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113 N 1<sup>st</sup> Street • PO Box 218 • West Branch, Iowa 52358 (319) 930-0393 • Fax (319) 643-2782 •  
[www.westbranchiowa.org](http://www.westbranchiowa.org) • [Melissa@westbranchiowa.org](mailto:Melissa@westbranchiowa.org)

**Reports to:** Park and Recreation Director  
**Position Status:** Seasonal/non-exempt

**Job Title:** Baseball/Softball Umpire  
**Starting Pay:** \$25 a game

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**Essential Job Functions:**

Umpire will officiate youth baseball and youth softball games from September through November.  
Essential Duties, Responsibilities and Tasks:

1. The umpire will arrive fifteen (15) minutes prior to the schedule game time.
2. The umpire will officiate youth baseball and softball games.
3. The umpire will talk with each coach before the game and review any ground rules, unusual circumstances or local field hazards.
4. The umpire will make sure all players are in proper uniform and notify the coach if any problems need to be rectified.
5. The umpire will check all equipment and field for safety hazards.
6. The umpire will remain unbiased while umpiring contest and will avoid verbal contact with spectators.
7. The umpire will approach his/her position as a representative of West Branch Parks and Recreation, displaying respect for the facility, participants, parents and co-workers.
8. Keep track of game time.

**Minimum Qualifications**

1. Must be at least 16 years old.
2. Experience in umpiring youth league games.
3. Extensive knowledge of baseball and/or softball rules.
4. Must have reliable transportation.
5. Availability to work Monday-Thursday 5pm-9pm.

**Necessary Knowledge, Skills, and Abilities:**

1. Ability to take the initiative to do the work that needs to be done
2. Ability to work independently
3. Self-motivator
4. Extensive knowledge of adult softball rules
5. Good decision-making skills
6. Ability to deal with public diplomatically

**Physical Demands:**

1. Ability to lift at least 40 lbs.
2. Able to crouch for periods during officiating
3. Work is preformed outdoors in all kinds of weather

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel so classified in this position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.