

*(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at [www.westbranchiowa.org/government/council-videos](http://www.westbranchiowa.org/government/council-videos). The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Meeting**

**December 17, 2018  
7:00 p.m.**

Mayor Roger Laughlin called the West Branch regular City Council meeting to order at 7:00 p.m. Mayor Laughlin then invited the Council, Staff and members of the audience to stand and led the group in the Pledge of Allegiance. Roll call: Council members: Colton Miller, Jordan Ellyson, Brian Pierce, Jodee Stoolman and Nick Goodweiler were present. Laughlin welcomed the audience and the following City staff: City Administrator Redmond Jones, Deputy City Clerk Leslie Brick, Finance Officer Gordon Edgar, Park & Recreation Director Melissa Russell, Library Director Nick Shimmin, Fire Chief Kevin Stoolman, Police Chief Mike Horihan and City Attorney Kevin Olson.

### **GUEST SPEAKER, PRESENTATIONS, AND PROCLAMATIONS**

Jon Nania, Deputy Director, USGS gave a brief background on the stream gauge project and said they have been working with the City since 2015. Nania stated that data is being collected at all times and once every six weeks, USGS does a site visit to inspect the stream gauge located at the College Street Bridge. Nania also said that USGS visits the site during flood events as they occur.

During the last three years, data has been collected that measures the flow and height of the west branch of the Wapsininoc Creek. Nania said there have been three or four significant rises in recent months. The flooding that occurred in October showed that the College Street Bridge flowed more than 900 cubic feet per second, surpassing the 800 cubic feet per second levels that the National Park Service had registered in over 17 years of stream monitoring.

Michael LeClaire, Impact 7G gave an update to the Croell Redevelopment site charrette exercise. LeClaire said that approximately 28 residents attended the December 4<sup>th</sup> public input meeting. He explained that attendees participated in three exercises to assess what they were looking for in West Branch. The first exercise consisted in several images of objects from homes, businesses, trails, parks, parking, etc. and they were to choose images that represented West Branch. The next exercise reviewed what was preferred and ranked according to popularity. This exercise resulted that a mix of residential, business and park space was preferred for this site. The last exercise was site specific and participants brainstormed layout of the different uses. LeClaire said the purpose of this exercise gives potential developers community intent and allows developers opportunity to successfully construct something the residents would support. LeClaire said the next step of the project was to provide a final report to the City and is expected to do so in February 2019.

### **PUBLIC COMMENT**

There was no public comment.

### **APPROVE AGENDA/CONSENT AGENDA/MOVE TO ACTION**

Motion to Approve Meeting Minutes for City Council Meeting December 3, 2018.

Motion to Approve the Liquor License for “Herb N’ Lou’s”, located at 105 North Downey St, West Branch, Iowa.

Motion to Approve the Claims Report.

### **December Claims and November Revenue Totals**

EXPENDITURES	12/17/2018	
ALLIANT ENERGY	UTILITIES-WATER TOWER	10,431.98
AMAZON	BOOKS	493.04
BAKER & TAYLOR INC.	BOOKS	1,574.22
BARRON MOTOR SUPPLY	SUPPLIES	1,163.15
BIG TEN UNIVERSITY TOWING	SERVICE CALL	427.00

