CEDAR COUNTY RECORDER	RECORDING FEES	34.00
			TOTAL:	34.00
SOLID WASTE	GENERAL FUND	JOHNSON COUNTY REFUSE INC.	RECYCLING - FEBRUARY, 202	4,013.75
			TOTAL:	4,013.75
LOCAL CABLE ACCESS	GENERAL FUND	ALLIANT ENERGY	SERVICES	100.00
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	64.95
			TOTAL:	164.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TOWN HALL	CIVIC CENTER	ALLIANT ENERGY	SERVICES	901.48
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	43.59
			TOTAL:	945.07
LIBRARY	LIBRARY	WALMART COMMUNITY/RFCSLLC	DVDS, PROGRAM & MAINT SUPP	11.28
			DVDS, PROGRAM & MAINT SUPP	17.39
			DVDS, PROGRAM & MAINT SUPP	91.83
			DVDS, PROGRAM & MAINT SUPP	182.60
		STATE LIBRARY OF IOWA SHIMMIN, NICK BAKER & TAYLOR INC. PITNEY BOWES GLOBAL FINANCIAL SERVICES ALLIANT ENERGY LIBERTY COMMUNICATIONS NELSON & SONS PLUMBING INC. AMAZON	KIDS FIRST CONFERENCE 4-6-	125.00
			KEYS	60.00
			BOOKS	161.97
			POSTAGE METER LEASE	102.39
			SERVICES	589.01
			TELEPHONE SERVICE	182.91
			SERVICE CALL	98.52
			BOOKS, SUPPLIES	33.58
			BOOKS, SUPPLIES	370.07
			BOOKS, SUPPLIES	4.77
			BOOKS, SUPPLIES	5.69
			BOOKS, SUPPLIES	159.94
			TOTAL:	2,196.95
ROADS & STREETS	ROAD USE TAX	DEWEYS JACK & JILL AERO RENTAL INC ALTORFER INC DIAMOND VOGEL PAINTS PYRAMID SERVICES INC. MENARDS WEX BANK ALLIANT ENERGY LIBERTY COMMUNICATIONS ELECTRICAL ENGINEERING & EQUIPMENT CO	SUPPLIES	18.50
			EQUIPMENT RENTAL	1,072.50
			EQUIPMENT REPAIR PARTS	117.02
			SUPPLIES	32.63
			MAINTENANCE SUPPLIES	71.76
			MAINTENANCE SUPPLIES	300.19
			VEHICLE FUEL	101.70
			SERVICES	489.13
			TELEPHONE SERVICE	51.53
			SUPPLIES	599.94
			SUPPLIES	4.02
			VEHICLE REPAIR	54.32
		TRUCK EQUIPMENT INC MOORE'S WELDING INC	VEHICLE REPAIR	1,504.20
			VEHICLE REPAIR	32.50
			VEHICLE REPAIR	63.75
			SUPPLIES	104.95
		USA BLUE BOOK MIDWEST FRAME & AXLE	REPAIR PARTS	330.81
			MAINTENANCE SUPPLIES	66.96
			REPAIR PARTS	13.80
			REPAIR PARTS	0.98
			TOTAL:	5,031.19
WATER OPERATING	WATER FUND	DEWEYS JACK & JILL LENOCH & CILEK MUNICIPAL SUPPLY INC. STATE HYGIENIC LAB IOWA ASSN. MUN. UTILITIES WEX BANK ALLIANT ENERGY	SUPPLIES	10.95
			SUPPLIES	7.96
			SUPPLIES, WATER METER	2,054.80
			LAB ANALYSIS	26.00
			SAFETY TRAINING	655.37
			VEHICLE FUEL	101.70
			SERVICES	3,458.31
			SERVICES	107.03
		LIBERTY COMMUNICATIONS USA BLUE BOOK	TELEPHONE SERVICE	51.53
			SUPPLIES	2,278.36
			TOTAL:	8,752.01

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
SEWER OPERATING	SEWER FUND	UPS	SHIPPING	23.68
			SHIPPING	23.68
		QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	759.00
		WEX BANK	VEHICLE FUEL	101.73
		ALLIANT ENERGY	SERVICES	2,093.37
		LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	51.52
		ELECTRIC PUMP INC	SERVICE CALL	2,011.70
			TOTAL:	5,064.68

===== FUND TOTALS =====		
001	GENERAL FUND	19,457.20
022	CIVIC CENTER	945.07
031	LIBRARY	2,196.95
110	ROAD USE TAX	5,031.19
600	WATER FUND	8,752.01
610	SEWER FUND	5,064.68

	GRAND TOTAL:	41,447.10

REVENUE-FISCAL YEAR 2020**FUND****FEBRUARY**

001 GENERAL FUND	21,704.81
022 CIVIC CENTER	235.73
031 LIBRARY	263.64
036 TORT LIABILITY	188.77
110 ROAD USE TAX	28,646.78
112 TRUST & AGENCY	1,076.51
119 EMERGENCY TAX FUND	151.53
121 LOCAL OPTION SALES TAX	15,823.18
125 TIF	1,490.32
226 DEBT SERVICE	1,308.11
500 CEMETERY PERPETUAL FUND	0.09
502 KROUTH INTEREST FUND	0.03
600 WATER FUND	41,719.07
610 SEWER FUND	44,081.74
740 STORM WATER UTILITY	5,113.54
TOTAL	161,803.85



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 16, 2020
AGENDA ITEM:	Discussion Item: The Animal Control Commission Would Like to Recommend a Proposal to Trap / Neuter and Release Cats as a Part of a Pilot Project Within the City Limits.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Dr. Alan Beyers, Chairman of the Animal Control Board.
DATE:	March 12, 2020

BACKGROUND:

Research shows that Trap-Neuter-Return (TNR) is the humane, effective approach for community cats. TNR improves cats' lives, addresses community concerns, stabilizes colonies, and helps cats and people co-exist. This wide variety of research can be used by TNR advocates to support their advocacy efforts. Legislators, too, can turn to this research as confirmation that TNR is the only way to address community cats.

Such activity despite its potential benefit would be a violation of our current code of ordinances. This request would like to have the City Council consider placing a moratorium (a temporary stay) on this portion Chapter 55.10; entitled, "Animals at Large Prohibited.

The commission wants to implement TNR on a small portion of a feral cat colony and to study the outcomes.

STAFF RECOMMENDATION: Seeking Direction / Feedback
REVIEWED BY CITY ADMINISTRATOR:
COUNCIL ACTION:
MOTION BY:
SECOND BY:

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55.10 ANIMALS AT LARGE PROHIBITED.

1. It shall be unlawful for any person to permit any animal to be at large or to stray beyond the property of such person unless such animal is restrained by leash or confined within a motor vehicle. An animal shall not be deemed to be at large if it is contained by an electronic containment system, provided further that electronic containment systems shall not be allowed for dogs considered potentially dangerous as set forth in Section 55.16, Classification of Animals.

2. Notwithstanding the provisions of subsection 1, any animal shall be deemed at large at any time when the animal is attacking humans, other animals, or destroying property or is on any public property, except when under restraint as set forth above. In addition, any female animal in estrus shall be deemed at large at any time, except:

- A. When housed in a building completely enclosed; or
- B. When housed in a veterinary hospital or boarding kennel licensed or registered with the State; or
- C. When on the premises of the owner, provided the area in which such animal is located is completely enclosed by a fence or other structure; or
- D. When under the control of a person competent to restrain the animal, either by leash or properly restrained within a motor vehicle.

55.11 ANIMALS PROHIBITED ON PRIVATE PROPERTY. No animal shall be taken, allowed or permitted on private property not owned by the owner of the animal without the permission of the person owning such property or the person in possession or control thereof.

55.12 ANIMALS PROHIBITED IN FOOD ESTABLISHMENTS. No animal shall be allowed, taken or permitted on or in any building, store, restaurant or tavern where food or food products are sold, prepared or dispensed to humans other than the owners thereof, except for animals properly trained and certified to assist persons with disabilities while such animals are acting in such capacity.

55.13 TYING ANIMALS. No animal or livestock shall be tied by any person to a utility pole, parking meter, building, structure, fence, sign, tree, shrub, bush, newspaper or advertising rack or other object on public property or tied on private property without the consent of the owner or person in possession or control thereof or tied in such a manner as to intrude onto a public



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 16, 2020
AGENDA ITEM:	Second Reading of Ordinance 773 Amending Chapter 92 of the Code of Ordinances of the City of West Branch, Iowa. “Eliminating discounted rates for consumption over 250,000” gallons per meter per month.
CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
PREPARED BY:	Leslie Brick, Deputy City Clerk
DATE:	March 11, 2020

BACKGROUND:

Revenue sufficiency is the primary financial objective for most water utilities that operate as enterprises. They must be financially self-sufficient, recovering not only the cost of daily operations but also funding capital improvements to fulfill their central public health mission. They strive to design rate structures and set rate levels in a manner that equitably charges a customer based on the cost-of-service. However, rates and rate structures can go well beyond these main objectives and provide an excellent avenue to help a utility achieve some of its goals and policies.

This staff recommendation addresses the following areas that a rate structure should consider:

- Promotion of Conservation
- Affordability
- Economic Development, and
- Short-term Revenue Stability:

The attached Ordinance 773 makes a small amendment to **strike out** the following language:

\$4.59 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective June 20, 2006.

\$5.23 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2012. All consumption over 250,000 gallons per meter per month stays at this rate.

Please see on the attached copy of Chapter 92 the strike out is highlighted with red lines stricken through the aforementioned language. *The effective date on the ordinance has also been amended to May 1st.*

STAFF RECOMMENDATION:	Approve Second Reading of Ordinance 772 – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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CHAPTER 92 WATER RATES

92.01 Service Charges	92.06 Lien for Nonpayment
92.02 Rates For Service	92.07 Lien Exemption
92.03 Rates Outside the City	92.08 Lien Notice
92.04 Billing for Water Service	92.09 Temporary Vacancy
92.05 Service Discontinued	92.10 Water Deposits for Rental Property

92.01 SERVICE CHARGES. Each customer shall pay for water service provided by the City based upon use of water as determined by meters provided for in Chapter 91. Each location, building, premises or connection shall be considered a separate and distinct customer whether owned or controlled by the same person or not.

(Code of Iowa, Sec. 384.84)

92.02 RATES FOR SERVICE. Water service shall be furnished at the rate of:

(Code of Iowa, Sec. 384.84)

~~\$4.59 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective June 20, 2006.~~

~~\$5.23 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2012.~~

~~All consumption over 250,000 gallons per meter per month stays at this rate.~~

\$5.87 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2013.

\$6.51 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2014.

\$7.15 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2015.

\$7.79 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2016.

(Ord. 706 – May 15 Supp.)

92.03 RATES OUTSIDE THE CITY. Water service shall be provided to any customer located outside the corporate limits of the City which the City has agreed to serve at two times the rate provided in Section 92.02. No such customer, however, will be served unless the customer shall have signed a service contract agreeing to be bound by the ordinances, rules and regulations applying to water service established by the Council.

(Code of Iowa, Sec. 364.4 & 384.84)

92.04 BILLING FOR WATER SERVICE. Water service shall be billed as part of a combined service account, payable in accordance with the following:

(Code of Iowa, Sec. 384.84)

1. Meters Read. Water meters for Commercial/Industrial and Residential customers shall be read during the third week each month.

(Ord. 562 – Feb. 04 Supp.)

2. Bills Issued. The Billing Clerk shall prepare and issue bills for combined service accounts on or before the first day of the month.
3. Bills Payable. Bills for combined service accounts shall be due and payable at the office of the City Clerk by the twentieth (20th) of that month. When the twentieth of the month falls on a Saturday or Sunday, the City Clerk's office shall accept payment on the next office day without penalty.
4. Late Payment Penalty. Bills not paid when due shall be considered delinquent. A one-time late payment penalty of ten percent (10%) of the amount due shall be added to each delinquent bill.

(Ord. 535 – Aug. 01 Supp.)

5. Billing Corrections. Any error in the billing of the amount of usage or the rate billed for said usage shall be corrected by the Billing Clerk upon discovery and confirmation of said error. No other reductions shall be made to the amount of water in gallons billed or to the rate at which it is billed once the water has passed through the meter and is recorded.
6. Insufficient Funds Charge. A service charge in the amount of \$30.00 shall be assessed to any customer whose payment is not honored by the customer's financial institution for any reason when presented. The service charge shall be in addition to the late payment. If two or payments are dishonored within a twelve-month period, the City may require future payments in cash, cashier's check or money order. Such cash, cashier's check or money order payments shall be maintained until account has not been delinquent for twelve (12) consecutive months.

(Ord. 535 – Aug. 01 Supp.)

92.05 SERVICE DISCONTINUED. Water service to delinquent customers shall be discontinued in accordance with the following:

(Code of Iowa, Sec. 384.84)

1. Notice. The billing clerk shall notify each delinquent customer that service will be discontinued if payment of the combined service account, including late payment charges, is not received by the date specified in the notice of delinquency. Such notice shall be sent by ordinary mail and shall inform the customer of the nature of the delinquency and afford the customer the opportunity for a hearing prior to the discountenance.

2. **Notice to Landlords.** If the customer is a tenant, and if the owner or landlord of the property has made a written request for notice, the notice of delinquency shall also be given to the owner or landlord.
3. **Hearing.** If a hearing is requested by noon of the day preceding the shut off, the City Administrator shall conduct an informal hearing and shall make a determination as to whether the disconnection is justified. The customer has the right to appeal the City Administrator's decision to the Council, and if the Council finds that disconnection is justified, then such disconnection shall be made, unless payment has been received.
4. **Fees.** A fee of twenty dollars (\$20.00) shall be charged before service is restored to a delinquent customer during working hours and a fee of fifty dollars (\$50.00) shall be charged before service is restored during non-working hours. No fee shall be charged for the usual or customary trips in the regular changes in occupancies of property.

92.06 LIEN FOR NONPAYMENT. The owner of the premises served and any lessee or tenant thereof shall be jointly and severally liable for water service charges to the premises. Water service charges remaining unpaid and delinquent shall constitute a lien upon the premises served and shall be certified by the Clerk to the County Treasurer for collection in the same matter as property taxes.

(Code of Iowa, Sec. 384.84)

92.07 LIEN EXEMPTION. The lien for nonpayment shall not apply to residential rental properties where water service is separately metered and the charges therefore are paid directly by the tenant, providing the landlord has given written notice to the Clerk that the ~~tenate~~ tenant is liable for the charges and a deposit not exceeding the usual cost of ninety (90) days of water service is paid to the City. The landlord's written notice shall contain the name of the tenant responsible for charges, the address of occupancy and the date of occupancy. A change in tenant shall require a new written notice and deposit. When the tenant move from the rental property, the Clerk shall refund the deposit if the water service charges are paid in full and the lien exemption shall be lifted from the rental property.

(Code of Iowa, Sec. 384.84)

92.08 LIEN NOTICE. A lien for delinquent water service charges shall not be certified to the County Treasurer unless prior written notice of intent to certify a lien is given to the customer. If the customer is a tenant and if the owner or landlord of the property has made a written request for notice, the notice shall also be given to the owner or landlord. The notice shall be sent to the appropriate person by ordinary mail not less than thirty (30) days prior to certification of the lien to the County Treasurer. *(Ord. 532 – Sep. 00 Supp.)*

(Code of Iowa, Sec. 384.84)

92.09 TEMPORARY VACANCY. Water service may be severed upon notice to the Superintendent or other authorized person whenever the premises is to be unoccupied, and if the premises is unoccupied for more than one month, a proportionate reduction on the minimum charge for water service will be allowed. There shall be a fifty dollar (\$50.00) charge for after-hours disconnection and reconnection.

92.10 WATER DEPOSITS FOR RENTAL PROPERTY. A \$100.00 deposit shall be paid by the tenant(s) of rental property when the tenant(s) establish(s) service. Upon disconnection of water service, the deposit, less deductions for any unpaid water usage, penalties and interest, shall be returned to the tenant, without interest.

(Ord. 645 – Aug. 08 Supp.)

ORDINANCE 773

ORDINANCE 773 AMENDING CHAPTER 92 OF THE CODE OF ORDINANCES OF THE CITY OF WEST BRANCH, IOWA; “ELIMINATING DISCOUNTED RATES FOR CONSUMPTION OVER 250,000 GALLONS PER METER PER MONTH.

WHEREAS, the City Council has recommended updating the City’s Water Rate Policy for reasons of conservation, sustainability and revenue stability ; and

WHEREAS, the City Administrator has proposed to remove language relating to discounted or lower rates for water users that exceed 250,000 gallons of water per month; and

NOW, THEREFORE, BE IT ORDAINED:

1. Amendment. Chapter 92 of the Code of Ordinances of the City of West Branch, Iowa, is hereby amended and incorporated into this Ordinance by this reference.
2. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.
3. Adjudication. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.
4. Effective Date. This ordinance shall be in full force and effect May 1st 2020 after its passage, approval and publication as required by law.

First reading: March 2, 2020
Second reading: March 16, 2020
Third Reading: April 6, 2020

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Administrator/Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 16, 2020
AGENDA ITEM:	First Reading of Ordinance 775 Adding, Chapter 78 of the Code of Ordinances of the City of West Branch, Iowa; Entitled, “Golf Carts”.
CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
PREPARED BY:	Mike Horihan, Police Chief
DATE:	March 11, 2020

BACKGROUND:

The purpose of this item is to address issues related to safety and well-being of the citizens of the City of West Branch by prohibiting the unsafe use of golf carts on the public roads in the city. We have received several complaints regarding the use of Golf Carts. Particularly regarding operations by under aged children which may endanger the safety of persons driving, bicycling or walking on the roads or the safety of motorists, cyclists, pedestrians, or other children passengers on the Golf Cart. This item was brought to the City’s attention by a citizen driven proposal, it was refined by city staff (primarily the police department) and presented with this first reading of a new code.

STAFF RECOMMENDATION:	Approve the First Reading of Ordinance 775 – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

"Turning Vision into Reality is our Business"

CHAPTER 78
CITY OF WEST BRANCH GOLF CART ORDINANCE

78.01 Purpose**78.02 Operation of Golf Carts Permitted****78.03 Prohibited Locations****78.04 Equipment****78.05 Hours****78.06 Speed****78.07 Traffic Code****78.08 Permits****78.09 Accidents Report****78.10 Violation and Penalty****78.11 Annual Review**

78.01 PURPOSE. The purpose of this chapter is to permit the operation of golf carts on certain street in the City, as authorized by section 321.247 of the Code of Iowa, as amended. This chapter applies whenever a golf cart is operated on any street or alley, subject to those exceptions stated herein.

78.02 OPERATION OF GOLF CARTS PERMITTED. Golf carts may be operated upon the streets of the city by persons who are 16 years old or older with a valid driver's license or as allowed by law. While operated on a city street the number of passengers permitted on a golf cart shall not exceed the number of seats intended for passengers. While on city streets, operators must have on their person or in the golf cart, the same proof of insurance as required by law for all other motor vehicles.

78.03 PROHIBITED LOCATIONS.

1. Streets. Golf Carts shall not be operated upon any City Streets with a posted speed limit of greater than 25 mph or any streets or parts of any street listed below.
 - A. Main Street
 - B. South Downey Street to the BP gas station (do not cross interstate)
 - C. Downey Street (Baker Ave) to W. Orange Street. However, golf carts may cross the aforementioned streets and travel upon the aforementioned streets for the shortest distance possible to the reach the next secondary street.
2. Trails. Golf carts shall not be operated on any recreational, bike or walking trail.
3. Sidewalks. Golf carts shall not be operated on sidewalks. Except for certain approved events.
4. Parking. Golf carts shall not be operated upon that portion of the street right-of-way between the curb or the edge of street paving and the sidewalk referred to as the "parking".
5. City Parks and other land owned by the City of West Branch. Golf carts shall not be operated in the City Parks or upon other city owned land unless for a special event authorized by the City Council and the operator possess a valid City of West Branch Permit.
6. Special Exemptions. The Chief of Police is authorized to permit golf carts to be operated on restricted City streets for certain special events.

78.04 EQUIPMENT. Golf Carts operated upon City streets shall be equipped with at least the following:

1. A slow moving vehicle Sign.
2. A bicycle safety flag, at the top of which shall be a 5 feet (5) from ground level, and extend a minimum 6 inches above the highest point of the golf cart.
3. The golf cart shall be equipped with adequate brakes to stop and hold the golf cart in a stopped position.

78.05 HOURS. Golf carts must be operated on the City streets only between sunrise and sunset.

78.06 SPEED. No golf cart shall not be operated at a speed in excess of the lesser of the twenty-five (25) per hour or less if so posted.

78.07 TRAFFIC CODE. Any person operating a golf cart, shall strictly adhere to all traffic signs and signals and all other traffic rules and regulations, and shall obey the orders and direction of any law enforcement officer authorized to direct or regulate traffic. No person shall leave a golf cart unattended on public property while the motor is running or the keys are in the ignition switch.

78.08 PROOF OF LIABILITY INSURANCE. The owner/operator of the Golf Cart is required to show proof of liability insurance when operating the golf cart on the streets or highways in the City of West Branch. The minimum liability insurance that is required is the same that is required a motor vehicle in the state of Iowa.

78.09 ACCIDENT REPORTS. Either the operator, or someone acting for the operator, shall immediately notify a law enforcement officer whenever a Golf Cart is involved in an accident resulting in injury or death to anyone, or property damage amounting to one thousand dollars (\$1000.00) or more, and shall file an accident report within forty-eight (48) hours, in accordance with State Law.

78.10 VIOLATION AND PENALTY.

1. Any person guilty of violating the provisions herein shall be guilty of a misdemeanor and shall be subject to a fine of one-hundred dollars (\$100.00) and revocation of the City of West Branch permit for a period of six months.

2. Any person guilty of violating this ordinance two times shall be subject to a fine of three-hundred dollars (\$300.00) and permanent revocation of the City of West Branch Permit.
3. Persons violating this ordinance may also be prosecuted, and subject to the penalties set out in, Section 3211.36 of the Code of Iowa.

78.11 ANNUAL REVIEW. The City Council shall annually review Chapter 78 to determine if the ordinance warrants amendment or repeal.

ORDINANCE 775

ORDINANCE 775 ESTABLISHING A NEW CHAPTER 78 OF THE CODE OF ORDINANCES OF THE CITY OF WEST BRANCH, IOWA; ENTITLED “GOLF CARTS”.

WHEREAS, the City Council has recommended establishing a City of West Branch Policy for reasons of safety and well-being of the citizens; and

WHEREAS, the operations of a Golf Cart by under aged children could endanger the safety of persons driving, bicycling or walking on the roads or the safety of motorists, cyclists, pedestrians, or other children passengers on the Golf Cart; and

WHEREAS, this is a practice as well as other risky or prohibited behaviors that involve the golf cart operations are addressed within this ordinance; and

NOW, THEREFORE, BE IT ORDAINED:

1. Establishing. Chapter 78 of the Code of Ordinances of the City of West Branch, Iowa, is hereby developed and incorporated into this Ordinance by this reference.
2. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.
3. Adjudication. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.
4. Effective Date. This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

First reading: March 16, 2020

Second reading: April 6, 2020

Third Reading: April 20, 2020

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Administrator/Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 16, 2020
AGENDA ITEM:	Resolution 1880 – Adopting the City of West Branch, IA Sewer Fee Adjustment Guidelines and establishing a policy for determination of abatement of wastewater fees.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Leslie Brick, Deputy City Clerk
DATE:	March 9, 2020

BACKGROUND:

In 2019, the Council was approached by a couple of residents who requested sewer forgiveness for outdoor watering. One resident said he was unaware that the City offered landscape meters for temporary outdoor use. Another had a family member leave a garden hose running while watering a garden. The Council denied the first request, but then considered the second which led the Council to consider a Sewer Waiver Policy that would be fair to all.

Staff obtained policies from Iowa City and North Liberty and prepared “Exhibit A” per the direction of the Council at the February 18, 2020 City Council meeting.

