



West Branch City Council
City Administrator's Report
4/1/19

Pending Action Items:

(Wastewater Taskforce)

We are expecting first draft of a facility plan from V&K in the next two weeks. Although, I have not received a draft at this time, based in initial conversations we might expect estimated plant / project expense to be within a range \$5.3 - \$12 million.

(College Street Bridge)

Please see City website link:

<https://westbranchiowa.org/city-of-west-branch/reports-information/news/>

Joint School Board and City Council Meeting – Scheduled April 15th 2019. Meeting will start at 6:00pm our tentative agenda will include discussions on:

- 28e Agreement on the Press Box
- Joint Marking Initiatives
- Joint Grass Cutting Proposal
- School Plans / Referendum
- Potential Concepts for Middle School Reuse

Follow up / Reminder Items:

- Nuisance Abatement Conference in Iowa City May 15 will be facilitated by the League of Cities. This is a very sought after class, it was sold out last year, and we were unable to secure a spot. Although, it has not been open for reservations I have managed to secure five spots. Mayor, Mayor Pro Tem, Police Chief, Deputy City Clerk and City Administrator.
- I-80 Project – We are working with IDOT to develop a utility agreement which is expected to layout the terms of reimbursement for the relocation of a water and force main that will need to be relocated due to the I-80 widening project.
- Residential Curb Side Yard Waste Collection (Starts Today through November) – Collection takes place between the hours of 8:00 am and 2:00 pm each Monday. Keep in mind; holidays will delay the service by one day. Yard waste not placed on the curb by 8:00 am will not be collected until the following week. [New for 2019... Residents utilizing this service must place yard waste in biodegradable paper bags only.](#)
- Annual Cemetery Clean-up starts today through the 15th of this month. All items left on graves will be removed and discarded during the clean-up days. Visitors are encouraged to gather wanted items and remove them during this time should they be of sentimental value.

Events / Scheduled Meetings:

- Hydrant Flushing – The public works department flushes fire hydrants annually each April to clean the City water supply system and to help the West Branch Water and Fire Department

with determining if all hydrants are working properly. This could contribute to discolored water coming from your faucet, if this occurs simply let the water run until clear. This may take a few minutes. If you have any questions, please call Public Works Director Matt Goodale at (319) 325-8213.

- City-Wide Clean Up – The West Branch City-Wide Clean up days are held twice a year once on the 1st Saturday in May and the second on the 1st Saturday in October from 7:00 am to 11:00 am. The Clean Up is held at the Water Street Parking Lot, across from the Fire Station. Residents are encouraged to bring unwanted items to this location. There will be a \$10.00 charge for household appliances. For questions regarding the type of items accepted, please call the City Offices at (319) 643-5888 or Johnson County Refuse at (319) 665-4498.

Acceptable items (not all inclusive):

Furniture
Televisions
Steel
Carpet
Bicycles
Broken toys
Clothing
Other household unused/unwanted items
Etc.

Items not accepted include:

businesses bringing items
commercial appliances
construction debris
household garbage
large metal items
paint or toxic waste
tires
yard waste

Appliances include: (\$10 charge per item)

washing machines
dryers
television sets
a/c units
printers
computers
lawn mowers (gas must be drained)

- Cubby Park Update – Contractors were working on the tile project March 27th and 28th. Sub-contractors also started on the subbase & PCC Paving Preparation.
- Annual Pet Registration is now On-Line.
<https://westbranchiowa.org/city-of-west-branch/permits-forms/annual-pet-registration/>
- I will be on Vacation the 4th and 5th of this week. The Jones Family is headed to Disney World we will be back in town Sunday.

Weekly Parks and Recreation Update

March 29, 2019

Recreation Updates

- Registration concluded for the spring sports. We are working on getting all of the registrations entered and teams organized.
- Summer program registration will open shortly. Returning programs will be swim lessons, camps, active adventures, toddler playgroups, and playground programs. New activities are also being developed such as a possible soccer camp and empowerment programs for older elementary and middle school students.
- Interviews have concluded for camp counselor positions and field supervisors. Positions have been offered to 3 counselors and 1 field supervisor. They will be presented at the April 1st City Council Meeting.

Hoover's Hometown Days Update

- The contract for the inflatables has been secured. This will be available at a future council meeting

Miscellaneous Information

- Residents have an opportunity to purchase trees through the DNR for \$30 a tree. There are 3 different sites they can choose from: Iowa City, Cedar Rapids, or Marion. Public works will go to the Marion site on Saturday April 20th and pick up the ordered trees for residents. Information will be available at the city office and online at www.westbranchiowa.org.