

(These minutes are not approved until the next Board meeting.)

City of West Branch Zoning Board of Adjustment Meeting
January 31, 2019
West Branch City Council Chambers, 110 North Poplar Street

Chairperson Frank Frostestad opened the Zoning Board of Adjustment meeting at 6:30 p.m. by welcoming the audience which included the following City Staff: Deputy City Clerk Leslie Brick. Board members Frank Frostestad, Jennie Embree, Neil Korsmo and Wayne Frauenholtz were present.

Approve the minutes from the October 23, 2018 Zoning Board of Adjustment meeting. /Move to action.
Motion by Embree, second by Korsmo to approve the minutes from the October 23, 2018 Zoning Board of Adjustment meeting. AYES: Embree, Korsmo, Frostestad, Frauenholtz. NAYS: None. Motion carried.

Approve _____ as Chairperson of the Zoning Board of Adjustment. /Move to action.
Frostestad nominated Embree for chairperson. There were no other nominations.
Motion by Frostestad, second by Frauenholtz. AYES: Frostestad, Frauenholtz, Korsmo, Embree. NAYS: None. Motion carried.

Approve _____ as Vice Chairperson of the Zoning Board of Adjustment. /Move to action.
Embree nominated Korsmo for vice chairperson. There were no other nominations.
Motion by Embree, second Frauenholtz. AYES: Embree, Frauenholtz, Frostestad, Korsmo. NAYS: None. Motion carried.

Approve _____ as Secretary of the Zoning Board of Adjustment. /Move to action.
Frostestad nominated Deputy Clerk Brick as secretary. There were no other nominations.
Motion by Frostestad, second by Embree. AYES: Frostestad, Embree, Korsmo, Frauenholtz. NAYS: None. Motion carried.

Adjourn

Motion by Frauenholtz, second by Korsmo to adjourn the Zoning Board of Adjustment meeting at 6:45 p.m. Motion carried on a voice vote.

Submitted by:
Leslie Brick
Deputy City Clerk