

**RESOLUTION 1775**

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH EAST CENTRAL INTERGOVERNMENTAL ASSOCIATION (ECIA) IN THE AMOUNT OF \$750.00 WITH A NOT TO EXCEED COST OF \$1000 FOR GRANT WRITING SERVICES RELATED TO REMOVING DERELICT BUILDING(S) ON THE FORMER CROELL READY-MIX SITE.**

**WHEREAS**, The City of West Branch has interest in preparing the Downtown East Redevelopment AKA the Former Croell Ready-mix site for qualified developers; and

**WHEREAS**, the Iowa Department of Natural Resources is offering in a Derelict Building Grant through a competitive application process; and

**WHEREAS**, the Downtown East Redevelopment site currently has several derelict building on the site; and

**WHEREAS**, ECIA have experience providing grant writing services with successful outcomes; and

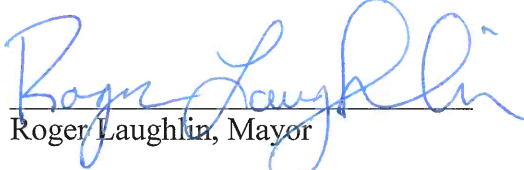
**WHEREAS**, ECIA can provide grant writing services to the City of West Branch for the purposes of applying for the Derelict Building Grant; and

**WHEREAS**, the cost to the City of West Branch will be between \$750.00 with a not to exceed cost of \$1000; and

**WHEREAS**, it is now necessary to approve said agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of West Branch, Iowa that the aforementioned funding agreement of \$750.00 not to exceed \$1000 between the City of West Branch and East Central Intergovernmental Association is approved. Further, the City Administrator is directed to execute the agreement on behalf of the City.

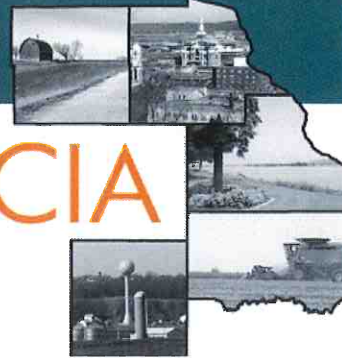
**Passed and approved this 22nd day of January, 2019.**

  
\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST:

  
\_\_\_\_\_  
Leslie Brick, Deputy City Clerk

East Central Intergovernmental Association  
a regional response to local needs



January 22, 2019

Mayor Laughlin and the City Council  
City of West Branch  
110 North Poplar St  
P.O. Box 218  
West Branch, IA 52358

Dear Mayor Laughlin and City Council:

Thank you for approving grant writing services for ECIA to write an Iowa Department of Natural Resources Derelict Building Grant and administer if awarded. ECIA staff will provide grant writing services based on our ECIA approved billable hourly rates. This service will cost between \$750.00 with a not to exceed cost of \$1,000. Nicole Turpin, Community Services Manager will be the lead on this project.

Scope of work to be performed by ECIA could include:

- Derelict Building Grant Writing
- Obtaining 3 cost estimates for Grant
- Grant Administration, if awarded
- Grant re-write next year if not awarded
- Grant Submission

If the above scope of work is acceptable, please sign and date as indicated below. Keep one copy for your files and return one original to ECIA for our files. If you would like me to change anything, don't hesitate to call me at 563-690-5700.

We look forward to working with the West Branch! Please contact me if you have any questions.

Sincerely,

Kelley Hutton Deutmeyer, Executive Director  
cc: Nicole Turpin, Community Services Manager

Signed:

Mayor 1-22-19  
\_\_\_\_\_  
City of West Branch Authorized Official Date

Attest 1/22/19  
\_\_\_\_\_  
Attest Date