



PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 7:00 P.M. MONDAY MARCH 2, 2020 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA.

Mayor	Roger Laughlin	mayor@westbranchiowa.org
Mayor Pro Tem	Colton Miller	mcolton@rocketmail.com
Council Member	Jodee Stoolman	j.stoolmanwbcc@yahoo.com
Council Member	Nick Goodweiler	nickgoodweilerwbcc@gmail.com
Council Member	Tom Dean	tdiowa@hotmail.com
Council Member	Jerry Sexton	jerrysextonwb@gmail.com
City Administrator	Redmond Jones II	rjonesii@westbranchiowa.org
City Attorney	Kevin Olson	kevinolsonlaw@gmail.com
Deputy City Clerk	Leslie Brick	leslie@westbranchiowa.org

Please note: *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.*

AGENDA

A. Call to Order

B. Opening Ceremonies

1. Pledge of Allegiance
2. Welcome

C. Roll Call

D. Guest Speaker, Presentations and Proclamations

1. National Park Service Superintendent, Pete Swisher will report on the storm water project which is intended to start in March.
2. Parks and Recreation Director, Melissa Russell will report on the anticipated "Grand Opening of Cubby Park".

E. Public Comment

Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes, and written comments may be submitted to the Deputy City Clerk.

F. Approve Agenda / Consent Agenda / Move to Action

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion.

1. **Motion to Approve** Meeting Minutes for City Council Meeting February 18, 2020.
2. **Motion to Approve** a Class E Liquor License, Class B Wine, Class C Beer (carryout), Sunday sales for Casey's General Store #3463, Located at 615 S. Downey Street.

"Turning Vision into Reality is our Business"

3. **Motion to Approve** the Claims Report.

G. Public Hearing / Non-Consent Agenda

1. **Third (Final) Reading of Ordinance 772** Approving the Rezoning of a Certain Parcel of Property Located North of Interstate 80 and East of Parkside Drive from B-2 Business District to a PUD – Planned Unit Development District (Parkside BP property).
2. **Resolution 1878** – Approving the Site Plan for Parkside BP, 401 Parkside Drive, West Branch.
3. **Discussion Item:** To Consider a Draft New Golf Cart Ordinance.
4. **First Reading of Ordinance 773** Amending Chapter 92 of the Code of Ordinances of the City of West Branch, Iowa. “Eliminating discounted rates for consumption over 250,000” gallons per meter per month.
5. **Public Hearing:** Adopting the City Administrator’s Recommended Budget for Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021.
6. **Resolution 1879** – Adopting the City Administrator’s Recommended Budget for Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021.
7. **First Reading of Ordinance 774** Amending Chapters 45 entitled “Alcohol Consumption and Intoxication”; and Chapter 47 entitled “Municipal Park Policies and Regulations”.
8. **Discussion Item:** Amending the Recreation Facility, Park & Sport Field Use and Fee Policy.

H. Reports

1. City Administrator’s Report
2. City Attorney Report
3. City Staff Hearsays

I. Comments from Mayor and Council Members

J. Adjournment Regular Meeting

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(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at www.westbranchiowa.org/government/council-videos. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
Regular Meeting**

**February 18, 2020
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council meeting to order at 7:00 p.m. Roll call: Council members: Colton Miller, Jodee Stoolman, Nick Goodweiler, Jerry Sexton and Tom Dean were present. Laughlin welcomed the audience and the following City staff: City Administrator Redmond Jones, Deputy Clerk Leslie Brick, Finance Officer Gordon Edgar, Police Chief Mike Horihan, Public Works Director Matt Goodale and Library Director Nick Shimmin.

PUBLIC COMMENT

There was no comment.

CONSENT AGENDA

Motion to Approve Meeting Minutes for City Council Meeting February 4, 2020.

Motion to Approve a Class C Native Wine, with Outdoor Service and Sunday Sales Liquor License Renewal for Brick Arch Winery, Located at 116 W. Main Street.

Motion to Approve a Class C Liquor License, Class B Native Wine, with Outdoor Service and Sunday Sales for Eldr LLC., 2 Ember Lane, West Branch.

Motion to Approve the Claims Report.

February Claims and January Revenues

EXPENDITURES	2/18/2020	
ALLIANT ENERGY	ALLIANT ENERGY	12,767.50
ALTORFER INC	REPAIR PARTS	473.05
AMAZON	BOOKS AND SUPPLIES	904.43
AMERICAN PUBLIC WORKS ASSOCIATION	MEMBERSHIP RENEWAL	208.00
AXON ENTERPRISE, INC.	PAYMENT ON TASERS	1,056.00
BAKER & TAYLOR INC.	BOOKS	746.33
BARNHART'S CUSTOM SERVICES	CROELL SITE CONCRETE DEMOLITION	49,663.75
BARRON MOTOR SUPPLY	SUPPLIES	315.74
BIG COUNTRY SEEDS INC	ICE MELT	401.80
BMI	MUSIC LICENSE	364.00
BROWN'S WEST BRANCH	VEHICLE REPAIR	339.64
CAJ ENTERPRISES INC	SAND HAULING	498.33
CEDAR COUNTY COOPERATIVE	VEHICLE FUEL	1,576.31
CEDAR COUNTY RECORDER	RECORDING FEES	7.00
D&R PEST CONTROL	PEST CONTROL SERVICE	70.00
EBSCO INDUSTRIES, INC	SUBSCRIPTION RENEWAL	627.90
F&B COMMUNICATIONS INC	TECHNOLOGY SERVICES	262.99
FRED'S FEED & SUPPLY LLC	SUPPLIES	46.40
HI-LINE ELECTRIC COMPANY INC	SUPPLIES	80.72
IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION	DUES BRICK 20-21	150.00
IOWA POLICE CHIEFS ASSOCIATION	HORIHAN DUES-TO 12-31-2020	125.00
IOWA SECTION AWWA	TRAINING	120.00
JJ NIGHTING COMPANY	REPAIR PARTS	130.46
JOHNSON COUNTY REFUSE INC.	RECYCLING - JANUARY, 2020	4,013.75
LINN COUNTY R.E.C.	STREET LIGHTS	149.00
MENARDS	SHELVING UNITS & SUPPLIES	392.52
MIDWEST FRAME & AXLE	VEHICLE REPAIR	863.64
MIDWEST TAPE LLC	SUPPLIES	14.99
MISCELLANEOUS VENDOR	B WILDEMUTH:MAILBOX REIMBURSEMENT	50.00
MOORE'S WELDING INC	REPAIR PARTS	750.00
OASIS ELECTRIC LLC	LIGHTS-COLLEGE ST BRIDGE	1,691.71
OLSON, KEVIN D	LEGAL SERVICES- FEBRUARY, 2020	1,500.00
PYRAMID SERVICES INC.	SUPPLIES	175.92
QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	913.00
QUILL CORP	OFFICE SUPPLIES	137.21
STATE HYGIENIC LAB	LAB ANALYSIS	26.00
STATE LIBRARY OF IOWA	E-BOOK SUBSCRIPTION FEES	61.00
THE BOOK FARM INC	BOOKS	658.50

US BANK EQUIPMENT FINANCE	COPIER LEASE - LIBRARY	106.25
WALMART COMMUNITY/RFCSELLC	MAINT, PROGRAM SUPPLIES, DVDS	254.68
WEST BRANCH TIMES	SUBSCRIPTION	892.90
WEX BANK	VEHICLE FUEL	1,442.86
TOTAL		85,029.28
PAYROLL	2/7/2020	45,696.57
PAID BETWEEN MEETINGS		
HI-LINE ELECTRIC COMPANY	SUPPLIES	208.37
UPS	SHIPPING	21.31
BROWN'S WEST BRANCH	2020 RAM 1500	24,668.51
PARKSIDE SERVICE	VEHICLE REPAIRS	2,452.24
UPS	SHIPPING	23.68
TOTAL		27,374.11
GRAND TOTAL EXPENDITURES		158,099.96

FUND TOTALS	
001 GENERAL FUND	59,682.86
022 CIVIC CENTER	749.73
031 LIBRARY	9,807.80
110 ROAD USE TAX	12,765.35
112 TRUST AND AGENCY	5,055.50
308 PARK IMP - PEDERSEN VALLEY	279.76
310 COLLEGE STREET BRIDGE	1,691.71
312 DOWNTOWN EAST REDEVELOPMENT	49,663.75
600 WATER FUND	9,473.33
610 SEWER FUND	8,930.17
GRAND TOTAL	158,099.96

REVENUE-FISCAL YEAR 2020	
FUND JANUARY	
001 GENERAL FUND	19,951.31
022 CIVIC CENTER	204.50
031 LIBRARY	188.92
036 TORT LIABILITY	35,479.58
110 ROAD USE TAX	31,570.21
112 TRUST & AGENCY	(34,234.97)
119 EMERGENCY TAX FUND	149.05
121 LOCAL OPTION SALES TAX	18,721.41
125 TIF	4,087.16
226 DEBT SERVICE	1,491.81
500 CEMETERY PERPETUAL FUND	0.10
502 KROUTH INTEREST FUND	0.03
600 WATER FUND	42,192.80
610 SEWER FUND	35,850.02
740 STORM WATER UTILITY	5,291.75
TOTAL	160,943.68

Motion by Sexton, second by Stoolman approve agenda/consent agenda items. AYES: Sexton, Stoolman, Miller, Dean, Goodweiler. NAYS: None. Motion carried.

PUBLIC HEARING / NON-CONSENT AGENDA

Second Reading of Ordinance 772 Approving the Rezoning of a Certain Parcel of Property Located North of Interstate 80 and East of Parkside Drive from B-2 Business District to a PUD – Planned Unit Development District (Parkside BP property). /Move to action.

Motion by Miller, second by Goodweiler to approve the 2nd reading of Ordinance 772. AYES: Miller, Goodweiler, Stoolman, Dean, Sexton. NAYS: None. Motion carried.

Discussion: Consider a new Golf Cart Ordinance.

Bobby Sexton, 21 Greenview contacted the City in early January with concerns over golf cart safety and asked if the city had an ordinance for golf cart use. Sexton learned that the city did not have a specific ordinance, but did have some general rules and guidelines for golf cart use on city streets. Sexton took it upon himself and contacted several Iowa cities to find out how other communities handle the issue and wrote a sample ordinance for Council consideration. Sexton stated the (city) “should do something before someone gets hurt”. Horihan said Sexton had contacted him as well and has reviewed the proposed ordinance. Horihan asked the Council for their direction. Miller noted that if the city had a general guidelines in place, asked then why is this still a problem? Horihan said his department has stopped kids who were found operating carts in the past, but had not issued tickets. Horihan said his department is “going to step-up” enforcement of those rules. The proposed ordinance includes language to register the cart with the city, subject to inspections of the safety requirements and provide proof of insurance. The council agreed to investigate the proposed ordinance and provide feedback for moving forward with an ordinance.

Discussion: Consider amending water rate discounts for large water users.

Brick researched the high water users (customers using more than 250,000 gallons per month) and found that three utility customers exceeded that usage amount in the past twenty four months. Currently, the City Code provides a discounted rate over 250,000 gallons at \$5.23 per 1,000 gallons. Recently, the Council questioned why discounts were provided to those customers and asked what incentive it gave them to conserve water. Miller explained that when the discounted rate was established, the West Branch Village was considered an ‘affordable housing’ option and is the biggest water user in the city, but added “that now has since changed”. The council concluded that it wasn’t fair to penalize the average user to pay a higher rate than those who use higher amounts. The council agreed that the discounted rate should be eliminated and directed Jones have an ordinance drafted.

Resolution 1877 – Accepting the City Administrator’s recommended budget and ordering a Public Hearing for March 2, 2020 to adopt the FY 2020-2021 Budget. / Move to action.

Laughlin recapped the budget highlights. No further changes were recommended or discussed.

Motion by Goodweiler, second by Dean to approve Resolution 1877. AYES: Goodweiler, Dean, Sexton, Miller, Stoolman. NAYS: None. Motion carried.

Resolution 1876 – Approve submitting the Iowa Department of Transportation Agreement / Resolution Sign Replacement Program Application for Cities & Counties (Grant). / Move to action.

Goodale explained the IDOT sign replacement program which provides a \$5,000 grant for cities for sign replacement. Signs eligible for replacement have to meet specific requirements and Goodale said many signs on the east side of town meet those requirements and will be replaced. IDOT will reimburse the City up to \$5000 for sign replacements.

Motion by Sexton, second by Goodweiler to approve Resolution 1876. AYES: Sexton, Goodweiler, Stoolman, Dean, Miller. NAYS: None. Motion carried.

CITY ADMINISTRATOR REPORT

Jones reminded the new Council members to schedule a time to have their picture taken for the city website. Jones said with the help of Planning & Zoning Chairperson Fuller, volunteers, and the Mayor, the city was able to complete the Volkswagen Grant and get it submitted before the deadline. Jones also reported that an old 28E agreement was located regarding the maintenance of Cedar-Johnson Rd. The agreement from 1977 between Johnson County and West Branch gave all future maintenance rights, including jurisdiction to the City of West Branch. Miller felt the agreement was outdated and should be renegotiated with Johnson County. Laughlin said he and Jones would schedule a meeting with Johnson County to discuss the 1977 agreement.

CITY ATTORNEY REPORT

Absent.

STAFF REPORTS

None.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Laughlin reported that the Lower Cedar Water Shed Management Authority, has been awarded a DNR Planning Grant to assist with flooding issues. Laughlin asked the Council to consider pledging additional financial support this year.

Sexton gave feedback on the proposed sewer waiver policy and indicated that he liked North Liberty’s policy. Brick said she would draft a policy (to be adopted by resolution) and present it for council consideration in April.

Dean asked if the recent sewer rate increase was being set aside in a separate fund for the waste water treatment plant. Edgar confirmed that a new account had been set up. Dean also asked the Council to consider paying for the lights at Appreciation Park. Dean said that the Bickford family established the park, which includes two light poles and the electricity for the lights was fed to the building to the east of the park which Bickford owned at that time. The building has since been sold and the new owners have chosen to not pay for the lighting. Miller asked for Dean to provide some additional costs for the operation of those lights for council consideration.

Miller asked for a status on the lights on the College Street Bridge. Goodale responded that Oasis Electric had completed their part and that the project was waiting on Alliant Energy. Goodale said that a meeting with Alliant was scheduled for later this month and this topic would be discussed again.

Motion to adjourn to closed session. / Move to action.

Motion by Miler, second by Sexton. AYES: Miller, Sexton, Stoolman, Goodweiler, Dean. NAYS: None. Motion carried.

ADJOURNMENT

Motion to adjourn the regular meeting by Dean, second by Sexton. Motion carried on a voice vote. City Council meeting adjourned at 8:33 p.m.

Roger Laughlin, Mayor

ATTEST: _____
Leslie Brick, Deputy City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 2, 2020
AGENDA ITEM:	Motion to Approve a Class E Liquor License, Class B Wine, Class C Beer (carryout), Sunday sales for Casey's General Store #3463, Located at 615 S. Downey Street.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Leslie Brick, Deputy City Clerk
DATE:	February 25, 2020

BACKGROUND:

Renewal effective March 31, 2020 through March 30, 2021.

STAFF RECOMMENDATION:	Approve Motion – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 2, 2020
AGENDA ITEM:	Motion to Approve the Claims Report.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Gordon Edgar, Finance Director
DATE:	February 25, 2020

BACKGROUND:

These are routine expenditures that include such items as payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day to day operational disclosures.

STAFF RECOMMENDATION:	Approve Claims Report – Move to Action
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REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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EXPENDITURES**3/2/2020**

AERO RENTAL INC	RENTAL-BRUSH CHIPPER	605.00
BAKER & TAYLOR INC.	BOOKS	386.51
F&B COMMUNICATIONS INC	SECURITY EQUIPMENT	1,043.00
HAWKINS INC	CHEMICALS	439.50
HI-LINE ELECTRIC COMPANY INC	SUPPLIES	84.80
HOTSY CLEANING SYSTEMS	SUPPLIES	651.15
INTERSTATE POWER SYSTEMS I	SEMI-ANNUAL INSPECTION	868.50
IOWA ASSN. MUN. UTILITIES	MEMBERSHIP DUES	744.00
JOHN DEERE FINANCIAL	BLDG & GRNDS SUPPLIES	660.45
JOHNSON COUNTY REFUSE INC.	GARBAGE STICKERS	600.00
KNOCHE, REBECCA	PROGRAM SUPPLIES	29.97
OLSON, KEVIN D	LEGAL SERVICES - MARCH, 2020	1,500.00
PAUL O'NEIL	REIMB-CLOTHING ALLOWANCE	111.27
QUILL CORP	SUPPLIES	62.06
RACOM CORPORATION	OFFICE RADIO	6,916.00
RANDY'S CARPETS	BUILDING MAINTENANCE	320.00
STATE INDUSTRIAL PRODUCTS	CHEMICALS	244.00
US BANK CORPORATE CARD	MONITORS, REC & OFFICE SUPPLIE	1,183.33
USA BLUE BOOK	SUPPLIES	1,240.80
VEENSTRA & KIMM INC.	USGS FLOOD STUDY	369.25
VEENSTRA & KIMM INC.	I-80 WIDENING COORDINATION	360.00
VEENSTRA & KIMM INC.	I-80 WIDENING -UTILITY RELOCATION - DESIGN	1,740.00
VEENSTRA & KIMM INC.	CHANNEL WIDENING - FLOOD IMPROVEMENTS	352.00
VERIZON WIRELESS	VERIZON WIRELESS	845.16
WATCH GUARD VIDEO	WATCH GUARD VIDEO	5,417.75
WEST BRANCH FORD	VEHICLE REPAIR	792.09

TOTAL 27,566.59**PAYROLL 2/21/2020 54,680.33****PAID BETWEEN MEETINGS**

JULIA HIME	VIDEOGRAPY SERVICE	100.00
MEDIACOM	CABLE SERVICE	41.90
PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE METER	500.00
UPS	SHIPPING	47.59

TOTAL 689.49**GRAND TOTAL EXPENDITURES 82,936.41**

FUND TOTALS

001	GENERAL FUND	36,873.70
022	CIVIC CENTER	52.44
031	LIBRARY	7003.15
110	ROAD USE TAX	7,346.65
112	TRUST AND AGENCY	11,486.51
319	RELOCATING WATER & SEWER	1,740.00
600	WATER FUND	9,438.97
610	SEWER FUND	8,273.74
740	STORM WATER UTILITY	721.25

GRAND TOTAL

82,936.41

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	VERIZON WIRELESS US BANK CORPORATE CARD WATCH GUARD VIDEO	WIRELESS SERVICE	314.60
			MONITORS, REC & OFFICE SUP	345.00-
			WATCH GUARD VIDEO	4,310.00
			BODY CAMERA	1,107.75
			TOTAL:	5,387.35
FIRE OPERATION	GENERAL FUND	RACOM CORPORATION VERIZON WIRELESS	OFFICE RADIO	6,916.00
			WIRELESS SERVICE	40.02
			TOTAL:	6,956.02
PARK & RECREATION	GENERAL FUND	VERIZON WIRELESS US BANK CORPORATE CARD	WIRELESS SERVICE	36.91
			MONITORS, REC & OFFICE SUP	60.00
			MONITORS, REC & OFFICE SUP	416.87
			TOTAL:	513.78
CEMETERY	GENERAL FUND	PAUL O'NEIL	REIMB-CLOTHING ALLOWANCE	111.27
			TOTAL:	111.27
CLERK & TREASURER	GENERAL FUND	F&B COMMUNICATIONS INC US BANK CORPORATE CARD	SECURITY EQUIPMENT	1,043.00
			MONITORS, REC & OFFICE SUP	60.00
			MONITORS, REC & OFFICE SUP	513.59
			MONITORS, REC & OFFICE SUP	279.98
			TOTAL:	1,896.57
LEGAL SERVICES	GENERAL FUND	OLSON, KEVIN D	LEGAL SERVICES - MARCH, 20	1,500.00
			TOTAL:	1,500.00
SOLID WASTE	GENERAL FUND	JOHNSON COUNTY REFUSE INC.	GARBAGE STICKERS	600.00
			TOTAL:	600.00
LIBRARY	LIBRARY	QUILL CORP KNOCHE, REBECCA BAKER & TAYLOR INC. RANDY'S CARPETS US BANK CORPORATE CARD	SUPPLIES	34.02
			SUPPLIES	28.04
			PROGRAM SUPPLIES	29.97
			BOOKS	140.92
			BOOKS	245.59
			BUILDING MAINTENANCE	320.00
			MONITORS, REC & OFFICE SUP	60.00
			MONITORS, REC & OFFICE SUP	12.72
			MONITORS, REC & OFFICE SUP	125.17
			TOTAL:	996.43
ROADS & STREETS	ROAD USE TAX	AERO RENTAL INC VERIZON WIRELESS JOHN DEERE FINANCIAL VEENSTRA & KIMM INC. WEST BRANCH FORD HOTSY CLEANING SYSTEMS HI-LINE ELECTRIC COMPANY INC	RENTAL-BRUSH CHIPPER	605.00
			WIRELESS SERVICE	151.21
			BLDG & GRNDS SUPPLIES	520.49
			BLDG & GRNDS SUPPLIES	139.96
			I-80 WIDENING COORDINATION	360.00
			VEHICLE REPAIR	754.77
			VEHICLE REPAIR	8.40
			VEHICLE REPAIR	28.92
			SUPPLIES	651.15
			SUPPLIES	84.80
			TOTAL:	3,304.70
INVALID DEPARTMENT	RELOCATING WATER & VEENSTRA & KIMM INC.		319 UTILITY RELOCATE & I-8	1,740.00
			TOTAL:	1,740.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
WATER OPERATING	WATER FUND	IOWA ASSN. MUN. UTILITIES	MEMBERSHIP DUES	744.00
		HAWKINS INC	CHEMICALS	439.50
		VERIZON WIRELESS	WIRELESS SERVICE	151.21
		USA BLUE BOOK	SUPPLIES	97.10
		SUPPLIES		709.40
		TOTAL:		2,141.21
SEWER OPERATING	SEWER FUND	VERIZON WIRELESS	WIRELESS SERVICE	151.21
		INTERSTATE POWER SYSTEMS INC	SEMI-ANNUAL INSPECTION	868.50
		STATE INDUSTRIAL PRODUCTS	CHEMICALS	244.00
		USA BLUE BOOK	SUPPLIES	434.30
		TOTAL:		1,698.01
STORM WATER UTILITY	STORM WATER UTILIT	VEENSTRA & KIMM INC.	USGS FLOOD STUDY	369.25
			CHANNEL WIDENING-FLOOD IMP	352.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
WATER OPERATING	WATER FUND	BELTRAN, JENNIFER	US REFUNDS	1.01
			TOTAL:	722.26

===== FUND TOTALS =====

001	GENERAL FUND	16,964.99
031	LIBRARY	996.43
110	ROAD USE TAX	3,304.70
319	RELOCATING WATER & SEWER	1,740.00
600	WATER FUND	2,142.22
610	SEWER FUND	1,698.01
740	STORM WATER UTILITY	721.25

	GRAND TOTAL:	27,567.60

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of West Branch
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 3/02/2020 THRU 3/02/2020

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 2, 2020
AGENDA ITEM:	Third (Final) Reading of Ordinance 772 Approving the Rezoning of a Certain Parcel of Property Located North of Interstate 80 and East of Parkside Drive from B-2 Business District to a PUD – Planned Unit Development District (Parkside BP property).
CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
PREPARED BY:	Leslie Brick, Deputy City Clerk
DATE:	February 25, 2020

BACKGROUND:

The Planning & Zoning Commission held a public hearing on the same matter and approved the rezoning request at their January 28, 2020 meeting.

STAFF RECOMMENDATION:	Approve First Reading of Ordinance 772 – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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Prepared by: Kevin D. Olson, West Branch City Attorney, PO Box 5640, Coralville, Iowa 52241 (319)351-2277
Return to: City of West Branch, 110 N. Poplar Street, P.O. Box 218, West Branch, Iowa 52358 (319)643-5888

ORDINANCE NO. 772

AN ORDINANCE RE-ZONING THAT CERTAIN OF REAL PROPERTY LOCATED NORTH OF AND ADJACENT TO INTERSTATE 80 AND EAST OF PARKSIDE DRIVE FROM B-2 BUSINESS DISTRICT TO PUD – PLANNED UNIT DEVELOPMENT DISTRICT.

WHEREAS, the Owner of the property described below has petitioned the City of West Branch for a zoning district amendment for property located north of and adjacent to Interstate 80 and east of Parkside Drive, said parcel being legally described as:

Commencing at a point of reference at the Northwest corner of Section 8, Township 79 North, Range 4 West of the 5th Principal Meridian, West Branch, Cedar County, Iowa, thence South 1,638.0 feet along the West line of the Northwest Quarter of said Section 8 (the West line of the Northwest quarter of said Section 8 is assumed to bear true North and South) to the Southwest corner of Lot A of the Northwest Quarter of said Section 8, according to the plat of survey made for James Cook, said survey being filed in Surveyor's Record 3, Page 265, in the office of the Auditor of Cedar County, Iowa, thence South 89°37' East 60 feet, more or less, along the South line of said Lot A to a point of intersection with the easterly right-of-way line of the public highway and point of beginning of tract herein described; thence continuing South 89°37' East 176.0 feet along the Southerly line of said Lot A to a point; thence South 0°23' West 200.00 feet to a point; thence North 89°37' West 140.84 feet to a point of intersection with the easterly right-of-way line of the public highway; thence North 11°59' West 18.54 feet along the Easterly right-of-way line of said highway to a point; thence North 9°21' West 184.55 feet along the easterly right-of-way line of said public highway (whose right-of-way is described in Iowa State Land Office Correction Patent No. 603, recorded in Volume 5, Page 158, Records of the Iowa Secretary of State, Des Moines, Iowa) to the point of beginning, and except the North 40 feet of tract above described; and subject to a perpetual easement for foot and motor vehicle travel, in common with others, over and across the westerly 30 feet of tract above described.

AND

Commencing as a point of reference at the Northwest corner of Section 8, Township 79 North, Range 4 West of the 5th Principal Meridian, West Branch, Cedar County, Iowa; thence South 1638.0 feet along the West line of the Northwest Quarter of said Section 8 (the West line of the Northwest Quarter of said Section 8 is assumed to bear true North and South) to the Southwest corner of Lot A of the Northwest Quarter of said Section 8 according to plat of survey made for James Cook, said survey being filed in Surveyor's Record 3, page 265 in the office of the Auditor of Cedar County, Iowa; thence South 89°37' East 60 feet, more or less, along the South line of said Lot A to a point of intersection with the Easterly right-of-way line of the public highway; thence

South 9°21' East 184.55 feet along the Easterly right-of-way line of said public highway to a point; thence South 11°59' East 18.54 feet to point of beginning of tract herein described; thence South 89°37' East 140.84 feet to a point; thence South 0°23' West 174.42 feet to a point of intersection with the Northerly right-of-way line of Interstate Highway #80; thence North 68°03' West 120.79 feet along the Northeasterly right-of-way line of said highway to a point; thence North 11°59' West 133.11 feet along the Northeasterly right-of-way line of said highway to the point of beginning. (Right-of-way of the subject highway is described in Iowa State Land Office Correction Patent No. 603, recorded in Volume 5, Page 158, records of the Iowa Secretary of State, Des Moines, Iowa) (the "Parcel"); and

WHEREAS, the Owner has requested that the Parcel be rezoned to be located in a PUD – Planned Unit Development District in place of an B-2 Business District; and

WHEREAS, the West Branch Planning and Zoning Commission has recommended the City Council approve said rezoning request; and

WHEREAS, a public hearing has been held on said request pursuant to published notice thereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of West Branch, Iowa:

Section 1. That the zoning map for the City of West Branch is hereby amended to show the Parcel being located in a PUD – Planned Unit Development District in place of B-2 Business District.

Section 2. This ordinance shall be in full force and effect from and after its publication as by law provided.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 2nd day of March, 2020.

Read First Time: February 4, 2020
Read Second Time: February 18, 2020
Read Third Time: March 2, 2020

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Administrator/Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 2, 2020
AGENDA ITEM:	Resolution 1878 – Approving the Site Plan for Parkside BP, 401 Parkside Drive, West Branch.
CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
PREPARED BY:	Leslie Brick, Deputy City Clerk
DATE:	February 25, 2020

BACKGROUND:

This particular property was purchased in 2019 and the new owner/developer is interested in improving the property now known as Parkside BP. Improvements to the property include re-facing and enlarging the existing building to encourage new business space, replacing the underground tanks, changing the traffic flow and construction of a portion of a new city street that will provide access to the property to its east (previously rezoned to a Planned Unit Development in 2019).

The proposed site plan for the property has been reviewed by staff, City Engineer, Zoning Administrator and the Planning & Zoning Commission.

The Planning & Zoning Commission approved this Site Plan at their January 28, 2020 meeting contingent upon the potential requirement of an engineered retaining wall at the south end of the property. City Engineer Dave Schechinger will evaluate the site when grading is complete to determine if a retaining wall is needed.

STAFF RECOMMENDATION:	Approve Resolution 1878 – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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1917 S. GILBERT ST.
IOWA CITY, IOWA 52240
(319) 351-8282

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SITE PLAN

401 PARKSIDE DRIVE

WEST BRANCH, IOWA

PLAT PREPARED BY:
MMS CONSULTANTS INC.
1917 S. GILBERT STREET
IOWA CITY, IA 52240

OWNER/SUBDIVIDER:
ADVANTAGE CUSTOM BUILDERS
760 LIBERTY WAY
NORTH LIBERTY, IA 52317

SHEET INDEX

- 1 SITE LAYOUT AND DIMENSION PLAN
- 2 DEMOLITION PLAN
- 3 GRADING AND EROSION CONTROL PLAN
- 4 UTILITY PLAN
- 5 LANDSCAPE PLAN
- 6 PUBLIC IMPROVEMENTS
- 7 GENERAL NOTES AND DETAILS

STANDARD LEGEND AND NOTES

---	PROPERTY &/or BOUNDARY LINES
---	CONGRESSIONAL SECTION LINES
---	RIGHT-OF-WAY LINES
---	EXISTING RIGHT-OF-WAY LINES
---	CENTER LINES
---	EXISTING CENTER LINES
---	LOT LINES, INTERNAL
---	LOT LINES, PLATTED OR BY DEED
---	PROPOSED EASEMENT LINES
---	EXISTING EASEMENT LINES
---	BENCHMARK
---	RECORDED DIMENSIONS
---	CURVE SEGMENT NUMBER
---	22-1
---	EXIST- POWER POLE
---	PROP- POWER POLE W/DROP
---	POWER POLE W/TRANS
---	POWER POLE W/LIGHT
---	GUY POLE
---	LIGHT POLE
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---	FIRE HYDRANT
---	WATER VALVE
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---	GAS LINES
---	CONTOUR LINES (1' INTERVAL)
---	PROPOSED GROUND
---	EXISTING TREE LINE
---	EXISTING DECIDUOUS TREE & SHRUB
---	EXISTING EVERGREEN TREES & SHRUBS

THE ACTUAL SIZE AND LOCATION OF ALL PROPOSED FACILITIES SHALL BE VERIFIED WITH CONSTRUCTION DOCUMENTS, WHICH ARE TO BE PREPARED AND SUBMITTED SUBSEQUENT TO THE APPROVAL OF THIS DOCUMENT.

NUMBER	KEYNOTE	DETAIL
1	INSTALL DRIVE AND PARKING (SEE PAVING LEGEND TABLE THIS SHEET FOR THICKNESS AND MATERIAL)	
2	INSTALL STANDARD 6" CURB AND GUTTER	
3	INSTALL THICKENED EDGE SIDEWALK	
4	INSTALL 4" PCC SIDEWALK	
5	CONNECT TO EXISTING PCC PAVING W/ 'BT-5' JOINT	
6	INSTALL 4" WIDE PAVEMENT MARKINGS (TYP)	
7	HANDICAP PARKING STRIPING AND SIGNAGE PER DETAIL SHEET 6	
8	CROSSWALK STRIPING	
9	INSTALL 3" ROLL CURB AND GUTTER	
10	TRANSITION TO 6" CURB	
11	NO PARKING ZONE	
12	END OF PAVEMENT BARRICADE	
13	END PCC PAVING WITH BT-5 JOINT	
14	INSTALL TAPERED CURB	
15	NO CURB	
16	TRANSITION TO 3" ROLL CURB	
17	MATCH EXISTING CURB AND GUTTER	
18	MATCH EXISTING CONCRETE	

LEGAL:
401 PARKSIDE DRIVE IN WEST BRANCH, CEDAR COUNTY, IOWA, IN ACCORDANCE WITH THE RECORDED PLAT THEREOF, CONTAINING 0.92 ACRES AND SUBJECT TO EASEMENTS AND RESTRICTION OF RECORD.

SITE DEVELOPMENT SUMMARY:
CLASS: B-2
SQUARE FOOTAGE: 7,318 SF COMMERCIAL
PROPOSED USE: COMMERCIAL

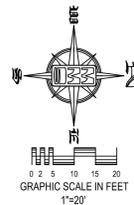
DEVELOPMENT CHARACTERISTICS:
401 PARKSIDE DRIVE IS TO BE A 0.92 ACRE. THE PLAN WILL CONSIST OF 1 (ONE) PROPOSED COMMERCIAL BUILDING IN ADDITION TO REMODELING OF EXISTING COMMERCIAL BUILDING.

DEVELOPMENT SCHEDULE:
APPLICANT PLANS TO BEGIN CONSTRUCTION ON SPRING 2020, WITH AN ESTIMATED COMPLETION DATE IN SUMMER 2020.

SITE COVERAGES:
TOTAL LOT AREA 40,075 S.F. (100%)
PROPOSED BUILDING AREA 5,013 S.F. (12.5%)
PROPOSED PAVING AREA 27,053 S.F. (67.5%)
EXISTING BUILDING AREA 2,305 S.F. (5.8%)
TOTAL IMPERVIOUS AREA 34,371 S.F. (85.8%)
TOTAL OPEN AREA 5,704 S.F. (14.2%)

LOT REQUIREMENTS:
FRONT YARD SETBACK 25 FEET
SIDE YARD SETBACK 8 FEET
REAR YARD SETBACK 25 FEET

PARKING REQUIREMENTS:
1 SPACE PER 200 SF
7,318SF/200 = 37 SPACES
TOTAL PARKING REQUIRED = 37 SPACES
TOTAL PARKING PROVIDED = 38 SPACES (2 ADA)

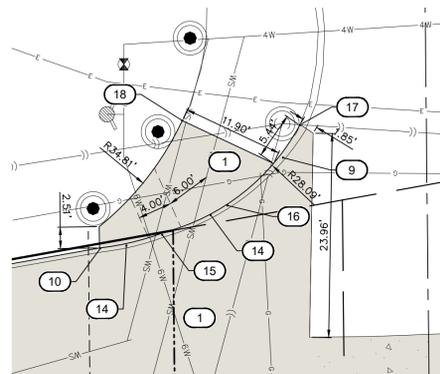


PAVING CONSTRUCTION NOTES

1. PAVEMENT CONSTRUCTION SHALL BE IN ACCORDANCE WITH I.D.O.T. SPECIFICATION SECTION 2301.
2. I.D.O.T. CLASS C-3 CONCRETE SHALL BE USED, UNLESS NOTED OTHERWISE.
3. PAVEMENT JOINTS SHALL CONFORM TO I.D.O.T. STANDARD ROAD PLAN PV-101.
4. SUBGRADE UNDER PROPOSED PAVEMENT SHALL BE COMPACTED TO 95% STANDARD PROCTOR DENSITY, TO A DEPTH OF SIX (6) INCHES, UNLESS NOTED OTHERWISE.
5. ALL SAWED PAVEMENT JOINTS SHALL BE SEALED.

PAVEMENT LEGEND	MATERIAL	TOTAL*
[Pattern]	7" PCC	535 SY
[Pattern]	6" PCC	2,869 SY
[Pattern]	4" PCC	231 SY

*TOTALS INCLUDE ALL SF OF MATERIAL, INCLUDING OUTSIDE OF PROPERTY LINE



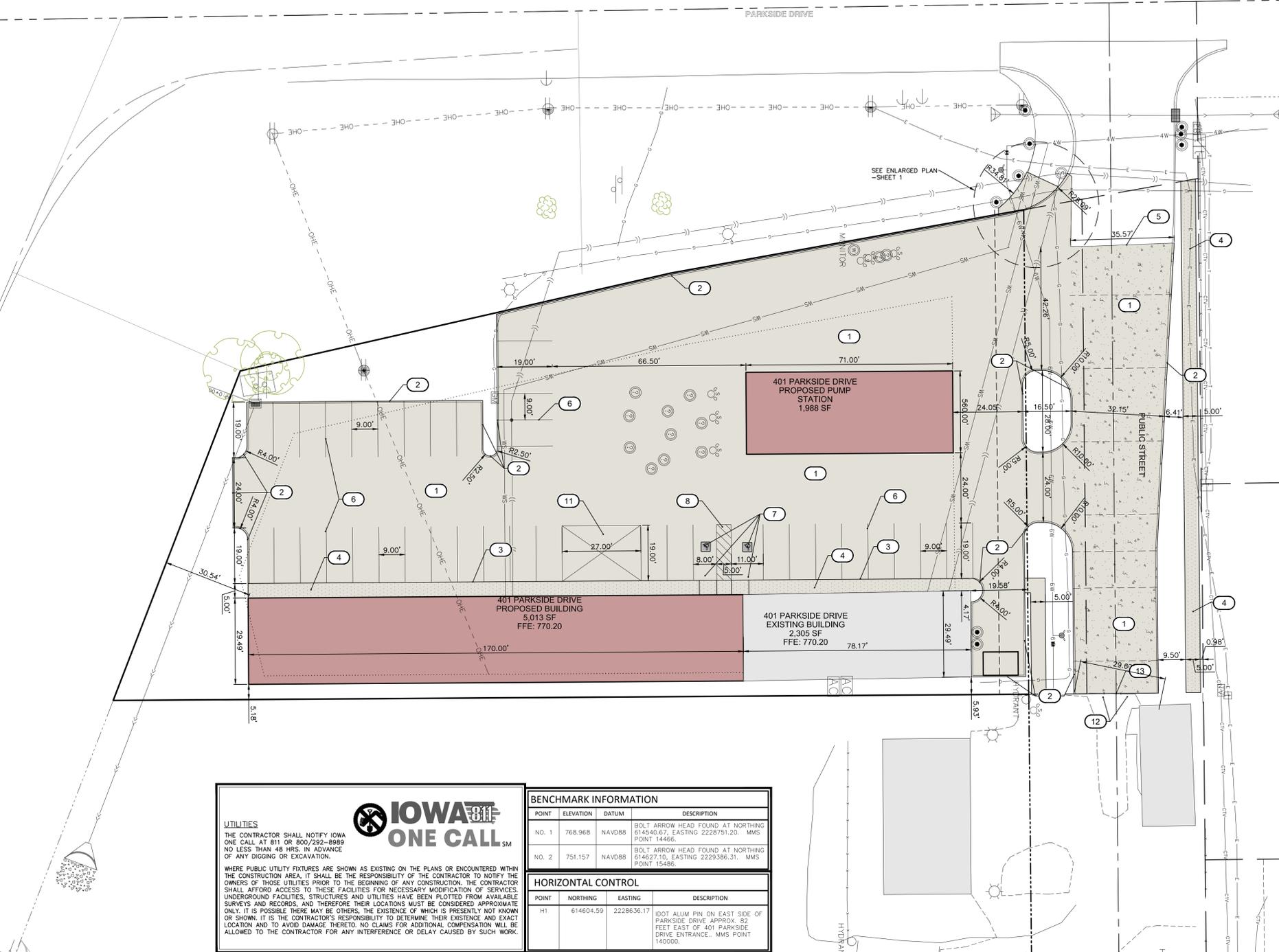
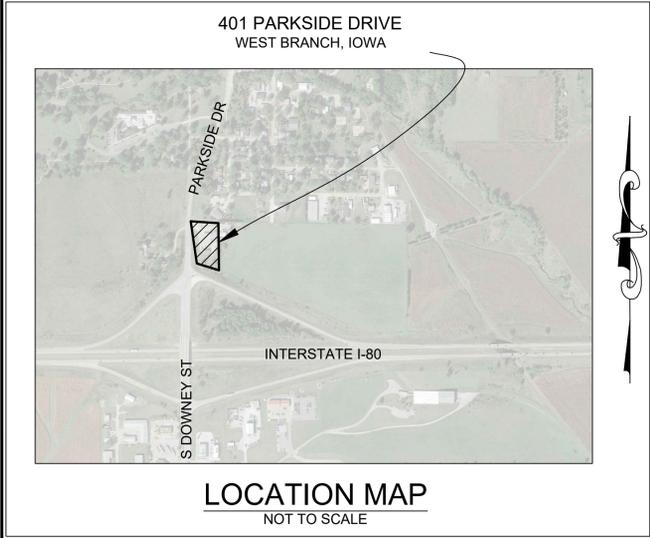
ENLARGED PLAN
SCALE: 1"=10'

I hereby certify that this engineering document was prepared by me or under my direct supervision and approval from a duly licensed Professional Engineer under the laws of the State of Iowa.

RONALD L. AMELON, P.E. Iowa Lic. No. 14201
Professional Engineer Seal
Iowa State Board of Engineers and Surveyors
December 31, 20...
Seals on sheets covered by this seal:

SEAL

DRAFT



UTILITIES
THE CONTRACTOR SHALL NOTIFY IOWA ONE CALL AT 811 OR 800/292-8989 NO LESS THAN 48 HRS. IN ADVANCE OF ANY DIGGING OR EXCAVATION.

