



**PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 7:00 P.M. MONDAY SEPTEMBER 16, 2019 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA.**

<b>Mayor</b>	<b>Roger Laughlin</b>	<a href="mailto:mayor@westbranchiowa.org">mayor@westbranchiowa.org</a>
<b>Mayor Pro Tem</b>	<b>Colton Miller</b>	<a href="mailto:mcolton@rocketmail.com">mcolton@rocketmail.com</a>
<b>Council Member</b>	<b>Jordan Ellyson</b>	<a href="mailto:Jordanellyson@gmail.com">Jordanellyson@gmail.com</a>
<b>Council Member</b>	<b>Brian Pierce</b>	<a href="mailto:brianapierce@outlook.com">brianapierce@outlook.com</a>
<b>Council Member</b>	<b>Jodee Stoolman</b>	<a href="mailto:j.stoolmanwbcc@yahoo.com">j.stoolmanwbcc@yahoo.com</a>
<b>Council Member</b>	<b>Nick Goodweiler</b>	<a href="mailto:nickgoodweilerwbcc@gmail.com">nickgoodweilerwbcc@gmail.com</a>
<b>City Administrator</b>	<b>Redmond Jones II</b>	<a href="mailto:rjonesii@westbranchiowa.org">rjonesii@westbranchiowa.org</a>
<b>City Attorney</b>	<b>Kevin Olson</b>	<a href="mailto:kevinolsonlaw@gmail.com">kevinolsonlaw@gmail.com</a>
<b>Deputy City Clerk</b>	<b>Leslie Brick</b>	<a href="mailto:leslie@westbranchiowa.org">leslie@westbranchiowa.org</a>

**Please note:** *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.*

**AGENDA**

**A. Call to Order**

**B. Opening Ceremonies**

1. Pledge of Allegiance
2. Welcome

**G. Roll Call**

**D. Guest Speaker, Presentations and Proclamations**

1. Update from the West Branch Community Development Group (CDG) – Carolyn Anderson, Executive Director

**E. Public Comment**

*Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes, and written comments may be submitted to the Deputy City Clerk.*

**F. Approve Agenda / Consent Agenda / Move to Action**

*Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion.*

1. **Motion to Approve** Meeting Minutes for City Council Meeting September 3, 2019.
2. **Motion to Approve** a Block Party Permit Application (Merle Eggert Requesting).

*"Turning Vision into Reality is our Business"*

3. **Motion to Approve** the West Branch Fire Department Appointment of Dan Powers.
4. **Motion to Approve** the College Street Bridge Replacement Project Pay Estimate Number Five (5).
5. **Motion to Accept** the Staff Work Plan.
6. **Motion to Approve** the Claims Report.

**G. Public Hearing / Non-Consent Agenda**

1. **Discussion Item:** Questions about the Insect Screening Required for the Cubby Park Concession Stand has Arisen.
2. **Resolution 1838** – Approving Change Order #4 in the Amount of \$19,346.12 for the Relocation of an existing 12” Water Main for the College Street Bridge Project.
3. **Discussion Item:** Consider a Request from the Fobian Brothers for an Intake and Stormwater Pipe Installation.
4. **Resolution 1839** – A Resolution Approving an Employee Salary Adjustment for Completing the Law Enforcement Academy.

**H. Reports**

1. City Administrator’s Report
2. City Attorney Report
3. City Staff Hearsays

**I. Comments from Mayor and Council Members**

**J. Adjournment**

*"Turning Vision into Reality is our Business"*

*(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at [www.westbranchiowa.org/government/council-videos](http://www.westbranchiowa.org/government/council-videos). The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Meeting**

**September 3, 2019  
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council meeting to order at 7:00 p.m. Mayor Laughlin then invited the Council, Staff and members of the audience to stand and led the group in the Pledge of Allegiance. Roll call: Council members: Colton Miller, Jodee Stoolman, Nick Goodweiler and Brian Pierce were present. Jordan Ellyson was absent. Laughlin welcomed the audience and the following City staff: City Administrator Redmond Jones, Deputy Clerk Leslie Brick, Public Works Director Matt Goodale, Police Chief Mike Horihan, Library Director Nick Shimmin and Finance Officer Gordon Edgar.

**GUEST SPEAKER, PRESENTATIONS, AND PROCLAMATIONS**

None.

**PUBLIC COMMENT**

Jim McLain, 700 Sullivan Street, addressed the Council and asked for sewer forgiveness on a recent utility bill. McLain said he was unaware that landscape meters were available for residential watering until a neighbor mentioned that the City offers the free service. McLain said he had spoken with City staff earlier in the day and found that while the City does offer meters for summer watering, there is limited supply and encouraged McLain to purchase a landscape meter and have it installed at his home for his future watering needs. Laughlin responded that the City typically does not provide refunds for this type of request and denied McLain's request.

**APPROVE AGENDA/CONSENT AGENDA/MOVE TO ACTION**

Motion to approve minutes for City Council meeting August 19, 2019.

Motion to approve a Class C Liquor License for Harvest and Dock LLC, located at 2 Ember Lane, West Branch, Effective September 1, 2019 to August 31, 2020.

Motion to approve the West Branch High School Homecoming Parade route.

Motion to approve the Claims Report.

<u>EXPENDITURES</u>	<u>9/3/2019</u>	
ALPHA GRAPHICS	OFFICE SUPPLIES	35.88
BAKER & TAYLOR INC.	BOOKS	815.30
CEDAR COUNTY ENGINEER	ROCK	3,131.93
CORALVILLE PARK & RECREATION	STAGE RENTAL	925.00
D & N FENCE COMPANY INC	FENCE AT CRESTVIEW	4,395.00
DEMCO	PROGRAM SUPPLIES	86.43
HY-VEE ACCOUNTS RECEIVABLE	CAMP SUPPLIES	66.55
JOHN DEERE FINANCIAL	UNIFORMS	101.95
JOHNSON CONTROLS	SERVICE CONTRACT	999.25
JOHNSON COUNTY REFUSE INC.	GARBAGE TAGS	600.00
LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	1,295.50
MENARDS	SUPPLIES	135.85
MUNICIPAL SUPPLY INC.	WATER METERS & ACCESSORIES	14,548.44
OLSON, KEVIN D	LEGAL SERVICES-SEPTEMBER, 2019	1,500.00
OVERDRIVE INC	AUDIOBOOKS	1,007.29
PRINTING HOUSE	DOG PARK RENEWAL POST CARDS	142.55
QUILL CORP	OFFICE SUPPLIES	196.11
SHIMMIN, NICK	PROGRAM SUPPLIES	25.00
STATE INDUSTRIAL PRODUCTS	CHEMICALS	244.00
STOP STICK LTD	STOP STICKS	473.00
TIPTON POLICE DEPARTMENT	SOFTWARE MAINTENANCE	220.52
UNIFORM DEN INC.	UNIFORMS	202.79
USA BLUE BOOK	SUPPLIES	157.82
VEENSTRA & KIMM INC.	WB GOLF COURSE DEV REVIEW /VARIOUS	39,787.92
VERIZON WIRELESS	VERIZON WIRELESS	802.73
WEST BRANCH FORD	VEHICLE REPAIR	1,985.50
WEST BRANCH TIMES	ADVERTISING	48.00
ZACK MURDOCK	MEALS AND MILEAGE	550.80
TOTAL		74,481.11

PAYROLL	8/23/2019	59,539.12
<u>PAID BETWEEN MEETINGS</u>		
M BOWMAN	TH RENTAL DEPOSIT REFUND	100.00
MEDIACOM	CABLE SERVICE	41.90
MELISSA RUSSELL	CAMP ACTIVITIES, SUPPLIES	125.97
UPS	SHIPPING	11.41
CENTENE CORP	REFUND OF OVERCHARGE	230.00
TOTAL		509.28
GRAND TOTAL EXPENDITURES		134,529.51
<u>FUND TOTALS</u>		
001 GENERAL FUND	35,902.94	
022 CIVIC CENTER	391.68	
031 LIBRARY	8,741.03	
110 ROAD USE TAX	6,299.68	
112 TRUST AND AGENCY	12,612.36	
308 PARK IMP - PEDERSEN VALLEY	4,395.00	
310 COLLEGE STREET BRIDGE	19,941.10	
318 COLLEGE ST & 2ND ST IMPROVEMENT	13,087.56	
319 RELOCATING WATER & SEWER	1,740.00	
600 WATER FUND	22,269.64	
610 SEWER FUND	9,148.52	
GRAND TOTAL	134,529.51	

Motion by Goodweiler, second by Pierce to approve agenda/consent agenda items. AYES: Goodweiler, Pierce, Stoolman, Miller. Absent: Ellyson. NAYS: None. Motion carried.

**PUBLIC HEARING / NON-CONSENT AGENDA**

Discussion: Consideration to accept Needham Excavating’s Grass/Weed Plan for Cubby Park. Additionally, consideration to accept a partial acceptance of the project (No formal request has been submitted).

Kass said he was prepared to answer any questions the Council had on Needham’s proposal and timeline presented. Council noted that the park looked much better now that it had been mowed although they said it was noted from outside the barricades. The Council agreed with Needham’s plan but questioned the timeline and what if any other of the items had been taken care of besides the mowing. Kass was not sure if the spraying had been done, as he is not always present when the contractor was. Kass said he would communicate with Needham on the City’s acceptance of the grass/weed plan and also noted that Needham has hired a landscaping company from Bettendorf who has the expertise and that this company would be doing the work. The Council directed Kass to request a final walk through for no later than September 12<sup>th</sup> in order for them to consider final acceptance of the park at their September 16<sup>th</sup> meeting. Kass said he would not recommend final acceptance until all punch list items were complete in addition to the grass/weed plan. City Attorney Olson was not present to discuss liquidated damages the project may incur.

Resolution 1821 – Approving Change Order #9 in the amount of \$2,356.59 for roll-up insect screening required for the Cubby Park concession stand at the pavilion. /Move to action.

Jones said he was able to find documentation for the screening requirement and provided that information to the Council. The Council agreed to follow the Iowa Department of Inspection and Appeals requirements. (This item was previously tabled for more information.)

Motion by Miller, second by Pierce to approve the Resolution 1821. AYES: Miller, Pierce, Goodweiler, Stoolman. Absent: Ellyson. NAYS: None. Motion carried.

Discussion: Strategy for West Branch Village relating to incremental sewer rate increases over the next 3 years in preparation for the new wastewater treatment process.

Jones presented some preliminary calculations on what the City could charge the West Branch Village as part of the anticipated incremental sewer rate increase that will affect all residents and businesses for the impending waste water upgrade project mandated by the IDNR. Jones said that although the West Branch Village is not currently tied into the City’s waste water system, the mobile home park is planning on connecting in the future. Jones said all users (current and future) will be expected to help fund the cost of the upgraded system. Miller,

who manages and lives at the West Branch Village said he didn't think that the new owners would be accepting of the idea, but it didn't hurt for the City to send Haven Park a letter with the its proposal.

Motion to approve and accept a quote from Zippy's Salt Barn LLC for bulk de-icing solution in the amount \$115.99 per ton for 125 tons. / Move to action.

Stoolman questioned the trucking fee and asked in the hauling of the material could be done in-house by Public Works staff. Goodale said the City currently only has a truck with an eight ton capacity and in order for them to do the hauling they have to make multiple trips. Goodale said with the multiple trips and staff time, it would be more efficient to have Zippy's haul the material to the City when needed.

Motion by Goodweiler, second by Miller. AYES: Goodweiler, Miller, Stoolman, Pierce. Absent: Ellyson. NAYS: None. Motion carried.

Motion to accept the Staff Work Plan. /Move to action.

Jones said the staff work plan was comprised of the goals and priorities from the fall 2018 goal setting session for fiscal year FY20. The work plan tracks all of the Council's goals, departments assigned to and current status of each of the goals/projects. Jones noted that the work plan does not represent all of the projects staff is working on, it merely represents the goals and priorities of the City Council.

Based on the discussion of the items listed in the work plan, the Council did not vote to accept it, but rather just discuss the work plan and review it on an ongoing basis.

Resolution 1836 – Approving the City Street Finance Report for Fiscal Year 2019. /Move to action.

Motion by Goodweiler, second by Pierce to approve the Resolution 1836. AYES: Goodweiler, Pierce, Stoolman, Miller. Absent: Ellyson. NAYS: None. Motion carried.

#### **CITY ADMINISTRATOR REPORT**

Jones reported that he has been in contact with the Iowa League of Cities in regard to how road use tax funds are used. Jones said sidewalks are a big investment for any community and currently there is no funding available. Jones broached the idea with the Iowa League to explore if road use tax could include sidewalk and trail projects. Jones said he will attend a Community Catalyst Training in Brooklyn, Iowa on September 17<sup>th</sup>. The training may provide some insight on how to move forward on the Croell Redevelopment site. Jones also reported that Little Lights has requested an additional temporary certificate of occupancy for two weeks while contractors complete Ember Lane, the street leading to the new venue. Building Inspector, Terry Goerdts has approved the extension in consultation with Jones.

#### **CITY ATTORNEY REPORT**

Absent.

#### **STAFF REPORTS**

No comments.

#### **COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

Mayor Laughlin asked Jones to have the Community Development Groups' (CDG), Carolyn Anderson provide a group update for the next City Council meeting.

#### **ADJOURNMENT**

Motion to adjourn by Goodweiler, second by Pierce. Motion carried on a voice vote. City Council meeting adjourned at 8:03 p.m.

---

Roger Laughlin, Mayor

ATTEST:

---

Leslie Brick, Deputy City Clerk



### REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	September 16, 2019
<b>AGENDA ITEM:</b>	<b>Motion to Approve</b> a Block Party Permit Application (Merle Eggert Requesting).
<b>CITY GOAL:</b>	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
<b>PREPARED BY:</b>	Leslie Brick, Deputy City Clerk
<b>DATE:</b>	September 12, 2019

**BACKGROUND:** *Please see below,*



Thu 9/12/2019 1:30 PM

Leslie Brick <leslie@westbranchiowa.org>

Block Party Permit - Saturday, September 14, 2019

To mike@westbranchiowa.org; KLStoolman@live.com; 'Matt Goodale'

Cc rjonesii@westbranchiowa.org

Message Block Party 19\_09\_14.pdf (330 KB)

Good afternoon,

Merle Eggert stopped in today and asked if her annual block party permit was approved at the last City Council meeting. She had turned in her request a few weeks back, but the request never got to Redmond to get on an agenda.

It was determined that due to the staff error, the City should grant approval for the party. As a reminder, this is an annual event and has had no major issues (that I am aware of) in the past.

Redmond has verbally approved the permit and will advise the Council at the September 16<sup>th</sup> meeting.

Attached is a copy of the permit for your information. Barricades will be used to block off the 200 block of North 5<sup>th</sup> Street from 4:00 – 8:30 p.m.

Thank you,

Leslie

Leslie Brick, IaCMC  
Deputy City Clerk

<b>REVIEWED BY CITY ADMINISTRATOR:</b>	<i>Permit was approved due staff error and the time of the event.</i>
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

*"Turning Vision into Reality is our Business"*



**BLOCK PARTY PERMIT APPLICATION**

A block party is defined as an event open to a specific/defined neighborhood or area; where no admission fee is charged for attendance; where alcoholic beverages are not sold or where no entrance fee or admission is charged for service of alcoholic beverages; where a street closure, if necessary, shall not exceed six (6) hours; where the use of portable restroom facilities is not necessary.