STAFF RECOMMENDATION:	Approve Resolution 1880 / Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	



SEWER FEE ADJUSTMENT GUIDELINES

The City of West Branch has developed a sewer fee adjustment system administered by the Utility Review Board. This is part of our continuous effort to promote water conservation, offer educational information and provide technical evaluations to determine the cause of high water and sewer usage to our utility customers, when applicable. The Public Works Department and Clerk's Office will cooperatively assist our customers in completing these evaluations and providing the knowledge on how to prevent high consumption in the future.

The Utility Review board reviews high wastewater claims and approves such based on the following criteria:

- ❖ Upon notification of the high usage bill the resident should have the issue investigated by a licensed plumber.
- ❖ If the account is more than 12 months old, the monthly high usage has to be 50% more than the average usage over the last 12 months; or if the account is less than 12 months, the high usage has to be 50% more than the industry standards;
- ❖ Complete the Utility Review Board application and return to the City Office within 15 days after a leak investigation is performed by the customer's plumber or 30 days after the date of the high bill, whichever occurs first.
- ❖ Provide proof that any malfunctioning plumbing fixture that caused the high usage has been repaired (i.e. repair bill, parts bill which defines items purchased, etc.);
- ❖ Has been awarded monetary relief for the high bill from other sources that equals or exceeds the possible relief amount by the Utility Review Board.
- ❖ One claim per account per address can be submitted over the lifetime of the account.

Wastewater relief **will not** be awarded if any of the following is true:

- ❖ Water that was knowingly used by the customer for watering sod, gardening, filling swimming pools or whirlpools, washing vehicles etc.;
- ❖ Claims that were filed after the deadline(s) explained above;
- ❖ Proof of repair was not submitted;

Calculation methods of approved relief:

- ✓ If the excess water usage **did not flow** into the City's wastewater treatment system:
Relief = (Excess sewer charges – average sewer usage) X 100%
- ✓ If the excess water usage **did flow** into the City's wastewater treatment system:
Relief = (Excess sewer charges – average sewer usage) X 50%

Claims for wastewater relief **must** to be submitted by the account holder. Any questions, please call 643-5888.

**REQUEST FOR ADMINISTRATIVE REVIEW
TO DETERMINE ABATEMENT OF WASTEWATER FEES**

The City of West Branch water account holder may request an administrative review of a high water bill and request abatement of the wastewater portion of the bill by completing this form. **This form must be completed and filed with Deputy Clerk no later than thirty (30) calendar days after the date of the bill in question or fifteen (15) calendar days after a leak investigation/repair, whichever occurs first.** Failure to request a review within this time period waives your opportunity for an administrative review. Claims will not be approved for usage above the customer's average monthly consumption due to watering of sod, gardening, filling swimming pools or whirlpools, washing vehicles, etc. as this describes water services knowingly used by the account holder/user.

**Return completed form to: City of West Branch, Attn: Deputy Clerk, 110 N. Poplar St.
PO Box 218, West Branch, IA 52358. For questions call (319) 643-5888.**

TODAY'S DATE: _____

ACCOUNT HOLDER NAME: _____

SERVICE ADDRESS: _____

MAILING ADDRESS (IF DIFFERENT): _____ ZIP: _____

ACCOUNT NUMBER: _____

DATES(S) OF HIGH BILL(S): _____

- ♦ Describe the problem that led to the high bill(s) and describe what was done to fix or correct the problem.
Proof of repair is required.

- ♦ Will you be receiving any monetary assistance from a third party for this high bill? Please list any sources.

- ♦ Will or have you submitted a claim with your homeowners' or renters' insurance company? If so, what has been the insurance company's response?

- ♦ How many people reside at the service address? Please list the age for each child, if any _____

Applicant's Name: _____ Signature: _____
(Print)

Phone #: _____

-----OFFICE USE ONLY-----

Appr: Y / N Date: _____ Reason: _____ W S _____ % _____

Authorized Representative

RESOLUTION 1880

**A RESOLUTION ADOPTING THE CITY OF WEST BRANCH, IA SEWER FEE
ADJUSTMENT GUIDELINES TO ESTABLISH A POLICY FOR DETERMINATION OF
SEWER FEE ABATEMENTS.**

WHEREAS, the City Council of the City of West Branch receives several requests for waiver of sewer fees each year from its residents; and

WHEREAS, the City Council of the City of West Branch wishes to establish a policy for determining abatement of sewer/wastewater fees for certain situations; and

WHEREAS, the City Council desires to adopt the Sewer Fee Adjustment Guidelines, attached as “Exhibit A”.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of West Branch, Iowa; that the Sewer Fee Adjustment Guidelines are hereby adopted and approved.

PASSED AND APPROVED, this 16th day of March 2020.

Colton Miller, Mayor Pro Tem

ATTEST:

Leslie Brick, Deputy City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 16, 2020
AGENDA ITEM:	Resolution 1882 – Amending Resolution 1724 An Agreement with Barnhart’s Custom Services LLC for Site Preparation to Include Additional Invoicing of \$39,298.88 for related services.
CITY GOAL:	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
PREPARED BY:	Redmond Jones, City Administrator
DATE:	February 25, 2020

BACKGROUND: The property was purchased in 1989 by Croell Redi-mix, a cement company with more than 130 locations in six states, and employs its own crew that not only pours foundations and walls but constructs plants. Croell Redi-mix operated on a four-acre parcel at 325 East Green Street which is ranged north to south between Main Street and College Street. While planning for a plant expansion at that site, the city proposed a land swap. Instead of having this industrial use expand its operations in this transitional area that exist between a celebrated historic downtown with 14 buildings on the National Historic Register, and a well-established neighborhood known for its mature tree line and eclectic housing; the city pursued a land swap that exchanged 12 acres of industrial park property for the aforementioned 4 acre site.

Original Budget \$400,000

The Land Swap \$250,000 (asset yet to sale @ in the Industrial Park \$80,000)
 Site Preparation (*Subgrade Deconstruction*) \$49,663.75 paid to date.
 Work yet to be paid \$39,298.88

Remaining Balance \$61,037.37

Income yet to be realized
 Grants \$25,000 - \$50,000
 Land sales \$80,000 - \$130,000
 Aggregate sales \$00.00 (cover cost)

Potential Amount Recovered \$166,037 - \$241,037 (*estimated 50% of original budget*)

STAFF RECOMMENDATION:	Approve Resolution 1882 – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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RESOLUTION 1724

A RESOLUTION APPROVING AN AGREEMENT NOT TO EXCEED \$50,000 FOR THE SERVICES OF SITE PREPARATION TO BARNHART'S CUSTOM SERVICES, LLC.

WHEREAS, The property was purchased in 1989 by Croell Redi-mix, a cement company operated on a four-acre parcel at 325 East Green Street and while planning for a plant expansion at that site, the city proposed a land swap.; and

WHEREAS, Instead of having this industrial use expand its operations in this transitional area that exist between a celebrated historic downtown with 14 buildings on the National Historic Register, and a well-established neighborhood known for its mature tree line and eclectic housing; the city pursued a land swap that exchanged 12 acres of industrial park property for the aforementioned 4 acre site; and

WHEREAS, the swap is nearing to conclusion, in the meantime we can consider site preparation services to make the site more enticing to potential developers; and

WHEREAS, Barnhart's Custom Services, LLC. is a local business with experience in removing concrete, excavation, and site clean-up.

WHEREAS, Barnhart's Custom Services, LLC. has provided hourly prices for services that are not to exceed \$50,000.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of West Branch, that Authorize the City Administrator to enter into said agreement not to exceed \$50,000 with Barnhart's Custom Services, LLC for the services of site preparation for the site previously known as the Croell Redi-mix property.

* * * * *

Passed and approved this 25th day of June, 2018.


Roger Laughlin, Mayor

ATTEST:


Redmond Jones II, City Administrator / City Clerk

CONSTRUCTION AGREEMENT

THIS AGREEMENT, made and entered this 25 day of June, 2018, by and between the City of West Branch, Iowa, 110 N. Poplar, West Branch, Iowa 52358, hereinafter referred to as "CITY;" and Barnhart's Custom Services, LLC, 412 E. Main Street, West Branch, Iowa 52358, hereinafter referred to as the "CONTRACTOR."

WHEREAS, the City has entered into an agreement to acquire the former Croell site at 325 E. Green Street; and

WHEREAS, the City Council has heretofore deemed it necessary and desirable to remove debris and buildings and crush the existing concrete into gravel for possible sale in order to "clean-up" the site for future redevelopment (the "Services"); and

WHEREAS, the CONTRACTOR has submitted a proposal to perform the Services; and

WHEREAS, the CONTRACTOR is qualified and capable of providing the Services according to the schedule listed below; and

WHEREAS, it is now necessary and appropriate to memorialize the agreement between the CITY and the CONTRACTOR as follows:

NOW, THEREFORE, THE CITY AND THE CONTRACTOR, FOR CONSIDERATION HEREINAFTER SET FORTH, DO MUTUALLY AGREE TO THE TERMS AND CONDITIONS SET FORTH BELOW.

I. SCOPE OF SERVICES.

The CONTRACTOR shall perform in a timely and satisfactory manner, the Services set forth in **Exhibit "A."**

II. TIME OF COMPLETION.

The CONTRACTOR shall complete the Services in an expeditious manner.

III. GENERAL TERMS AND PROVISIONS.

A. The CONTRACTOR shall not commit any of the following employment

practices in connection with or while rendering services hereunder and does hereby expressly agree to prohibit the following practices from being committed by any subcontractors engaged by the CONTRACTOR in connection with the Project. Upon request, the CONTRACTOR shall provide CITY with a copy of the relevant provisions of any agreement entered into by the CONTRACTOR and a subcontractor in connection with the Project to confirm to the satisfaction of CITY that the requirements under this Subparagraph III(A) have been met.

1. To discharge or refuse to hire any individual because of their race, color, religion, sex, national origin, disability, age, marital status, sexual orientation or gender identity.
2. To discriminate against any individual in terms, conditions or privileges of employment because of their race, color, religion, sex, national origin, disability, age, marital status, sexual orientation or gender identity.

B. CITY may terminate this Agreement, with or without cause, upon 7 days written notice thereof. In the event that CITY does so terminate this Agreement, the CONTRACTOR shall be paid for all work and services performed up to the time of said termination upon submission to CITY of a final billing statement and review and approval thereof by the City Council at the next regularly scheduled meeting; provided, however, that any such sum shall not be greater than the total amount to be paid for services rendered hereunder as set forth in Article IV below; and further provided that, in the event ArenaCo terminates this Agreement with cause, CITY may, in its sole discretion, elect to withhold payment of an amount sufficient to engage a third party to properly complete the Services in accordance with the terms of this Agreement.

C. This Agreement shall not be assigned or in any manner transferred by the CONTRACTOR, without the express written consent of CITY.

D. It is hereby expressly acknowledged and agreed by both parties hereto that the engagement of the CONTRACTOR by CITY in connection with the Project shall be as an independent contractor and shall be exclusive; provided, however, that the Contractor may retain the services of subcontractors for the purpose of performing its obligations and responsibilities under this Agreement so long as CITY has first obtained the written approval of same from CITY; and further provided that, should the CONTRACTOR so engage subcontractors under the terms of this Subparagraph III(E), the CONTRACTOR shall be solely responsible for compensating any such subcontractors.

E. CITY shall make all criteria, design and construction standards, and information regarding the CITY's requirements for the Project available to the CONTRACTOR upon reasonable request by the CONTRACTOR therefor. CITY shall furnish reasonable assistance to the CONTRACTOR in the use of said information and documentation at the request of CONTRACTOR.

F. It is further agreed that neither party to this Agreement shall perform contrary to any federal or state law, rule or regulation, or the Coralville City Code of Ordinances.

G. CONTRACTOR shall provide and maintain insurance throughout said Project in the following minimum amounts:

1. Workman's Compensation and occupational disease insurance in accordance with the laws of the State of Iowa covering all employees who perform any of the obligations under this Agreement
2. Commercial liability and property damage liability insurance covering all operations under the Agreement, limits for bodily injury or death not less than one million dollars (\$1,000,000.00) for one person and two million dollars (\$2,000,000.00) for each accident; for property damage not less than one million dollars (\$1,000,000.00) for each accident and two million dollars (\$2,000,000.00) aggregate during such policy period. Said insurance shall name CITY as an Additional Insured under the policy.
3. Automobile liability insurance on all self-propelled vehicles used in connection with the Agreement, whether its own, non-owned or hired; public liability limits of not less than five hundred thousand dollars (\$500,000.00) for one person and one million dollars (\$1,000,000.00) for each accident; property damage limit of two hundred fifty thousand dollars (\$250,000.00) for each accident or a combined single limit of one million dollars (\$1,000,000.00).

Upon request by CITY, the CONTRACTOR shall submit a certificate of insurance evidencing the coverage listed above. All coverage shall not be cancellable without thirty (30) days written notice to CITY.

IV. COMPENSATION FOR SERVICES.

CITY shall compensate the CONTRACTOR for the Services rendered under this Agreement for a total fee not to exceed \$50,000.00. CONTRACTOR expressly agrees that it will not be paid for any Services performed if the value of the Services exceeds \$50,000.00. In the event that the crushed materials can be sold prior to final completion of the Services, the CITY will receive a credit in the amount of sale price against the price for the Services. Said total fee shall be paid by CITY on a monthly basis (if applicable) to the CONTRACTOR upon (a) receipt by CITY from the CONTRACTOR of a billing statement or invoice therefor, and (b) review and approval thereof by the City Council at its next regularly meeting.

All crushed materials shall be stored on site and shall become the property of the CITY after payment of the Services has been rendered to CONTRACTOR.

V. INDEMNIFICATION.

A. The CONTRACTOR agrees to fully indemnify, defend, save and hold the CITY, its officers, representatives, agents, contractors, subcontractors and employees, harmless from any and all liability (including reimbursement of reasonable legal fees and costs) arising directly or indirectly from the acts, errors or omissions of the CONTRACTOR, its officers, representatives, agents, contractors, subcontractors or employees in connection with the provision of Services under this Agreement.

VI. SURVIVAL.

All express representations or indemnifications made in or given in this Agreement shall survive the completion of the construction services to be rendered by the CONTRACTOR hereunder or the termination of this Agreement for any reason.

VII. CONTROLLING LAW.

This Agreement is to be governed by the laws of the State of Iowa. The parties hereto agree that any action, suit or proceeding based upon any matter, claim or controversy arising under this Agreement shall be brought solely in the state courts located in Johnson County, Iowa or the federal courts located in Linn County, Iowa. The parties hereto hereby irrevocably waive objection to the venue of the above-mentioned courts, including any claim that such action, suit or proceeding has been brought in an inconvenient forum. Both parties hereto expressly acknowledge and agree that nothing contained in this Agreement shall be construed to require the parties to submit to mandatory arbitration or mediation in the event of a breach or dispute hereunder.

VIII. HEADINGS.

The headings of sections of this Agreement are for convenient reference only and shall not be deemed to limit, construe, affect, modify or alter the meaning of such sections.

IX. SEVERABILITY.

If any section, subsection, term or provision of this Agreement (inclusive of Exhibits) or the application thereof is in conflict with any other section, subsection, term or provision of this Agreement (inclusive of Exhibits) or the application thereof, the section, subsection, term or provision placing the more stringent duty, obligation, responsibility or requirement on the CONTRACTOR shall control. If any section, subsection, term or provision of this Agreement or the application thereof to the CONTRACTOR, CITY or a particular circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of same to the CONTRACTOR, CITY or particular circumstances other than that for which it was held invalid or unenforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

X. AUTHORITY.

The persons signing this Agreement warrant and represent that they have the authority to sign as, or on behalf of, the party for whom they are signing.

XI. FINAL AGREEMENT.


Both the CONTRACTOR and CITY hereby expressly acknowledge and agree that this Agreement is intended to set forth the entire agreement between the parties regarding the construction services to be rendered by the CONTRACTOR to CITY in connection with the Services rendered, that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, and that no other monies or considerations have been solicited. No waiver, change, modification or amendment of this Agreement shall be binding upon either party hereto unless in writing and signed by both the CONTRACTOR and CITY. The waiver by either party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that provision or of any other provision or condition in this Agreement.

ACCEPTED & AGREED:

CONTRACTOR:
Barnhart's Custom Services, LLC

By: 
Bruce Barnhart Owner
Print name and title

CITY:

By: 
Roger Laughlin, Mayor

ATTEST:


Redmond Jones II, City Adm./Clerk

EXHIBIT "A"

PLANS & SPECIFICATIONS OF THE SERVICES

Barnhart's Custom Services, L.L.C.

PO Box 36

West Branch Iowa 52358

Office: 319-643-7230

Cell: 319-631-1101

May 30, 2018

Mayor Laughlin

West Branch City Council

RE: Croell Site

I met with Mayor Laughlin and Public Works Director Matt Goodale on May 21, 2018 to discuss options and come up with a possible plan to clean up the Croell Redi-Mix site.

As I stated to the Council at the meeting later that evening, the difficulty with bidding a site like this is there are so many unknowns and concrete structures that have been covered up or more concrete just put on top of them. This has been a railroad and industrial area for well over 100 years. In addition to what is visible on the surface I know there is a row of concrete silos, probably around six on the south end of the property, that have their bases still in place. There is probably a concrete rail dump adjacent to them that is covered up. In the middle of the property there was an old grain elevator complex that burned down that had a pit, building foundations, ramps, retaining walls, and at least two exterior grain bins associated with it. There may also be a rail dump pit. This has all been covered up with concrete washout and fill and a concrete cap poured on the top. On the north end of the property, where the current rock bins are, there used to be retaining walls and the concrete trucks would actually load on the lower level where the railroad tracks were. There was also a pit and leg for elevating the rock to the cement plant. This has all been filled with either concrete, concrete washout, or rubble and then had more concrete poured on top of it to build the space for the Croell concrete plant.

In our discussion that day, we thought the most logical way forward would be to consider breaking the project up into multiple phases. The first phase would be remove, process, and stockpile the concrete for possible crushing and recycling. The second would be to either crush the concrete and have it available for City projects or sell it to contractors, and third would be to grade the site. Grading could also be done second and the crushing done last.

At the time of our meeting we did not know what kind of quantities there would be or if it would be cost effective to bring in a concrete crusher. After measuring the visible concrete and looking at old photographs which tell me where the coal silos and grain bins were and how many, I have an estimate of approximately 6,800 tons of concrete. In addition to that, I would estimate that there could possibly be a minimum of another 2,000 tons that is buried or poured over.

Mayor Laughlin and West Branch City Council

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I have made contact with Bushman Excavating which does concrete recycling. They have a \$14,000.00 minimum. This would include \$4,000.00 for mobilization and 1,000 tons of crushing at \$10.00/ton. Anything over 1,000 tons would be at \$10.00/ton. This would assume that the concrete is in a pile and has been processed and sorted for crushing. By crushing the material that would save a minimum of 630 dump truck loads of concrete being hauled somewhere for disposal.

To begin this process I would propose doing the concrete removal and clean up on a per hour basis, with a "not to exceed" number. We have the proper equipment to do a job such as this consisting of multiple excavators with thumbs, but more importantly the attachments to go with the excavators to break up and process the concrete, which include a hydraulic breaker/hammer and a hydraulic concrete pulverizer; an off-road haul truck to haul the concrete to a common stockpile area; and a bulldozer to grade the site.

The rates for the equipment on a per hour basis would be:

- PC290 Excavator with thumb - \$195.00/hour
- PC290 Excavator with hydraulic concrete pulverizer - \$350.00/hour
- PC200 Excavator with thumb - \$155.00/hour
- PC200 Excavator with hydraulic breaker - \$225.00/hour
- John Deere 250D Off Road Truck - \$150.00/hour
- John Deere 850J Dozer - \$155.00/hour
- Labor - \$55.00/hour (for cutting or torching steel, if needed)

These machines would not all be used at the same time, but the advantage to having multiple excavators on site is not having to switch buckets and attachments. We can go from exposing concrete, breaking and pulverizing, and loading by just having operators switch machines and not switching buckets and attachments on and off.

This is our first year for having the concrete pulverizer and used it in conjunction with our hydraulic breaker to break up and process the foundations of an old fertilizer plant for Cedar County Coop. We also worked with Chris Jones Trucking on a project at the University of Iowa to demolish Seashore Hall and used the same combination of equipment to break up and process that building's foundation and retaining walls. An advantage of the concrete pulverizer is it can break the concrete off any rebar or metal and the metal can be recycled. This recycled metal can be sold for additional income and also keeps the recycled concrete free of metal contamination, which makes the recycled aggregate more valuable.

The approach I would recommend is starting with the areas with the most unknowns and the hardest to remove concrete, which would consist of the area around the concrete rock bins, concrete plant, area over the old grain elevator, and the old coal silo bases. Then depending on how much money was spent we could keep going on the driveway and flat work areas. That way if funds do not allow the entire concrete removal portion to be completed we

Existing Resolution and Agreement

Mayor Laughlin and West Branch City Council

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have finished the most difficult and unknown portions and the remaining flat work would be easier to remove and to estimate those costs.

I did not include the two existing buildings in the beginning work because before they can be demolished they would first have to be inspected for asbestos, and if any is found, abated. The abatement contractor has to file a 10 day notice with the Iowa DNR before abatement can start and then the demo contractor has to file an additional 10 day notice with the Iowa DNR before demolition can begin. I did include the floor and foundation of both buildings in the concrete quantity estimates for the whole project stated above.

I would be happy to discuss possible options with the Council and/or City staff.

Sincerely,



Bruce Barnhart

BB/lh

THE ABOVE PROPOSAL AS STATED NOT TO EXCEED \$50,000.00 FOR CONCRETE REMOVAL, BREAKING, PROCESSING, STOCKPILING, AND PREPARATION FOR FUTURE RECYCLING.

ACCEPTED THIS ____ DAY OF _____, 2018 BY:

CITY OF WEST BRANCH

BARNHART'S CUSTOM SERVICES

ROGER LAUGHLIN, MAYOR

BRUCE BARNHART

REDMOND JONES, CITY ADMINISTRATOR

Work yet to be paid – Subgrade Deconstruction

BARNHART'S CUSTOM SERVICES, L.L.C.
P.O. BOX 36
WEST BRANCH, IA 52358

Invoice

DATE	INVOICE #
3/5/2020	8504

BILL TO
City of West Branch P.O. Box 218 West Branch, IA 52358

			TERMS
			Due on receipt
DESCRIPTION	QUANTITY	RATE	AMOUNT
WORK AT CROELL SITE TO REMOVE CONCRETE AND FOUNDATIONS; SORT MISCELLANEOUS DEBRIS; PREP, SIZE, AND PILE CONCRETE FOR FUTURE CRUSHING AS DESCRIBED IN PROPOSAL TO CITY DATED MAY 30, 2018. LOCATE AND CUT FIBER OPTIC LINE TO OLD SHOP; LOCATE AND PHYSICALLY CUT AND CAP WATER SERVICE TO OLD CEMENT PLANT; REMOVE OLD RAILROAD SIDING; HAUL RAILS TO DURANT FOR RECYCLING; HAUL TIES TO CEDAR COUNTY TRANSFER STATION OR IOWA CITY LANDFILL; HAND PICK UP TRASH AND DEBRIS FROM SITE; GRADE SITE TO DRAIN. WORK PERFORMED 2/6/20 - 3/3/20			
PC200 Excavator w/Thumb	112	155.00	17,360.00
PC200 Excavator with Breaker	24.5	225.00	5,512.50
John Deere 250D Off Road Truck	6	150.00	900.00
750J Dozer	29.5	155.00	4,572.50
PC200 Excavator with Pulverizer	17.5	300.00	5,250.00
Tandem Dump Truck - BCS #1	11	90.00	990.00
Tandem Dump Truck - BCS #2	21	90.00	1,890.00
Vac Trailer	2	140.00	280.00
Labor to assist vaccing	2	55.00	110.00
Mini Excavator	3	130.00	390.00
Labor to assist dig up water line	3	55.00	165.00
Labor to pick up trash and clean site	6	55.00	330.00
THANK YOU FOR YOUR BUSINESS!		Total	

Phone #
319-643-7230

Work yet to be paid – Subgrade Deconstruction

BARNHART'S CUSTOM SERVICES, L.L.C.
P.O. BOX 36
WEST BRANCH, IA 52358

Invoice

DATE	INVOICE #
3/5/2020	8504

BILL TO
City of West Branch P.O. Box 218 West Branch, IA 52358

			TERMS
			Due on receipt
DESCRIPTION	QUANTITY	RATE	AMOUNT
Landfill Fee - Iowa City - railroad ties and debris - per ton	8.21	50.35079	413.38
Roll Off Truck - place container and dump at Iowa City Landfill	2.5	115.00	287.50
Landfill Fee - Cedar County - two loads of ties - per yard (21,000 pounds for both loads) - hauled by BCS, included in above trucking.	40	16.50	660.00
Landfill Fee - Cedar County - one load of ties - per yard (16,900 pounds of ties) - hauled by BCS, included in above trucking.	20	16.50	330.00
Subtotal			39,440.88
Credit for re-bar and gasline scrap value		-342.00	-342.00
Credit for railroad rail scrap value		-1,700.00	-1,700.00
THANK YOU FOR YOUR BUSINESS!			Total \$37,398.88

Phone #
319-643-7230

A finance charge of 1.5% (18% Annual Rate)
will be charged monthly on any unpaid balance.

