

RESOLUTION 1861

**AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT
WITH FEHR GRAHAM IN AN AMOUNT NOT-TO-EXCEED \$4,000**

WHEREAS, Needham Excavating was Awarded, Started, and Completed the Cubby Park Improvement project and Fehr Graham who are contracted with the City of West Branch to oversee the construction process has inspected the public improvements and found that the work of Needham is fully acceptable in workmanship and construction quality; and

WHEREAS, during the course these services were delivered several delays, project extensions, and work stoppages were experienced; and

WHEREAS, this required Fehr Graham to provide additional services including: site visits, coordination and communication meetings with staff, and additional meetings with prime and sub-contractors; and

WHEREAS, Fehr Graham has requested the City of West Branch assist in covering these expenses by amending its contract with Fehr Graham in an amount Not-to-Exceed \$4,000.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of West Branch, that the not-to-exceed \$4,000 amendment to the Fehr Graham professional service agreement is approved.

Passed and approved this 2nd day of December, 2019.



Roger Laughlin, Mayor

ATTEST:


Redmond Jones II, City Administrator/Clerk

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

November 18, 2019

Mr. Redmond Jones
City of West Branch, Iowa
110 North Poplar Street
West Branch, Iowa 52358

**RE: Cubby Park - West Branch, Iowa
Additional Scope**

Dear Mr. Jones,

Please accept this proposal for additional professional services for the above-referenced project. The following outlines the additional services and the associated fees.

Fehr Graham provide additional services required to complete the project following project delays, such as additional site visits, coordination and communication with city staff and the contractor, and administration of the above-mentioned project.

These additional services can be provided for an additional cost not to exceed \$4,000 billed on a time and material basis as per the annually established fee schedule.

I trust that the information we have provided is in line with your expectations. Please sign the authorization line below to include this scope and fee as proposed in the existing contract in accordance with the associated terms and conditions for this project.

Please contact me if you have any questions or would like to discuss.

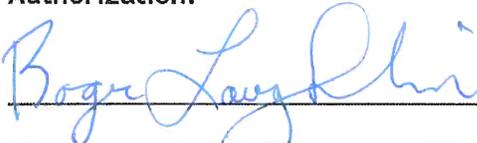
Respectfully submitted,



Nathan P. Kass, PE
Principal

9NPK:hrp

Authorization:



Date: 12-2-19

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