Any and all requests for temporary street closings require approval by the West Branch City Council.

Name: MERLE EGGERT

Address: 214 N 5th St

City: WEST BRANCH State: IOWA Zip: 52358

Email: \_\_\_\_\_ Home Phone: 643-2078

Business Phone: \_\_\_\_\_ Cell Phone: 321-0598

Street(s) requested to be temporarily closed for block party, including termination points:

200 BLOCK OF N 5th  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(example: Main Street between N. 1<sup>st</sup> St. and N. 2<sup>nd</sup> St.)

Date(s) Requested for Block Party  
SEPT 14

Alternate Date(s) Requested  
\_\_\_\_\_

Start Time of Block Party  
4 PM

End Time of Block Party  
8:30 PM

Will there be outdoor, live or amplified music? Y/N

If "yes", please be aware of noise provisions in West Branch Code of Ordinances, Chapter 40.03(2).

Have all neighbors within the enclosed area and/or impacted area been notified of the temporary street closure for the event? Y/N

**City Barricade Requirements**

A \$50 refundable deposit is required for the use of barricades. All block parties within the City of West Branch are required to use barricades provided by the City of West Branch. The West Branch Public Works Department will deliver barricades on the weekday prior to the block party at the address provided. Please return the barricades to the same address to be picked up the first work day following the block party. The barricade deposit shall be refunded at the sole discretion of the City of West Branch. Submit a check for \$50, made payable to the City of West Branch and mail it to: City of West Branch, PO Box 218, West Branch, IA 52358 or drop it off at the City Office at 110 N. Poplar Street, West Branch, IA.

**I Agree:**

I have been advised of the requirements for a Block Party Permit and agree to meet all requirements established by the City of West Branch. Furthermore, I understand that if all requirements are not met, the Block Party Permit can be cancelled by the City of West Branch at any time, including at the start of or during the event. In the event that an organization is the applicant, I hereby certify, that I have the legal authority to represent the applicant and/or the participants, and that I have read the above requirements, understand the provisions, and freely and voluntarily sign it. I further understand that the City Council of the City of West Branch had the authority to grant or deny for this event.

I further voluntarily assume all risk of loss, damage, or injury that may be sustained by me or my guests while participating in, traveling from, or observing any of the events that are part of the block party, and I hereby release the City of West Branch and all its offices, elected officials, employees, and other agents from any and all liability associated with the block party.

All picnic tables, inflatables, etc. must be placed on ONE side of the street within the approved temporary street closing area in the event that emergency vehicle access is needed.

Signature: Mull Eggert

Date: 9/12/19

For Office Use Only:	
Date Application Received: _____	City Council Meeting Date: _____
City Council Action: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Date Applicant Notified: _____	
Date Public Works Notified: _____	Date WBPD Notified: _____
Date WBFD Notified: _____	
Barricade Fee \$50.00 (refundable) Paid: _____	Date Refunded: _____



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	September 16, 2019
<b>AGENDA ITEM:</b>	<b>Motion to Approve</b> the West Branch Fire Department Appointment of Dan Powers.
<b>CITY GOAL:</b>	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
<b>PREPARED BY:</b>	Leslie Brick, Deputy City Clerk
<b>DATE:</b>	September 12, 2019

**BACKGROUND:**

Motion to approve appointment of Dan Powers to the West Branch Fire Department as an EMS responder. Approved by the WBFD on September 11, 2019.

<b>STAFF RECOMMENDATION:</b>	Approve the Motion – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

*"Turning Vision into Reality is our Business"*



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	September 16, 2019
<b>AGENDA ITEM:</b>	<b>Motion to Approve</b> the College Street Bridge Replacement Project Pay Estimate Number Five (5).
<b>CITY GOAL:</b>	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
<b>PREPARED BY:</b>	Dave Schechinger, Veenstra & Kimm, Inc.
<b>DATE:</b>	September 12, 2019

### BACKGROUND:

This pay estimate, in the amount of \$154,055.39 is to cover work completed under the contract between the City of West Branch and Taylor Construction, Inc. for the College Street Bridge Replacement Project.

<b>STAFF RECOMMENDATION:</b>	Approve the Motion – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

*"Turning Vision into Reality is our Business"*



# VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565  
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

September 6, 2019

PAY ESTIMATE NO. 5

Taylor Construction, Inc.  
7314 Columbus Street; P.O. Box 110  
New Vienna, IA 52065

COLLEGE STREET BRIDGE REPLACEMENT  
WEST BRANCH, IOWA  
BROS-8252(605)-8J-16

Contract Amount \$1,666,025.10  
Contract Date February 14, 2019  
Pay Period August 1, 2019 - September 16, 2019

Contract ID: 16-8252-605  
Account ID: 35554

## BID ITEMS - DIVISION I

	Item Code	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1	2101-0850002	Clearing and Grubbing	Unit	130	\$ 10.00	\$ 1,300.00	159	\$ 1,590.00
2	2102-2710070	Excavation, CI 10, Roadway & Borrow	CY	495	\$ 10.50	\$ 5,197.50	90	\$ 945.00
3	2102-2710090	Excavation, CI 10, Waste	CY	1,630	\$ 7.25	\$ 11,817.50	630	\$ 4,567.50
4	2102-2713090	Excavation, CI 13, Waste	CY	359	\$ 12.00	\$ 4,308.00	90	\$ 1,080.00
5	2104-2710020	Excavation, CI 10, Channel	CY	1,125	\$ 11.00	\$ 12,375.00	1125	\$ 12,375.00
6	2105-8425005	Topsoil, Furnish and Spread	CY	130	\$ 38.00	\$ 4,940.00		\$ -
7	2115-0100000	Modified Subbase	CY	400	\$ 32.00	\$ 12,800.00	100	\$ 3,200.00
8	2213-7100400	Relocation of Mail Boxes	Ea.		\$ 620.00	\$ -		\$ -
9	2214-5145150	Pavement Scarification	SY	1,532	\$ 7.00	\$ 10,724.00	540	\$ 3,780.00
10	2301-0685550	Bridge Approach Pvm't, as per plan	SY	502.8	\$ 80.00	\$ 40,224.00	251.4	\$ 20,112.00
11	2301-1033070	Standard or Slip Form PCC Pvm't, CI C, CI 3 Durability, 7"	SY	1,748	\$ 38.50	\$ 67,298.00	448	\$ 17,248.00
12	2315-8275025	Surfacing, Driveway, CI A Crushed Ston	Ton	155	\$ 23.50	\$ 3,642.50		\$ -
13	2401-6745625	Removal of Existing Bridge	LS	1	\$ 15,000.00	\$ 15,000.00	1	\$ 15,000.00
14	2401-6745650	Removal of Existing Structures	LS	1	\$ 800.00	\$ 800.00	1	\$ 800.00
15	2402-2720000	Excavation, Class 20	CY	210	\$ 50.00	\$ 10,500.00	210	\$ 10,500.00
16	2402-2721000	Excavation, Class 21	CY	150	\$ 150.00	\$ 22,500.00	150	\$ 22,500.00
17	2403-0100010	Structural Concrete (Bridge)	CY	371.4	\$ 600.00	\$ 222,840.00	371.4	\$ 222,840.00
18	2404-7775000	Reinforcing Steel	LB	8,794	\$ 1.05	\$ 9,233.70	8794	\$ 9,233.70
19	2404-7775005	Reinforcing Steel, Epoxy Coated	LB	57,113	\$ 1.10	\$ 62,824.30	57113	\$ 62,824.30
20	2414-6424119	Concrete Barrier Railing, Aesthetic	LF	174	\$ 215.00	\$ 37,410.00	174	\$ 37,410.00
21	2414-6445100	Structural Steel Pedestrian Hand Railing, 10 In. Height	LF	51.3	\$ 130.00	\$ 6,669.00	51.3	\$ 6,669.00
22	2414-6445100	Structural Steel Pedestrian Hand Railing, 4'-6 Height	LF	75.3	\$ 225.00	\$ 16,942.50	75.3	\$ 16,942.50
23	2416-0100015	Aprons, Concrete, 15 In. Dia.	Ea.		\$ 1,200.00	\$ -		\$ -
24	2416-0100024	Aprons, Concrete, 24 In. Dia.	Ea.	1	\$ 1,450.00	\$ 1,450.00	1	\$ 1,450.00
25	2435-0130348	Manhole, San Sewer, SW-303, 48 In.	Ea.	2	\$ 7,250.00	\$ 14,500.00		\$ -
26	2435-0140148	Manhole, St Sewer, SW-401, 48 In.	Ea.	1	\$ 3,850.00	\$ 3,850.00	1	\$ 3,850.00
27	2435-0250100	Intake, SW-501	Ea.	3	\$ 2,500.00	\$ 7,500.00	1	\$ 2,500.00
28	2435-0250300	Intake, SW-503	Ea.	1	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00
29	2435-0250400	Intake, SW-504	Ea.	2	\$ 5,850.00	\$ 11,700.00		\$ -
30	2435-0251224	Intake, SW-512, 24 In.	Ea.		\$ 1,500.00	\$ -		\$ -
31	2435-0251300	Intake, SW-513	Ea.	1	\$ 2,750.00	\$ 2,750.00	1	\$ 2,750.00
32	2435-0600010	Manhole Adjustment, Minor	Ea.	1	\$ 650.00	\$ 650.00		\$ -
33	2501-0201042	Piles, Steel, HP 10 X 42	LF	2,100	\$ 45.00	\$ 94,500.00	2100	\$ 94,500.00
34	2502-8212036	Subdrain, Longitudinal, (Shoulder) 6" Dia	LF	923	\$ 15.00	\$ 13,845.00	355	\$ 5,325.00
35	2502-8221303	Subdrain Outlet, DR-303	Ea.	9	\$ 75.00	\$ 675.00	1	\$ 75.00
36	2503-0114212	Storm Sewer Gravity Main, Trenched, RCP, 2000D (Class III), 12 In.	LF	21	\$ 56.50	\$ 1,186.50		\$ -
37	2503-0114215	Storm Sewer Gravity Main, Trenched, RCP, 2000D (Class III), 15 In.	LF	207	\$ 60.00	\$ 12,420.00	168	\$ 10,080.00
38	2503-0114218	Storm Sewer Gravity Main, Trenched, RCP, 2000D (Class III), 18 In.	LF		\$ 60.00	\$ -		\$ -
39	2503-0114224	Storm Sewer Gravity Main, Trenched, RCP, 2000D (Class III), 24 In.	LF	471	\$ 72.50	\$ 34,147.50	148.5	\$ 10,766.25
40	2503-0200036	Remove Storm Sewer Pipe Less Than or Equal to 36 In.	LF	940	\$ 20.00	\$ 18,800.00	289	\$ 5,780.00

	Item Code	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
41	2507-2638650	Bridge Wing Armoring - Erosion Stone	SY	50	\$ 50.00	\$ 2,500.00	50	\$ 2,500.00
42	2507-3250005	Engineering Fabric	SY	660	\$ 2.00	\$ 1,320.00	660	\$ 1,320.00
43	2507-6800061	Revetment, Class E	Ton	841	\$ 42.25	\$ 35,532.25	813.41	\$ 34,366.57
44	2510-6745850	Removal of Pavement	SY	144	\$ 12.00	\$ 1,728.00		\$ -
45	2510-6750600	Removal of Intakes and Utility Accesses	Ea.	8	\$ 425.00	\$ 3,400.00	3	\$ 1,275.00
46	2511-6745900	Removal of Sidewalk	SY	308	\$ 6.50	\$ 2,002.00	308	\$ 2,002.00
47	2511-7526004	Sidewalk, P.C. Concrete, 4 In.	SY	191	\$ 36.75	\$ 7,019.25		\$ -
48	2511-7526006	Sidewalk, P.C. Concrete, 6 In.	SY	229	\$ 46.00	\$ 10,534.00		\$ -
49	2511-7528101	Detectable Warnings	SF	52	\$ 30.00	\$ 1,560.00		\$ -
50	2515-2475006	Driveway, P.C. Concrete, 6 In.	SY	134	\$ 44.50	\$ 5,963.00	69	\$ 3,070.50
51	2515-2475008	Driveway, P.C. Concrete, 8 In.	SY	142	\$ 52.50	\$ 7,455.00		\$ -
52	2515-2475095	Driveway, P.C. Concrete, 9.5 In.	SY	362	\$ 63.50	\$ 22,987.00		\$ -
53	2515-6745600	Removal of Paved Driveway	SY	64	\$ 12.50	\$ 800.00		\$ -
54	2518-6910000	Safety Closure	Ea.	2	\$ 125.00	\$ 250.00	2	\$ 250.00
55	2519-3300600	Fence, Safety	LF	1,040	\$ 5.00	\$ 5,200.00	480	\$ 2,400.00
56	2519-4200020	Remvl & Reinstall of Fence, Chain Link	LF	140	\$ 65.54	\$ 9,175.60	70	\$ 4,587.80
57	2523-0000100	Lighting Poles	Ea.	2	\$ 3,900.00	\$ 7,800.00	1.5	\$ 5,850.00
58	2523-0000200	Electrical Circuits	LF	600	\$ 15.00	\$ 9,000.00	500	\$ 7,500.00
59	2523-0000310	Handholes and Junction Boxes	Ea.	3	\$ 1,400.00	\$ 4,200.00	2	\$ 2,800.00
60	2524-6765010	Remove and Reinstall Sign as per plan	Ea.	4	\$ 150.00	\$ 600.00	2	\$ 300.00
61	2524-6765110	Removal of Type A Sign	Ea.	4	\$ 25.00	\$ 100.00	4	\$ 100.00
62	2526-8285000	Construction Survey	LS	0.75	\$ 20,000.00	\$ 15,000.00	0.5	\$ 10,000.00
63	2528-8445110	Traffic Control	LS	0.50	\$ 4,350.00	\$ 2,175.00	0.5	\$ 2,175.00
64	2533-4980005	Mobilization	LS	0.75	\$ 165,000.00	\$ 123,750.00	0.5	\$ 82,500.00
65	2549-0006320	Urethane Chimney Seal	Ea.	4	\$ 725.00	\$ 2,900.00		\$ -
66	2554-0112004	Water Main, Trenched, DIP, 4 In.	LF		\$ 150.00	\$ -		\$ -
67	2554-0112006	Water Main, Trenched, DIP, 6 In.	LF		\$ 92.50	\$ -		\$ -
68	2554-0112008	Water Main, Trenched, DIP, 8 In.	LF		\$ 65.00	\$ -		\$ -
69	2554-0112012	Water Main, Trenched, DIP, 12 In.	LF		\$ 225.00	\$ -		\$ -
70	2554-0202200	Fittings By Count, DI, 11.25° Bend, 8 In	Ea.		\$ 600.00	\$ -		\$ -
71	2554-0202200	Fittings By Count, DI, 22.5° Bend, 8 In.	Ea.		\$ 725.00	\$ -		\$ -
72	2554-0202200	Fittings By Count, DI, 45° Bend, 8 In.	Ea.		\$ 625.00	\$ -		\$ -
73	2554-0202200	Fittings By Count, DI, Cross, 12 In. X 8 In	Ea.		\$ 1,375.00	\$ -		\$ -
74	2554-0202200	Fittings By Count, DI, Reducer, 8 In. X 6 In	Ea.		\$ 375.00	\$ -		\$ -
75	2554-0202200	Fittings By Count, DI, Tee, 12 In. X 8 In.	Ea.		\$ 1,250.00	\$ -		\$ -
76	2554-0202200	Fittings By Count, DI, Tee, 6 In. X 4 In.	Ea.		\$ 585.00	\$ -		\$ -
77	2554-0202200	Fittings By Count, DI, Tee, 8 In. X 6 In.	Ea.		\$ 750.00	\$ -		\$ -
78	2554-0202200	Fittings By Count, DI, Tee, 8 In. X 8 In.	Ea.		\$ 850.00	\$ -		\$ -
79	2554-0204110	Water Service Stub, Copper, 1 In.	Ea.		\$ 1,725.00	\$ -		\$ -
80	2554-0207006	Valve, Gate, DIP, 6 In.	Ea.		\$ 1,250.00	\$ -		\$ -
81	2554-0207008	Valve, Gate, DIP, 8 In.	Ea.		\$ 1,650.00	\$ -		\$ -
82	2554-0207012	Valve, Gate, DIP, 12 In.	Ea.		\$ 2,800.00	\$ -		\$ -
83	2554-0210201	Fire Hydrant Assembly, WM-201	Ea.		\$ 5,250.00	\$ -		\$ -
84	2599-9999005	Removal of Hydrant Assembly	Ea.		\$ 800.00	\$ -		\$ -
85	2601-2634100	Mulching	Acre	0.50	\$ 2,500.00	\$ 1,250.00		\$ -
86	2601-2636044	Seeding and Fertilizing (Urban)	Acre	0.50	\$ 2,500.00	\$ 1,250.00		\$ -
87	2601-2642120	Stabil Crop-Seeding & Fertilizing (Urban)	Acre	0.50	\$ 1,500.00	\$ 750.00		\$ -
88	2601-2643110	Watering for Sod, Special Ditch Control, or Slope Protection	Mgal	0.07	\$ 60.00	\$ 4.20		\$ -
89	2601-2643300	Mobilization for Watering	Ea.	4	\$ 350.00	\$ 1,400.00		\$ -
90	2602-0000020	Silt Fence	LF	715	\$ 2.00	\$ 1,430.00		\$ -
91	2602-0000101	Maintenance of Silt Fence or Silt Fence for Ditch Check	LF	715	\$ 0.50	\$ 357.50		\$ -
92	2602-0000309	Perimeter and Slope Sediment Control Device, 9 In. Dia.	LF	80	\$ 7.00	\$ 560.00	20	\$ 140.00
93	2602-0000500	Open-Throat Curb Intake Sediment Filter	LF	60	\$ 20.00	\$ 1,200.00		\$ -
94	2602-0010010	Mobilizations, Erosion Control	Ea.	1	\$ 500.00	\$ 500.00	1	\$ 500.00
95	2602-0010020	Mobilizations, Emergency Erosion Control	Ea.	1	\$ 1,000.00	\$ 1,000.00		\$ -
<b>Division I Price:</b>						<b>\$ 1,094,972.80</b>		<b>\$ 775,330.12</b>