Work yet to be paid – Above grade Deconstruction

BARNHART'S CUSTOM SERVICES, L.L.C.
P.O. BOX 36
WEST BRANCH, IA 52358

Invoice

DATE	INVOICE #
3/5/2020	8505

BILL TO
City of West Branch P.O. Box 218 West Branch, IA 52358

			TERMS
			Due on receipt
DESCRIPTION	QUANTITY	RATE	AMOUNT
2/18/20 DEMO WAREHOUSE BUILDING AT CROELL RED-MIX SITE - PER BID.		1,900.00	1,900.00
HAULED TWO 20 YARD LOADS TO CEDAR COUNTY TRANSFER STATION WEIGHING A TOTAL OF 8,540 POUNDS; HAULED TWO 15 YARD LOADS TO CEDAR COUNTY TRANSFER STATION WEIGHING A TOTAL OF 7,840 POUNDS.			
		Total	\$1,900.00

A finance charge of 1.5% (18% Annual Rate)
will be charged monthly on any unpaid balance.

Phone #
319-643-7230

RESOLUTION 1882

AMENDING RESOLUTION 1724 AN AGREEMENT WITH BARNHART'S CUSTOM SERVICES LLC FOR SITE PREPARATION TO INCLUDE ADDITIONAL INVOICING OF \$39,298.88 FOR RELATED SERVICES.

WHEREAS, The property was purchased in 1989 by Croell Redi-mix, a cement company operated on a four-acre parcel at 325 East Green Street and while planning for a plant expansion at that site, the city proposed a land swap.; and

WHEREAS, Instead of having this industrial use expand its operations in this transitional area that exist between a celebrated historic downtown with 14 buildings on the National Historic Register, and a well-established neighborhood known for its mature tree line and eclectic housing; the city pursued a land swap that exchanged 12 acres of industrial park property for the aforementioned 4 acre site; and

WHEREAS, the City Council of West Branch, Authorized the City Administrator to enter into an agreement not to exceed \$50,000 with Barnhart's Custom Services, LLC for the services of site preparation for the site previously known as the Croell Redi-mix property.

WHEREAS, Barnhart's Custom Services, LLC. is a local business with experience in removing concrete, excavation, and site clean-up encountered greater subgrade materials than originally anticipated including old rail road infrastructure; and,

WHEREAS, Barnhart's Custom Services, LLC. has provided additional invoicing for services that have exceed \$50,000, in the amount of \$39,298.88; which includes above grade deconstruction of \$1,900 and sub grade deconstruction of \$37,398.88; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of West Branch, that the City Administrator is authorized to pay the requested invoicing from Barnhart's Custom Services, LLC in the amount of \$39,298.88 for the services of deconstruction / site preparation for the site previously known as the Croell Redi-mix property.

* * * * *

Passed and approved this 16th day of March, 2020.

Colton Miller, Mayor Pro Tem

ATTEST:

Redmond Jones II, City Administrator / City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 16, 2020
AGENDA ITEM:	Resolution 1883 – Authorize the City Administrator to enter into negotiations with the vendor of choice (in order of ranking) for Residential Solid Waste and Recycling Collection Services.
CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
PREPARED BY:	Redmond Jones II, City Administrator
DATE:	March 12, 2020

BACKGROUND:

The Solid Waste and Recycling evaluation task group has completed its review of proposals received for solid waste and recycling collection services. After reading, analyzing, and meeting over the details of each proposal; the collective through a numbered ranking system has identified 3 top proposals. These are the top proposals and are recommended in this order:

- 1) **Republic Services** – This vendor currently services over 60 communities in the eastern Iowa Market. They pride themselves on using larger carts which are proven to have the capacity to meet the needs of residents and provide numerous environmental benefits to collecting half full or less recycling carts weekly. They come highly recommended by the City of Camanche, Iowa. They present several options, their lowest combination of options was **\$15.95 a month** with 65 gallon cart and recycling pick-up every other week (and your choice of either a 95 gallon cart or a 65 gallon cart for recycling – same price). **They received a total ranking of 92.**
- 2) **Johnson County Refuse** – This is the city's current vendor has a perfect track record in taking care of our solid waste customers. This is a family owned company and they work very well with city staff. They present are the only company that presented an option for 8 years with their lowest combination of \$16.50; however, since City Council has expressed interest in a shorter term and the RFP focused on five years. The evaluation task group agreed to evaluate in a apples to apples comparison with the other proposals, and therefore; decided to only review their **5-year proposal. This option presented a lowest combination option of \$17.50 a month** with 35 gallon cart and recycling pick-up every week. **They received a total ranking of 91.**
- 3) **ABC Disposal** – ABC Disposal Systems prides themselves in the high level of customer service they provide. The hours of live phone operation are 7:00 am – 5:30 pm Monday through Friday and 8:00 am – 12:00pm on Saturday. ABC Disposal is a family business out of Hiawatha, and the City of Hiawatha strongly recommends them. They present the most options, and their lowest combination of options was the best price **of \$14.75 a month for a 35 gallon cart every other week service** customers that want weekly solid waste pick-up service would be priced at \$19.75 with a 35 gallon cart. There are also other options to choose from. **They received a total ranking of 91** *(the tie was broken by reviewing the individual scores as opposed to the overall tally score.)*

- 4) **Waste Management** – Pride themselves as a local company with hauling operations throughout Iowa. They have provided superior waste and recycling services for residential, municipal, commercial, and industrial customers for more than 51 years. They presented a **lowest combination option of \$17.38** a month with every other week recycling service, but that included a firm annual increase of 4% to start in year 2. **They received a total ranking of 61.** (They did not make any of the evaluator's short list).

Republic Services		
Proposal Flexibility	18	Total <u>92</u>
Value to the Customer	21	
Value to the City	26	
Lowest Price	27	

Johnson County Refuse		
Proposal Flexibility	23	Total <u>91</u>
Value to the Customer	22	
Value to the City	26	
Lowest Price	20	

ABC Disposal		
Proposal Flexibility	26	Total <u>91</u>
Value to the Customer	26	
Value to the City	18	
Lowest Price	21	

Waste Management		
Proposal Flexibility	15	Total <u>61</u>
Value to the Customer	16	
Value to the City	21	
Lowest Price	13	

STAFF RECOMMENDATION: Approve Resolution 1883 – Move to Action
REVIEWED BY CITY ADMINISTRATOR:
COUNCIL ACTION:
MOTION BY:
SECOND BY:

"Turning Vision into Reality is our Business"



PROPOSAL FOR SOLID WASTE AND RECYCLING FOR COLLECTION SERVICES (Evaluation)

\$15.95
65 gallon
Every other
week
recycling

Republic Services										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10
Total										38

I valued the set of options that would be the best price for the customer. I have received comments from citizens who are very concern with price because fixed incomes and Republic provided options that customers can choose that can yield the second best Value/cost. I also like the Web & Phone Based Apps - It allows customers to see when their truck is scheduled to go pass their homes. What I didn't like is the potential of seeing a potential 4% annual increase, But I think it can be addressed in negotiations.

\$14.75
35 gallon
Every other
week
recycling

ABC Disposal										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10
Total										39

This vendor presented the best overall low price option. They also No potential 4% annual increase. They don't have a special route App, but many older resident will appreciate the low steady price this vendor offers. This was the most Flex gble proposal which allows residents a choice of carts how frequent pick-up can be scheduled but Recycling would be every other week.

Special Note:

Both Republic Services and ABC Disposal gives the City the option to void the Cedar County Waste Commission Agreement which could save \$17,000 a year from General Fund expenses.

\$ 17.50
35 gallon
weekly
Pick-up

Johnson County Refuse										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10
Total										25

Johnson County has a Super record in West Branch but the Proposal did not give many options and if you take away a year option then it is the worst lowest price in all the proposals that is why I could not give higher rankings in value to the customer. I just think with all of the tax and fee increases, I just can see customer accepting high prices even if the service is great. Price may be able to come down with every other week recycling pick-up but there was no option explored despite having opportunity in the RFP.

\$ 17.38

Waste Management										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10
Total										24

Waste Management proposal included a firm 4% increase annually this something that is not desirable. Even with COLA 4% is on the high side. This gave the impression that they didn't sharpen the pencils on this one, especially when you view the size of the company. They did not give many options that is why the Flexibility Ranking was low.



PROPOSAL FOR SOLID WASTE AND RECYCLING FOR COLLECTION SERVICES (Evaluation)

Republic Services										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10
Total <u>26</u>										

Pros: lowest price to customer
low cost to city for city prop.

Cons: annual increase potential
one size cart (65 gallon)
88E agreement issue?
Charge for city dumpsters

Others: bi-weekly recycling only offered
2 day pick-up schedule

ABC Disposal										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10
Total <u>29</u>										

Pros: offered bi-weekly costs
offers more choice

Cons: added choices = extra confusion
charges for city dumpsters
higher cleanup costs (potentially)

Johnson County Refuse										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10
									Total <u>31</u>	

Pros: fair prices to customer / 2 options for trash & recycling (35¢/lb) (65¢/lb)
 No charge to city for city properties
 Curbside bulky waste pickup
 excellent customer service (no issues)
 5 OR 8 year contract with no price increases

Cons: none

Waste Management										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10
									Total <u>12</u>	

Pros:

Cons: 4% annual increase
 limited bin size choice (no 35 gal bin)
 did not quote clean-up costs

Mayor



PROPOSAL FOR SOLID WASTE AND RECYCLING FOR COLLECTION SERVICES (Evaluation)

Republic Services										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10

Total 28

ABC Disposal										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10

Total 15

23

Johnson County Refuse										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10
Total										35

Waste Management										
Proposal Flexibility	1	2	3	4	5	6	7	8	9	10
Value to the Customer	1	2	3	4	5	6	7	8	9	10
Value to the City	1	2	3	4	5	6	7	8	9	10
Lowest Price	1	2	3	4	5	6	7	8	9	10
Total										25

RESOLUTION 1883

AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO NEGOTIATIONS WITH THE VENDOR OF CHOICE (IN ORDER OF RANKING) FOR RESIDENTIAL SOLID WASTE AND RECYCLING COLLECTION SERVICES.

WHEREAS, managing municipal solid waste is important to a sustainable environment for future generations to enjoy a cleaner, safer and healthier world; and

WHEREAS, the City of West Branch takes this task as important and a critical part of establishing a high quality of life in this community; and

WHEREAS, a selection task group evaluated several proposals from vendors who are interested in providing residential solid waste and recycling collection services to the City of West Branch; and

WHEREAS, these proposals were evaluated based on proposal flexibility, value to the customer, value to the city, and lowest price. Upon this review the proposals were scored, ranked, and based these outcomes vendors identified as most desirable to least desirable to negotiate a contract for services; and

WHEREAS, the resolution is to authorize the City Administrator to enter into negotiations with the vendor of choice (in order of ranking) for Residential Solid Waste and Recycling Collection Services, and prepare a resolution considering 5 year contract for service to approved by City Council; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of West Branch, that the City Administrator is authorized to negotiate with the vendor(s) of choice (in order of ranking) for Residential Solid Waste and Recycling Collection Services, and to prepare a resolution considering 5 year contract with the final recommendation for the contract award to be approved by City Council in April.

* * * * *

Passed and approved this 16th day of March, 2020.

Colton Miller, Mayor Pro Tem

ATTEST:

Redmond Jones II, City Administrator / City Clerk

The Proposals

Republic Services
ABC Disposal
Johnson County Refuse
Waste Management



PROPOSAL FOR CITY OF WEST BRANCH

FOR CURBSIDE SINGLE STREAM RECYCLING SERVICES

6/27/19

SUBMITTED BY:

MATTHEW PIVIT

MUNICIPAL MANAGER

563-213-0116





REPUBLIC
SERVICES

Residential Solid Waste
and Recycling Collection



WEST BRANCH

3/2/20

City of West Branch

110 N. Poplar St.

West Branch, IA 52358

Re: City of West Branch Residential Solid Waste and Recycling Collection Services

Republic Services is pleased to submit this proposal to West Branch for Residential Solid Waste and Recycling Collection Services. We are confident that you will find Republic to be the best-value bidder, based on our commitments that make us a leader in the recycling and waste industry nationwide. We are proud to be recognized for the following benefits to your community:

- We offer a 99.9% pick-up rate in your community
- Our drivers are 42% safer than the industry average
- We have been recognized in the top 10% of all companies globally for our commitments and investments in sustainability

Republic Services' proposal shares details about our ability to enhance and preserve your environmental stewardship as a true community partner. We the #1 municipal service provider, currently servicing over 60 Municipalities in the Eastern Iowa Market. 100% of those municipal customers have elected to adopt every other week recycling with carts. The larger carts provided are proven to have the capacity to meet the needs of residents and provide numerous environmental benefits to collecting half full or less recycling carts weekly.

We are committed to providing you and your citizens with high-quality service with a low carbon footprint.

Sincerely,

Matthew Pivit

Municipal Services Manager

Republic Services



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REPUBLIC
SERVICES

Residential Solid Waste
and Recycling Collection



WEST BRANCH

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Executive Summary

92% of municipalities partnered with Republic Services extend their contracts because of our partnerships and local expertise offering simple, reliable solutions that are environmentally responsible.

Best Value

We'll handle it from here.™, our brand's promise, lets customers know they can count on us to provide a superior experience while fostering a sustainable Blue Planet for future generations to enjoy a cleaner, safer and healthier world.

How do we achieve our vision of becoming America's preferred recycling and waste services partner? By providing our customers with simple solutions, reliability and environmental responsibility wrapped with a level of service that is unmatched anywhere in our industry.

Our strategy to get there is earning your business through differentiation. Simply put...it is the best people delivering the best products that best meets our customer's needs and it directs everything we do.

Republic Services is your low-risk, best value partner

- Reliable - 99.9% pickup rate
- Environmental Responsible - 2,400 CNG trucks nationwide
- Safer - 42% fewer incidents than industry average
- Simple Solutions - My Resource
- Only recycling and waste company on the Dow Jones Sustainability Index (Top 10% globally)
- Three fully staffed, US-based, national customer resource centers

The zeal for our customers has brought forth new and exciting changes. From operations to talent to technology, we are focused on not just meeting the needs of our 14 million customers, but exceeding them.

Low cost providers in the industry sacrifice one or more of these elements, translating to risk to your municipality. Republic Services is your best-value partner, through our proven and demonstrated balance of these factors, while serving over 2700 municipal contracts today.

Figure 1. You're Low-Risk, Best Value Partner - Republic Services is proud to lead the industry in many key factors that make us your preferred partner for municipal recycling and waste services.

Strengths of our Company	Benefits to Municipality
99.9% On-time pickup rate	Happy community; fewer calls to city hall
42% safer than industry average	Fewer incidents; safer community streets for children at play
Simple Solutions for your community waste and recycling needs	Easy access to solutions for the growing number of waste streams
Recognized Globally on Dow Jones Sustainability Index	Peace of mind that you have a global leader in sustainable initiatives as your partner
Most advanced, integrated Customer Resource Centers in the industry	Longer customer service hours, with hundreds of trained agents networked together nationwide
Web and Smartphone based apps for easy access by community residents to relevant information	Stronger communications, and ease of alert and news dissemination
Robust community education and outreach	Better informed community leads to lower contamination and greater diversion rates

Local Leadership with National Support

For over 30 years we have partnered with municipalities, residents, and businesses in Eastern Iowa to provide Solid Waste and Recycling service. We began single stream recycling collection over 10 years ago in Eastern Iowa and currently service about 60 municipal customers in the market.

Republic Services is integrated in the community, employing approximately 23 people at our West Branch Facility 50% of whom live within the West Branch city limits

Our local team is vital to the successful delivery of this contract and its daily operations. This team's unique combination of collection experience, recycling expertise, and innovative management systems will ensure quality service for the duration of the contract. Our local and area management teams have extensive industry experience in operating and managing solid waste companies and have substantial experience in the region. As a

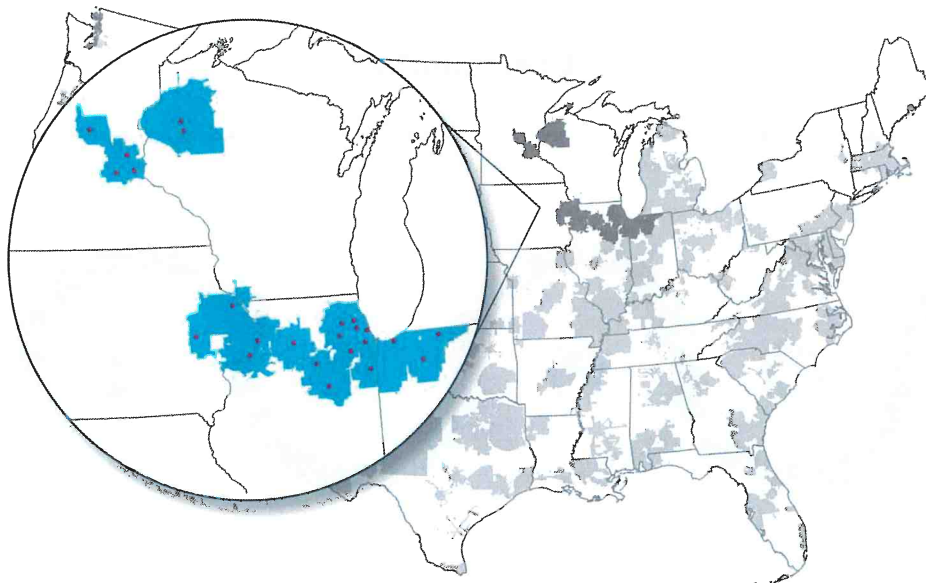
Republic Services invests in our communities by continuing to provide customers with safe, customer service focused solutions

- Municipalities that partner with Republic Services choose to renew or extend 92% of the time
- Average tenure of Republic Services Municipal customer is over 12 years
- As a corporate partner we sponsor and are present in the communities we serve.

result of retaining experienced managers with extensive knowledge of their local communities, we are proactive in anticipating customers' needs and adjusting to changes in the markets. We also seek to implement the best practices of our various business units throughout our operations to continue improving our operations and service to our customers.

While our local business operation is fully empowered and accountable for delivering on

Figure 2. Local accountability backed by national support. Our [insert municipality name] operations are backed by our corporate-wide strength and experience, incorporating innovations from other local operations.



our commitments, they are also backed by the support and breadth of our area and corporate leadership teams, capable of massing expertise and corporate might to assist or respond to any challenge during the term of the contract. An example of this benefit to you is the response capabilities during times of crisis such as tornados, or other disasters. In times of challenges like this, our area and corporate teams activate to ensure people, assets and services are safe and can return to normal operations as soon as possible. This is considerable benefit and risk mitigation to the West Branch that many other providers in the industry are unable to stand behind.

Sustainability

Sustainability contributes to a cleaner world, while also providing opportunities to improve brand awareness, to increase customer loyalty, to grow our business, to motivate our employees and to differentiate Republic Services from our competitors.

We believe we have a responsibility to regenerate our planet with the materials we are entrusted to handle every day by driving increased recycling, generating renewable energy, and helping our customers be more resourceful.

Additionally, we must lead by example, working diligently to improve our relationship with the environment and society through decreased vehicle emissions, innovative landfill technologies, use of renewable energy, community engagement and employee growth opportunities.

Operations

We exercise the utmost responsibility in our operations. This includes our fleet, our buildings, our landfill technology and the day-to-day activities we conduct in our communities. We are working hard to understand and measure our impact on air, land and water to minimize or eliminate any negative consequences, where possible.

Materials Management

We recognize the responsibility and opportunity we have in managing the nation's waste stream to provide a source of recovered and renewable materials and energy to the economy. We are innovative and constantly exploring new options to capture value and energy from materials in the waste stream, while ensuring environmental responsibility and sustainability.

Communities

*Figure 3. **5 Elements of Sustainability** – These commitments are reflected in the way we do business and guided by the five elements of our sustainability platform.*





We are dedicated to being a good neighbor in the communities in which we live and work. This includes investing back in our communities through customer engagement, philanthropic giving, volunteerism, environmentally responsible infrastructure, and operating in over 240 markets at the highest standards.

Republic's community engagement plan is based on the needs of the community-based organizations and civic and business entities of West Branch. Republic has a track record of giving to and spending in West Branch. Our estimated spend in West Branch County is estimated to be nearly \$900,000 annually. We are members of the West Branch Chamber of Commerce.

Safety

We prioritize safety above all else. When people feel safe, they can fully participate in the opportunities that are available to them every day.

Republic has a consistently low and trending lower occurrence of incidents and accidents and is known for its strict focus on safety and corresponding best in industry, multi-faceted, and well organized safety program. Republic's average OSHA scores are lower than the average OSHA scores for the waste industry according to Department of Labor, Bureau and Statistics Data. Employees, the general public, and rate payers all benefit from Republic's dedication to safety. Republic has been and will continue to strive to be the safest waste services company in America. We are 42 percent safer than our competition. Republic also has the youngest fleet of all waste services providers in the United States.

People

Engaged employees are the greatest indicator of our success. We provide ongoing job training, growth and development opportunities for our employees at every level. We are invested in our employees and continue to look for meaningful ways to demonstrate our appreciation for the hard work and dedication they show each and every day.

Republic is a local company staffed with a committed team of nearly 25 professionals who take personal responsibility for serving customers with care, and Republic is also an industry leader providing the strength of its national network, decades of experience, diversified capabilities and expertise serving clients of all sizes.

Customer First

In 2016, Republic Services made a major commitment to further differentiate from our competitors by investing in the enhancement of the quality and reliability of our customer service capabilities. To accomplish this, we consolidated hundreds of small call centers across the country into three state-of-the-art, fully integrated Customer Resource Centers (CRC) located in Phoenix AZ, Indianapolis IN, and Charlotte NC. These facilities were selected for their location to ensure we can deliver call support for 15 hours per day (7:00am Eastern to 7:00pm Pacific) on weekdays, and 5 hours on Saturday. These facility locations were also selected in markets known for a high population of call center agents, which means they are staffed with a highly trained and carefully selected staff who have each passed a rigorous 5 week training course. Additionally, every agent is equipped with industry-leading technology to ensure a superior customer experience when they call with questions or to request additional service. Our new CRCs are already delivering superior service for our customers today, and we invite you to visit and see first-hand how these

facilities lead the industry in quality of customer service to your community.

We'll Handle It From Here

Our brand promise is backed by the details of this proposal submittal to you. In summary, we take pride in offering you a best-value partnership that consists of Simple Solutions, which are Reliable and Environmentally Responsible.