WHERE PUBLIC UTILITY FIXTURES ARE SHOWN AS EXISTING ON THE PLANS OR ENCOUNTERED WITHIN THE CONSTRUCTION AREA, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF THOSE UTILITIES PRIOR TO THE BEGINNING OF ANY CONSTRUCTION. THE CONTRACTOR SHALL AFFORD ACCESS TO THESE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES. UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORDS, AND THEREFORE THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. IF IT IS POSSIBLE THERE MAY BE OTHERS, THE EXISTENCE OF WHICH IS PRESENTLY NOT KNOWN OR SHOWN, IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THEIR EXISTENCE AND EXACT LOCATION AND TO AVOID DAMAGE THERE TO. NO CLAIMS FOR ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY SUCH WORK.

IOWA ONE CALL

BENCHMARK INFORMATION			
POINT	ELEVATION	DATUM	DESCRIPTION
NO. 1	768.968	NAVD88	BOLT ARROW HEAD FOUND AT NORTHING 614540.67, EASTING 2228751.20. MMS POINT 14466.
NO. 2	751.157	NAVD88	BOLT ARROW HEAD FOUND AT NORTHING 614627.10, EASTING 2229386.31. MMS POINT 15486.

HORIZONTAL CONTROL			
POINT	NORTHING	EASTING	DESCRIPTION
H1	614604.59	2228636.17	1DOT ALUM PIN ON EAST SIDE OF PARKSIDE DRIVE APPROX. 82 FEET EAST OF 401 PARKSIDE DRIVE ENTRANCE. MMS POINT 140000.

Date	Revision

6:\412\6412-306\6412-306Y.DWG
SITE LAYOUT AND DIMENSION PLAN

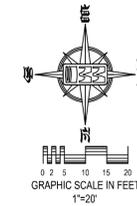
401 PARKSIDE DRIVE
WEST BRANCH
CEDAR COUNTY
IOWA

MMS CONSULTANTS, INC.
Date: 11-26-19
Designed by: BJC Field Book No:
Drawn by: KLE Scale: 1"=20'
Checked by: RLA Sheet No: 1
Project No: WEST BRANCH 6992-306
of. 6

SITE PLAN 401 PARKSIDE DRIVE WEST BRANCH, IOWA

PLAT PREPARED BY:
MMS CONSULTANTS INC.
1917 S. GILBERT STREET
IOWA CITY, IA 52240

OWNER/SUBDIVIDER:
ADVANTAGE CUSTOM BUILDERS
760 LIBERTY WAY
NORTH LIBERTY, IA 52317



STANDARD LEGEND AND NOTES	
	PROPERTY &/or BOUNDARY LINES
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	EXISTING RIGHT-OF-WAY LINES CENTER LINES
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	LOT LINES, INTERNAL
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	PROPOSED EASEMENT LINES
	EXISTING EASEMENT LINES
	BENCHMARK
	RECORDED DIMENSIONS
	CURVE SEGMENT NUMBER
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	PROP- POWER POLE
	EXIST- POWER POLE W/DROP
	PROP- POWER POLE W/TRANS
	EXIST- POWER POLE W/LIGHT
	EXIST- GUY POLE
	PROP- GUY POLE
	EXIST- LIGHT POLE
	PROP- LIGHT POLE
	EXIST- SANITARY MANHOLE
	PROP- SANITARY MANHOLE
	EXIST- FIRE HYDRANT
	PROP- FIRE HYDRANT
	EXIST- WATER VALVE
	PROP- WATER VALVE
	EXIST- DRAINAGE MANHOLE
	PROP- DRAINAGE MANHOLE
	EXIST- CURB INLET
	PROP- CURB INLET
	EXIST- FENCE LINE
	PROP- FENCE LINE
	EXIST- SANITARY SEWER
	PROP- SANITARY SEWER
	EXIST- STORM SEWER
	PROP- STORM SEWER
	EXIST- WATER LINES
	PROP- WATER LINES
	EXIST- ELECTRICAL LINES
	PROP- ELECTRICAL LINES
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	EXIST- GAS LINES
	PROP- GAS LINES
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	EXISTING DECIDUOUS TREE & SHRUB
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SHEET INDEX

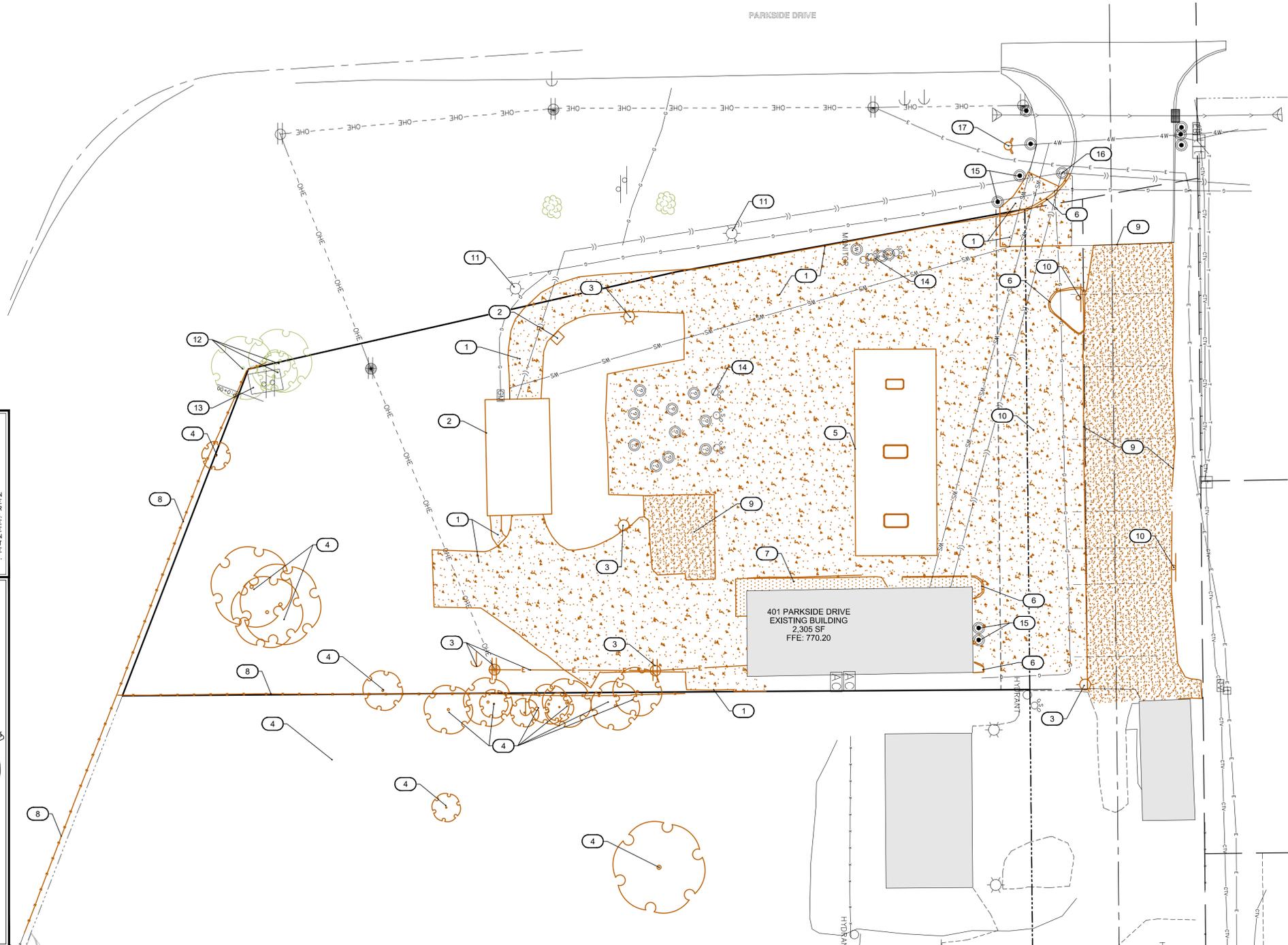
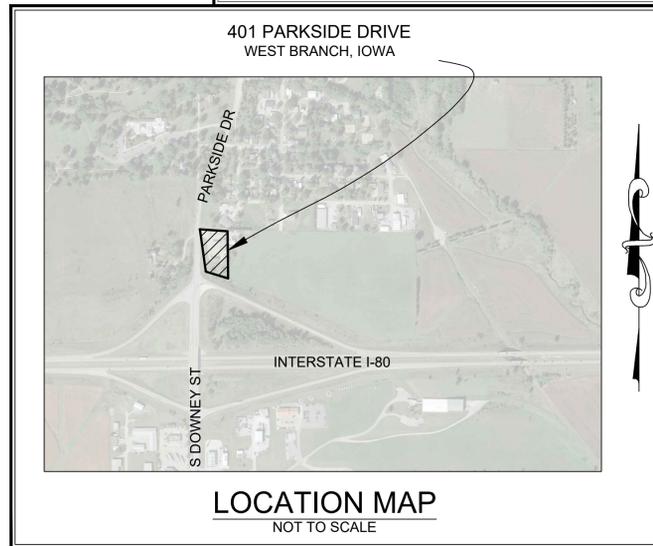
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- 5 LANDSCAPE PLAN
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NUMBER	KEYNOTE	DETAIL
1	REMOVE EXISTING CONCRETE	
2	REMOVE EXISTING CARWASH	
3	REMOVE EXISTING ELECTRICAL	
4	REMOVE EXISTING TREES	
5	REMOVE EXISTING GAS STATION PUMPS	
6	SAW CUT AND REMOVE EXISTING CURB AND GUTTER	
7	REMOVE EXISTING SIDEWALK	
8	REMOVE EXISTING FENCE	
9	REMOVE EXISTING ASPHALT	
10	REMOVE EXISTING SIGN	
11	PROTECT EXISTING ELECTRICAL	
12	PROTECT EXISTING TREES	
13	PROTECT EXISTING SIGN	
14	PROTECT EXISTING GAS MANHOLES	
15	PROTECT EXISTING BOLLARDS	
16	PROTECT EXISTING SANITARY MANHOLE	
17	REMOVE EXISTING FIRE HYDRANT	

IOWA ONE CALL
SM

UTILITIES
THE CONTRACTOR SHALL NOTIFY IOWA ONE CALL AT 811 OR 800/292-8899 NO LESS THAN 48 HRS. IN ADVANCE OF ANY DIGGING OR EXCAVATION.

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0.92 ACRES



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ENVIRONMENTAL SPECIALISTS

1917 S. GILBERT ST
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www.mmsconsultants.net

Date	Revision

6:V412V412-306V412-306Y.DWG
DEMOLITION PLAN

401 PARKSIDE DRIVE

WEST BRANCH
CEDAR COUNTY
IOWA

MMS CONSULTANTS, INC.

Date:	11-26-19
Designed by:	BJC
Drawn by:	KLE
Checked by:	RLA
Project No.:	WEST BRANCH 6992-306
Field Book No.:	
Scale:	1"=20'
Sheet No.:	2
of:	6

SITE PLAN 401 PARKSIDE DRIVE WEST BRANCH, IOWA

PLAT PREPARED BY:
MMS CONSULTANTS INC.
1917 S. GILBERT STREET
IOWA CITY, IA 52240

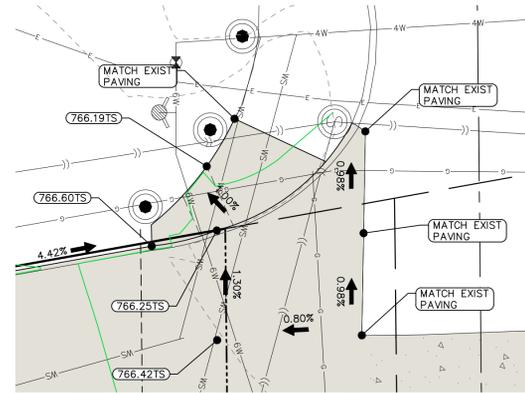
OWNER/SUBDIVIDER:
ADVANTAGE CUSTOM BUILDERS
760 LIBERTY WAY
NORTH LIBERTY, IA 52317

GRADING LEGEND	
	EXISTING GRADE
	FINISHED GRADE
	TOP CURB
	TOP SLAB
	TOP WALK
	TOP RIM
	BOTTOM WALL*
	TOP WALL*
*REPRESENT GROUND ELEVATION AT WALL	

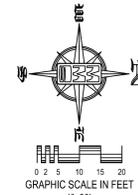
STANDARD LEGEND AND NOTES	
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	CONTOUR LINES (1' INTERVAL)
	PROPOSED GROUND



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ENLARGED GRADING PLAN
SCALE: 1"=10'



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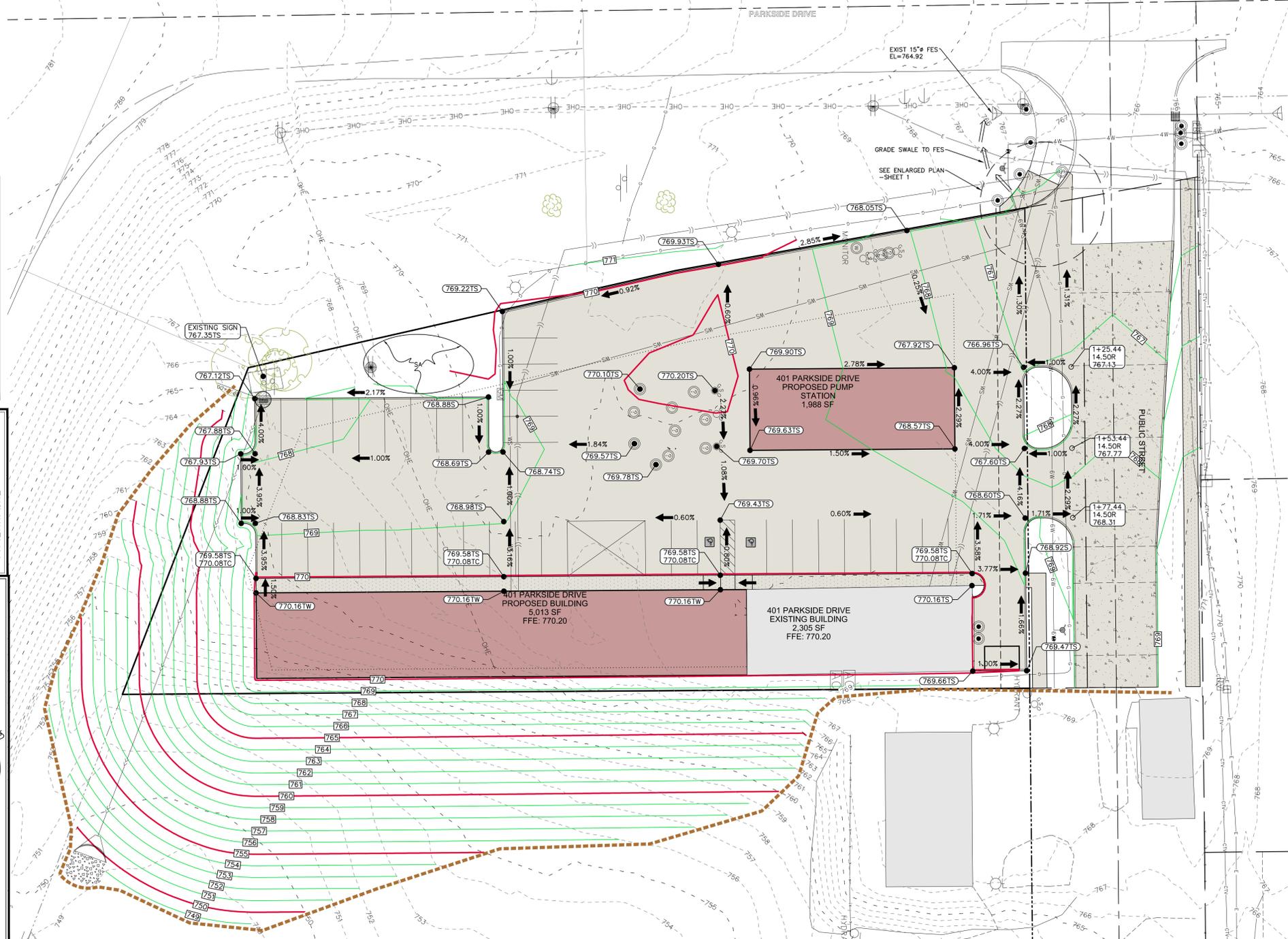
EROSION CONTROL LEGEND	
	FINAL FILTER SOCK
	SILT FENCE
	FILTER SOCK
	TEMPORARY ROCK CONSTRUCTION ENTRANCE/EXIT
	TEMPORARY PARKING AND STORAGE
	CONCRETE TRUCK/EQUIPMENT WASHOUT
	PORTABLE RESTROOM
	DOCUMENT LOCATION (PERMITS, SWPPP, INSPECTION FORMS, ETC.)
	FILTER SOCK INLET PROTECTION
	FILTER SOCK BEHIND CURB AT CURB RAMP
	PERIMETER SILT FENCE
	EROSION CONTROL MATTING
	TEMPORARY SOIL STOCKPILE AREA
	DIRECTION OF OVERLAND FLOW
	DUMPSTER FOR CONSTRUCTION WASTE
	RIP RAP OUTLET PROTECTION
	OTHER MEASURE: 01
	OTHER MEASURE: 02
	OTHER MEASURE: 03

THE ABOVE LISTED ITEMS ARE SHOWN IN THEIR RECOMMENDED LOCATIONS. IF A CONTROL MEASURE IS ADDED OR MOVED TO A MORE SUITABLE LOCATION, INDICATE THE REVISION ON THIS SHEET. THE BLANKS LEFT FOR OTHER MEASURES SHOULD BE USED IF AN ITEM NOT SHOWN ABOVE IS IMPLEMENTED ON SITE. ADDITIONAL PRACTICES FOR EROSION PREVENTION AND SEDIMENT CONTROL CAN BE FOUND IN APPENDIX D OF THE SWPPP.

IOWA ONE CALL
SM

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Date	Revision

6:164126412-3066412-3067.DWG
GRADING AND EROSION CONTROL PLAN

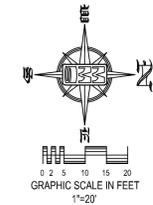
401 PARKSIDE DRIVE
WEST BRANCH CEDAR COUNTY IOWA

MMS CONSULTANTS, INC.	
Date:	11-26-19
Designed by:	BJC Field Book No:
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Checked by:	RLA Sheet No:
Project No:	WEST BRANCH 6992-306
3	
of. 6	

SITE PLAN 401 PARKSIDE DRIVE WEST BRANCH, IOWA

PLAT PREPARED BY: MMS CONSULTANTS INC. 1917 S. GILBERT STREET IOWA CITY, IA 52240

OWNER/SUBDIVIDER: ADVANTAGE CUSTOM BUILDERS 760 LIBERTY WAY NORTH LIBERTY, IA 52317



SHEET INDEX

- 1 SITE LAYOUT AND DIMENSION PLAN
- 2 DEMOLITION PLAN
- 3 GRADING AND EROSION CONTROL PLAN
- 4 UTILITY PLAN
- 5 LANDSCAPE PLAN
- 6 PUBLIC IMPROVEMENTS
- 7 GENERAL NOTES AND DETAILS

STANDARD LEGEND AND NOTES

---	PROPERTY &/or BOUNDARY LINES
---	CONGRESSIONAL SECTION LINES
---	RIGHT-OF-WAY LINES
---	EXISTING RIGHT-OF-WAY LINES
---	CENTER LINES
---	EXISTING CENTER LINES
---	LOT LINES, INTERNAL
---	LOT LINES, PLATTED OR BY DEED
---	PROPOSED EASEMENT LINES
---	EXISTING EASEMENT LINES
---	BENCHMARK
---	RECORDED DIMENSIONS
---	CURVE SEGMENT NUMBER
---	PROPOSED
---	EXISTING
---	POWER POLE
---	POWER POLE W/DROP
---	POWER POLE W/TRANS
---	POWER POLE W/LIGHT
---	GUY POLE
---	LIGHT POLE
---	SANITARY MANHOLE
---	FIRE HYDRANT
---	WATER VALVE
---	DRAINAGE MANHOLE
---	CURB INLET
---	FENCE LINE
---	EXISTING SANITARY SEWER
---	PROPOSED SANITARY SEWER
---	EXISTING STORM SEWER
---	PROPOSED STORM SEWER
---	WATER LINES
---	PROPOSED WATER MAIN
---	ELECTRICAL LINES
---	TELEPHONE LINES
---	GAS LINES
---	CONTOUR LINES (1' INTERVAL)
---	PROPOSED GROUND
---	EXISTING TREE LINE
---	EXISTING DECIDUOUS TREE & SHRUB
---	EXISTING EVERGREEN TREES & SHRUBS

THE ACTUAL SIZE AND LOCATION OF ALL PROPOSED FACILITIES SHALL BE VERIFIED WITH CONSTRUCTION DOCUMENTS, WHICH ARE TO BE PREPARED AND SUBMITTED SUBSEQUENT TO THE APPROVAL OF THIS DOCUMENT.

0.92 ACRES

CIVIL ENGINEERS
LAND PLANNERS
LAND SURVEYORS
LANDSCAPE ARCHITECTS
ENVIRONMENTAL SPECIALISTS

1917 S. GILBERT ST
IOWA CITY, IOWA 52240
(319) 351-8282
www.mmsconsultants.net

Date	Revision

6:\412\6992-306\412-306Y.DWG
UTILITY PLAN

401 PARKSIDE DRIVE
WEST BRANCH
CEDAR COUNTY
IOWA

MMS CONSULTANTS, INC.

Date:	11-26-19
Designed by:	BJC
Drawn by:	KLE
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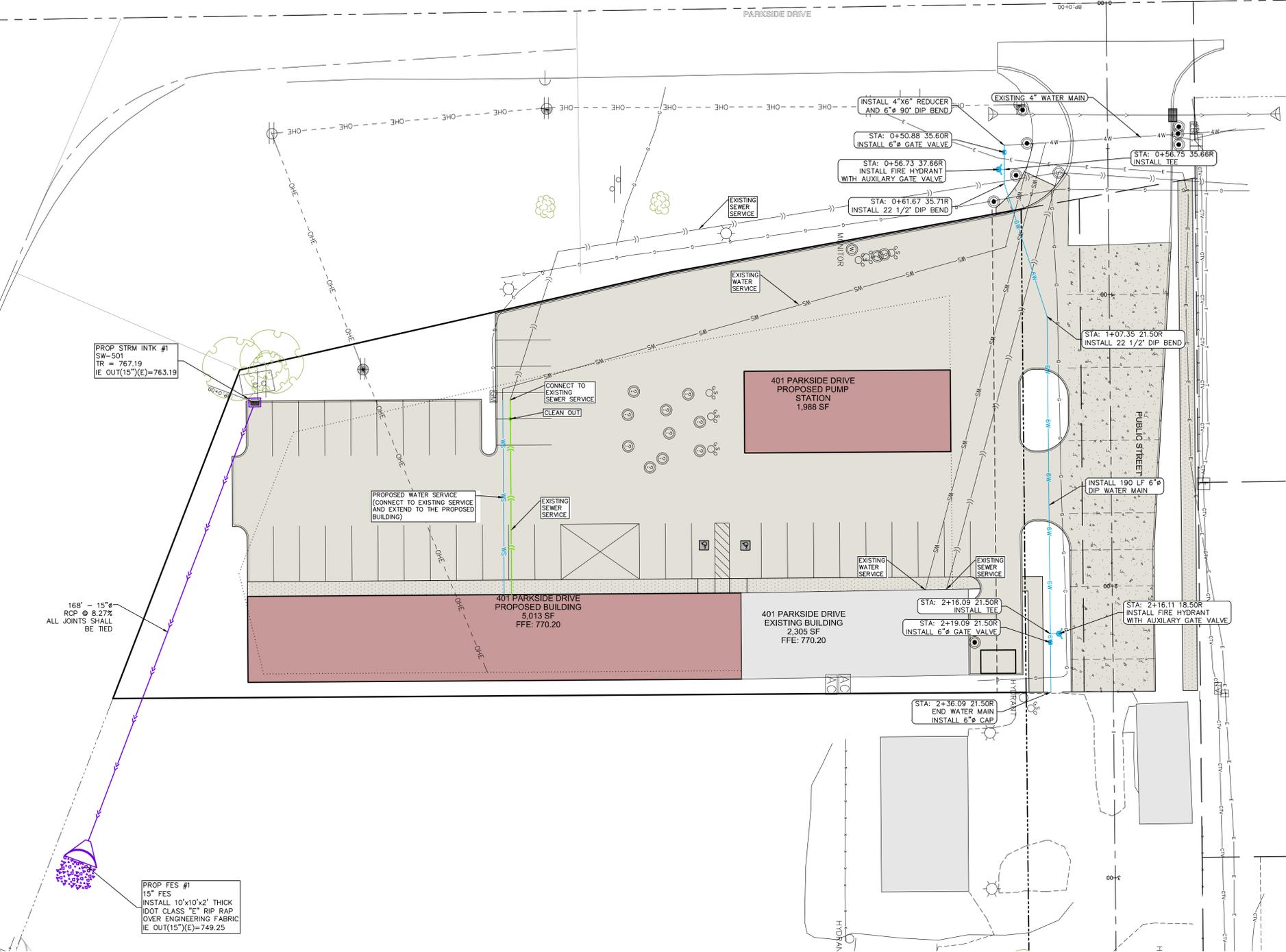
IOWA ONE CALLSM

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THE CONTRACTOR SHALL NOTIFY IOWA ONE CALL AT 811 OR 800/292-8899 NO LESS THAN 48 HRS. IN ADVANCE OF ANY DIGGING OR EXCAVATION.

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**401 PARKSIDE DRIVE
WEST BRANCH, IOWA**

LOCATION MAP
NOT TO SCALE





CIVIL ENGINEERS
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SITE PLAN 401 PARKSIDE DRIVE WEST BRANCH, IOWA

PLAT PREPARED BY:
MMS CONSULTANTS INC.
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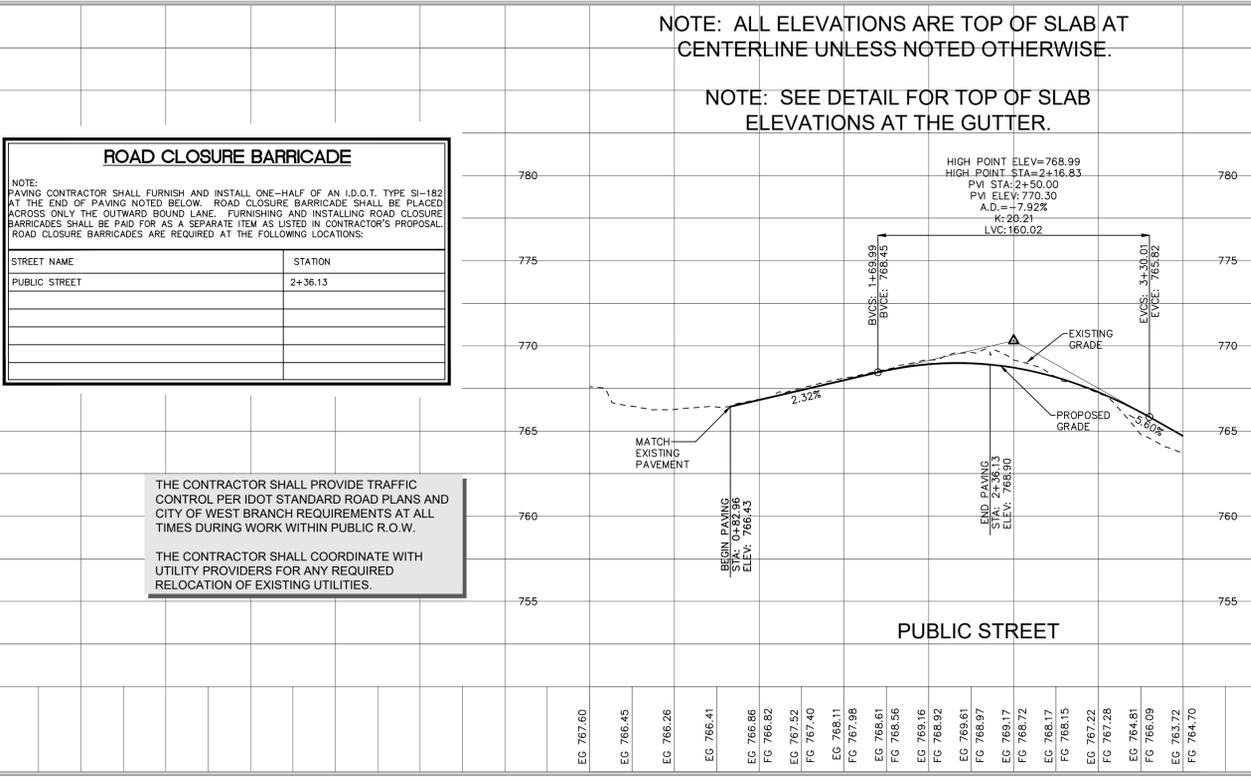
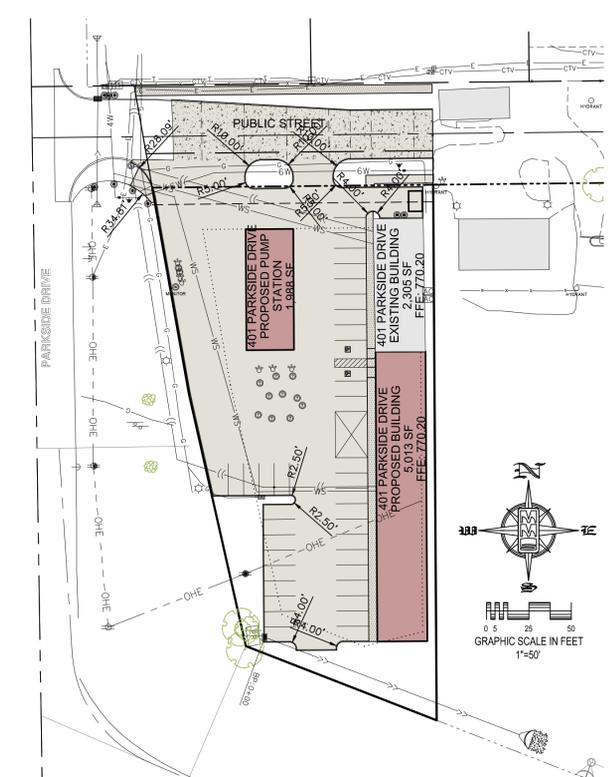
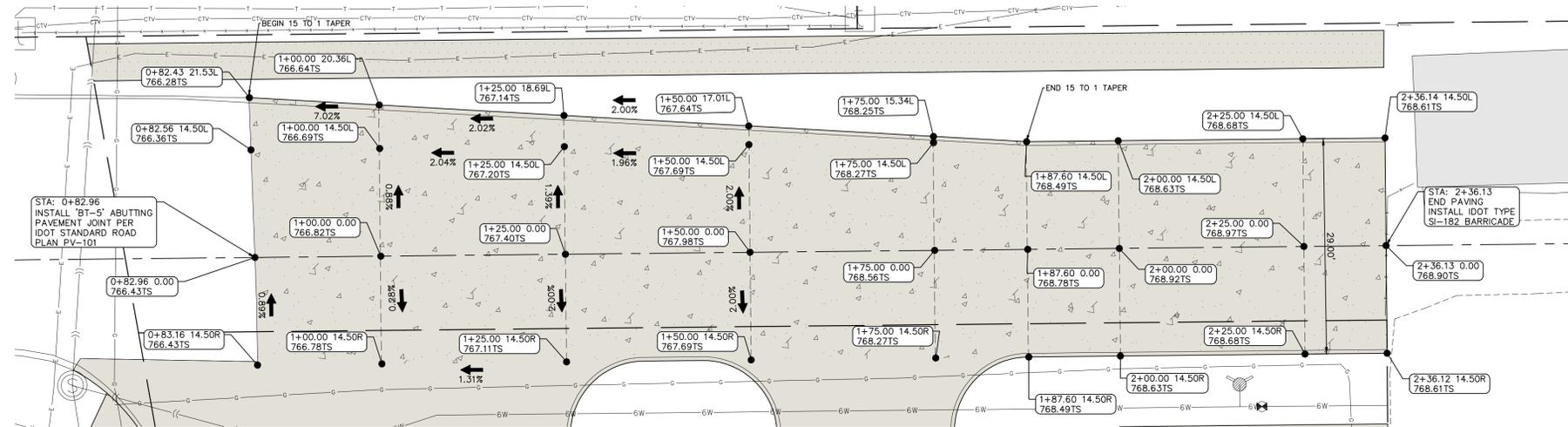
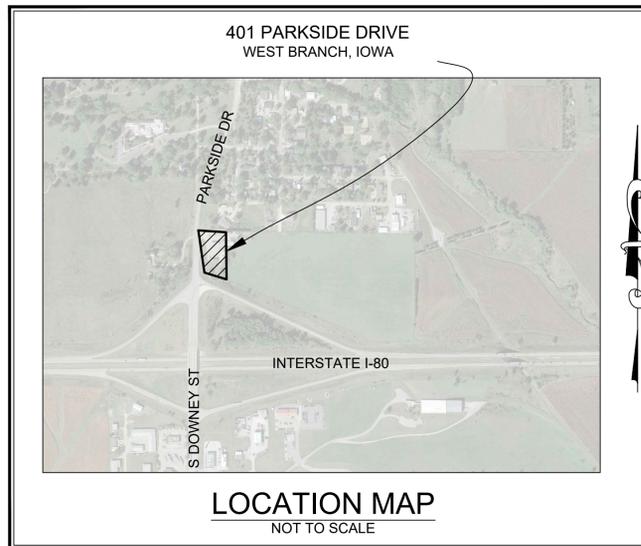
OWNER/SUBDIVIDER:
ADVANTAGE CUSTOM BUILDERS
760 LIBERTY WAY
NORTH LIBERTY, IA 52317

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ROAD CLOSURE BARRICADE

NOTE: PAVING CONTRACTOR SHALL FURNISH AND INSTALL ONE-HALF OF AN I.D.O.T. TYPE SI-182 AT THE END OF PAVING NOTED BELOW. ROAD CLOSURE BARRICADE SHALL BE PLACED ACROSS ONLY THE OUTWARD BOUND LANE. FURNISHING AND INSTALLING ROAD CLOSURE BARRICADES SHALL BE PAID FOR AS A SEPARATE ITEM AS LISTED IN CONTRACTOR'S PROPOSAL. ROAD CLOSURE BARRICADES ARE REQUIRED AT THE FOLLOWING LOCATIONS:

STREET NAME	STATION
PUBLIC STREET	2+36.13

THE CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL PER IDOT STANDARD ROAD PLANS AND CITY OF WEST BRANCH REQUIREMENTS AT ALL TIMES DURING WORK WITHIN PUBLIC R.O.W.

THE CONTRACTOR SHALL COORDINATE WITH UTILITY PROVIDERS FOR ANY REQUIRED RELOCATION OF EXISTING UTILITIES.

UTILITIES
THE CONTRACTOR SHALL NOTIFY IOWA ONE CALL AT 811 OR 800/292-8989 NO LESS THAN 48 HRS. IN ADVANCE OF ANY DIGGING OR EXCAVATION.

WHERE PUBLIC UTILITY FIXTURES ARE SHOWN AS EXISTING ON THE PLANS OR ENCOUNTERED WITHIN THE CONSTRUCTION AREA, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF THOSE UTILITIES PRIOR TO THE BEGINNING OF ANY CONSTRUCTION. THE CONTRACTOR SHALL AFFORD ACCESS TO THESE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES. UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORDS, AND THEREFORE THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. IT IS POSSIBLE THERE MAY BE OTHERS, THE EXISTENCE OF WHICH IS PRESENTLY NOT KNOWN OR SHOWN. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THEIR EXISTENCE AND EXACT LOCATION AND TO AVOID DAMAGE THERE TO. NO CLAIMS FOR ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY SUCH WORK.

Date	Revision

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PUBLIC IMPROVEMENTS

401 PARKSIDE DRIVE

WEST BRANCH
CEDAR COUNTY
IOWA

MMS CONSULTANTS, INC.

Date:	11-26-19
Designed by:	BJC
Drawn by:	KLE
Checked by:	RLA
Project No:	WEST BRANCH 6992-306
Field Book No:	
Scale:	1"=50'(H), 1"=5'(V)
Sheet No:	6
of:	6

SANITARY SEWER AND WATERMAIN NOTES

- SANITARY SEWER & WATER MAIN CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE IOWA STATEWIDE URBAN DESIGN AND SPECIFICATIONS (SUDAS) SPECIFICATIONS (2018) AS AMENDED.
- SANITARY SEWERS SHALL BE PVC TRUSS PIPE (SUDAS 4010.2.01E), CONTECH A-2000, OR CITY ENGINEER APPROVED EQUAL, AS NOTED ON THE PLANS. SANITARY SEWER SERVICE LINES SHALL BE PVC SDR-23.5 WITH GASKETED JOINTS.
- WATER MAINS SHALL BE DIP CLASS 52 WITH NITRILE GASKETS.
- CONTRACTOR TO PROVIDE FERNCO STRONG BACK RC 1000 SERIES COUPLINGS FOR DISSIMILAR PIPE CONNECTIONS.
- GRANULAR TRENCH BACKFILL SHALL BE CRUSHED STONE CONFORMING TO I.D.O.T. STANDARD SPECIFICATION 4120.04 WITH 1" MAXIMUM AGGREGATE SIZE. COMPACT TO 90% MODIFIED PROCTOR DENSITY.
- ALL SANITARY SEWERS SHADED ON THE PROFILE VIEW AND ALL SANITARY SEWERS AND WATER MAINS UNDER PAVING OR WITHIN 5 FEET OF PAVING AREAS SHALL BE BACKFILLED WITH EITHER OF THE FOLLOWING COMPACTED TO 90% MODIFIED PROCTOR DENSITY:
 - SUITABLE EXCAVATED MATERIAL, IF EXCAVATED MATERIAL IS NOT SUITABLE, THEN
 - CRUSHED STONE AS SPECIFIED FOR GRANULAR TRENCH BACKFILL.
- ALL SANITARY SEWER SERVICE LINES CROSSING STREET RIGHT-OF-WAY SHALL BE BACKFILLED IN ACCORDANCE WITH THE PRECEDING NOTE.
- CONTRACTOR SHALL PROVIDE SUDAS CLASS F-3 BEDDING FOR ALL PVC TRUSS SANITARY SEWERS UNLESS OTHERWISE NOTED.
- ENTRY INTO EXISTING CITY MANHOLE TO BE BY CORE DRILL AND SEAL BY "LINK-SEAL" PENETRATION SEAL OR CITY ENGINEER APPROVED EQUAL.
- ALL MANHOLES TO BE TURNED OVER TO CITY SHALL:
 - WILL NOT SHOW STEPS.
 - WILL HAVE EXTERNAL CHIMNEY SEAL BY INFISHIELD UNIBAND, CRETEX, OR APPROVED EQUAL.
 - WILL HAVE MANHOLE FRAME AND LID TO BE NENAH R-1642 SELF-SEALING WITH CITY LOGO.
 - WILL HAVE RISERS RINGS OF CRETEX PRO-RING, AMERICAN HIGHWAY PRODUCTS RUBBER ADJUSTMENT RING OR STANDARD PCC. IF PCC RINGS ARE USED, SHIMS TO LEVEL MANHOLE FRAME MADE OF MATERIALS OTHER THAN PCC OR THE RING MATERIAL DISCUSSED ABOVE WILL NOT BE ALLOWED, IE: WOOD, BRICK, ROCKS, ETC.
 - WILL USE LINK-SEALS PENETRATION SEALS FOR PIPE PENETRATIONS.

- ALL SANITARY SEWER SERVICE LINES SHALL BE EXTENDED :
- TO THE UTILITY EASEMENT LINE FOR THOSE LOCATIONS WHERE THE LOTS BEING SERVED ARE ON THE OPPOSITE SIDE OF THE STREET FROM THE SEWER MAIN.
 - TO THE UTILITY EASEMENT LINE FOR THOSE LOCATIONS WHERE THE LOTS BEING SERVED ARE ADJACENT TO THE SEWER MAIN.
 - THE END OF ALL SANITARY SEWER SERVICES MUST BE MARKED WITH A WOOD 2 x 4 PAINTED GREEN.
 - ALL SANITARY SEWER MANHOLES IN PAVING AREAS OR AREAS SUBJECT TO WATER INUNDATION SHALL BE PROVIDED WITH CRETEX EXTERIOR CHIMNEY SEAL OR APPROVED EQUAL. ALL SANITARY MANHOLES IN PAVING SHALL HAVE 3-PIECE FLOATING CASTING.

AIR TESTING

- ALL SANITARY SEWER AND SERVICE LINES SHALL BE AIR TESTED TO PASS THE FOLLOWING TEST:

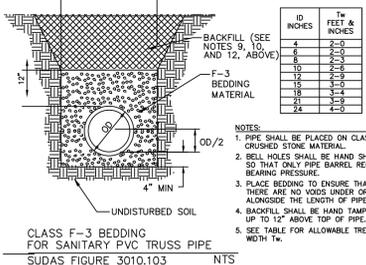
NOTE: CITY REPRESENTATIVE MUST BE PRESENT DURING TESTING.

 - PERFORM FROM MANHOLE-TO-MANHOLE AFTER BACKFILL.
 - PLACE PNEUMATIC PLUGS: (1) SEALING LENGTH: EQUAL TO OR GREATER THAN PIPE DIAMETER, (2) CAPABLE OF RESISTING INTERNAL TEST PRESSURE WITHOUT EXTERNAL BRACING OR BLOCKING.
 - INTRODUCE LOW-PRESSURE AIR INTO SEALED LINE AND ACHIEVE INTERNAL AIR PRESSURE OF 5 PSI & MAINTAIN FOR A MINIMUM OF 5 MINUTES.
 - LIMIT INTERNAL PRESSURE IN SEALED LINE BELOW 8 PSIG.
 - ALLOW 2 MINUTES MINIMUM FOR AIR PRESSURE TO STABILIZE. DISCONNECT LOW-PRESSURE AIR HOSE FROM CONTROL PANEL.
 - MINIMUM TIME FOR PRESSURE TO DROP FROM 3.5 TO 2.5 PSIG GREATER THAN MAXIMUM PRESSURE EXERTED BY GROUNDWATER ABOVE PIPE INVERT:

PIPE DIAMETER IN INCHES	TIME IN MINUTES
4	2.0
6	3.0
8	4.0
10	5.0
12	5.5
15	7.5

- IN AREAS WHERE GROUND WATER IS KNOWN TO EXIST, THE HEIGHT OF WATER ABOVE THE TOP OF THE PIPE BEING TESTED, IN FEET, SHALL BE DETERMINED AND THAT HEIGHT DIVIDED BY 2.3 TO ESTABLISH THE PRESSURE THAT WILL BE ADDED TO ALL READINGS ABOVE. ALTERNATIVELY, THE ENGINEER MAY ALLOW THE CONTRACTOR TO MEASURE INFILTRATION INTO THE SEWER BY USING A V-NOTCH WEIR OR OTHER SUITABLE DEVICE.
- LOCATE, REPAIR AND RETEST LEAKS.