**BID ITEMS - DIVISION II**

	Item Code	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1	2101-0850002	Clearing and Grubbing	Unit		\$ 10.00	\$ -		\$ -
2	2102-2710070	Excavation, CI 10, Roadway & Borrow	CY	70	\$ 10.50	\$ 735.00	70	\$ 735.00
3	2102-2710090	Excavation, CI 10, Waste	CY	1,170	\$ 7.25	\$ 8,482.50	1170	\$ 8,482.50
4	2102-2713090	Excavation, CI 13, Waste	CY	233	\$ 12.00	\$ 2,796.00	233	\$ 2,796.00
5	2104-2710020	Excavation, CI 10, Channel	CY		\$ 11.00	\$ -		\$ -
6	2105-8425005	Topsoil, Furnish and Spread	CY	50	\$ 38.00	\$ 1,900.00		\$ -
7	2115-0100000	Modified Subbase	CY	345	\$ 32.00	\$ 11,040.00	440	\$ 14,080.00
8	2213-7100400	Relocation of Mail Boxes	Ea.	2	\$ 620.00	\$ 1,240.00	4	\$ 2,480.00
9	2214-5145150	Pavement Scarification	SY	1,246	\$ 7.00	\$ 8,722.00	1246	\$ 8,722.00
10	2301-0685550	Bridge Approach Pvm't, as per plan	SY		\$ 80.00	\$ -		\$ -
11	2301-1033070	Standard or Slip Form PCC Pvm't, CI C, CI 3 Durability, 7"	SY	1,624	\$ 38.50	\$ 62,524.00	1624	\$ 62,524.00
12	2315-8275025	Surfacing, Driveway, CI A Crushed Ston	Ton	4	\$ 23.50	\$ 94.00		\$ -
13	2401-6745625	Removal of Existing Bridge	LS		\$ 15,000.00	\$ -		\$ -
14	2401-6745650	Removal of Existing Structures	LS		\$ 800.00	\$ -		\$ -
15	2402-2720000	Excavation, Class 20	CY		\$ 50.00	\$ -		\$ -
16	2402-2721000	Excavation, Class 21	CY		\$ 150.00	\$ -		\$ -
17	2403-0100010	Structural Concrete (Bridge)	CY		\$ 600.00	\$ -		\$ -
18	2404-7775000	Reinforcing Steel	LB		\$ 1.05	\$ -		\$ -
19	2404-7775005	Reinforcing Steel, Epoxy Coated	LB		\$ 1.10	\$ -		\$ -
20	2414-6424119	Concrete Barrier Railing, Aesthetic	LF		\$ 215.00	\$ -		\$ -
21	2414-6445100	Structural Steel Pedestrian Hand Railing, 10 In. Height	LF		\$ 130.00	\$ -		\$ -
22	2414-6445100	Structural Steel Pedestrian Hand Railing, 4'-6 Height	LF		\$ 225.00	\$ -		\$ -
23	2416-0100015	Aprons, Concrete, 15 In. Dia.	Ea.	1	\$ 1,200.00	\$ 1,200.00	1	\$ 1,200.00
24	2416-0100024	Aprons, Concrete, 24 In. Dia.	Ea.	1	\$ 1,450.00	\$ 1,450.00	1	\$ 1,450.00
25	2435-0130348	Manhole, San Sewer, SW-303, 48 In.	Ea.	1	\$ 7,250.00	\$ 7,250.00	1	\$ 7,250.00
26	2435-0140148	Manhole, St Sewer, SW-401, 48 In.	Ea.		\$ 3,850.00	\$ -		\$ -
27	2435-0250100	Intake, SW-501	Ea.	4	\$ 2,500.00	\$ 10,000.00	4	\$ 10,000.00
28	2435-0250300	Intake, SW-503	Ea.		\$ 5,000.00	\$ -		\$ -
29	2435-0250400	Intake, SW-504	Ea.	2	\$ 5,850.00	\$ 11,700.00	2	\$ 11,700.00
30	2435-0251224	Intake, SW-512, 24 In.	Ea.	1	\$ 1,500.00	\$ 1,500.00	0	\$ -
31	2435-0251300	Intake, SW-513	Ea.	1	\$ 2,750.00	\$ 2,750.00	1	\$ 2,750.00
32	2435-0600010	Manhole Adjustment, Minor	Ea.		\$ 650.00	\$ -		\$ -
33	2501-0201042	Piles, Steel, HP 10 X 42	LF		\$ 45.00	\$ -		\$ -
34	2502-8212036	Subdrain, Longitudinal, (Shoulder) 6 In.	LF	349	\$ 15.00	\$ 5,235.00	349	\$ 5,235.00
35	2502-8221303	Subdrain Outlet, DR-303	Ea.	4	\$ 75.00	\$ 300.00	7	\$ 525.00
36	2503-0114212	Storm Sewer Gravity Main, Trenched, RCP, 2000D (Class III), 12 In.	LF	50	\$ 56.50	\$ 2,825.00	20.5	\$ 1,158.25
37	2503-0114215	Storm Sewer Gravity Main, Trenched, RCP, 2000D (Class III), 15 In.	LF	227	\$ 60.00	\$ 13,620.00	259	\$ 15,540.00
38	2503-0114218	Storm Sewer Gravity Main, Trenched, RCP, 2000D (Class III), 18 In.	LF	170	\$ 60.00	\$ 10,200.00	260.5	\$ 15,630.00
39	2503-0114224	Storm Sewer Gravity Main, Trenched, RCP, 2000D (Class III), 24 In.	LF	185	\$ 72.50	\$ 13,412.50	178.5	\$ 12,941.25
40	2503-0200036	Remove Storm Sewer Pipe Less Than or Equal to 36 In.	LF	223	\$ 20.00	\$ 4,460.00	223	\$ 4,460.00
41	2507-2638650	Bridge Wing Armoring - Erosion Stone	SY		\$ 50.00	\$ -		\$ -
42	2507-3250005	Engineering Fabric	SY		\$ 2.00	\$ -		\$ -
43	2507-6800061	Revetment, Class E	Ton		\$ 42.25	\$ -		\$ -
44	2510-6745850	Removal of Pavement	SY	73	\$ 12.00	\$ 876.00	73	\$ 876.00
45	2510-6750600	Removal of Intakes and Utility Accesses	Ea.	2	\$ 425.00	\$ 850.00	2	\$ 850.00
46	2511-6745900	Removal of Sidewalk	SY	235	\$ 6.50	\$ 1,527.50	235	\$ 1,527.50
47	2511-7526004	Sidewalk, P.C. Concrete, 4 In.	SY	116	\$ 36.75	\$ 4,263.00	116	\$ 4,263.00
48	2511-7526006	Sidewalk, P.C. Concrete, 6 In.	SY	185	\$ 46.00	\$ 8,510.00	185	\$ 8,510.00

	Item Code	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
49	2511-7528101	Detectable Warnings	SF	10	\$ 30.00	\$ 300.00	10	\$ 300.00
50	2515-2475006	Driveway, P.C. Concrete, 6 In.	SY	202	\$ 44.50	\$ 8,989.00	202	\$ 8,989.00
51	2515-2475008	Driveway, P.C. Concrete, 8 In.	SY		\$ 52.50	\$ -		\$ -
52	2515-2475095	Driveway, P.C. Concrete, 9.5 In.	SY		\$ 63.50	\$ -		\$ -
53	2515-6745600	Removal of Paved Driveway	SY	16	\$ 12.50	\$ 200.00	16	\$ 200.00
54	2518-6910000	Safety Closure	Ea.	2	\$ 125.00	\$ 250.00	2	\$ 250.00
55	2519-3300600	Fence, Safety	LF	260	\$ 5.00	\$ 1,300.00	260	\$ 1,300.00
56	2519-4200020	Remvl & Reinstall of Fence, Chain Link	LF		\$ 65.54	\$ -		\$ -
57	2523-0000100	Lighting Poles	Ea.		\$ 3,900.00	\$ -		\$ -
58	2523-0000200	Electrical Circuits	LF		\$ 15.00	\$ -		\$ -
59	2523-0000310	Handholes and Junction Boxes	Ea.		\$ 1,400.00	\$ -		\$ -
60	2524-6765010	Remove and Reinstall Sign as per plan	Ea.	1	\$ 150.00	\$ 150.00	0.5	\$ 75.00
61	2524-6765110	Removal of Type A Sign	Ea.	2	\$ 25.00	\$ 50.00	2	\$ 50.00
62	2526-8285000	Construction Survey	LS	0.25	\$ 20,000.00	\$ 5,000.00	0.25	\$ 5,000.00
63	2528-8445110	Traffic Control	LS	0.50	\$ 4,350.00	\$ 2,175.00	0.5	\$ 2,175.00
64	2533-4980005	Mobilization	LS	0.25	\$ 165,000.00	\$ 41,250.00	0.25	\$ 41,250.00
65	2549-0006320	Urethane Chimney Seal	Ea.	1	\$ 725.00	\$ 725.00	1	\$ 725.00
66	2554-0112004	Water Main, Trenched, DIP, 4 In.	LF	5	\$ 150.00	\$ 750.00	2	\$ 300.00
67	2554-0112006	Water Main, Trenched, DIP, 6 In.	LF	30	\$ 92.50	\$ 2,775.00	27	\$ 2,497.50
68	2554-0112008	Water Main, Trenched, DIP, 8 In.	LF	1,395	\$ 65.00	\$ 90,675.00	924.5	\$ 60,092.50
69	2554-0112012	Water Main, Trenched, DIP, 12 In.	LF	5	\$ 225.00	\$ 1,125.00	5	\$ 1,125.00
70	2554-0202200	Fittings By Count, DI, 11.25° Bend, 8 In	Ea.	3	\$ 600.00	\$ 1,800.00	3	\$ 1,800.00
71	2554-0202200	Fittings By Count, DI, 22.5° Bend, 8 In.	Ea.	2	\$ 725.00	\$ 1,450.00	2	\$ 1,450.00
72	2554-0202200	Fittings By Count, DI, 45° Bend, 8 In.	Ea.	1	\$ 625.00	\$ 625.00	4	\$ 2,500.00
73	2554-0202200	Fittings By Count, DI, Cross, 12 In. X 8 In	Ea.	1	\$ 1,375.00	\$ 1,375.00	1	\$ 1,375.00
74	2554-0202200	Fittings By Count, DI, Reducer, 8 In. X 6 In	Ea.	2	\$ 375.00	\$ 750.00	2	\$ 750.00
75	2554-0202200	Fittings By Count, DI, Tee, 12 In. X 8 In.	Ea.	2	\$ 1,250.00	\$ 2,500.00	2	\$ 2,500.00
76	2554-0202200	Fittings By Count, DI, Tee, 6 In. X 4 In.	Ea.	1	\$ 585.00	\$ 585.00	1	\$ 585.00
77	2554-0202200	Fittings By Count, DI, Tee, 8 In. X 6 In.	Ea.	1	\$ 750.00	\$ 750.00	1	\$ 750.00
78	2554-0202200	Fittings By Count, DI, Tee, 8 In. X 8 In.	Ea.	1	\$ 850.00	\$ 850.00	1	\$ 850.00
79	2554-0204110	Water Service Stub, Copper, 1 In.	Ea.	10	\$ 1,725.00	\$ 17,250.00	6	\$ 10,350.00
80	2554-0207006	Valve, Gate, DIP, 6 In.	Ea.	2	\$ 1,250.00	\$ 2,500.00	2	\$ 2,500.00
81	2554-0207008	Valve, Gate, DIP, 8 In.	Ea.	8	\$ 1,650.00	\$ 13,200.00	8	\$ 13,200.00
82	2554-0207012	Valve, Gate, DIP, 12 In.	Ea.	1	\$ 2,800.00	\$ 2,800.00	1	\$ 2,800.00
83	2554-0210201	Fire Hydrant Assembly, WM-201	Ea.	3	\$ 5,250.00	\$ 15,750.00	3	\$ 15,750.00
84	2599-9999005	Removal of Hydrant Assembly	Ea.	3	\$ 800.00	\$ 2,400.00	3	\$ 2,400.00
85	2601-2634100	Mulching	Acre	0.50	\$ 2,500.00	\$ 1,250.00		\$ -
86	2601-2636044	Seeding and Fertilizing (Urban)	Acre	0.50	\$ 2,500.00	\$ 1,250.00		\$ -
87	2601-2642120	Stabil Crop-Seeding & Fertilizing (Urban)	Acre	0.50	\$ 1,500.00	\$ 750.00		\$ -
88	2601-2643110	Watering for Sod, Special Ditch Control, or Slope Protection	Mgal	0.05	\$ 60.00	\$ 3.00		\$ -
89	2601-2643300	Mobilization for Watering	Ea.	4	\$ 350.00	\$ 1,400.00		\$ -
90	2602-0000020	Silt Fence	LF	165	\$ 2.00	\$ 330.00		\$ -
91	2602-0000101	Maintenance of Silt Fence or Silt Fence for Ditch Check	LF	165	\$ 0.50	\$ 82.50		\$ -
92	2602-0000309	Perimeter and Slope Sediment Control Device, 9 In. Dia.	LF		\$ 7.00	\$ -		\$ -
93	2602-0000500	Open-Throat Curb Intake Sediment Filter	LF	10	\$ 20.00	\$ 200.00		\$ -
94	2602-0010010	Mobilizations, Erosion Control	Ea.	1	\$ 500.00	\$ 500.00	1	\$ 500.00
95	2602-0010020	Mobilizations, Emergency Erosion Control	Ea.	1	\$ 1,000.00	\$ 1,000.00		\$ -
<b>Division II Price:</b>						<b>\$ 426,527.00</b>		<b>\$ 390,074.50</b>