BP AMOCO	FUEL	336.49
BRET F STOUT	REPAIR	1,275.00
BROWN'S WEST BRANCH	VEHICLE REPAIR	1,299.59
BUSINESS RADIO SALES	PAGERS & PAGER REPAIR	981.12
CEDAR COUNTY RECORDER	RECORDING FEES	62.00
CROELL, INC.	SAND	1,024.50
CULLIGAN WATER TECHNOLOGIE	WATER SOFTENER SERVICE	54.12
DEWEYS JACK & JILL	SUPPLIES	102.25
EAST CENT INTERGOVT ASN.	DUES	766.26
FEHR GRAHAM	308-CONSTRUCTION SERVICE	5,303.50
HANNA, JOHN	FUEL-NARCOTICS DISPLAY VEHICLE	48.50
HAWKINS INC	CHEMICALS-AZONE	767.45
IOWA ASSN. MUN. UTILITIES	SAFETY TRAINING	593.16
IOWA ONE CALL	LOCATION NOTIFICATION SERVICE	116.10
IOWA POLICE CHIEFS ASSOCIA	MEMBERSHIP DUES	125.00
JOHNSON COUNTY REFUSE INC.	GARBAGE STICKERS	600.00
LINN COUNTY R.E.C.	SECURITY LIGHTS & SIREN	154.60
LYNCH'S PLUMBING INC	SUPPLIES	9.00
MATT PARROTT/STOREY KENWOR	LASER UTILITY BILLS	600.00
MISCELLANEOUS VENDOR	IOWA ATTORNEY GEN-PATC: MANUALS	165.00
OASIS ELECTRIC LLC	STREET LIGHT REPAIRS	1,760.39
ORIENTAL TRADING CO. INC.	SUPPLIES	179.90
PITNEY BOWES GLOBAL FINANC	LIBRARY - POSTAGE	102.39
PITNEY BOWES INC	SHIPPING /POSTAGE SUPPLIES	56.52
PITNEY BOWES PURCHASE POWE	REPLENISH POSTAGE METER	1,003.50
PLAY IT AGAIN SPORTS	SUPPLIES	39.95
PLUNKETT'S PEST CONTROL IN	PEST CONTROL SERVICE	126.92
QUILL CORP	OFFICE SUPPLIES	6.19
RACOM CORPORATION	INSTALL SPEAKER & ANTENNAS	1,605.70
STATE HYGIENIC LAB	LAB ANALYSIS	26.00
SUPPLYWORKS	CHANGING TABLE	273.41
SWIFT & SWIFT LLC	NUISANCE ABATEMENT	1,576.00
U.S. POSTAL SERVICE	PO BOX RENT	78.00
ULINE	JANITORIAL SUPPLIES	120.65
UPS	SEWER-SHIPPIING	43.64
USA BLUE BOOK	SUPPLIES	477.58
VEENSTRA & KIMM INC.	NPS STORMWATER CONSULTATION	2,182.70
WATER SOLUTIONS UNLIMITED	PHOSPHATE	2,576.06
WEST BRANCH FIREFIGHTERS	SUPPLIES	500.28
WEST BRANCH REPAIRS	VEHICLE REPAIR	133.95
WEST BRANCH TIMES	NOV LEGAL PUBLICATION & ADVERTISING	1,198.47
TOTAL		42,541.23
PAYROLL Regular	12/14/2018	43,137.87
Fire Department	12/14/2018	38,521.05
PAID BETWEEN MEETINGS		
COMMUNITY STATE BANK	INTEREST	8,043.75
IOWA ONE CALL	UTILITY LOCATION SERVICE	62.10
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE, SUPPLIES	558.68
USA BLUE BOOK	SUPPLIES	120.00
STEVE HAGAR	UTILITY REFUND	38.20
BRICK, LESLIE	SUPPLIES	18.99
GALVAN, REUBEN	CLEANING SERVICE, FLOOR MAINTENANCE	1,463.00
MEADOWS DEVELOPMENT INC	STREET REPAIR	15,607.00
UPS	SHIPPING	45.85
JOHNSON COUNTY REFUSE INC	RECYCLING NOVEMBER 2018	3,904.50
TOTAL		29,862.07
GRAND TOTAL EXPENDITURES		154,062.22
FUND TOTALS		
001 GENERAL FUND	77,884.99	
022 CIVIC CENTER	1,476.71	
031 LIBRARY	9,060.35	
110 ROAD USE TAX	21,619.77	
112 TRUST AND AGENCY	7641.87	

226 GO DEBT SERVICE	8,043.75
308 PARK IMP - PEDERSEN VALLEY	5,303.50
310 COLLEGE STREET BRIDGE	-
600 WATER FUND	14,530.46
610 SEWER FUND	8,242.82
740 STORM WATER UTILITY	258.00
 GRAND TOTAL	 154,062.22

REVENUE-FISCAL YEAR 2019  
FUND NOVEMBER

001 GENERAL FUND	128,562.15
022 CIVIC CENTER	1,025.74
031 LIBRARY	4,115.53
036 TORT LIABILITY	1,729.80
110 ROAD USE TAX	26,050.70
112 TRUST & AGENCY	10,839.76
119 EMERGENCY TAX FUND	1,364.38
121 LOCAL OPTION SALES TAX	30,891.09
125 TIF	20,492.89
226 DEBT SERVICE	11,786.39
308 PARK IMP - PEDERSEN VALLEY	5,000.00
500 CEMETERY PERPETUAL FUND	0.48
501 KROUTH PRINCIPAL FUND	135.50
502 KROUTH INTEREST FUND	27.89
600 WATER FUND	55,098.38
610 SEWER FUND	32,556.02
740 STORM WATER UTILITY	4,732.54
TOTAL	334,409.24

Motion by Pierce, second by Ellyson to approve agenda/consent agenda items. AYES: Pierce, Ellyson, Miller Stoolman, Goodweiler. NAYS: None. Motion carried.