- AIR TESTING SHALL BE CONSIDERED INCIDENTAL TO SANITARY SEWER CONSTRUCTION.
 - ALL PVC TRUSS SEWERS SHALL HAVE A DEFLECTION TEST PERFORMED AS FOLLOWS:
 - DEFLECTION TEST SHALL BE CONDUCTED AFTER THE FINAL BACKFILL HAS BEEN IN PLACE AT LEAST 30 DAYS.
 - DEFLECTION TEST TO BE CONDUCTED USING A RIGID BALL OR MANDREL WITH A DIAMETER EQUAL TO 95% OF THE INSIDE DIAMETER OF THE PIPE. NO MECHANICAL PULLING DEVICES ALLOWED.
 - NO PIPE SHALL EXCEED A DEFLECTION OF 5%.



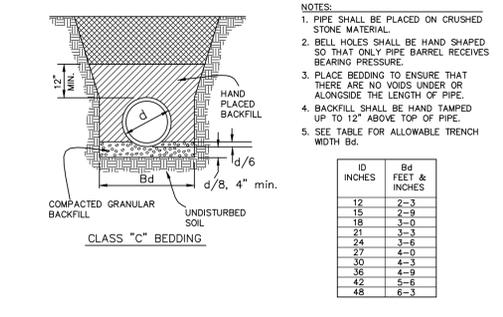
- THE FOLLOWING MINIMUM CLEARANCES MUST BE MAINTAINED :
- WATER MAIN SHALL BE LOCATED 10 FEET HORIZONTALLY DISTANT FROM ALL SANITARY SEWER AND STORM SEWER.
 - WATER MAIN SHALL NOT PASS THROUGH NOR CONTACT A SEWER OR A SEWER MANHOLE. A MINIMUM HORIZONTAL SEPARATION OF 3 FEET SHALL BE MAINTAINED.
 - VERTICAL SEPARATION OF WATER MAINS CROSSING OVER ANY SANITARY SEWER SHOULD BE A MINIMUM OF 18-INCHES, MEASURED OUTSIDE TO OUTSIDE FROM THE CLOSEST EDGE OF EACH PIPE. IF PHYSICAL CONDITIONS PROHIBIT THIS SEPARATION, THE WATER MAIN SHALL NOT BE PLACED CLOSER THAN 6-INCHES ABOVE A SEWER OR 18-INCHES BELOW A SEWER. THE SEPARATION DISTANCE SHALL BE THE MAXIMUM FEASIBLE IN ALL CASES.
 - WHERE THE WATER MAIN CROSSES SEWER, ONE FULL LENGTH OF WATER PIPE SHALL BE LOCATED SO BOTH JOINTS ARE AS FAR AS POSSIBLE FROM THE SEWER. THE WATER AND SEWER PIPES MUST BE ADEQUATELY SUPPORTED AND HAVE WATER TIGHT JOINTS. A LOW PERMEABILITY SOIL SHALL BE USED FOR BACKFILL MATERIAL WITHIN 10-FEET OF THE POINT OF CROSSING.
 - NOMINAL DEPTH OF WATER MAIN = 5.5 FEET TO TOP OF PIPE.
 - EXISTING OR PROPOSED VALVE BOXES THAT FALL WITHIN PAVEMENT MUST HAVE A SLIP-TYPE VALVE BOX.
 - THE ENTIRE WATERMAIN SYSTEM, INCLUDING SERVICES TAPS IF APPLICABLE, SHALL BE PRESSURE TESTED PER AWWA C600. THE TEST SHALL BE PERFORMED AT A MINIMUM OF 150 PSI FOR 2 HOURS WITH A MAXIMUM LOSS OF 5 PSI.
 - WATER MAINS SHALL BE DISINFECTED IN ACCORDANCE WITH SPECIFICATIONS.
 - FIRE HYDRANTS SHALL BE MUELLER SUPER CENTURIAN 250 OR APPROVED CITY EQUAL THAT OPEN RIGHT.
 - BED WATER MAIN ON NATIVE MATERIAL, DIG IN BELLS, AND BACKFILL WITH SUITABLE MATERIAL.
 - ALL CONCRETE SANITARY MANHOLES SHALL HAVE CONSHIELD ANTI-MICROBIALADDITIVE INCORPORATED IN THE CONCRETE MIX.

WHERE PUBLIC UTILITY FIXTURES ARE SHOWN AS EXISTING ON THE PLANS, OR ENCOUNTERED WITHIN THE CONSTRUCTION AREA, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF THOSE UTILITIES PRIOR TO THE BEGINNING OF ANY CONSTRUCTION. THE CONTRACTOR SHALL AFFORD ACCESS TO THOSE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES. UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORDS, AND THEREFORE THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. IT IS POSSIBLE THAT THERE MAY BE OTHER FACILITIES IN THE CONSTRUCTION AREA, THE EXISTENCE OF WHICH IS NOT PRESENTLY KNOWN OR SHOWN HEREON. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE EXISTENCE AND EXACT LOCATION, AND TO AVOID DAMAGE THERETO. NO CLAIMS FOR ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY SUCH WORK.

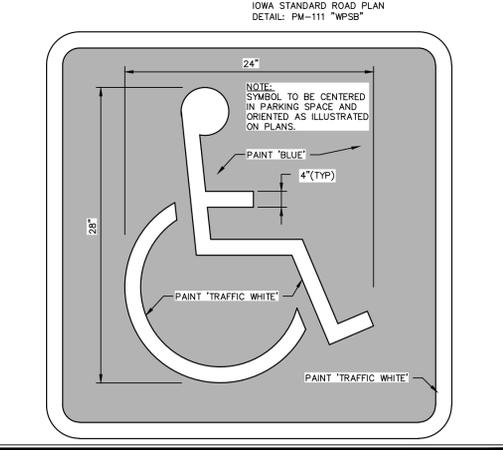
STORM SEWER NOTES

- STORM SEWER CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD DETAILED SPECIFICATIONS AND DETAILED SPECIFICATION REQUIREMENTS PREPARED FOR THIS PROJECT. CITY OF WEST BRANCH DESIGN AND CONSTRUCTION STANDARDS AND PROCEDURES SHALL PREVAIL.
- ALL STORM SEWERS SHALL BE CLASS 3 RCP UNLESS NOTED OTHERWISE IN THE PLANS.
- AT PLACES WHERE A FLARED END SECTION IS REQUIRED, PIPE LENGTH INCLUDES THE FLARED END. THE LAST TWO JOINTS ARE TO BE TIED WHERE FLARED END SECTIONS ARE REQUIRED.
- ALL RCP STORM SEWERS SHALL BE PROVIDED WITH CLASS "C" BEDDING, UNLESS NOTED OTHERWISE. PVC SEWERS SHALL BE PROVIDED WITH CRUSHED STONE ENCASEMENT.
- STORM SEWERS SHADED ON THE PROFILE VIEW SHALL BE BACKFILLED WITH EITHER OF THE FOLLOWING COMPACTED TO 90% MODIFIED PROCTOR DENSITY:
 - SUITABLE EXCAVATED MATERIAL, IF EXCAVATED MATERIAL IS NOT SUITABLE, THEN
 - CRUSHED STONE AS SPECIFIED FOR GRANULAR TRENCH BACKFILL SHALL BE USED.
- GRANULAR TRENCH BACKFILL SHALL BE CRUSHED STONE CONFORMING TO I.D.O.T. STANDARD SPECIFICATION 4120.04 WITH 1" MAXIMUM AGGREGATE SIZE. COMPACT TO 90% MODIFIED PROCTOR DENSITY.
- ALL STORM SEWERS SHALL HAVE CONFINED "TO" RING GASKETS. STORM SEWERS 36" AND SMALLER SHALL HAVE BELL AND SPIGOT JOINTS. STORM SEWERS LARGER THAN 36" MAY HAVE TONGUE AND GROOVE JOINTS. NO MASTIC JOINTS ALLOWED.
- ALL PIPE SHALL BE CERTIFIED.
- LIFT HOLES IN STORM SEWER WILL NOT BE ALLOWED.
- PROVIDE CONCRETE FILLETS IN ALL NEW & EXISTING DRAINAGE STRUCTURES PER REFERENCED DETAILS.

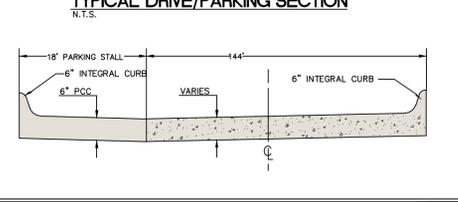
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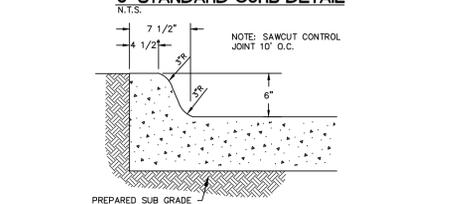
ACCESSIBLE PARKING SYMBOL



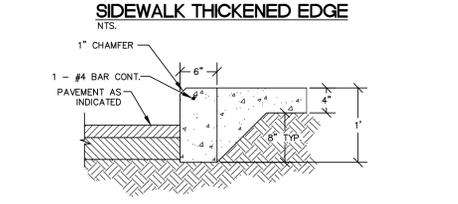
TYPICAL DRIVE/PARKING SECTION



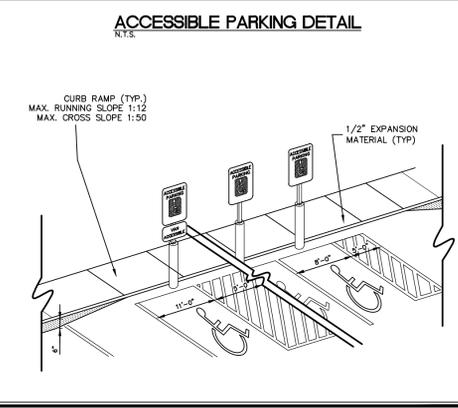
6" STANDARD CURB DETAIL



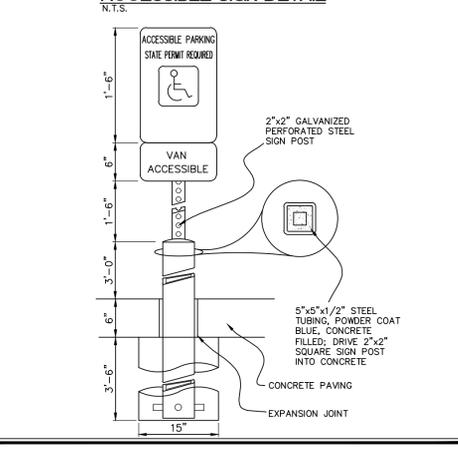
SIDEWALK THICKENED EDGE



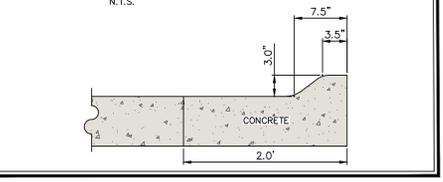
ACCESSIBLE PARKING DETAIL



ACCESSIBLE SIGN DETAIL



3' ROLL CURB DETAIL



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GENERAL NOTES AND DETAILS

401 PARKSIDE DRIVE

WEST BRANCH
CEDAR COUNTY
IOWA

MMS CONSULTANTS, INC.

Date:	11-26-19
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Project No. WEST BRANCH 6992-306	7
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RESOLUTION 1878

A RESOLUTION APPROVING THE SITE PLAN FOR PARKSIDE BP, 401 PARKSIDE DRIVE, WEST BRANCH, IOWA

WHEREAS, Advantage Custom Builders, has heretofore submitted a proposed Site Plan to remodel, extend and improve the property at 401 Parkside Drive, (known as Parkside BP), West Branch, Iowa (the “Project”); and

WHEREAS, said Site Plan (See Exhibit A) has heretofore been reviewed by City Staff and the City Engineer; and

WHEREAS, the Site Plan has been found to conform to West Branch Code of Ordinances; and

WHEREAS, the City of West Branch Planning and Zoning Commission has reviewed the Site Plan and recommended its approval to the West Branch City Council; and

WHEREAS, the City Council reviewed the Site Plan and agreed approval contingent upon a potential requirement for an engineered retaining wall at the south end of the property upon completion of final grading; and

WHEREAS, it is now necessary for the City Council to approve said Site Plan.

NOW, THEREFORE, BE IT RESOLVED, be it resolved by the City Council of the City of West Branch, Cedar County, Iowa, that the aforementioned Site Plan Agreement for the Project be and the same are hereby accepted and approved.

* * * * *

Passed and approved this 2nd day of March, 2020.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, Deputy City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 2, 2020
AGENDA ITEM:	Discussion Item: To Consider a New Golf Cart Ordinance.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Mike Horihan, Police Chief
DATE:	February 26, 2020

BACKGROUND:

The purpose of this discussion item is to consider having policy aimed to protect the health, safety and well-being of the citizens of the City of West Branch by prohibiting the unsafe use of golf carts on the public roads in the City, there has been several complaint regarding the use of Golf Carts. Particularly regarding operations by under aged children which may endanger the safety of persons driving, bicycling or walking on the roads or the safety of motorists, cyclists, pedestrians, or other children passengers on the Golf Cart.

This item was brought to the City’s attention by a citizen driven proposal.

Staff has reviewed the proposal and have developed a “Staff Proposal” (attached with this discussion item). It highlights the following:

- no night time driving (pending legal review),
- permissible number of passengers allowed must match the number of manufactured seats on the cart,
- prohibited routs and/or road in the city limits, and
- operators must be license drivers

The one item missing that was discussed was issue of inspections. Staff would like to have more discussion and feedback on the topic of inspections.

STAFF RECOMMENDATION:	Seeking Direction and Feedback by City Council
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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Chapter 78
City of West Branch Golf Cart Ordinance

78.01 Purpose	78.07 Traffic Code
78.02 Operation of Golf Carts Permitted	78.08 Permits
78.03 Prohibited Locations	78.09 Accident Reports
78.04 Equipment	78.10 Violation and Penalty
78.05 Hours	78.11 Annual Review
78.06 Speed	

78.01 Purpose. The purpose of this chapter is to permit the operation of golf cars on certain streets in the City, as authorized by Section 321.247 of the Code of Iowa, as amended. This chapter applies whenever a golf cart is operated on any street or alley, subject to those exceptions stated herein.

78.02 Operation of Golf Carts Permitted. Golf carts may be operated upon the streets of the city by persons who are 14 years of age or older with a valid school permit. Otherwise be 16 years old or older with a valid driver's license. While operated on a city street the number of passengers permitted on a golf cart shall not exceed the number of seats intended for passengers. While on city streets, operators must have on their person or in the golf cart proof of the required insurance.

78.03 Prohibited Locations.

1. Streets. Golf carts shall not be operated upon any City Streets with a posted speed limit of greater than 25 mph or any City Streets or parts of any streets listed below:

- A. Main Street
- B. South Downey Street to BP gas station (do not cross interstate)
- C. Baker Avenue to W. Orange Street

However, golf carts may cross the aforementioned streets.

2. Trails. Golf carts shall not be operated on any recreational, bike or walking trail. Except for sidewalk from West Branch Ford to the High School, with pedestrians and bikes having the right-of-way.

3. Sidewalks. Golf carts shall not be operated on sidewalks. Except for certain events.

4. Parking. Golf carts shall not be operated upon that portion of a street right-of-way between the curb or edge of street paving and the sidewalk referred to as the "parking".

5. City Parks and other land owned by the City of West Branch. Golf carts shall not be operated in City Parks or upon other city owned land unless for a special event authorized by the City Council and the operator possess a valid City of West Branch Permit.

6. Special Exemptions. The Chief of Police is authorized to permit golf carts to operated on restricted City streets for certain special events.

78.04 Equipment. Golf carts operated upon City streets shall be equipped with at least the following:

1. A slow moving vehicle sign.
 2. A bicycle safety flag, the top of which shall be a minimum of 5 feet (5) from ground level, and extend a minimum 6 inches above the highest point of the golf cart.
 3. Golf carts operated on city streets shall be equipped with headlights and taillights, and adequate brakes to stop and hold the cart in a stopped position.
- 78.05 Hours.** Golf carts may be operated on City streets only between sunrise and 10pm.
- 78.06 Speed.** Speed. No golf cart shall be operated at a speed in excess of the lesser of the twenty-five (25) miles per hour or that posted. Golf carts shall not be modified to increase speed.
- 78.07 Traffic Code.** Any person operating a golf cart, including those for which a City of West Branch permit has been issued, shall strictly adhere to all traffic signs and signals and all other traffic rules and regulations, and shall obey the orders and direction of any law enforcement officer authorized to direct or regulate traffic. No person shall leave a golf cart unattended on public property while the motor is running or the keys are in the ignition switch.
- 78.08 Permits.** No person shall operate a Golf cart on any public street, or alley for any purpose unless Golf cart has passed a safety inspection by the West Branch Police Department and the operator possesses a City of West Branch permit to operate a golf cart on city streets issued by the City Clerk.
1. Golf cart owners may apply for a permit from the West Branch City Clerk on forms provided by the City.
 2. The Clerk shall not issue a permit until the owner/operator has provided the following.
 - A. Evidence that the owner/operator possesses a valid driver's license.
 - B. Proof owner/operator has liability or full coverage insurance (minimum limit of \$300,000 coverage) covering operation of golf carts on city streets.
 - C. A form indicating that the golf cart has passed the required inspection conducted by the West Branch Police Department. The \$25.00 fee for such inspection shall be set by resolution. This is a one-time inspection. Vehicles that pass an inspection will not need to be re-inspected unless the vehicle is found in violation of this code, then a vehicle might need to be inspected again. Possible yearly sticker fee for new stickers.
 3. The operator of a golf cart shall display the City of West Branch permit sticker prominently on a rear fender or on a similar component which is clearly visible from the rear. (or agreed upon location)
 4. All permits issued shall uniquely identify the name and address of the owner/operator.
 5. The annual fee for such permits shall be set by resolution.
 6. The permits expire annually on December 31 regardless of the date of issue.
 7. Permits can be revoked by the Chief of Police as result of any violation of the City's Code or the Code of Iowa. The revocation, including a description of the violation, shall be provided in

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writing to the owner of the golf cart. The revocation may be appealed to the City Council within 10 days of the written notice of revocation of the permit. The owner shall request the appeal in writing and submit the appeal to the City Clerk.

78.09 Accident Reports. Either the operator, or someone acting for the operator, shall immediately notify a law enforcement officer whenever a Golf Cart is involved in an accident resulting in injury or death to anyone, or property damage amounting to one thousand dollars (\$1000.00) or more, and shall file an accident report within forty-eight (48) hours, in accordance with State Law.

78.10 Violation and penalty.

1. Any person guilty of violating the provisions herein shall be guilty of a misdemeanor and shall be subject to a fine of one-hundred dollars (\$100.00) and revocation of the City of West Branch permit for a period of six months.

2. Any person guilty of violating this ordinance two times shall be subject to a fine of three-hundred dollars (\$300.00) and permanent revocation of the City of West Branch Permit.

3. Persons violating this ordinance may also be prosecuted, and subject to the penalties set out in, Section 3211.36 of the Code of Iowa

78.11 Annual Review. The City Council shall annually review Chapter 78 to determine if the ordinance warrants amendment or repeal.

Reply Reply All Forward



Thu 2/27/2020 2:06 PM

Kevin D. Olson <kevinolsonlaw@gmail.com>

Re: golf cart- city council

To: Mike Honhan

Cc: Redmond James; Gordon Edgar; Leslie Brick

Message Section 321.247 -golf carts on city streets.pdf (38 KB)

Good afternoon everybody, I have attached Section 321.247 of the Code of Iowa, which outlines the procedures for operation of golf carts on city streets. I will point out a couple of items:

1. All driver's have to have a valid driver's license.
2. Golf carts are not to be allowed on primary road extensions. The question I have about that is whether Main Street and/or Parkside Drive/Baker Avenue are primary roads. Dave Schechinger could probably answer that question for us, they may be.
3. Golf carts shall be equipped with a bicycle safety flag and slow moving vehicle sign.
4. Golf carts can only be operated between sunrise and sunset.
5. Golf carts must have adequate brakes and other safety features that a city would proscribe.

The ordinance revision incorporates all of those terms, as long as Main is not considered a primary road extension. You can make the golf carts have lights, but it is not necessary since the carts cannot be driven in the dark on streets or sidewalks.

Mike, question for you under the "school permit" Is that actually a driver's license under state code? I have reviewed Section 321.189 et al, and there are limitations on minor's licenses, like only one unrelated minor passenger and have to be driving the most direct route to a school event.

The overall question would be whether a "restricted license" was contemplated to mean driver's license. Because I didn't find a definition of driver' license under the code (shocking I know)

On Thu, Feb 27, 2020 at 9:02 AM Mike Honhan <mike@westbranchiowa.org> wrote:

The first one is longer and is more detailed. It outlines stickers and inspections. The 2nd one is shorter and does not mention stickers or inspections.

Thanks

Mike

1

MOTOR VEHICLES AND LAW OF THE ROAD, §321.247

321.247 Golf cart operation on city streets.

1. a. Incorporated areas may, upon approval of their governing body, allow the operation of golf carts on city streets by persons possessing a valid driver's license. However, a golf cart shall not be operated upon a city street which is a primary road extension through the city but shall be allowed to cross a city street which is a primary road extension through the city.

b. The golf carts shall be equipped with a slow moving vehicle sign and a bicycle safety flag and operate on the streets only from sunrise to sunset.

c. Golf carts operated on city streets shall be equipped with adequate brakes and shall meet any other safety requirements imposed by the governing body.

2. Golf carts are not subject to the registration provisions of [this chapter](#).

3. A person who violates [subsection 1](#) commits a simple misdemeanor punishable as a scheduled violation under [section 805.8A, subsection 3](#).

[82 Acts, ch 1041, §1]

90 Acts, ch 1230, §66; 98 Acts, ch 1073, §9; 2000 Acts, ch 1203, §10; 2001 Acts, ch 137, §5; 2010 Acts, ch 1069, §45; 2010 Acts, ch 1190, §46

Referred to in §331.362, 805.8A(3)(b)

**CHAPTER 78
CITY OF WEST BRANCH GOLF CART ORDINANCE**

78.01 Purpose	78.06 Speed
78.02 Operation of Golf Carts Permitted	78.07 Traffic Code
78.03 Prohibited Locations	78.08 Permits
78.04 Equipment	78.09 Accidents Report
78.05 Hours	78.10 Violation and Penalty
	78.11 Annual Review

78.01 PURPOSE. The purpose of this chapter is to permit the operation of golf carts on certain street in the City, as authorized by section 321.247 of the Code of Iowa, as amended. This chapter applies whenever a golf cast is operated on any street or alley, subject to those exceptions stated herein.

78.02 OPERATION OF GOLF CARTS PERMITTED. Golf carts may be operated upon the streets of the city by persons who are 14 years of age or older with a valid school permit, during a school activity. Otherwise be 16 years old or older with a valid driver's license or as allowed by law. While operated on a city street the number of passengers permitted on a golf cart shall not exceed the number of seats intended for passengers. While on city streets, operators must have on their person or in the golf cart, the same proof of insurance as required by law for all other motor vehicles.

78.03 PROHIBITED LOCATIONS.

1. Streets. Golf Carts shall not be operated upon any City Streets with a posted speed limit of greater than 25 mph or any streets or parts of any street listed below.
 - A. Main Street
 - B. South Downey Street to the BP gas station (do not cross interstate)
 - C. Baker Ave to W. Orange StreetHowever, golf carts may cross the aforementioned streets.
2. Trails. Golf carts shall not be operated on any recreational, bike or walking trail. Except for sidewalk from West Branch Ford to the High School with the pedestrians and bikes having the right-of-way.
3. Sidewalks. Golf carts shall not be operated on sidewalks. Except for certain approved events.
4. Parking. Golf carts shall not be operated upon that portion of the street right-of-way between the curb or the edge of street paving and the sidewalk referred to as the "parking".
5. City Parks and other land owned by the City of West Branch. Golf carts shall not be operated in the City Parks or upon other city owned land unless for a special event authorized by the City Council and the operator possess a valid City of West Branch Permit.

6. Special Exemptions. The Chief of Police is authorized to permit golf carts to be operated on restricted City streets for certain special events.

78.04 EQUIPMENT. Golf Carts operated upon City streets shall be equipped with at least the following:

1. A slow moving vehicle Sign.
2. A bicycle safety flag, at the top of which shall be a 5 feet (5) from ground level, and extend a minimum 6 inches above the highest point of the golf cart.
3. Golf carts operated on city streets shall be equipped with working headlights and taillights if installed by the factory. The golf cart shall be equipped with adequate brakes to stop and hold the golf cart in a stopped position.

78.05 HOURS. Golf carts must be operated on the City streets only between sunrise and sunset.

78.06 SPEED. No golf cart shall not be operated at a speed in excess of the lesser of the twenty-five (25) per hour or less if so posted.

78.07 TRAFFIC CODE. Any person operating a golf cart, shall strictly adhere to all traffic signs and signals and all other traffic rules and regulations, and shall obey the orders and direction of any law enforcement officer authorized to direct or regulate traffic. No person shall leave a golf cart unattended on public property while the motor is running or the keys are in the ignition switch.

78.08 PERMITS. No person shall operate a Golf cart on any public street, or alley for any purpose unless Golf cart has passed a safety inspection by the West Branch Police Department and the operator possesses a City of West Branch permit to operate a golf cart on city streets issued by the City Clerk.

1. Golf cart owners may apply for a permit from the West Branch City Clerk on forms provided by the City.
2. The Clerk shall not issue a permit until the owner/operator has provided the following.
 - A. Evidence that the owner/operator possesses a valid driver's license.
 - B. Proof owner/operator has liability or full coverage insurance (minimum limit of \$300,000 coverage) covering operation of golf carts on city streets.

- C. A form indicating that the golf cart has passed the required inspection conducted by the West Branch Police Department. The \$25.00 fee for such inspection shall be set by resolution. This is a one-time inspection. Vehicles that pass an inspection will not need to be re-inspected unless the vehicle is found in violation of this code, then a vehicle might need to be inspected again. Possible yearly sticker fee for new stickers.
3. The operator of a golf cart shall display the City of West Branch permit sticker prominently on a rear fender or on a similar component which is clearly visible from the rear. (or agreed upon location)
 4. All permits issued shall uniquely identify the name and address of the owner/operator.
 5. The annual fee for such permits shall be set by resolution.
 6. The permits expire annually on December 31 regardless of the date of issue.
 7. Permits can be revoked by the Chief of Police as result of any violation of the City's Code or the Code of Iowa. The revocation, including a description of the violation, shall be provided in writing to the owner of the golf cart. The revocation may be appealed to the City Council within 10 days of the written notice of revocation of the permit. The owner shall request the appeal in writing and submit the appeal to the City Clerk.

78.09 ACCIDENT REPORTS. Either the operator, or someone acting for the operator, shall immediately notify a law enforcement officer whenever a Golf Cart is involved in an accident resulting in injury or death to anyone, or property damage amounting to one thousand dollars (\$1000.00) or more, and shall file an accident report within forty-eight (48) hours, in accordance with State Law.

78.10 VIOLATION AND PENALTY.

1. Any person guilty of violating the provisions herein shall be guilty of a misdemeanor and shall be subject to a fine of one-hundred dollars (\$100.00) and revocation of the City of West Branch permit for a period of six months.
2. Any person guilty of violating this ordinance two times shall be subject to a fine of three-hundred dollars (\$300.00) and permanent revocation of the City of West Branch Permit.
3. Persons violating this ordinance may also be prosecuted, and subject to the penalties set out in, Section 3211.36 of the Code of Iowa.

78.11 ANNUAL REVIEW. The City Council shall annually review Chapter 78 to determine if the ordinance warrants amendment or repeal.



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 2, 2020
AGENDA ITEM:	First Reading of Ordinance 773 Amending Chapter 92 of the Code of Ordinances of the City of West Branch, Iowa; “Eliminating discounted rates for consumption over 250,000 gallons per meter per month.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Nick Goodweiler, Councilperson / Redmond Jones, City Administrator
DATE:	February 25, 2020

BACKGROUND:

Revenue sufficiency is the primary financial objective for most water utilities that operate as enterprises. They must be financially self-sufficient, recovering not only the cost of daily operations but also funding capital improvements to fulfill their central public health mission. They strive to design rate structures and set rate levels in a manner that equitably charges a customer based on the cost-of-service. However, rates and rate structures can go well beyond these main objectives and provide an excellent avenue to help a utility achieve some of its goals and policies.

This staff recommendation addresses the following areas that a rate structure should consider:

- Promotion of Conservation
- Affordability
- Economic Development, and
- Short-term Revenue Stability:

The attached Ordinance 773 makes a small amendment to **strike out** the following language:

\$5.23 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2012. All consumption over 250,000 gallons per meter per month stays at this rate.

Please see on the attached copy of Chapter 92 the strike out is highlighted with red lines stricken through the aforementioned language.

STAFF RECOMMENDATION:	Approve First Reading – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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**CHAPTER 92
WATER RATES**

92.01 Definition of Nuisance	92.06 Abatement in Emergency
92.02 Nuisances Enumerated	92.07 Abatement by City
92.03 Other Conditions	92.08 Collection of Cost
92.04 Nuisances Prohibited	92.09 Installment Payment of Cost of Abatement
92.05 Right of Entry for Inspection	92.10 Failure to Abate

92.01 SERVICE CHARGES. Each customer shall pay for water service provided by the City based upon use of water as determined by meters provided for in Chapter 91. Each location, building, premises or connection shall be considered a separate and distinct customer whether owned or controlled by the same person or not.

(Code of Iowa, Sec. 384.84)

92.02 RATES FOR SERVICE. Water service shall be furnished at the rate of:

(Code of Iowa, Sec. 384.84)

\$4.59 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective June 20, 2006.

~~\$5.23 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2012.~~

~~All consumption over 250,000 gallons per meter per month stays at this rate.~~

\$5.87 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2013.

\$6.51 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2014.

\$7.15 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2015.

\$7.79 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2016.

(Ord. 706 – May 15 Supp.)

92.03 RATES OUTSIDE THE CITY. Water service shall be provided to any customer located outside the corporate limits of the City which the City has agreed to serve at two times the rate provided in Section 92.02. No such customer, however, will be served unless the customer shall have signed a service contract agreeing to be bound by the ordinances, rules and regulations applying to water service established by the Council.

(Code of Iowa, Sec. 364.4 & 384.84)

92.04 BILLING FOR WATER SERVICE. Water service shall be billed as part of a combined service account, payable in accordance with the following:

(Code of Iowa, Sec. 384.84)

1. Meters Read. Water meters for Commercial/Industrial and Residential customers shall be read during the third week each month.

(Ord. 562 – Feb. 04 Supp.)

2. Bills Issued. The Billing Clerk shall prepare and issue bills for combined service accounts on or before the first day of the month.

3. Bills Payable. Bills for combined service accounts shall be due and payable at the office of the City Clerk by the twentieth (20th) of that month. When the twentieth of the month falls on a Saturday or Sunday, the City Clerk's office shall accept payment on the next office day without penalty.

4. Late Payment Penalty. Bills not paid when due shall be considered delinquent. A one-time late payment penalty of ten percent (10%) of the amount due shall be added to each delinquent bill.

(Ord. 535 – Aug. 01 Supp.)

5. Billing Corrections. Any error in the billing of the amount of usage or the rate billed for said usage shall be corrected by the Billing Clerk upon discovery and confirmation of said error. No other reductions shall be made to the amount of water in gallons billed or to the rate at which it is billed once the water has passed through the meter and is recorded.

6. Insufficient Funds Charge. A service charge in the amount of \$30.00 shall be assessed to any customer whose payment is not honored by the customer's financial institution for any reason when presented. The service charge shall be in addition to the late payment. If two or payments are dishonored within a twelve-month period, the City may require future payments in cash, cashier's check or money order. Such cash, cashier's check or money order payments shall be maintained until account has not been delinquent for twelve (12) consecutive months.

(Ord. 535 – Aug. 01 Supp.)

92.05 SERVICE DISCONTINUED. Water service to delinquent customers shall be discontinued in accordance with the following:

(Code of Iowa, Sec. 384.84)

1. Notice. The billing clerk shall notify each delinquent customer that service will be discontinued if payment of the combined service account, including late payment charges, is not received by the date specified in the notice of delinquency. Such notice shall be sent by ordinary mail and shall inform the customer of the nature of the delinquency and afford the customer the opportunity for a hearing prior to the discountenance.

2. Notice to Landlords. If the customer is a tenant, and if the owner or landlord of the property has made a written request for notice, the notice of delinquency shall also be given to the owner or landlord.
3. Hearing. If a hearing is requested by noon of the day preceding the shut off, the City Administrator shall conduct an informal hearing and shall make a determination as to whether the disconnection is justified. The customer has the right to appeal the City Administrator's decision to the Council, and if the Council finds that disconnection is justified, then such disconnection shall be made, unless payment has been received.
4. Fees. A fee of twenty dollars (\$20.00) shall be charged before service is restored to a delinquent customer during working hours and a fee of fifty dollars (\$50.00) shall be charged before service is restored during non-working hours. No fee shall be charged for the usual or customary trips in the regular changes in occupancies of property.

92.06 LIEN FOR NONPAYMENT. The owner of the premises served and any lessee or tenant thereof shall be jointly and severally liable for water service charges to the premises. Water service charges remaining unpaid and delinquent shall constitute a lien upon the premises served and shall be certified by the Clerk to the County Treasurer for collection in the same matter as property taxes.

(Code of Iowa, Sec. 384.84)

92.07 LIEN EXEMPTION. The lien for nonpayment shall not apply to residential rental properties where water service is separately metered and the charges therefore are paid directly by the tenant, providing the landlord has given written notice to the Clerk that the ~~tenate~~ is liable for the charges and a deposit not exceeding the usual cost of ninety (90) days of water service is paid to the City. The landlord's written notice shall contain the name of the tenant responsible for charges, the address of occupancy and the date of occupancy. A change in tenant shall require a new written notice and deposit. When the tenant move from the rental property, the Clerk shall refund the deposit if the water service charges are paid in full and the lien exemption shall be lifted from the rental property.

(Code of Iowa, Sec. 384.84)

92.08 LIEN NOTICE. A lien for delinquent water service charges shall not be certified to the County Treasurer unless prior written notice of intent to certify a lien is given to the customer. If the customer is a tenant and if the owner or landlord of the property has made a written request for notice, the notice shall also be given to the owner or landlord. The notice shall be sent to the appropriate person by ordinary mail not less than thirty (30) days prior to certification of the lien to the County Treasurer. *(Ord. 532 – Sep. 00 Supp.)*

(Code of Iowa, Sec. 384.84)

92.09 TEMPORARY VACANCY. Water service may be severed upon notice to the Superintendent or other authorized person whenever the premises is to be unoccupied, and if the premises is unoccupied for more than one month, a proportionate reduction on the minimum charge for water service will be allowed. There shall be a fifty dollar (\$50.00) charge for after-hours disconnection and reconnection.

92.10 WATER DEPOSITS FOR RENTAL PROPERTY. A \$100.00 deposit shall be paid by the tenant(s) of rental property when the tenant(s) establish(s) service. Upon disconnection of water service, the deposit, less deductions for any unpaid water usage, penalties and interest, shall be returned to the tenant, without interest.

(Ord. 645 – Aug. 08 Supp.)

ORDINANCE 773

ORDINANCE 773 AMENDING CHAPTER 92 OF THE CODE OF ORDINANCES OF THE CITY OF WEST BRANCH, IOWA; “ELIMINATING DISCOUNTED RATES FOR CONSUMPTION OVER 250,000 GALLONS PER METER PER MONTH.

WHEREAS, the City Council has recommended updating the City’s Water Rate Policy for reasons of conservation, sustainability and revenue stability ; and

WHEREAS, the City Administrator has proposed to remove language relating to discounted or lower rates for water users that exceed 250,000 gallons of water per month; and

NOW, THEREFORE, BE IT ORDAINED:

1. Amendment. Chapter 92 of the Code of Ordinances of the City of West Branch, Iowa, is hereby amended and incorporated into this Ordinance by this reference.
2. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.
3. Adjudication. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.
4. Effective Date. This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

First reading: March 2, 2020
Second reading: March 16, 2020
Third Reading: April 6, 2020

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Administrator/Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 2, 2020
AGENDA ITEM:	Public Hearing: A Resolution Accepting the City Administrator’s Recommended Budget and Ordering A Notice of Hearing for March 2, 2020 to Adopt the FY 2020-2021 Budget.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Redmond Jones II, City Administrator
DATE:	February 26, 2020

BACKGROUND:

Staff has prepared a proposed operating and capital budget for the 2020-2021 fiscal year that begins on July 1st. The proposed budget includes a property tax levy of \$13.09428 per \$1,000 of taxable valuation.

The required process for adopting the Annual Budget requires publication of the proposed Budget and a Public Hearing to be held prior to its adoption. The Resolution calls for the Public Hearing to be held at a City Council Meeting on March 2nd, 2019. Adoption of the Budget would also take place at that meeting; consistent and well in the advance with the State deadline of March 31st.

STAFF RECOMMENDATION:	Open Public Hearing – Close Public Hearing
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

City of West Branch, Iowa

The City Council will conduct a public hearing on the proposed Budget at 110 N Poplar St. West Branch, IA

on 3/2/2020 at 7:00 PM
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.
Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,
City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property \$ 13.09428

The estimated tax levy rate per \$1000 valuation on Agricultural land is \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

319-643-5888
phone number

Redmond Jones II
City Clerk/Finance Officer's NAME

		Budget FY 2021	Re-estimated FY 2020	Actual FY 2019
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,908,576	1,795,597	1,724,998
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,908,576	1,795,597	1,724,998
Delinquent Property Taxes	4	0	0	0
TF Revenues	5	486,238	461,222	403,116
Other City Taxes	6	268,528	255,907	283,281
Licenses & Permits	7	35,100	35,500	41,934
Use of Money and Property	8	20,000	29,150	104,536
Intergovernmental	9	1,058,403	1,315,951	799,957
Charges for Fees & Service	10	1,358,200	1,110,620	1,079,511
Special Assessments	11	0	0	0
Miscellaneous	12	40,120	43,900	120,505
Other Financing Sources	13	200,000	0	168,500
Transfers In	14	791,136	1,662,936	1,021,241
Total Revenues and Other Sources	15	6,166,301	6,710,783	5,747,579
Expenditures & Other Financing Uses				
Public Safety	16	861,762	837,894	609,151
Public Works	17	704,031	422,219	392,936
Health and Social Services	18	0	0	0
Culture and Recreation	19	736,927	688,975	626,013
Community and Economic Development	20	128,558	132,978	59,637
General Government	21	212,099	188,286	175,403
Debt Service	22	1,005,824	1,000,885	1,063,861
Capital Projects	23	850,000	1,743,547	2,821,540
Total Government Activities Expenditures	24	4,499,201	5,014,784	5,748,541
Business Type / Enterprises	25	815,354	775,005	717,048
Total ALL Expenditures	26	5,314,555	5,789,789	6,465,589
Transfers Out	27	791,136	1,662,936	1,021,241
Total ALL Expenditures/Transfers Out	28	6,105,691	7,452,725	7,486,830
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	60,610	-741,942	-1,739,251
Beginning Fund Balance July 1	30	2,833,518	3,575,460	5,314,711
Ending Fund Balance June 30	31	2,894,128	2,833,518	3,575,460



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 2, 2020
AGENDA ITEM:	RESOLUTION 1879 – Adopting the City Administrator’s Recommended Budget for Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021.
CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
PREPARED BY:	Redmond Jones II, City Administrator / Gordon Edgar, Finance Director
DATE:	February 26, 2020

BACKGROUND:

The FY 2020 – 2021 General Fund Budget contains strategic investments in several key focus areas for the city and is structurally balanced to fund critical services to our community. Thanks to residents of West Branch for making the choice to invest in our park system, this budget is the next step in moving forward into our next phase of providing the operational logistics for our new park amenity. Opening a large new park comes with its own set of challenges, but this budget has taken measured tactical steps to enhance fiscal discipline and meet new operational needs. This called for personnel enhancements in the Departments of Public Works, Police and Parks. This was achieved **without** hindering our note-worthy high level of service AND maintaining our competitive low 13.09428 tax-rate.

This still ranks West Branch among the lowest tax rates in communities our size. See below the Iowa cities of 2,100 – 2,500 population below:

Postville (15.47553)	Audubon (21.78597)	Belle Plaine (13.29749)
Hudson (11.61447)	La Porte City (14.87799)	Madrid (17.91532)
Jesup (14.45844)	Lamoni (17.15321)	Cascade (8.83397)
West Union (14.95218)	Ida Grove (12.88172)	Marengo (13.94787)
Bellevue (12.35125)	FairFax (8.10000)	Rock Rapids (17.00253)
Mitchellville (13.83465)	Sac City (16.69054)	Hawarden (14.46573)
Hull (13.25069)	Toledo (16.39443)	Kalona (11.45461)
Lake Mills (13.56363)	Belmond (17.09801)	West Liberty (17.78803)
Wilton (14.24170)	Durant (14.77977)	

Highlighted are communities with lower tax rates than West Branch.