- **Simple Solutions** – We offer a wide range of tailored products to assist the community in the responsible recycling or disposal of unique waste streams that include electronics, universal waste, or household hazardous waste. Additionally, our investments in customer-facing web and smartphone based apps allow simple interaction between customers and Republic Services, offering service details, alerts, as well as delivery schedules.
- **Reliable** – Our operations and performance metrics prove that we are your most reliable partner. Our 99.9% pickup rate means that you face fewer calls from the community regarding service, and when callers reach out to us for any needs, we strive for 1st call

resolution through our fully integrated customer resource centers. Our drivers are the safest in the industry, which means your residents are better off with our team on your streets.

- **Environmental Responsibility** – We are globally recognized as a leader in sustainability. Our investments in recycling infrastructure, Natural Gas powered trucks, and landfill gas-to-energy plants are all examples of how we drive to be a good neighbor in every municipality we partner with.

It is through these initiatives and recognitions that we reiterate our commitment to West Branch. On behalf of the 31,000 employees at Republic Services, we appreciate the opportunity to earn your business through this submittal, and look forward to a long and continued relationship for years to come.

*Figure 4. **We'll Handle It From Here** – Our brand promise to you is backed by our three pillars of differentiation, enabling us to be your preferred recycling and waste partner.*

Simple Solutions	Reliability	Environmental Responsibility
<ul style="list-style-type: none"> • My Resource • All-in-One Office • Electronics Recycling • Universal Recycling • eCommerce* 	<ul style="list-style-type: none"> • 99.9% Pickup Rate • 1st Call Resolution • 42% Safer Drivers • Youngest Fleet in the Industry • Digital Operations* 	<ul style="list-style-type: none"> • Recycling Offering • 2,400 CNG Trucks • 73 L/F Gas-to-Energy Projects • Sustainability Commitments

Collections – Operations

Great operations come from great people. Republic's locally based operations team draws from extensive training and the backing of a seasoned corporate support team. The result is a 99.9% on-time service record, with an emphasis on safety, sustainable practices, and low risk operation for the Municipality.

Operations Overview

Successful collection operations begin with a seasoned operations supervisor who knows the business as well as your community. Your Republic local operations supervisor is responsible for the day-to-day collection operations, including development and evaluation of routing (in conjunction with the general manager), training and oversight of drivers, and implementation and enforcement of safety procedures.

We ensure our operations supervisors are not overloaded, nor tied to a desk. On average, we maintain a 15:1 ratio of routes to supervisor, which means that items needing attention are dealt with immediately, and that the supervisor knows your community intimately. In addition, our supervisors are out on the routes

*Figure 5. **Operational Excellence** - Our rigorous supervisor training program yields highly skilled operations teams.*



Republic Services' operations team is market-leading through training, collaboration and hands on experience

- The most robust operations supervisor training in the industry
- Average of 15:1 route to dedicated supervisors ratio – means prompt response and oversight for your community
- Proven optimized routing process ensures efficiency, safety and minimal impact on city streets

regularly. At least twice per week, they conduct ride-alongs with drivers on their routes. This creates great opportunities for driver mentoring, ensures quality control on the route, and keeps the supervisor directly aware and familiar with the nuances of the route and the community. Few if any other companies in the industry dedicate their operations staff to success in this manner.

Operations Training

Our Operations Supervisor training programs are second to none. Every supervisor, upon starting employment at Republic Services, attends a rigorous 2-week boot camp training course. Regardless of prior industry experience, this boot camp level sets all our supervisors on *The Republic Way* of running operations, and builds a strong peer network with those who attend the training together. After the initial training boot camp, supervisors engage in regular refresher and new training opportunities, between 2 and 4 times per year. This yields an operations supervisory team that is able to share best practices and constantly look for ways to improve on the level of service in your community.

Routing Optimization

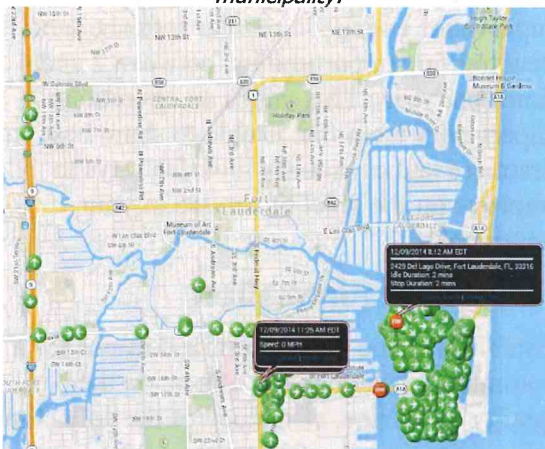
Establishing the most optimized routes for a community has dramatic effects on the quality of service, efficiency of the collection

operation through shorter routes, safety in the neighborhoods, and ultimately the wear and tear on the streets in the municipality. We conduct a proven route optimization process for your municipality, which involves a tight collaboration between the local team and our corporate route optimization team. Through several iterations, these teams collaborate together, sharing local knowledge and details, while running our optimization processes to yield the best routes possible for your community. An example of this process, we evaluate planned routes to ensure that trucks are not conducting collection on streets during times that are known for congestion or traffic.

Communication with the Community

In addition to the regular collaboration between the routing teams, our Operations Team can communicate with the residents and commercial customers easily using several forms of technology. Our web and smartphone based app, called *My Resource*, enables customers to see their accounts, make service requests, or raise issues for resolution. This app also enables our operations team to offer alerts or emails to customers regarding changes in service for holidays or inclement

Figure 6. Route Optimization – Our optimized routes yield safer, more efficient collection for your municipality.



weather, or even holidays. We also employ a technology known as *call-em-all*, which is a phone-based capability for distributing operations updates when needed to customers on effected routes.

Economy of Scale

Another benefit of Republic Services as your partner is our economy of scale. As an industry leader with a national operation, we are able to obtain trucks and equipment at a better price due to discounting, which allows us to refresh our assets more frequently than smaller companies. This applies to many of our vendors, including our uniforms, so our

Figure 7. Web and Phone Based Apps – Our operations teams are in direct contact with the community through our web and phone based apps.



drivers and operations teams are better representatives of your city when out in the community.

Collection - Residential

When it comes to handling your waste needs, Republic knows how important, safe and dependable curbside pickup is to you. We work to exceed your expectations with quality containers and outstanding customer service

Residential MSW Collection

We will service all single-family containers weekly using a Residential Front Loader (RFL) truck. The RFL is proven to retrieve and return containers in even some of the most hard-to-reach locations such as narrow streets, courts and alleyways, enabling the industry's most efficient, safe, and environmentally responsible curbside collection services. The Residential front loader also allows for flexibility in service, allowing residents that choose not to utilize the provided carts to use a smaller bin if needed.

Each collection vehicle is operated by a single driver and will be painted in a uniform manner, featuring our logo and company contact information.

We propose to use blue containers with Black lids for residential trash collection. Residents will be offered the option of choosing either a 64 or 96-gallon containers (City's Choice). If a

*Figure 8 **Simple Solutions for Residential** – Whether customer-owned containers or Republic-provided carts, our residential collection is simple and reliable*



customer needs more than one collection container, we will provide an additional container for a fee to accommodate the customer's needs.

Residential Recycle Collection

We will offer all single-family customers Every other week fully automated single-stream recycling collection services.

All single-family customers will be issued a blue 65-gallon wheeled recycle cart.

Service Schedule

To accommodate future growth in West Branch, Republic proposes to split the trash and recycling collections into two days per week with approximately half the town being serviced each day.

Each home would receive trash service 1x per week, Republic will work with the city to establish days for service.

Each home would receive recycling service 1x every other week.

Holiday Schedules

Republic Services will be closed on New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day. Holidays will cause a 1 day delay in collection.

Residential Collection Equipment

We will be using an Automated Residential truck to service the city. Republic operates a fleet with more than 50 trucks. All trucks used on this contract will be in very good to new condition.

Figure 9. Residential Collection Equipment



Vehicle Type	Type	Year
Automated Side Load	Mack	2019 or 2020

Residential Cart Specifications

Carts will be blue with a light blue lid labeled recycling.

Republic will be responsible for purchase, assembly and original delivery of carts.

Figure 10. Residential Curbside Collection



Manufacturer	Size	Dimension
Schaeffer or	65 Gal	24.1x27.5x41.5
Rherig	95 Gal	27.6X31.5x44.3

Safety

Safety is Republic Services' highest priority. We adhere to a strict policy of safety protocols with supporting infrastructure, where employees are trained to think, choose, live within a framework designed for safety.

Safety Overview

Republic Services and its employees maintain strict compliance with all applicable OSHA and Federal, State, and Local safety requirements while performing all work related functions. We recognize that a safe workforce is not simply a discussion with a new hire, but a dedicated plan to review, educate, and verify employee practices throughout their careers. Republic Services has the lowest occurrence of incidents and accidents in the industry due to its company-wide emphasis on safety, extensive employee training and on-going educational development programs. Republic Services requires all operations personnel to participate in extensive in house (off truck) training and testing as well as on road auditing and policy reinforcement.

Republic Services offers full-spectrum safety initiatives and award-winning safety training programs to all employees. We are an industry leader in safety and we are very proud of our safety track record.

Think. Choose. Live.

Every day, drivers face a multitude of challenges and are required to make decisions that can greatly impact their safety, as well as the safety of those in the communities we serve. We instituted a best-in-class driver training program that drives continual improvement for all of our 15,000 drivers.

Our employees are our greatest asset, and our dedication to every employee's safety is second to none

- 42% Safer than the Industry Average, while maintaining the 8th largest commercial fleet in the United States
- "Think, Choose, Live" embodies our company culture
- Industry Driver of the Year for every year since 2009, based on our safety record

Our Think. Choose. Live. philosophy helps navigate these situations by encouraging employees to **Think** about what they're doing, **Choose** the safe answer and **Live** to go home to their families.

ReSOP Program

The Republic Safety Observation Program (ReSOP) is paramount to decreasing safety incidents throughout the company. Supervisors are required to conduct a minimum of two in-person driver observations per week.

The purpose is mutual improvement in safety and service. The driver and their leaders work together towards excellence; improving safety and efficiency throughout the process. Upon completion of each ReSOP, drivers receive corresponding steps for improvement.

Safety Meetings & Training

Figure 11. Republic Services ReSOP Program decreased safety incidents since implementation



Republic Services provides intensive safety training for all operational employees (Operations, Maintenance, Landfill) to develop on-going awareness through a combination of annual, monthly, and weekly training.

Safety topics are developed based on accident potential and subject matter required under OSHA regulation. Republic Services prepares well-developed tailgate sessions, provides appropriate translators to engage all employees, encourages open discussion and participation by all and documents every session.

Meeting topics can include:

- Injury and illness prevention/safety rules
- Back injury prevention
- Emergency response/fire safety
- Exposure control plan
- Drug and alcohol program
- Personal protective equipment
- Employee right-to-know
- Hearing conservation safety
- Lock out and tag out safety
- Slips, trips, and falls
- Confined space entry

Safety Recognition Program

The Republic Services Safety Recognizing Excellence Program is designed to identify, recognize and reward safety-sensitive employees in the company who are dedicated to safety and excellence in their workplace. This program consists of two tiers that recognize and reward safety-sensitive employees who have excelled in key areas.

Employee safety and excellence is measured on six criteria including no preventable accidents, no lost time injuries, no safety warning letters, and perfect attendance. Each employee who qualifies is recognized monthly and annually.

Drivers' Alert System

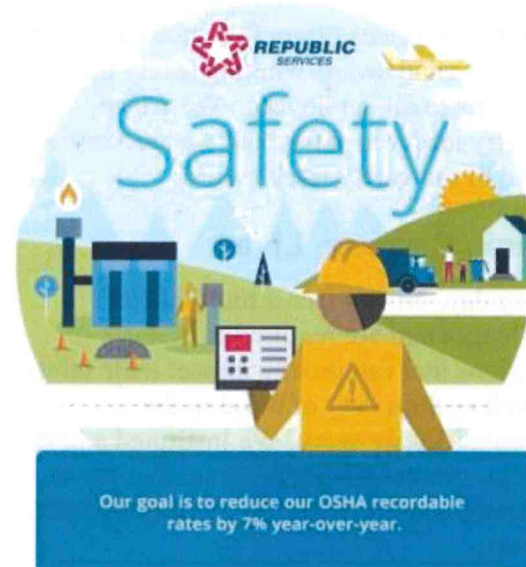
Republic is dedicated to continually identifying and correcting unsafe behavior. The Drivers' Alert allows community members to report unsafe behaviors while drivers are on the road. When calls are made by the public, an alert goes out to the local management team. The driver is then counseled and the event logged as part of our driver grading system.

Driver Grading System

Republic Services uses a grading system to rate safe driver performance and to identify drivers who require additional training and monitoring. All incidents or Drivers' Alerts are catalogued and evaluated monthly relative to each driver. The frequency of occurrences determines a grade. The organization then identifies at-risk drivers and focuses employee observations, in-cab ride-a-longs and training to correct driving behavior.

Quality Control

Figure 12. Continually Improving Safety is Top Goal for Republic Services



To ensure extreme reliability and a consistently high level of customer service, Republic Services has a quality control program called Driver Service Management (DSM).

DSM includes an extensive driver-lead reporting process, accompanied by regular auditing, that is focused on safeguarding against procedural failures. DSM standards guarantee that all driver issues will be addressed and completely resolved by supervisors or management within seven days of discovery. Other key benefits of this program include:

- Increased driver communication and accountability with Republic management
- Improved documentation and resolution of driver issues
- Improved customer service
- Improved on-route safety

The program is monitored and conducted by a Driver Service Coordinator responsible for:

- Conducting pre and post route briefing with drivers;
- Entering and monitoring DSM issues; and
- Running and distributing reports.

Drivers must observe and record issues while performing collection duties, and report findings to the Driver Service Coordinator during the pre- and post-route briefings daily.

The objective of the pre-route briefing is to ensure all drivers have the necessary tools to run their routes safely, competently, and accurately each day. The Driver Service Coordinator reviews the following topics during the briefing:

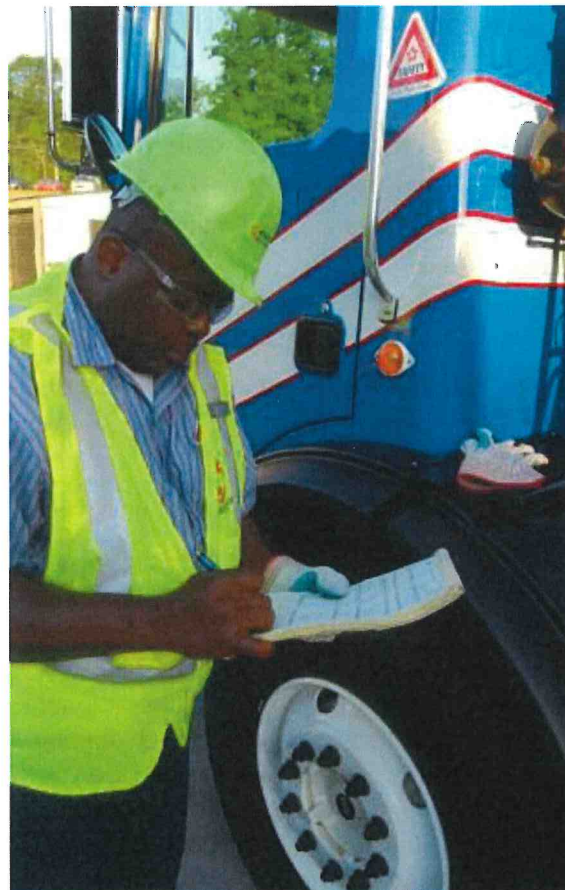
- Confirms the driver is wearing the proper uniform and gear: clean uniform and personal protective equipment (PPE).

- Confirms the driver has the necessary route paperwork: sequenced route sheets and special/extra paperwork.
- Confirms the driver has completed the pre-trip vehicle inspection report (VCR).
- Ensures route completion by end of day.

During collection activities, drivers are instructed to make notes on their route sheets throughout the day.

The objective of the post-route briefing is to collect all valuable route information from each driver. Driver Service Coordinators must complete the post-route briefing section of the Driver Check-In form and drivers must sign the form before clocking out each day.

Figure 13. Driver performs pre-route inspection to ensure vehicle is safe for driving



Finally, Driver Service Coordinators must submit any findings to the appropriate department that same day. For example, customer service will receive issues such as billing concerns and questions; operations will receive issues such as poorly sequenced routes; sales will receive items such as commercial overage issues; safety will receive information pertaining to safety items such as low hanging wires or dangerous container locations; and maintenance will be forwarded issues such as container repair and replacement needs.

Should an item remain open for longer than seven days, it is forwarded to the General Manager to bring matters to an immediate resolution.

The following reports are disbursed:

- Driver Services Issues Cover Sheets are printed automatically each day for any route that has associated issues and is distributed to drivers along with their daily route sheets.
- Open Issue Reports are run daily by department managers and includes the day's new issues.
- Aged Open Issue Reports are run by the Driver Service Coordinator as needed and is intended to bring awareness to the General Manager of challenging issues that need to be closed out.
- Closed Issue Reports are posted weekly in the driver break room to increase driver awareness.

Together for Safer Roads

As the operator of the 8th largest vocational fleet in the country, with an industry leading safety record, we have a direct effect on roadway safety each day. While our strong safety performance is significant in the communities we serve, we aspire for more.

Today, we are proud to be the only recycling and waste services provider associated with Together for Safer Roads. This innovative coalition brings together global private sector companies across industries to collaborate on improving road safety and reducing deaths and injuries caused by road traffic crashes.

The Coalition's mission to provide guidelines and processes to keep employees, partners and contractors safe on the road closely aligns with our continuous work in fostering an environment that provides ongoing road safety education.

Focus 6

Our Focus 6 program provides employees with tips and techniques to reduce the frequency of our six most common types of serious accidents. This industry-leading program, which involves in-class training and a practical skills course exercise, helped to reduce accidents by 22% in 2015.

Figure 14. Our Focus 6 safety program assists in tips and techniques to reduce our top 6 most common accident types



Facilities engineered for safe, environmentally friendly operations

It is our business to help you and your residents to be environmentally responsible at their homes and workplaces. As you would expect, we strive to be exemplary in our own environmental compliance and responsibility

Our facilities are designed using sustainable materials that facilitate energy and water conservation, as well as design principles to enhance employee and guest safety and comfort.

Providing outstanding recycling and waste services for your community requires the existence of multiple types of facilities, which typically include

- Hauling Company
- Transfer Station
- Material Recovery Facility (MRF)
- Landfill
- Customer Resource Center (CRC)

Below is a brief description of our most common facility types. One or more of these facility types may reside at the same physical address/location in a city.

*Figure 15. **Hauling Company** - Our hauling operations are the core of the collection service to your community, offering the newest truck fleet with the most tenured drivers in the industry*



Facilities that work with the environment are basic design elements at Republic

- Our newest recycling center uses 75 percent recycled steel and 1,776 solar panels.
- More than half of the materials in our new Customer Resource Center is from repurposed materials and has LED and natural lighting throughout.
- Low-flow water fixtures and xeriscaping in our newest facility in the Southwest reduces water consumption by 20 percent.

Hauling Company

A hauling company is the location that community recycling and waste collection services are based. These facilities typically serve several important functions that are critical to delivering exceptional service to your residents:

- A yard for parking all the trucks that serve the community, including fueling infrastructure if possible
- Storage yard for spare carts and containers, used to serve the residential, commercial and industrial customers in the community
- An industry leading maintenance facility, which delivers service for the trucks and containers
- Training facilities to keep our workforce at the forefront of learning and safety
- Administrative offices to interact with your municipal staff

It is typical that our largest workforce presence exists at a hauling company, to support the complex operation that goes into serving your community with 99.9% reliable on-time pickups every week.

Transfer Station

A transfer station is frequently used in communities that are located outside the recommended drive time from a landfill or MRF. The purpose of transfer stations is to enable the efficient transfer of recycling or municipal solid waste from the collection trucks to tractor trailer trucks that can better transport the material to the appropriate post-collection facility outside the city. Typical transfer stations consist of a large concrete tip floor, where collection trucks deposit the material after their trucks reach capacity on a route. Once on the tip floor, material is transferred to larger tractor trailers, where the material is hauled to the MRF, landfill or other post collection facility.

At Republic Services, our transfer stations are designed and operated with a focus on safety, environmental responsibility, and being a good neighbor. We frequently invest in Republic-operated facilities to ensure they meet appropriate standards for operations and fit well within the areas of town in which they are located.

*Figure 16. **Transfer Stations** - Reduce wear on roads and trucks by offering an efficient and local transfer of material for transport to post collection facilities*



Material Recovery Facility (MRF)

A Material Recovery Facility (MRF) is a very complex facility that is designed to receive process and package the various recyclable commodities that are collected in the community. Material collected on recycling routes is brought to the MRF, where it is deposited on the tip floor. From there, the material is loaded onto a large conveyor belt that progresses through multiple stations in the facility. Each station of a MRF is specifically engineered to separate unique types of material from the recycling stream on the belt, such that

*Figure 17. **Material Recovery Facility (MRF)** - Republic Services operates some of the most advanced Material Recovery Facilities (MRF) in the country*



all material is uniquely separated by the time it reaches the end of the MRF line. Once each commodity is separated, it is baled to assist in transportation and sale to end market buyers.

Examples of the typical commodities separated in a MRF include:

- Cardboard
- Paper
- Plastics
- Cartons
- Aluminum

Implementation Plan

We have successfully implemented new or emerging services into our 2700 municipalities nationwide. Our team takes pride in our ability to implement new services without service impacts.

Our Approach

Your transition will take into consideration the unique needs of the contract and the City of West Branch. The key to success, regardless of project details, relies on communication plans to include:

- We start with a plan, crafted in collaboration with the City of West Branch. This plan includes milestones, roles/responsibilities and contact information and timeline for execution.
- Frequent, pro-active communication with the City of West Branch to ensure no surprises along the way.
- Weekly in-person meetings and phone calls/emails as the situation requires. Our philosophy is sharing good news as well as bad news gives everyone a chance to prepare and respond in a timely and calm fashion.
- Monitoring of open service notes is critical, especially when the transition date nears. Republic will work with the City of West Branch to address any outstanding concerns prior to the implementation of new services. Our operations teams; customer service professionals and data partners understand the need to keep a close eye on open service notes.
- Container removal and delivery also require careful coordination with field crews. Customers need same-day service from both providers, and our local teams work with the current hauler to streamline this function.

Decades of experience partnering with municipalities to implement new programs in the community

- 92% track record of successful extension or retention of existing partner contracts
 - Frequent and transparent dialogue with the municipality
 - All details and plans reviewed
 - National strength, with local experts
- Timely and appropriate communication with residents and businesses—from events and mailings to website information and direct communication (phone, email, live chat). Redundant communications through a variety of channels is paramount to success.
 - Daily communication with the internal team to assess project status.
 - Our operations management will meet daily with our supervisors and maintenance crews to ensure critical-path items are addressed.

The education team meets with the transition lead (operations manager), customer service manager and general manager to ensure customer-specific aspects of the rigorous training for customer service staff and drivers.

- Contract-specific information, route development and truck test drives will be

*Figure 18. **Open Communications** - Republic will communicate with residents and businesses regarding services changes*



used to bring a safe and well informed team to the City of West Branch.

- Regular communication with vendors supplying containers, printed material, trucks and on-board computing systems.

Republic brings relationships and experience to West Branch. We have extensive expertise in implementing collection programs from purchasing to operations, to communications, Republic has the national strength and the local experts to get the job done using our network of national and local suppliers.

Post Implementation Communication

Communication is the key to maintaining the highest levels of service in the community. Drivers will check in with City Hall prior to departing town on service days to follow up on any service issues or concerns raised throughout the day.

The Municipal Service Manager is always available by phone or to meet in person to answer any questions or concerns from city staff.

Public Education and Outreach

Public education is critical to maintaining an efficient and cost-effective service for recycling and waste in your community.

The goal of Republic Services Public Education and Outreach Program is to educate residents on industry trends and the services offered by Republic Services. We do this by engaging community groups and business associations, to educate local residents and businesses about the key elements of the program, including relevant program changes, and highlighting customer service, cost, environmental benefits and state requirements.