**BID ITEMS - DIVISION III**

	Item Code	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
96	2102-2710070	Excavation, CI 10, Roadway & Borrow	CY	50	\$ 8.00	\$ 400.00	50	\$ 400.00
97	2102-2710090	Excavation, CI 10, Waste	CY	763	\$ 12.25	\$ 9,346.75	763	\$ 9,346.75
98	2102-2713090	Excavation, CI 13, Waste	CY	143	\$ 8.25	\$ 1,179.75	143	\$ 1,179.75
99	2105-8425005	Topsoil, Furnish and Spread	CY	90	\$ 38.50	\$ 3,465.00		\$ -
100	2115-0100000	Modified Subbase	CY	170	\$ 38.25	\$ 6,502.50	263	\$ 10,059.75
101	2214-5145150	Pavement Scarification	SY	810	\$ 0.25	\$ 202.50	810	\$ 202.50
102	2301-1033070	Standard or Slip Form PCC Pvm't, CI C, CI 3 Durability, 7"	SY	847	\$ 38.50	\$ 32,609.50	847	\$ 32,609.50
103	2303-0000100	HMA Mixture, Com Mix (Binder) per pla	Ton	120	\$ 126.30	\$ 15,156.00	120	\$ 15,156.00
104	2416-0100012	Aprons, Concrete, 12 In. Dia.	Ea.	2	\$ 1,050.00	\$ 2,100.00	2	\$ 2,100.00
105	2435-0130348	Manhole, San Sewer, SW-303, 48 In.	Ea.	1	\$ 7,500.00	\$ 7,500.00	1	\$ 7,500.00
106	2435-0140148	Manhole, St Sewer, SW-401, 48 In.	Ea.	1	\$ 2,750.00	\$ 2,750.00	1	\$ 2,750.00
107	2435-0250100	Intake, SW-501	Ea.	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00
108	2435-0250400	Intake, SW-504	Ea.	1	\$ 5,750.00	\$ 5,750.00	1	\$ 5,750.00
109	2435-0251100	Intake, SW-511	Ea.	2	\$ 2,200.00	\$ 4,400.00	2	\$ 4,400.00
110	2502-8212036	Subdrain, Longitudinal, (Shoulder) 6 In.	LF	499	\$ 15.00	\$ 7,485.00	499	\$ 7,485.00
111	2502-8221303	Subdrain Outlet, DR-303	Ea.	6	\$ 75.00	\$ 450.00	2	\$ 150.00
112	2503-0114212	Storm Sewer Gravity Main, Trenched, RCP, 2000D (Class III), 12 In.	LF	111	\$ 50.00	\$ 5,550.00	127	\$ 6,350.00
113	2503-0114218	Storm Sewer Gravity Main, Trenched, RCP, 2000D (Class III), 18 In.	LF	31	\$ 52.50	\$ 1,627.50	47	\$ 2,467.50
114	2503-0200036	Remove Storm Sewer Pipe Less Than or Equal to 36 In.	LF	115	\$ 10.00	\$ 1,150.00	115	\$ 1,150.00
115	2510-6745850	Removal of Pavement	SY	105	\$ 10.50	\$ 1,102.50	105	\$ 1,102.50
116	2510-6750600	Removal of Intakes and Utility Accesses	Ea.	2	\$ 350.00	\$ 700.00	3	\$ 1,050.00
117	2511-6745900	Removal of Sidewalk	SY	72	\$ 7.50	\$ 540.00	72	\$ 540.00
118	2511-7526004	Sidewalk, P.C. Concrete, 4 In.	SY	158	\$ 36.75	\$ 5,806.50	158	\$ 5,806.50
119	2511-7526006	Sidewalk, P.C. Concrete, 6 In.	SY	20	\$ 46.00	\$ 920.00	20	\$ 920.00
120	2511-7528101	Detectable Warnings	SF	40	\$ 30.00	\$ 1,200.00	40	\$ 1,200.00
121	2518-6910000	Safety Closure	Ea.	3	\$ 125.00	\$ 375.00	3	\$ 375.00
122	2526-8285000	Construction Survey	LS	1	\$ 7,000.00	\$ 7,000.00	0.8	\$ 5,600.00
123	2528-8445110	Traffic Control	LS	1	\$ 500.00	\$ 500.00	0.8	\$ 400.00
124	2533-4980005	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00	0.8	\$ 4,000.00
125	2549-0006320	Urethane Chimney Seal	Ea.	1	\$ 725.00	\$ 725.00	1	\$ 725.00
126	2554-0112024	Water Main, Trenched, DIP, 24 In.	LF	20	\$ 150.00	\$ 3,000.00	20	\$ 3,000.00
127	2599-9999005	Removal of Hydrant Assembly	Ea.	1	\$ 1,250.00	\$ 1,250.00	1	\$ 1,250.00
128	2601-2634100	Mulching	Acre	0.20	\$ 3,000.00	\$ 600.00		\$ -
129	2601-2636044	Seeding and Fertilizing (Urban)	Acre	0.20	\$ 3,000.00	\$ 600.00		\$ -
130	2601-2642120	Stabil Crop-Seeding & Fertilizing (Urban)	Acre	0.20	\$ 2,000.00	\$ 400.00		\$ -
131	2601-2643110	Watering for Sod, Special Ditch Control, or Slope Protection	Mgal	0.03	\$ 60.00	\$ 1.80		\$ -
132	2601-2643300	Mobilization for Watering	Ea.	4	\$ 350.00	\$ 1,400.00		\$ -
133	2602-0000020	Silt Fence	LF	120	\$ 5.00	\$ 600.00		\$ -
134	2602-0000101	Maintenance of Silt Fence or Silt Fence for Ditch Check	LF	120	\$ 1.00	\$ 120.00		\$ -
135	2602-0000309	Perimeter and Slope Sediment Control Device, 9 In. Dia.	LF	40	\$ 14.00	\$ 560.00		\$ -
136	2602-0000500	Open-Throat Curb Intake Sediment Filte	LF	20	\$ 25.00	\$ 500.00		\$ -
137	2602-0010010	Mobilizations, Erosion Control	Ea.	1	\$ 500.00	\$ 500.00		\$ -
138	2602-0010020	Mobilizations, Emergency Erosion Contr	Ea.	1	\$ 1,000.00	\$ 1,000.00		\$ -
<b>Division III Price:</b>						<b>\$ 144,525.30</b>		<b>\$ 137,525.75</b>

**MATERIALS STORED SUMMARY**

Description	# of Units	Unit Price	Extended Cost
<b>Total</b>			\$ -

**NON PARTICIPATING CHANGE ORDER ITEMS**

Item Code	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
27	2435-0250100 Intake, SW-501	Ea.	-2	\$ 2,500.00	\$ (5,000.00)	-	-
105	2435-0130348 Manhole, San Sewer, SW-303, 48 In.	Ea.	-1	\$ 7,500.00	\$ (7,500.00)	-	-
116	2510-6750600 Removal of Intakes and Utility Accesses	Ea.	-1	\$ 350.00	\$ (350.00)	-	-
8001	2435-0600020 Manhole Adjustment	Ea.	1	\$ 5,280.00	\$ 5,280.00	1	\$ 5,280.00
8002	2554-0202200 Fittings by Count DI, Sleeve 12"	Ea.	1	\$ 1,017.50	\$ 1,017.50	1	\$ 1,017.50
8003	2554-0112012 Water Main, Trenched, DIP, 12"	LF	52	\$ 110.00	\$ 5,720.00	56.75	\$ 6,242.50
8004	2599-9999005 Valve Removal	Ea.	1	\$ 600.00	\$ 600.00	1	\$ 600.00
8005	2504-0220000 San Swr Service Relocation	Ea.	2	\$ 1,810.60	\$ 3,621.20	2	\$ 3,621.20
8006	2552-0000220 Replacement of Unsuitable Backfill Mat	CY	99	\$ 26.51	\$ 2,633.24	99.33	\$ 2,633.24
8007	2102-2710070 Excavation Class 10 Roadway & Borrow	CY	188	\$ 21.00	\$ 3,954.93	188.33	\$ 3,954.93
8008	2113-0001100 Subgrade Stabil Mat'l Geogrid TX160	SY	705	\$ 6.60	\$ 4,653.00	750	\$ 4,950.00
8009	2435-0250300 Intake, SW-503	Ea.	2	\$ 2,500.00	\$ 5,000.00	2	\$ 5,000.00
8010	2554-0202200 Fittings by Count, DI, 45 Bend, 12"	Ea.	4	\$ 880.00	\$ 3,520.00	4	\$ 3,520.00
8011	2599-9999005 SW-511 Intake Modifications	Ea.	2	\$ 1,925.00	\$ 3,850.00	2	\$ 3,850.00

**PARTICIPATING CHANGE ORDER ITEMS**

25	2435-0130348 Manhole, San Sewer, SW-303, 48 In.	Ea.	-2	\$ 7,250.00	\$ (14,500.00)	-	-
45	2510-6750600 Removal of Intakes and Utility Accesses	Ea.	-2	\$ 425.00	\$ (850.00)	-	-
8001	2435-0600020 Manhole Adjustment	Ea.	2	\$ 5,280.00	\$ 10,560.00	2	\$ 10,560.00
8005	2504-0220000 San Swr Service Relocation	Ea.	2	\$ 1,810.60	\$ 3,621.20	2	\$ 3,621.20
8006	2552-0000220 Replacement of Unsuitable Backfill Mat	CY	50	\$ 26.51	\$ 1,316.75	49.67	\$ 1,316.75
8012	2504-0240036 Remove San Sewer Pipe ≤ 36"	LF	45	\$ 62.76	\$ 2,837.38	45.21	\$ 2,837.38
8013	2599-9999003 Excavation & Backfill w/Native Material	CY	97	\$ 46.59	\$ 4,519.23	97	\$ 4,519.23
8014	2510-6750600 Removal of Intakes & Utility Accesses	Ea.	2	\$ 1,210.00	\$ 2,420.00	2	\$ 2,420.00
<b>Total Change Orders:</b>					<b>\$ 36,924.43</b>		<b>\$ 65,943.93</b>

**SUMMARY**

		<b>Total Approved</b>	<b>Total Completed</b>
Contract Price		\$ 1,666,025.10	\$ 1,302,930.37
Approved Change Order (list each)	Change Order No. 1		
	Change Order No. 2		
	Change Order No. 3		
	Change Order No. 4		
Revised Contract Price		\$ 1,702,949.53	\$ 1,368,874.30

Stored \$ -  
 Total Earned \$ 1,368,874.30  
 Retainage (3%) \$ 30,000.00  
 Total Earned Less Retainage \$ 1,338,874.30

Total Previously Approved (list each)	Pay Estimate No. 1	\$ 361,163.95	
	Pay Estimate No. 2	\$ 248,327.73	
	Pay Estimate No. 3	\$ 360,690.11	
	Pay Estimate No. 4	\$ 214,637.12	

Total Previously Approved \$ 1,184,818.91  
**Amount Due This Request \$ 154,055.39**

Percent Complete 80%

The amount \$ 154,055.39 is recommended for approval for payment in accordance with the terms of the contract.

**Prepared By:**  
Taylor Construction, Inc.

**Recommended By:**  
Veenstra & Kimm, Inc.

**Approved By:**  
West Branch, Iowa

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Signature:   
 Name: Leland Belding  
 Title: Engineer  
 Date: September 6, 2019

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	September 16, 2019
<b>AGENDA ITEM:</b>	<b>Motion to Accept</b> the Staff Work Plan.
<b>CITY GOAL:</b>	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
<b>PREPARED BY:</b>	Redmond Jones II, City Administrator
<b>DATE:</b>	August 29, 2019

**BACKGROUND:**

*This item was widely accepted at the last City Council Meeting. However, in a procedural oversight the item did get properly motioned or voted on. This is just correcting this oversight for the public record.*

The “Staff Work Plan” is the last step in the Goal and Objective Setting Process. What starts with a goal setting process with no budget constraints, then moves into the budget prioritization process where the Council Approves a budget that tries to incorporate as many of the goals and objectives as resources can fund. These priorities are now funded, and the Staff Work Plan is the implementation strategy that gives the Council and Community staff’s estimation for completion. The Staff work plan is a tool to execute the job plan with management support and agreement. Managers work with frontline employees to ensure that employees have the appropriate funding elements of the city to meet the mission, goals, objectives and guiding principles established in the goal setting process.

<b>STAFF RECOMMENDATION:</b>	Approve Motion – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

*"Turning Vision into Reality is our Business"*



## Departments

- Administration (Budget / Finance, Community Development, and Human Resources)
- Parks and Recreation Department
- Public Works Department
- Police and Fire

*"Turning Vision into Reality is our Business"*

## Administration

(Special Projects, Budget / Finance, Community Development and Human Resources)

### Planning Alternative Wastewater and Wetland Research Park

#### Project Status

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and Communications:

This project has not been started, however, there has been much public interest in the area of green development, alternative wastewater treatment, and wetland banking / credits. Although, the city had to abandon its pursuit of an Alternative wastewater treatment process as its primary treatment system there is still interest in examining educational, research, and natural recreation opportunities that involve these green alternatives.

The process will start with town meetings and small task groups to gauge the viability of such a future project. It will conclude with a presentation to the City Council with next steps and/or recommendations.

### Renew Building Incentive Program

#### Project Status

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

The West Branch Building Incentive Program was approved by the City Council on May 4, 2015 and revised on February 19, 2019. The program was developed by a group of builders, realtors, bankers, and associated professionals who reside and work within the West Branch community. The program was revisited and restructured this year to have separate incentives for the builders and homeowners. The building incentive program is now scheduled to expire on June 30, 2021.

### Splash Pad Funding / Contributions

#### Project Status

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

At this time the project is not funded. Staff will be looking for grant and other fund raising opportunities.

### Wayfinding Signage for the Industrial Park

#### Project Status

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This project is a partnership with the Community Development Group. It is anticipated to have a presentation to the Industrial Park business to get feedback regarding potential Gateway and wayfinding signage in the Industrial Park. Marketing and Naming are expected to be among the topics. September 17<sup>th</sup> is expected to be the kick off date with a business afterhours meeting at Brown's Auto Dealership.