STAFF RECOMMENDATION:	Approve Resolution 1879 – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

"Turning Vision into Reality is our Business"

City Administrator's Recommended FY 20-21 Budget



(Open, Agile, and Purposeful Government)



Roger Laughlin
Mayor

Jodee Stoolman
Councilperson

Tom Dean
Councilperson

Colton Miller
Mayor Pro Tem

Nick Goodweiler
Councilperson

Jerry Sexton
Councilperson

Redmond Jones II
City Administrator

City Council's Stated Priorities

RESOLUTION 1856

A RESOLUTION ADOPTING GOALS AND OBJECTIVES FOR THE CITY OF WEST BRANCH, IOWA FOR 2020-2021.

WHEREAS, on November 18, 2019; the governing body of the City of West Branch, Iowa went through a process of identifying the service priorities for the coming fiscal year 2020 – 2021; and

WHEREAS, the governing body discussed concepts of: Required Services, Core Business Choice, Quality of Life Services, Community “Add On”, Organization Foundation, Visioning and Teamwork; and

WHEREAS, the establishment of Goals and Objectives by the governing body was accomplished, and promotes a general direction for staff; and

WHEREAS, this direction promotes the overall efficiency and effectiveness of city services, and will facilitate the coming budget discussions and City Council Work Sessions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Cedar County, Iowa:

Section 1. That the foregoing recitals are incorporated in and made a part of this resolution by reference; and

Section 2. That the Goals and Objectives of the City of West Branch for 2020-2021 are hereby declared to be and prioritized as follows:

1. Promote Quality of life including Public Safety, Community Pride Events, Strong Citizen Involvement, Park and Recreation, opportunities and investment.

- Police Body Cameras (9 votes – High Priority)
- Replacement 1990 (30 year old) Dump Truck with newer used Dump Truck (7 votes – High Priority)
- Water / Sewer Utility Billing Upgrades – Software Enhancements (5 votes – Moderate / High Priority)
- Christmas Past – Carriage Ride Funding (3 votes – Moderate Priority)
- Cubby Park Operations – Additional Funding (3 votes – Moderate Priority)
- CDG Funding and Coordinating / Festivals (2 votes – Moderate / Low Priority)

2. Develop, Maintain and Rebuild Safe, Clean, Diverse, Healthy, Neighborhoods, including Partnering with the School District.

- Downstream Flood Mitigation (18 votes – Top Priority)
- Replacement of One Block of Seal Coat on the East Side of Town (11 votes – Top Priority).
- Greenview Connection (10 votes – High Priority)
- Water Main Replacement on E. College from 4th to 5th Replacing a 4” Main with 8’ Main. (9 votes – High Priority)
- Cedar / Johnson County Road – Plan / Funding Strategy (11 votes – Top Priority)

- Splash Pad Funding / Contribution (6 votes – Moderate Priority)
- Greenview Curb and Gutter (5 votes – Moderate Priority)
- Housing Trust Fund / Program (3 votes – Moderate / Low Priority)
- Overlay One Alley (2 votes – Moderate / Low Priority)

3. Develop inviting high profile visual impact project’s including gateways establishing destination, branding and other that reflect sound use of tax dollars.

- Cedar / Johnson County Road – Plan / Funding Strategy (11 votes – Top Priority)
- Parkside Sidewalk or Trail Project / Connecting Downtown to the Industrial Park (5 votes – Moderate Priority)
- Phase 5 Downtown Sidewalk Project (3 votes – Moderate / Low Priority)

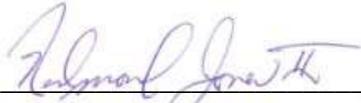
4. Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.

- Adding an Additional Full Time Employee to Public Works (10 votes – Top Priority)
- Annexation Plan / Strategy (3 votes – Moderate / Low Priority)
- Develop / Implement Long-Term Disability Benefit Program (3)
- Develop / Implement Short-Term Disability Benefit Program(3)

Passed and approved this 2nd day of December, 2019.


 Roger Laughlin, Mayor

ATTEST:


 Redmond Jones II, City Administrator/Clerk

City Organizational Chart

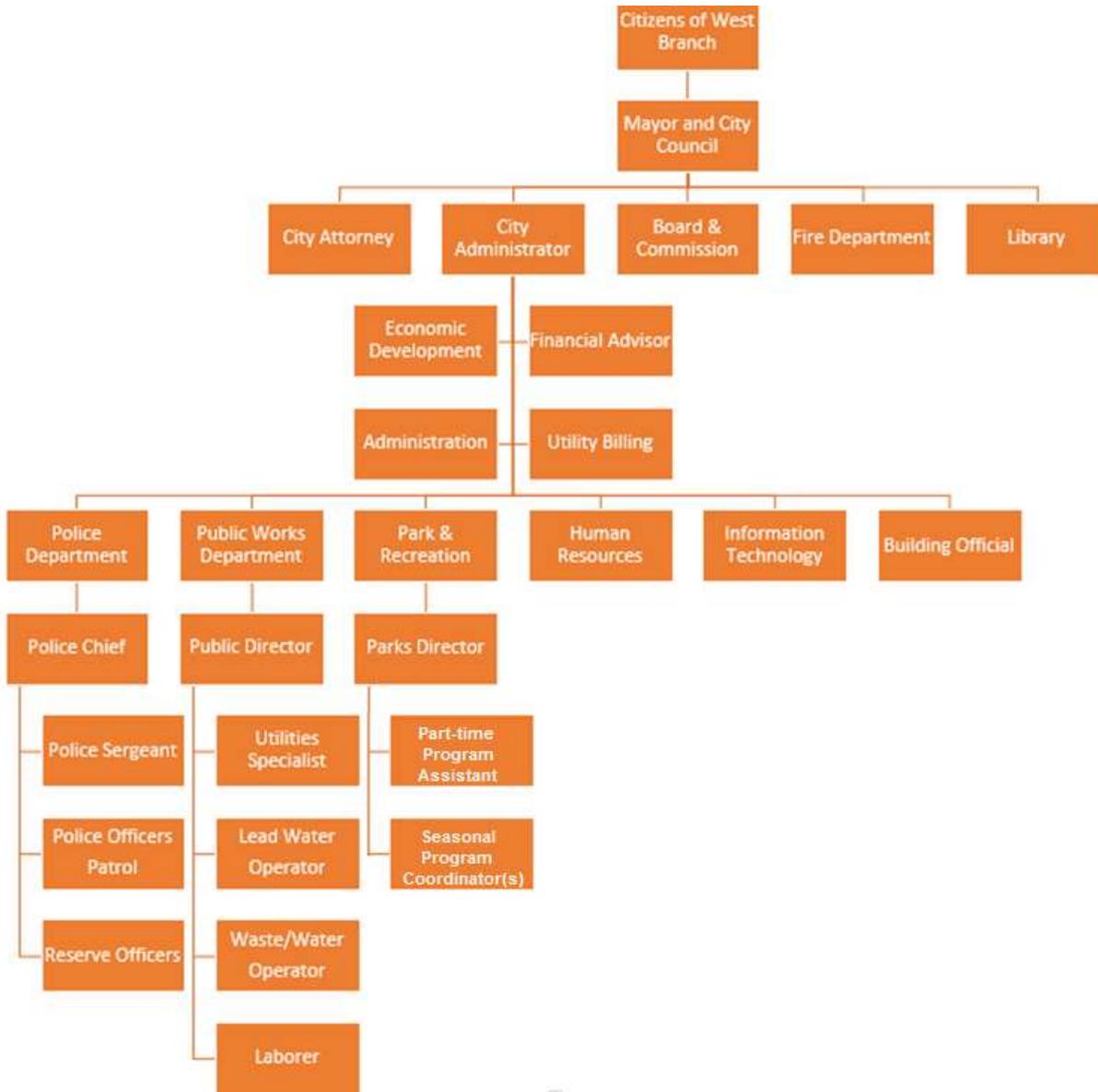




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February 18, 2020

Letter from the City Administrator

Dear Citizens of West Branch:

On behalf of the Mayor, City Council, and City Staff, I am pleased to present the Fiscal Year 2020 – 2021 Budget for the City of West Branch.

(Forecast and Community Outlook)

As the City Administrator, I would like to share with you some of my thoughts and beliefs for the future of this great community. It is a testament to the leadership and fortitude of this historic community that it continues to move forward as one of the “Most Livable Communities in Iowa” as recognized by the Council for Community and Economic Research. It is fair to say “We are on a Roll”. In addition to completing several capital projects over the past year including the biggest single public investment in the city’s history... “Cubby Park”; we continue to move forward at a record’s pace with new housing starts. For the fifth consecutive year we have



New Housing Starts					
Through December	2015	2016	2017	2018	% Change 2017 vs. 2018

West Branch	4	7	8	22	+175%
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increased our new housing starts.

Although all of our numbers are not in for 2019, based on building permit data we anticipate this trend will continue well into the next fiscal year. This continued growth will also continue to bolster the city’s assessed values, ensuring city revenue streams needed to meet the new service demands of a growing community.

Regional housing trends indicate home prices will continue to appreciate and home sales are anticipated to continue on a steady growth rate forecast for 2020 – 2021.

On top of a strong housing economy, we still enjoy a stable tourist industry being the home to the Herbert Hoover Presidential Library. One of only 9 Presidential Libraries in the Nation, the library attracted 36,735 visitors to West Branch last year. The National Park which surrounds the presidential library received 140,000 visitors last year. For a small community of approximately 2,500 citizens, this is a unique amenity that creates opportunities for local option sales tax revenues for the city. The recent support of the voters “Hotel / Motel Tax”, continues

to grow and develop new city revenue streams that support our economic development efforts. From an economic development perspective, it makes sense to invest in West Branch. We are the fastest growing community in Cedar County, with direct I-80 access and international industry partners like:

- U.S Ventures (a transportation energy and supply chain management company),
- Procter & Gamble,
- Altorfer Inc.,
- Plastic Products Company Inc. and,
- Nordex (a global turbine manufacturer)

Although, in the next two years one of our largest industrial partners Procter and Gamble (a 300 job employer) will be moving its operations to West Virginia. This will give any new or expanding industrial partner(s) an abundant labor force that will embrace a strong work ethic. When combined with our educational resources with neighboring University of Iowa and Kirkwood Community College, our recreational facilities, our cultural and historical amenities; a synergy is created that makes the West Branch industrial community one of the premier destinations for manufacturing distribution and corporate office facilities in the United States. It is clear to me that our future is bright.

(Budget Narrative)

The FY 2020 – 2021 General Fund Budget contains strategic investments in several key focus areas for the city and is structurally balanced to fund critical services to our community. Thanks to residents of West Branch for making the choice to invest in our park system, this budget is the next step in moving forward into our next phase of providing the operational logistics for our new park amenity. Opening a large new park comes with its own set of challenges, but this budget has taken measured tactical steps to enhance fiscal discipline and meet new operational needs. This called for personnel enhancements in both Departments of Public Works and Parks. This was achieved **without** hindering our note-worthy high level of service or having to increase our tax-rate.

In addition, to the City's fiscal responsibility priorities, there are still a number of smart infrastructure investments happening in strategic points of our community. This budget an investment in dealing with our long time flash flooding challenges in the downtown or central city area. Flood mitigation will not only assist frequently effected downtown business and central neighborhoods. It will also assist our first responders to avoid an estimated 6 – 12 inches of water from entering into the fire and police facility. This is another capital investment that will not require an increase in taxes. Despite the time delays and contractor challenges encountered on the Cubby Park project, it was able to be closed with positive cash in the project budget. With creative financing, we were able to seek bond counsel approval to use a portion of these funds for improving flood protection for both Beranek and Wapsi Parks.

This budget also continues investment in maintaining one of the highest public safety ratings in the State of Iowa. Public Safety continues to be one of the highest priorities for the West Branch community. The Fire Department continues to be one of the best maintained fire fleets in the

region, and our budget continues to support these efforts. In addition, this budget also recognized the outstanding work and contributions of our volunteer Fire Chief. Since the City of West Branch has been growing, so has the demands on our Fire Chief. In an attempt to avoid the expense of hiring a full-time Fire Chief, and to mitigate the effects that greater calls service has had on his ability to also run his local business. The city has agreed to provide the standard employee health care benefits for the Fire Chief. With regard to the Police Department, handsome investments were made in the area of upgrading the department's body camera system. Our upgraded system will not only enhance officer safety but will bring an unprecedented level of transparency for the department. It will allow us to have more angles as images will stream from multiple devices to a centralized recording depository.

Consistent with the City Council's goal-setting and policy direction, West Branch continues to find ways to increase the safety of our community. The West Branch Schools and City partnership to implement a resource police officer in the elementary school has received raving reviews. This year's budget maximizes this relationship and builds to make the school resource officer a full-time officer to have duties dedicated to school resources and normal policing. This creative and collaborative use of resources has created a win/win for the City, the School District, and the citizens. Using well tested policing and fire science our Police and Fire Departments have found low cost methods to improve what are already highly rated services as attested by our ISO and safety ratings.

As we continue to be a local government leader in continuous improvement of government services, we believe that at its basic levels **government should always be "Open" to the public, "Agile" enough to respond to public demand; and "Purposeful" to ensure that ends make sense for the public good.**

In the words of **President Herbert Hoover:**
(West Branch Native Son)

"Our job is to find common ground, not to widen differences."



Building on common ground with an "open, agile, and purposeful" government relies on a capable staff in order to achieve success. It is commonly understood, that strategic investments in employees, will attract and keep the best candidates. Additionally, it will maintain and grow our continuous improvement culture. For these reasons, this budget makes notable improvements in our employee benefits package. For the first time the city will include: Short-Term, Long-Term, and an Employee Assistance Program in its employee benefits package. This is a major step in remaining competitive with the market place. We have also made our cost of

living adjustment based on Federal Labor Bureau statistics, which recommended a 1.6% adjustment to salaries and wages. Like other growing cities striving to keep up with the demands of expanding infrastructure managing the normal lag of collecting the new revenues of new residents. This has created an environment where employees are being asked to wear multiple hats and burdening multiple duties that may not easily be reflected in benchmark comparisons with the market place. Although we constantly check to ensure we remain competitive with our wages and benefits, we are also cognizant that the city needs to undergo classification study; thus, allowing for clearer strategies for promotions, job expectations, and merit bonuses.

(Public Support)

We try to focus our tax rate policies on making wise public investment and promoting fairness across the board. It takes public trust for a local government to create a tax strategy that offers fiscal certainty. I believe it's not high taxes that upset citizens, its taxes that are not clearly explained or taxes that are not held accountable for clear outcomes. I would continue to argue that this approach is its own form of economic development. Businesses have to make long-term judgment and forecasting, they need to know what the tax rate will be five years from now, and they need confidence that the city will be able to fund the infrastructure and services it needs; otherwise, their cost of doing business goes up and their odds of long-term success goes down.

There are two recent ballot measures that have allowed the city to implement this approach. The Hotel / Motel Tax, and the Capital Improvement Levy. Both measures were approved by the voters and helps to stabilize potential budget influences that could affect the tax rate. ***The Hotel / Motel Tax*** is a locally imposed lodging tax that is collected by the State of Iowa. For the City of West Branch, this is a new revenue stream that adds to the city's fund balance health in the amount of \$20,000; approximately that equates 0.12 cents in taxes that would have to be added to the existing tax rate to raise the equivalent amount of revenue.

The Capital Improvement Levy is first step helping the city move toward a disciplined Capital Improvement Strategy. This levy does not have to be used or instituted in any given year. It is intended to allow the City to keep the debt obligation portion of the tax rate steady. Normally when cities pay off their debts, their tax rate normally goes down. However, infrastructure needs don't end, and cities find themselves having to issue more debt in the form of bonds to pay for new projects. Unfortunately, this is an expensive way of paying for infrastructure. General obligation bonds typically come with bond attorney fees, state-mandated financial advisor fees, and finance charges. In "Our Plan" the money previously paid in debt service would now go into a Capital Improvement Fund. This fund would be used like a savings account that could pay for things like sidewalks, road repairs or downtown improvements. This way we avoid the typical expenses, and instead we plan, approve, and use funds from our own reserve fund.

The last area of public support has been in the area of wastewater. The city sewer utility will be required to implement new wastewater compliance regulations which have affected our rate structure. The bad news is it has increased \$2.50 this year and it is intended to go up an additional \$5.00 over the next two years. The good news is the city is aggressively searching for (less expensive) alternative methods of treating wastewater. Currently, we found a method that shows promise. Limited trials have exceeded state requirements. However, we still have to go

through the process of documenting data and getting a formal pilot project sanctioned by the Iowa Department of Natural Resources (DNR). We have been given 49 months to pre-design, design and construct a State Mandated Wastewater process. We are now asking the state to suspend these deadlines to allow this promising technology opportunity to prove what we have seen to have worked. The public has been very supportive as we go through this process, and will need continued support as we work to convince the state of the merits of this new process.

(Tax Rate Comparison)

Our recommended and proposed Total Property Levy remains 13.09428; it should also be noted that we were able to increase personnel in both the departments of Public Works and Police. We were also able to improve the employee benefits package to include short-term and long-term disability coverage. This tax rate also extends health benefits for our volunteer Fire Chief. Additionally, the same tax rates allow us to take on bold new infrastructure improvements such as Flood Mitigating Creek Widening and Utility Relocation for I-80 expansion. We also will be conducting smaller neighborhood infrastructure improvements, and making additional investments in our new “Cubby Park”. Thanks to our growth, all of this will be done without raising taxes. This still ranks West Branch among the lowest tax rates in communities our size. See Iowa cities of 2,100 – 2,500 population below:

Postville (15.47553)	Audubon (21.78597)	Belle Plaine (13.29749)
Hudson (11.61447)	La Porte City (14.87799)	Madrid (17.91532)
Jesup (14.45844)	Lamoni (17.15321)	Cascade (8.83397)
West Union (14.95218)	Ida Grove (12.88172)	Marengo (13.94787)
Bellevue (12.35125)	FairFax (8.10000)	Rock Rapids (17.00253)
Mitchellville (13.83465)	Sac City (16.69054)	Hawarden (14.46573)
Hull (13.25069)	Toledo (16.39443)	Kalona (11.45461)
Lake Mills (13.56363)	Belmond (17.09801)	West Liberty (17.78803)
Wilton (14.24170)	Durant (14.77977)	

*Highlighted cities are communities that are currently below **West Branch’s current 13.09428**. Please keep in mind that these rates do not reflect any proposed rate increases these communities may be considering or imposing for next year’s FY 20-21 budget.*

(Closing Remarks)

The budget and finance division has introduced a new methodology and approach to preparing this year’s budget. It has placed a greater emphasis on locking down unit cost, budget planning, measuring expenses, and examining revenues based on related staffing and/or program activities. One of the key elements in the operations budget is the estimated workload (the labor-hours per output). Such units of measurement and staffing ratios are important for organizations that are growing (in growing communities). The practice of funding staffing and activities out of funding

centers within the budget “just because funding is there” may solve short term funding challenges, but over time the organization loses an understanding of its bottom-line. We have begun the process of reversing this budget culture. It may appear that some department budgets have grown, but in reality, they are just more reflective of “who they really are” with realistic service unit cost.

Last year the City Council had many discussions regarding establishing a 3 month operating reserve? After much discussion, this was delayed due to the perception that the issue of cash flow could come up during the fiscal year. Ultimately, the question is should the city create the expectation of encumbered funds when debt obligations and/or the timing of paying said obligations may require these funds. The policy debate is not over, but this year the council has decided to establish vehicle and equipment reserves. This is another step to becoming more fiscally disciplined and transparent. If indeed cash flow does become an issue? City Council will have an obligation to have a public dialogue about why reserve funds are needed were used.

From a policy-making stand point, the strength of this budget comes from the continued financial discipline set into motion by aforementioned fiscal strategies/philosophies. If we hold ourselves accountable and adopt policies that task fund categories to be more sustainable or self-sufficient and, if we can seek ways to diversify our revenue streams and have our cost reflected in service fees; we will emerge as a smart growth community. With a city administration philosophy that adopts a continuous improvement business model, our aim is to combine the goals, visions, and efforts of our Mayor, City Council, City Staff, Citizens, and Community Volunteers. Together we are turning vision into reality.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Redmond Jones II".

Redmond Jones II
City of West Branch
City Administrator

Adoption of Budget and Certification of City Taxes (Form 16-142)

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.: _____

The City of: West Branch

County Name: CEDAR & JOHNSON

Date Budget Adopted: _____

The below signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

County Auditor Date Stamp		January 1, 2019 Property Valuations				Last Official Census
		With Gas & Electric	Without Gas & Electric			
Regular	2a	143,785,299	142,523,267			2,322
DEBT SERVICE	3a	161,739,740	160,477,708			
Ag Land	4a	573,644				

		TAXES LEVIED				
Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate	
384.1	8.10000	Regular General Levy	5 1,164,661	1,154,438	43	8.10000
(384) Non-Voted Other Permissible Levies						
12(18)	0.67500	Contract for use of Bridge	6	0	44	0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45	0
12(11)	Amr Nec	Rent, Ins. Maint of Civic Center	8	0	46	0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9 18,885	18,719	47	0.13134
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48	0
12(14)	0.27000	Aviation Authority (under sec. 330A.15)	11	0	49	0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51	0
12(17)	Amr Nec	Liability, property & self insurance costs	14 44,451	44,061	52	0.30915
12(21)	Amr Nec	Support of a Local Emerg. Mgmt. Comm.	462 8,908	8,829	465	0.06195
(384) Voted Other Permissible Levies						
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53	0
12(2)	0.61000	Memorial Building	16	0	54	0
12(3)	0.13500	Symphony Orchestra	17	0	55	0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56	0
12(5)	As Voted	County Bridge	19	0	57	0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58	0
12(9)	0.03375	Aid to a Transit Company	21	0	59	0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60	0
12(18)	1.00000	City Emergency Medical District	463	0	466	0
12(20)	0.27000	Support Public Library	23	0	61	0
28E.22	1.50000	Unified Law Enforcement	24	0	62	0
Total General Fund Regular Levies (5 thru 24)			25 1,236,905	1,226,047		
384.1	3.00375	Ag Land	26 1,723	1,723	63	3.00375
Total General Fund Tax Levies (25 + 26)			27 1,238,628	1,227,770		Do Not Add
Special Revenue Levies						
384.8	0.27000	Emergency (if general fund at levy limit)	28 38,822	38,481	64	0.27000
384.6	Amr Nec	Police & Fire Retirement	29	0		0
	Amr Nec	FICA & IPERS (if general fund at levy limit)	30 161,782	160,361		1.12516
Rules	Amr Nec	Other Employee Benefits	31 120,000	118,947		0.83458
Total Employee Benefit Levies (29,30,31)			32 281,782	279,308	65	1.95974
Sub Total Special Revenue Levies (28+32)			33 320,604	317,789		
Valuation						
386	As Req	With Gas & Elec	Without Gas & Elec			
	SSMID 1 (A)	(B)	34	0	66	0
	SSMID 2 (A)	(B)	35	0	67	0
	SSMID 3 (A)	(B)	36	0	68	0
	SSMID 4 (A)	(B)	37	0	69	0
	SSMID 5 (A)	(B)	555	0	565	0
	SSMID 6 (A)	(B)	556	0	566	0
	SSMID 7 (A)	(B)	197	0	198	0
	SSMID 8 (A)	(B)	198	0	199	0
Total Special Revenue Levies			39 320,604	317,789		
384.4	Amr Nec	Debt Service Levy 76.10(6)	40 365,872	363,017	70	2.26210
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71	0
Total Property Taxes (27+39+40+41)			42 1,925,104	1,908,576	72	13.09428

CITY NAME West Branch	NOTICE OF PUBLIC HEARING -PROPOSED PROPERTY TAX LEVY Fiscal Year July 1, 2020 - June 30, 2021	CITY CODE 16-142
---------------------------------	--	----------------------------

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/4/2020	Meeting Time: 7:00 PM	Meeting Location: Council Chambers, City Office, 110 N Poplar, West Branch, Iowa
----------------------------------	---------------------------------	--

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the Council will publish notice and hold a hearing on the proposed city budget.

City Web Site (if available): https://westbranchiowa.org		City Telephone Number: 319-643-5888		
Iowa Department of Management	Current Year Certified Property Tax 2019/2020	Budget Year Effective Property Tax 2020/2021**	Budget Year Proposed Maximum Property Tax 2020/2021	Annual % CHG
Regular Taxable Valuation	1 135,421,456	143,785,299	143,785,299	
Tax Levies:				
Regular General	2 \$1,096,914	\$1,096,914	\$1,164,661	
Contract for Use of Bridge	3 \$0	\$0		
Opr & Maint Publicly Owned Transit	4 \$0	\$0		
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.	5 \$0	\$0		
Opr & Maint of City-Owned Civic Center	6 \$18,280	\$18,280	\$18,898	
Planning a Sanitary Disposal Project	7 \$0	\$0		
Liability, Property & Self-Insurance Costs	8 \$45,543	\$45,543	\$44,451	
Support of Local Emer. Mgmt. Commission	9 \$15,032	\$15,032	\$8,908	
Emergency	10 \$36,564	\$36,564	\$38,822	
Police & Fire Retirement	11 \$0	\$0		
FICA & IPERS	12 \$139,911	\$139,911	\$162,837	
Other Employee Benefits	13 \$119,844	\$119,844	\$127,707	
*Total 384.15A Maximum Tax Levy	14 \$1,472,088	\$1,472,088	\$1,566,284	6.40%
Calculated 384.15A Maximum Tax Rate	15 \$10.87042	\$10.23810	\$10.89321	

Explanation of significant increases in the budget:

Increase in full time staff by 2 people, results in increased salary, FICA, IPERS and employee benefit expense. Increase in Park operating expense due to opening of new park.

If applicable, the above notice also available online at:

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

CHECK CITY VALUATIONS

[Taxable Valuations By Class By Levy Authority](#)

[100% Valuations By Class By Levy Authority](#)

Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of West Branch

	(A) Commercial - Non-TIF	(B) Commercial - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	50,872,600	15,569,177	11,468,601	
2 100% Assessed	58,255,018	15,569,177	12,742,890	

REPLACEMENT \$ **FILLS TO:**

3 General Fund	\$59,575	REVENUES, LINE 18, COL (C)
4 Special Fund	\$15,442	REVENUES, LINE 18, COL (D)
5 Debt Fund	\$15,666	REVENUES, LINE 18, COL (F)
6 Capital Reserve Fund	\$0	REVENUES, LINE 18, COL (G)

REPLACEMENT PAYMENT PERCENTAGE

Beginning in FY 2017-2018, the amount of commercial & industrial replacement payments paid by the State of Iowa to local governments becomes limited by the total amount of payments made in FY 2016-2017. This limitation of total dollars available for repayment of commercial & industrial replacement claims may cause all payments to local governments to be pro-rated. The amount of proration necessary for the budget year will not be known until August, but the dropdown below will allow the estimated commercial & industrial replacement payments to be reduced by a selected proration percentage.

To reduce that estimated amount of commercial & industrial replacement payment budgeted for the coming fiscal year, complete an estimation of the replacement payment above. Once complete, select a proration percentage from the list below. The proration percentage will limit the amount of estimated replacement payment budgeted. This will hopefully prevent an over estimation in the budget year revenues.

84%
83%
82%
81%
80%
79%
78%

* Please input the amount of revenue being received from any grants or reimbursements from the State of Iowa, excluding the replacement amounts on lines 3 through 6 above. Separate the revenues by fund receiving the money.

Other State Grants & Reimbursements	18	(C) General	(D) Special Revenue	(E) TIF-Sp. Revenue	(F) Debt Service	(G) Capital Projects	(H) Proprietary
-------------------------------------	----	----------------	------------------------	------------------------	---------------------	-------------------------	--------------------

Commercial & Industrial Replacement Claim Estimation

For SSMIDs

The City of West Branch

SSMID 1		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

		REPLACEMENT \$
1	Special Fund	\$0

SSMID 2		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 3		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 4		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 5		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 6		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 7		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 8		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

Fund Balance Worksheet for City of **West Branch**

		2019		2020		2021		
		*Annual Report FY		** Re-Estimated FY		** Budget FY		
General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)
1	732,893	476,224	118,695	55,583	3,469,290	5,019,161	295,550	5,314,711
2	1,961,882	891,150	422,267	1,078,647	382,398	4,741,074	1,008,505	5,747,579
3	1,507,376	735,096	432,391	1,063,861	2,828,825	6,567,549	919,281	7,486,830
4	1,187,399	632,278	108,571	70,369	1,022,863	3,192,686	382,774	3,575,460
		TIF Special Rev	Debt Serv	Capt Proj	Permanent	Tot Govt	Proprietary	Grand Total
5	1,187,399	632,278	108,571	70,369	1,022,863	3,192,686	382,774	3,575,460
6	1,801,823	812,247	466,972	1,017,019	1,578,202	5,678,413	1,032,370	6,710,783
7	1,913,856	896,686	351,758	1,000,885	2,352,547	6,505,732	946,993	7,452,725
8	1,075,166	557,839	223,785	86,503	248,518	2,365,367	468,151	2,833,518
		TIF Special Rev	Debt Serv	Capt Proj	Permanent	Tot Govt	Proprietary	Grand Total
9	1,075,166	557,839	223,785	86,503	248,518	2,365,367	468,151	2,833,518
10	1,974,965	856,046	486,238	1,058,852	650,000	5,028,301	1,138,000	6,166,301
11	1,967,782	894,493	486,238	1,005,824	850,000	5,204,337	901,354	6,105,691
12	1,082,349	519,392	223,785	139,531	48,518	2,189,331	704,797	2,894,128

* The figures in section (1) are taken from FORM F-65(A-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2019.

** The remaining two sections are filled in by the software once ALL worksheets are completed.

IF THE CITY HAS AN ACTIVE TIF, enter the Beginning Fund Balance for the TIF Special Revenue Fund for the ACTUAL YEAR.
 AN ACTIVE TIF IS ONE FOR WHICH YOU ARE CERTIFYING DEBT TO THE COUNTY AUDITOR AND RECEIVING ANNUAL TIF REVENUES IF GENERATED.

CITY OF **West Branch**

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer.

Input the amount of General Fund Levy request to be used

	Request with Utility Replacement (A)	Property Taxes Levied (B)
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.	<input type="text"/>	0
Support of a Local Emerg.Mgmt.Comm.	8,908	8,829
TOTAL FOR FISCAL YEAR 2021	8,908	8,829

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending 2020

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2020 (J)	ACTUAL 2019 (K)
PUBLIC SAFETY										
Police Department/Crime Prevention	1	437,604	99,252						536,856	452,538
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	273,108	8,450						281,558	140,044
Ambulance	6								0	0
Building Inspections	7	13,880	2,350						16,230	15,059
Miscellaneous Protective Services	8								0	0
Animal Control	9	3,250							3,250	1,510
Other Public Safety	10								0	0
TOTAL (lines 1 - 10)	11	727,842	110,052				0		837,894	609,151
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	24,510	288,709						313,219	304,614
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	40,000							40,000	0
Traffic Control and Safety	15								0	0
Snow Removal	16								0	13,754
Highway Engineering	17								0	7,758
Street Cleaning	18								0	0
Airport <i>(if not Enterprise)</i>	19								0	0
Garbage <i>(if not Enterprise)</i>	20	69,000							69,000	66,810
Other Public Works	21								0	0
TOTAL (lines 12 - 21)	22	133,510	288,709				0		422,219	392,936
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
TOTAL (lines 23 - 29)	30	0	0				0		0	0
CULTURE & RECREATION										
Library Services	31	220,724	40,767						261,491	258,049
Museum, Band and Theater	32								0	0
Parks	33	125,577	21,658						147,235	137,716
Recreation	34								0	0
Cemetery	35	129,838	27,588						157,426	145,426
Community Center, Zoo, & Marina	36	19,940							19,940	15,950
Other Culture and Recreation	37	99,820	3,063						102,883	68,872
TOTAL (lines 31 - 37)	38	595,899	93,076				0		688,975	626,013

CITY OF West Branch

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2
RE-ESTIMATED Fiscal Year Ending 2020

GOVERNMENT ACTIVITIES CONT.		Fiscal Year Ending 2020							Fiscal Years	
(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2020 (J)	ACTUAL 2019 (K)
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39								0	
Economic Development	40	74,659							74,659	29,584
Housing and Urban Renewal	41								0	0
Planning & Zoning	42	25,000							25,000	21,525
Other Com & Econ Development	43	33,319							33,319	8,528
	44									
TOTAL (lines 39 - 44)	45	132,978	0	0					132,978	59,637
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	16,250	2,564						18,814	17,491
Clerk, Treasurer, & Finance Adm.	47	126,175	16,297						142,472	132,024
Elections	48								0	0
Legal Services & City Attorney	49	27,000							27,000	25,888
City Hall & General Buildings	50								0	0
Tort Liability	51								0	0
Other General Government	52								0	0
TOTAL (lines 46 - 52)	53	169,425	18,861	0					188,286	175,403
DEBT SERVICE										
Gov Capital Projects	55				1,000,885	1,743,547			1,743,547	2,821,540
TIF Capital Projects	56								0	0
TOTAL CAPITAL PROJECTS	57	0	0	0		1,743,547	0		1,743,547	2,821,540
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58	1,759,654	510,698	0	1,000,885	1,743,547	0		5,014,784	5,748,541
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility	59							363,965	363,965	343,894
Sewer Utility	60							301,735	301,735	284,511
Electric Utility	61								0	0
Gas Utility	62								0	0
Airport	63								0	0
Landfill/Garbage	64								0	0
Transit	65								0	0
Cable TV, Internet & Telephone	66								0	0
Housing Authority	67								0	0
Storm Water Utility	68							50,000	50,000	29,288
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0
Enterprise DEBT SERVICE	70							59,305	59,305	59,355
Enterprise CAPITAL PROJECTS	71								0	0
Enterprise TIF CAPITAL PROJECTS	72								0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 56 - 68)	73							775,005	775,005	717,048
TOTAL ALL EXPENDITURES (lines 58+74)	74	1,759,654	510,698	0	1,000,885	1,743,547	0	775,005	5,789,789	6,465,589
Regular Transfers Out	75	154,202	375,988			609,000		171,988	1,311,178	597,378
Internal TIF Loan Transfers Out	76			351,758					351,758	423,863
Total ALL Transfers Out	77	154,202	375,988	351,758	0	609,000	0	171,988	1,662,936	1,021,241
Total Expenditures and Other Fin Uses (lines 73+74)	78	1,913,856	886,686	351,758	1,000,885	2,352,547	0	946,993	7,452,725	7,486,830
Ending Fund Balance June 30	79	1,075,166	557,839	223,785	86,503	248,518	173,556	468,151	2,833,518	3,575,460

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

CITY OF West Branch

RE-ESTIMATED REVENUES DETAIL
RE-ESTIMATED Fiscal Year Ending 2020

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2020 (J)	ACTUAL 2019 (K)
REVENUES & OTHER FINANCING SOURCES										
Taxes Levied on Property	1	1,166,917	293,659		335,021				1,795,597	1,724,998
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	1,166,917	293,659		335,021	0			1,795,597	1,724,998
Delinquent Property Taxes	4								0	0
TIF Revenues	5			461,222					461,222	403,116
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6	10,553	2,660		2,694				15,907	283,281
Utility franchise tax (Iowa Code Chapter 364.21)	7	24,000							24,000	0
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11	16,000							16,000	0
Other Local Option Taxes	12		200,000						200,000	0
Subtotal - Other City Taxes (lines 6 thru 12)	13	50,553	202,660		2,694	0			255,907	283,281
Licenses & Permits	14	35,500							35,500	41,934
Use of Money & Property	15	15,500		5,750			1,150	6,750	29,150	104,536
Intergovernmental:										
Federal Grants & Reimbursements	16	6,000				715,000			721,000	799,957
Road Use Taxes	17		300,000						300,000	0
Other State Grants & Reimbursements	18	63,202	15,928		16,134	0			95,264	0
Local Grants & Reimbursements	19	199,687							199,687	0
Subtotal - Intergovernmental (lines 16 thru 19)	20	268,889	315,928	0	16,134	715,000		0	1,315,951	799,957
Charges for Fees & Service:										
Water Utility	21							551,060	551,060	1,079,511
Sewer Utility	22							410,560	410,560	0
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	48,000							48,000	0
Hospital	28								0	0
Transit	29								0	0
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32							55,000	55,000	0
Other Fees & Charges for Service	33	46,000							46,000	0
Subtotal - Charges for Service (lines 21 thru 33)	34	94,000	0		0	0	0	1,016,620	1,110,620	1,079,511
Special Assessments	35								0	0
Miscellaneous	36	33,700					1,200	9,000	43,900	120,507
Other Financing Sources:										
Regular Operating Transfers In	37	136,564			311,412	863,202			1,311,178	597,378
Internal TIF Loan Transfers In	38				351,758				351,758	423,853
Subtotal ALL Operating Transfers In	39	136,564	0	0	663,170	863,202	0	0	1,662,936	1,021,241
Proceeds of Debt (Excluding TIF Internal Borrow)	40								0	0
Proceeds of Capital Asset Sales	41								0	168,500
Subtotal-Other Financing Sources (Lines 40 thru 41)	42	136,564	0	0	663,170	863,202	0	0	1,662,936	1,189,741
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	1,801,623	812,247	466,972	1,017,019	1,578,202	2,350	1,032,370	6,710,783	5,747,579
Beginning Fund Balance July 1	44	1,187,399	632,278	108,571	70,369	1,022,863	171,208	382,774	3,575,460	5,314,711
TOTAL REVENUES & BEGIN BALANCE (Line 44)	45	2,989,022	1,444,525	575,543	1,087,388	2,601,065	173,556	1,415,144	10,286,243	11,062,290

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2021

Fiscal Years

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
(A)	(B)	(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2021	2020	2019
			(D)	REVENUES	(F)	(G)			(J)	(K)	(L)
PUBLIC SAFETY											
Police Department/Crime Prevention	1	439,318	106,514						545,832	536,856	452,538
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	279,889	16,504						296,393	281,558	140,044
Ambulance	6								0	0	0
Building Inspections	7	13,937	2,350						16,287	16,230	15,059
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	3,250							3,250	3,250	1,510
Other Public Safety	10								0	0	0
TOTAL (lines 1 - 10)	11	736,394	125,368				0		861,762	837,894	609,151
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12	56,111	407,220						463,331	313,219	304,614
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	37,000							37,000	40,000	0
Traffic Control and Safety	15								0	0	0
Snow Removal	16								0	0	13,754
Highway Engineering	17								0	0	7,758
Street Cleaning	18								0	0	0
Airport <i>(if not Enterprise)</i>	19								0	0	0
Garbage <i>(if not Enterprise)</i>	20	203,700							203,700	69,000	66,810
Other Public Works	21								0	0	0
TOTAL (lines 12 - 21)	22	296,811	407,220				0		704,031	422,219	392,936
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	0
TOTAL (lines 23 - 29)	30	0	0				0		0	0	0
CULTURE & RECREATION											
Library Services	31	225,209	34,871						260,080	261,491	258,049
Museum, Band and Theater	32								0	0	0
Parks	33	218,476	31,156						249,632	147,235	137,716
Recreation	34								0	0	0
Cemetery	35	91,240	16,285						107,525	157,426	145,426
Community Center, Zoo, & Marina	36	18,885	233						19,118	19,940	15,950
Other Culture and Recreation	37	97,080	3,492						100,572	102,883	68,872
TOTAL (lines 31 - 37)	38	650,890	86,037				0		736,927	688,975	626,013

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2021

Fiscal Years

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
(A)	(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2021	2020	2019
(B)	(D)	(E)	(F)	(G)	(J)	(K)	(L)	(J)	(K)	(L)
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39							0	0	0
Economic Development	40	69,659						69,659	74,659	29,584
Housing and Urban Renewal	41							0	0	0
Planning & Zoning	42	25,000						25,000	25,000	21,525
Other Com & Econ Development	43			33,899				33,899	33,319	8,528
TOTAL (lines 39 - 44)	45	94,659	0	33,899				128,558	132,978	59,637
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	16,500	2,564					19,064	18,814	17,491
Clerk, Treasurer, & Finance Adm.	47	145,528	20,507					166,035	142,472	132,024
Elections	48							0	0	0
Legal Services & City Attorney	49	27,000						27,000	27,000	25,888
City Hall & General Buildings	50							0	0	0
Tort Liability	51							0	0	0
Other General Government	52							0	0	0
TOTAL (lines 46 - 52)	53	189,028	23,071	0				212,099	188,286	175,403
DEBT SERVICE	54									
Gov Capital Projects	55			1,005,824				1,005,824	1,000,885	1,063,861
TIF Capital Projects	56				850,000			850,000	1,743,547	2,821,540
TOTAL CAPITAL PROJECTS	57	0	0	0	850,000			850,000	1,743,547	2,821,540
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	1,967,782	641,696	33,899	1,005,824	850,000	0	4,499,201	5,014,784	5,748,541
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility	59						395,957	395,957	363,965	343,894
Sewer Utility	60						309,162	309,162	301,735	284,511
Electric Utility	61						0	0	0	0
Gas Utility	62						0	0	0	0
Airport	63						0	0	0	0
Landfill/Garbage	64						0	0	0	0
Transit	65						0	0	0	0
Cable TV, Internet & Telephone	66						0	0	0	0
Housing Authority	67						0	0	0	0
Storm Water Utility	68						0	0	0	0
Other Business Type (city hosp., ISF, parking, etc.)	69						50,000	50,000	50,000	29,288
Enterprise DEBT SERVICE	70						60,235	60,235	59,305	59,355
Enterprise CAPITAL PROJECTS	71						0	0	0	0
Enterprise TIF CAPITAL PROJECTS	72						0	0	0	0
TOTAL Business Type Expenditures (lines 59 - 73)	73						815,354	815,354	775,005	717,048
TOTAL ALL EXPENDITURES (lines 58+74)	74	1,967,782	641,696	33,899	1,005,824	850,000	0	5,314,555	5,789,789	6,465,589
Regular Transfers Out	75		252,797					86,000	338,797	1,311,178
Internal TIF Loan / Repayment Transfers Out	76			452,339				452,339	351,758	423,863
Total ALL Transfers Out	77	0	252,797	452,339	0	0	0	86,000	791,136	1,662,936
Total Expenditures & Fund Transfers Out (lines 75+76)	78	1,967,782	894,493	486,238	1,005,824	850,000	0	901,354	6,105,691	7,486,830
Ending Fund Balance June 30	79	1,082,349	519,392	223,785	139,531	48,518	175,756	704,797	2,894,128	2,833,518