Website

The Republic Services website is designed to be a one-stop resource for current and potential customers. Here they will find news updates, collection information and educational tools. The Educational program provides in-depth information for both residential and commercial customers, and the programs are downloadable and can be used for outreach and environmental initiatives. When a resident enters their service address, they will find news and resources specific to West Branch.

Republicservices.com provides in-depth content specific to residential and commercial needs. Residential pages allow the user to enter their address in order to receive information specific to them, including the ability to schedule pick-up, change service, or to identify the correct contact person within Republic Services for services requests (i.e. debris box orders, cart repairs, or bulky pick-ups). If the customer is direct billed by Republic, they can also inquire into billing related questions or even view and securely pay their bill. Residential customers will also

We develop and maintain a library of public education programs and materials that our partners can leverage in their communities

- Instant access to information via website and My Resource™ app
- Facility Tours
- School Education and Take-Home Materials
- Videos and Public Service Announcements
- Community Newsletters

find resources on recycling and environmental needs.

Commercial pages allow users to login and view, pay their bills, view billing history, and schedule pick-ups. Commercial users will also find resources on how to responsibly dispose of e-waste, hazardous household material, and other environmentally harmful materials. As with residential users, commercial users will find the name and phone number for the correct contact person for various service needs.

On the main page of republicservices.com visitors will be able to view a video clip of Recycling Education that features our “Closed Loop” recycling collection program. This video can easily be edited to focus on any new initiatives agreed upon with the city.

Republic Service App

My Resource is an application for mobile devices that can be used to schedule a pick-up, report a missed pick-up, receive service notifications, search additional products and services, and much more. This app can be easily downloaded from the App Store for Apple users or for Android users from Google Play

Reference Guides & Collateral

As part of the initial program implementation as well as Republic Services' ongoing education efforts, we will provide the following materials to ensure that residents are fully aware of the services provided by Republic Services and how to properly use these services.

Welcome Packet

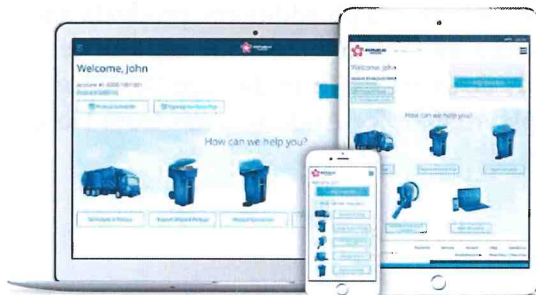
At the commencement of service, Republic Services will provide an initial information packet to residents. This packet will contain information on the services offered and proper preparation procedures. In addition, the packet will contain information on additional services and products offered by Republic Services as well as a collection day reminder for their specific location.

This packet will also be made available to new residents that move into West Branch.

Oops Tags

Oops tags are our first line of education for residents that have placed unacceptable items at the curb for collection. Drivers and route supervisors will provide a resident with an Oops tag in the event that a material cannot be picked up. Oops tags will provide the resident with the reason why the item was not picked

*Figure 19. **Mobile App** - Republic Services' My Resource™ App is available to residents and allows instant access to important information on services*



Sustainability

We invest more than \$100 million per year in our sustainability initiatives, as a commitment to our BluePlanet. We are the only solid waste company selected to the prestigious Dow Jones Index for Sustainability in both North American and international markets.

Our commitment to the environment is best viewed through our top four goals: 1) increase recycling, 2) increase energy production from landfill gas, 3) increase our compressed natural gas fleet, and 4) increase our safety record – already 42 percent higher than the

Republic's BluePlanet™ initiative strives for a cleaner, safer and healthier world

- Named to the Dow Jones Sustainability Index (the only solid waste company listed)
- Scored 98 out of 100 in the Carbon Disclosure Project S&P 500 Climate Change Assessment
- More than a quarter of a million homes can be powered by our 70-plus landfill-gas-to-energy plants
- 2,200 (and counting) compressed natural gas vehicles

industry average. Republic Services continues to make strides in these areas and has been recognized both nationally and internationally for the serious progress we have made

Figure 20. Committed to Sustainability – Republic's sustainability goals trace to four key areas



The Dow Jones Sustainability Index tracks the success of businesses committed to the environment – and Republic Services was named as the only representative from the solid waste industry on that prestigious index, both globally and nationally.

Republic Services joined the Carbon Disclosure Project (CDP) in 2014. The CDP is an organization based in the United Kingdom which works with shareholders and corporations to disclose the greenhouse gas emissions of major corporations. In our last assessment, we scored 98 out of 100 in the S&P 500 Climate Change Assessment.

There are several reasons why we scored so well, including that we maintain a fleet of 2200 Compressed Natural Gas vehicles, 70 landfill-gas-to-energy facilities (enough to heat and light 250 million homes), and our 66 recycling centers process 5 million tons each year to be repurposed into new products, thereby saving virgin materials.

We continue to find new avenues for sustainability success. Consider our five-point sustainability platform (see Figure 55):

- **Operations.** We are working to minimize the impact of our operations around our

fleet and our facilities. We will reduce our carbon emissions by 2.5 million tons in the next four years, by adding more recycling capacity, increasing our CNG fleet and opening additional alternative energy-producing facilities.

- **Materials Management.** When we extract materials from the waste stream (commodities and/or energy), we reduce greenhouse gas emissions and your community's carbon footprint.
- **Communities.** Our *Empty, Clean, Dry* recycling outreach and education program help your residents and business people recycle more and waste less.
- **Safety.** We are committed to creating a safe environment for our customers, communities and employees. A recent national study found that Republic Services is the safest solid waste company – by a 42-percent margin

*Figure 21. - **5 Elements of Sustainability** – Republic Services is the lowest risk, best-value partner for your municipality, focusing our sustainability platform around these five areas*



Recycling Processing

For years the industry has combined the collection and processing costs for recycling. Republic has introduced a new business model, Recycling Re-imagined.

History

Historically the collection costs of recycling have been subsidized by the sale of material creating an artificially low cost for curbside recycling. While the commodity markets have always fluctuated there was some predictability and companies were able to operate under the old model. In 2017 China disrupted the industry with the implementation of China Sword.

China Sword

In response to environmental concerns China adopted a set of laws that severely limit the recyclable material that can be imported. Prior to China Sword 40% of the US recycling product was exported to China. The restrictions put on the quality of material

Recycling Challenges

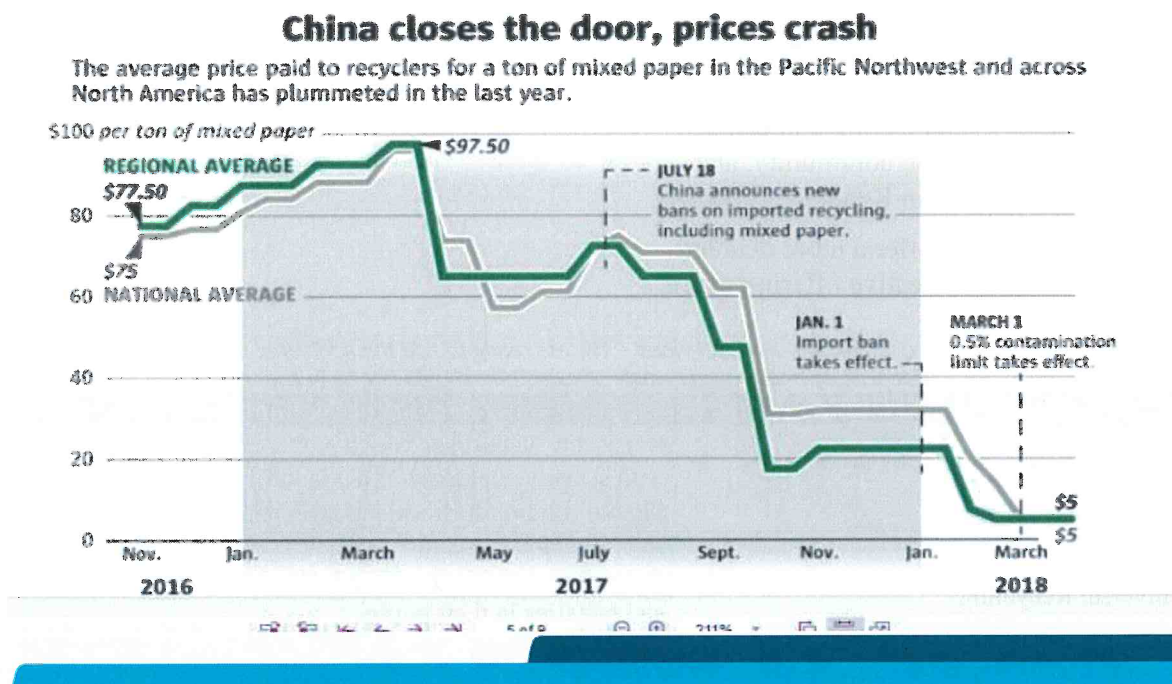
- Light weighting of material
- Residual/Contamination rates
- Commodity Value
- China Sword

China will accept has left many areas of the country with no outlet for their recycled materials. Because of the large amounts of material being thrust on the domestic markets prices for many materials have plummeted. This has resulted in the closure of many recycling centers, and forced some facilities to landfill their recyclable material.

A New Approach

Republic Services is taking the lead in preserving our recycling industry. By separating the costs of collection and the costs of recycling processing it allows for accurate pricing to our customers.

Figure 22. Impact of China Sword on paper prices



Creative Offerings and Solutions

Our additional products enable West Branch to address the emerging waste streams that exist in your community with environmental responsibility.

In addition to meeting the base recycling and waste needs of West Branch, it is important to recognize that additional waste is generated daily in your community that the residents and commercial owners do not know how to properly dispose.

- Electronics
- Medical / Sharps
- Universal Waste

Absent an existing program to address these important waste streams, the community will typically throw the material in their MSW container, which leads to both safety and environmental issues. Examples of these issues are batteries that can burst and cause fires in the processing facilities, as well as employees getting needle sticks from medical needles that are disposed of in the recycling stream.

Republic Services has studied each of these waste streams, and developed offerings to allow West Branch to add these service under the contract, or as an offering that can be marketed directly to the community, and purchased directly from Republic Services.

The following pages offer a more detailed explanation of each creative offering that is

Republic Services is uniquely positioned to offer the Westminster community solutions to their additional waste streams

- Electronics Recycling via BlueGuard ensures electronics are properly handled
- Our Household Hazardous Waste (HHW) product addresses collection and disposal of paints, solvents, and other HHW
- Sharps product enables proper disposal of household medical waste and needles
- Universal Recycling ensures bulbs, ballasts and batteries are not thrown in a landfill
-

available to your city. We look forward to discussing each of these with West Branch to ensure that your questions are answered, and that you can identify the best approach to addressing these needs in your community. For each offering that West Branch selects to add, we are ready to implement the additional offering based on the time line and collection method that works best for the West Branch.

Figure 23. Other Creative Offerings and Services – We are ready to add the additional important products that address existing and growing waste streams that should not be in a landfill

Creative Products Available	Benefits to Westminster
Electronics Recycling with BlueGuard	Keeps any electronics with a power cord, including those with sensitive data, out of the landfill
Sharps	Simple solution for residents who generate medical waste such as diabetic treatment needles
Universal Recycling	Ensures that residents properly dispose of bulbs, ballasts and batteries in their house

Electronics Recycling with BlueGuard™

Republic Services makes it easy to recycle your electronics securely and responsibly. Our experts specialize in the safe and proper dismantling of electronic materials to protect your residents from identity theft, while our recycling solutions help ensure materials are processed responsibly – protecting our planet from hazardous waste.

The proliferation of electronics hardware in this digital age has created a growing need for safe, secure, and responsible electronics recycling programs. Not only do customers need to protect sensitive data from theft, they must do their part to prevent hazardous chemicals and elements from polluting the environment.

Our Electronics Recycling program utilizes BlueGuard™ safety practices, which adhere to U.S. Department of Defense standards, to ensure that obsolete electronics are recycled safely, completely and responsibly. Our solutions include a mail-back program, pack-up and pick-up or full service, where we pack it and haul it.

About 85% of electronics are discarded in landfills or incinerators with another 5 million tons in storage. It's easy to forget they may contain personal information or hazardous materials that need to be disposed of or recycled differently than everyday solid waste.

When you recycle electronics through Republic Services' BlueGuard™ program, you are guaranteed of the following:

- Data is protected from theft or loss through stringent software-based destruction.
- An online tracking and account management tool is available which allows you to review your recycled electronics order in real time.

Safe, Secure, Responsible Electronics Recycling for your community

- Customized solutions range from mail-back, drop off, or scheduled pick-up
- For any device that has or uses a power cord
- Ensures data protection and destruction of electronics holding data files (phones, computers)
- Over 700,000lbs. recycled in 2016
- High standards backed by industry certifications

A certificate of recycling can even be downloaded using this tool.

- All breakdown and recycling is done in-house, never exported, while keeping items recycled out of the landfill.

Sustainability

We strive to go beyond traditional recycling to find new solutions that help our planet stay Blue. By recycling old, obsolete electronics, we are breaking down materials into their commodity levels which can then be made into new products. We are also giving refurbished electronics a second life, decreasing the depletion of our resources.

*Figure 24. **Easy for the Resident** - Republic Services makes it easy to recycle your electronic waste.*



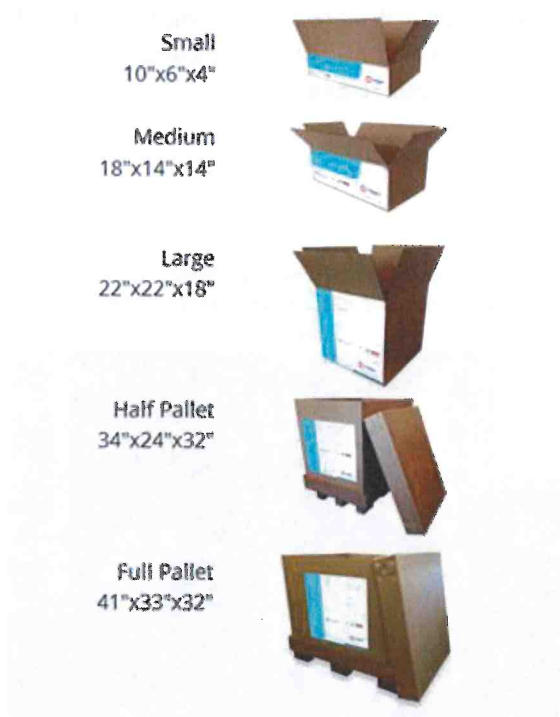
Safety

Our BlueGuard™ safety practices provide peace of mind, adhering to the highest security and environmental standards in place by the electronics recycling industry. Utilizing state of the art shredding and dismantling systems allows responsible recycling of all electronics materials.

Security

Considering all of the personal data on household electronics – it's a bit scary to think what can happen if it falls into the wrong hands. Improperly recycled electronics leave residents vulnerable to identity theft and financial loss. Our BlueGuard security and data termination practices keep information safe and secure, strictly adhering to the Department of Defense and NIST standards and ensuring comprehensive data destruction.

*Figure 25. **Mail-Back Options** – Our BlueGuard™ mail-back options include 5 box sizes*



Environmental Protection

Electronics can contain materials, such as lead, cadmium, and mercury that are hazardous to the environment if handled incorrectly. It is important to minimize the environmental impact, and our BlueGuard safety practices help to ensure these materials are kept out of the landfills.

Storage Space

Not only do we want to meet your residents' needs outside of the home, but inside of the home as well. Storing old household electronics can take up considerable space within your residents' homes. Regular recycling of electronics keeps homes safe and clutter free.

Product Delivery Options

Our BlueGuard product can be added to your municipal contract, or can be marketed by the municipality as a direct transaction between the community and Republic Services. These options allow you to decide how you would like to enable your community to do the right thing with regard to their electronic waste.

Collection Methods

Depending on the product delivery option selected, the universal material can be collected through various methods.

- If part of the municipal contract, community residents can call and order a mail-back kit using a special coupon code, or we can establish drop off locations or scheduled pickup dates.
- Residents calling for a direct transaction typically order a convenient mail back kit, which allows them to collect their electronics and return via mail when they are ready.

Universal Recycling

Republic Services makes it easy to recycle your bulbs, batteries, ballasts and other mercury-containing waste. Our experts specialize in the responsible management and recycling of these materials.

Marketplace conditions often make once simple procedures more complicated. Today, communities and businesses face an increasing number of compliance requirements related to the disposal of universal waste items, such as batteries, bulbs and ballasts. These items contain mercury, lead or other hazardous materials that should not be thrown away with regular waste. Keeping up with compliance requirements can be time-consuming and burdensome.

To answer this need, Republic Services introduced two options: a mail-back kit for smaller quantities of universal waste items and a pack-up and pick-up service to handle larger quantities. Our products are designed to make universal recycling as easy as possible for all types of universal materials, big and small.

Product Delivery Options

Our Universal Recycling product can be added to your municipal contract, or can be marketed by the municipality as a direct transaction between the community resident and Republic Services. These options allow you to decide how you would like to enable your community to do the right thing with regard to their universal waste.

Collection Methods

Depending on the product delivery option selected, the universal material can be collected through various methods. If part of the municipal contract, community residents can call and order a mail-back kit using a

Why recycle universal materials?

- 99.98% of the mercury in recycled bulbs can be recovered and reused
- Newly manufactured batteries are made of up to 80% recycled materials
- Proper disposal of bulbs, batteries and ballasts
- Simple solutions through mail-back, drop off locations, or scheduled pickup
- Allowing them to be landfilled is bad for the environment

special coupon code, or we can establish drop off locations or scheduled pickup dates.

Residents calling for a direct transaction typically order a convenient mail back kit, which allows them to collect their universal material and return via mail when they are ready

Peace of Mind

The universal recycling practices of our nationwide recycling centers meet all government regulations. These standards ensure environmentally responsible results for your community – no matter which solution you choose. You'll also receive a Certificate of Recycling, which ensures regulatory compliance.

Figure 26. Simple Universal Recycling Solutions
– We enable your community to properly dispose of their universal waste with simplicity



Sharps

Many community residents and commercial customers generate medical waste, from diabetic needles to medical facility waste. The Republic Services Sharps program offers a simple method to properly dispose of this waste.

Republic Services offers a straightforward, cost-effective, confidential and convenient method for proper disposal of sharps waste. Every year, millions of people use needles and syringes to manage medical conditions at home. This waste stream should never be mixed with household waste, as it poses a health and safety risk for industry workers. The Republic Services sharps mail-back kit includes all components required for simple and proper collection, transportation and disposal of medical sharps.

Environmentally responsible

The kits are ideal for people who use needles at home to treat diabetes, arthritis, cancer or other medical conditions. It's an environmentally responsible way to dispose of the increasing amount of home-generated sharps waste while keeping the community safe.

As a leading national waste and recycling services provider and Fortune 300 Company,

Figure 27. Republic Services sharps mail-back kits are simple and safe



Proper management of sharps waste is the right thing for our communities and our workers

- 9 Million Americans throw used sharps into trash because they don't know of an alternative disposal solution for at-home sharps users
- 850,000 are people injured annually due to improper disposal
- Proper disposal of common medical waste, including needles

Republic Services offers an environmentally-responsible solution to managing home-generated medical waste for our municipal residents. The products are compliant with the United States Postal Service, the Environmental Protection agency and the Food and Drug Administration.

Depending on the desired solution, a unique coupon code or discount code is created for the municipality based on resident zip codes

Simple program

Each Republic Services Sharps mail back kit includes a government-approved plastic container specially designed for sharps waste, a plastic liner, a prepaid-postage return shipping box with return shipping label as well as disposal and tracking documents.

Trouble-free set up

Customers residing in eligible municipalities can order sharps kits directly by contacting our dedicated Republic Services customer support team. Residents simply call (855) 737-7871 to place their orders. Orders will be shipped directly to resident's home within one week. Resident will fill the container, complete the paperwork and mail back the kit for final disposal via US mail.



Residential Solid Waste and
Recycling Collection





Proposal Summary

Republic proposes to furnish the collection of commingled recyclables, solid and bulky waste in the city of West Branch, IA

5 year contract required

TRASH

Weekly curbside/alley collection of solid and bulky waste. Republic will supply each household with (1) 65 gallon cart for Trash. All material must fit in the containers provided. Additional containers will be available. (95 gallon carts are available) Trash will be direct hauled to Upper Rock Island landfill in East Moline, IL.

Year 1 Trash Rate is \$11.50 per home monthly

RECYCLING

Every other Week recycling service with company supplied carts. This rate is for the collection of recycling. Republic separates the collection from processing of material.

Every other Week Recycling Rate.....\$3.75 per home

Trash and Recycling Hauling Rate subject to 4% annual increases.

RECYCLING PROCESSING CHARGE

\$0.70 per household based on a current net processing cost of \$30 per ton. Recycling processing is NOT subject to an automatic annual increase, instead it will be adjusted up or down based on the processing costs and sale of material at the recycling facility. It is possible that the processing charge may result in a credit to the city when commodity prices improve. Proposal assumes rate will be flat for 5 years**

Total Year 1 Rate of \$15.95 per home per month

CITY CLEAN UPS

City Cleanup Events will be billed at \$110 per truck hour plus actual disposal costs.

CITY FACILITIES

Carts for city facilities are included in the rates quoted. Dumpsters are available if requested for a cost of \$5 per cubic yard

****This proposal is contingent on the trash being hauled to the Upper Rock Island landfill in East Moline, IL****

ONLY place these items in the recycling container



**Flattened
Cardboard**



Paper



**Metal
Cans**



**Plastic
Bottles
& Jugs**



Glass

How to prepare your recyclables



Empty. Clean. Dry.®

Keep all recyclables free of food and liquid



Don't bag it

Never put recyclables in containers or bags



NEVER place these items in the recycling container

**Plastic Bags
& Wrappers**

**Clothing
& Shoes**

Food

**Construction
Waste**

Diapers

Soiled Paper

**Greasy
Pizza Boxes**

Toys

Yard Waste

**Scrap
Metal**

**Polystyrene
Foam**

Tools

**Electronics
& Batteries**

Medical Waste

Learn more at
RecyclingSimplified.com

©2019 Republic Services, Inc.

Recycling *Simplified*



We'll handle it from here.®

Exhibit A: FIRM QUALIFICATIONS, EXPERIENCE & SUITABILITY
(Attach additional sheets as needed)

1. Please provide the following details about your company:

Company Name & Address:

Republic Services

6449 Valley Dr.

Bettendorf, IA 52722

Authorized Representative/ Title: Ray Carter / General Manager

Authorized Representative Phone & Email: 563-213-0116

mpivitt@Republicservices.com

Parent Company (if any): _____

2. Please describe your company's experience and qualifications relevant to meeting the requirements of this proposed contract (please specifically describe any experience with uniform solid waste or recycling cart collection systems, particularly automated collection):

See Proposal document

3. Please describe your approach toward customer service and public relations, including maintaining good relationships with any city governments you serve or have served:

See Proposal Page 16-19

4. Please attach a list of equipment to be utilized in the collection process, including at minimum the make, model, year, and overall capacity of each piece of equipment.

See Proposal page 9

Exhibit A: FIRM QUALIFICATIONS, EXPERIENCE & SUITABILITY (Continued)
(Attach additional sheets as needed)

5. Please indicate measures your firm would take (or would recommend the City to take) to ensure a smooth transition to the new collection system starting July 1, 2020:

See Proposal Page 16

6. Please indicate and explain any regulatory compliance issues (such as DNR or DOT) your firm has encountered in the past five years:

NONE

7. Please provide current or past major client references, with contact person and contact phone and email:

Reference 1: Muscatine IA Dave Popp 563-263-9689 DPOPP@MUSCATINEIOWA.G
Reference 2: Eldridge IA John Dowd 563-285-0107 JDOWD@CITYOFELDRIDGEIA.ORG
Reference 3: LeClaire IA Ed Choate 563-289-4242 ECHOATE@LeClaireIA.gov

8. Please indicate your acknowledgement and agreement to the following:

☒ The start date of the proposed contract is July 1, 2020, and I hereby warranty my firm's capability of providing agreed-upon services by that date, as will be detailed in a written contract should my proposal be accepted.