## **Overlay One Alley (Terror Trail Solution)**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This has long been a problem area for access by resident(s) and by city staff during snow removal events. Over the years a neighbor has grown trees in the city right of way. The trees have grown to the point that it has been a barrier for neighbors to access their property. The plan is to pull the trees and roots out of the alley replace with gravel and/or black top / cold patch.

## **Downtown East Redevelopment**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

The City of West Branch is very interested in hearing from qualified developers (individuals or firms) interested in presenting a viable design and development concept for a mixed-use development on 3.450 acres of real estate located in Downtown West Branch, Iowa, owned by the City of West Branch. The site has recently been used as concrete ready-mix plant. Using existing grain elevators... the city is looking for a creative approach to development that accommodates entertainment venues such as a city market, hotel, housing, brewery and/or other significant mixed-used developments on the site (all ideas will get considerable review and investigation). The following documents are intended to provide interested developers and investors with background information that could assist their research and value propitiation processes.

This process will be on-going with many opportunities for city council feedback. A RFP process in expected, demolition, and other pre-develop work is expected over the next fiscal year.

## **Solid Waste Service Contract (New / Renewal)**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

Currently working with the City Attorney to review RFP processes from other communities. It is intended that a Request for Proposals or Request for Qualifications will commence 6 months prior to the city current solid waste service contract expires next year. The samples in the city hall lobby are intended to get feedback from the citizens and rate payers. Despite who we contract with it is expected that we will be moving away from the current garbage sticker system.

## **I-80 Utility Relocation**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

Veenstra & Kimm are working on this project as the city's engineers. Working with the Iowa Department of Transportation the project is expected to be designed and constructed as a pass through or 100% reimbursable project. Despite, having previously agreed to pay for these

expenses, the Iowa Department of Transportation amended their position of splitting the cost and agreed to pay 100% of the expenses relating to this project. This was due to timeline expectations and the city's limited financial resources.

### **Town Hall Improvements**

#### **Project Status**

Complete  In-progress  Not started  No longer an objective

Project / Program Remarks, Updates, and communications:

The town hall has been a priority to place more attention to its maintenance schedule.

### **Capital Improvement Reserve Levy**

#### **Project Status**

Complete  In-progress  Not started  No longer an objective

Project / Program Remarks, Updates, and communications:

This item will be on the November Ballot. Public Information efforts are expected.

## **Parks and Recreation Department**

### **Cubby Park Improvement Park – Completion / Additional Operation Resources**

#### **Project Status**

Complete  In-progress  Not completed  No longer an objective

Project / Program Remarks, Updates, and communications:

The lawn mower for Cubby Park has been ordered and will be delivered by August 30, 2019. Tru Green has been contacted to provide an estimate on ongoing lawn care for Cubby Park and Lions Field. Additional estimates will be obtained. The Parks and Recreation Commission would like to have an alcohol policy similar to Beranek Park, which allows participants to bring their own alcohol into the Park, but not during youth leagues. They would like to create a no smoking policy as well. They are recommending all parks remain open between 6am-10pm. A concession-stand operating manual, field reservation and rental Policy, and a weather policy draft was completed and submitted to the Parks and Recreation Commission for evaluation.

### **Phase 1 Park Improvements**

#### **Project Status**

Complete  In-progress  Not completed  No longer an objective

Project / Program Remarks, Updates, and communications:

6 new soccer goals have been ordered for Lions Field. It is estimated delivery and installation will occur the 1<sup>st</sup> week in September. The basketball hoops at Beranek Park are scheduled to be replaced in Spring 2020. The Beranek Parking lot is in the process of resurfacing and enlargement. The seal coating will not be completed until Spring 2020 when Pelling has an

opening in the schedule. The trail surfacing will not be completed in FY20 due to budget constraints.

### **Heritage Park Improvements**

#### **Project Status**

Complete  In-progress  Not completed  No longer an objective

#### Project / Program Remarks, Updates, and communications:

The sod is scheduled to be replaced in the Fall Season of 2019; after Farmers Market is done for the 2019 season. The project will be completed by the Public Works Department.

### **Hoover's Hometown Days Planning**

#### **Project Status**

Complete  In-progress  Not completed  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This is an ongoing event. Committees are always looking for ways to enhance and improve the event. The Hoover's Hometown Days committee will host the next meeting Thursday September 12 at 11am in the West Branch Council Chambers.

### **Music on the Green Planning**

#### **Project Status**

Complete  In-progress  Not completed  No longer an objective

#### Project / Program Remarks, Updates, and communications:

### **Christmas Past**

#### **Project Status**

Complete  In-progress  Not completed  No longer an objective

#### Project / Program Remarks, Updates, and communications:

The date for Christmas Past has been set for December 6<sup>th</sup>, 2018 and December 7<sup>th</sup>, 2018.

### **CDG Festivals**

#### **Project Status**

Complete  In-progress  Not completed  No longer an objective

#### Project / Program Remarks, Updates, and communications:

CDG Festival dates have been set: Fall Festival October 5, 2019, Downtown Trick and Treat Event October 31, 2019, Shop Business November 30, 2019, A Christmas Past December 6 and December 7, 2019, and Sweets for Success February 15, 2020. No other information is available at this point.

### **Splash Pad Fund Raising / Contribution**

#### **Project Status**

Complete  In-progress  Not completed  No longer an objective

#### Project / Program Remarks, Updates, and communications:

Administration will be taking the lead on this initiative.

## **Beranek Park Parking Lot**

### **Project Status**

Complete  In-progress  Not completed  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This project has been looked at for many years by previous administration and council but has been held back due to budgetary constraints. Due to that consideration a lower cost solution was arrived at this past spring and the work is being completed in house by Public Works. Currently the parking lot is not capable of handling parking for large events. This project will not completely fix that, but it will double the amount of parking spaces available. Public Works has removed 3 trees and some bushes that were in the way of the expansion, graded and will begin forming for new curbs August 29. When complete there will be new concrete curb and gutter, seal coat surface on the parking area, ADA compliant sidewalks connecting to the newly renovated shelter and a bike parking area near the shelter. The seal coat work may not be completed until spring due to timing with our contractors on that.

## **Public Works Department**

### **Downstream Widening**

#### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and Communications:

Widening, tree removals and bank work for the area south and east of Beranek Park. This project was identified by modeling through the USGS to help reduce flooding in the Second Street, First Street and Main Street areas. While it won't relieve all of the flooding concerns it has been shown to lower flood elevations in those areas by 6 to 9 inches and up to 12 inches when done in conjunction with upstream retention. This project is in the process of being engineered and partial funding is expected to come from the park bond. A clear picture of funding needs will be available after the Cubby Park Improvement Project is complete; due to the anticipation that a large portion of funding will be derived from the contingency and value engineering savings from the aforementioned project.

### **Creek Maintenance / Clean-up Project**

#### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This is an ongoing task that is generally completed in winter months due to lower water levels, solid ground and availability of staff time. This year's cleanup will include the area from the bridge on the Hoover trail south to where we left off last year and will involve tree removals, grindings and trimming. Due to the tightly grown trees in that area there are many trees that are in need of removal to allow for proper growth of the trees remaining. Most of this work is done in house.

## **Asphalt Shoulder on West Main Street**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This would add an asphalt shoulder to the north and south side of W Main Street for the Cedar/Johnson County Line to the intersection of Cameron Drive with W Main Street. Due to construction in the area budget considerations it will be re-evaluated in the spring of 2020 for viability.

## **College Street Bridge**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This project included water main replacement and upgrade to 3 blocks, storm sewer installation, sidewalks, concrete roads, sewer repairs and a new bridge on College Street. This project was made largely possible by a DOT grant the City Engineers, V&K, applied for and received which covers \$1,000,000 of the total project cost. At this time the infrastructure west of N Second Street and the bridge are complete. There is still backfilling and seeding to be completed on that portion of the project but the street is open to residents and local traffic. The east side of the bridge has much of the storm sewer in place and the water main was recently installed. As of August 28 the water main was being pressure tested and will be put in service once that passes. This project is running very close to on schedule and is set to be complete by mid October.

## **Beranek Parking Improvement**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This project has been looked at for many years by previous administration and council but has been held back due to budgetary constraints. Due to that consideration a lower cost solution was arrived at this past spring and the work is being completed in house by Public Works. Currently the parking lot is not capable of handling parking for large events. This project will not completely fix that but it will double the amount of parking spaces available. Public Works has removed 3 trees and some bushes that were in the way of the expansion, graded and will begin forming for new curbs August 29. When complete there will be new concrete curb and gutter, seal coat surface on the parking area, ADA compliant sidewalks connecting to the newly renovated shelter and a bike parking area near the shelter. The seal coat work may not be completed until spring due to timing with our contractors on that.

## **North Maple Street Curb and Gutter**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This project is on hold. Council has asked that we re-evaluate in the spring of 2020. Lower cost alternatives that do not affect the entire length of the street may be sought out.

## **2020 1-ton Dump Box and Snow Plow (Purchase and Fleet Introduction)**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

The truck was ordered several months ago and held at the dealership to allow us to get the previous year's model as waiting would have required us to get a 2020 for approximately \$5,000 more than anticipated with the 2019. Due to a tight budget and other considerations for payouts on the College Street Bridge Project we were directed to not take possession until October. The truck will be complete by September 24 and delivered shortly after. This truck will replace the 2004 F 350 we currently have in our fleet. That truck will be repurposed as the cemetery truck and back up plow truck. We will be removing a 1997 Ranger from our fleet as this truck comes on line.

## **Spring and Fall Cleanup Days**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

Program ran through Jonson County Refuse to allow residents to get rid of trash too large or for spring cleanup of residences.

## **Greenview Connection**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This project is widely dependent on the contractor of Loethen Ridge for completion and at this time is at a standstill. I would estimate that this will be a spring or summer of 2020 project.

## **Washing North Water Tower**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This year is the rotation for the north water tower to be washed. I have received some quotes and was recently approached by a local contractor who would like to put in a quote. I will be meeting with him next week. This is tentatively scheduled for early spring.

## **Overlay One Alley (Terror Trail Solution)**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

This project has not been started yet but is on our agenda for this fall. This would involve removal of several trees that were planted in the alley row, regrading and either an overlay or sealcoat of the surface. This was a low priority project for council and will be one of the later projects of the fall in case weather prohibits further projects and something needs moved to spring scheduling.

## **Northside Sidewalk Project (Brian Shay's Development)**

### **Project Status**

Complete    In-progress    Not started    No longer an objective

#### Project / Program Remarks, Updates, and communications:

This project was brought about by the development of the Northside Addition on North Downey Street. The developer was required to add sidewalks for residents that would effectively go nowhere so the City is making a connection to Northside Drive from the new addition to allow walkability in this area. This project is being done in house to minimize cost.

## **Trees Forever Grant Project**

### **Project Status**

Complete    In-progress    Not started    No longer an objective

#### Project / Program Remarks, Updates, and communications:

This is an ongoing project. There were 75+ trees planted at Cubby Park this spring from this grant and the next round of plantings will occur on October 16 with 41 ROW trees and will include Scott Drive from West Orange Street to Cubby Park and West Orange Street from Pedersen Street to the water tower road. I will be applying for next year's grants prior to the November 1<sup>st</sup> deadline and will include Orht Street, Ridge View Drive, Sullivan Street and Hilltop Drive. Since 2012 there have been around 500 trees planted with nearly \$30,000 in grant funds along with City budget for trees, maintenance and upkeep. These have been planted in the cemetery, parks and in the ROW and have involved community members and school children of all ages as well as teachers and staff.

## **Police and Fire Departments**

### **School Resource Officer Program**

#### **Project Status**

Complete    In-progress    Not started    No longer an objective

#### Project / Program Remarks, Updates, and communications:

Our School Resource Officer (SRO) is a sworn law enforcement officers responsible for safety and crime prevention in our West Branch schools. The City and the School District have partnered together in commitment and dedicated resources in an effort to create a safer environment. The responsibilities of our SRO are similar to regular police officers in that they have the ability to make arrests, respond to calls for service, and document incidents that occur within their jurisdiction. Beyond law enforcement, our SRO also serves as an educator, emergency manager, and informal counselor. While our SRO primary responsibility is law enforcement, whenever possible, our SRO strives to employ non-punitive techniques when interacting with students. Arrests are used only as a last resort under specified circumstances. This program is ongoing.

## **Fire Service Township 28E Agreements**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

The purpose of these agreements is to improve the provision of fire protection and emergency medical services within the respective jurisdictions of the parties of the agreement. The parties of this agreement to share in the cost of providing emergency aid and fire protection. This task is on-going.

## **Law Enforcement MOU with National Park Service**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

The objective of the Agreement is to coordinate emergency law enforcement assistance between the two agencies. Herbert Hoover NHS is under concurrent legislative jurisdiction, and the NPS and the West Branch Police Department (hereinafter WBPD) therefore share a common interest in law enforcement at Herbert Hoover NHS.

Both agencies recognize through long experience that violations affecting the safety and welfare of citizens, property, and resources under their protection frequently involve individuals and groups operating across jurisdictional boundaries. Both agencies also recognize that the most effective and sometimes only method to detect, deter, and solve these crimes is through cooperative efforts. Accordingly, the NPS and the WBPD do hereby enter into an agreement to provide emergency cooperative assistance to maintain public safety and welfare on lands and roadways in West Branch, Iowa, within and surrounding Herbert Hoover NHS, as both parties can mutually benefit from the expertise and resources of their respective agencies. This task is on-going.

## **Police Department Evidence Facility**

### **Project Status**

Complete  In-progress  Not started  No longer an objective

#### Project / Program Remarks, Updates, and communications:

Nearly every department has an evidence room or an evidence locker or even a large evidence storage facility. It is well documented that well maintained, well documented, and orderly evidence rooms have helped put and keep dangerous criminals in prison. Additionally, well maintained facilities, rooms, or lockers prevent missing evidence; which, can also prevent those wrongly convicted of crimes and serving prison time the ability to have evidence retested with new and future technologies.

Upon review of our current capacities in this area, staff believes this is a topic for a future CIP item and/or budget discussion. It is also possible with the old Casey's store coming up for sale and with the city's position as first right of refusal, a low cost agreement can be obtained. This task has not been started and currently is not an objective of the city.

The Town Hall garage is now under control of the West Branch Police Department. Patrol vehicles when not being used are now being stored in Town Hall Garage. A large storage container that will be used to store evidence has been placed in Town Hall. Even with the storage container in place we are still able to store 2 police vehicles. We need to install lights and shelves in the storage container, before we transfer any evidence.

## **Fire Truck Replacement – Phase 1 (FY18)**

### **Project Status**

Complete    In-progress    Not started    No longer an objective

#### Project / Program Remarks, Updates, and communications:

The Department currently maintains and operates a variety of vehicles in its fire-service fleet. The goal of the Department is to provide comprehensive fire/EMS services as quickly, safely, and efficiently as possible. Based on our Vehicle Replacement program, Truck 191 is due for replacement. The fire department is currently working of developing specifications and expect to go out for bid next month.

## **Wireless Emergency Notification System**

### **Project Status**

Complete    In-progress    Not started    No longer an objective

#### Project / Program Remarks, Updates, and communications:

WENS continues to be actively maintained to provide emergency and informational notices to the residents of West Branch and Cedar County as a whole via email, text, and automated phone messages. Primary use is currently in providing environmental alerts such as tornado and flood warnings, but is also used to provide notices for boil orders, snow emergencies, and other such information within the community when they occur. This project is on-going.