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

CITY OF West Branch

Department of Management

The last two columns will fill in once the Re-Est forms are completed

		REVENUES DETAIL						Fiscal Years			
		Fiscal Year Ending 2021						BUDGET 2021	RE-ESTIMATED 2020	ACTUAL 2019	
(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	(J)	(K)	(L)
REVENUES & OTHER FINANCING SOURCES											
	1	1,227,770	317,789		363,017	0			1,908,576	1,795,597	1,724,998
	2								0	0	0
	3	1,227,770	317,789		363,017	0			1,908,576	1,795,597	1,724,998
	4								0	0	0
	5			486,238					486,238	461,222	403,116
Other City Taxes:											
	6	10,858	2,815		2,855	0			16,528	15,907	283,281
	7	24,000							24,000	24,000	0
	8								0	0	0
	9								0	0	0
	10								0	0	0
	11	18,000							18,000	16,000	0
	12		210,000						210,000	200,000	0
	13	52,858	212,815		2,855	0			268,528	255,907	283,281
	14	35,100							35,100	35,500	41,934
	15	13,000					1,000	6,000	20,000	29,150	104,436
Intergovernmental:											
	16	6,000				450,000			456,000	721,000	799,957
	17		310,000						310,000	300,000	0
	18	59,575	15,442	0	15,666	0		0	90,683	95,264	0
	19	201,720							201,720	199,687	0
	20	267,295	325,442	0	15,666	450,000		0	1,098,403	1,315,951	799,957
Charges for Fees & Service:											
	21							545,000	545,000	551,066	1,079,511
	22							518,000	518,000	410,560	0
	23							0	0	0	0
	24							0	0	0	0
	25							0	0	0	0
	26							0	0	0	0
	27	188,700							188,700	48,000	0
	28								0	0	0
	29								0	0	0
	30								0	0	0
	31								0	0	0
	32							60,000	60,000	55,000	0
	33	46,500							46,500	46,000	0
	34	235,200	0		0	0	0	1,123,000	1,358,200	1,110,620	1,079,511
	35								0	0	0
	36	29,920					1,200	9,000	40,120	43,900	120,505
Other Financing Sources:											
	37	38,822			299,975				338,797	1,311,178	597,378
	38	75,000			377,339				452,339	351,758	423,863
	39	113,822	0	0	677,314	0	0	0	791,136	1,662,936	1,021,241
	40					200,000			200,000	0	0
	41								0	0	168,500
	42	113,822	0	0	677,314	200,000	0	0	991,136	1,662,936	1,189,741
	43	1,974,965	856,046	486,238	1,058,852	650,000	2,200	1,138,000	6,166,301	6,710,783	5,747,579
	44	1,075,166	557,839	223,785	86,503	248,518	173,556	488,151	2,833,518	3,575,460	5,314,711
	45	3,050,131	1,413,885	710,023	1,145,355	898,518	175,756	1,606,151	8,990,819	10,286,243	11,062,290

CITY OF West Branch

ADOPTED BUDGET SUMMARY

YEAR ENDED JUNE 30, 2021

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2021 (J)	RE-ESTIMATED 2020 (K)	ACTUAL 2019 (L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	1,227,770	317,789		363,017	0			1,908,576	1,795,597	1,724,998
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	1,227,770	317,789		363,017	0			1,908,576	1,795,597	1,724,998
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			486,238					486,238	461,222	403,116
Other City Taxes	6	52,858	212,815		2,855	0			268,528	255,907	283,281
Licenses & Permits	7	35,100	0		0	0		0	35,100	35,500	41,934
Use of Money and Property	8	13,000	0	0	0	0	1,000	6,000	20,000	29,150	104,536
Intergovernmental	9	267,295	325,442	0	15,666	450,000		0	1,058,403	1,315,951	799,957
Charges for Fees & Service	10	235,200	0		0	0	0	1,123,000	1,358,200	1,110,620	1,079,511
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	29,920	0		0	0	1,200	9,000	40,120	43,900	120,505
Sub-Total Revenues	13	1,861,143	856,046	486,238	381,538	450,000	2,200	1,138,000	5,175,165	5,047,847	4,557,838
Other Financing Sources:											
Total Transfers In	14	113,822	0	0	677,314	0	0	0	791,136	1,662,936	1,021,241
Proceeds of Debt	15	0	0	0	0	200,000		0	200,000	0	0
Proceeds of Capital Asset Sales	16	0	0	0	0	0		0	0	0	168,500
Total Revenues and Other Sources	17	1,974,965	856,046	486,238	1,058,852	650,000	2,200	1,138,000	6,166,301	6,710,783	5,747,579
Expenditures & Other Financing Uses											
Public Safety	18	736,394	125,368	0	0	0	0	0	861,762	837,894	609,151
Public Works	19	296,811	407,220	0	0	0	0	0	704,031	422,219	392,936
Health and Social Services	20	0	0	0	0	0	0	0	0	0	0
Culture and Recreation	21	650,890	86,037	0	0	0	0	0	736,927	688,975	626,013
Community and Economic Development	22	94,659	0	33,899	0	0	0	0	128,558	132,978	59,637
General Government	23	189,028	23,071	0	0	0	0	0	212,099	188,286	175,403
Debt Service	24	0	0	0	1,005,824	0	0	0	1,005,824	1,000,885	1,063,861
Capital Projects	25	0	0	0	0	850,000	0	0	850,000	1,743,547	2,821,540
Total Government Activities Expenditure	26	1,967,782	641,696	33,899	1,005,824	850,000	0	0	4,499,201	5,014,784	5,748,541
Business Type Proprietary, Enterprise & ISF	27							815,354	815,354	775,005	717,048
Total Gov & Bus Type Expenditures	28	1,967,782	641,696	33,899	1,005,824	850,000	0	815,354	5,314,555	5,789,789	6,465,589
Total Transfers Out	29	0	252,797	452,339	0	0	0	86,000	791,136	1,662,936	1,021,241
Total ALL Expenditures/Fund Transfers	30	1,967,782	894,493	486,238	1,005,824	850,000	0	901,354	6,105,691	7,452,725	7,486,830
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31	7,183	-38,447	0	53,028	-200,000	2,200	236,646	60,610	-741,942	-1,739,251
Beginning Fund Balance July 1	33	1,075,166	557,839	223,785	86,503	248,518	173,556	468,151	2,833,518	3,575,460	5,314,711
Ending Fund Balance June 30	34	1,082,349	519,392	223,785	139,531	48,518	175,756	704,797	2,894,128	2,833,518	3,575,460

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
PAGE 1

City Name: West Branch

Fiscal Year
2021

	(A) Debt Name	(B) Amount of Issue	(C) Type of Debt Obligation	(D) Debt Resolution Number	GO - TOTAL		NON-GO TOTAL		Reductions due to Refinancing or Prepayment of Certified Debt =-(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =-(J)	Amount Paid Current Year Debt Service Levy =(K)
					(E) Principal Due FY 2021	(F) Interest Due FY 2021	Total Obligation Due FY 2021 =-(I)	Bond Reg./Paying Agent Fees Due FY 2021 =-(I)			
(1)	GO Corp Purpose and Refunding Bonds Series 2013	2,730,000	GO	1081	175,000	31,350	206,350	500	0	86,000	120,850
(2)	Water Revenue Bonds	943,000	NON-GO	798	53,000	6,378	59,378	858	0	60,236	0
(3)	GO Corp Purpose Bonds Series 2015	855,000	GO	1377	85,000	10,255	95,255	500	0	95,755	0
(4)	GO Corp Purpose Bonds Series 2016A	1,000,000	GO	1463	85,000	13,043	98,043	500	0	49,271	49,272
(5)	GO Corp Purpose Bonds Series 2016B	400,000	GO	1484	50,000	6,850	56,850	500	0	57,350	0
(6)	GO Judgement Settlement Note 2017	495,000	GO	1584	99,000	9,653	108,653	500	0	108,653	0
(7)	GO Corp Purpose Bonds Series 2017	4,200,000	GO	1663	350,000	87,673	437,673	500	0	338,178	99,995
(8)			NO SELECTION				0	0			0
(9)			NO SELECTION				0	0			0
(10)			NO SELECTION				0	0			0
(11)			NO SELECTION				0	0			0
(12)			NO SELECTION				0	0			0
(13)			NO SELECTION				0	0			0
(14)			NO SELECTION				0	0			0
(15)			NO SELECTION				0	0			0
(16)			NO SELECTION				0	0			0
(17)			NO SELECTION				0	0			0
(18)			NO SELECTION				0	0			0
(19)			NO SELECTION				0	0			0
(20)			NO SELECTION				0	0			0
(21)			NO SELECTION				0	0			0
(22)			NO SELECTION				0	0			0
(23)			NO SELECTION				0	0			0
(24)			NO SELECTION				0	0			0
(25)			NO SELECTION				0	0			0
(26)			NO SELECTION				0	0			0
(27)			NO SELECTION				0	0			0
(28)			NO SELECTION				0	0			0
(29)			NO SELECTION				0	0			0
(30)			NO SELECTION				0	0			0
TOTALS					897,000	165,202	1,062,202	3,358	0	699,688	365,872

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

City of West Branch, Iowa

The City Council will conduct a public hearing on the proposed Budget at 110 N Poplar St. West Branch, IA
 on 3/2/2020 at 7:00 PM
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.
 Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,
 City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property \$ 13.09428

The estimated tax levy rate per \$1000 valuation on Agricultural land is \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

319-643-5888
phone number

Redmond Jones II
City Clerk/Finance Officer's NAME

		Budget FY 2021	Re-estimated FY 2020	Actual FY 2019
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,908,576	1,795,597	1,724,998
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,908,576	1,795,597	1,724,998
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	486,238	461,222	403,116
Other City Taxes	6	268,528	255,907	283,281
Licenses & Permits	7	35,100	35,500	41,934
Use of Money and Property	8	20,000	29,150	104,536
Intergovernmental	9	1,058,403	1,315,951	799,957
Charges for Fees & Service	10	1,358,200	1,110,620	1,079,511
Special Assessments	11	0	0	0
Miscellaneous	12	40,120	43,900	120,505
Other Financing Sources	13	200,000	0	168,500
Transfers In	14	791,136	1,662,936	1,021,241
Total Revenues and Other Sources	15	6,166,301	6,710,783	5,747,579
Expenditures & Other Financing Uses				
Public Safety	16	861,762	837,894	609,151
Public Works	17	704,031	422,219	392,936
Health and Social Services	18	0	0	0
Culture and Recreation	19	736,927	688,975	626,013
Community and Economic Development	20	128,558	132,978	59,637
General Government	21	212,099	188,286	175,403
Debt Service	22	1,005,824	1,000,885	1,063,861
Capital Projects	23	850,000	1,743,547	2,821,540
Total Government Activities Expenditures	24	4,499,201	5,014,784	5,748,541
Business Type / Enterprises	25	815,354	775,005	717,048
Total ALL Expenditures	26	5,314,555	5,789,789	6,465,589
Transfers Out	27	791,136	1,662,936	1,021,241
Total ALL Expenditures/Transfers Out	28	6,105,691	7,452,725	7,486,830
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	60,610	-741,942	-1,739,251
Beginning Fund Balance July 1	30	2,833,518	3,575,460	5,314,711
Ending Fund Balance June 30	31	2,894,128	2,833,518	3,575,460

FY 2020

Departmental Revenues City of West Branch Approved Budget As of: January 31st, 2020

2-14-2020 11:28 AM

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

PAGE: 1

DEPARTMENTAL REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
POLICE OPERATION						
=====						
<u>001-GENERAL FUND</u>						
001-4-1-110-1-4550 SRO - MISC CHARGE FOR	8,818	6,965	9,000	5,649	9,000	_____
001-4-1-110-1-4710 REIMBURSEMENTS	0	0	0	0	0	_____
001-4-1-110-2-4400 POLICE DEPARTMENT GRA	1,515	0	0	1,500	0	_____
001-4-1-110-2-4705 POLICE DEPT CONTRIBUT	0	3,220	0	50	0	_____
001-4-1-110-4-4442 STEP REIMBURSEMENTS	0	0	0	0	0	_____
TOTAL 001-GENERAL FUND	10,333	10,185	9,000	7,199	9,000	_____
<hr/>						
TOTAL POLICE OPERATION	10,333	10,185	9,000	7,199	9,000	_____
FIRE OPERATION						
=====						
<u>001-GENERAL FUND</u>						
001-4-1-150-1-4550 FIRE - CHARGE FOR SER	450	1,446	0	3,178	0	_____
001-4-1-150-2-4402 FIRE DEPARTMENT GRANT	0	0	0	0	0	_____
001-4-1-150-2-4450 IDNR GRANT	0	714	0	0	0	_____
001-4-1-150-2-4475 TWP. FIRE CONTRACTS	169,085	172,428	176,457	92,817	176,457	_____
001-4-1-150-2-4705 CONTRIBUTIONS	5,257	2,675	4,000	2,205	4,000	_____
001-4-1-150-4-4017 EMERGENCY MANAGEMENT	8,389	8,354	15,032	7,706	15,032	_____
001-4-1-150-4-4060 EXCISE TAX, EMA	84	78	0	74	0	_____
001-4-1-150-4-4080 MOBILE HOME TAXES	64	60	0	60	0	_____
001-4-1-150-4-4464 COMM/IND REPLACEMENT	468	451	0	447	0	_____
001-4-1-150-4-4715 REFUNDS	0	0	0	0	0	_____
001-4-1-150-4-4799 MISCELLANEOUS REVENUE	125	0	0	0	0	_____
001-4-1-150-4-550 DO NOT USE	0	0	0	0	0	_____
TOTAL 001-GENERAL FUND	183,922	186,206	195,489	106,486	195,489	_____
<hr/>						
TOTAL FIRE OPERATION	183,922	186,206	195,489	106,486	195,489	_____
BUILDING INSPECTIONS						
=====						
TOTAL BUILDING INSPECTIONS	0	0	0	0	0	_____

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
ANIMAL CONTROL =====						
TOTAL ANIMAL CONTROL	0	0	0	0	0	
ROADS AND STREETS =====						
001-GENERAL FUND						
001-4-2-210-1-4550 MISC REV SIDEWALK REP	5,084	755	0	514	0	
001-4-2-210-2-4445 IOWA DOT GRANTS/REIMB	0	0	0	0	0	
001-4-2-210-2-4710 REIMB-GF STREETS	875	0	0	0	0	
001-4-2-210-4-4821 BANK LOAN	0	0	0	0	0	
TOTAL 001-GENERAL FUND	5,959	755	0	514	0	
110-ROAD USE TAX						
110-4-2-210-2-4430 ROAD USE TAX PAYMENTS	296,264	299,969	300,000	195,192	300,000	
110-4-2-210-2-4445 IOWA DOT GRANTS/REIMB	0	0	0	0	0	
110-4-2-210-2-4710 REIMBURSEMENTS	120	0	0	0	0	
110-4-2-210-2-4821 BANK LOAN	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	296,384	299,969	300,000	195,192	300,000	
TOTAL ROADS AND STREETS	302,343	300,724	300,000	195,706	300,000	
STREET LIGHTING =====						
001-GENERAL FUND						
001-4-2-230-2-4710 REIMBURSEMENTS	30	0	0	0	0	
TOTAL 001-GENERAL FUND	30	0	0	0	0	
TOTAL STREET LIGHTING	30	0	0	0	0	
LIBRARY =====						
031-LIBRARY						
031-4-4-410-1-4461 STATE LIBRARY FUNDING	3,226	1,289	3,250	2,846	3,250	
031-4-4-410-1-4765 FINES	1,266	696	900	354	900	
031-4-4-410-2-4470 RURAL LIBRARY ASSISTA	19,219	19,880	19,980	9,901	19,980	
031-4-4-410-2-4705 PRIVATE CONTRIBUTIONS	3,935	15,522	2,000	556	2,000	
031-4-4-410-4-4000 GENERAL PROPERTY TAX	179,970	89,985	177,085	88,543	177,085	
031-4-4-410-4-4300 INTEREST INCOME	824	1,099	0	707	0	
031-4-4-410-4-4799 MISC. REVENUES	1,784	1,099	1,500	958	1,500	
TOTAL 031-LIBRARY	210,225	129,569	204,715	103,865	204,715	

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----) (----- 2020-2021 -----)		REQUESTED BUDGET	PROPOSED BUDGET
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL		
<u>502-KROUTH INTEREST FUND</u>						
502-4-4-410-2-4715 REFUNDS	0	0	0	0	0	
502-4-4-410-4-4300 INTEREST INCOME	160	278	0	165	0	
502-4-4-410-4-4799 MISC. REVENUES	0	0	0	0	0	
TOTAL 502-KROUTH INTEREST FUND	160	278	0	165	0	
<hr/>						
TOTAL LIBRARY	210,385	129,847	204,715	104,031	204,715	
<u>PARK & RECREATION</u>						
<u>001-GENERAL FUND</u>						
001-4-4-430-1-4550 FITNESS	0	1,254	0	0	0	
001-4-4-430-1-4551 ADULT SPORTS	3,210	3,725	2,500	200	2,500	
001-4-4-430-1-4552 SWIMMING	540	550	500	0	500	
001-4-4-430-1-4554 VOLLEYBALL	0	0	0	0	0	
001-4-4-430-1-4555 RECREATION ACTIVITIES	7,334	10,154	0	3,541	0	
001-4-4-430-1-4556 SUMMER LEAGUE	0	0	0	0	0	
001-4-4-430-1-4557 CAMP	0	0	9,600	0	9,600	
001-4-4-430-1-4558 YOUTH SPORTS	13,380	11,985	11,400	4,940	11,400	
001-4-4-430-1-4755 CONCESSION SALES	2,098	0	2,000	0	2,000	
001-4-4-430-2-4311 FIELD RENTAL	0	0	1,000	0	1,000	
001-4-4-430-4-4800 SALE OF REAL PROPERTY	0	3,500	0	0	0	
001-4-4-430-4-4821 BANK LOAN	0	0	0	0	0	
TOTAL 001-GENERAL FUND	26,562	31,168	27,000	8,681	27,000	
<hr/>						
TOTAL PARK & RECREATION	26,562	31,168	27,000	8,681	27,000	
<u>CEMETERY</u>						
<u>001-GENERAL FUND</u>						
001-4-4-450-1-4559 GRAVE OPENINGS	7,175	5,525	3,000	4,650	3,000	
001-4-4-450-1-4741 SALE OF CEMETERY LOTS	760	800	800	600	800	
TOTAL 001-GENERAL FUND	7,935	6,325	3,800	5,250	3,800	
<u>027-MEMORIAL GARDEN PROJECT</u>						
027-4-4-450-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
TOTAL 027-MEMORIAL GARDEN PROJECT	0	0	0	0	0	
<u>500-CEMETERY PERPETUAL FUND</u>						
500-4-4-450-1-4740 SALE OF CEMETERY LOTS	1,140	1,200	1,200	900	1,200	
500-4-4-450-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
500-4-4-450-4-4300 INTEREST INCOME	1,637	2,296	1,150	1,177	1,150	
TOTAL 500-CEMETERY PERPETUAL FUND	2,777	3,496	2,350	2,077	2,350	
<hr/>						
TOTAL CEMETERY	10,712	9,821	6,150	7,327	6,150	

DEPARTMENTAL REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>TOWN HALL</u>						
<u>022-CIVIC CENTER</u>						
022-4-0-460-4-4060 EXCISE TAX	49	142	0	90	0	
022-4-0-460-4-4311 COMMUNITY BUILDING RE	1,325	3,010	2,000	1,470	2,000	
022-4-0-460-4-4464 COMM/IND REPLACEMENT	271	815	0	475	0	
022-4-4-460-4-4008 OPERATION OF CIVIC CE	4,890	15,097	18,280	9,456	18,280	
022-4-4-460-4-4080 MOBILE HOME TAXES	39	105	0	75	0	
TOTAL 022-CIVIC CENTER	6,573	19,169	20,280	11,566	20,280	
<hr/>						
TOTAL TOWN HALL	6,573	19,169	20,280	11,566	20,280	
<u>COMM & CULTURAL DEVEL</u>						
<u>001-GENERAL FUND</u>						
001-4-4-470-2-4715 REFUNDS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	0	0	0	0	0	
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TOTAL COMM & CULTURAL DEVEL	0	0	0	0	0	
<u>ECONOMIC DEVELOPMENT</u>						
<u>160-REVOLVING LOAN FUND</u>						
160-4-2-520-2-4440 STATE GRANTS	0	0	0	0	0	
160-4-5-520-1-4550 PH 3 SIDEWALK INSTALL	13,592	8,518	0	0	0	
160-4-5-520-2-4300 INTEREST INCOIME	0	0	0	0	0	
160-4-5-520-2-4441 REVOLVING LOAN	0	0	0	0	0	
160-4-5-520-2-4705 PRIVATE CONTRIBUTIONS	0	0	0	0	0	
TOTAL 160-REVOLVING LOAN FUND	13,592	8,518	0	0	0	
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TOTAL ECONOMIC DEVELOPMENT	13,592	8,518	0	0	0	
<u>MAYOR AND COUNCIL</u>						
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TOTAL MAYOR AND COUNCIL	0	0	0	0	0	

DEPARTMENTAL REVENUES	(----- 2019-2020 -----) (----- 2020-2021 -----)					
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
CLERK & TREASURER						
=====						
TOTAL CLERK & TREASURER	0	0	0	0	0	
LEGAL SERVICES						
=====						
TOTAL LEGAL SERVICES	0	0	0	0	0	
TORT LIABILITY						
=====						
TOTAL TORT LIABILITY	0	0	0	0	0	
BONDING						
=====						
226-GO DEBT SERVICE						
226-4-7-700-4-4300 INTEREST - BOND PROC(6,129)	0	0	0	0	
226-4-7-700-4-4827 BOND PROCEEDS	0	0	0	0	0	
TOTAL 226-GO DEBT SERVICE	(6,129)	0	0	0	0	
=====						
TOTAL BONDING	(6,129)	0	0	0	0	
TIF DEBT SERVICE						
=====						
125-T I F						
125-4-7-710-4-4050 TIF	249,972	386,346	427,903	220,542	427,903	
125-4-7-710-4-4051 TIF REBATE ACCIONA	0	0	0	0	0	
125-4-7-710-4-4052 TIF REBATE P & G	0	0	0	0	0	
125-4-7-710-4-4053 TIF REBATE CASEY'S	0	16,770	33,319	16,535	33,319	
125-4-7-710-4-4300 INTEREST - TIF FUND	14,178	19,151	5,750	4,485	5,750	
125-4-7-710-4-4715 REFUNDS	0	0	0	0	0	
125-4-7-710-4-4820 PROCEEDS OF DEBT	0	0	0	0	0	
TOTAL 125-T I F	264,151	422,267	466,972	241,563	466,972	
226-GO DEBT SERVICE						
226-4-7-710-4-4000 GENERAL PROPERTY TAX	250,316	295,882	335,021	174,729	335,021	
226-4-7-710-4-4060 EXCISE TAX	2,341	2,489	2,694	1,476	2,694	
226-4-7-710-4-4080 MOBILE HOME TAXES	1,788	1,879	0	1,245	0	
226-4-7-710-4-4464 COMM/IND REPLACEMENT	13,061	14,322	16,134	7,806	16,134	
TOTAL 226-GO DEBT SERVICE	267,506	314,572	353,849	185,255	353,849	
=====						
TOTAL TIF DEBT SERVICE	531,657	736,839	820,821	426,817	820,821	

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)		
DEPARTMENTAL REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL IMPROVEMENT</u>						
TOTAL CAPITAL IMPROVEMENT	0	0	0	0	0	0
<u>CAPITAL PROJECT</u>						
<u>301-REAP GRANT PROJECT</u>						
301-4-2-751-3-4450 REAP GRANT PROJECT	0	0	0	0	0	0
301-4-8-751-3-4710 REIMBURSEMENTS	0	17,000	0	0	0	0
TOTAL 301-REAP GRANT PROJECT	0	17,000	0	0	0	0
<u>302-PARKSIDE DR IMP CAP PROJ</u>						
302-4-8-751-3-4710 REIMBURSEMENTS	0	0	0	0	0	0
TOTAL 302-PARKSIDE DR IMP CAP PROJ	0	0	0	0	0	0
<u>304-W MAIN ST STORMWATER IMP</u>						
304-4-8-751-3-4710 REIMBURSEMENTS	0	0	0	0	0	0
TOTAL 304-W MAIN ST STORMWATER IMP	0	0	0	0	0	0
<u>305-MAIN ST CROSSINGS PROJ</u>						
305-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	0
TOTAL 305-MAIN ST CROSSINGS PROJ	0	0	0	0	0	0
<u>306-4TH ST IMPROVEMENTS PROJ</u>						
306-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	0
TOTAL 306-4TH ST IMPROVEMENTS PROJ	0	0	0	0	0	0
<u>307-MAIN ST INTERSECTION IMP</u>						
307-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	0
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	0
<u>308-PARK IMP - PEDERSEN VALLE</u>						
308-4-7-751-3-4705 PRIVATE CONTRIBUTIONS	25,000	15,000	0	0	0	0
308-4-8-751-4-4820 BOND PROCEEDS	3,134,091	0	0	0	0	0
TOTAL 308-PARK IMP - PEDERSEN VALLE	3,159,091	15,000	0	0	0	0
<u>309-PHASE I PARK IMPROVEMENTS</u>						
309-4-8-751-4-4820 BOND PROCEEDS	42,174	0	0	0	0	0
TOTAL 309-PHASE I PARK IMPROVEMENTS	42,174	0	0	0	0	0
<u>310-COLLEGE STREET BRIDGE</u>						
310-4-8-751-3-4400 GRANT PROCEEDS	73,801	203,265	693,000	609,841	693,000	693,000
310-4-8-751-4-4820 BOND PROCEEDS	499,313	0	0	0	0	0
TOTAL 310-COLLEGE STREET BRIDGE	573,114	203,265	693,000	609,841	693,000	693,000

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	----- 2019-2020 -----		----- 2020-2021 -----	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>311-BERANEK PARKING IMPROVEME</u>						
311-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	
<u>312-DOWNTOWN EAST REDEVELOPME</u>						
312-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 312-DOWNTOWN EAST REDEVELOPME	0	0	0	0	0	
<u>313-MAIN ST SIDEWALK-PHASE 4</u>						
313-4-8-751-3-4710 REIMBURSEMENTS	7,106	3,962	0	0	0	
313-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	7,106	3,962	0	0	0	
<u>314-N FIRST ST IMPROVEMENTS</u>						
314-4-8-751-4-4820 BOND PROCEEDS	375,070	0	0	0	0	
TOTAL 314-N FIRST ST	375,070	0	0	0	0	
<u>317-ORANGE ST 4TH TO 5TH IMP</u>						
317-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 317-ORANGE ST 4TH TO 5TH IMP	0	0	0	0	0	
<u>318-COLLEGE ST & 2ND ST IMPRO</u>						
318-4-8-751-4-4820 BOND PROCEEDS	191,879	0	350,000	0	350,000	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	191,879	0	350,000	0	350,000	
<u>319-RELOCATING WATER & SEWER</u>						
319-4-8-751-3-4400 GRANT PROCEEDS	0	0	300,000	0	300,000	
319-4-8-751-4-4820 BOND PROCEEDS	0	0	150,000	0	150,000	
TOTAL 319-RELOCATING WATER & SEWER	0	0	450,000	0	450,000	
<u>320-LIBRARY PARKING LOT IMPRO</u>						
320-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	0	0	0	0	
<u>321-WIDENING WAPSI CREEK @ BE</u>						
321-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	0	0	0	0	
<u>322-SPLASH PAD</u>						
322-4-8-751-4-4820 BOND PROCEEDS	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
TOTAL CAPITAL PROJECT	4,348,433	239,226	1,493,000	609,841	1,493,000	

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL REVENUES			(------ 2019-2020 -----) (------ 2020-2021 -----)			
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
DEPT 762						
=====						
TOTAL DEPT 762	0	0	0	0	0	
WATER						
=====						
<u>600-WATER FUND</u>						
600-4-9-810-1-4500 METERED SALES	475,941	470,144	500,000	291,272	500,000	
600-4-9-810-1-4530 LATE PAYMENT PENALTIE	6,409	5,973	5,000	3,277	5,000	
600-4-9-810-1-4540 DEPOSIT & HOOKUP FEES	3,700	3,400	4,000	3,100	4,000	
600-4-9-810-1-4541 WATER CONN CHARGE FEE	0	1,608	12,060	3,216	12,060	
600-4-9-810-1-4560 SALES TAX	38,862	26,872	30,000	16,237	30,000	
600-4-9-810-1-4710 REIMBURSEMENTS	38,347	66	0	9,907	0	
600-4-9-810-1-4751 METERS, FEES FOR PERM	11,639	19,403	9,000	5,200	9,000	
600-4-9-810-4-4300 INTEREST	10,678	12,333	3,500	3,678	3,500	
600-4-9-810-4-4301 DEP INTEREST	0	0	0	0	0	
600-4-9-810-4-4710 REIMBURSEMENTS	0	0	0	0	0	
600-4-9-810-4-4790 LOCAL OPTION TAX	0	0	0	0	0	
TOTAL 600-WATER FUND	585,577	539,798	563,560	335,887	563,560	
TOTAL WATER						
	585,577	539,798	563,560	335,887	563,560	
SEWER OPERATING						
=====						
<u>610-SEWER FUND</u>						
610-4-0-815-4-4715 REFUNDS	0	0	0	0	0	
610-4-9-815-1-4541 SEWER CONN CHARGE FEE	7,446	9,978	12,060	7,840	12,060	
610-4-9-815-1-4556 SERVICE CHARGES	386,315	378,871	390,000	231,270	390,000	
610-4-9-815-1-4560 SALES TAX	16	7,283	8,500	4,625	8,500	
610-4-9-815-1-4599 OTHER INCOME	0	0	0	0	0	
610-4-9-815-1-4710 REIMBURSEMENTS	0	0	0	76	0	
610-4-9-815-4-4009 SANITARY DISPOSAL PLA	0	0	0	0	0	
610-4-9-815-4-4300 INTEREST INCOME	12,720	11,359	3,250	3,534	3,250	
610-4-9-815-4-4827 BOND PROCEEDS	0	0	0	0	0	
TOTAL 610-SEWER FUND	406,497	407,491	413,810	247,345	413,810	
<u>614-WASTEWATER LIFT STATION</u>						
614-4-8-815-4-4827 BOND PROCEEDS	0	0	0	0	0	
TOTAL 614-WASTEWATER LIFT STATION	0	0	0	0	0	
TOTAL SEWER OPERATING						
	406,497	407,491	413,810	247,345	413,810	

CITY OF WEST BRANCH
 APPROVED BUDGET
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DEPARTMENTAL REVENUES	(----- 2019-2020 -----) (----- 2020-2021 -----)					
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
SOLID WASTE =====						
<u>001-GENERAL FUND</u>						
001-4-1-840-1-4755 YARD WASTE BAGS	0	189	0	158	0	_____
001-4-2-840-1-4510 RECYCLING COLLECTIONS	45,780	46,994	48,000	27,934	48,000	_____
TOTAL 001-GENERAL FUND	45,780	47,183	48,000	28,092	48,000	_____
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TOTAL SOLID WASTE	45,780	47,183	48,000	28,092	48,000	
LOCAL CABLE ACCESS =====						
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TOTAL LOCAL CABLE ACCESS	0	0	0	0	0	
COMMISSION =====						
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TOTAL COMMISSION	0	0	0	0	0	
STORM WATER UTILITY =====						
<u>740-STORM WATER UTILITY</u>						
740-4-4-865-2-4400 FEDERAL REIMBURSEMENT	20,000	0	0	0	0	_____
740-4-9-865-1-4500 STORM WATER FEE	54,613	59,215	55,000	36,083	55,000	_____
TOTAL 740-STORM WATER UTILITY	74,613	59,215	55,000	36,083	55,000	_____
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TOTAL STORM WATER UTILITY	74,613	59,215	55,000	36,083	55,000	
NON-DEPARTMENTAL =====						
<u>001-GENERAL FUND</u>						
001-4-0-950-1-4100 BEER AND LIQUOR PERMI	4,113	3,470	4,000	3,390	4,000	_____
001-4-0-950-1-4105 CIGARETTE PERMITS	300	313	300	38	300	_____
001-4-0-950-1-4122 BUILDING PERMITS	26,455	35,606	30,000	18,118	30,000	_____
001-4-0-950-1-4170 PEDDLER PERMITS	305	50	0	0	0	_____
001-4-0-950-1-4171 SPECIAL EVENT VENDOR	615	400	0	405	0	_____
001-4-0-950-1-4180 ANIMAL LICENSES	1,540	1,190	1,200	850	1,200	_____
001-4-0-950-1-4190 DOG PARK LICENSES	1,211	905	0	561	0	_____
001-4-0-950-1-4500 MISC CHARGE FOR SERVI	474	120	0	4,171	0	_____
001-4-0-950-1-4553 SUBDIVISION CHARGES	16,770	18,176	10,000	27,896	10,000	_____
001-4-0-950-1-4765 FINES	346	1,296	500	634	500	_____
001-4-0-950-1-4766 VEHICLE UNLOCKS	0	0	0	0	0	_____

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL REVENUES	2017-2018	2018-2019	----- 2019-2020 -----		----- 2020-2021 -----	
	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-4-0-950-2-4401 NATIONAL PARK SERVICE	0	5,108	0	0	0	
001-4-0-950-2-4705 PRIVATE CONTRIBUTIONS	19,051	18,225	18,000	2,525	18,000	
001-4-0-950-2-4710 REIMBURSEMENTS	158	2,020	0	0	0	
001-4-0-950-3-4720 INSURANCE SETTLEMENTS	0	0	0	0	0	
001-4-0-950-4-4000 GENERAL PROPERTY TAX	857,804	957,483	919,829	479,324	919,829	
001-4-0-950-4-4003 AG LAND	1,638	1,685	1,701	1,236	1,701	
001-4-0-950-4-4060 EXCISE TAX	10,384	9,816	0	5,393	0	
001-4-0-950-4-4080 MOBILE HOME TAXES	7,954	7,434	0	4,583	0	
001-4-0-950-4-4085 HOTEL/MOTEL TAX	0	16,747	16,000	12,710	16,000	
001-4-0-950-4-4300 INTEREST INCOME	27,491	53,776	12,500	17,874	12,500	
001-4-0-950-4-4310 RENTALS	0	0	0	0	0	
001-4-0-950-4-4432 NPS PLOWING CONTRACT	0	6,000	6,000	6,000	6,000	
001-4-0-950-4-4440 STATE GRANTS	150	0	0	0	0	
001-4-0-950-4-4464 COMM/IND REPLACEMENT	57,935	56,488	63,202	28,526	63,202	
001-4-0-950-4-4706 PRIVATE GRANTS	0	0	0	0	0	
001-4-0-950-4-4710 REIMBURSEMENTS	0	2,042	0	1,745	0	
001-4-0-950-4-4715 REFUNDS	0	0	0	0	0	
001-4-0-950-4-4735 FUEL TAX REFUND	0	7,071	2,500	0	2,500	
001-4-0-950-4-4760 SOLID WASTE STICKERS	1,561	2,359	1,500	1,764	1,500	
001-4-0-950-4-4799 MISC. REVENUES	49,662	7,620	0	366	0	
001-4-0-950-4-4800 SALE OF ASSETS	0	165,000	0	5,002	0	
001-4-0-950-4-4830 TRANSFERS IN	302,352	81,891	36,564	0	36,564	
001-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT	2,111	(958)	0	1,500	0	
001-4-4-950-4-4065 CABLE FRANCHISE FEE	24,378	22,574	24,000	13,436	24,000	
TOTAL 001-GENERAL FUND	1,414,758	1,483,903	1,147,796	638,044	1,147,796	
<u>022-CIVIC CENTER</u>						
022-4-0-950-4-4300 INTEREST INCOME	0	0	0	0	0	
TOTAL 022-CIVIC CENTER	0	0	0	0	0	
<u>031-LIBRARY</u>						
031-4-0-950-4-4830 TRANSFERS IN	0	0	0	89,985	0	
TOTAL 031-LIBRARY	0	0	0	89,985	0	
<u>036-TORT LIABILITY</u>						
036-4-0-950-4-4013 TORT LIABILITY	61,392	44,299	45,543	58,874	45,543	
036-4-0-950-4-4060 EXCISE TAX	612	415	0	224	0	
036-4-0-950-4-4080 MOBILE HOME TAXES	479	317	0	191	0	
036-4-0-950-4-4441 COMM/IND REPLACEMENT	3,416	2,387	0	1,184	0	
036-4-0-950-4-4715 REFUNDS	0	0	0	0	0	
TOTAL 036-TORT LIABILITY	65,900	47,418	45,543	60,473	45,543	
<u>110-ROAD USE TAX</u>						
110-4-0-950-4-4830 TRANSFERS IN	150,000	0	0	0	0	
110-4-0-950-4-9999 EMPLOYEE FLEX BENEFIT	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	150,000	0	0	0	0	

CITY OF WEST BRANCH
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DEPARTMENTAL REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>112-TRUST AND AGENCY</u>						
112-4-0-950-4-4015 GROUP HEALTH	0	0	119,844	0	119,844	
112-4-0-950-4-4016 FICA-IPERS	232,630	277,300	139,911	99,279	139,911	
112-4-0-950-4-4060 EXCISE TAX	2,329	2,599	0	1,277	0	
112-4-0-950-4-4080 MOBILE HOME TAXES	1,778	1,960	0	1,099	0	
112-4-0-950-4-4441 COMM/IND REPLACEMENT	12,994	14,959	15,928	6,755	15,928	
112-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	249,730	296,818	275,683	108,410	275,683	
<u>119-EMERGENCY TAX FUND</u>						
119-4-0-950-4-4014 EMERGENCY TAX	34,593	34,914	36,564	18,929	36,564	
119-4-0-950-4-4060 EXCISE TAX	346	327	0	180	0	
119-4-0-950-4-4080 MOBILE HOME TAXES	265	248	0	153	0	
119-4-0-950-4-4441 COMM/IND REPLACEMENT	1,931	1,883	0	951	0	
TOTAL 119-EMERGENCY TAX FUND	37,135	37,372	36,564	20,212	36,564	
<u>121-OPTION TAX</u>						
121-4-0-950-4-4090 LOCAL OPTION TAX	193,266	216,090	200,000	141,044	200,000	
121-4-0-950-4-4300 INTEREST INCOME	0	0	0	0	0	
TOTAL 121-OPTION TAX	193,266	216,090	200,000	141,044	200,000	
<u>160-REVOLVING LOAN FUND</u>						
160-4-0-950-4-4830 TRANSFERS IN	32,104	32,104	0	0	0	
TOTAL 160-REVOLVING LOAN FUND	32,104	32,104	0	0	0	
<u>226-GO DEBT SERVICE</u>						
226-4-0-950-4-4830 TRANSFERS IN	474,994	764,075	663,170	0	663,170	
TOTAL 226-GO DEBT SERVICE	474,994	764,075	663,170	0	663,170	
<u>301-REAP GRANT PROJECT</u>						
301-4-0-950-4-4830 TRANSFERS IN	0	4,342	0	0	0	
TOTAL 301-REAP GRANT PROJECT	0	4,342	0	0	0	
<u>302-PARKSIDE DR IMP CAP PROJ</u>						
302-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 302-PARKSIDE DR IMP CAP PROJ	0	0	0	0	0	
<u>304-W MAIN ST STORMWATER IMP</u>						
304-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 304-W MAIN ST STORMWATER IMP	0	0	0	0	0	
<u>305-MAIN ST CROSSINGS PROJ</u>						
305-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 305-MAIN ST CROSSINGS PROJ	0	0	0	0	0	

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)		
DEPARTMENTAL REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>306-4TH ST IMPROVEMENTS PROJ</u>						
306-4-0-950-4-4830 TRANSFERS IN	116,424	0	0	0	0	
TOTAL 306-4TH ST IMPROVEMENTS PROJ	116,424	0	0	0	0	
<u>307-MAIN ST INTERSECTION IMP</u>						
307-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
<u>308-PARK IMP - PEDERSEN VALLE</u>						
308-4-0-950-4-4830 TRANSFER IN	0	0	0	0	0	
TOTAL 308-PARK IMP - PEDERSEN VALLE	0	0	0	0	0	
<u>309-PHASE I PARK IMPROVEMENTS</u>						
309-4-0-950-4-4830 TRANSFERS IN	160	0	0	0	0	
TOTAL 309-PHASE I PARK IMPROVEMENTS	160	0	0	0	0	
<u>310-COLLEGE STREET BRIDGE</u>						
310-4-0-950-4-4830 TRANSFERS IN	23,189	0	0	0	0	
TOTAL 310-COLLEGE STREET BRIDGE	23,189	0	0	0	0	
<u>311-BERANEK PARKING IMPROVEME</u>						
311-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	
<u>313-MAIN ST SIDEWALK-PHASE 4</u>						
313-4-0-950-4-4830 TRANSFERS IN	146,591	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	146,591	0	0	0	0	
<u>314-N FIRST ST IMPROVEMENTS</u>						
314-4-0-950-4-4830 TRANSFERS IN	181,425	0	0	0	0	
TOTAL 314-N FIRST ST	181,425	0	0	0	0	
<u>315-MAIN ST WATER MAIN IMPROV</u>						
315-4-0-950-4-4830 TRANSFERS IN	50,000	38,830	0	0	0	
TOTAL 315-MAIN ST WATER MAIN IMPROV	50,000	38,830	0	0	0	
<u>316-I & I LINE/GROUT PH 2</u>						
316-4-0-950-4-4830 TRANSFERS IN	152,000	0	0	0	0	
TOTAL 316-I & I LINE/GROUT PH 2	152,000	0	0	0	0	
<u>317-ORANGE ST 4TH TO 5TH IMP</u>						
317-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 317-ORANGE ST 4TH TO 5TH IMP	0	0	0	0	0	