**PUBLIC HEARING / NON-CONSENT AGENDA**

Discussion – Consider entering into a joint funding agreement for the operation and maintenance of one streamflow gauge station on the Wapsinonoc Creek at College Street in the amount of \$8,640.00 for the period of January 1, 2019 to December 31, 2019.

Miller suggested that with the recent flood events, future creek clean-up and the upcoming reconstruction of the College Street Bridge project, that the City continue monitoring the stream gauges to see how those improvements affect the stream flow. The other Council members agreed that this was an important piece of the puzzle. This item will be brought back to the Council in January for a vote.

Third Reading, Ordinance 760 – Rezoning that certain parcel of real property located at the Meadows, Part 4 from R-1 Residence District to R-1 and R-2 Residence Districts. /Move to action.

**ORDINANCE NO. 760**

**AN ORDINANCE RE-ZONING THAT CERTAIN PARCEL OF REAL PROPERTY LOCATED AT THE MEADOWS, PART 4 FROM R-1 RESIDENCE DISTRICT TO R-1 AND R-2 RESIDENCE DISTRICTS.**

WHEREAS, KLM Investments, Inc. ("KLM") has petitioned the City of West Branch for a zoning district amendment for properties located in the Meadows Subdivisions, said parcel being legally described as:

THE MEADOWS SUBDIVISION PART 4, BEING PART OF PARCEL G, AS RECORDED IN PLAT BOOK I, PAGE 103 OF THE CEDAR COUNTY RECORDER'S OFFICE, IN THE SOUTHWEST FRACTIONAL QUARTER (SW ¼) OF THE SOUTHWEST FRACTIONAL QUARTER (SW ¼) AND THE NORTHWEST FRACTIONAL QUARTER (NW ¼) OF THE SOUTHWEST FRACTIONAL QUARTER (SW ¼) OF SECTION 6, TOWNSHIP 89 NORTH, RANGE 4 WEST, IN THE CITY OF WEST BRANCH, CEDAR COUNTY, IOWA DESCRIBED AS: BEGINNING AT THE NORTHWEST CORNER OF LOT 32 OF THE MEADOWS SUBDIVISION PART II, AN OFFICIAL PLAT NOW IN THE CITY OF WEST BRANCH, THENCE N18°59'30"W, 119.27 FEET; THENCE N86°38'50"E, 14.10 FEET; THENCE N3°21'11"W, 138.68 FEET; THENCE N3°10'34"W, 60.00; THENCE S86°46'30"W, 19.31 FEET; THENCE N3°20'32"W, 135.00 FEET TO THE NORTH LINE OF SAID PARCEL G; THENCE ALONG SAID NORTH LINE S86°46'30"W, 758.80 FEET TO THE EAST RIGHT OF WAY LINE OF CEDAR JOHNSON ROAD; THENCE ALONG SAID EAST RIGHT OF WAY LINE S01°19'13"E, 165.54 FEET; THENCE N86°40'45"E, 347.57 FEET; THENCE S03°21'10"E, 57.06 FEET; THENCE 120.05 FEET ALONG A 182.99 FOOT RADIUS CURVE CONCAVE EAST (CHORD BEARING S22°08'48"E, 117.91 FEET); THENCE S40°55'59"E, 635.23 FEET; THENCE N49°03'28"W, 215.06 FEET TO THE WEST LINE OF SAID MEADOWS SUBDIVISION PART II, THENCE ALONG SAID WEST LINE OF SAID PLAT N32°16'00"W, 292.73 FEET TO THE POINT OF BEGINNING (the "Parcel).

