

RESOLUTION 1793

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE WEST BRANCH COMMUNITY SCHOOL DISTRICT RELATING TO THE SUMMER LEAGUE PROGRAMS.

WHEREAS, the West Branch Community School District and the City of West Branch have common interest in supporting sports and activities during the summer months; and

WHEREAS, Summer League Programs has the power to shape kids and adults alike with positive experiences by creating an environment for a healthy outlet for physical activity and while these benefits are innumerable; and

WHEREAS, it is important for the School District and the City to seek partnerships where possible to provide services when our goals are shared; and

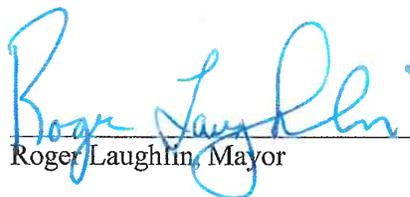
WHEREAS, the Memorandum of Understanding related to this resolution explains the areas of commitment as it relates to the implementation of the Summer League Program; and

WHEREAS, it is now necessary to approve the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa. That the aforementioned Memorandum of Understanding is hereby accepted.

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Passed and approved this 18th day of March, 2019.



Roger Laughlin, Mayor

ATTEST:



Redmond Jones II, City Administrator/Clerk

March 11, 2019

TO: West Branch Board of Education and City of West Branch

RE: Youth Baseball / Youth Softball Fields (Legion Field area) Memorandum of Understanding between City of West Branch and the West Branch Community School District

For clarification, the "summer league" fields refer to the east and west ball diamonds located near the tree line on the hill south-west of the high school. The fields are owned by the school district and have historically been used by the summer league organization.

This agreement supports the merger between the City and Summer League programs, as well as helps to qualify the use of the lights, buildings and equipment located at "summer league" fields.

Through collaborative discussions with Melissa Russell, City Parks and Recreation Director and Marty Jimmerson, Superintendent of Schools the following parameters, understandings and agreements have been established regarding the use of District owned (fields), light poles and meter box used for the youth boys' baseball and youth girls' softball diamonds and the concession and storage stands located near the "summer league" field areas.

Background: The lights have been used to support youth football practices (YSA teams), summer league, USSSA and ASA teams, as well as occasional use the District's JV football teams and flag football teams. The poles and lights were donated by generous citizens many years ago. Field lights for the youth boys' field and youth girls' field are on this meter. For clarity, the "summer league" ball fields, backstop, fences, buildings, batting cages, field lights and poles (electric services) located at the "summer league" fields are the property of the West Branch Community School District.

District utility bills related to that meter totaled \$1,210 for the 2018 year. Previous years have averaged around \$1100. This is not an adsorbent amount, but as the District begins implementation of future facilities improvements, clear operational control is essential. The following parameters and understands were developed collaboratively:

Part I: General Agreements and Understandings

- Both "summer league" ball fields, playing surfaces, backstop, fences, buildings, batting cages, field lighting and light poles, and the electric service and all "summer league" fields are the property of the West Branch Community School District.
- The school will retain full ownership of both "summer league" ball fields, playing surfaces, backstop, fences, buildings, batting cages, field lighting and light poles, and the electric service.
- The school district takes formal possession of electric meter and lights for fields at the "summer league" fields.
- The concession stand will be used by the summer league / City for only a few tournaments a year and will remain available to ASA, USSSA, YSA and City flag football use.
- There is electric in the storage side of the concession stand and it will remain active and usable for pitching machines and batting cage use.

- Electricity for Legion Field concession stand, press box, batting cages are on this same electrical service and will remain active and usable.
- The District will continue to provide mowing support as in the past.
- The District will continue to order, maintain and pay for port-o-potties and large waste bins. (District absorbs cost of a few hundred dollars a year.)
- Direct playing field maintenance such a backstop / fence repairs, field issues, dirt surface repairs and bases will be completed by the City to the satisfaction of the District.
- The City / organizations are still responsible for supplying lime, field markings and equipment, rakes, tractors and drag and gas.
- The City / organizations are still responsible for summer league / league batting cage nets, poles, ground surface, pitching machine, and related balls and equipment.
- Individual teams are responsible for getting trash into the trash cans (provided by City). The City will ensure that these are emptied regularly and the grounds are kept clean to the satisfaction of the District.
- The City will take / retain ownership and full responsibility for the tractor, field drags, and push mower used for these fields, all field markings equipment, all umpire gear, all pitching machines, batting cage nets and poles, all bases, all team equipment, (bats, catching gear, balls, helmets, etc.)/
- The City will take / retain ownership and full responsibility of concession stand equipment (popcorn maker, refrigerators / freezers, etc.) currently located in the summer league building and generally known as the “summer league’s” materials.

Part II: Scheduling of Fields

- The City will maintain the field use schedule between April 1st (first week of April) and July 1st (first week of July) for the “summer league” boys and girls diamonds.
- Usage of the facilities by the City for the purposes of recreational and competitive baseball and softball will be permitted as stated above for a period of one year. (April 1, 2019 – March 31, 2020)

Monday – Thursday: Summer league priority on the boys’ and girls’ diamonds from the start of the second week in April until the start of the first week in July.

- 1-2 grade boys’ and girls’ teams-approx. 60 kids
- 3 - 4 grade boys’ teams - approx. 25 kids
- 3 - 6 grade girls’ teams - approx. 25 kids

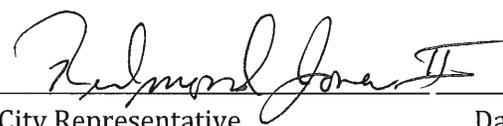
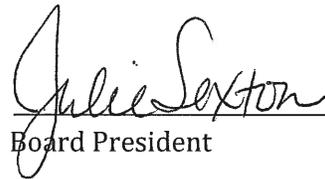
Friday – Sunday: USSSA and ASA team priority on the boys’ and girls’ diamonds from the start of the second week in April until the start of the first week in July.

- USSSA competitive boys’ teams- approx. 20 kids
- ASA competitive girls’ teams - approx. 30 kids

- USSSA, ASA, and other competitive teams will fall under the umbrella of the city summer league program. They will continue to share responsibility for daily care and maintenance of the fields, share in the cost of maintenance and maintenance items, and schedule field usage through the city. The teams will continue to use the provided supplies and equipment for preparation and care of the playing surfaces. USSSA and ASA are responsible for their own insurance per their organizations requirements or as directed by the city.
- Any further development, beyond general maintenance and repair to the “summer league” baseball and softball fields can only occur with the school’s permission.

Part III: Fees and Account Transfers per Merger

- The City’s Parks and Recreation Division will establish an annual budget of \$1000 to reimburse the district for use of fields and lights as needed; summer league use, USSA use, ASA team use between April 1st (first week of April) and July 1st (first week of July) each year.
- The Legion baseball complex is not, and has not been a part of summer league. They are their own stand-alone organization and not part of this agreement except for electricity usage.

 _____ City Representative	_____ Date	 _____ Board President	_____ Date
			3/11/19