## **Shieldware: Police Reporting Software**

Complete    In-progress    Not started    No longer an objective

#### Project/Program Remarks, Updates and Communications

All software, hardware, antivirus, backup devices and other related items have been installed and are operational. The West Branch Police Department shares the same case numbers with Cedar County. We can share data with Cedar County and can be computer dispatched by Cedar County. WBPD can run driver's license checks and vehicle registrations. Police calls can be more easily tracked and reported to the state. Officer's duties and work can be more easily tracked and reported. There is no longer the need for officers to maintain a radio log.

## **New Squad Car.**

Complete    In-progress    Not started    No longer an objective

#### Project/Program Remarks, Updates and Communications.

The West Branch Police Department is looking forward to purchasing a police vehicle in October of 2019. We are waiting to purchase the vehicle when the funds from Cedar County become available. We are looking into what type of vehicle is best suited for the West Branch Police Department. We are also looking into what equipment would need to be purchased/ installed into the patrol vehicle. The WBPD Body Cameras are starting to get to the end of their service life. We will be looking into incorporating body cameras into the squad car video cameras.



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> September 16, 2019
---

<b>AGENDA ITEM:</b>	<b>Motion to Approve</b> the Claims Report.
<b>CITY GOAL:</b>	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
<b>PREPARED BY:</b>	Gordon Edgar, Finance Director
<b>DATE:</b>	September 12, 2019

**BACKGROUND:**

These are routine expenditures that include such items as payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day to day operational disclosures.

<b>STAFF RECOMMENDATION:</b> Approve Claims Report – Move to Action
---

<b>REVIEWED BY CITY ADMINISTRATOR:</b>
<b>COUNCIL ACTION:</b>
<b>MOTION BY:</b>
<b>SECOND BY:</b>

*"Turning Vision into Reality is our Business"*

ALLIANT ENERGY	CUBBY PARK	13,905.34
AMAZON	BOOKS, PROGRAM SUPPLIES	711.60
BAKER & TAYLOR INC.	BOOKS	63.93
BANKERS ADVERTISING COMPANY	AWARD PLAQUE	42.05
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	98.49
BSN SPORTS INC.	SPORTS SUPPLIES & EQUIP	4,195.43
BUSINESS RADIO SALES	RADIO REPAIR	86.25
CEDAR COUNTY RECORDER	RECORDING FEES	50.00
CHERYL HOLLICH	BUILDING INCENTIVE PAYMENT	1,582.29
CULLIGAN WATER TECHNOLOGIE	WATER SOFTENER SERVICE	50.15
DEWEYS JACK & JILL	MAINT & OPERATING SUPPLIES	118.93
DON KRAMER	LIBRARY PROGRAM	247.00
ECONO SIGNS LLC	SIGNS	672.51
EMERGENCY SERVICES MARKETI	SERVICE SUBSCRIPTION	735.00
FEHR GRAHAM	308 PV PARK CONST SERVICE	3,177.75
FELD FIRE EQUIPMENT CO. IN	SUPPLIES	2,151.93
GIERKE-ROBINSON COMPANY IN	SUPPLIES	304.90
HD CLINE COMPANY	LAWN MOWER	9,359.00
HOLLYWOOD GRAPHICS	SHIRTS	2,674.72
IMWCA	WORKERS' COMPENSATION PREMIUM	2,097.00
INTERSTATE POWER SYSTEMS INC	ANNUAL GENERATOR SERVICE	762.62
IOWA ASSN. MUN. UTILITIES	SAFETY TRAINING	655.37
IOWA ONE CALL	LOCATION SERVICE	81.00
IOWA STATE UNIVERSITY, TRE	PROG FEE-INSECT ZOO HANDS ON	267.58
JOHNSON COUNTY REFUSE INC.	RECYCLING AUGUST 2019	4,009.00
L. L. PELLING CO. INC	STREET REPAIRS	50,954.66
LENOCH & CILEK	SUPPLIES	76.97
LIBRARICA LLC	CASSIE LICENSE	99.00
LINN COUNTY R.E.C.	STREET LIGHTS	139.23
LYNCH'S EXCAVATING INC	REPAIR WATER MAIN-GREENVIEW CT	2,438.10
MATT PARROTT/STOREY KENWORTHY	LASER UTILITY BILLS	715.00
MENARDS	SUPPLIES	138.22
PAUL O'NEIL	TELEPHONE REPAIR	37.10
PITNEY BOWES GLOBAL FINANCE	POSTAGE METER LEASE	102.39
PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE METER-LIBRARY	503.50
PLAY IT AGAIN SPORTS	VOLLEYBALLS AND BAGS	777.33
PLUNKETT'S PEST CONTROL IN	PEST CONTROL-CITY BUILDINGS	170.18
PORT 'O' JONNY INC.	SERVICE-WAPSI PARK & CEMETERY	180.00
QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	759.00
QUILL CORP	OFFICE SUPPLIES	117.91
STATE HYGIENIC LAB	LAB ANALYSIS	273.00
STATE INDUSTRIAL PRODUCTS	MAINTENANCE SUPPLIES	180.56
UPS	SHIPPING	73.04
US BANK EQUIPMENT FINANCE	LIBRARY COPIER LEASE	223.13
USA BLUE BOOK	SUPPLIES	1,096.48
VITAL IMAGERY LTD	SUBSCRIPTION ICLIPART TO 8-28-20	50.00
WALMART COMMUNITY/RFCSLLC	DVDS, PROG & OFF SUPPLIES	377.92
WEST BRANCH ANIMAL CLINIC	ANIMAL CARE	329.00

WEST BRANCH REPAIRS	VEHICLE REPAIR	231.45
WEX BANK	WEX BANK	2,222.01
YOTTYS, INC.	HHTD GOLF CARTS	1,000.00
<b>TOTAL</b>		<b>111,365.02</b>
<b>PAYROLL</b>		<b>9/6/2019 43,940.94</b>
<b>PAID BETWEEN MEETINGS</b>		
SWANSON, ROBERT	UTILITY REFUND	66.45
HUEBBE, KALLISTA	UTILITY REFUND	66.35
LEVIN, ARIEL	UTILITY REFUND	66.45
<b>TOTAL</b>		<b>199.25</b>
<b>GRAND TOTAL EXPENDITURES</b>		<b>155,505.21</b>
<b>FUND TOTALS</b>		
001 GENERAL FUND		96,044.77
022 CIVIC CENTER		749.45
031 LIBRARY		8,916.99
036 TORT LIABILITY		1,977.09
110 ROAD USE TAX		4,448.58
112 TRUST AND AGENCY		4,837.23
308 PARK IMP - PEDERSEN VALLEY		12,536.75
600 WATER FUND		14,947.46
610 SEWER FUND		11,046.89
<b>GRAND TOTAL</b>		<b>155,505.21</b>

**REVENUE-FISCAL YEAR 2020  
FUND**

**AUGUST**

001 GENERAL FUND	22,846.35
022 CIVIC CENTER	215.00
031 LIBRARY	217.56
110 ROAD USE TAX	33,553.54
121 LOCAL OPTION SALES TAX	18,301.74
125 TIF	518.13
310 COLLEGE ST BRIDGE REPLACEMENT	138,670.23
500 CEMETERY PERPETUAL FUND	300.10
502 KROUTH INTEREST FUND	0.03
600 WATER FUND	54,341.08
610 SEWER FUND	32,944.92
740 STORM WATER UTILITY	4,988.11
<b>TOTAL</b>	<b>306,896.79</b>

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	PLUNKETT'S PEST CONTROL INC WEX BANK ALLIANT ENERGY	PEST CONTROL-POL & FIRE	37.50
			VEHICLE FUEL	945.61
			UTILITIES-GAZEBO	45.67
			SERVICES	343.15
		TOTAL:		1,371.93
FIRE OPERATION	GENERAL FUND	BOUND TREE MEDICAL LLC BUSINESS RADIO SALES WEST BRANCH REPAIRS PLUNKETT'S PEST CONTROL INC WEX BANK FELD FIRE EQUIPMENT CO. INC  ALLIANT ENERGY CULLIGAN WATER TECHNOLOGIES EMERGENCY SERVICES MARKETING CORP INC	MEDICAL SUPPLIES	98.49
			RADIO REPAIR	86.25
			VEHICLE REPAIR	88.50
			PEST CONTROL-POL & FIRE	37.50
			VEHICLE FUEL	83.48
			SUPPLIES	142.00
			EQUIPMENT	2,009.93
			SERVICES	1,029.45
			WATER SOFTENER SERVICE	50.15
			SERVICE SUBSCRIPTION	735.00
		TOTAL:		4,360.75
ANIMAL CONTROL	GENERAL FUND	WEST BRANCH ANIMAL CLINIC	ANIMAL CARE	329.00
			TOTAL:	329.00
ROADS AND STREETS	GENERAL FUND	L. L. PELLING CO. INC	STREET REPAIRS	50,954.66
			TOTAL:	50,954.66
STREET LIGHTING	GENERAL FUND	LINN COUNTY R.E.C. ALLIANT ENERGY	STREET LIGHTS	139.23
			SERVICES	2,383.57
			SERVICES	192.07
		TOTAL:		2,714.87
PARK & RECREATION	GENERAL FUND	DEWEYS JACK & JILL  LENOCH & CILEK PORT 'O' JONNY INC. BSN SPORTS INC  IOWA STATE UNIVERSITY, TREASURER'S OFF MENARDS  HOLLYWOOD GRAPHICS  WEX BANK PLAY IT AGAIN SPORTS ALLIANT ENERGY  STATE INDUSTRIAL PRODUCTS	MAINT & OPERATING SUPPLIES	33.68
			MAINT & OPERATING SUPPLIES	36.71
			MAINT & OPERATING SUPPLIES	30.81
			SUPPLIES	64.98
			SERVICE-WAPSI PARK	90.00
			SPORTS SUPPLIES & EQUIP	3,519.70
			SPORTS SUPPLIES & EQUIP	675.73
			PROG FEE-INSECT ZOO HANDS	267.58
			SUPPLIES	50.97
			SUPPLIES	22.95
			SHIRTS	1,654.00
			SHIRTS	273.10
			SHIRTS	489.30
			VEHICLE FUEL	29.41
			VOLLEYBALLS AND BAGS	777.33
			CUBBY PARK	569.05
			LIGHTS-LIONS FIELD	29.75
			LIGHTS - 219 E GREEN	13.70
			SERVICES	99.39
			MAINTENANCE SUPPLIES	90.28
		TOTAL:		7,578.38
CEMETERY	GENERAL FUND	PORT 'O' JONNY INC. WEX BANK	SERVICE-CEMETERY	90.00
			VEHICLE FUEL	538.46
		TOTAL:		628.46
COMM & CULTURAL DEVEL	GENERAL FUND	HOLLYWOOD GRAPHICS	HHTD SIGN, BANNERS, POSTER	258.32
LOCAL CABLE ACCESS	GENERAL FUND	LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	64.95
			TOTAL:	64.95
COMMISSION	GENERAL FUND	VEENSTRA & KIMM INC.	WB GOLF COURSE DEV REVIEW	492.50
			MEADOWS 3 & 4 CONST REVIEW	2,733.94
			TOTAL:	3,226.44
TOWN HALL	CIVIC CENTER	QUILL CORP LIBERTY COMMUNICATIONS	OFFICE SUPPLIES	17.70
			TELEPHONE SERVICE	43.98
		TOTAL:		61.68
LIBRARY	LIBRARY	OVERDRIVE INC  WEST BRANCH TIMES	AUDIOBOOKS	256.00
			AUDIOBOOKS	163.99
			SUBSCRIPTION FEE	587.30
			ADVERTISING	48.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ALLIANT ENERGY	UTILITIES-GAZEBO	45.68
		YOTTYS, INC.	HHTD GOLF CARTS	1,000.00
			TOTAL:	1,304.00
ECONOMIC DEVELOPMENT	GENERAL FUND	CHERYL HOLLICH	BUILDING INCENTIVE PAYMENT	1,582.29
			TOTAL:	1,582.29
CLERK & TREASURER	GENERAL FUND	PLUNKETT'S PEST CONTROL INC	PEST CONTROL-CITY OFFICE	47.59
		ALLIANT ENERGY	SERVICES	415.05
		AMAZON	BOOKS, PROGRAM SUPPLIES	164.80
			TOTAL:	627.44
LEGAL SERVICES	GENERAL FUND	CEDAR COUNTY RECORDER	RECORDING FEES	50.00
			TOTAL:	50.00
SOLID WASTE	GENERAL FUND	JOHNSON COUNTY REFUSE INC.	RECYCLING AUGUST 2019	4,009.00
			TOTAL:	4,009.00
LOCAL CABLE ACCESS	GENERAL FUND	ALLIANT ENERGY	SERVICES	100.00
			TOTAL:	100.00
TOWN HALL	CIVIC CENTER	PLUNKETT'S PEST CONTROL INC	PEST CONTROL	47.59
		ALLIANT ENERGY	SERVICES	701.86
			TOTAL:	749.45
LIBRARY	LIBRARY	LENOCH & CILEK	SUPPLIES	11.99
		WALMART COMMUNITY/RFCSLLC	DVDS, PROG & OFF SUPPLIES	45.88
			DVDS, PROG & OFF SUPPLIES	8.96
			DVDS, PROG & OFF SUPPLIES	31.79
			DVDS, PROG & OFF SUPPLIES	248.48
			DVDS, PROG & OFF SUPPLIES	42.81
		VITAL IMAGERY LTD	SUBSCRIP ICLIPART TO 8-28-	50.00
		LIBRARICA LLC	CASSIE LICENSE	99.00
		QUILL CORP	OFFICE SUPPLIES	8.71
			OFFICE SUPPLIES	4.28
			OFFICE SUPPLIES	32.29
			OFFICE SUPPLIES	17.40
			OFFICE SUPPLIES	56.95
			OFFICE SUPPLIES	8.71
			OFFICE SUPPLIES	6.99
			BOOKS	63.93
		BAKER & TAYLOR INC.	POSTAGE METER LEASE	102.39
		PITNEY BOWES GLOBAL FINANCIAL SERVICES	REPLENISH POSTAGE METER-LI	503.50
		PITNEY BOWES PURCHASE POWER	SERVICES	1,132.73
		ALLIANT ENERGY	AWARD PLAQUE	42.05
		BANKERS ADVERTISING COMPANY	BOOKS, PROGRAM SUPPLIES	231.21
		AMAZON	BOOKS, PROGRAM SUPPLIES	108.96
			BOOKS, PROGRAM SUPPLIES	29.05
			BOOKS, PROGRAM SUPPLIES	80.88
			BOOKS, PROGRAM SUPPLIES	20.00
			BOOKS, PROGRAM SUPPLIES	76.70
		DON KRAMER	DON KRAMER	247.00
		US BANK EQUIPMENT FINANCE	LIB COPIER LEASE	106.25
			LIB COPIER LEASE	116.88
			TOTAL:	3,518.35