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>318-COLLEGE ST & 2ND ST IMPRO</u>						
318-4-0-950-4-4830 TRANSFERS IN	0	100,000	359,000	107,000	359,000	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	0	100,000	359,000	107,000	359,000	
<u>319-RELOCATING WATER & SEWER</u>						
319-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 319-RELOCATING WATER & SEWER	0	0	0	0	0	
<u>320-LIBRARY PARKING LOT IMPRO</u>						
320-4-0-950-4-4830 TRANSFERS IN	0	0	54,202	54,202	54,202	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	0	54,202	54,202	54,202	
<u>321-WIDENING WAPSI CREEK @ BE</u>						
321-4-0-950-4-4830 TRANSFERS IN	0	0	250,000	0	250,000	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	0	250,000	0	250,000	
<u>322-SPLASH PAD</u>						
322-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
<u>501-KROUTH PRINCIPAL FUND</u>						
501-4-0-950-4-4300 INTEREST INCOME	779	1,234	0	702	0	
501-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 501-KROUTH PRINCIPAL FUND	779	1,234	0	702	0	
<u>502-KROUTH INTEREST FUND</u>						
502-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 502-KROUTH INTEREST FUND	0	0	0	0	0	
<u>600-WATER FUND</u>						
600-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
600-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT	0	0	0	0	0	
TOTAL 600-WATER FUND	0	0	0	0	0	
<u>603-WATER SINKING FUND</u>						
603-4-0-950-4-4830 TRANSFERS IN	57,709	59,355	0	39,537	0	
TOTAL 603-WATER SINKING FUND	57,709	59,355	0	39,537	0	
<u>610-SEWER FUND</u>						
610-4-0-950-4-4830 TRANSFERS IN	8,501	0	0	0	0	
610-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT	0	0	0	0	0	
TOTAL 610-SEWER FUND	8,501	0	0	0	0	
<u>611-SEWER FUND SPECIAL</u>						
611-4-0-950-4-4830 TRANSFERS-IN	0	0	0	0	0	
TOTAL 611-SEWER FUND SPECIAL	0	0	0	0	0	

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>						
<u>614-WASTEWATER LIFT STATION</u>						
614-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 614-WASTEWATER LIFT STATION	0	0	0	0	0	
 <u>740-STORM WATER UTILITY</u>						
740-4-0-950-4-4830 TRANSFERS IN	0	0	0	0	0	
TOTAL 740-STORM WATER UTILITY	0	0	0	0	0	
 <u>950-BC/BS FLEXIBLE BENEFIT</u>						
950-4-0-950-4-9999 EMPLOYEE FLEX DEPOSIT	0	0	0	0	0	
TOTAL 950-BC/BS FLEXIBLE BENEFIT	0	0	0	0	0	
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TOTAL NON-DEPARTMENTAL	3,354,665	3,081,541	3,031,958	1,259,609	3,031,958	
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TOTAL REVENUES	10,105,548	5,806,934	7,188,783	3,384,671	7,188,783	
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FY 2020

Departmental Expenditures City of West Branch Approved Budget As of: January 31st, 2020

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CITY OF WEST BRANCH
APPROVED BUDGET
AS OF: JANUARY 31ST, 2020

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EDGAR #3

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----) (----- 2020-2021 -----) CURRENT YEAR-TO-DATE REQUESTED PROPOSED BUDGET ACTUAL BUDGET BUDGET	
POLICE OPERATION				
001-GENERAL FUND				
001-5-1-110-6010 SALARIES AND WAGES	273,800	277,187	288,969 166,449 309,553	
001-5-1-110-6210 DUES, MEMBERSHIP	5,321	4,466	4,500 4,579 4,500	
001-5-1-110-6230 TRAINING AND EDUCATION	449	7,880	2,000 961 2,000	
001-5-1-110-6240 TRAVEL AND CONFERENCE	620	323	2,000 434 2,000	
001-5-1-110-6310 BUILDING MAINTENANCE	0	2,018	0 334 0	
001-5-1-110-6320 BLDG/GROUNDS OPERATION	1,639	610	1,000 75 1,000	
001-5-1-110-6331 MOTOR OPERATION FUEL	9,927	10,189	15,000 6,399 15,000	
001-5-1-110-6332 REPAIR/MAINTENANCE-VEH	4,829	5,765	5,000 6,834 7,000	
001-5-1-110-6350 EQUIPMENT REPAIR/MAINT	0	245	0 235 0	
001-5-1-110-63501 REPAIRS-RADIOS	176	70	1,000 0 1,000	
001-5-1-110-6371 UTILITY SERVICES/GAS,	3,290	3,224	3,000 1,893 3,250	
001-5-1-110-6373 TELEPHONE/OPERATIONS	6,859	6,747	8,000 3,699 8,000	
001-5-1-110-6399 OTHER MAINTENANCE & RE	377	0	0 0 0	
001-5-1-110-6411 LEGAL FEES	42	0	1,000 0 1,000	
001-5-1-110-6414 ADVERTISEMENT & LEGAL	25	55	250 142 250	
001-5-1-110-6490 CONSULTANT AND PROF. F	488	488	0 55 0	
001-5-1-110-6491 RESERVE OFFICERS	0	0	1,500 0 1,500	
001-5-1-110-6498 CONTRACT PAYMENTS	1,327	1,444	4,300 1,682 4,300	
001-5-1-110-6504 MINOR EQUIPMENT	200	627	3,000 896 3,000	
001-5-1-110-6506 OFFICE SUPPLIES	945	868	1,000 247 1,000	
001-5-1-110-6508 POSTAGE AND SHIPPING	0	0	200 11 200	
001-5-1-110-6510 SAFETY EQUIPMENT	0	44	0 0 0	
001-5-1-110-6513 AMMUNITION	590	769	1,150 0 1,150	
001-5-1-110-6521 MOTOR VEHICLE MAINT. S	0	0	1,000 0 1,000	
001-5-1-110-6529 UNIFORMS	641	1,991	2,000 1,344 2,000	
001-5-1-110-6599 MISC. SUPPLIES	1,412	4,821	3,000 1,107 3,000	
001-5-1-110-6723 VEHICLE SET ASIDE	48,308	0	50,000 0 30,000	
001-5-1-110-6725 OFFICE EQUIPMENT	2,800	380	6,500 0 6,500	
001-5-1-110-6727 EQUIPMENT	3,068	14,265	20,000 14,801 20,000	
TOTAL 001-GENERAL FUND	367,134	344,473	425,369 212,177 428,203	
036-TORT LIABILITY				
036-5-1-110-6160 WORKMENS COMP.	13,259	4,793	5,457 4,844 4,860	
036-5-1-110-64081 LIABILITY INSURANCE	6,001	6,455	6,778 6,014 6,255	
TOTAL 036-TORT LIABILITY	19,260	11,248	12,235 10,858 11,115	
112-TRUST AND AGENCY				
112-5-1-110-6110 FICA	19,856	20,076	22,106 12,087 23,681	
112-5-1-110-6130 IPERS	26,924	28,059	28,637 16,405 29,748	
112-5-1-110-6150 GROUP INSURANCE	46,839	48,683	48,509 27,848 53,085	
TOTAL 112-TRUST AND AGENCY	93,618	96,817	99,252 56,340 106,514	
TOTAL POLICE OPERATION	480,012	452,538	536,856 279,376 545,832	

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)		
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET	
FIRE OPERATION							
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<u>001-GENERAL FUND</u>							
001-5-1-150-6010	SALARIES AND WAGES	35,145	35,688	37,500	38,113	42,000	_____
001-5-1-150-6210	DUES, MEMBERSHIP	4,911	5,148	6,000	5,350	6,000	_____
001-5-1-150-6230	TRAINING AND EDUCATION	3,334	1,248	5,000	90	5,000	_____
001-5-1-150-6310	BUILDING MAINTENANCE	3,087	8,820	5,000	4,770	5,000	_____
001-5-1-150-6331	MOTOR OPERATION FUEL	3,191	4,600	5,000	1,577	5,000	_____
001-5-1-150-6332	REPAIR/MAINTENANCE-VEH	20,423	13,865	10,000	7,969	12,000	_____
001-5-1-150-6350	EQUIPMENT REPAIR/MAINT	0	0	6,000	796	6,000	_____
001-5-1-150-63501	REPAIRS-RADIOS	3,138	3,798	8,000	450	6,500	_____
001-5-1-150-6371	UTILITY SERVICES/GAS,	7,333	9,672	9,000	4,646	9,000	_____
001-5-1-150-6373	TELEPHONE/OPERATIONS	1,736	1,686	2,000	892	2,000	_____
001-5-1-150-6399	OTHER MAINTENANCE & RE	11,246	500	1,000	65	1,000	_____
001-5-1-150-6441	FIRE PREVENTION	672	0	1,000	277	500	_____
001-5-1-150-6490	CONSULTANT AND PROF. F	488	338	0	0	0	_____
001-5-1-150-6498	CONTRACT PAYMENTS	549	544	0	268	0	_____
001-5-1-150-6504	MINOR EQUIPMENT	5,365	11,801	15,000	2,756	15,000	_____
001-5-1-150-6506	OFFICE SUPPLIES	1,353	457	2,500	235	2,500	_____
001-5-1-150-6510	SAFETY EQUIPMENT	660	500	3,000	0	3,000	_____
001-5-1-150-6514	MEDICAL SUPPLIES	857	839	3,000	98	3,000	_____
001-5-1-150-6529	UNIFORMS	7,826	9,192	10,000	2,537	10,000	_____
001-5-1-150-6599	MISC. SUPPLIES	631	2,047	2,600	825	2,500	_____
001-5-1-150-6727	EQUIPMENT	650,320	2,888	116,000	0	117,000	_____
	TOTAL 001-GENERAL FUND	762,263	113,631	247,600	71,713	253,000	_____
<u>036-TORT LIABILITY</u>							
036-5-1-150-6160	WORKMENS COMP.	17,756	5,621	7,181	6,685	8,715	_____
036-5-1-150-64081	LIABILITY INSURANCE	17,772	17,959	18,327	17,475	18,174	_____
	TOTAL 036-TORT LIABILITY	35,528	23,580	25,508	24,160	26,889	_____
<u>112-TRUST AND AGENCY</u>							
112-5-1-150-6110	FICA	2,688	2,730	2,900	2,795	3,213	_____
112-5-1-150-6130	IPERS	13	103	150	378	350	_____
112-5-1-150-6150	GROUP INSURANCE	0	0	0	0	12,941	_____
112-5-1-150-6199	FIRE DEPT PHYSICALS	0	0	5,400	0	0	_____
	TOTAL 112-TRUST AND AGENCY	2,701	2,833	8,450	3,173	16,504	_____
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	TOTAL FIRE OPERATION	800,492	140,044	281,558	99,046	296,393	_____
BUILDING INSPECTIONS							
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DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>001-GENERAL FUND</u>						
001-5-1-170-6010 SALARIES AND WAGES	10,010	12,762	13,752	6,292	13,752	
TOTAL 001-GENERAL FUND	10,010	12,762	13,752	6,292	13,752	
<u>036-TORT LIABILITY</u>						
036-5-1-170-6160 WORKMENS COMP	0	116	128	237	185	
TOTAL 036-TORT LIABILITY	0	116	128	237	185	
<u>112-TRUST AND AGENCY</u>						
112-5-1-170-6110 FICA	766	976	1,052	481	1,052	
112-5-1-170-6130 IPERS	894	1,205	1,298	594	1,298	
TOTAL 112-TRUST AND AGENCY	1,660	2,181	2,350	1,075	2,350	
TOTAL BUILDING INSPECTIONS	11,670	15,059	16,230	7,604	16,287	
<u>ANIMAL CONTROL</u>						
<u>001-GENERAL FUND</u>						
001-5-1-190-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
001-5-1-190-6498 CONTRACT PAYMENTS	1,425	135	2,000	529	2,000	
001-5-1-190-6510 SAFETY EQUIPMENT	0	0	0	0	0	
001-5-1-190-6599 MISC. SUPPLIES	785	1,172	1,000	332	1,000	
TOTAL 001-GENERAL FUND	2,210	1,307	3,000	861	3,000	
TOTAL ANIMAL CONTROL	2,210	1,307	3,000	861	3,000	
<u>ROADS AND STREETS</u>						
<u>001-GENERAL FUND</u>						
001-5-2-210-6010 SALARIES AND WAGES	0	0	0	0	22,344	
001-5-2-210-6320 BLDG/GROUNDS OPERATION	0	0	0	0	0	
001-5-2-210-6444 TREE TRIMMING	0	0	0	0	0	
001-5-2-210-6490 CONSULTANT AND PROF. F	1,002	338	0	0	0	
001-5-2-210-6496 MISC. CONTRACT WORK	2,150	0	0	0	0	
001-5-2-210-6498 SIDEWALK REPAIR	0	0	2,000	720	3,500	
001-5-2-210-6723 EQUIPMENT SET ASIDE	0	0	0	0	0	
001-5-2-210-6727 EQUIPMENT	7,000	0	9,500	9,500	12,500	
001-5-2-210-6761 CAPITAL IMPROVEMENT ST	0	0	0	4,596	5,000	
TOTAL 001-GENERAL FUND	10,152	338	11,500	14,816	43,344	

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
036-TORT LIABILITY						
036-5-2-210-6160 WORKMENS COMP.	6,362	6,238	4,131	2,750	4,991	
036-5-2-210-6170 JOB INSURANCE	0	0	0	0	0	
036-5-2-210-64081 LIABILITY INSURANCE	7,819	8,457	8,879	7,477	7,776	
TOTAL 036-TORT LIABILITY	14,181	14,695	13,010	10,228	12,767	
110-ROAD USE TAX						
110-5-2-210-6010 SALARIES AND WAGES	72,106	71,539	77,710	47,786	127,632	
110-5-2-210-6020 PART TIME	0	0	0	0	0	
110-5-2-210-6210 DUES, MEMBERSHIP	0	0	0	0	0	
110-5-2-210-6230 TRAINING AND EDUCATION	50	0	100	0	100	
110-5-2-210-6310 BUILDING MAINTENANCE	5,483	15,049	1,000	227	1,000	
110-5-2-210-6320 BLDG/GROUNDS OPERATION	9,837	7,407	10,000	4,935	11,000	
110-5-2-210-6331 MOTOR OPERATION FUEL	6,911	8,511	7,250	3,138	7,250	
110-5-2-210-6332 REPAIR/MAINTENANCE-VEH	18,152	21,210	12,000	6,067	12,000	
110-5-2-210-6350 EQUIPMENT REPAIR	0	102	0	0	0	
110-5-2-210-6371 UTILITY SERVICES/GAS,	1,801	2,636	3,000	713	3,000	
110-5-2-210-6373 TELEPHONE/OPERATIONS	2,584	2,377	3,000	1,317	3,500	
110-5-2-210-6414 ADVERTISING	165	150	0	80	0	
110-5-2-210-6444 TREE TRIMMING	23,475	12,630	25,000	7,500	25,000	
110-5-2-210-6490 CONSULTANT AND PROF. F	300	7,421	5,000	1,674	5,000	
110-5-2-210-6496 MISC. CONTRACT WORK	250	692	0	0	0	
110-5-2-210-6501 CHEMICALS	0	211	0	0	100	
110-5-2-210-6504 MINOR EQUIPMENT	3,464	641	2,000	269	2,000	
110-5-2-210-6509 SIGNS/SUPPLIES	5,366	3,490	5,000	7,158	10,000	
110-5-2-210-6510 SAFETY SUPPLIES	0	0	0	2,637	500	
110-5-2-210-6511 SAND	1,416	2,805	2,000	0	3,000	
110-5-2-210-6512 SALT	6,094	10,949	7,500	13,540	12,000	
110-5-2-210-6521 MOTOR VEHICLE MAINT. S	2,293	473	3,500	164	3,500	
110-5-2-210-6524 ROCK/COLD MIX	3,537	10,544	6,000	5,080	8,000	
110-5-2-210-6529 UNIFORMS	0	0	0	0	315	
110-5-2-210-6560 IRON/STEEL	0	0	0	0	0	
110-5-2-210-6599 MISC. SUPPLIES	3,664	196	1,000	0	1,000	
110-5-2-210-6723 EQUIPMENT SET ASIDE	0	0	0	0	0	
110-5-2-210-6724 CAPITAL EQUIP./SNOW PL	0	0	0	0	0	
110-5-2-210-6727 EQUIPMENT	7,237	0	31,500	35,503	12,500	
110-5-2-210-6761 CAPITAL IMPROVEMENT ST	82,925	77,347	62,550	60,284	120,000	
110-5-2-210-6801 PRINCIPAL	0	0	0	0	0	
110-5-2-210-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 110-ROAD USE TAX	257,111	256,379	265,110	198,071	368,397	
112-TRUST AND AGENCY						
112-5-2-210-6110 FCIA	5,246	5,260	5,945	3,509	11,473	
112-5-2-210-6130 IPERS	6,168	6,515	7,336	4,377	14,158	
112-5-2-210-6150 GROUP INSURANCE	8,751	8,880	10,318	5,058	13,192	
112-5-2-210-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	20,165	20,655	23,599	12,943	38,823	
TOTAL ROADS AND STREETS	301,609	292,066	313,219	236,057	463,331	

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
STREET LIGHTING						
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<u>001-GENERAL FUND</u>						
001-5-2-230-6371 UTILITY SERVICES/GAS,	31,109	34,060	40,000	18,967	37,000	
TOTAL 001-GENERAL FUND	31,109	34,060	40,000	18,967	37,000	
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TOTAL STREET LIGHTING	31,109	34,060	40,000	18,967	37,000	
LIBRARY						
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<u>031-LIBRARY</u>						
031-5-4-410-6010 SALARIES AND WAGES	136,694	134,425	135,597	84,165	149,986	
031-5-4-410-6210 DUES, MEMBERSHIP	324	577	410	388	435	
031-5-4-410-6230 TRAINING AND EDUCATION	154	24	100	15	100	
031-5-4-410-6240 TRAVEL AND CONFERENCE	404	1,517	2,711	56	3,728	
031-5-4-410-6310 BUILDING MAINTENANCE	9,476	19,784	17,545	11,438	6,545	
031-5-4-410-6320 BLDG/GROUNDS OPERATION	3,089	1,251	1,000	1,503	1,500	
031-5-4-410-6371 UTILITY SERVICES/GAS,	7,242	7,152	7,200	5,221	8,200	
031-5-4-410-6373 TELEPHONE/OPERATIONS	2,278	2,238	2,244	1,113	2,244	
031-5-4-410-6409 JANITORIAL EXPENSE	6,324	2,836	4,264	280	4,009	
031-5-4-410-6414 ADVERTISEMENT & LEGAL	215	269	500	230	500	
031-5-4-410-6419 TECHNOLOGY SERVICES	5,578	5,233	2,788	5,254	3,195	
031-5-4-410-6490 CONSULTANT AND PROF. F	488	338	0	0	0	
031-5-4-410-6498 CONTRACT PAYMENTS	1,910	2,287	2,434	2,161	2,434	
031-5-4-410-6499 REIMB BY FRIENDS OF L(1,145)	0	0	0	0	
031-5-4-410-6506 OFFICE SUPPLIES	1,795	2,346	2,300	1,796	2,500	
031-5-4-410-6508 POSTAGE AND SHIPPING	2,989	3,118	2,970	1,910	1,969	
031-5-4-410-6599 MISC. SUPPLIES	8,279	3,698	6,154	4,011	6,154	
031-5-4-410-6725 OFFICE EQUIPMENT	1,575	1,445	1,558	1,221	1,575	
031-5-4-410-6770 COLLECTIONS	24,481	24,453	26,637	15,468	26,448	
TOTAL 031-LIBRARY	212,149	212,993	216,412	136,230	221,522	
<u>036-TORT LIABILITY</u>						
036-5-4-410-6160 WORKMENS COMP.	(339)	202	211	192	150	
036-5-4-410-64081 LIABILITY INSURANCE	3,708	3,905	4,101	3,401	3,537	
TOTAL 036-TORT LIABILITY	3,369	4,107	4,312	3,593	3,687	
<u>112-TRUST AND AGENCY</u>						
112-5-4-410-6110 FICA	10,457	10,284	10,373	6,439	11,474	
112-5-4-410-6130 IPERS	11,824	12,437	12,800	7,482	14,159	
112-5-4-410-6150 GROUP INSURANCE	15,910	18,228	17,594	5,079	9,238	
112-5-4-410-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	38,191	40,948	40,767	19,000	34,871	

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>502-KROUTH INTEREST FUND</u>						
502-5-4-410-6599 MISC. SUPPLIES	0	0	0	0	0	
TOTAL 502-KROUTH INTEREST FUND	0	0	0	0	0	
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TOTAL LIBRARY	253,708	258,049	261,491	158,823	260,080	
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<u>PARK & RECREATION</u>						
<u>001-GENERAL FUND</u>						
001-5-4-430-6010 SALARIES AND WAGES	59,927	68,610	75,377	46,190	115,539	
001-5-4-430-6210 DUES, MEMBERSHIP	0	0	400	0	400	
001-5-4-430-6230 TRAINING AND EDUCATION	21	60	0	0	500	
001-5-4-430-6240 TRAVEL AND CONFERENCE	0	0	0	0	0	
001-5-4-430-6310 BUILDING MAINTENANCE	188	168	0	349	3,000	
001-5-4-430-6320 BLDG/GROUNDS OPERATION	3,023	3,270	4,000	5,164	5,000	
001-5-4-430-6331 MOTOR OPERATION FUEL	0	0	0	0	1,000	
001-5-4-430-6332 REPAIR/MAINTENANCE-VEH	85	0	0	485	1,000	
001-5-4-430-6350 EQUIPMENT REPAIR	0	0	0	791	3,000	
001-5-4-430-6371 UTILITY SERVICES/GAS,	1,059	2,146	3,996	279	4,000	
001-5-4-430-6373 TELEPHONE/OPERATIONS	2,304	2,281	2,500	1,186	2,500	
001-5-4-430-6374 WATER & SEWER	0	0	0	0	20,000	
001-5-4-430-6402 ADVERTISING EXPENSE	170	55	0	47	100	
001-5-4-430-6409 JANITORIAL EXPENSE	0	0	0	0	0	
001-5-4-430-6490 CONSULTANT AND PROF. F	488	338	0	0	0	
001-5-4-430-6498 CONTRACT PAYMENTS	636	1,047	6,550	413	6,500	
001-5-4-430-6501 CHEMICALS	0	0	0	0	0	
001-5-4-430-6503 CONCESSION MERCHANDISE	1,024	465	1,000	0	1,000	
001-5-4-430-6504 MINOR EQUIPMENT	0	223	300	190	300	
001-5-4-430-6506 OFFICE SUPPLIES	1,019	971	400	953	1,000	
001-5-4-430-6508 POSTAGE AND SHIPPING	0	0	125	0	125	
001-5-4-430-6520 RECREATION SUPPLIES	2,992	2,912	2,000	985	2,000	
001-5-4-430-6522 SWIMMING	1,135	0	1,500	138	1,500	
001-5-4-430-6523 ADULT SPORTS	1,521	2,593	2,000	1,707	2,000	
001-5-4-430-6525 YOUTH SPORTS	7,389	5,822	9,270	7,489	9,000	
001-5-4-430-6526 FITNESS	0	810	1,220	0	0	
001-5-4-430-6527 SUMMER LEAGUE	829	903	0	420	0	
001-5-4-430-6528 CAMP	6,663	7,619	9,600	10,752	10,000	
001-5-4-430-6599 MISC. SUPPLIES	0	870	0	108	500	
001-5-4-430-6723 EQUIPMENT SET ASIDE	0	0	0	0	1,500	
001-5-4-430-6727 EQUIPMENT	0	2,425	0	0	0	
001-5-4-430-6792 CAPITAL IMPROVEMENTS	750	8,708	0	14,525	21,800	
001-5-4-430-6798 TEEN ACTIVITIES	0	0	0	0	0	
TOTAL 001-GENERAL FUND	91,223	112,295	120,238	92,171	213,264	

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>036-TORT LIABILITY</u>						
036-5-4-430-6160 WORKMENS COMP.	7,847	2,309	1,706	1,935	2,011	
036-5-4-430-64081 LIABILITY INSURANCE	3,316	3,460	3,633	3,078	3,201	
TOTAL 036-TORT LIABILITY	11,163	5,769	5,339	5,013	5,212	
<u>112-TRUST AND AGENCY</u>						
112-5-4-430-6110 FICA	4,375	5,089	5,766	3,486	8,839	
112-5-4-430-6130 IPERS	4,561	5,349	7,116	3,431	10,907	
112-5-4-430-6150 GROUP INSURANCE	8,879	9,215	8,776	5,276	11,410	
112-5-4-430-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	17,815	19,653	21,658	12,193	31,156	
TOTAL PARK & RECREATION	120,201	137,717	147,235	109,377	249,632	
<u>CEMETERY</u>						
<u>001-GENERAL FUND</u>						
001-5-4-450-6010 SALARIES AND WAGES	92,519	91,842	103,602	48,535	57,330	
001-5-4-450-6230 TRAINING AND EDUCATION	0	0	400	0	400	
001-5-4-450-6310 BUILDING MAINTENANCE	461	30	500	110	1,000	
001-5-4-450-6320 BLDG/GROUNDS OPERATION	2,476	1,303	1,000	456	2,000	
001-5-4-450-6331 MOTOR OPERATION FUEL	2,754	4,557	4,000	2,584	4,000	
001-5-4-450-6332 REPAIR/MAINTENANCE-VEH	1,361	2,466	2,000	732	2,000	
001-5-4-450-6498 CONTRACT PAYMENTS	4,950	2,750	8,000	4,950	8,000	
001-5-4-450-6501 CHEMICALS	0	0	0	0	500	
001-5-4-450-6504 MINOR EQUIPMENT	611	1,614	1,000	550	1,000	
001-5-4-450-6521 MOTOR VEHICLE MAINT. S	212	896	1,000	0	1,000	
001-5-4-450-6529 UNIFORMS	310	300	300	0	315	
001-5-4-450-6599 MISC. SUPPLIES	970	623	1,000	699	1,000	
001-5-4-450-6727 EQUIPMENT	10,200	15,400	5,346	0	9,975	
TOTAL 001-GENERAL FUND	116,823	121,782	128,148	58,616	88,520	
<u>027-MEMORIAL GARDEN PROJECT</u>						
027-5-4-450-6499 MISC CONTRACT WORK	0	0	0	0	0	
TOTAL 027-MEMORIAL GARDEN PROJECT	0	0	0	0	0	
<u>036-TORT LIABILITY</u>						
036-5-4-450-6160 WORKMENS COMP.	3,304	(1,321)	364	837	1,491	
036-5-4-450-64081 LIABILITY INSURANCE	1,238	1,262	1,326	1,181	1,229	
TOTAL 036-TORT LIABILITY	4,542	(59)	1,690	2,019	2,720	
<u>112-TRUST AND AGENCY</u>						
112-5-4-450-6110 FICA	6,910	6,917	7,926	3,625	4,386	
112-5-4-450-6130 IPERS	7,528	8,476	9,780	4,410	5,412	
112-5-4-450-6150 GROUP INSURANCE	8,191	8,310	9,882	4,751	6,487	
112-5-4-450-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	22,630	23,703	27,588	12,785	16,285	
TOTAL CEMETERY	143,994	145,426	157,426	73,419	107,525	

DEPARTMENTAL EXPENDITURES	2017-2018	2018-2019	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
TOWN HALL						
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<u>022-CIVIC CENTER</u>						
022-5-4-460-6010 SALARIES ANS WAGES	0	398	0	764	1,385	_____
022-5-4-460-6310 BUILDING MAINTENANCE	687	1,516	1,600	1,917	1,500	_____
022-5-4-460-6371 UTILITY SERVICES/GAS,	5,342	7,248	5,500	3,334	5,500	_____
022-5-4-460-6373 TELEPHONE/OPERATIONS	503	521	500	264	500	_____
022-5-4-460-6409 JANITORIAL EXPENSE	4,060	1,755	2,340	0	0	_____
022-5-4-460-6499 OTHER CONTRACTUAL SERV	0	0	0	0	0	_____
022-5-4-460-6599 MISC. SUPPLIES	245	594	0	199	0	_____
022-5-4-460-6792 CAPITAL IMPROVEMENTS	2,710	3,862	10,000	4,492	10,000	_____
TOTAL 022-CIVIC CENTER	13,547	15,894	19,940	10,968	18,885	_____
<u>112-TRUST AND AGENCY</u>						
112-5-4-460-6110 FICA	0	30	0	30	104	_____
112-5-4-460-6130 IPERS	0	25	0	42	129	_____
TOTAL 112-TRUST AND AGENCY	0	56	0	72	233	_____
TOTAL TOWN HALL	13,547	15,950	19,940	11,040	19,118	
COMM & CULTURAL DEVEL						
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<u>001-GENERAL FUND</u>						
001-5-4-470-6402 ADVERTISING EXPENSE	24	3,946	4,000	4,539	4,000	_____
001-5-4-470-6599 MISC. SUPPLIES	0	80	0	0	0	_____
001-5-4-470-6601 HHTD FIREWORKS	45,000	5,000	25,000	20,000	25,000	_____
001-5-4-470-6602 HHTD INFLATABLES	12,150	0	12,000	11,250	12,000	_____
001-5-4-470-6603 HHTD MISCELLANEOUS	23,332	27,955	24,000	11,474	24,000	_____
001-5-4-470-6604 SUMMER CONCERTS	1,706	715	0	0	0	_____
001-5-4-470-6605 COMMUNITY EVENTS	249	4,354	8,000	3,007	5,000	_____
001-5-4-470-6792 CAPITAL IMPROVEMENTS	0	0	0	0	0	_____
TOTAL 001-GENERAL FUND	82,461	42,050	73,000	50,269	70,000	_____
TOTAL COMM & CULTURAL DEVEL	82,461	42,050	73,000	50,269	70,000	
ECONOMIC DEVELOPMENT						
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<u>001-GENERAL FUND</u>						
001-5-5-520-6211 DUES CEDCO	6,409	0	6,409	6,409	6,409	_____
001-5-5-520-6212 DUES ICAD	0	0	2,750	2,750	2,750	_____
001-5-5-520-6213 NATIONAL PARK SERVICE	7,500	0	7,500	0	0	_____
001-5-5-520-6214 DUES MAIN STREET	10,300	10,000	10,000	10,000	10,000	_____
001-5-5-520-6402 ADVERTISING EXPENSE	1,500	1,050	0	29	0	_____
001-5-5-520-6498 BUILDING INCENTIVE PAY	9,971	16,833	48,000	20,055	48,000	_____

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-5-5-520-6499 OTHER CONTRACT SERVICE	7,000	1,417	0	1,727	2,500	
001-5-5-520-6599 MISC. SUPPLIES	284	284	0	0	0	
001-5-5-520-6730 LAND	0	0	0	0	0	
TOTAL 001-GENERAL FUND	42,963	29,584	74,659	40,971	69,659	
<u>160-REVOLVING LOAN FUND</u>						
160-5-5-520-6421 PAYMENTS TO OTHER AGEN	0	0	0	0	0	
TOTAL 160-REVOLVING LOAN FUND	0	0	0	0	0	
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TOTAL ECONOMIC DEVELOPMENT	42,963	29,584	74,659	40,971	69,659	
<u>MAYOR AND COUNCIL</u>						
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<u>001-GENERAL FUND</u>						
001-5-6-610-6020 PART TIME	15,480	14,440	15,000	9,477	15,000	
001-5-6-610-6230 TRAINING AND EDUCATION	890	150	1,000	380	1,000	
001-5-6-610-6241 MILEAGE	0	0	250	0	250	
001-5-6-610-6506 OFFICE SUPPLIES	36	1,570	0	0	250	
TOTAL 001-GENERAL FUND	16,406	16,160	16,250	9,857	16,500	
<u>112-TRUST AND AGENCY</u>						
112-5-6-610-6110 FICA	874	671	1,148	544	1,148	
112-5-6-610-6130 IPERS	447	661	1,416	275	1,416	
TOTAL 112-TRUST AND AGENCY	1,321	1,331	2,564	819	2,564	
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TOTAL MAYOR AND COUNCIL	17,727	17,492	18,814	10,676	19,064	
<u>CLERK & TREASURER</u>						
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<u>001-GENERAL FUND</u>						
001-5-6-620-6010 SALARIES AND WAGES	61,422	62,747	65,831	38,495	84,465	
001-5-6-620-6170 JOB INSURANCE	0	0	0	0	0	
001-5-6-620-6210 DUES, MEMBERSHIP	3,873	3,964	4,000	3,988	4,000	
001-5-6-620-6230 TRAINING AND EDUCATION	1,536	1,400	4,820	1,407	4,820	
001-5-6-620-6240 TRAVEL AND CONFERENCE	6,104	5,778	5,000	2,926	5,000	
001-5-6-620-6310 BUILDING MAINTENANCE	422	827	1,000	560	1,000	
001-5-6-620-6331 MOTOR OPERATION FUEL	0	0	0	0	0	
001-5-6-620-6332 REPAIR/MAINTENANCE-VEH	0	0	0	0	0	
001-5-6-620-6371 UTILITY SERVICES/GAS,	2,927	3,393	3,000	1,885	3,500	
001-5-6-620-6373 TELEPHONE/OPERATIONS	4,342	3,979	4,000	2,042	4,500	
001-5-6-620-6400 BANKING EXPENSES	371	60	0	40	0	
001-5-6-620-6401 AUDITING EXPENSE	12,936	13,579	13,000	0	13,000	
001-5-6-620-6409 JANITORIAL EXPENSE	2,990	1,610	2,444	50	1,000	
001-5-6-620-6414 ADVERTISEMENT & LEGAL	1,111	155	0	0	250	
001-5-6-620-64182 PROPERTY TAX	960	0	0	0	0	
001-5-6-620-6419 TECHNOLOGY SERVICES	4,796	199	5,000	431	0	

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------ 2019-2020 -----)		(------ 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-5-6-620-6440 ELECTIONS	3,285	0	1,500	1,828	2,000	
001-5-6-620-6490 CONSULTANT AND PROF. F	12,385	1,504	4,500	2,403	4,000	
001-5-6-620-6492 BUILDING INSPECTIONS	0	0	0	0	0	
001-5-6-620-6498 CONTRACT PAYMENTS	2,668	4,827	750	4,807	6,500	
001-5-6-620-6499 MISC. CONTRACT WORK	0	0	0	0	0	
001-5-6-620-6506 OFFICE SUPPLIES	3,966	3,892	3,000	2,121	3,000	
001-5-6-620-6508 POSTAGE AND SHIPPING	1,902	2,138	2,500	1,162	2,500	
001-5-6-620-65081 POSTAGE MACHINE	892	720	720	360	720	
001-5-6-620-6591 HOOVERS HOMETOWN DAYS	0	0	0	0	0	
001-5-6-620-6599 MISC. SUPPLIES	300	1,381	0	22	0	
001-5-6-620-6721 FURNITURE AND FIXTURES	0	0	0	0	0	
001-5-6-620-6725 OFFICE EQUIPMENT	2,328	0	0	0	1,000	
001-5-6-620-6793 POLICY ADMIN./DEVELOPM	0	0	0	0	0	
001-5-6-620-6801 PRINCIPAL	0	0	0	0	0	
001-5-6-620-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	131,517	112,153	121,065	64,528	141,255	
<u>036-TORT LIABILITY</u>						
036-5-6-620-6160 WORKMENS COMP.	2,149	129	541	357	139	
036-5-6-620-6408 LIABILITY INSURANCE	4,152	4,352	4,569	3,975	4,134	
TOTAL 036-TORT LIABILITY	6,301	4,481	5,110	4,332	4,273	
<u>112-TRUST AND AGENCY</u>						
112-5-6-620-6110 FICA	4,530	4,787	5,036	2,857	6,541	
112-5-6-620-6130 IPERS	5,261	5,672	6,214	3,490	8,072	
112-5-6-620-6150 GROUP INSURANCE	5,194	4,932	5,047	2,756	5,894	
112-5-6-620-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	14,985	15,391	16,297	9,102	20,507	
TOTAL CLERK & TREASURER	152,803	132,024	142,472	77,963	166,035	
<u>LEGAL SERVICES</u>						
<u>001-GENERAL FUND</u>						
001-5-6-640-6414 ADVERTISEMENT & LEGAL	6,522	7,760	9,000	4,839	9,000	
001-5-6-640-6490 CONSULTANT AND PROF. F	23,859	18,128	18,000	10,500	18,000	
TOTAL 001-GENERAL FUND	30,381	25,888	27,000	15,339	27,000	
TOTAL LEGAL SERVICES	30,381	25,888	27,000	15,339	27,000	
<u>TORT LIABILITY</u>						

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-GENERAL FUND						
001-5-6-660-6801 PRINCIPAL	0	0	0	0	0	
001-5-6-660-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 001-GENERAL FUND	0	0	0	0	0	
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TOTAL TORT LIABILITY	0	0	0	0	0	
BONDING						
226-GO DEBT SERVICE						
226-5-7-700-6801 PRINCIPAL -FIRE LOAN	0	0	0	0	0	
226-5-7-700-6802 PRINCIPAL-CITY HALL LO	0	0	0	0	0	
226-5-7-700-6803 PRIN- ACCIONA LAWSUIT	0	99,000	99,000	0	99,000	
226-5-7-700-6804 PRINCIPAL - GO EQUIPME	0	0	0	0	0	
226-5-7-700-6805 PRINCIPAL-GO PROPERTY	39,084	51,673	0	0	0	
226-5-7-700-6806 PRINCIPAL-GO BOND 2013	165,000	165,000	170,000	0	175,000	
226-5-7-700-6807 PRINCIPAL-GO BOND 2015	85,000	85,000	85,000	0	85,000	
226-5-7-700-6808 PRINCIPAL-GO BOND 2016	85,000	85,000	85,000	0	85,000	
226-5-7-700-6809 PRINCIPAL-GO BOND 2016	0	45,000	45,000	0	50,000	
226-5-7-700-6810 PRINCIPAL-GO BOND 2017	160,000	340,000	340,000	0	350,000	
226-5-7-700-6851 INTEREST- FIRE LOAN	0	0	0	0	0	
226-5-7-700-6852 INTEREST-CITY HALL LOA	0	0	0	0	0	
226-5-7-700-6853 INT-ACCIONA LAWSUIT LO	16,088	16,088	12,870	6,380	9,653	
226-5-7-700-6854 INTEREST - GO EQUIPMEN	0	0	0	0	0	
226-5-7-700-6855 INTEREST-GO PROPERTY A	2,723	1,550	0	0	0	
226-5-7-700-6856 INTEREST-GO BOND 2013	36,940	35,290	33,475	16,738	31,350	
226-5-7-700-6857 INTEREST-GO BONDS 2015	14,420	13,145	11,870	5,935	10,255	
226-5-7-700-6858 INTEREST-GO BOND 2016A	15,848	14,998	14,148	7,074	13,043	
226-5-7-700-6859 INTEREST-GO BOND 2016B	8,245	8,245	7,548	3,774	6,850	
226-5-7-700-6860 INTEREST-GO BOND 2017	51,075	101,273	94,474	47,236	87,673	
226-5-7-700-6899 BOND REGISTRATION FEES	2,450	2,600	2,500	1,250	3,000	
TOTAL 226-GO DEBT SERVICE	681,872	1,063,861	1,000,885	88,386	1,005,824	
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TOTAL BONDING	681,872	1,063,861	1,000,885	88,386	1,005,824	
TIF DEBT SERVICE						
125-T I F						
125-5-5-710-6801 PRINCIPAL	0	0	0	0	0	
125-5-5-710-6851 INTEREST/COUPONS	0	0	0	0	0	
125-5-5-710-6855 TIF REBATES	0	8,529	33,319	23,739	33,899	
TOTAL 125-T I F	0	8,529	33,319	23,739	33,899	
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TOTAL TIF DEBT SERVICE	0	8,529	33,319	23,739	33,899	

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----) (----- 2020-2021 -----)		REQUESTED BUDGET	PROPOSED BUDGET
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL		
CAPITAL IMPROVEMENT						
=====						
TOTAL CAPITAL IMPROVEMENT	0	0	0	0	0	
CAPITAL PROJECT						
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<u>121-OPTION TAX</u>						
121-5-7-751-6420 OPTION TAX	0	0	0	0	0	
TOTAL 121-OPTION TAX	0	0	0	0	0	
<u>301-REAP GRANT PROJECT</u>						
301-5-8-751-6490 CONSULTANT & PROF. FEE	4,342	0	0	0	0	
301-5-8-751-6498 CONTRACT PAYMENTS	0	67,500	0	0	0	
TOTAL 301-REAP GRANT PROJECT	4,342	67,500	0	0	0	
<u>302-PARKSIDE DR IMP CAP PROJ</u>						
302-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
302-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 302-PARKSIDE DR IMP CAP PROJ	0	0	0	0	0	
<u>304-W MAIN ST STORMWATER IMP</u>						
304-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
304-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 304-W MAIN ST STORMWATER IMP	0	0	0	0	0	
<u>305-MAIN ST CROSSINGS PROJ</u>						
305-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
305-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 305-MAIN ST CROSSINGS PROJ	0	0	0	0	0	
<u>306-4TH ST IMPROVEMENTS PROJ</u>						
306-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
306-5-8-751-6498 CONTRACT PAYMENTS	39,804	0	0	0	0	
TOTAL 306-4TH ST IMPROVEMENTS PROJ	39,804	0	0	0	0	
<u>307-MAIN ST INTERSECTION IMP</u>						
307-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
307-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
<u>308-PARK IMP - PEDERSEN VALLE</u>						
308-5-8-751-6490 CONSULTANT AND PROF FE	71,157	61,629	15,000	14,649	0	
308-5-8-751-6498 CONTRACT PAYMENTS	666,121	1,962,296	300,000	256,757	0	
308-5-8-751-6727 EQUIPMENT	0	2,169	74,000	12,859	50,000	
TOTAL 308-PARK IMP - PEDERSEN VALLE	737,278	2,026,094	389,000	284,265	50,000	