☒ My firm will strive for strict compliance with all applicable ordinances, laws, and administrative regulations during the contract term should this proposal be accepted.

Submitted this 2 day of March, 2020.

Authorized Representative Signature: 

Exhibit D: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 3: _____-Year Contract (Term Proposed by Contractor), Contractor Provides Solid Waste and Recycling Carts

Firm Name: Republic Services

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	NOT OFFERED
• 35-Gallon Container, Collected Weekly	NOT OFFERED
• 65-Gallon Container, Collected Weekly	\$ 11.50
95-Gallon Container Collected Weekly	\$ 11.50

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	\$ 3.75 + \$ 0.70 processing
• 95-Gallon Container, Collected Weekly	\$ 3.75 + \$ 0.70 processing

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	CARTED Service IS Inclusive
--	-----------------------------

Any Proposed Changes to City Property Collections: City Properties will be provided 96 gallon carts at NO additional cost.
Dumpsters are available for a cost of \$5 per yard

Bulky Waste Collection Arrangements & Proposed Pricing:

Cleanup Event(s) Arrangements & Proposed Pricing:

Clean up events will be billed at \$110 per truck hour
plus Disposal charges @ landfill

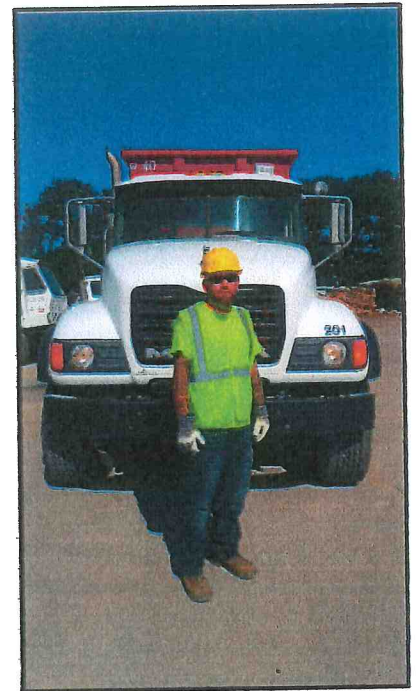
Submitted this 2 day of March, 2020.

Authorized Representative Signature: _____



ABC

DISPOSAL SYSTEMS Customer Proposal



Presented By:

Dave Klockau



Waste & Recycling Services Proposal



Prepared by:

Sarah Luke
Administration Manager

Dave Klockau
Territory Representative

Date: **March 2, 2020**

Exhibit A: FIRM QUALIFICATIONS, EXPERIENCE & SUITABILITY

(Attach additional sheets as needed)

1. Please provide the following details about your company:

ABC Disposal Systems, Inc - 113 Reynolds Pl, PO Box 86, Hiawatha, IA 52233

Authorized Representative/ Title: Dave Klockau, Iowa City Territory Area Representative

Authorized Representative Phone & Email: 319-631-9441, davek@abcdisposalsys.com

Parent Company (if any): None – ABC Disposal Systems, Inc is locally owned & operated.

2. Please describe your company's experience and qualifications relevant to meeting the requirements of this proposed contract (please specifically describe any experience with uniform solid waste or recycling cart collection systems, particularly automated collection):

Owners, Chad and Trent Carter are native Iowans and grew up in the waste & recycling business started by their parents in Hiawatha, IA in 1976. Chad and Trent are well versed in all operations involved in owning and operating a successful and growing regional waste & recycling contracting business. Sarah Luke, Administration Manager, has worked in the solid waste industry since 2010, and joined ABC in 2017.

Sarah was directly involved in implementing, upgrading and managing the current I-Pak data base system which integrates all company scheduling, billing, reporting and customer service functions. She has been involved in multiple municipal roll outs.

Dave Klockau, Iowa City Territory Representative has worked in the integrated solid waste industry both in Iowa and nationally since 1990 and joined ABC Disposal in 2018. Dave lives and works in Iowa City and would be the main POC on any service or operations-related issues. Dave's background has involved finding common-sense solutions to managing all types of waste and value streams and served as the account services manager at City Carton Recycling in Iowa City from 1994-2007. Dave also has extensive experience in community outreach education and training.

ABC Disposal provides both solid waste and residential single-stream recycling side-load services to a number of residential communities in both Linn and Johnson Counties, including The City of Hiawatha, a community of over 7,000 residents with over 3,000 households. ABC Disposal Systems has served the City of Hiawatha since 1990.

Call
Kim
City Manager

3. Please describe your approach toward customer service and public relations, including maintaining good relationships with any city governments you serve or have served:

ABC Disposal Systems will service the City of West Branch every Friday for trash service and every other or every Friday for recycling service. ABC will provide each residence the selected size collection carts, one for trash and one for recycle. Side Load automated collection trucks will be utilized for both trash and single-stream recycling collection. ABC Disposal Systems operates 3 Side Load trucks that are available for the City of West Branch route. Should the main route vehicle break down or need preventative maintenance, a replacement truck could be delivered within 30 minutes. If necessary, a second truck and driver could be dispatched to assist in completing the route. Bulky items will be picked up with a rear load truck. Bulky item collection will be coordinated between each resident and ABC Disposal Systems. All City of West Branch municipal locations would be serviced by either front-load or rear-load trucks for either solid waste or recycling collection service.

Solid waste will be delivered to the Cedar County Transfer Station/Millennium Landfill in Milan, IL or other such location mutually agreed upon by the City of West Branch and ABC Disposal Systems.

Recyclable materials will be delivered to ABC Disposal Systems area recycling plant, Paper Recovery Company, located at 3001 Industrial Park Rd, Iowa City, IA 52240. Tonnage reports will be provided to the City of West Branch quarterly for recycling.

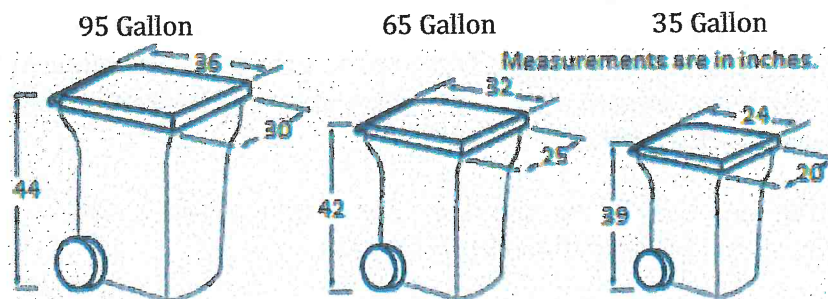
ABC Disposal Systems utilizes Soft-Pak software for their routing and customer database. All trucks are equipped with a tablet with their daily route loaded. Each address in the City of West Branch would be listed individually on their tablet. The driver would be responsible for marking off that they completed each stop – whether they emptied a container or if it wasn't out to be emptied, etc. This information is transmitted back to the customer database in real time. Any customer service associate can see the status of each stop. This allows for any missed collections to be handled in a quick and efficient manner.

ABC Disposal Systems prides themselves in the high level of customer service they provide. The hours of live phone operation are 7:00am – 5:30pm Monday through Friday and 8:00am – 12:00pm on Saturday. Any customer service representative will be well versed in the services provided to the City of West Branch and will be able to assist any resident with any issue that arises. Complaints, including missed pickups will be investigated and addressed within 24 hours. The customer service staff shall keep a log of complaints and will keep management informed of any issue. All customers are to be treated with the utmost respect and employees of ABC Disposal Systems shall maintain a high level of professionalism. This is a requirement in dealing with not only the City of West Branch but all of ABC Disposal's current and prospective customers.

4. Please attach a list of equipment to be utilized in the collection process, including at minimum the make, model, year, and overall capacity of each piece of equipment.



Cart size Options:



Equipment:

Unit #	Type	Year	Make	Model	VIN	Capacity	License Plate
240	Side Load	2003	Sterling	Condor	49HHBVCY83RK82687	40YD	793 YAT
241	Side Load	2003	Sterling	Condor	49HHBVCY43RK82685	40YD	792 YAT
244	Side Load	2012	Mack	600 LEU	1M2AV02C9BM007792	35YD	EQC 197
233	Rear Load	2012	Kenworth	T300	2NKHNLN9X2CM322670	28YD	DBA432
243	Front Load	2012	Mack	MRV613	1M2AV02C9BM007792	35YD	EDY 162

Exhibit A: FIRM QUALIFICATIONS, EXPERIENCE & SUITABILITY (Continued)
(Attach additional sheets as needed)

5. Please indicate measures your firm would take (or would recommend the City to take) to ensure a smooth transition to the new collection system starting July 1, 2020:

ABC Disposal would recommend the following service onboarding timetable:

- **May 1, 2020:** Letter of introduction from ABC Disposal Systems to all City of West Branch residents with details on new waste & recycling services and instructions on ordering container sizes, container types (waste & recycling), and number of containers. ABC Disposal will have sample carts on display at West Branch City Hall.
 - **May 4, 2020:** Upload announcement of ABC Disposal Systems as City of West Branch's new waste & recycling services partner, along with ABC Disposal Systems downloadable recycling instructions (see attachment), plus details on Holiday service schedules.
 - **June 1, 2020:** Confirm container sizes and number of containers needed and confirm delivery dates to West Branch Residents.
 - **June 15, 2020:** ABC Disposal will do a "dry run" route of the City of West Branch residential and route to confirm all addresses. At this time, all residential and municipal addresses will be confirmed via GPS.
 - **June 22-26, 2020:** ABC Disposal Systems delivery of all residential and municipal containers.
 - **July 1, 2020:** ABC Disposal Systems residential and municipal collection service begins. Schedule 1st 30-day service review meeting.
 - **Week of August 3, 2020:** ABC Disposal service team will meet with City of West Branch officials to ensure all services are meeting or exceeding expectations.
 - **Week of October 5, 2020:** ABC Disposal service team will meet with City of West Branch officials to ensure all services are meeting or exceeding expectations, and review any areas needing attention.
6. Please indicate and explain any regulatory compliance issues (such as DNR or DOT) your firm has encountered in the past five years:
- None.
7. Please provide current or past major client references, with contact person and contact phone and email:

Reference 1: Bill Bennett, Mayor, City of Hiawatha, 319-360-1986, mayor@hiawatha-iowa.com

Reference 2: Candice Dietz, Bali Hai Estates, 319-393-4376, candice@balihaiestates.com

Reference 3: Tom Bednar, Pines at Turtle Creek HOA, 319-393-7809, tmbednar@mchsi.com

Reference 4: Jennifer Jordan, Resource Management Superintendent, City of Iowa City, 319-887-6160, jennifer-jordan@iowa-city.org

8. Please indicate your acknowledgement and agreement to the following:

☒ The start date of the proposed contract is July 1, 2020, and I hereby warranty my firm's capability of providing agreed-upon services by that date, as will be detailed in a written contract should my proposal be accepted.

☒ My firm will strive for strict compliance with all applicable ordinances, laws, and administrative regulations during the contract term should this proposal be accepted.

Submitted this 2nd day of March, 2020.

Authorized Representative Signature:

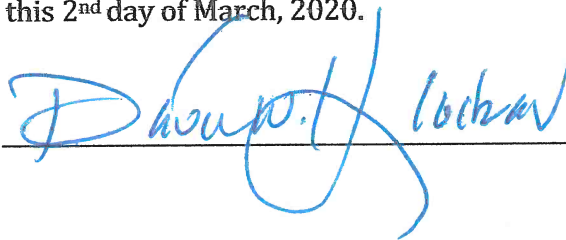
_____

Exhibit B: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 1: 5-Year Contract, Contractor Provides Solid Waste and Recycling Carts

Firm Name: ABC Disposal Systems, Inc

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	\$10.00
• 35-Gallon Container, Collected Weekly	\$15.00
• 65-Gallon Container, Collected Weekly	\$17.25

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	\$5.25
• 95-Gallon Container, Collected Weekly	\$6.25

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	\$35.00 per 2YD Container \$40.00 per 4YD Container
--	--

Any Proposed Changes to City Property Collections:

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 95-Gallon Container, Collected Every Other Week	\$4.75
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Bulky Waste Collection Arrangements & Proposed Pricing:

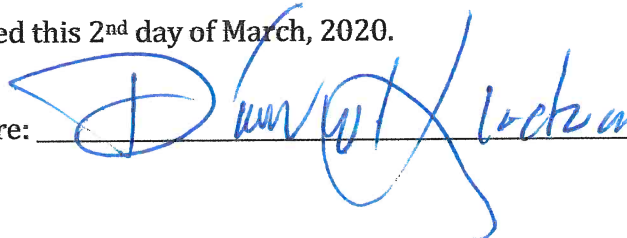
Residents will contact ABC Disposal Systems, Inc directly to dispose of bulky items. The resident would then pre-pay for collection and schedule for disposal. The City would not be involved with bulky item disposal. Cost would vary between \$15 to \$45 per item depending on size, weight, etc. This does not include appliances.

Cleanup Event(s) Arrangements & Proposed Pricing:

Both Spring and Fall clean up events would be centralized with residents bringing their items to a location to be agreed upon by both the City and ABC Disposal Systems, Inc. The cost would be \$150.00 per hour per operator along with disposal and any additional applicable fees.

Submitted this 2nd day of March, 2020.

Authorized Representative Signature: _____



*Our Code
would have
to be amended
+ \$1.50
50¢ @ 1.50*

*Every other
week our
same price*

Exhibit C: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 2: 5-Year Contract, City Reimburses Contractor's Initial Cost for Solid Waste and Recycling Carts

Firm Name: ABC Disposal Systems, Inc

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	\$9.00
• 35-Gallon Container, Collected Weekly	\$14.00
• 65-Gallon Container, Collected Weekly	\$16.25

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	\$4.25
• 95-Gallon Container, Collected Weekly	\$5.25

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	\$35.00 per 2YD Container \$40.00 per 4YD Container
--	--

Any Proposed Changes to City Property Collections:

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 95-Gallon Container, Collected Every Other Week	\$3.75
---	--------

Bulky Waste Collection Arrangements & Proposed Pricing:

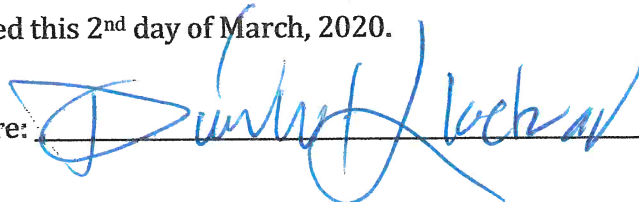
Residents will contact ABC Disposal Systems, Inc directly to dispose of bulky items. The resident would then pre-pay for collection and schedule for disposal. The City would not be involved with bulky item disposal. Cost would vary between \$15 to \$45 per item depending on size, weight, etc. This does not include appliances.

Cleanup Event(s) Arrangements & Proposed Pricing:

Both Spring and Fall clean up events would be centralized with residents bringing their items to a location to be agreed upon by both the City and ABC Disposal Systems, Inc. The cost would be \$150.00 per hour per operator along with disposal and any additional applicable fees.

Submitted this 2nd day of March, 2020.

Authorized Representative Signature: _____



NO BID

Exhibit D: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 3 _____-Year Contract (Term Proposed by Contractor), Contractor Provides Solid Waste and Recycling Carts

Firm Name: ABC Disposal Systems, Inc

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	
• 35-Gallon Container, Collected Weekly	
• 65-Gallon Container, Collected Weekly	

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	
• 95-Gallon Container, Collected Weekly	

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	
--	--

Any Proposed Changes to City Property Collections: _____

Bulky Waste Collection Arrangements & Proposed Pricing:

Cleanup Event(s) Arrangements & Proposed Pricing:

Submitted this _____ day of _____, 2020.

Authorized Representative Signature: _____

NO BID

Exhibit E: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 2 _____ -Year Contract (Term Proposed by Contractor), City Reimburses
Contractor's Initial Cost for Solid Waste and Recycling Carts

Firm Name: ABC Disposal Systems, Inc

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	
• 35-Gallon Container, Collected Weekly	
• 65-Gallon Container, Collected Weekly	

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	
• 95-Gallon Container, Collected Weekly	

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	
--	--

Any Proposed Changes to City Property Collections:

Bulky Waste Collection Arrangements & Proposed Pricing:

Cleanup Event(s) Arrangements & Proposed Pricing:

Submitted this _____ day of _____, 2020.

Authorized Representative Signature: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Holmes Murphy & Assoc - CR 201 First Street SE, Suite 700 Cedar Rapids, IA 52401	1-800-300-0325	CONTACT NAME: Akeyla Choate PHONE (A/C, No, Ext): 319-896-7716 E-MAIL ADDRESS: achoate@holmesmurphy.com FAX (A/C, No):
INSURED ABC Disposal Systems 113 Reynolds Place Hiawatha, IA 52233		INSURER(S) AFFORDING COVERAGE INSURER A: INTEGRITY INS CO INSURER B: WEST BEND MUT INS CO INSURER C: INSURER D: INSURER E: INSURER F:
		NAIC # 11584 15350

COVERAGES **CERTIFICATE NUMBER:** 58638213 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		CPP2746671	01/01/20	01/01/21	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		CA2746673	01/01/20	01/01/21	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		CUP2746673	01/01/20	01/01/21	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y N/A	A379210 02 (ABC Disposal)	01/01/20	01/01/21	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Property		CPP2746671	01/01/20	01/01/21	Property 4,960,200
B	Workers Compensation		A38251902 (Paper Recovery)	01/01/20	01/01/21	500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of West Branch

PO Box 218
110 N. Poplar St
West Branch, IA 52358

USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kari Coaling

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COMMERCIAL RECYCLING PROGRAM

Welcome to your new recycling program!
Now you can recycle at work as easily as you do at home!



YES! RECYCLE AT WORK

OFFICE PAPER



All White Paper



Colored Paper



Envelopes



File Folders



Shredded Paper



Cardboard



Junk Mail

FOOD GRADE CONTAINERS



Plastics #1-5 & 7



Aluminum Cans



Steel/Tin Cans



YES! RECYCLE AT HOME OR MUNICIPAL PROPERTY SITES



Newspaper



Magazines



Phone Books



Glass Beverage Bottles



NO! DISCARD THESE MATERIALS



Food Waste



Styrofoam Containers



Packaging Materials



Plastic Bags

When in doubt, throw it out!

Total Waste & Recycling Solutions

www.abcdisposalsystems.com • 319-395-0904



Johnson County Refuse

COPY

Exhibit A: FIRM QUALIFICATIONS, EXPERIENCE & SUITABILITY
(Attach additional sheets as needed)

1. Please provide the following details about your company:

Company Name & Address:

Johnson County Refuse Inc
970 238th St NE PO Box 200
North Liberty IA 52317

Authorized Representative/ Title: Steve Smith / Pres.

Authorized Representative Phone & Email: 319-665-4498
JCRSK@SOUTHSLOPE.NET

Parent Company (if any): _____

2. Please describe your company's experience and qualifications relevant to meeting the requirements of this proposed contract (please specifically describe any experience with uniform solid waste or recycling cart collection systems, particularly automated collection):

Johnson County Refuse Inc. Currently services
16 cities and 11 of those Cities are automated.

3. Please describe your approach toward customer service and public relations, including maintaining good relationships with any city governments you serve or have served:

Cities contact our office to help solve issues.

4. Please attach a list of equipment to be utilized in the collection process, including at minimum the make, model, year, and overall capacity of each piece of equipment.

Per Attachment A

Exhibit A: FIRM QUALIFICATIONS, EXPERIENCE & SUITABILITY (Continued)

(Attach additional sheets as needed)

5. Please indicate measures your firm would take (or would recommend the City to take) to ensure a smooth transition to the new collection system starting July 1, 2020:

Information to residents as soon as possible about
changes to the garbage and recycling services.

Johnson County Refuse Inc. will work with
residents and city during this transition.

6. Please indicate and explain any regulatory compliance issues (such as DNR or DOT) your firm has encountered in the past five years:

None

7. Please provide current or past major client references, with contact person and contact phone and email:

Reference 1: City of North Liberty Tracy Mulcahey 319-626-5712
TMulcahey@northlibertyia.org

Reference 2: City of Kalona Ryan Schlabaugh 319-656-2310
rschlabaugh@cityofkalona.org

Reference 3: City of Tiffin Doug Boldt 319-545-2109
Dboldt@TiffinIowa.org

8. Please indicate your acknowledgement and agreement to the following:

SS The start date of the proposed contract is July 1, 2020, and I hereby warranty my firm's capability of providing agreed-upon services by that date, as will be detailed in a written contract should my proposal be accepted.

SS My firm will strive for strict compliance with all applicable ordinances, laws, and administrative regulations during the contract term should this proposal be accepted.

Submitted this 28 day of February, 2020.

Authorized Representative Signature: Steve Johnson

Exhibit B: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 1: 5-Year Contract, Contractor Provides Solid Waste and Recycling Carts

Firm Name: Johnson County Refuse Inc.

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	NO BID
• 35-Gallon Container, Collected Weekly	\$ 12.75
• 65-Gallon Container, Collected Weekly	\$ 14.75

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	\$ 4.75
• 95-Gallon Container, Collected Weekly	\$ 4.75

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	NO Charge
--	-----------

Any Proposed Changes to City Property Collections:

Attachment B

Bulky Waste Collection Arrangements & Proposed Pricing:

Attachment C

Cleanup Event(s) Arrangements & Proposed Pricing:

Services for Cleanup will remain the same, but
will charge \$500⁰⁰ per event for labor.

Submitted this 28 day of February, 2020.

Authorized Representative Signature: Steve J. Simon

Exhibit C: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 2: 5-Year Contract, City Reimburses Contractor's Initial Cost for Solid Waste and Recycling Carts

Firm Name: _____

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	
• 35-Gallon Container, Collected Weekly	
• 65-Gallon Container, Collected Weekly	

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	
• 95-Gallon Container, Collected Weekly	

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	
--	--

Any Proposed Changes to City Property Collections:

Bulky Waste Collection Arrangements & Proposed Pricing:

Cleanup Event(s) Arrangements & Proposed Pricing:

Submitted this _____ day of _____, 2020.

Authorized Representative Signature: _____

Exhibit D: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 3: 8 -Year Contract (Term Proposed by Contractor), Contractor Provides Solid Waste and Recycling Carts

Firm Name: Johnson County Refuse Inc.

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	<u>NO BID</u>
• 35-Gallon Container, Collected Weekly	<u>\$ 11.75</u>
• 65-Gallon Container, Collected Weekly	<u>\$ 13.75</u>

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	<u>\$ 4.75</u>
• 95-Gallon Container, Collected Weekly	<u>\$ 4.75</u>

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	<u>NO Charge</u>
--	------------------

Any Proposed Changes to City Property Collections: _____

Attachment B

Bulky Waste Collection Arrangements & Proposed Pricing:

Attachment C

Cleanup Event(s) Arrangements & Proposed Pricing:

Services for Cleanup will remain the same, but
will charge \$500⁰⁰ per event for labor.

Submitted this 28 day of February, 2020.

Authorized Representative Signature: Stygon

Exhibit E: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 2: _____-Year Contract (Term Proposed by Contractor), City Reimburses Contractor's Initial Cost for Solid Waste and Recycling Carts

Firm Name: _____

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	
• 35-Gallon Container, Collected Weekly	
• 65-Gallon Container, Collected Weekly	

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	
• 95-Gallon Container, Collected Weekly	

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	
--	--

Any Proposed Changes to City Property Collections:

Bulky Waste Collection Arrangements & Proposed Pricing:

Cleanup Event(s) Arrangements & Proposed Pricing:

Submitted this _____ day of _____, 2020.