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATIONS	TORT LIABILITY	IMWCA	WORK COMP - POLICE	556.24
			TOTAL:	556.24
FIRE OPERATION	TORT LIABILITY	IMWCA	WORK COMP - FIRE	746.88
			TOTAL:	746.88
BUILDING INSPECTIONS	TORT LIABILITY	IMWCA	WORK COMP - BLDG INSPECT	20.13
			TOTAL:	20.13
ROADS & STREETS	TORT LIABILITY	IMWCA	WORK COMP - STREETS	358.75
			TOTAL:	358.75
LIBRARY	TORT LIABILITY	IMWCA	WORK COMP - LIBRARY	20.75
			TOTAL:	20.75
PARK & RECREATION	TORT LIABILITY	IMWCA	WORK COMP - PARK & REC	142.32
			TOTAL:	142.32
CEMETERY	TORT LIABILITY	IMWCA	WORK COMP - CEMETERY	84.87
			TOTAL:	84.87
CLERK & TREASURER	TORT LIABILITY	IMWCA	WORK COMP - ADMIN	47.15
			TOTAL:	47.15
ROADS & STREETS	ROAD USE TAX	DEWEYS JACK & JILL	MAINT & OPERATING SUPPLIES	17.73
		WEST BRANCH REPAIRS	VEHICLE REPAIR	142.95
		MENARDS	SUPPLIES	166.24
		WEX BANK	VEHICLE FUEL	208.33
		ALLIANT ENERGY	SERVICES	37.41
		STATE INDUSTRIAL PRODUCTS	MAINTENANCE SUPPLIES	90.28
		PAUL O'NEIL	TELEPHONE REPAIR	37.10
		GIERKE-ROBINSON COMPANY INC	SUPPLIES	304.90
		ECONO SIGNS LLC	SIGNS	672.51
			TOTAL:	1,677.45
INVALID DEPARTMENT	PARK IMP - PEDERSE	HD CLINE COMPANY	LAWN MOWER	9,359.00
		FEHR GRAHAM	308 PV PARK CONST SERVICE	2,402.25
			308 PV PARK ADD"L SERVICE	775.50
			TOTAL:	12,536.75
WATER OPERATING	WATER FUND	IOWA ONE CALL	LOCATION SERVICE	40.50
		LYNCH'S EXCAVATING INC	REPAIR WATER MAIN-GREENVIE	2,438.10
		MATT PARROTT/STOREY KENWORTHY	LASER UTILITY BILLS	357.50
		STATE HYGIENIC LAB	STATE HYGIENIC LAB	273.00
		IOWA ASSN. MUN. UTILITIES	SAFETY TRAINING	655.37
		IMWCA	WORK COMP - WATER	85.09
		WEX BANK	VEHICLE FUEL	208.33
		ALLIANT ENERGY	WATERTOWER UTILITIES	98.28
			SERVICES	4,031.64
		USA BLUE BOOK	SUPPLIES	1,096.48
			TOTAL:	9,284.29
SEWER OPERATING	SEWER FUND	IOWA ONE CALL	LOCATION SERVICE	40.50
		MATT PARROTT/STOREY KENWORTHY	LASER UTILITY BILLS	357.50
		UPS	SHIPPING	25.87
			SHIPPING	22.82

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		QC ANALYTICAL SERVICES LLC	SHIPPING	24.35
		IMWCA	LAB ANALYSIS	759.00
		WEX BANK	WORK COMP - SEWER	34.82
		ALLIANT ENERGY	VEHICLE FUEL	208.39
		INTERSTATE POWER SYSTEMS INC	SERVICES	3,774.99
			ANNUAL GENERATOR SERVICE	762.62
			TOTAL:	6,010.86

===== FUND TOTALS =====

001	GENERAL FUND	75,610.78
022	CIVIC CENTER	749.45
031	LIBRARY	3,518.35
036	TORT LIABILITY	1,977.09
110	ROAD USE TAX	1,677.45
308	PARK IMP - PEDERSEN VALLE	12,536.75
600	WATER FUND	9,284.29
610	SEWER FUND	6,010.86
GRAND TOTAL:		111,365.02

-----



**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	September 16, 2019
<b>AGENDA ITEM:</b>	<b>Discussion Item:</b> Questions about the Insect Screening Required for the Cubby Park Concession Stand has Arisen.
<b>CITY GOAL:</b>	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
<b>PREPARED BY:</b>	Redmond Jones, City Administrator
<b>DATE:</b>	September 12, 2019

**BACKGROUND:**

The insect screen requirements has arisen particularly after viewing the lack of insect screening at other venues. The question came up again, “Was it worth the \$2,356.59 for insect screening that will not be practical to use, and/or will likely not be inspected”. Another thought was would it be better to devise a low cost system in house.

After visiting again with Fehr Graham on this issue. We were able to hold this item, (at no additional expense) to allow the Council to discuss this matter. The restocking fee has been adjusted from \$1,000 to \$719.49 should the City Council want to take a different approach. I have asked the engineers responsible for the original recommendation to revisit their initial conclusions, and they continue to recommend the use of insect screening.

*“Please note that we believe the code previously referenced requires the insect screen for food preparation on site. We believe this includes items prepared on site such as popcorn and hot dogs. Code would allow for no screen be installed if only prepackaged food is sold. As such, it is possible that the screen could be deleted and the concession stand operate in compliance with the code, but it will significantly restrict the types of concessions that may be sold under said code. Operation of other concessions stands without an insect barrier does not change whether those facilities are compliant with the code as the operators may not be aware of the requirement and/or the inspectors may have not identified the deficiency. To allow the most flexibility to operate the concessions stand in compliance with the code, we recommend the insect screen be installed.”*

Note: this item was approved with a 5-0 vote last City Council meeting.

<b>STAFF RECOMMENDATION:</b>	Seeking Direction / Feedback from City Council
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

*“Turning Vision into Reality is our Business”*



**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	September 16, 2019
<b>AGENDA ITEM:</b>	<b>Resolution 1838</b> – Approving Change Order #4 in the Amount of \$19,346.12 for the Relocation of an existing 12” Water Main for the College Street Bridge Project.
<b>CITY GOAL:</b>	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
<b>PREPARED BY:</b>	Dave Schechinger, Veenstra & Kimm, Inc.
<b>DATE:</b>	September 12, 2019

**BACKGROUND:**

Change order number 4, in the amount of \$19,346.12; is for the relocation of an existing 12” water main. This is needed due to the elevation change and conflict with the proposed storm sewer. The modifications to the SW-511 intakes to lower them to gutter elevation, and the removal of the manholes and sanitary sewer discovered behind both abutments of the bridge.

<b>STAFF RECOMMENDATION:</b>	Approve the Resolution – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

*"Turning Vision into Reality is our Business"*

**CHANGE ORDER**  
For Local Public Agency Projects

No.: 4

Non-Substantial:

Substantial:

Administering Office  
Concurrence Date

Accounting ID No. (5-digit number): 35554

Project Number: BROS-8252(605)--8J-16

Contract Work Type: Bridge Replacement - CCS

Local Public Agency: City of West Branch

Contractor: Taylor Construction, Inc.

Date Prepared: August 20, 2019

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

- 8003 Change Increase item "Water Main, Trenched, Ductile Iron Pipe (DIP), 12-inch" - Division 2
- 8010 Change Add item "Fittings by Count, Ductile Iron, 45 Degree Bend, 12-inch" - Division 2
- 8011 Change Add item "SW-511 Intake Modifications" - Division 3. Perform work per Standard Specification 2435 and the attached plan detail. Method of Measurement: By count (Each). Basis of Payment: Contract unit price per Each. This payment is full compensation for all labor, equipment and materials needed to perform the work as specified.
- 8012 Change Add item "Remove Sanitary Sewer Pipe Less than or equal to 36 in" - Division 1
- 8013 Change Add item "Excavation & Backfill w/Native Material" - Division 1. Perform work per Standard Specification 2402 and as directed by the Engineer. Method of Measurement: By volume (Cubic Yard). Basis of Payment: Contract unit price per Cubic Yard. This payment is full compensation for the labor, equipment and materials needed to excavate to the width and depth directed by the Engineer and backfill with native material.
- 8014 Change Add item "Removal of Intakes and Utility Accesses" - Division 1. Work is to be performed per Standard Specification 2510 with the exception that the excavation and backfill will be paid under Item 8013.

B - Reason for change:

8003, 8010 Relocation of existing 12" water main due to elevation change and conflict with the proposed storm sewer at Sta. 108 +80.

8011 Modify the SW-511 intakes due to change in final location; constructed to curb elevation - modified to gutter elevation.

8012, 8013, 8014 Due to discovery of unknown manholes behind both abutments, additional excavation, manhole removal, sanitary sewer removal and plugging were necessary.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

- 8003 Contract Unit Price
- 8010 Agreed Unit Price
- 8011 Agreed Unit Price
- 8012 Agreed Unit Price
- 8013 Agreed Unit Price
- 8014 Agreed Unit Price

D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):

- 8010 The unit price is between the low (\$250.00/LF) and average (\$1,151.20/LF) bid prices shown in the April 2018 through March 2019 IDOT Summary of Awarded Contract Prices. The unit price includes 10% prime contractor markup in accordance with Standard Specification 1109.03.B.3.
- 8011 The April 2018 through March 2019 IDOT Summary of Awarded Contract Prices does not include prices for "SW-511 Intake Modifications". The price is similar to prices on previous projects. The unit price includes 10% prime contractor markup in accordance with Standard Specification 1109.03.B.3.
- 8012 The unit price is between the average (\$19.17/LF) and high (\$125.00/LF) bid prices shown in the April 2018 through March 2019 IDOT Summary of Awarded Contract Prices. The unit price includes 10% prime contractor markup in accordance with Standard Specification 1109.03.B.3.
- 8013 The work is comparable to Item 2402-2720000 Excavation, Class 20. The unit price is between the average (\$18.40/CY) and high (\$525.00/CY) bid prices shown in the April 2018 through March 2019 IDOT Summary of Awarded Contract Prices for Excavation, Class 20. The unit price includes 10% prime contractor markup in accordance with Standard Specification 1109.03.B.3.

Accounting ID No.(5-digit number): \_\_\_\_\_

Change Order No.: \_\_\_\_\_

8014 The unit price is between the average (\$699.49/Each) and high (\$2,200.00/Each) bid prices shown in the April 2018 through March 2019 IDOT Summary of Awarded Contract Prices. A new unit price was negotiated instead of utilizing Item 1160 on the contract due to the extra depth of the sanitary manholes. The unit price includes 10% prime contract markup in accordance with Standard Specification 1109.03.B.3.

E - Contract time adjustment:  No Working Days added  Working Days added: 6.0  Unknown at this time

Justification for selection:

The extra work does impact the controlling item of work. Contractor is requesting 6.0 working days. The Engineer agrees with the added time based upon the estimated time it will take to complete the extra work.

F - Items included in contract:

Participating				For deductions enter as "-x.xx"			
Federal-aid	State-aid	Line Number	Item Description		Unit Price .XX	Quantity .XXX	Amount .XX
		8003	Water Main, Trenched, Ductile Iron Pipe (DIP), 12"		\$110.00	20.000	\$2,200.00
					Add Row	Delete Row	TOTAL
							\$2,200.00

G - Items not included in contract:

Participating				For deductions enter as "-x.xx"			
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .XX	Quantity .XXX	Amount .XX
		8010	2554-0202200	Fittings by Count, Ductile Iron, 45 Degree Bend, 12"	\$880.00	4.000	\$3,520.00
		8011	2599-9999005	SW-511 Intake Modifications	\$1,925.00	2.000	\$3,850.00
x		8012	2504-0240036	Remove Sanitary Sewer Pipe Less than or equal to 36"	\$62.76	45.210	\$2,837.38
x		8013	2599-9999003	Excavation & Backfill w/ Native Material	\$46.59	97.000	\$4,518.74
x		8014	2510-6750600	Removal of Intakes and Utility Accesses	\$1,210.00	2.000	\$2,420.00
					Add Row	Delete Row	TOTAL
							\$17,146.12

H. Signatures

Agreed: \_\_\_\_\_  
Contractor \_\_\_\_\_ Date \_\_\_\_\_

Recommended: \_\_\_\_\_  
Project Engineer \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
Person in Responsible Charge \_\_\_\_\_ Date \_\_\_\_\_ Other (optional) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_ Other (optional) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_  
Iowa DOT Administering Office \_\_\_\_\_ Date \_\_\_\_\_

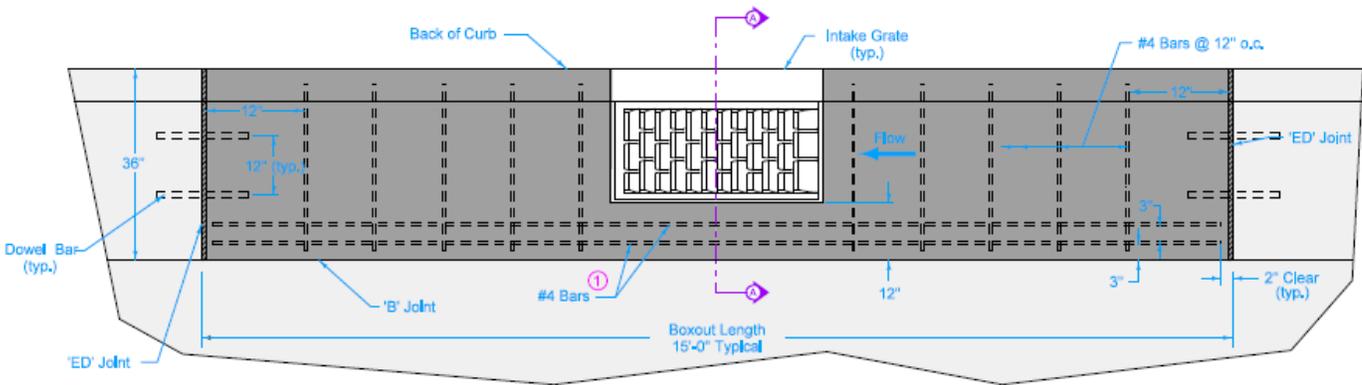
Approval is contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

FHWA Concurrence: \_\_\_\_\_  
Federal Highway Division Administration \_\_\_\_\_ Date \_\_\_\_\_  
(if required)

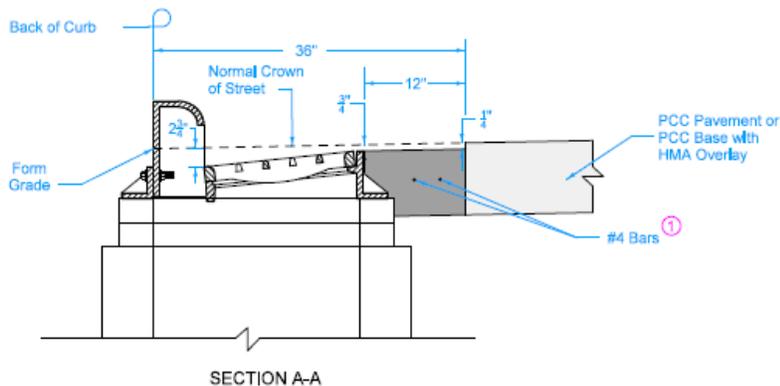
DISTRIBUTION (after fully executed on LPA projects): Original - Finance; Copies - Contractor, Project Engineer, Contracting Authority, Administering Office.