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>309-PHASE I PARK IMPROVEMENTS</u>						
309-5-8-751-6490 CONSULTANT AND PROF FE	1,525	0	0	0	0	
309-5-8-751-6498 CONTRACT PAYMENTS	30,247	0	0	0	0	
TOTAL 309-PHASE I PARK IMPROVEMENTS	31,772	0	0	0	0	
<u>310-COLLEGE STREET BRIDGE</u>						
310-5-8-751-6490 CONSULTANT AND PROF FE	77,991	77,573	135,000	78,786	0	
310-5-8-751-6498 CONTRACT PAYMENTS	4,135	331,639	724,000	749,367	0	
TOTAL 310-COLLEGE STREET BRIDGE	82,126	409,212	859,000	828,153	0	
<u>311-BERANEK PARKING IMPROVEME</u>						
311-5-8-751-6490 CONSULTANT AND PROF FE	0	0	0	0	0	
311-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	0	0	0	0	0	
<u>312-DOWNTOWN EAST REDEVELOPME</u>						
312-5-8-751-6490 CONSULTANT & PROF FEES	0	10,836	0	0	0	
312-5-8-751-6498 CONTRACT PAYMENTS	12	0	150,000	890	100,000	
TOTAL 312-DOWNTOWN EAST REDEVELOPME	12	10,836	150,000	890	100,000	
<u>313-MAIN ST SIDEWALK-PHASE 4</u>						
313-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
313-5-8-751-6498 CONTRACT PAYMENTS	6,334	0	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	6,334	0	0	0	0	
<u>314-N FIRST ST IMPROVEMENTS</u>						
314-5-8-751-6490 CONSULTANT & PROF FEES	14,504	0	0	0	0	
314-5-8-751-6498 CONTRACT PAYMENTS	345,290	0	0	0	0	
TOTAL 314-N FIRST ST	359,795	0	0	0	0	
<u>315-MAIN ST WATER MAIN IMPROV</u>						
315-5-8-751-6490 CONSULTANT AND PROF FE	18,921	0	0	0	0	
315-5-8-751-6498 CONTRACT PAYMENTS	169,459	0	0	0	0	
TOTAL 315-MAIN ST WATER MAIN IMPROV	188,380	0	0	0	0	
<u>316-I & I LINE/GROUT PH 2</u>						
316-5-8-751-6490 CONSULTANT & PROF FEES	2,232	0	0	0	0	
316-5-8-751-6498 CONTRACT PAYMENTS	138,831	0	0	0	0	
TOTAL 316-I & I LINE/GROUT PH 2	141,063	0	0	0	0	
<u>317-ORANGE ST 4TH TO 5TH IMP</u>						
317-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
317-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 317-ORANGE ST 4TH TO 5TH IMP	0	0	0	0	0	

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
318-COLLEGE ST & 2ND ST IMPRO						
318-5-8-751-6490 CONSULTANT & PROF FEES	38,581	25,157	67,000	43,738	0	
318-5-8-751-6498 CONTRACT PAYMENTS	0	282,740	693,158	371,860	0	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	38,581	307,898	760,158	415,597	0	
319-RELOCATING WATER & SEWER						
319-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	10,440	0	
319-5-8-751-6498 CONTRACT PAYMENTS	0	0	450,000	0	450,000	
TOTAL 319-RELOCATING WATER & SEWER	0	0	450,000	10,440	450,000	
320-LIBRARY PARKING LOT IMPRO						
320-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
320-5-8-751-6498 CONTRACT PAYMENTS	0	0	54,202	54,202	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	0	54,202	54,202	0	
321-WIDENING WAPSI CREEK @ BE						
321-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
321-5-8-751-6498 CONTRACT PAYMENTS	0	0	250,000	0	250,000	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	0	250,000	0	250,000	
322-SPLASH PAD						
322-5-8-751-6490 CONSULTANT & PROF FEES	0	0	0	0	0	
322-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
TOTAL CAPITAL PROJECT	1,629,485	2,821,540	2,912,360	1,593,547	850,000	
DEPT 762						
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TOTAL DEPT 762	0	0	0	0	0	
WATER						
=====						
600-WATER FUND						
600-5-9-810-6010 SALARIES AND WAGES	120,050	121,928	129,040	73,187	116,128	
600-5-9-810-6020 PART TIME	0	0	0	0	0	
600-5-9-810-6110 FICA	8,608	8,903	9,872	5,290	8,884	
600-5-9-810-6130 IPERS	10,458	11,216	12,181	6,744	10,962	
600-5-9-810-6150 GROUP INSURANCE	18,374	18,585	17,310	10,686	17,067	
600-5-9-810-6160 WORKMENS COMP.	(1,848)	(732)	872	830	2,334	
600-5-9-810-6170 JOB INSURANCE	0	0	0	0	0	
600-5-9-810-6199 WELLNESS BENEFIT	0	0	0	0	0	
600-5-9-810-6210 DUES, MEMBERSHIP	2,027	1,945	1,500	818	2,000	
600-5-9-810-6230 TRAINING AND EDUCATION	3,470	4,726	2,500	1,611	4,000	
600-5-9-810-6240 TRAVEL AND CONFERENCE	563	0	500	0	1,000	

CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

		(----- 2019-2020 -----) (----- 2020-2021 -----)				
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
600-5-9-810-6310	BUILDING MAINTENANCE	2,222	3,352	2,500	1,700	2,500
600-5-9-810-6320	BLDG/GROUNDS OPERATION	5,895	4,454	3,000	1,665	4,500
600-5-9-810-6331	MOTOR OPERATION FUEL	2,319	2,461	4,000	1,121	3,000
600-5-9-810-6332	REPAIR/MAINTENANCE-VEH	0	0	1,500	0	1,500
600-5-9-810-6350	EQUIPMENT REPAIR	0	0	0	0	0
600-5-9-810-6371	UTILITY SERVICES/GAS,	33,704	33,338	32,000	20,235	33,000
600-5-9-810-6373	TELEPHONE/OPERATIONS	2,584	2,377	3,000	1,280	3,000
600-5-9-810-64081	LIABILITY INSURANCE	5,734	6,059	6,362	5,278	5,489
600-5-9-810-6412	LAB ANALYSIS	1,157	2,342	2,000	510	2,500
600-5-9-810-6414	ADVERTISING	0	576	0	0	0
600-5-9-810-6418	SALES TAX	33,342	27,419	30,000	16,359	30,000
600-5-9-810-64181	LOCAL OPTION SALES TAX	5,557	485	0	0	0
600-5-9-810-6419	TECHNOLOGY SERVICES	1,950	1,950	0	1,950	2,000
600-5-9-810-6420	OPTION TAX	0	0	0	0	0
600-5-9-810-6490	CONSULTANT AND PROF. F	3,811	7,905	2,000	5,740	5,000
600-5-9-810-6497	CONTRACT WORK BACKHOE	0	0	0	0	0
600-5-9-810-6498	CONTRACT PAYMENTS	574	3,008	500	2,270	3,000
600-5-9-810-6501	CHEMICALS	15,197	13,400	20,000	10,659	20,000
600-5-9-810-6506	OFFICE SUPPLIES	860	422	250	358	750
600-5-9-810-6508	POSTAGE AND SHIPPING	1,837	2,026	2,000	1,169	2,000
600-5-9-810-6521	MOTOR VEHICLE MAINT. S	0	0	0	0	1,000
600-5-9-810-6529	UNIFORMS	307	508	350	382	315
600-5-9-810-6590	MISCELLANEOUS COMMODIT	0	0	0	0	0
600-5-9-810-6598	WATER DEPOSIT REFUNDS	3,006	3,681	4,000	2,552	4,500
600-5-9-810-6599	MISC. SUPPLIES	12,825	19,710	20,000	14,558	20,000
600-5-9-810-6722	OTHER EQUIPMENT:PLANT	12,125	0	0	0	0
600-5-9-810-6727	EQUIPMENT	4,187	2,500	13,500	13,500	12,500
600-5-9-810-6783	UTILITIES SYSTEM-REPLA	103,308	28,861	18,228	42,722	77,028
600-5-9-810-6790	CAPITAL EQUIPMENT	0	10,487	0	0	0
600-5-9-810-6791	EQUIPMENT MAINTENANCE	0	0	0	0	0
600-5-9-810-6796	CAPITAL SYSTEM SET ASI	0	0	25,000	0	0
600-5-9-810-6797	CAPITAL EQUIPMENT SET	0	0	0	0	0
600-5-9-810-6801	PRINCIPAL	0	0	0	0	0
600-5-9-810-6851	INTEREST/COUPONS	0	0	0	0	0
TOTAL 600-WATER FUND		414,204	343,894	363,965	243,171	395,957
603-WATER SINKING FUND						
603-5-9-810-6801	PRINCIPAL	48,000	50,000	51,000	0	53,000
603-5-9-810-6851	INTEREST/COUPONS	10,365	9,355	8,305	3,660	7,235
TOTAL 603-WATER SINKING FUND		58,365	59,355	59,305	3,660	60,235
TOTAL WATER		472,569	403,249	423,270	246,831	456,192
SEWER OPERATING						
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CITY OF WEST BRANCH
 APPROVED BUDGET
 AS OF: JANUARY 31ST, 2020

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----) (----- 2020-2021 -----)		REQUESTED BUDGET	PROPOSED BUDGET
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL		
610-SEWER FUND						
610-5-9-815-6010 SALARIES AND WAGES	111,797	113,426	120,724	67,633	98,064	
610-5-9-815-6020 PART TIME	0	0	0	0	0	
610-5-9-815-6110 FICA	8,088	8,354	9,235	4,923	7,502	
610-5-9-815-6130 IPERS	9,649	10,408	11,396	6,211	9,257	
610-5-9-815-6150 GROUP INSURANCE	15,383	15,578	13,441	8,908	9,136	
610-5-9-815-6160 WORKMENS COMP.	501	268	192	322	1,049	
610-5-9-815-6170 JOB INSURANCE	0	0	0	0	0	
610-5-9-815-6199 WELLNES BENEFIT	0	0	0	0	0	
610-5-9-815-6210 DUES, MEMBERSHIP	419	568	750	393	750	
610-5-9-815-6230 TRAINING AND EDUCATION	931	875	1,900	150	2,000	
610-5-9-815-6240 TRAVEL AND CONFERENCE	305	0	500	0	500	
610-5-9-815-6310 BUILDING MAINTENANCE	1,622	15	1,000	0	1,500	
610-5-9-815-6320 BLDG/GROUNDS OPERATION	6,211	2,834	3,500	1,382	4,000	
610-5-9-815-6331 MOTOR OPERATION FUEL	2,936	2,499	4,417	1,125	4,000	
610-5-9-815-6332 REPAIR/MAINTENANCE-VEH	2,662	0	2,000	0	2,000	
610-5-9-815-6350 EQUIPMENT REPAIR	6,859	1,432	2,000	763	2,000	
610-5-9-815-63501 REPAIRS-RADIOS	0	0	0	0	0	
610-5-9-815-6371 UTILITY SERVICES/GAS,	15,201	26,227	23,000	21,263	25,000	
610-5-9-815-6373 TELEPHONE/OPERATIONS	2,584	2,377	3,000	1,280	3,000	
610-5-9-815-64081 LIABILITY INSURANCE	5,734	6,059	6,362	5,278	5,489	
610-5-9-815-6412 LAB ANALYSIS	9,251	9,277	12,000	6,071	10,000	
610-5-9-815-6414 ADVERTISING	0	406	0	24	0	
610-5-9-815-6418 SALES TAX	0	5,933	8,800	4,367	8,000	
610-5-9-815-64181 LOCAL OPTION SALES TAX	0	785	0	264	1,000	
610-5-9-815-6490 CONSULTANT AND PROF. F	6,830	37,416	20,000	4,636	10,000	
610-5-9-815-6498 CONTRACT PAYMENTS	1,968	4,856	0	2,270	20,000	
610-5-9-815-6499 MISC. CONTRACT WORK	1,226	0	1,500	943	2,000	
610-5-9-815-6501 CHEMICALS	1,732	2,196	250	1,641	500	
610-5-9-815-6504 MINOR EQUIPMENT	362	0	500	0	500	
610-5-9-815-6506 OFFICE SUPPLIES	627	300	250	358	600	
610-5-9-815-6508 POSTAGE AND SHIPPING	2,833	2,823	3,500	1,754	3,500	
610-5-9-815-6510 SAFETY EQUIPMENT	3,209	2,159	3,000	10	4,000	
610-5-9-815-6521 MOTOR VEHICLE MAINT. S	0	0	1,000	0	1,000	
610-5-9-815-6529 UNIFORMS	240	135	350	475	315	
610-5-9-815-6599 MISC. SUPPLIES	272	15,000	3,000	10,000	10,000	
610-5-9-815-6727 EQUIPMENT	4,187	12,306	2,500	0	5,000	
610-5-9-815-6762 MANHOLE REPAIR	0	0	0	0	0	
610-5-9-815-6781 CAPITAL IMPROV. LINE C	146	0	2,000	0	0	
610-5-9-815-6783 UTILITIES SYSTEM-REPLA	46,264	0	26,168	2,621	45,000	
610-5-9-815-6790 CAPITAL EQUIPMENT	18,607	0	13,500	13,500	12,500	
610-5-9-815-6794 LAB EQUIP./REQUIREMENT	0	0	0	0	0	
610-5-9-815-6801 PRINCIPAL	0	0	0	0	0	
610-5-9-815-6851 INTEREST/COUPONS	0	0	0	0	0	
TOTAL 610-SEWER FUND	288,636	284,511	301,735	168,563	309,162	

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>611-SEWER FUND SPECIAL</u>						
611-5-9-815-6490 CONSULTANTS AND PROF.	0	0	0	0	0	
TOTAL 611-SEWER FUND SPECIAL	0	0	0	0	0	
<u>614-WASTEWATER LIFT STATION</u>						
614-5-9-815-6490 CONSULTANT AND PROF. F	0	0	0	0	0	
614-5-9-815-6498 CONTRACT PAYMENTS	0	0	0	0	0	
TOTAL 614-WASTEWATER LIFT STATION	0	0	0	0	0	
TOTAL SEWER OPERATING	288,636	284,511	301,735	168,563	309,162	
<u>SOLID WASTE</u>						
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<u>001-GENERAL FUND</u>						
001-5-2-840-6413 LANDFILL	14,332	14,465	15,000	14,595	15,000	
001-5-2-840-6430 TIPPING FEE	0	0	0	0	0	
001-5-2-840-6498 CONTRACT PAYMENTS	48,324	52,346	54,000	31,374	188,700	
TOTAL 001-GENERAL FUND	62,656	66,810	69,000	45,969	203,700	
TOTAL SOLID WASTE	62,656	66,810	69,000	45,969	203,700	
<u>LOCAL CABLE ACCESS</u>						
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<u>001-GENERAL FUND</u>						
001-5-4-855-6010 SALARIES AND WAGES	17,649	17,191	17,920	11,208	20,436	
001-5-4-855-6230 TRAINING AND EDUCATION	0	0	1,000	0	0	
001-5-4-855-6310 BUILDING MAINTENANCE	0	0	0	0	0	
001-5-4-855-6350 EQUIPMENT REPAIR	0	0	0	46	0	
001-5-4-855-6371 UTILITY SERVICES/GAS,	1,393	1,201	1,600	700	1,600	
001-5-4-855-6373 TELEPHONE/OPERATIONS	1,303	1,279	1,000	683	1,200	
001-5-4-855-64083 COMMERCIAL PROPERTY IN	159	170	200	139	144	
001-5-4-855-6414 ADVERTISEMENT & LEGAL	60	0	0	0	0	
001-5-4-855-6498 CONTRACT PAYMENTS	2,050	2,825	3,600	700	1,800	
001-5-4-855-6504 MINOR EQUIPMENT	952	0	0	0	0	
001-5-4-855-6506 OFFICE SUPPLIES	420	422	0	407	400	
001-5-4-855-6508 POSTAGE AND SHIPPING	0	0	0	0	0	
001-5-4-855-6526 PROGRAMMING	0	0	0	0	0	
001-5-4-855-6599 MISC. SUPPLIES	65	0	0	0	0	
001-5-4-855-6725 OFFICE EQUIPMENT	0	0	0	0	0	
001-5-4-855-6727 EQUIPMENT	0	0	1,500	0	1,500	
TOTAL 001-GENERAL FUND	24,050	23,088	26,820	13,883	27,080	

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>112-TRUST AND AGENCY</u>						
112-5-4-855-6110 FICA	1,350	1,315	1,371	857	1,563	
112-5-4-855-6130 IPERS	1,537	1,525	1,692	962	1,929	
112-5-4-855-6150 GROUP INSURANCE	2,544	893	0	9	0	
112-5-4-855-6199 WELLNESS BENEFIT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	5,431	3,733	3,063	1,829	3,492	
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TOTAL LOCAL CABLE ACCESS	29,481	26,821	29,883	15,712	30,572	
<u>COMMISSION</u>						
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<u>001-GENERAL FUND</u>						
001-5-1-856-6447 ANIMAL CONTROL	254	203	250	0	250	
001-5-4-856-6445 LOCAL CABLE	0	0	0	0	0	
001-5-5-856-6446 PLANNING & ZONING	9,694	21,525	25,000	19,630	25,000	
TOTAL 001-GENERAL FUND	9,948	21,728	25,250	19,630	25,250	
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TOTAL COMMISSION	9,948	21,728	25,250	19,630	25,250	
<u>STORM WATER UTILITY</u>						
=====						
<u>740-STORM WATER UTILITY</u>						
740-5-9-865-6499 PRIVATE STORMWATER IMP	0	0	0	0	0	
740-5-9-865-6783 UTILITIES SYSTEM-STORM	33,759	29,288	50,000	17,297	50,000	
TOTAL 740-STORM WATER UTILITY	33,759	29,288	50,000	17,297	50,000	
<hr/>						
TOTAL STORM WATER UTILITY	33,759	29,288	50,000	17,297	50,000	
<u>NON-DEPARTMENTAL</u>						
=====						
<u>001-GENERAL FUND</u>						
001-5-0-950-9100 TRANSFERS OUT	212,104	136,446	54,202	251,187	0	
TOTAL 001-GENERAL FUND	212,104	136,446	54,202	251,187	0	
<hr/>						
<u>031-LIBRARY</u>						
031-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 031-LIBRARY	0	0	0	0	0	

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020		2020-2021	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>110-ROAD USE TAX</u>						
110-5-0-950-9100 TRANSFERS OUT	101,932	0	0	0	0	
TOTAL 110-ROAD USE TAX	101,932	0	0	0	0	
<u>112-TRUST AND AGENCY</u>						
112-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 112-TRUST AND AGENCY	0	0	0	0	0	
<u>119-EMERGENCY TAX FUND</u>						
119-5-0-950-9100 TRANSFERS OUT	35,049	35,525	36,564	0	38,822	
TOTAL 119-EMERGENCY TAX FUND	35,049	35,525	36,564	0	38,822	
<u>121-OPTION TAX</u>						
121-5-0-950-9100 TRANSFERS OUT	198,463	215,890	239,424	0	213,975	
TOTAL 121-OPTION TAX	198,463	215,890	239,424	0	213,975	
<u>125-T I F</u>						
125-5-0-950-9100 TRANSFERS OUT	199,281	423,863	351,758	0	452,339	
TOTAL 125-T I F	199,281	423,863	351,758	0	452,339	
<u>307-MAIN ST INTERSECTION IMP</u>						
307-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	0	0	0	
<u>308-PARK IMP - PEDERSEN VALLE</u>						
308-5-0-950-9100 TRANSFERS OUT	160	0	250,000	0	0	
TOTAL 308-PARK IMP - PEDERSEN VALLE	160	0	250,000	0	0	
<u>310-COLLEGE STREET BRIDGE</u>						
310-5-0-950-9100 TRANSFERS OUT	0	0	359,000	0	0	
TOTAL 310-COLLEGE STREET BRIDGE	0	0	359,000	0	0	
<u>311-BERANEK PARKING IMPROVEME</u>						
311-5-0-950-9100 TRANSFERS OUT	24,614	0	0	0	0	
TOTAL 311-BERANEK PARKING IMPROVEME	24,614	0	0	0	0	
<u>313-MAIN ST SIDEWALK-PHASE 4</u>						
313-5-0-950-9100 TRANSFERS OUT	150,000	7,285	0	0	0	
TOTAL 313-MAIN ST SIDEWALK-PHASE 4	150,000	7,285	0	0	0	
<u>314-N FIRST ST IMPROVEMENTS</u>						
314-5-0-950-9100 TRANSFERS OUT	180,000	0	0	0	0	
TOTAL 314-N FIRST ST	180,000	0	0	0	0	

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>316-I & I LINE/GROUT PH 2</u>						
316-5-0-950-9100 TRANSFERS OUT	8,501	0	0	0	0	
TOTAL 316-I & I LINE/GROUT PH 2	8,501	0	0	0	0	
<u>318-COLLEGE ST & 2ND ST IMPRO</u>						
318-5-0-950-9100 TRANSFERS OUT	146,591	0	0	0	0	
TOTAL 318-COLLEGE ST & 2ND ST IMPRO	146,591	0	0	0	0	
<u>319-RELOCATING WATER & SEWER</u>						
319-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 319-RELOCATING WATER & SEWER	0	0	0	0	0	
<u>320-LIBRARY PARKING LOT IMPRO</u>						
320-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 320-LIBRARY PARKING LOT IMPRO	0	0	0	0	0	
<u>321-WIDENING WAPSI CREEK @ BE</u>						
321-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 321-WIDENING WAPSI CREEK @ BE	0	0	0	0	0	
<u>322-SPLASH PAD</u>						
322-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 322-SPLASH PAD	0	0	0	0	0	
<u>501-KROUTH PRINCIPAL FUND</u>						
501-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 501-KROUTH PRINCIPAL FUND	0	0	0	0	0	
<u>502-KROUTH INTEREST FUND</u>						
502-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	
TOTAL 502-KROUTH INTEREST FUND	0	0	0	0	0	
<u>600-WATER FUND</u>						
600-5-0-950-9100 TRANSFERS OUT	179,987	172,763	32,000	39,537	40,000	
TOTAL 600-WATER FUND	179,987	172,763	32,000	39,537	40,000	
<u>610-SEWER FUND</u>						
610-5-0-950-9100 TRANSFERS OUT	258,768	88,825	39,988	0	46,000	
TOTAL 610-SEWER FUND	258,768	88,825	39,988	0	46,000	
<u>950-BC/BS FLEXIBLE BENEFIT</u>						
950-5-0-950-9199 EMPLOYEE FLEX EXPENSE	0	(0)	0	447	0	
TOTAL 950-BC/BS FLEXIBLE BENEFIT	0	(0)	0	447	0	
TOTAL NON-DEPARTMENTAL	1,695,449	1,080,597	1,362,936	291,171	791,136	
TOTAL EXPENDITURES	7,388,742	7,546,185	8,321,538	3,700,634	6,105,691	

**FY 2021 (City Administrator's Recommended)
Expenditures City of West Branch Expenditures by Activity (Unaudited) As of: January 31st,
2020**

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CITY OF WEST BRANCH
EXPENDITURES BY ACTIVITY (UNAUDITED)
AS OF: JANUARY 31ST, 2020

PAGE: 1

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2020 - 2021
TOTAL NON-PROGRAM	791,136.00
TOTAL PUBLIC SAFETY	861,762.00
TOTAL PUBLIC WORKS	704,031.00
TOTAL HEALTH & SOCIAL SERVICES	0.00
TOTAL CULTURE & RECREATION	736,927.00
TOTAL COMMUNITY & ECON DEVELOP	128,558.00
TOTAL GENERAL GOVERNMENT	212,099.00
TOTAL DEBT SERVICE	1,005,824.00
TOTAL CAPITAL PROJECTS	850,000.00
TOTAL BUSINESS TYPE/ENTERPRISE	815,354.00
TOTAL EXPENDITURES	6,105,691.00

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

001-GENERAL FUND

EXPENDITURES Fiscal Year
2020 - 2021

NON-PROGRAM

001-5-0-950-9100	TRANSFERS OUT	0.00
031-5-0-950-9100	TRANSFERS OUT	0.00
110-5-0-950-9100	TRANSFERS OUT	0.00
112-5-0-950-9100	TRANSFERS OUT	0.00
119-5-0-950-9100	TRANSFERS OUT	38,822.00
121-5-0-950-9100	TRANSFERS OUT	213,975.00
125-5-0-950-9100	TRANSFERS OUT	452,339.00
307-5-0-950-9100	TRANSFERS OUT	0.00
308-5-0-950-9100	TRANSFERS OUT	0.00
310-5-0-950-9100	TRANSFERS OUT	0.00
311-5-0-950-9100	TRANSFERS OUT	0.00
313-5-0-950-9100	TRANSFERS OUT	0.00
314-5-0-950-9100	TRANSFERS OUT	0.00
316-5-0-950-9100	TRANSFERS OUT	0.00
318-5-0-950-9100	TRANSFERS OUT	0.00
319-5-0-950-9100	TRANSFERS OUT	0.00
320-5-0-950-9100	TRANSFERS OUT	0.00
321-5-0-950-9100	TRANSFERS OUT	0.00
322-5-0-950-9100	TRANSFERS OUT	0.00
501-5-0-950-9100	TRANSFERS OUT	0.00
502-5-0-950-9100	TRANSFERS OUT	0.00
600-5-0-950-9100	TRANSFERS OUT	40,000.00
610-5-0-950-9100	TRANSFERS OUT	46,000.00
950-5-0-950-9199	EMPLOYEE FLEX EXPENSE	0.00
TOTAL NON-PROGRAM		<u>791,136.00</u>

PUBLIC SAFETY

001-5-1-110-6010	SALARIES AND WAGES	309,553.00
001-5-1-110-6210	DUES, MEMBERSHIP	4,500.00
001-5-1-110-6230	TRAINING AND EDUCATION	2,000.00
001-5-1-110-6240	TRAVEL AND CONFERENCE	2,000.00
001-5-1-110-6310	BUILDING MAINTENANCE	0.00
001-5-1-110-6320	BLDG/GROUNDS OPERATIONS/SUPPLI	1,000.00
001-5-1-110-6331	MOTOR OPERATION FUEL	15,000.00
001-5-1-110-6332	REPAIR/MAINTENANCE-VEHICLES	7,000.00
001-5-1-110-6350	EQUIPMENT REPAIR/MAINTENANCE	0.00
001-5-1-110-63501	REPAIRS-RADIOS	1,000.00
001-5-1-110-6371	UTILITY SERVICES/GAS, ELECTRIC	3,250.00
001-5-1-110-6373	TELEPHONE/OPERATIONS	8,000.00
001-5-1-110-6399	OTHER MAINTENANCE & REPAIR	0.00
001-5-1-110-6411	LEGAL FEES	1,000.00
001-5-1-110-6414	ADVERTISEMENT & LEGAL PUBLICAT	250.00
001-5-1-110-6490	CONSULTANT AND PROF. FEES	0.00
001-5-1-110-6491	RESERVE OFFICERS	1,500.00
001-5-1-110-6498	CONTRACT PAYMENTS	4,300.00
001-5-1-110-6504	MINOR EQUIPMENT	3,000.00
001-5-1-110-6506	OFFICE SUPPLIES	1,000.00

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2020 - 2021
001-5-1-110-6508	POSTAGE AND SHIPPING 200.00
001-5-1-110-6510	SAFETY EQUIPMENT 0.00
001-5-1-110-6513	AMMUNITION 1,150.00
001-5-1-110-6521	MOTOR VEHICLE MAINT. SUPPLIES 1,000.00
001-5-1-110-6529	UNIFORMS 2,000.00
001-5-1-110-6599	MISC. SUPPLIES 3,000.00
001-5-1-110-6723	VEHICLE SET ASIDE 30,000.00
001-5-1-110-6725	OFFICE EQUIPMENT 6,500.00
001-5-1-110-6727	EQUIPMENT 20,000.00
001-5-1-150-6010	SALARIES AND WAGES 42,000.00
001-5-1-150-6210	DUES, MEMBERSHIP 6,000.00
001-5-1-150-6230	TRAINING AND EDUCATION 5,000.00
001-5-1-150-6310	BUILDING MAINTENANCE 5,000.00
001-5-1-150-6331	MOTOR OPERATION FUEL 5,000.00
001-5-1-150-6332	REPAIR/MAINTENANCE-VEHICLES 12,000.00
001-5-1-150-6350	EQUIPMENT REPAIR/MAINTENANCE 6,000.00
001-5-1-150-63501	REPAIRS-RADIOS 6,500.00
001-5-1-150-6371	UTILITY SERVICES/GAS, ELECTRIC 9,000.00
001-5-1-150-6373	TELEPHONE/OPERATIONS 2,000.00
001-5-1-150-6399	OTHER MAINTENANCE & REPAIR 1,000.00
001-5-1-150-6441	FIRE PREVENTION 500.00
001-5-1-150-6490	CONSULTANT AND PROF. FEES 0.00
001-5-1-150-6498	CONTRACT PAYMENTS 0.00
001-5-1-150-6504	MINOR EQUIPMENT 15,000.00
001-5-1-150-6506	OFFICE SUPPLIES 2,500.00
001-5-1-150-6510	SAFETY EQUIPMENT 3,000.00
001-5-1-150-6514	MEDICAL SUPPLIES 3,000.00
001-5-1-150-6529	UNIFORMS 10,000.00
001-5-1-150-6599	MISC. SUPPLIES 2,500.00
001-5-1-150-6727	EQUIPMENT 117,000.00
001-5-1-170-6010	SALARIES AND WAGES 13,752.00
001-5-1-190-6490	CONSULTANT AND PROF. FEES 0.00
001-5-1-190-6498	CONTRACT PAYMENTS 2,000.00
001-5-1-190-6510	SAFETY EQUIPMENT 0.00
001-5-1-190-6599	MISC. SUPPLIES 1,000.00
001-5-1-856-6447	ANIMAL CONTROL 250.00
036-5-1-110-6160	WORKMENS COMP. 4,860.00
036-5-1-110-64081	LIABILITY INSURANCE 6,255.00
036-5-1-150-6160	WORKMENS COMP. 8,715.00
036-5-1-150-64081	LIABILITY INSURANCE 18,174.00
036-5-1-170-6160	WORKMENS COMP 185.00
112-5-1-110-6110	FICA 23,681.00
112-5-1-110-6130	IPERS 29,748.00
112-5-1-110-6150	GROUP INSURANCE 53,085.00
112-5-1-150-6110	FICA 3,213.00
112-5-1-150-6130	IPERS 350.00
112-5-1-150-6150	GROUP INSURANCE 12,941.00
112-5-1-150-6199	FIRE DEPT PHYSICALS 0.00
112-5-1-170-6110	FICA 1,052.00
112-5-1-170-6130	IPERS 1,298.00
TOTAL PUBLIC SAFETY	861,762.00

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2020 - 2021
PUBLIC WORKS	
001-5-2-210-6010 SALARIES AND WAGES	22,344.00
001-5-2-210-6320 BLDG/GROUNDS OPERATIONS/SUPPLI	0.00
001-5-2-210-6444 TREE TRIMMING	0.00
001-5-2-210-6490 CONSULTANT AND PROF. FEES	0.00
001-5-2-210-6496 MISC. CONTRACT WORK	0.00
001-5-2-210-6498 SIDEWALK REPAIR	3,500.00
001-5-2-210-6723 EQUIPMENT SET ASIDE	0.00
001-5-2-210-6727 EQUIPMENT	12,500.00
001-5-2-210-6761 CAPITAL IMPROVEMENT STREETS	5,000.00
001-5-2-230-6371 UTILITY SERVICES/GAS, ELECTRIC	37,000.00
001-5-2-840-6413 LANDFILL	15,000.00
001-5-2-840-6430 TIPPING FEE	0.00
001-5-2-840-6498 CONTRACT PAYMENTS	188,700.00
036-5-2-210-6160 WORKMENS COMP.	4,991.00
036-5-2-210-6170 JOB INSURANCE	0.00
036-5-2-210-64081 LIABILITY INSURANCE	7,776.00
110-5-2-210-6010 SALARIES AND WAGES	127,632.00
110-5-2-210-6020 PART TIME	0.00
110-5-2-210-6210 DUES, MEMBERSHIP	0.00
110-5-2-210-6230 TRAINING AND EDUCATION	100.00
110-5-2-210-6310 BUILDING MAINTENANCE	1,000.00
110-5-2-210-6320 BLDG/GROUNDS OPERATIONS/SUPPLI	11,000.00
110-5-2-210-6331 MOTOR OPERATION FUEL	7,250.00
110-5-2-210-6332 REPAIR/MAINTENANCE-VEHICLES	12,000.00
110-5-2-210-6350 EQUIPMENT REPAIR	0.00
110-5-2-210-6371 UTILITY SERVICES/GAS, ELECTRIC	3,000.00
110-5-2-210-6373 TELEPHONE/OPERATIONS	3,500.00
110-5-2-210-6414 ADVERTISING	0.00
110-5-2-210-6444 TREE TRIMMING	25,000.00
110-5-2-210-6490 CONSULTANT AND PROF. FEES	5,000.00
110-5-2-210-6496 MISC. CONTRACT WORK	0.00
110-5-2-210-6501 CHEMICALS	100.00
110-5-2-210-6504 MINOR EQUIPMENT	2,000.00
110-5-2-210-6509 SIGNS/SUPPLIES	10,000.00
110-5-2-210-6510 SAFETY SUPPLIES	500.00
110-5-2-210-6511 SAND	3,000.00
110-5-2-210-6512 SALT	12,000.00
110-5-2-210-6521 MOTOR VEHICLE MAINT. SUPPLIES	3,500.00
110-5-2-210-6524 ROCK/COLD MIX	8,000.00
110-5-2-210-6529 UNIFORMS	315.00
110-5-2-210-6560 IRON/STEEL	0.00
110-5-2-210-6599 MISC. SUPPLIES	1,000.00
110-5-2-210-6723 EQUIPMENT SET ASIDE	0.00
110-5-2-210-6724 CAPITAL EQUIP./SNOW PLOW	0.00
110-5-2-210-6727 EQUIPMENT	12,500.00
110-5-2-210-6761 CAPITAL IMPROVEMENT STREETS	120,000.00
110-5-2-210-6801 PRINCIPAL	0.00
110-5-2-210-6851 INTEREST/COUPONS	0.00

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2020 - 2021
112-5-2-210-6110 FICA	11,473.00
112-5-2-210-6130 IPERS	14,158.00
112-5-2-210-6150 GROUP INSURANCE	13,192.00
112-5-2-210-6199 WELLNESS BENEFIT	0.00
TOTAL PUBLIC WORKS	704,031.00

HEALTH & SOCIAL SERVICES	Fiscal Year 2020 - 2021
TOTAL HEALTH & SOCIAL SERVICES	0.00

CULTURE & RECREATION	Fiscal Year 2020 - 2021
001-5-4-430-6010 SALARIES AND WAGES	115,539.00
001-5-4-430-6210 DUES, MEMBERSHIP	400.00
001-5-4-430-6230 TRAINING AND EDUCATION	500.00
001-5-4-430-6240 TRAVEL AND CONFERENCE	0.00
001-5-4-430-6310 BUILDING MAINTENANCE	3,000.00
001-5-4-430-6320 BLDG/GROUNDS OPERATIONS/SUPPLI	5,000.00
001-5-4-430-6331 MOTOR OPERATION FUEL	1,000.00
001-5-4-430-6332 REPAIR/MAINTENANCE-VEHICLES	1,000.00
001-5-4-430-6350 EQUIPMENT REPAIR	3,000.00
001-5-4-430-6371 UTILITY SERVICES/GAS, ELECTRIC	4,000.00
001-5-4-430-6373 TELEPHONE/OPERATIONS	2,500.00
001-5-4-430-6374 WATER & SEWER	20,000.00
001-5-4-430-6402 ADVERTISING EXPENSE	100.00
001-5-4-430-6409 JANITORIAL EXPENSE	0.00
001-5-4-430-6490 CONSULTANT AND PROF. FEES	0.00
001-5-4-430-6498 CONTRACT PAYMENTS	6,500.00
001-5-4-430-6501 CHEMICALS	0.00
001-5-4-430-6503 CONCESSION MERCHANDISE	1,000.00
001-5-4-430-6504 MINOR EQUIPMENT	300.00
001-5-4-430-6506 OFFICE SUPPLIES	1,000.00
001-5-4-430-6508 POSTAGE AND SHIPPING	125.00
001-5-4-430-6520 RECREATION SUPPLIES	2,000.00
001-5-4-430-6522 SWIMMING	1,500.00
001-5-4-430-6523 ADULT SPORTS	2,000.00
001-5-4-430-6525 YOUTH SPORTS	9,000.00
001-5-4-430-6526 FITNESS	0.00
001-5-4-430-6527 SUMMER LEAGUE	0.00
001-5-4-430-6528 CAMP	10,000.00
001-5-4-430-6599 MISC. SUPPLIES	500.00
001-5-4-430-6723 EQUIPMENT SET ASIDE	1,500.00
001-5-4-430-6727 EQUIPMENT	0.00
001-5-4-430-6792 CAPITAL IMPROVEMENTS	21,800.00
001-5-4-430-6798 TEEN ACTIVITIES	0.00
001-5-4-450-6010 SALARIES AND WAGES	57,330.00
001-5-4-450-6230 TRAINING AND EDUCATION	400.00
001-5-4-450-6310 BUILDING MAINTENANCE	1,000.00
001-5-4-450-6320 BLDG/GROUNDS OPERATIONS/SUPPLI	2,000.00
001-5-4-450-6331 MOTOR OPERATION FUEL	4,000.00
001-5-4-450-6332 REPAIR/MAINTENANCE-VEHICLES	2,000.00
001-5-4-450-6498 CONTRACT PAYMENTS	8,000.00

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2020 - 2021
001-5-4-450-6501	CHEMICALS 500.00
001-5-4-450-6504	MINOR EQUIPMENT 1,000.00
001-5-4-450-6521	MOTOR VEHICLE MAINT. SUPPLIES 1,000.00
001-5-4-450-6529	UNIFORMS 315.00
001-5-4-450-6599	MISC. SUPPLIES 1,000.00
001-5-4-450-6727	EQUIPMENT 9,975.00
001-5-4-470-6402	ADVERTISING EXPENSE 4,000.00
001-5-4-470-6599	MISC. SUPPLIES 0.00
001-5-4-470-6601	HHTD FIREWORKS 25,000.00
001-5-4-470-6602	HHTD INFLATABLES 12,000.00
001-5-4-470-6603	HHTD MISCELLANEOUS 24,000.00
001-5-4-470-6604	SUMMER CONCERTS 0.00
001-5-4-470-6605	COMMUNITY EVENTS 5,000.00
001-5-4-470-6792	CAPITAL IMPROVEMENTS 0.00
001-5-4-855-6010	SALARIES AND WAGES 20,436.00
001-5-4-855-6230	TRAINING AND EDUCATION 0.00
001-5-4-855-6310	BUILDING MAINTENANCE 0.00
001-5-4-855-6350	EQUIPMENT REPAIR 0.00
001-5-4-855-6371	UTILITY SERVICES/GAS, ELECTRIC 1,600.00
001-5-4-855-6373	TELEPHONE/OPERATIONS 1,200.00
001-5-4-855-64083	COMMERCIAL PROPERTY INSURANCE 144.00
001-5-4-855-6414	ADVERTISEMENT & LEGAL PUBLICAT 0.00
001-5-4-855-6498	CONTRACT PAYMENTS 1,800.00
001-5-4-855-6504	MINOR EQUIPMENT 0.00
001-5-4-855-6506	OFFICE SUPPLIES 400.00
001-5-4-855-6508	POSTAGE AND SHIPPING 0.00
001-5-4-855-6526	PROGRAMMING 0.00
001-5-4-855-6599	MISC. SUPPLIES 0.00
001-5-4-855-6725	OFFICE EQUIPMENT 0.00
001-5-4-855-6727	EQUIPMENT 1,500.00
001-5-4-856-6445	LOCAL CABLE 0.00
022-5-4-460-6010	SALARIES ANS WAGES 1,385.00
022-5-4-460-6310	BUILDING MAINTENANCE 1,500.00
022-5-4-460-6371	UTILITY SERVICES/GAS, ELECTRIC 5,500.00
022-5-4-460-6373	TELEPHONE/OPERATIONS 500.00
022-5-4-460-6409	JANITORIAL EXPENSE 0.00
022-5-4-460-6499	OTHER CONTRACTUAL SERVICES 0.00
022-5-4-460-6599	MISC. SUPPLIES 0.00
022-5-4-460-6792	CAPITAL IMPROVEMENTS 10,000.00
027-5-4-450-6499	MISC CONTRACT WORK 0.00
031-5-4-410-6010	SALARIES AND WAGES 149,986.00
031-5-4-410-6210	DUES, MEMBERSHIP 435.00
031-5-4-410-6230	TRAINING AND EDUCATION 100.00
031-5-4-410-6240	TRAVEL AND CONFERENCE 3,728.00
031-5-4-410-6310	BUILDING MAINTENANCE 6,545.00
031-5-4-410-6320	BLDG/GROUNDS OPERATIONS/SUPPLI 1,500.00
031-5-4-410-6371	UTILITY SERVICES/GAS, ELECTRIC 8,200.00
031-5-4-410-6373	TELEPHONE/OPERATIONS 2,244.00
031-5-4-410-6409	JANITORIAL EXPENSE 4,009.00
031-5-4-410-6414	ADVERTISEMENT & LEGAL PUBLICAT 500.00

