

RESOLUTION 1803

**A RESOLUTION APPROVING A CONTRACT WITH MIDWEST INFLATABLES IN
THE AMOUNT OF \$11,250 FOR HOOVER HOMETOWN DAYS 2019**

WHEREAS, the City's premier event of the year is Hoover's Hometown Days; and

WHEREAS, the fiscal year 2019-2020 budget for Hoover's Hometown Days includes funding for entertainment and services for the event; and

WHEREAS, the inflatables are a well-attended attraction at Hoover's Hometown Days; and

WHEREAS, Midwest Inflatables is the vendor who provide the aforementioned inflatables in the form of a rental agreement for \$11,250; and

WHEREAS, it is now necessary to approve said agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Iowa, that the aforementioned agreement are hereby approved. Further, the Mayor is directed to execute the agreements on behalf of the City.

* * * * *

Passed and approved this 6th day of May, 2019.



Colton Miller, Mayor Pro Tem

ATTEST:



Redmond Jones II, City Administrator/Clerk



CONTRACT / INVOICE

Midwest Inflatables, LLC

P.O. Box 1749
Ames, IA 50010

515.450.6478

info@midwestinflatables.com

Contract Date

March 23rd, 2019

Invoice Number

2019060

LESSEE INFORMATION

Lessee Name: City of West Branch – Hoover's Hometown Days

Lessee Address: P.O. Box 460, West Branch, IA 52358

Lessee Contact: Jessica Schafer 319.643.2633 work, 319.541.7928 cell, jschafer@wbpl.org

Alternate Contact: Melissa Russell 319.643.4212 work, 319.930.0393 cell, melissa@westbranchiowa.org

Alternate or Additional Contact: N/A

Event Location: Village Green (Corner of Parkside Drive and Main Street) West Branch, IA 52358

LESSOR INFORMATION

Midwest Inflatables, LLC

P.O. Box 1749

Ames, Iowa 50010

Lessor Contact:

Jeremy Boekelman 515.450.6478 cell

jeremy@midwestinflatables.com


Type of Event / Event Name	Event Hours	Event Start Date	Event End Date	Setup Date	Teardown Date
Hoover's Hometown Days (City Festival)	11:00 AM – 8:00 PM	August 3 rd , 2019	August 3 rd , 2019	August 3 rd , 2019	August 3 rd , 2019

Equipment to be Leased / Services Provided	Quantity	Rate	Amount
Inflatables, Mini Golf, and Mobile Gaming Trailer Package with Staffing	1	11,250	\$11,250.00
Mobile Gaming Trailer with Staffing	1	N/A	Included
Leaps N Bounds with Staffing	1	N/A	Included
45 ft. Obstacle Course + Toxic Rush with Staffing	1	N/A	Included
70 ft. Obstacle Course with Staffing	1	N/A	Included
20 ft. Accelerator Dual-Lane Slide with Staffing	1	N/A	Included
Skid Loader Bounce House with Staffing	1	N/A	Included
Animal Land (Toddler Unit) with Staffing	1	N/A	Included
3 Play Sports Game	1	N/A	Included
Dual-Lane Axe Throwing Inflatable Game with Staffing	1	N/A	Included
Mini Golf Package (12 Holes included All Accessories) with Staffing	1	N/A	Included
Delivery, Setup, and Teardown	N/A	N/A	Included
Payment Information / Terms and Conditions	Package Price		\$11,250.00
Please make check payable to: Midwest Inflatables, LLC – P.O. Box 1749, Ames, IA 50010 Electrical Requirements to be determined closer to the event date. Generators will be provided for any shortage of electric at the event. Sandbags / Waterbags to be used where permission to stake is not granted by Park Service. CANCELLATION POLICY is included with this Contract / Invoice.	Travel Charge		Included
	Subtotal		\$11,250.00
	Sales Tax		Tax Exempt
	Total		\$11,250.00
	Retainer with Contract		N/A
	Balance Due at Event		\$11,250.00

Representatives signing this contract must be at least 18 years of age and agree all the information is correct.

LESSOR: Midwest Inflatables, LLC – P.O. Box 1749, Ames, IA 50010

LESSOR: Representative: Jeremy Boekelman

Signature:  **Date:** 3-23-2019

LESSEE: City of West Branch – Hoover's Hometown Days – P.O. Box 460, West Branch, IA 52358

LESSEE: Representative: Colton Miller
(Print Name)

Signature:  **Date:** 5/6/19



CANCELLATION POLICY

Midwest Inflatables, LLC

P.O. Box 1749

Ames, IA 50010

515.450.6478

info@midwestinflatables.com

Contract Date

March 23rd, 2019

Invoice Number

2019060

Lessee Name

City of West Branch – Hoover's Hometown Days

P.O. Box 460

West Branch, IA 52358

Lessee Contacts

Jessica Schafer 319.541.7928 cell

Melissa Russell 319.930.0393 cell

Event Location

West Branch, IA 52358

Village Green

(Corner of Parkside Drive and Main Street)

Event / Type of Event	Event Hours	Event Start Date	Event End Date	Departure Time / Setup Time	Representative
Hoover's Hometown Days	11:00 AM – 8:00 PM	August 3 rd , 2019	August 3 rd , 2019	5:00 PM on August 2 nd , 2019	Jeremy Boekelman
(City Festival)				8:00 AM on August 3 rd , 2019	

CANCELLATION POLICY: TERMS AND CONDITIONS

PLEASE READ CAREFULLY - Signed contracts become legally binding agreements subject to the terms and conditions. Midwest Inflatables, LLC has the following cancellation policy:

We accept cancellations within 48 hours of the event start time due to weather conditions that would prevent the safe use and operation of our inflatables or attractions. Our inflatables cannot be used and operated outdoors in the following weather conditions: winds more than 20 m.p.h., rain, lightning, drizzle, hail, sleet, snow, ice, or flooded areas. Any retainer (if applicable) is nonrefundable, but will be applied to a rescheduled event, date subject to our availability. A retainer must be used within 15 months of the original event date or it will be forfeit. If the cancellation is made after our staff has already left our facilities, client is responsible for the costs and expenses incurred. If the cancellation is made after we begin to set up at your event, client is responsible for full payment. PLEASE NOTE: When the weather forecast is uncertain, we try to be flexible and work to accommodate our clients. We are willing to adjust the hours, reschedule, or cancel an event, as necessary.

Cancellations or rescheduling for nonweather-related reasons must be done at least 90 days prior to the event date. The retainer (if applicable) is nonrefundable, but will be applied to a rescheduled event, date subject to our availability. A retainer must be used within 15 months of the original date or it will be forfeit. Midwest Inflatables will require full payment for events cancelled or rescheduled for nonweather-related reasons within 90 days of the event date.

CALL or TEXT 515-450-6478 TO CANCEL

Representatives signing this cancellation policy must be at least 18 years of age and agree to Terms & Conditions.

LESSOR: Midwest Inflatables, LLC – P.O. Box 1749, Ames, IA 50010

LESSOR: Representative: Jeremy Boekelman

Signature:

Date: 3-23-2019

LESSEE: City of West Branch – Hoover's Hometown Days – P.O. Box 460, West Branch, IA 52358

LESSEE: Representative: Colton Miller

(Print Name)

Signature:

Date: 5/6/19