WHEREAS, KLM has requested that a portion of the Parcel be rezoned to be located in an R-2 Residence District, in place of an R-1 Residence District; and

WHEREAS, the West Branch Planning and Zoning Commission has recommended the City Council approve said rezoning request; and WHEREAS, a public hearing has been held on said request pursuant to published notice thereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of West Branch, Iowa :

Section 1. That the zoning map for the City of West Branch is hereby amended to show that a portion of the Parcel being located in a R-2 Residence District in place of R-1 Residence District.

Section 2. This ordinance shall be in full force and effect from and after its publication as by law provided.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 17th day of December, 2018.

First Reading: November 19, 2018

Second Reading: December 3, 2018

Third Reading: December 17, 2018

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk

Motion by Goodweiler, second by Ellyson to approve the third reading of Ordinance 760. AYES: Goodweiler, Ellyson, Stoolman, Pierce, Miller. NAYS: None. Motion carried.

Third Reading, Ordinance 761 – Rezoning that certain parcel of real property located in Pedersen Valley, Part 4 from R-1 Residence District to R-2 Residence District. /Move to action.

Motion by Goodweiler, second by Miller to approve the third reading of Ordinance 761. AYES: Goodweiler, Miller, Stoolman, Pierce, Ellyson. NAYS: None. Motion carried.

**ORDINANCE NO. 761**

**AN ORDINANCE RE-ZONING THAT CERTAIN PARCEL OF REAL PROPERTY LOCATED AT PEDERSEN VALLEY, PART 4 FROM R-1 TO R-2 RESIDENCE DISTRICT.**

WHEREAS, IWB, LLC (“IWB”) has petitioned the City of West Branch for a zoning district amendment for properties located in the Pederson Valley subdivision, said parcel being legally described as:

BEING THAT PART OF LOT B IN THE SOUTHWEST QUARTER ¼ (SW ¼) OF SECTION 6, TOWNSHIP 79, RANGE 4 WEST LYING NORTH OF PEDERSEN VALLEY PART 4 AND SOUTH OF CEDARS EDGE GOLF COURSE, AND PART OF THE SOUTHEAST QUARTER (SE ¼), ALL IN THE CITY OF WEST BRANCH, CEDAR COUNTY, IOWA DESCRIBED AS: BEGINNING AT THE NORTHWEST CORNER OF LOT 82 OF PEDERSEN VALLEY PART 4, AN OFFICIAL PLAT IN THE CITY OF WEST BRANCH, THENCE N00° 51' 11"E, 331.84 FEET TO THE SOUTH LINE OF GREEN VIEW ESTATES , AN OFFICIAL PLAT IN THE CITY OF WEST BRANCH, THENCE ALONG SAID SOUTH LINE N86° 39' 40"E, 1083.46 FEET; THENCE S01° 19' 16"E, 319.75 FEET TO THE NORTHEAST CORNER OF SAID PEDERSEN VALLEY PART 4, THENCE ALONG SAID NORTH LINE S88° 40' 44"W, 180.00 FEET; THENCE ALONG SAID NORTH LINE S01° 19' 16"E, 50.00 FEET; THENCE ALONG SAID NORTH LINE S88° 40' 44"W, 915.38 FEET TO THE POINT OF BEGINNING. DESCRIBED PARCEL CONTAINS 8.56 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD (the “Parcel”).

WHEREAS, IWB has requested that the Parcel be rezoned to be located in an R-2 Residence District, in place of an R-1 Residence District; and

WHEREAS, the West Branch Planning and Zoning Commission has recommended the City Council approve said rezoning request; and

WHEREAS, a public hearing has been held on said request pursuant to published notice thereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of West Branch, Iowa :

Section 1. That the zoning map for the City of West Branch is hereby amended to show the Parcel being located in a R-2 Residence District in place of R-1 Residence District.

Section 2. This ordinance shall be in full force and effect from and after its publication as by law provided.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 17th day of December, 2018.

First Reading: November 19, 2018

Second Reading: December 3, 2018

Third Reading: December 17, 2018

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk

Resolution 1769 – Approving the Preliminary Plat of Loethen Ridge Estates, West Branch, Iowa. / Move to action.