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2020 - 2021	
031-5-4-410-6419	TECHNOLOGY SERVICES	3,195.00
031-5-4-410-6490	CONSULTANT AND PROF. FEES	0.00
031-5-4-410-6498	CONTRACT PAYMENTS	2,434.00
031-5-4-410-6499	REIMB BY FRIENDS OF LIBRARY	0.00
031-5-4-410-6506	OFFICE SUPPLIES	2,500.00
031-5-4-410-6508	POSTAGE AND SHIPPING	1,969.00
031-5-4-410-6599	MISC. SUPPLIES	6,154.00
031-5-4-410-6725	OFFICE EQUIPMENT	1,575.00
031-5-4-410-6770	COLLECTIONS	26,448.00
036-5-4-410-6160	WORKMENS COMP.	150.00
036-5-4-410-64081	LIABILITY INSURANCE	3,537.00
036-5-4-430-6160	WORKMENS COMP.	2,011.00
036-5-4-430-64081	LIABILITY INSURANCE	3,201.00
036-5-4-450-6160	WORKMENS COMP.	1,491.00
036-5-4-450-64081	LIABILITY INSURANCE	1,229.00
112-5-4-410-6110	FICA	11,474.00
112-5-4-410-6130	IPERS	14,159.00
112-5-4-410-6150	GROUP INSURANCE	9,238.00
112-5-4-410-6199	WELLNESS BENEFIT	0.00
112-5-4-430-6110	FICA	8,839.00
112-5-4-430-6130	IPERS	10,907.00
112-5-4-430-6150	GROUP INSURANCE	11,410.00
112-5-4-430-6199	WELLNESS BENEFIT	0.00
112-5-4-450-6110	FICA	4,386.00
112-5-4-450-6130	IPERS	5,412.00
112-5-4-450-6150	GROUP INSURANCE	6,487.00
112-5-4-450-6199	WELLNESS BENEFIT	0.00
112-5-4-460-6110	FICA	104.00
112-5-4-460-6130	IPERS	129.00
112-5-4-855-6110	FICA	1,563.00
112-5-4-855-6130	IPERS	1,929.00
112-5-4-855-6150	GROUP INSURANCE	0.00
112-5-4-855-6199	WELLNESS BENEFIT	0.00
502-5-4-410-6599	MISC. SUPPLIES	0.00
TOTAL CULTURE & RECREATION		736,927.00
<u>COMMUNITY & ECON DEVELOP</u>		
001-5-5-520-6211	DUES CEDCO	6,409.00
001-5-5-520-6212	DUES ICAD	2,750.00
001-5-5-520-6213	NATIONAL PARK SERVICE	0.00
001-5-5-520-6214	DUES MAIN STREET	10,000.00
001-5-5-520-6402	ADVERTISING EXPENSE	0.00
001-5-5-520-6498	BUILDING INCENTIVE PAYMENTS	48,000.00
001-5-5-520-6499	OTHER CONTRACT SERVICES	2,500.00
001-5-5-520-6599	MISC. SUPPLIES	0.00
001-5-5-520-6730	LAND	0.00
001-5-5-856-6446	PLANNING & ZONING	25,000.00
125-5-5-710-6801	PRINCIPAL	0.00
125-5-5-710-6851	INTEREST/COUPONS	0.00
125-5-5-710-6855	TIF REBATES	33,899.00

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2020 - 2021
160-5-5-520-6421 PAYMENTS TO OTHER AGENCIES	0.00
TOTAL COMMUNITY & ECON DEVELOP	128,558.00
<u>GENERAL GOVERNMENT</u>	
001-5-6-610-6020 PART TIME	15,000.00
001-5-6-610-6230 TRAINING AND EDUCATION	1,000.00
001-5-6-610-6241 MILEAGE	250.00
001-5-6-610-6506 OFFICE SUPPLIES	250.00
001-5-6-620-6010 SALARIES AND WAGES	84,465.00
001-5-6-620-6170 JOB INSURANCE	0.00
001-5-6-620-6210 DUES, MEMBERSHIP	4,000.00
001-5-6-620-6230 TRAINING AND EDUCATION	4,820.00
001-5-6-620-6240 TRAVEL AND CONFERENCE	5,000.00
001-5-6-620-6310 BUILDING MAINTENANCE	1,000.00
001-5-6-620-6331 MOTOR OPERATION FUEL	0.00
001-5-6-620-6332 REPAIR/MAINTENANCE-VEHICLES	0.00
001-5-6-620-6371 UTILITY SERVICES/GAS, ELECTRIC	3,500.00
001-5-6-620-6373 TELEPHONE/OPERATIONS	4,500.00
001-5-6-620-6400 BANKING EXPENSES	0.00
001-5-6-620-6401 AUDITING EXPENSE	13,000.00
001-5-6-620-6409 JANITORIAL EXPENSE	1,000.00
001-5-6-620-6414 ADVERTISEMENT & LEGAL PUBLICAT	250.00
001-5-6-620-64182 PROPERTY TAX	0.00
001-5-6-620-6419 TECHNOLOGY SERVICES	0.00
001-5-6-620-6440 ELECTIONS	2,000.00
001-5-6-620-6490 CONSULTANT AND PROF. FEES	4,000.00
001-5-6-620-6492 BUILDING INSPECTIONS	0.00
001-5-6-620-6498 CONTRACT PAYMENTS	6,500.00
001-5-6-620-6499 MISC. CONTRACT WORK	0.00
001-5-6-620-6506 OFFICE SUPPLIES	3,000.00
001-5-6-620-6508 POSTAGE AND SHIPPING	2,500.00
001-5-6-620-65081 POSTAGE MACHINE	720.00
001-5-6-620-6591 HOOVERS HOMETOWN DAYS	0.00
001-5-6-620-6599 MISC. SUPPLIES	0.00
001-5-6-620-6721 FURNITURE AND FIXTURES	0.00
001-5-6-620-6725 OFFICE EQUIPMENT	1,000.00
001-5-6-620-6793 POLICY ADMIN./DEVELOPMENT	0.00
001-5-6-620-6801 PRINCIPAL	0.00
001-5-6-620-6851 INTEREST/COUPONS	0.00
001-5-6-640-6414 ADVERTISEMENT & LEGAL PUBLICAT	9,000.00
001-5-6-640-6490 CONSULTANT AND PROF. FEES	18,000.00
001-5-6-660-6801 PRINCIPAL	0.00
001-5-6-660-6851 INTEREST/COUPONS	0.00
036-5-6-620-6160 WORKMENS COMP.	139.00
036-5-6-620-6408 LIABILITY INSURANCE	4,134.00
112-5-6-610-6110 FICA	1,148.00
112-5-6-610-6130 IPERS	1,416.00
112-5-6-620-6110 FICA	6,541.00
112-5-6-620-6130 IPERS	8,072.00
112-5-6-620-6150 GROUP INSURANCE	5,894.00

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2020 - 2021
112-5-6-620-6199 WELLNESS BENEFIT	0.00
TOTAL GENERAL GOVERNMENT	212,099.00

<u>DEBT SERVICE</u>	
121-5-7-751-6420 OPTION TAX	0.00
226-5-7-700-6801 PRINCIPAL -FIRE LOAN	0.00
226-5-7-700-6802 PRINCIPAL-CITY HALL LOAN	0.00
226-5-7-700-6803 PRIN- ACCIONA LAWSUIT LOAN	99,000.00
226-5-7-700-6804 PRINCIPAL - GO EQUIPMENT NOTE	0.00
226-5-7-700-6805 PRINCIPAL-GO PROPERTY ACQ NOTE	0.00
226-5-7-700-6806 PRINCIPAL-GO BOND 2013	175,000.00
226-5-7-700-6807 PRINCIPAL-GO BOND 2015	85,000.00
226-5-7-700-6808 PRINCIPAL-GO BOND 2016A	85,000.00
226-5-7-700-6809 PRINCIPAL-GO BOND 2016B	50,000.00
226-5-7-700-6810 PRINCIPAL-GO BOND 2017	350,000.00
226-5-7-700-6851 INTEREST- FIRE LOAN	0.00
226-5-7-700-6852 INTEREST-CITY HALL LOAN	0.00
226-5-7-700-6853 INT-ACCIONA LAWSUIT LOAN	9,653.00
226-5-7-700-6854 INTEREST - GO EQUIPMENT NOTE	0.00
226-5-7-700-6855 INTEREST-GO PROPERTY ACQ NOTE	0.00
226-5-7-700-6856 INTEREST-GO BOND 2013	31,350.00
226-5-7-700-6857 INTEREST-GO BONDS 2015	10,255.00
226-5-7-700-6858 INTEREST-GO BOND 2016A	13,043.00
226-5-7-700-6859 INTEREST-GO BOND 2016B	6,850.00
226-5-7-700-6860 INTEREST-GO BOND 2017	87,673.00
226-5-7-700-6899 BOND REGISTRATION FEES	3,000.00
TOTAL DEBT SERVICE	1,005,824.00

<u>CAPITAL PROJECTS</u>	
301-5-8-751-6490 CONSULTANT & PROF. FEES	0.00
301-5-8-751-6498 CONTRACT PAYMENTS	0.00
302-5-8-751-6490 CONSULTANT AND PROF. FEES	0.00
302-5-8-751-6498 CONTRACT PAYMENTS	0.00
304-5-8-751-6490 CONSULTANT AND PROF. FEES	0.00
304-5-8-751-6498 CONTRACT PAYMENTS	0.00
305-5-8-751-6490 CONSULTANT AND PROF. FEES	0.00
305-5-8-751-6498 CONTRACT PAYMENTS	0.00
306-5-8-751-6490 CONSULTANT AND PROF. FEES	0.00
306-5-8-751-6498 CONTRACT PAYMENTS	0.00
307-5-8-751-6490 CONSULTANT & PROF FEES	0.00
307-5-8-751-6498 CONTRACT PAYMENTS	0.00
308-5-8-751-6490 CONSULTANT AND PROF FEES	0.00
308-5-8-751-6498 CONTRACT PAYMENTS	0.00
308-5-8-751-6727 EQUIPMENT	50,000.00
309-5-8-751-6490 CONSULTANT AND PROF FEES	0.00
309-5-8-751-6498 CONTRACT PAYMENTS	0.00
310-5-8-751-6490 CONSULTANT AND PROF FEES	0.00
310-5-8-751-6498 CONTRACT PAYMENTS	0.00
311-5-8-751-6490 CONSULTANT AND PROF FEES	0.00
311-5-8-751-6498 CONTRACT PAYMENTS	0.00

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

001-GENERAL FUND

EXPENDITURES		Fiscal Year 2020 - 2021
312-5-8-751-6490	CONSULTANT & PROF FEES	0.00
312-5-8-751-6498	CONTRACT PAYMENTS	100,000.00
313-5-8-751-6490	CONSULTANT & PROF FEES	0.00
313-5-8-751-6498	CONTRACT PAYMENTS	0.00
314-5-8-751-6490	CONSULTANT & PROF FEES	0.00
314-5-8-751-6498	CONTRACT PAYMENTS	0.00
315-5-8-751-6490	CONSULTANT AND PROF FEES	0.00
315-5-8-751-6498	CONTRACT PAYMENTS	0.00
316-5-8-751-6490	CONSULTANT & PROF FEES	0.00
316-5-8-751-6498	CONTRACT PAYMENTS	0.00
317-5-8-751-6490	CONSULTANT & PROF FEES	0.00
317-5-8-751-6498	CONTRACT PAYMENTS	0.00
318-5-8-751-6490	CONSULTANT & PROF FEES	0.00
318-5-8-751-6498	CONTRACT PAYMENTS	0.00
319-5-8-751-6490	CONSULTANT & PROF FEES	0.00
319-5-8-751-6498	CONTRACT PAYMENTS	450,000.00
320-5-8-751-6490	CONSULTANT & PROF FEES	0.00
320-5-8-751-6498	CONTRACT PAYMENTS	0.00
321-5-8-751-6490	CONSULTANT & PROF FEES	0.00
321-5-8-751-6498	CONTRACT PAYMENTS	250,000.00
322-5-8-751-6490	CONSULTANT & PROF FEES	0.00
322-5-8-751-6498	CONTRACT PAYMENTS	0.00
TOTAL CAPITAL PROJECTS		850,000.00

BUSINESS TYPE/ENTERPRISE

600-5-9-810-6010	SALARIES AND WAGES	116,128.00
600-5-9-810-6020	PART TIME	0.00
600-5-9-810-6110	FICA	8,884.00
600-5-9-810-6130	IPERS	10,962.00
600-5-9-810-6150	GROUP INSURANCE	17,067.00
600-5-9-810-6160	WORKMENS COMP.	2,334.00
600-5-9-810-6170	JOB INSURANCE	0.00
600-5-9-810-6199	WELLNESS BENEFIT	0.00
600-5-9-810-6210	DUES, MEMBERSHIP	2,000.00
600-5-9-810-6230	TRAINING AND EDUCATION	4,000.00
600-5-9-810-6240	TRAVEL AND CONFERENCE	1,000.00
600-5-9-810-6310	BUILDING MAINTENANCE	2,500.00
600-5-9-810-6320	BLDG/GROUNDS OPERATIONS/SUPPLI	4,500.00
600-5-9-810-6331	MOTOR OPERATION FUEL	3,000.00
600-5-9-810-6332	REPAIR/MAINTENANCE-VEHICLES	1,500.00
600-5-9-810-6350	EQUIPMENT REPAIR	0.00
600-5-9-810-6371	UTILITY SERVICES/GAS, ELECTRIC	33,000.00
600-5-9-810-6373	TELEPHONE/OPERATIONS	3,000.00
600-5-9-810-64081	LIABILITY INSURANCE	5,489.00
600-5-9-810-6412	LAB ANALYSIS	2,500.00
600-5-9-810-6414	ADVERTISING	0.00
600-5-9-810-6418	SALES TAX	30,000.00
600-5-9-810-64181	LOCAL OPTION SALES TAX	0.00
600-5-9-810-6419	TECHNOLOGY SERVICES	2,000.00
600-5-9-810-6420	OPTION TAX	0.00

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2020 - 2021
600-5-9-810-6490	CONSULTANT AND PROF. FEES 5,000.00
600-5-9-810-6497	CONTRACT WORK BACKHOE 0.00
600-5-9-810-6498	CONTRACT PAYMENTS 3,000.00
600-5-9-810-6501	CHEMICALS 20,000.00
600-5-9-810-6506	OFFICE SUPPLIES 750.00
600-5-9-810-6508	POSTAGE AND SHIPPING 2,000.00
600-5-9-810-6521	MOTOR VEHICLE MAINT. SUPPLIES 1,000.00
600-5-9-810-6529	UNIFORMS 315.00
600-5-9-810-6590	MISCELLANEOUS COMMODITIES 0.00
600-5-9-810-6598	WATER DEPOSIT REFUNDS 4,500.00
600-5-9-810-6599	MISC. SUPPLIES 20,000.00
600-5-9-810-6722	OTHER EQUIPMENT:PLANT MAINT. 0.00
600-5-9-810-6727	EQUIPMENT 12,500.00
600-5-9-810-6783	UTILITIES SYSTEM-REPLACE MAINT 77,028.00
600-5-9-810-6790	CAPITAL EQUIPMENT 0.00
600-5-9-810-6791	EQUIPMENT MAINTENANCE 0.00
600-5-9-810-6796	CAPITAL SYSTEM SET ASIDE 0.00
600-5-9-810-6797	CAPITAL EQUIPMENT SET ASIDE 0.00
600-5-9-810-6801	PRINCIPAL 0.00
600-5-9-810-6851	INTEREST/COUPONS 0.00
603-5-9-810-6801	PRINCIPAL 53,000.00
603-5-9-810-6851	INTEREST/COUPONS 7,235.00
610-5-9-815-6010	SALARIES AND WAGES 98,064.00
610-5-9-815-6020	PART TIME 0.00
610-5-9-815-6110	FICA 7,502.00
610-5-9-815-6130	IPERS 9,257.00
610-5-9-815-6150	GROUP INSURANCE 9,136.00
610-5-9-815-6160	WORKMENS COMP. 1,049.00
610-5-9-815-6170	JOB INSURANCE 0.00
610-5-9-815-6199	WELLNES BENEFIT 0.00
610-5-9-815-6210	DUES, MEMBERSHIP 750.00
610-5-9-815-6230	TRAINING AND EDUCATION 2,000.00
610-5-9-815-6240	TRAVEL AND CONFERENCE 500.00
610-5-9-815-6310	BUILDING MAINTENANCE 1,500.00
610-5-9-815-6320	BLDG/GROUNDS OPERATIONS/SUPPLI 4,000.00
610-5-9-815-6331	MOTOR OPERATION FUEL 4,000.00
610-5-9-815-6332	REPAIR/MAINTENANCE-VEHICLES 2,000.00
610-5-9-815-6350	EQUIPMENT REPAIR 2,000.00
610-5-9-815-63501	REPAIRS-RADIOS 0.00
610-5-9-815-6371	UTILITY SERVICES/GAS, ELECTRIC 25,000.00
610-5-9-815-6373	TELEPHONE/OPERATIONS 3,000.00
610-5-9-815-64081	LIABILITY INSURANCE 5,489.00
610-5-9-815-6412	LAB ANALYSIS 10,000.00
610-5-9-815-6414	ADVERTISING 0.00
610-5-9-815-6418	SALES TAX 8,000.00
610-5-9-815-64181	LOCAL OPTION SALES TAX 1,000.00
610-5-9-815-6490	CONSULTANT AND PROF. FEES 10,000.00
610-5-9-815-6498	CONTRACT PAYMENTS 20,000.00
610-5-9-815-6499	MISC. CONTRACT WORK 2,000.00
610-5-9-815-6501	CHEMICALS 500.00

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: JANUARY 31ST, 2020

001-GENERAL FUND

EXPENDITURES	Fiscal Year 2020 - 2021
610-5-9-815-6504 MINOR EQUIPMENT	500.00
610-5-9-815-6506 OFFICE SUPPLIES	600.00
610-5-9-815-6508 POSTAGE AND SHIPPING	3,500.00
610-5-9-815-6510 SAFETY EQUIPMENT	4,000.00
610-5-9-815-6521 MOTOR VEHICLE MAINT. SUPPLIES	1,000.00
610-5-9-815-6529 UNIFORMS	315.00
610-5-9-815-6599 MISC. SUPPLIES	10,000.00
610-5-9-815-6727 EQUIPMENT	5,000.00
610-5-9-815-6762 MANHOLE REPAIR	0.00
610-5-9-815-6781 CAPITAL IMPROV. LINE CLEANING	0.00
610-5-9-815-6783 UTILITIES SYSTEM-REPLACE MAINT	45,000.00
610-5-9-815-6790 CAPITAL EQUIPMENT	12,500.00
610-5-9-815-6794 LAB EQUIP./REQUIREMENTS	0.00
610-5-9-815-6801 PRINCIPAL	0.00
610-5-9-815-6851 INTEREST/COUPONS	0.00
611-5-9-815-6490 CONSULTANTS AND PROF. FEES	0.00
614-5-9-815-6490 CONSULTANT AND PROF. FEES	0.00
614-5-9-815-6498 CONTRACT PAYMENTS	0.00
740-5-9-865-6499 PRIVATE STORMWATER IMP REIMB	0.00
740-5-9-865-6783 UTILITIES SYSTEM-STORM WATER	50,000.00
TOTAL BUSINESS TYPE/ENTERPRISE	815,354.00
TOTAL EXPENDITURES	6,105,691.00



16-142

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.: 1879

The City of: West Branch County Name: CEDAR & JOHNSON

Date Budget Adopted: 3/2/2020

The below signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

319-843-5888
Telephone Number

London R. Pappas
Signature

County Auditor Date Stamp		January 1, 2019 Property Valuations			Last Official Census
		With Gas & Electric	Without Gas & Electric		
Regular	2a	143,785,299	142,623,267	2,322	
DEBT SERVICE	3a	161,739,740	160,477,708		
Ag Land	4a	573,644			

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General Levy	1,164,661	1,154,438	8.10000
Non-Voted Other Permissible Levies					
12(8)	0.67500	Contract for use of Bridge		0	0
12(10)	0.96000	Opr & Maint publicly owned Transit		0	0
12(11)	Ant Nec	Rent, Ins. Maint of Civic Center		0	0
12(12)	0.13500	Opr & Maint of City owned Civic Center	18,885	18,719	0.13134
12(13)	0.06750	Planning a Sanitary Disposal Project		0	0
12(14)	0.27000	Aviation Authority (under sec.330A.15)		0	0
12(16)	0.06750	Levee Impr. fund in special charter city		0	0
12(17)	Ant Nec	Liability, property & self insurance costs	44,451	44,061	0.30915
12(21)	Ant Nec	Support of a Local Emerg.Mgmt.Comm.	8,908	8,829	0.06195
Voted Other Permissible Levies					
12(1)	0.13500	Instrumental/Vocal Music Groups		0	0
12(2)	0.81000	Memorial Building		0	0
12(3)	0.12600	Symphony Orchestra		0	0
12(4)	0.27000	Cultural & Scientific Facilities		0	0
12(5)	As Voted	County Bridge		0	0
12(9)	1.35000	Missi or Missouri River Bridge Const.		0	0
12(9)	0.03375	Aid to a Transit Company		0	0
12(18)	0.20500	Maintain institution received by gift/devise		0	0
12(18)	1.00000	City Emergency Medical District		0	0
12(20)	0.27000	Support Public Library		0	0
38E.33	1.50000	Unified Law Enforcement		0	0
Total General Fund Regular Levies (5 thru 24)			1,236,905	1,226,047	
384.1	3.00375	Ag Land	1,723	1,723	3.00375
Total General Fund Tax Levies (25 + 26)			1,238,628	1,227,770	Do Not Add
Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	38,822	38,481	0.27000
384.6	Ant Nec	Police & Fire Retirement		0	0
	Ant Nec	FICA & IPERS (if general fund at levy limit)	161,782	160,361	1.12519
Rules	Ant Nec	Other Employee Benefits	120,000	118,947	0.83458
Total Employee Benefit Levies (29,30,31)			281,782	279,308	1.95974
Sub Total Special Revenue Levies (28+32)			320,604	317,789	
Valuation					
388	As Req	With Gas & Elec	Without Gas & Elec		
	SSMID 1	(X)	(X)	0	0
	SSMID 2	(X)	(X)	0	0
	SSMID 3	(X)	(X)	0	0
	SSMID 4	(X)	(X)	0	0
	SSMID 5	(X)	(X)	0	0
	SSMID 6	(X)	(X)	0	0
	SSMID 7	(X)	(X)	0	0
	SSMID 8	(X)	(X)	0	0
Total Special Revenue Levies			320,604	317,789	
384.4	Ant Nec	Debt Service Levy 76.10(6)	365,872	363,017	2.26210
384.7	0.67500	Capital Projects (Capital Improv. Reserve)		0	0
Total Property Taxes (27+39+40+41)			1,925,104	1,908,576	13.09428

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 30 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

RESOLUTION 1879

A RESOLUTION ADOPTING THE CITY ADMINISTRATOR’S RECOMMENDED BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

WHEREAS, the budget for fiscal year beginning July 1, 2019, and ending June 30, 2020, has been prepared; and

WHEREAS, this City Council has published notice, held a public hearing on the budget estimate, and has otherwise complied with statutory requirement for the approval of the budget; and

NOW BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, as follows:

The budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, is hereby approved by the City Council this 2nd day of March, 2020. The City Clerk is hereby directed to forward the budget report and one proof of publication to Cedar County Auditor by March 31, 2020, in accordance with the budget instruction therein.

* * * * *

PASSED AND APPROVED this 2nd day of March 2020.

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Administrator/Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 2, 2020
AGENDA ITEM:	First Reading of Ordinance 774 Amending Chapters 45 entitled “Alcohol Consumption and Intoxication”; and Chapter 47 entitled “Municipal Park Policies and Regulations.”
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Redmond Jones, City Administrator
DATE:	February 26, 2020

BACKGROUND:

The Park & Recreation Commission recommends and reviews policies, rules, regulations, ordinances and budgets relating to parks and playgrounds of the City. The Parks and Recreation Commission has evaluated the current ordinances in regard to alcohol use in Beranek Park, Cubby Park, Wapsi Park, Heritage Square, Town Hall and Lions Field. As a result of their review the recommendation was to allow the consumption of alcohol during park operation hours at certain parks.

After City Council discussion, Staff review from the police department, parks department, and the City Attorney, the attached Ordinance amendments are recommended. The amendments in chapters of 45 and 47 reflect a special permit approach to allowing alcohol consumption in all parks. In other words, the Council would like the staff to consider requiring no alcohol consumption unless a special permit is approved. Special permit request would be approved at the staff level, but can be appealed and/or overturned by the city council.

STAFF RECOMMENDATION:	Approve the First Reading – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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CHAPTER 45

ALCOHOL CONSUMPTION AND INTOXICATION

45.01 Persons Under Legal Age

45.02 Public Consumption or Intoxication

45.03 Open Container on Streets and Highways

45.01 PERSONS UNDER LEGAL AGE. As used in this section, “legal age” means twenty-one (21) years of age or more.

1. A person or persons under legal age shall not purchase or attempt to purchase or individually or jointly have alcoholic liquor, wine or beer in their possession or control; except in the case of liquor, wine or beer given or dispensed to a person under legal age within a private home and with the knowledge, presence and consent of the parent or guardian, for beverage or medicinal purposes or as administered to the person by either a physician or dentist for medicinal purposes and except to the extent that a person under legal age may handle alcoholic beverages, wine, and beer during the regular course of the person’s employment by a liquor control licensee, or wine or beer permittee under State laws.

(Code of Iowa, Sec. 123.47[2])

2. A person under legal age shall not misrepresent the person’s age for the purpose of purchasing or attempting to purchase any alcoholic beverage, wine or beer from any licensee or permittee.

(Code of Iowa, Sec. 123.49[3])

45.02 PUBLIC CONSUMPTION OR INTOXICATION.

1. As used in this section unless the context otherwise requires:

A. “Arrest” means the same as defined in Section 804.5 of the Code of Iowa and includes taking into custody pursuant to Section 232.19 of the Code of Iowa.

B. “Chemical test” means a test of a person’s blood, breath, or urine to determine the percentage of alcohol present by a qualified person using devices and methods approved by the Commissioner of Public Safety.

C. “Peace Officer” means the same as defined in Section 801.4 of the Code of Iowa.

D. "School" means a public or private school or that portion of a public or private school which provides teaching for any grade from kindergarten through grade twelve.

2. A person shall not use or consume alcoholic liquor, wine or beer upon the public streets or highways. A person shall not use or consume alcoholic liquor in any public place, except: (1) on premises covered by a liquor control license; ~~(2) on the grounds of Beranek Park as set forth by Council resolution;~~ (3) within Town Hall as set forth by Council resolution; (4) on the grounds of the West Branch Public Library as set forth by Council Resolution; or (5) as permitted by separate resolution of the Council. A person shall not possess or consume alcoholic liquors, wine or beer on public school property or while attending any public or private school-related function. A person shall not be intoxicated or simulate intoxication in a public place. A person violating this subsection is guilty of a simple misdemeanor. *(Ord. 707 – May 15 Supp.)*

3. When a peace officer arrests a person on a charge of public intoxication under this section, the peace officer shall inform the person that the person may have a chemical test administered at the person's own expense. If a device approved by the Commissioner of Public Safety for testing a sample of a person's breath to determine the person's blood alcohol concentration is available, that is the only test that need be offered the person arrested. In a prosecution for public intoxication, evidence of the results of a chemical test performed under this subsection is admissible upon proof of a proper foundation. The percentage of alcohol present in a person's blood, breath, or urine established by the results of a chemical test performed within two hours after the person's arrest on a charge of public intoxication is presumed to be the percentage of alcohol present at the time of arrest.

(Code of Iowa, Sec. 123.46)

45.03 OPEN CONTAINER ON STREETS AND HIGHWAYS. *(See Section 62.08 of this Code of Ordinances.)*

(2) Public Parks when a special permit is granted by a city official;

MUNICIPAL PARK POLICIES AND REGULATIONS

47.01 Reservations

47.02 Parking

47.03 Fires

47.04 Trash

47.05 Building Reservation Responsibilities

47.06 Park Hours

47.07 Alcohol Consumption

47.08 Damage

47.09 Private Property

47.01 RESERVATIONS. Reservations for park facilities including shelters, fields, and courts are to be made *online at www.westbranchiowa.org or in person at the at the Parks and Recreation Office or City Office during regular business hours: Monday - Friday, 8:00 a.m. to 4:00 p.m.* A list of park regulations must be obtained and signed by the party making the reservations.

47.02 PARKING. Parking is limited to designated parking areas only. Violators will be towed at the owner's expense. Absolutely no motorized vehicles are allowed on the park trails. Park access for the unloading of equipment on the grounds for functions (carnival, day camp, volleyball tournament, etc.) must be approved by the Park and Recreation Director or duly authorized City Staff.

47.03 FIRES. Open fires will be allowed, but limited to the designated fire receptacles. Fires must be supervised, extinguished, and cleaned up before exiting the park. Acceptable fire fuels include charcoal and wood.

47.04 TRASH. All park patrons are responsible for proper cleanup and disposal of their trash. Receptacles are provided for this. Glass containers are not permitted.

47.05 BUILDING RESERVATION RESPONSIBILITIES. Before departure, building responsibilities include: securing all doors and windows, turning off lights and water faucets, sweeping of floors, wiping down tables, and removing trash from the building as stated in Section 47.04.

47.06 PARK HOURS. Normal park hours are from 6:00 a.m. to 10:00 p.m. daily unless written approval has been obtained from the Park and Recreation Director or other duly authorized city official.

47.07 ALCOHOL CONSUMPTION. The use of alcohol in the parks is limited to beer and wine by permit only. No beer or wine is allowed without an approved permit from the West Branch Parks and Recreation Director or other duly authorized city official. No beer or wine is allowed anywhere in the park when there is a school function taking place in the park. No beer or wine is allowed in the immediate area of organized activities involving minors. No beer or wine is allowed in glass containers. Permit decisions can be deferred and appealed to the West Branch City Council.

The consumption of beer or wine in a city park is allowed under the following conditions:

- a. Prior to the proposed consumption of beer or wine, the person intending to consume beer or wine at a city park shall apply for a permit from the Parks and Recreation Director on a form supplied by the City.
- b. The Parks and Recreation Director shall review the application for consumption of beer or wine and shall approve said permit application if the following conditions are not present:
 - i. The beer or wine cannot be consumed in glass containers.
 - ii. The wine or beer will not be consumed on a date where there are scheduled activities of the school district or scheduled activities involving participants under the age of 18 years old.
 - iii. The applicant has not been previously cited for violation of this Section 47.07.
 - iv. The application is filed more than (10) days before the date of the requested permit.
- c. The consumption of alcoholic liquor is prohibited in all city parks.
- d. Any violation of this Section 47.07 can be filed as a simple misdemeanor or a municipal infraction citation.
- e. Any person aggrieved by the denial of a permit application may file written notice of appeal with the City Clerk within ten (10) days of the denial of the permit. Failure to file an appeal makes the decision final.
- f. The decision of the Council on an appeal is final unless the applicant files an action in the Iowa District Court within ten (10) days after denial of said appeal.

47.08 DAMAGE. Damage to the park facilities will result in an assessment for the cost of replacement materials and resulting labor.

47.09 PRIVATE PROPERTY. Users of park facilities shall be respectful of the private property adjacent to the park.

[The next page is 251]

Permit required
draft

ORDINANCE 774

ORDINANCE 773 AMENDING CHAPTERS 45 ENTITLED “ALCOHOL CONSUMPTION AND INTOXICATION”; AND CHAPTER 47 ENTITLED “MUNICIPAL PARK POLICIES AND REGULATIONS.

WHEREAS, the Parks and Recreation Commission has recommended to the City Council updating the City’s Policy for consumption of alcohol in public parks; and

WHEREAS, the City Administrator and city staff have reviewed these recommendations and have met to discuss with the City Council and devised changes to the code of ordinances that will allow consumption in municipal parks (as recommended by the Parks and Recreation Commission) with approval of a special event with a beer and wine provision and/or use permit; and

WHEREAS, beverages consider to be hard liquors are not permitted in parks with no exceptions; and

WHEREAS, intoxication is not permitted in parks with no exceptions; and

NOW, THEREFORE, BE IT ORDAINED:

1. Amendment. Chapter 45 and 47 of the Code of Ordinances of the City of West Branch, Iowa, is hereby amended and incorporated into this Ordinance by this reference.
2. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.
3. Adjudication. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.
4. Effective Date. This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

First reading: March 2, 2020
Second reading: March 16, 2020
Third Reading: April 6, 2020

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Administrator/Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	March 2, 2020
AGENDA ITEM:	Discussion Item: Park Shelter Fees.
CITY GOAL:	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
PREPARED BY:	Melissa Russell, Parks and Recreation Director
DATE:	February 26, 2020

BACKGROUND:

Currently the West Branch Park Shelters are free to the public to reserve and use. The Parks and Recreation Commission and Parks and Director recommend adding a fee for the use of the shelters and pavilions. The shelters are rented for a variety of uses including receptions, family gatherings, reunions, graduations, and parties. Patrons will be allowed to reserve shelters via a paper form or online. Non-profit organizations are exempt from the fee.

Past park shelter times were reviewed and it was determined to offer 2 different time rental periods: 8am-2pm and 3pm-9pm. Each 6-hour time slot will be \$25. Patrons will be allowed to rent both time slots for \$50 a day. The fees are comparable with other communities.

STAFF RECOMMENDATION:	Seeking Feedback from City Council
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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West Branch Parks and Recreation

113 N 1st Street • PO Box 218 • West Branch, Iowa 52358
Office (319) 643-4212 • Cell (319) 930-0393 • Fax (319) 643-2782 • melissa@westbranchiowa.org •
www.westbranchiowa.org

Park Shelter Rules and Rental Agreement

Purpose

This policy is intended to enhance the recreation opportunities and events available to the citizens of West Branch; to facilitate City and non-City use and scheduling of recreational venues; to offer recreation programming for participants and spectators and to adequately reimburse the City for expenses related to providing this use.

The following park policies are designed to ensure that your visit with us is as safe and enjoyable as possible. **Normal park hours at all West Branch Parks are from 6:00am-10:00pm daily unless approved by the Park and Recreation Commission or City Staff** Section 47.06 Additional policies and restrictions may apply. Please be responsible for the safety of yourself and your family. Should you need any assistance, please call the West Branch Parks and Recreation Department at (319) 643-4212 or (319) 930-0393.

Guidelines

- 1. Reservations:** Rentals are not valid until a rental contract has been submitted and the fees have been paid. The lessee is not allowed to sublease the space. Reservations are allowed no more than one year in advance. Reservations may be made in person at the West Branch City Office or the West Branch Parks and Recreation Office during normal business hours: Monday-Friday 8am-4pm or online at www.westbranchiowa.org. Fees must be paid at the West Branch City Office or at www.westbranchiowa.org prior to reservation. A list of park regulations must be obtained and signed by the party making the reservation. Section 47.01
- 2. Hours of rental and fees:** Events are scheduled in six-hour intervals. Rental fee is \$25 for each six-hour interval. Non-profit organizations are exempt from the rental fee. The following rental time slots are available: 8am-2pm and 3pm-9pm. Rental time must include set-up and clean-up time for entertainers, florists, decorators, etc. **Normal park hours at all West Branch Parks are from 6:00am-10:00pm daily unless approved by the Park and Recreation Director or duly authorized city official.** Section 47.06
- 3. Parking:** Parking is limited to the designated parking areas only. Violators will be towed at the owner's expense. Absolutely no motorized vehicles are allowed on the park trails. Park access for unloading of equipment on the grounds for functions must be approved by the Park and Recreation Director or duly authorized City Staff. Section 47.02
- 4. Cancellation:** Rental fees will be refunded for events cancelled at least 30 days in advance. If the event is cancelled less than 30 days in advance, rental fee will be forfeited. Rescheduling an event will be treated the same as a cancellation with the exception rescheduling an event due to severe weather.
- 5. Rain Policy:** You will be given the option of rescheduling your event or requesting a refund if the event is cancelled due to severe weather. We suggest that you have a definite rain plan.
- 6. Set-up, Fires and Decorations:** Farm animals, bounce houses, inflatables, water slides or any outside recreational equipment must have prior written approval from the Parks and Recreation Director. Additional insurance may be

required. Open fires will be allowed but limited to designated fire receptacles. Fires must be supervised, extinguished, and cleaned up before exiting the park. Acceptable fire fuels include charcoal and wood. Section 47.3 Burn permits must be obtained for any fire. Set-ups, decorations, and flow of event must be conducive to the safety of guests and purpose of the facility. Biodegradable balloons are allowed, but all pieces must be picked up from all areas of the park. Nails and tacks may not be used to hang decorations. All rental equipment must be removed immediately following your event, unless written approval is given in advance by City staff. City staff is not responsible for the removal or care of rental equipment.

7. Sound Amplification: In order to use sound amplification at your event, all shelters at the particular park must be reserved in order to assure that there are no conflicts with any other parties or other events. If you plan to use sound amplification you must apply for a Special Event Permit. This form must be submitted to the Park and Recreation Director at the time fees are paid and within the timeline for the Special Event Permit guidelines. City staff has the right to monitor the noise level and alter it accordingly.

8. Clean up: All park patrons are responsible for proper cleanup and disposal of their trash. Receptacles are provided Section 47.04. All rental equipment must be removed immediately following the event. Entertainers must remove equipment immediately following the event. Failure to remove decorations, trash, and equipment following the event will result in additional fees and charges and may prevent future usage. Before departure, building responsibilities include securing all doors and windows, turning off lights and water faucets, sweeping of floors, wiping down tables and removing trash from the building. Section 47.05

9. Damages: Damage to the park facilities will result in an assessment for the cost of replacement materials and resulting labor. Section 47.08

10. Private Property: Users of the park facilities shall be respectful of the private property adjacent to the park. Section 47.09

11. Alcohol Consumption: No alcohol consumption is allowed without an approved permit from the Parks and Recreation Director or other duly official. Permits must be submitted at least (5) business days prior to event on a separate form.

Section 47.07

All other park rules and regulations apply in addition to the policies set forth herein.

West Branch Parks and Recreation reserves the right to schedule activities and events on facilities and parks on an "as available" basis. West Branch Parks and Recreation reserves the right to cancel any scheduled activity due to conditions or circumstances that are determined to be detrimental, unsafe or in conflict with City Ordinances and policies.

West Branch Park Amenities

	Beranek Park	Cubby Park	Wapsi Park	Lions Field	Heritage Square
Pavilion	x	x		x	
Restroom	x	x	Port-o-potty	x	
Water	x	x		x	
Electricity hookups	x	x		x	
Parking	x	x	x	x	
Playground	x	x			
Sand Volleyball Courts	x				
Basketball Court	x				
Pickleball		x			
Soccer Field				x	
Baseball/Softball Diamonds		x			
Concession		x			
Trails connections	x	x	x		
Other			Picnic tables		



West Branch Parks and Recreation

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West Branch Park Rental Request

Name(s): _____ Today's date: _____

Email(s): _____

Phone(s): _____

Address: _____

Event description: _____

Alcohol will be present at the event: Yes _____ No _____ Please complete additional agreement also. Lessee must be at least 21 years old.

1st Choice facility: _____ 2nd Date: _____

1st Choice Date: _____ Time: 8am-2pm _____ 3pm-9pm _____

2nd Choice facility: _____ 2nd Choice date: _____

2nd Choice Date: _____ Time: 8am-2pm _____ 3pm-9pm _____

Signature of person responsible for reservation (must be at least 18 years old): _____

****By signing this form, you are agreeing that you have read the attached guidelines and agree with each as stated. Any damages incurred during the time you are using the facilities may be charge to you and/or your organization. ****

Please return completed form and payment to:
West Branch City Office, PO Box 218 or 110 North Poplar St., West Branch, IA 5235

FOR CITY USE ONLY:

Approved by: _____ Date of Approval: _____

Rental Fee: _____ Check if non-profit organization: _____

Credit Card: _____ Paid by Check: _____ Cash: _____

West Branch Park Rental Request (Alcohol present)

The consumption of beer or wine in a city park is allowed under the following conditions:

- a. Prior to the proposed consumption of beer or wine, the person intending to consume beer or wine at a city park shall apply for a permit from the Parks and Recreation Director on a form supplied by the City.
- b. The Parks and Recreation Director shall review the application for consumption of beer or wine and shall approve said permit application if the following conditions are not present:
 - i. The beer or wine cannot be consumed in glass containers.
 - ii. The wine or beer will not be consumed on a date where there are scheduled activities of the school district or scheduled activities involving participants under the age of 18 years old.
 - iii. The applicant has not been previously cited for violation of this Section 47.07.
 - iv. The application is filed more than (5) days before the date of the requested permit.
- c. The consumption of alcoholic liquor is prohibited in all city parks.
- d. Any violation of this Section 47.07 can be filed as a simple misdemeanor or a municipal infraction citation.
- e. Any person aggrieved by the denial of a permit application may file written notice of appeal with the City Clerk within ten (10) days of the denial of the permit. Failure to file an appeal makes the decision final.
- f. The decision of the Council on an appeal is final unless the applicant files an action in the Iowa District Court within ten (10) days after denial of said appeal.

Name(s): _____ Today's date: _____

Signature: _____

Lessee's Date of Birth (must be at least 21-year-old at time of the request): _____

****By signing this form, you are agreeing that you have read the attached guidelines and agree with each as stated. Any damages incurred during the time you are using the facilities may be charge to you and/or your organization. ****

Please return completed form and payment to:

West Branch City Office, PO Box 218 or 110 North Poplar St., West Branch, IA 5235

FOR CITY USE ONLY:

Approved by: _____ Date of Approval: _____

Rental Fee Paid: _____ City Staff Concerns or Comments: _____