Authorized Representative Signature: _____

Attachment A

Truck #	Year	Year and Make
6	2004	Sterling
8	2001	International 4900 / Leach
29	1998	Freightliner
35	1999	International 4900
36	2001	International Recycle Side
37	2002	International Recycle Side
38	2002	International Recycle Side
39	2001	International Recycle Side
40	2001	Freightliner FL80
43	1998	Freightliner Rolloff
48	2003	Freightliner FL70 / Rolloff
49	2001	Ford F250 - Wisconsin
50	2016	Ford F350 - Gray
51	2003	Freightliner / Rolloff
52	2002	Freightliner / New Way Packer
53	2011	International 7400/ New Way Packer
54	2011	International 7400 /New Way Packer
56	2001	Freightliner FL70 / w/ 18 packer
57	2001	Freightliner FL70 / w/ 18 packer
60	2011	Ford F350
61	2013	Ford F550 w/ Wayne Packer
64	2012	Freightliner M2106 /Loadmaster 20yd
65	2011	Ford F350 Pickup
66	2015	Ford F550 Chassis / Foodwaste
67	2009	International 4300 / roll off
68	2014	F550 / recycle box
69	2010	Freightliner M2 / New Way packer
70	2009	International 4300 / New way 20 yd
71	2016	Ford F350 - White
72	2002	International 4900 Side loader
73	2016	Freightliner M2106 / Loadmaster 20 yd
74	2008	International 7400 w/ Swamp Hook
76	2017	Ford F750 / Container Handler
77	2008	International 7400 / Labrie side loader
79	2011	International 7400 / Labrie 24 yd auto
80	2011	International 7500 / Labrie 33 yd auto
81	2011	International / Labrie 33 yd auto
82	2011	International / Labrie 33 yd auto
83	2006	International 7400 / Labrie 31 yd
85	2010	International 7400 / 2019 New Way Cobra
86	2012	International 7400 / Heil 20 yd Side
87	2012	International 7400 / Heil 20 yd Side
88	2006	International 7400 / Labrie 20 yd Side
89	2013	International 7400 / Labrie 29 yd Side
90	2011	International 7000 / Labrie 20 yd Side
91	2011	International 7000 / Labrie 20 yd Side
92	2011	International 7000 / Labrie 20 yd Side
93	2019	Ford Super Duty F350 xl / dumper box
94	2006	International 7400 / Labrie 20 yd Side
95	2013	International 7400 / Labrie 29 yd Side
96	2013	International 7400 / Labrie 29 yd Side
97	2011	International 7400 / New Way 20 yd

Attachment B

A City resident would have the first 60 days, no charge to change out their cart size. If after 60 days, there would be a \$30.00 charge per cart change.

Stickers for extra bags of garbage (bags no larger than 35 gallon) and bulky items are sold for \$3.00 each. The lids must be closed on the garbage carts. Any extra bags 35 gallon or smaller will require a \$3.00 sticker. The \$3.00 sticker is pink. Yellow stickers would be voided as of July 1st, 2020.

At the end of the 5th year of services on Exhibit "D" Proposal, there would be a 50-cent increase on each garbage cart and each recycling cart.

Attachment C

Bulky Items	Stickers \$3.00 each
Refrigerator	7
Freezer	7
Air Conditioner	7
Water Heater	7
Washer	7
Stove	7
Microwave	7
Dryer	7
Dishwasher	7
Televisions / Computers	7
Sofa Hidabed or Reclining	15
Sofa	10
Loveseat	6
Stuffed Chair	5
Recliner	5
Straight Back Chair	2
Mattress or Box Springs	
King	8
Queen	7
Full	6
Twin	4
Dresser (Drawers)	1 per drawer / +2
Carpet (3 x 8)	3
Toilet	2
Lamps	1
Grill	3

CITY OF WEST BRANCH, IOWA

Residential Solid Waste Collection

February 27, 2020

SUBMITTED BY

Waste Management of Iowa, Inc.

Proven Solutions from a Trusted Partner

CONTACT

Dave Schaab

Municipal Marketing Manager

(309) 699-9982

dschaab@wm.com

Think Green,
Think Clean.

We run on clean burning natural gas. wm.com



Join our team, we're hiring.





WASTE MANAGEMENT

Waste Management of Iowa, Inc.
3552 E Washington
East Peoria, IL 61611

February 27, 2020

City of West Branch, Iowa
P.O. Box 218
110 N. Poplar Street
West Branch, Iowa 52358-0218

Attn: Redmond Jones, City Administrator

Dear Mr. Jones:

Waste Management of Iowa, Inc. (Waste Management) is thankful for the opportunity to propose service for the City of West Branch. We would welcome the opportunity to transition your collection services to full automation and deliver the inherent improvements to your residents and businesses. We thank you for your interest in our services and aim to earn your next contract.

Due to our years of service to Eastern Iowa residents, we possess an in-depth knowledge of what it takes to provide the City with a superior waste and recycling program. The attached proposal outlines in depth Waste Management's superior service, safety, community involvement, innovation, sustainability, and overall world-class operations.

if selected to service the City of West Branch, Waste Management commits to carrying out all the provisions of the proposal as they may be negotiated with the City. I, David Schaab, Municipal Marketing Manager for Waste Management of Iowa, Inc., am authorized to negotiate and sign the contract on behalf of Waste Management.

We are offering two proposal options to the City, first a five-year agreement featuring weekly solid waste and recycling collection, and a second five-year agreement featuring weekly solid waste collection and Every Other Week recycling collection. In both options, Waste Management will furnish the required carts without direct reimbursement from the City. ^① ^②

We are extremely excited about the opportunity to service the residents of West Branch. If you have any questions or require further information, please see my contact information listed below.

Sincerely,

Dave Schaab, Municipal Marketing Manager
(309) 699-9982, dschaab@wm.com



1 | EXECUTIVE SUMMARY

Waste Management of Iowa, Inc. has carefully reviewed the City's RFP and understands the services to be performed. We are confident we have the personnel and resources already in place that will be necessary to provide exceptional solid waste services to the City of West Branch. Waste Management can offer your residents a seamless transition to the new contract. We have the infrastructure available (trucks, carts, drivers, routing, supervisory personnel, end use facilities) thereby eliminating any inconvenience to your residents. Waste Management offers fully automated collection services using standard, esthetically pleasing, green containers to beautify the streets of West Branch.

Waste Management of Iowa, Inc., has been engaged in the present company and servicing municipal, residential, education, commercial, and industrial customers with leading comprehensive waste and environmental services for over 50 years. Our market area office is located at 700 E. Butterfield Rd., Suite 400, Lombard, IL 60148. Our phone number is (630) 572-8800 and our fax number is (866) 897-9591. Our local district offices are located at 4220 Thomas Drive SW, Cedar Rapids, Iowa 52404. Waste Management's website is: www.wm.com

By establishing a partnership with Waste Management, you can expect:

	Unmatched Service Network: We serve nearly 20 million municipal, federal, commercial, industrial, and residential customers across North America through a network of 390 collection operations, 247 active solid waste landfill disposal sites, and 104 recycling facilities.
	Extensive Local Resources: Waste Management of Iowa, Inc. offers management, operational, and reserve resources at the local level. A local office in Cedar Rapids with local support/operations, including a single point of contact for your account, and a local fleet of trucks and equipment all add up to world-class service delivery for West Branch from an unrivaled resource network.
	Reliable Partner. The Waste Management team who will work with West Branch—Dave Schaab (Public Sector Rep and Greg Traver (Sr District Manager) – will be there for you when you need us, along with our local, long-tenured, experienced drivers. They are dedicated to making Waste Management the best partner for your community now and always.
	High Quality Services: With Waste Management, you will receive more than just a waste collection partner. You will have a local partner backed by the resources of the nation's largest environmental services provider.



Environmental Stewardship: Environmental stewardship is the core of our business - our promise to customers, our competitive advantage, and our obligation to the locations in which we operate.



World-Class Customer Service: We have been nationally recognized for our commitment to unsurpassed customer service, and combined with our tested processes and innovative new technologies, we bring West Branch a level of service reliability and customer satisfaction that is truly unmatched.



State-of-the-Art Technology: From mapping and rerouting vehicles in real time via our onboard computers, to using our DriveCam® cameras to capture community safety concerns, our technology works for our customers.



Leading Training and Safety Programs: Once hired, our drivers undergo intensive immersion training at our centralized training centers. At the end of training, each driver receives a comprehensive evaluation that confirms their understanding of and commitment to Waste Management's culture of safety.



Assets of \$22.7 Billion: As the largest asset-based company in the industry we are positioned to provide unsurpassed service at the most competitive rate to West Branch. Our assets and strong financial metrics offer peace of mind and security for West Branch.

We want to thank you for the opportunity to present this response. The remainder of this proposal will detail our intentions to provide the City of West Branch, Iowa with the benefits that Waste Management can offer now and well into the future.

Why choose Waste Management?

For starters, we have an amazing

99.9%

pickup accuracy.

We are also a leading provider of integrated environmental solutions in North America.

2 | NARRATIVE DISCUSSION

Local Experience, Vision, Proven Services, and Unmatched Resources

Description of contractor's business (such as number of years in business and services provided).

A Local Company with National Resources

Waste Management is a local company with hauling operations throughout Iowa. We have provided superior waste and recycling services for residential, municipal, commercial, and industrial customers for more than 51 years.

Our local hauling district, located in Cedar Rapids, will provide the City with operational, management, financial, and reserve resources as part of this Agreement. Our outstanding history of past performance, regulatory compliance, and our superior safety record, along with the financial and resource backing of North America's largest environmental services company, give us the foundation needed to not only meet but exceed the City's expectations for collection services.

We are well positioned to provide the services and operations you require on an uninterrupted basis and our Cedar Rapids Hauling District team looks forward to the opportunity to provide recycling and waste services for your community.

Waste Management of Iowa, Inc.

Waste Management of Iowa, Inc., an indirect subsidiary of Waste Management, Inc., was organized and incorporated in Delaware in 1968. Our team of professionals will service West Branch from our Cedar Rapids District, which is located at 4220 Thomas Drive SW, Cedar Rapids, Iowa 52404. We invite West Branch representatives to visit our facilities and learn firsthand about our superior operational approach to providing collection services for your City.

Waste Management – Who We Are and What We Do

When most people think about Waste Management, they often think of our drivers, our big green trucks, and our waste and recycling bins. That is a big part of who we are, but we are much more than that. As society's concept of how to most effectively manage waste is evolving, Waste Management understands this and is ready to help the City find innovative solutions to maximize your recycling and reduce your waste and environmental impact.

Waste Management is the leading provider of comprehensive waste management services in North America. Through our subsidiaries, we provide collection, transfer, recycling, and resource recovery, and disposal services. We are a leading developer, operator, and owner of MRFs and landfill gas-to-energy facilities in the United States. Our mission is to maximize resource value while minimizing environmental impact to improve economic and environmental sustainability for our partners.

With headquarters in Houston, Texas, our 43,700 employees provide environmental services and solutions to customers throughout North America each day.

Who We Are and What We Do

At Waste Management, we place our customers at the center of what we do every day. We are a team of 43,700 employees motivated by a desire to go above and beyond for our nearly 20 million municipal, commercial, industrial, and residential entities throughout North America for whom we provide a range of environmental solutions, including collection, recycling, disposal, and renewable energy production.

Waste Management will redefine what you expect from an environmental services provider.

We lead by doing things the right way, every day.

To serve our diverse customer base, we have developed the industry's largest network of collection operations, transfer stations, and recycling and disposal facilities. Unmatched in geographical reach and ability, our network enables us to manage every aspect of our customers' waste streams.

But, our broad geographical coverage and depth of experience allow us to do so much more. With our team of in-house environmental experts, we assist customers with customized sustainability plans. In response to natural disasters or unforeseen needs, we provide almost immediate support to customers by quickly assembling emergency collection services. And, as North America's leading post-consumer recycler, we navigate a complex international commodity market to safeguard the long-term viability of our customers' recycling programs.

For many customers, the authenticity of who we are and the depth of what we do make us more than just a service provider. We strive to be a long-term partner that our customers can trust by doing things the right way, every day.

Our Core Services - Redefining Your Expectations

We are pushing the boundaries of what you can expect from your environmental services provider. A sampling of our services and sustainable technologies include:

- ✓ **Sustainable Services Tailored for West Branch:** Every aspect of our services is designed with West Branch in mind. Our fleet of trucks is loaded with technologies that minimize environmental impacts for your City and proactively monitor service quality and vehicle safety. Customers can also choose how and when to interact with us - we are available by phone, email, online chat, and offer 24/7 account management at wm.com and with our WM Mobile App.
- ✓ **Recycling:** We have been leading change in the recycling industry for over three decades. We work closely with our customer partners throughout North America to expand access to recycling, and in 2018 we processed 15.2 million tons of recyclables. This number represents a staggering 88 percent increase in recycling tons processed since 2007.
- ✓ **Waste-Based Energy:** At our 130 landfill gas-to-energy (LFGTE) facilities, we capture methane and use it as an alternative to fossil fuel-generating electricity that is sold to local utilities and also converted into natural gas fuels. Renewable natural gas produced from processed landfill gas now fuels over 33 percent of our natural gas fleet.
- ✓ **Advancement of New Technologies:** We are dedicated to finding solutions to the problems of tomorrow, today. That is why we are making meaningful investments in companies focused on transforming materials such as solid waste into biofuels and renewable chemicals.

Waste Management At-a-Glance (data represents Waste Management's most recently published information)

390 collection operations that serve as local home bases for our collection drivers and vehicles	247 active solid waste landfills for the proper disposal of residential, commercial, and industrial waste	314 transfer stations that allow us to efficiently consolidate and transport the material we collect
148 recycling processing centers, including 46 single stream recycling facilities that sort and prepare recyclables for end markets	130 landfill gas-to-energy (LFGTE) projects that capture methane and convert it to green energy that powers local grids	4 landfill gas-to-fuel facilities that convert landfill gas to Renewable Natural Gas (RNG) used to fuel our collection fleet
44 organics processing facilities that transform food scraps and yard debris into nutrient-rich compost, fuel, and green electricity	4 CORE® processing facilities that process source separated organics into a slurry that is delivered to wastewater treatment facilities to increase energy production	5 hazardous waste sites that allow for the safe disposal of materials such as paint, fluorescent bulbs, and used automotive fluids

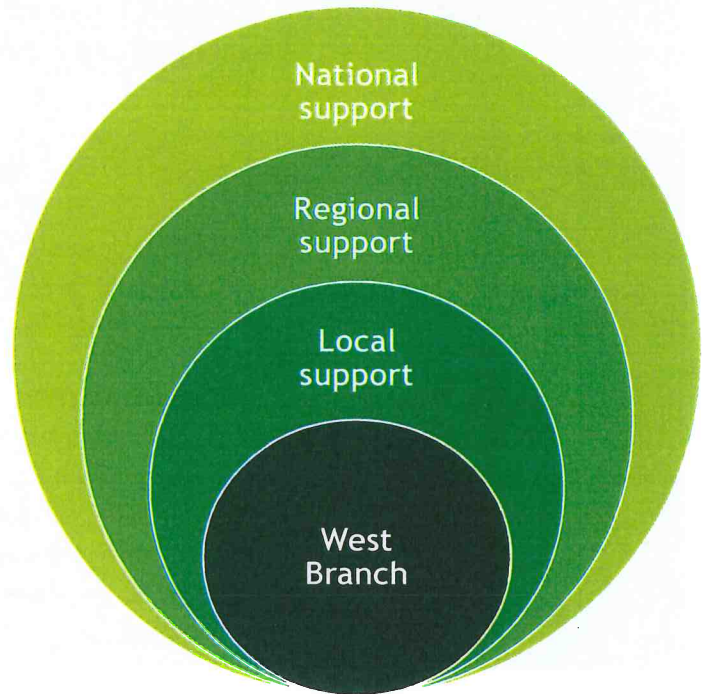
Local, Regional, and National Resources for West Branch

With Waste Management as your partner, West Branch will receive more than simple waste collection services. You will have an ally with unmatched resources that give you peace of mind that your waste and recycling will be collected, transferred, processed, and disposed of, even during emergency and natural disaster situations. Collections will be managed using proven best practices in full compliance with all local, state, and federal regulations.

Local support: Within a reasonable drive from West Branch there are other Waste Management hauling sites. This means that if there is a need, we can redeploy equipment and people to West Branch the same day. While we always strive to have our fleet on the road and not in the shop, garbage trucks are complicated pieces of machinery, and they occasionally break down. Having the ability to share resources within a small geographic area allows us to keep rates low and service your City without interruption.

Regional support: Our regional operations include hauling districts, transfer, and post collection facilities throughout Illinois, Missouri, Iowa, Nebraska, and Kansas. This allows our team to respond to regional events with seamless support. Needed containers, trucks, drivers, and managers can be requested from our area to support unusual events if ever needed. These resources can be deployed the same day.

National support: As the leading waste provider in North America, Waste Management can get the best rates and availability from our truck, container, and office equipment vendors. In the event of an emergency or natural disaster, we can pull additional resources from our hauling districts throughout the nation.



An itemized list of the contractor's equipment that would be used on the City's contract .

FLEET UNITS AVAILBLE FOR USE IN WEST BRANCH IOWA COLLECTIONS

YEAR	MAKE	MODEL	EQUIP_TYPE	ASSET_TYPE	MANUFACTURER	CAPACIT
2007	MACK	LE613	COLL	Automated Side Load	MACK TRUCKS INC	30 yard
2009	MACK	LEU613	COLL	Automated Side Load	MACK TRUCKS INC	30 yard
2005	MACK	MR688S	COLL	Front Load	MACK TRUCKS INC	25 yard
2006	MACK	MR688S	COLL	Front Load	MACK TRUCKS INC	25 yard
2009	AUTOCAR	WX64	COLL	Front Load	AUTOCAR LLC	25 yard
2008	MACK	MRU613	COLL	Front Load	MACK TRUCKS INC	25 yard
2017	PETERBILT	320	COLL	Front Load	PETERBILT MOTORS CO	25 yard
2005	MACK	LE613	COLL	Front Load	MACK TRUCKS INC	25 yard
2006	MACK	LE613	COLL	Front Load	MACK TRUCKS INC	25 yard
2008	INTL	4400	COLL	Rear Load	NAVISTAR INTL CORP	25 yard
2000	MACK	LE613	COLL	Rear Load	MACK TRUCKS INC	25 yard
2017	MACK	LR613	COLL	Rear Load	MACK TRUCKS INC	25 yard
2001	MACK	RD688S	COLL	Roll Off	MACK TRUCKS INC	roll off chassis
2009	PETERBILT	365	COLL	Roll Off	PETERBILT MOTORS CO	roll off chassis
2016	MACK	GU813	COLL	Roll Off	MACK TRUCKS INC	roll off chassis
2018	PETERBILT	348	COLL	Roll Off	PETERBILT MOTORS CO	roll off chassis
2008	CHEVROLET	C1500	SUPPRT	pickup	GENERAL MOTORS CORP	
1998	CHEVROLET	C3500	SUPPRT	pickup	GENERAL MOTORS CORP	
2014	FORD	F150	SUPPRT	pickup	FORD MOTOR COMPANY	
1999	INTL	4900	SUPPRT	container delivery	NAVISTAR INTL CORP	
1996	MAC	TRAILER	SUPPRT	utility vehicle	MAC TRAILER MFG	
2009	DIAMOND Z	10216HCH	SUPPRT	utility vehicle	DIAMOND Z	

A statement that all equipment furnished will be maintained in neat, clean, and sanitary conditions, enclosed and complete with a hydraulic compacting system, licensed by the State of the Illinois and in conformance with all safety standards.

All furnished Waste Management equipment will be maintained in neat, clean, and sanitary conditions, enclosed and complete with a hydraulic compacting system, licensed by the State of the Iowa, and in conformance with all safety standards.

REPORT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

The Board of Directors and Stockholders of Waste Management, Inc.

Opinion on Internal Control over Financial Reporting

We have audited Waste Management, Inc.'s internal control over financial reporting as of December 31, 2018, based on criteria established in Internal Control-Integrated Framework issued by the Committee of Sponsoring Organizations of the Treadway Commission (2013 framework) (the COSO criteria). In our opinion, Waste Management, Inc. (the Company) maintained, in all material respects, effective internal control over financial reporting as of December 31, 2018, based on the COSO criteria.

We also have audited, in accordance with the standards of the Public Company Accounting Oversight Board (United States) (PCAOB), the 2018 consolidated financial statements of the Company, and our report dated February 14, 2019 expressed an unqualified opinion thereon.

Basis for Opinion

The Company's management is responsible for maintaining effective internal control over financial reporting and for its assessment of the effectiveness of internal control over financial reporting included in the accompanying Management's Report on Internal Control Over Financial Reporting. Our responsibility is to express an opinion on the Company's internal control over financial reporting based on our audit. We are a public accounting firm registered with the PCAOB and are required to be independent with respect to the Company in accordance with the U.S. federal securities laws and the applicable rules and regulations of the Securities and Exchange Commission and the PCAOB.

We conducted our audit in accordance with the standards of the PCAOB. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether effective internal control over financial reporting was maintained in all material respects.

Our audit included obtaining an understanding of internal control over financial reporting, assessing the risk that a material weakness exists, testing and evaluating the design and operating effectiveness of internal control based on the assessed risk, and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion.

Definition and Limitations of Internal Control Over Financial Reporting

A company's internal control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the company's assets that could have a material effect on the financial statements.

Because of its inherent limitations, internal control over financial reporting may not prevent or detect misstatements. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

/s/ ERNST & YOUNG LLP

Houston, Texas
February 14, 2019

REPORT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

The Board of Directors and Stockholders of Waste Management, Inc.

Opinion on the Financial Statements

We have audited the accompanying consolidated balance sheets of Waste Management, Inc. (the Company) as of December 31, 2018 and 2017, the related consolidated statements of operations, comprehensive income, cash flows, and changes in equity for each of the three years in the period ended December 31, 2018, and the related notes (collectively referred to as the “consolidated financial statements”). In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Company at December 31, 2018 and 2017, and the results of its operations and its cash flows for each of the three years in the period ended December 31, 2018, in conformity with U.S. generally accepted accounting principles.

We also have audited, in accordance with the standards of the Public Company Accounting Oversight Board (United States) (PCAOB), the Company’s internal control over financial reporting as of December 31, 2018, based on criteria established in Internal Control-Integrated Framework issued by the Committee of Sponsoring Organizations of the Treadway Commission (2013 framework), and our report dated February 14, 2019 expressed an unqualified opinion thereon.

Basis for Opinion

These financial statements are the responsibility of the Company’s management. Our responsibility is to express an opinion on the Company’s financial statements based on our audits. We are a public accounting firm registered with the PCAOB and are required to be independent with respect to the Company in accordance with the U.S. federal securities laws and the applicable rules and regulations of the Securities and Exchange Commission and the PCAOB.

We conducted our audits in accordance with the standards of the PCAOB. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether due to error or fraud. Our audits included performing procedures to assess the risks of material misstatement of the financial statements, whether due to error or fraud, and performing procedures that respond to those risks. Such procedures included examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements. Our audits also included evaluating the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that our audits provide a reasonable basis for our opinion.

/s/ ERNST & YOUNG LLP

We have served as the Company’s auditor since 2002.

Houston, Texas
February 14, 2019

WASTE MANAGEMENT, INC.