Brick noted that the developer extended Greenview Drive to the north property line between lots 21 and 22 based on feedback from the Planning & Zoning Commission in order to get the Greenview connection closer to completion. The developer will then only grade for the ‘future’ park road entrance (north of lot 13). Pierce

questioned where the storm water from the development would be directed. Mike Welch, Axiom Consultants explained that a berm would be constructed at the rear property line of lots 5 through 10 and would direct storm water to Outlot A, a dry bottom basin that will be maintained by a homeowners association. A berm would also be constructed at the rear property line of lots 1 through 4. A new catch basin outlet would be added between lots 1 and 2, drain to the storm sewer between lots 81 and 82 of the adjacent development and drain to Lions Field. Pierce, who lives on lot 82 said the prior developer placed the easement between lots 80 and 81 where the storm water line is. Welch made that note and said the new storm outlet would be moved to 3 to align with the existing storm water easement between lots 80 and 81.

Motion by Goodweiler, second by Miller to approve Resolution 1769. AYES: Goodweiler, Miller, Ellyson, Stoolman, Pierce. NAYS: None. Motion carried.

Third Reading, Ordinance 762 – Rezoning that certain parcel of real property located at Cedar’s Edge Golf Course from A-1 Agricultural District to R-1 and R-2 Residence Districts. /Move to action.

**ORDINANCE NO. 762**

**AN ORDINANCE RE-ZONING THAT CERTAIN PARCEL OF REAL PROPERTY LOCATED AT CEDAR’S EDGE GOLF COURSE FROM A-1 AGRICULTURAL DISTRICT TO R-1 AND R-2 RESIDENCE DISTRICTS.**

WHEREAS, Sexton Construction (“Sexton”) have petitioned the City of West Branch for a zoning district amendment for properties adjacent to Cedar’s Edge Golf Course, said parcels being legally described as:

**R-1 REZONING:** BEING PART OF THE SOUTHWEST QUARTER (SW ¼) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION 6, TOWNSHIP 79 NORTH, RANGE 4 WEST OF THE 5TH P.M, CITY OF WEST BRANCH, CEDAR COUNTY, IOWA DESCRIBED AS: BEGINNING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER (NW ¼) THENCE ALONG THE WEST LINE OF SAID NORTHWEST QUARTER N01°02’17”W, 644.68 FEET; THENCE N88°57’43”E, 158.00 FEET; THENCE S01°02’17”E, 445.44 FEET; THENCE N88°57’43”E, 24.74 FEET; THENCE N43°02’35”E, 277.14 FEET; THENCE N88°57’43”E, 141.44 FEET; THENCE S55°39’59”E, 149.13 FEET; THENCE S20°07’32”E, 153.79 FEET; THENCE S69°52’29”W, 348.32 FEET; THENCE S03°13’20”E, 79.95 FEET; THENCE S86°43’55”W, 193.71 FEET; THENCE S03°09’26”E, 40.96 FEET; THENCE S86°42’09”W, 439.64 FEET TO THE POINT OF BEGINNING. DESCRIBED PARCEL CONTAINS 5.76 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD. (PARCEL #1)

AND

**R-2 REZONING:** BEING PART OF THE SOUTHWEST QUARTER (SW ¼) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION 6, TOWNSHIP 79 NORTH, RANGE 4 WEST OF THE 5TH P.M, CITY OF WEST BRANCH, CEDAR COUNTY IOWA DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER (NW ¼) THENCE ALONG THE WEST LINE OF SAID NORTHWEST QUARTER N01°02’17”W, 644.68 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N01°02’17”W, 495.00 FEET; THENCE N88°57’43”W, 343.00 FEET; THENCE S01°02’17”E, 495.00 FEET; THENCE S88°57’43”W, 343.00 FEET TO THE POINT OF BEGINNING. DESCRIBED PARCEL CONTAINS 3.90 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD. (PARCEL #2)

WHEREAS, Sexton has requested that the Parcel #1 be rezoned to be located in an R-1 Residence District, in place of an A-1 Agricultural District; and

WHEREAS, Sexton has requested that Parcel #2 be rezoned to be located in an R-2 Residence District, in place of an A-1 Agricultural District; and

WHEREAS, the West Branch Planning and Zoning Commission has recommended the City Council approve said rezoning request; and

WHEREAS, a public hearing has been held on said request pursuant to published notice thereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of West Branch, Iowa :

Section 1. That the zoning map for the City of West Branch is hereby amended to show the Parcel #1 being located in a R-1 Residence District in place of A-1 Agricultural District and Parcel #2 being located in an R-2 Residence District in place of A-1 Agricultural District.