Date distributed: \_\_\_\_\_ Initials: \_\_\_\_\_





BOXOUT IN PCC PAVEMENT AND PCC BASE WITH HMA OVERLAY



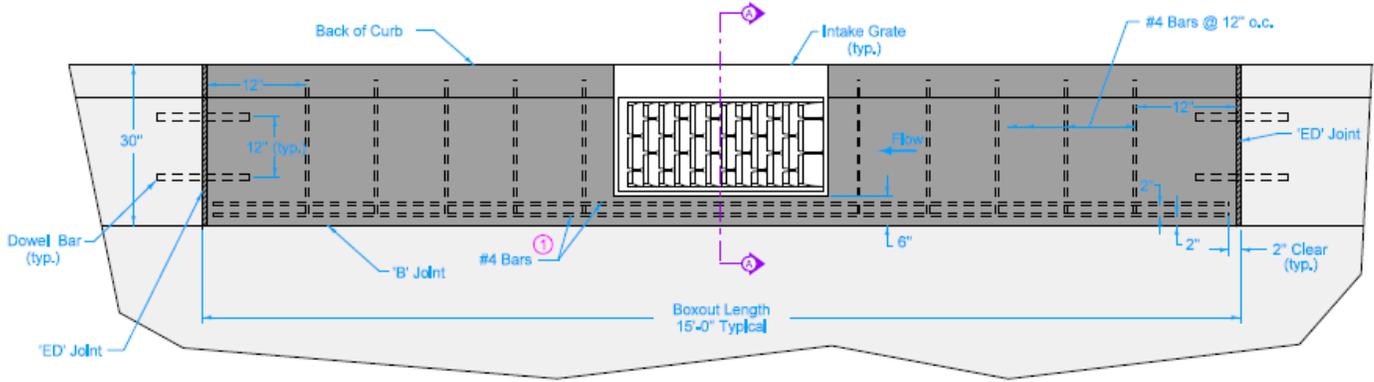
Transverse joint spacing on new concrete pavement is controlled by the Intake boxout. Adjust adjacent joint spacing as required to accommodate boxouts.

For retrofit Intakes, match existing concrete pavement joints. Stop any transverse pavement joints that do not conform to the minimum spacing requirements at the edge of the boxout.

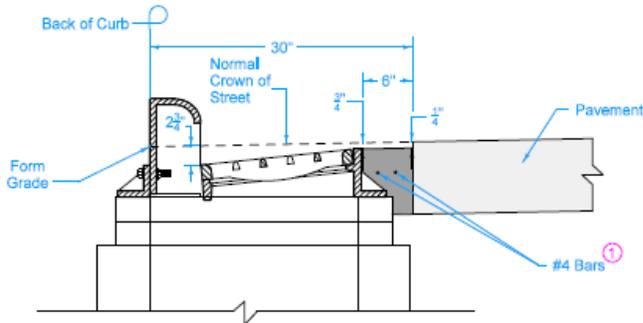
① Center bars vertically within slab.

FIGURE 6010.514 SHEET 1 OF 3

		<small>REVISED</small> <small>1</small>   04/2018
		<b>SW-514</b> <small>SHEET 1 of 3</small>
<small>REVISIONS: Added #4 bars to back of grate. Updated #4 work and flow DOT and SWMMP logo.</small>		
<small>Bob Deligant Brian Dowell</small> <small>PROJECT ENGINEER CONTRACTOR</small>		
<b>BOXOUT FOR GRATE INTAKES</b>		



BOXOUT IN PCC CURB AND GUTTER

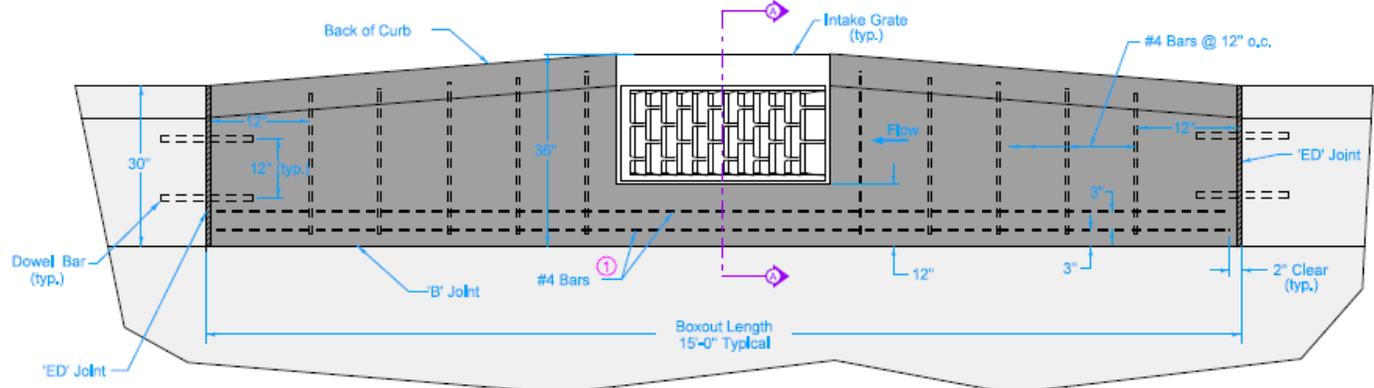


SECTION A-A

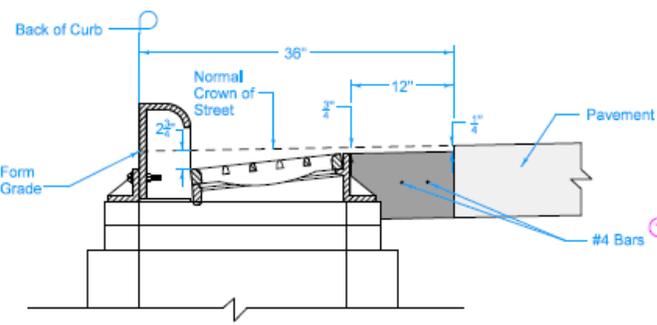
1 Center bars vertically within slab.

		1 04/17/13
		<b>SW-514</b>
FIGURE 600.514	STANDARD ROAD PLAN	SHEET 2 of 3
<small>REVISIONS: Add dimensions to back of curb. Update the work and Iowa DOT and SUDAS logo.</small>		
<i>Paul Wiegand Brian Smith</i> <small>Project Engineer Project Engineer</small>		
<b>BOXOUT FOR GRATE INTAKES</b>		

FIGURE 600.514 SHEET 2 OF 3



ALTERNATE BOXOUT IN PCC CURB AND GUTTER



SECTION A-A

Transverse joint spacing on new concrete pavement is controlled by the Intake boxout. Adjacent joint spacing may need to be field adjusted to fit boxouts.

For retrofit Intakes, match existing concrete pavement joints. Stop any transverse pavement joints that do not conform to the minimum spacing requirements at the edge of the boxout.

1 Center bars vertically within slab.

		1 04/17/13
		<b>SW-514</b>
FIGURE 600.514	STANDARD ROAD PLAN	SHEET 3 of 3
<small>REVISIONS: Add dimensions to back of curb. Update the work and Iowa DOT and SUDAS logo.</small>		
<i>Paul Wiegand Brian Smith</i> <small>Project Engineer Project Engineer</small>		
<b>BOXOUT FOR GRATE INTAKES</b>		

FIGURE 600.514 SHEET 3 OF 3

**RESOLUTION 1838**

**A RESOLUTION APPROVING CHANGE ORDER #4 IN THE AMOUNT OF \$19,346.12 FOR THE RELOCATION OF AN EXISTING 12” WATER MAIN FOR THE COLLEGE STREET BRIDGE PROJECT.**

**WHEREAS**, the College Street Bridge Project is critical to the flow of transportation in the West Branch Community; and

**WHEREAS**, this project exist in an area with older infrastructure; and

**WHEREAS**, this change order adjusts the contract amount due to modifications to the project that ultimately resulted spending more than initially budgeted; and

**WHEREAS**, these expenses are related to the relocation of an existing 12” water main due to elevation changes and the conflict with the proposed storm sewer, the medications to the SW-511 intakes to lower them to gutter elevation, and the removal of the manholes and sanitary sewer discovered behind both abutments of the bridge; and

**WHEREAS**, V&K has reviewed and acknowledged the justification for the expenses of excavation, subgrade stabilization required for the aforementioned change; and

**WHEREAS**, these project expenses amount to \$19,346.12 in unforeseen project cost.

**WHEREAS**, it is now necessary to approve change order #4 in the amount of \$19,346.12 for the College Street Bridge Project.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of West Branch, that Change Order #4 in the amount of \$19,346.12 in additional project expense to the College Street Bridge Project fund is approved.

\* \* \* \* \*

**Passed and approved** this 16<sup>th</sup> day of September, 2019.

---

Roger Laughlin, Mayor

ATTEST:

---

Redmond Jones II, City Administrator/Clerk



**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	September 16, 2019
<b>AGENDA ITEM:</b>	<b>Discussion Item:</b> Consider a Request from the Fobian Brothers for an Intake and Stormwater Pipe Installation.
<b>CITY GOAL:</b>	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
<b>PREPARED BY:</b>	Dave Schechinger, Veenstra & Kimm, Inc.
<b>DATE:</b>	September 12, 2019

**BACKGROUND:**

The Fobian Brothers requested an intake and storm pipe be installed near the grain bins to deal with potential water damage risk. Fobian’s had water sitting near the empty bins during a past rain event. The current 6” tile line located at the Fobian’s property has been inactive due to years of silt build up and the outlet is undermined.

The anticipated expense would be \$2,090.00

<b>STAFF RECOMMENDATION:</b> Seek Direction / Feedback from City Council
<b>REVIEWED BY CITY ADMINISTRATOR:</b>
<b>COUNCIL ACTION:</b>
<b>MOTION BY:</b>
<b>SECOND BY:</b>

*"Turning Vision into Reality is our Business"*

## Nyloplast Drop In Grates

### Applications

Nyloplast Drop In Grates are commonly used in non-traffic applications such as green spaces as well as atrium walkway areas. The Drop In grates are designed to fit most pipe types such as ADS N-12, PVC Sewer SDR35, PVC Schedule 40 and so on. They are light weight and easy to install while maintaining the durability of a ductile iron casting making them extremely versatile for an assortment of different applications.

### Specifications

Nyloplast Drop In Grates conform to ASTM A536 grade 70-50-05 for ductile iron castings. These grate designs are not load rated like some of our other casting designs and therefore should not be used in vehicular traffic applications.



6" Drop In Grate



8" Drop In Grate



10" Drop In Grate



12" Drop In Grate



15" Drop In Grate



18" Drop In Grate



24" Drop In Grate

### Inlet Capacity Information

NYLOPLAST INLET CAPACITY CHART DATA									
NYLOPLAST CASTINGS	GRATE SIZES	GRATE OPEN AREA (sq.in.)	PERIMETER OF GRATE OPENINGS (in.)	FLOW RATE AT DIFFERENT HEAD PRESSURES (cfs)				CHANGE OVER FROM WEIR FLOW TO ORIFICE FLOW	
				0.25' (3")	0.50' (6")	0.75' (9")	1.00' (12")	FLOW (cfs)	HEAD (ft)
DROP IN GRATES	6 IN	9.98	16.47	0.165	0.230	0.285	0.330	0.085	0.065
	8 IN	19.30	22.29	0.320	0.450	0.555	0.640	0.180	0.090
	10 IN	32.80	28.58	0.550	0.770	0.950	1.080	0.410	0.130
	12 IN	39.75	33.70	0.680	0.950	1.150	1.290	0.490	0.140
	15 IN	62.03	41.78	1.049	1.450	1.790	2.060	0.855	0.175
	18 IN	84.61	48.69	1.400	1.950	2.430	2.800	1.280	0.210
	24 IN	164.94	66.76	2.300	3.800	4.750	5.450	3.000	0.300

The Most **Advanced** Name in Drainage Systems®

The ADS logo and the green stripe are registered trademarks of Advanced Drainage Systems, Inc.  
 Nyloplast® is a registered trademark of Nyloplast.  
 © 2018 Advanced Drainage Systems, Inc.

**Nyloplast**  
 3130 Verona Ave.  
 Buford, GA 30518  
 1-866-888-8479  
 www.nyloplast-us.com

# PIRC CONSTRUCTION INC. TOBIN

P.O. Box 160    Alburnett, Iowa 52202    Phone: (319) 842-2130    Fax: (319) 842-2131

<b>To:</b> Taylor Construction, Inc. <b>Address:</b> New Vienna, IA	<b>Contact:</b> Krista <b>Phone:</b> (563) 921-2315 <b>Fax:</b> (563) 921-3845
<b>Project Name:</b> IDOT Bid Order 008 (12-18-18) West Branch (Sub Quote) (B2W) <b>Project Location:</b> West Branch, IA	<b>Bid Number:</b> <b>Bid Date:</b> 8/23/2019

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Change Orders</b>					
924	Nylo-Plast 8" Drop In Grate	1.00	EACH	\$250.00	\$250.00
925	Storm Sewer Gravity Main, Trenched, PVC, C900 8 In.	40.00	LF	\$33.50	\$1,340.00
926	Connection To Existing Intake	1.00	EACH	\$500.00	\$500.00
<b>Total Price for above Change Orders Items:</b>					<b>\$2,090.00</b>

**Notes:**

- Notes:
  - \*\*\*This Proposal is to provide a Scope of Pricing for an added Storm Sewer intake Structure requested from SW 511-1 onto private property. Structure proposed to be a Nyloplast Drop in Grate, 8" C900 Connected to existing structure with a Cored hole, and Press Seal Boot connection.

Please feel free to call with any questions

Thanks

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>Pirc-Tobin Construction, Inc.</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Charles Arnold 319-842-2130    cjarold@pirtobin.com</p>
---	--



**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	September 16, 2019
<b>AGENDA ITEM:</b>	<b>Resolution 1839</b> – A Resolution Approving an Employee Salary Adjustment for Completing the Law Enforcement Academy.
<b>CITY GOAL:</b>	Promote quality of life including public safety, community pride events, strong citizen involvement, parks and recreation opportunities and investment.
<b>PREPARED BY:</b>	Mike Horihan, Chief of Police
<b>DATE:</b>	September 12, 2019

**BACKGROUND:**

Zachary Murdock has been a dedicated certified reserve police for the City of West Branch for the last two years, before becoming a time employee in March of 2019. He moved to West Branch at that time and began his studies and certification with the Iowa Law Enforcement Academy (ILEA). It was intended that once successful completion of the academy was obtained Mr. Murdock would be eligible for a salary adjustment to \$22.90;

Mr. Murdock was hired at \$19.50 before completing the academy.

Mr. Murdock received to the across the board COLA (July 1 2019) making his salary \$20.05

Mr. Murdock now ILEA accredited he is recommended to receive a salary of \$22.90.

<b>STAFF RECOMMENDATION:</b>	Approve the Resolution – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

*"Turning Vision into Reality is our Business"*

**RESOLUTION 1839**

**A RESOLUTION APPROVING AN EMPLOYEE SALARY ADJUSTMENT FOR COMPLETING THE LAW ENFORCEMENT ACADEMY**

**WHEREAS**, Zachary Murdock has been a two year dedicated certified reserve police officer for the City of West before accepting full-time employment with the city in March of 2019; and

**WHEREAS**, Mr. Murdock has successfully completed the riggers and requirements of the Iowa Law Enforcement Academy (ILEA); and

**WHEREAS**, it was understood that completion of aforementioned academy would afford Mr. Murdock the consideration a salary adjustment to \$22.90; and

**WHEREAS**, it is now necessary to approve this adjustment from \$20.05 to \$22.90 hourly wage adjustment to account his ILEA accreditation;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of West Branch, Iowa, that the aforementioned resolution is hereby approved. Further, the Mayor is directed to execute the agreements on behalf of the City.

\* \* \* \* \*

Passed and approved this 16th day of September, 2019.

---

Roger Laughlin, Mayor

ATTEST:

---

Redmond Jones II, City Administrator/Clerk