CONSOLIDATED BALANCE SHEETS
(In Millions, Except Share and Par Value Amounts)

	December 31,	
	2018	2017
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 61	\$ 22
Accounts receivable, net of allowance for doubtful accounts of \$29 and \$21, respectively ..	1,931	1,805
Other receivables	344	569
Parts and supplies	102	96
Other assets	207	202
Total current assets	2,645	2,694
Property and equipment, net of accumulated depreciation and amortization of \$18,264 and \$17,704, respectively	11,942	11,559
Goodwill	6,430	6,247
Other intangible assets, net	572	547
Restricted trust and escrow accounts	296	249
Investments in unconsolidated entities	406	269
Other assets	359	264
Total assets	<u>\$ 22,650</u>	<u>\$ 21,829</u>
LIABILITIES AND EQUITY		
Current liabilities:		
Accounts payable	\$ 1,037	\$ 1,040
Accrued liabilities	1,117	980
Deferred revenues	522	503
Current portion of long-term debt	432	739
Total current liabilities	3,108	3,262
Long-term debt, less current portion	9,594	8,752
Deferred income taxes	1,291	1,248
Landfill and environmental remediation liabilities	1,828	1,770
Other liabilities	553	755
Total liabilities	16,374	15,787
Commitments and contingencies		
Equity:		
Waste Management, Inc. stockholders' equity:		
Common stock, \$0.01 par value; 1,500,000,000 shares authorized; 630,282,461 shares issued	6	6
Additional paid-in capital	4,993	4,933
Retained earnings	9,797	8,588
Accumulated other comprehensive income (loss)	(87)	8
Treasury stock at cost, 206,299,352 and 196,963,558 shares, respectively	(8,434)	(7,516)
Total Waste Management, Inc. stockholders' equity	6,275	6,019
Noncontrolling interests	1	23
Total equity	6,276	6,042
Total liabilities and equity	<u>\$ 22,650</u>	<u>\$ 21,829</u>

See Notes to Consolidated Financial Statements.

WASTE MANAGEMENT, INC.

CONSOLIDATED STATEMENTS OF OPERATIONS
(In Millions, Except per Share Amounts)

	Years Ended December 31,		
	2018	2017	2016
Operating revenues	\$ 14,914	\$ 14,485	\$ 13,609
Costs and expenses:			
Operating	9,249	9,021	8,486
Selling, general and administrative	1,453	1,468	1,410
Depreciation and amortization	1,477	1,376	1,301
Restructuring	4	—	4
(Gain) loss from divestitures, asset impairments and unusual items, net.	(58)	(16)	112
	<u>12,125</u>	<u>11,849</u>	<u>11,313</u>
Income from operations	<u>2,789</u>	<u>2,636</u>	<u>2,296</u>
Other income (expense):			
Interest expense, net	(374)	(363)	(376)
Equity in net losses of unconsolidated entities	(41)	(68)	(44)
Other, net	2	(14)	(54)
	<u>(413)</u>	<u>(445)</u>	<u>(474)</u>
Income before income taxes	<u>2,376</u>	<u>2,191</u>	<u>1,822</u>
Income tax expense	<u>453</u>	<u>242</u>	<u>642</u>
Consolidated net income	<u>1,923</u>	<u>1,949</u>	<u>1,180</u>
Less: Net loss attributable to noncontrolling interests	<u>(2)</u>	<u>—</u>	<u>(2)</u>
Net income attributable to Waste Management, Inc.	<u>\$ 1,925</u>	<u>\$ 1,949</u>	<u>\$ 1,182</u>
Basic earnings per common share	<u>\$ 4.49</u>	<u>\$ 4.44</u>	<u>\$ 2.66</u>
Diluted earnings per common share	<u>\$ 4.45</u>	<u>\$ 4.41</u>	<u>\$ 2.65</u>
Cash dividends declared per common share	<u>\$ 1.86</u>	<u>\$ 1.70</u>	<u>\$ 1.64</u>

CONSOLIDATED STATEMENTS OF COMPREHENSIVE INCOME
(In Millions)

	Years Ended December 31,		
	2018	2017	2016
Consolidated net income	\$ 1,923	\$ 1,949	\$ 1,180
Other comprehensive income (loss), net of tax:			
Derivative instruments, net	8	7	12
Available-for-sale securities, net	5	2	5
Foreign currency translation adjustments	(105)	76	28
Post-retirement benefit obligation, net	2	3	2
Other comprehensive income (loss), net of tax	<u>(90)</u>	<u>88</u>	<u>47</u>
Comprehensive income	<u>1,833</u>	<u>2,037</u>	<u>1,227</u>
Less: Comprehensive loss attributable to noncontrolling interests	<u>(2)</u>	<u>—</u>	<u>(2)</u>
Comprehensive income attributable to Waste Management, Inc.	<u>\$ 1,835</u>	<u>\$ 2,037</u>	<u>\$ 1,229</u>

See Notes to Consolidated Financial Statements.

WASTE MANAGEMENT, INC.

CONSOLIDATED STATEMENTS OF CASH FLOWS
(In Millions)

	Years Ended December 31,		
	2018	2017	2016
Cash flows from operating activities:			
Consolidated net income	\$ 1,923	\$ 1,949	\$ 1,180
Adjustments to reconcile consolidated net income to net cash provided by operating activities:			
Depreciation and amortization	1,477	1,376	1,301
Deferred income tax expense (benefit)	25	(251)	73
Interest accretion on landfill liabilities	95	92	91
Provision for bad debts	54	43	42
Equity-based compensation expense	89	101	90
Net gain on disposal of assets	(47)	(20)	(24)
(Gain) loss from divestitures, asset impairments and other, net	(58)	49	114
Equity in net losses of unconsolidated entities, net of dividends	41	39	44
Change in operating assets and liabilities, net of effects of acquisitions and divestitures:			
Receivables	(16)	(271)	(78)
Other current assets	(16)	50	(12)
Other assets	(14)	(66)	75
Accounts payable and accrued liabilities	203	126	192
Deferred revenues and other liabilities	(186)	(37)	(85)
Net cash provided by operating activities	3,570	3,180	3,003
Cash flows from investing activities:			
Acquisitions of businesses, net of cash acquired	(460)	(198)	(608)
Capital expenditures	(1,694)	(1,509)	(1,339)
Proceeds from divestitures of businesses and other assets (net of cash divested)	208	99	43
Other, net	(223)	(12)	(25)
Net cash used in investing activities	(2,169)	(1,620)	(1,929)
Cash flows from financing activities:			
New borrowings	359	1,479	3,057
Debt repayments	(499)	(1,907)	(2,682)
Net commercial paper borrowings	453	513	—
Common stock repurchase program	(1,004)	(750)	(725)
Cash dividends	(802)	(750)	(726)
Exercise of common stock options	52	95	63
Tax payments associated with equity-based compensation transactions	(29)	(47)	(30)
Other, net	(38)	6	(41)
Net cash used in financing activities	(1,508)	(1,361)	(1,084)
Effect of exchange rate changes on cash, cash equivalents and restricted cash and cash equivalents	(3)	—	—
Increase (decrease) in cash, cash equivalents and restricted cash and cash equivalents	(110)	199	(10)
Cash, cash equivalents and restricted cash and cash equivalents at beginning of period	293	94	104
Cash, cash equivalents and restricted cash and cash equivalents at end of period	\$ 183	\$ 293	\$ 94
Reconciliation of cash, cash equivalents and restricted cash and cash equivalents at end of period:			
Cash and cash equivalents	\$ 61	\$ 22	\$ 32
Restricted cash and cash equivalents included in other current assets	49	70	—
Restricted cash and cash equivalents included in restricted trust and escrow accounts	73	201	62
Cash, cash equivalents and restricted cash and cash equivalents at end of period	\$ 183	\$ 293	\$ 94

See Notes to Consolidated Financial Statements.

WASTE MANAGEMENT, INC.

CONSOLIDATED STATEMENTS OF CHANGES IN EQUITY
(In Millions, Except Shares in Thousands)

	Waste Management, Inc. Stockholders' Equity								
	Total	Common Stock		Additional Paid-In Capital	Retained Earnings	Accumulated Other Comprehensive Income (Loss)	Treasury Stock		Noncontrolling Interests
		Shares	Amounts				Shares	Amounts	
Balance, December 31, 2015	\$ 5,367	630,282	\$ 6	\$ 4,827	\$ 6,939	\$ (127)	(183,105)	\$ (6,300)	\$ 22
Consolidated net income	1,180	—	—	—	1,182	—	—	—	(2)
Other comprehensive income (loss), net of tax	47	—	—	—	—	47	—	—	—
Cash dividends	(726)	—	—	—	(726)	—	—	—	—
Equity-based compensation transactions, net of tax	186	—	—	69	(7)	—	3,556	124	—
Common stock repurchase program	(725)	—	—	(45)	—	—	(11,241)	(680)	—
Other, net	(9)	—	—	(1)	—	—	(177)	(11)	3
Balance, December 31, 2016	\$ 5,320	630,282	\$ 6	\$ 4,850	\$ 7,388	\$ (80)	(190,967)	\$ (6,867)	\$ 23
Consolidated net income	1,949	—	—	—	1,949	—	—	—	—
Other comprehensive income (loss), net of tax	88	—	—	—	—	88	—	—	—
Cash dividends	(750)	—	—	—	(750)	—	—	—	—
Equity-based compensation transactions, net	185	—	—	38	1	—	4,064	146	—
Common stock repurchase program	(750)	—	—	45	—	—	(10,058)	(795)	—
Other, net	—	—	—	—	—	—	(3)	—	—
Balance, December 31, 2017	\$ 6,042	630,282	\$ 6	\$ 4,933	\$ 8,588	\$ 8	(196,964)	\$ (7,516)	\$ 23
Adoption of new accounting standards	80	—	—	—	85	(5)	—	—	—
Consolidated net income	1,923	—	—	—	1,925	—	—	—	(2)
Other comprehensive income (loss), net of tax	(90)	—	—	—	—	(90)	—	—	—
Cash dividends	(802)	—	—	—	(802)	—	—	—	—
Equity-based compensation transactions, net	151	—	—	60	1	—	2,345	90	—
Common stock repurchase program	(1,008)	—	—	—	—	—	(11,673)	(1,008)	—
Divestiture of noncontrolling interest	(19)	—	—	—	—	—	—	—	(19)
Other, net	(1)	—	—	—	—	—	(7)	—	(1)
Balance, December 31, 2018	\$ 6,276	630,282	\$ 6	\$ 4,993	\$ 9,797	\$ (87)	(206,299)	\$ (8,434)	\$ 1

See Notes to Consolidated Financial Statements.

Evidence, in form and substance satisfactory to the City that the contractor has been in existence for a minimum of three years and possesses not less than three years actual operating experience or similar qualifications in municipal solid waste collection.

Delaware

PAGE 1

The First State

I, HARRIET SMITH WINDSOR, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY THE ATTACHED IS A TRUE AND CORRECT COPY OF THE RESTATED CERTIFICATE OF "WASTE MANAGEMENT OF ILLINOIS, INC.", FILED IN THIS OFFICE ON THE FIFTH DAY OF AUGUST, A.D. 2005, AT 3:53 O'CLOCK P.M.

A FILED COPY OF THIS CERTIFICATE HAS BEEN FORWARDED TO THE NEW CASTLE COUNTY RECORDER OF DEEDS.

0690229 9100

050649499



Harriet Smith Windsor

Harriet Smith Windsor, Secretary of State

AUTHENTICATION: 4077747

DATE: 08-08-05

RESTATED CERTIFICATE OF INCORPORATION
OF
WASTE MANAGEMENT OF ILLINOIS, INC.

Waste Management of Illinois, Inc., a corporation organized and existing under the laws of the State of Delaware, hereby certifies as follows:

The name of the corporation is Waste Management of Illinois, Inc. and the name under which the corporation was originally incorporated is Ace Scavenger Service, Inc. The date of filing of its original Certificate of Incorporation with the Secretary of State was October 21, 1968.

This Restated Certificate of Incorporation restates and integrates and further amends the provisions of the Certificate of Incorporation of this corporation by deleting Articles Fifth through Tenth in their entirety.

The text of the Certificate of Incorporation as amended or supplemented heretofore is further amended hereby to read as herein set forth in full:

FIRST: The name of the corporation is Waste Management of Illinois, Inc.

SECOND: The address of its registered office in the State of Delaware is The Corporation Trust Center, 1209 Orange Street, in the City of Wilmington, County of New Castle. The name of its registered agent at such address is The Corporation Trust Company.

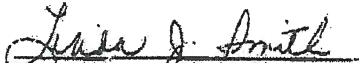
THIRD: The purpose of the corporation is to engage in any lawful act or activity for which corporations may be organized under the General Corporation Law of Delaware.

FOURTH: The total number of shares of stock which the corporation shall have authority to issue is four thousand (4,000) shares of Common Stock of \$1.00 par value.

This Restated Certificate of Incorporation was duly adopted by unanimous written consent of the stockholders in accordance with the applicable provisions of Section 228, 242 and 245 of the General Corporation Law of the State of Delaware.

IN WITNESS WHEREOF, said Waste Management of Illinois, Inc. has caused this Certificate to be signed by Linda J. Smith, its Vice President and Secretary, this 5th day of August 2005,

WASTE MANAGEMENT OF ILLINOIS, INC.


Linda J. Smith, V.P. & Secretary

State of Delaware
Secretary of State
Division of Corporations
Delivered 03:59 PM 08/05/2005
FILED 03:53 PM 08/05/2005
SRV 050648499 - 0690229 FILE

Exhibit A: FIRM QUALIFICATIONS, EXPERIENCE & SUITABILITY
(Attach additional sheets as needed)

1. Please provide the following details about your company:

Company Name & Address:

Waste Management of Iowa, Inc.

4220 Thomas Drive, SW

Cedar Rapids, Iowa 52404

Authorized Representative/ Title: David M. Schaab, Municipal Marketing Manager

Authorized Representative Phone & Email: dschaab@wm.com

Office: 309-699-9982 Mobile: 309-208-2221

Parent Company (if any): Waste Management, Inc.

2. Please describe your company's experience and qualifications relevant to meeting the requirements of this proposed contract (please specifically describe any experience with uniform solid waste or recycling cart collection systems, particularly automated collection):

Waste Management pioneered single stream (cart based) recycling nearly 30 years ago and has automated service in place with successful results across the nation. We have successfully transitioned Eastern Iowa communities including Atkins, Iowa and Ely, Iowa from sticker based collection systems to cart based collection. Combined with our automated services Waste Management continues to provide industry leading innovation in route tracking including Image capturing.

3. Please describe your approach toward customer service and public relations, including maintaining good relationships with any city governments you serve or have served:

Customer service is the essential base for a successful contracting. All calls will be directed to our domestic call center where representatives will respond to questions from a complete listing of all services provided to West Branch. This script is prepared with the assistance of City staff so we are all literally on the same page. Our relationship goal is to become a trusted partner with the City, ready to respond to any City or citizen needs.

4. Please attach a list of equipment to be utilized in the collection process, including at minimum the make, model, year, and overall capacity of each piece of equipment.

FLEET UNITS AVAILBLE FOR USE IN WEST BRANCH IOWA COLLECTIONS

YEAR	MAKE	MODEL	EQUIP_TYPE	ASSET_TYPE	MANUFACTURER	CAPACITY
2007	MACK	LE613	COLL	Automated Side Load	MACK TRUCKS INC	30 yard
2009	MACK	LEU613	COLL	Automated Side Load	MACK TRUCKS INC	30 yard
2005	MACK	MR688S	COLL	Front Load	MACK TRUCKS INC	25 yard
2006	MACK	MR688S	COLL	Front Load	MACK TRUCKS INC	25 yard
2009	AUTOCAR	WX64	COLL	Front Load	AUTOCAR LLC	25 yard
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2006	MACK	LE613	COLL	Front Load	MACK TRUCKS INC	25 yard
2008	INTL	4400	COLL	Rear Load	NAVISTAR INTL CORP	25 yard
2000	MACK	LE613	COLL	Rear Load	MACK TRUCKS INC	25 yard
2017	MACK	LR613	COLL	Rear Load	MACK TRUCKS INC	25 yard
2001	MACK	RD688S	COLL	Roll Off	MACK TRUCKS INC	roll off chassis
2009	PETERBILT	365	COLL	Roll Off	PETERBILT MOTORS CO	roll off chassis
2016	MACK	GU813	COLL	Roll Off	MACK TRUCKS INC	roll off chassis
2018	PETERBILT	348	COLL	Roll Off	PETERBILT MOTORS CO	roll off chassis
2008	CHEVROLET	C1500	SUPPRT	pickup	GENERAL MOTORS CORP	
1998	CHEVROLET	C3500	SUPPRT	pickup	GENERAL MOTORS CORP	
2014	FORD	F150	SUPPRT	pickup	FORD MOTOR COMPANY	
1999	INTL	4900	SUPPRT	container delivery	NAVISTAR INTL CORP	
1996	MAC	TRAILER	SUPPRT	utility vehicle	MAC TRAILER MFG	
2009	DIAMOND Z	10216HCH	SUPPRT	utility vehicle	DIAMOND Z	

Exhibit A: FIRM QUALIFICATIONS, EXPERIENCE & SUITABILITY (Continued)

(Attach additional sheets as needed)

5. Please indicate measures your firm would take (or would recommend the City to take) to ensure a smooth transition to the new collection system starting July 1, 2020:

Cart displays would be the first priority to allow citizens to see and test the sizes and register their choices. At the same time a public education campaign in coordination with the City should be developed including an exclusive website to outline the changes, new service parameters and time lines for cart roll out and service implementation, and recycling calendars and guidelines (Waste Management will provide the website mutually agreed content). Cart roll out after all of preferences are recorded will be published and advertised. In most cases a public hearing is helpful. We will assist the City as directed in the transition.

6. Please indicate and explain any regulatory compliance issues (such as DNR or DOT) your firm has encountered in the past five years:

None at this time

7. Please provide current or past major client references, with contact person and contact phone and email:

The City of Atkins, Iowa, Amber Bell Clerk, Bruce Visser Mayor (carts 5 years)
Reference 1: 319-446-7870 bvisser57@netkins.net cityclerk@cityofatkins.org

The City of Ely, Iowa, Deputy clerk Luanne Miller
Reference 2: 319-848-4103 deputyclerk@elyiowa.com (carts 4+years)

The City of Fairfield, Iowa, Aaron Kooiker
Reference 3: 641-472-6193 cityadmin@fairfieldiowa.gov

8. Please indicate your acknowledgement and agreement to the following:

☒ The start date of the proposed contract is July 1, 2020, and I hereby warranty my firm's capability of providing agreed-upon services by that date, as will be detailed in a written contract should my proposal be accepted.

☒ My firm will strive for strict compliance with all applicable ordinances, laws, and administrative regulations during the contract term should this proposal be accepted.

Submitted this 27 day of February, 2020.

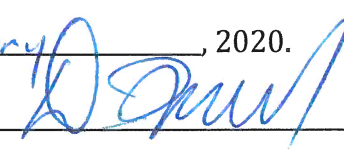
Authorized Representative Signature: 

Exhibit B: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 1: 5-Year Contract, Contractor Provides Solid Waste and Recycling Carts

Firm Name: WASTE MANAGEMENT OF IOWA, INC.

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	
• 35-Gallon Container, Collected Weekly	
• 65-Gallon Container, Collected Weekly	\$ 20.62 year 1, 4% annual inc.

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	Included in the solid waste rate
• 95-Gallon Container, Collected Weekly	

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	Included in the solid waste rate
--	----------------------------------

Any Proposed Changes to City Property Collections:

Bulky Waste Collection Arrangements & Proposed Pricing:

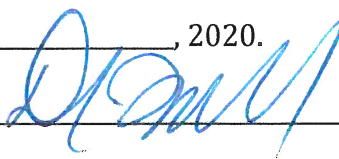
Bulky waste service quotation provided according to volume – 2 cubic yards \$ 20.00

Cleanup Event(s) Arrangements & Proposed Pricing:

Based on City's choice of roll off event (stationary location) or curbside collection. Quote will be
 Provided and negotiated based on the city's choice of event.

Submitted this 27 day of February, 2020.

Authorized Representative Signature: _____





PROPOSAL FOR SERVICE BASED ON EVERY OTHER WEEK RECYCLING

Exhibit B.1: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES Scenario 1A 5-Year Contract (*Term Proposed by Contractor*), Contractor Provides Solid Waste and Recycling Carts

Firm Name: WASTE MANAGEMENT OF IOWA, INC.

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	
• 35-Gallon Container, Collected Weekly	
• 65-Gallon Container, Collected Weekly	\$ 17.38 year 1, 4% annual inc.

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	
• 95-Gallon Container, Collected Weekly	Included in solid waste rate

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	Included in solid waste rate
--	------------------------------

Any Proposed Changes to City Property Collections: _____

Bulky Waste Collection Arrangements & Proposed Pricing:

Bulky waste service quotation provided according to volume – 2 cubic yards \$ 20.00

Cleanup Event(s) Arrangements & Proposed Pricing:

Based on City's choice of roll off event (stationary location) or curbside collection. Quote will be
Provided and negotiated based on the city's choice of event.

Submitted this 27 day of February, 2020.

Authorized Representative Signature: _____

Exhibit C: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 2: 5-Year Contract, City Reimburses Contractor's Initial Cost for Solid Waste and Recycling Carts

Firm Name: Waste Management prefers to furnish the carts used in this proposal

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	
• 35-Gallon Container, Collected Weekly	
• 65-Gallon Container, Collected Weekly	

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	
• 95-Gallon Container, Collected Weekly	

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	
--	--

Any Proposed Changes to City Property Collections:

Bulky Waste Collection Arrangements & Proposed Pricing:

Cleanup Event(s) Arrangements & Proposed Pricing:

Submitted this _____ day of _____, 2020.

Authorized Representative Signature: _____

**Exhibit E: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES
Scenario 2 _____ -Year Contract (*Term Proposed by Contractor*), City Reimburses
Contractor's Initial Cost for Solid Waste and Recycling Carts**

Firm Name: Waste Management prefers to furnish the carts used in this proposal

Solid Waste, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 35-Gallon Container, Collected Every Two Weeks	
• 35-Gallon Container, Collected Weekly	
• 65-Gallon Container, Collected Weekly	

Recycling, Monthly Per-Cart Basis Pricing

Monthly Price Per Cart
Issued

• 65-Gallon Container, Collected Weekly	
• 95-Gallon Container, Collected Weekly	

City Properties

Monthly Price (Inclusive)

• Collection of Solid Waste and/or Recycling at City-owned properties and facilities	
--	--

Any Proposed Changes to City Property Collections:

Bulky Waste Collection Arrangements & Proposed Pricing:

Cleanup Event(s) Arrangements & Proposed Pricing:

Submitted this _____ day of _____, 2020.

Authorized Representative Signature: _____



CERTIFICATE OF LIABILITY INSURANCE

1/1/2021


DATE (MM/DD/YYYY)
12/6/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	LOCKTON COMPANIES 3657 BRIARPARK DRIVE, SUITE 700 HOUSTON TX 77042 866-260-3538	CONTACT NAME: PHONE (A/C, No. Ext): FAX (A/C, No.): E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE		
INSURED	WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED, RELATED & SUBSIDIARY COMPANIES INCLUDING: WASTE MANAGEMENT, INC. 1001 FANNIN, SUITE 4000 HOUSTON TX 77002	INSURER A: ACE American Insurance Company	NAIC # 22667
		INSURER B: Indemnity Insurance Co of North America	43575
		INSURER C: ACH Fire Underwriters Insurance Company	20702
		INSURER D: ACL Property & Casualty Insurance Co	20699
		INSURER E:	
		INSURER F:	

COVERAGES		CERTIFICATE NUMBER: 15034758		REVISION NUMBER: XXXXXXX			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU INCLUDED <input checked="" type="checkbox"/> ISO FORM CG00010413 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	HDO G71237345	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> Hired AUTOS ONLY <input checked="" type="checkbox"/> MCS-90 <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	MMT H25290008	1/1/2020	1/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	XOO G27929242 005	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$ XXXXXXXX
B A C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	Y	WLR C66043058 (AOS) WLR C66043010 (AZ, CA & MA) SCF C66043095 (WI)	1/1/2020 1/1/2020 1/1/2020	1/1/2021 1/1/2021 1/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000
A	EXCESS AUTO LIABILITY	Y	Y	XSA H25289961	1/1/2020	1/1/2021	COMBINED SINGLE LIMIT \$9,000,000 (EACH ACCIDENT)
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED (EXCEPT FOR WORKERS' COMP/EL) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.							

CERTIFICATE HOLDER	CANCELLATION
15034758 "FOR INFORMATION PURPOSES ONLY"	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 

ACORD 25 (2016/03)

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