Section 2. This ordinance shall be in full force and effect from and after its publication as by law provided.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 17th day of December, 2018.

First Reading: November 19, 2018  
Second Reading: December 3, 2018  
Third Reading: December 17, 2018

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk

Motion by Goodweiler, second by Miller to approve the third reading of Ordinance 762. AYES: Goodweiler, Miller, Stoolman, Pierce, Ellyson. NAYS: None. Motion carried.

Resolution 1770 – Approving the Preliminary Plat of Cedar’s Edge, West Branch, Iowa. / Move to action.

Dave Schechinger, City Engineer said the developer requested for a variance on the grade on Ember Lane to Johnson-Cedar because of future improvements to Johnson-Cedar and also noting that Birdie Drive would only be graded at this time. Schechinger also suggested that the developer’s agreement have some language added for emergency vehicle access on Lot 26 to be able turn around large vehicles.

Motion by Goodweiler, second by Pierce to approve Resolution 1770. AYES: Goodweiler, Pierce, Stoolman, Ellyson, Miller. NAYS: None. Motion carried.

Discussion - Consider naming the public safety building after former Fire Chief Dick Stoolman.

Laughlin stated that this item would be tabled indefinitely by the request of the Stoolman family.

Motion to accept the City of West Branch, Iowa FY 2019-2020 Budget Timeline. / Move to action.

Jones presented the budget timeline similar to years past but added that department managers would be preparing their budgets in a different format in an effort to provide some year to year history of expenditures and competed projects. Laughlin said he would like to see the budget process streamlined with less, extra meetings. The Council approved the timeline and Jones encouraged each member to ask questions and schedule one on one meetings with himself and Finance Officer Edgar.

Motion by Goodweiler, second by Stoolman. AYES: Goodweiler, Stoolman, Ellyson, Miller, Pierce. NAYS: None. Motion carried.

Resolution 1771 – Approving partial pay estimate #8 in the amount of \$90,951.57 to Needham Excavating Inc. for the Cubby Park Improvements Project. /Move to action.

Cody Buelt, Fehr Graham said the current pay estimate was for bleachers, lighting and playground equipment. Buelt gave an update on the recent progress and said it was slow going but was unable to explain why. Buelt said that December 22<sup>nd</sup> was the date for liquidated damages to start. He said the contractor (Needham Excavating) has had some recent employee issues and has requested to attend the January 7, 2019 City Council meeting to address the issues. Council person Miller said that until Needham could explain the continuous delays, he did not feel comfortable approving additional pay estimates until issues are resolved.

Motion by Goodweiler, second by Ellyson to approve Resolution 1771. AYES: Goodweiler, Ellyson, Miller, Stoolman, Pierce. NAYS: None. Motion carried.

**CITY ADMINISTRATOR REPORT**

Jones that IDOT will be in the City Office tomorrow performing an audit for a Right of Way file review on the College Street Bridge. He also reported on the Green Street nuisance abatement and said the clean-up has been complete and that a bill had been sent to the property owner. Jones also reported that the Great Places grant the County applied for was denied.

**CITY ATTORNEY REPORT**

Olson said he has a meeting scheduled with Casey’s for the first week in January to discuss the demolition of the building timeline and the parking lot surface.

**STAFF REPORTS**

Deputy Clerk Brick provided information on options for trash collections services with Johnson County Refuse, the City’s current provider. She stated that the current provider is moving away from manual collection to automated services and that other surrounding cities have made the change as well. She said the provider had dropped off 3 can sizes for display and encouraged the Council to take a look at the option. Brick said the provider has also offered a ten year contract that would lock in the price if the City choose to make the change. Jones suggested that other providers be researched to see what services and fees would be to provide some comparisons. Miller commented that there is an issue with people illegally dumping trash in City and privately owned dumpsters and this may help curb that problem. Brick said she would request a contract from Johnson County Refuse for Council consideration.

**COMMENTS FROM MAYOR AND COUNCIL MEMBER**

There were comments.

**ADJOURNMENT**

Motion to adjourn by Goodweiler, second by Ellyson. Motion carried on a voice vote. City Council meeting adjourned at 9:00 p.m.

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Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk