



PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 7:00 P.M. MONDAY JANUARY 22, 2019 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA.

Mayor	Roger Laughlin	mayor@westbranchiowa.org
Mayor Pro Tem	Colton Miller	mcolton@rocketmail.com
Council Member	Jordan Ellyson	Jordanellyson@gmail.com
Council Member	Brian Pierce	brianapierce@outlook.com
Council Member	Jodee Stoolman	j.stoolmanwbcc@yahoo.com
Council Member	Nick Goodweiler	nickgoodweilerwbcc@gmail.com
City Administrator	Redmond Jones II	rjonesii@westbranchiowa.org
City Attorney	Kevin Olson	kevinolsonlaw@gmail.com
Deputy City Clerk	Leslie Brick	leslie@westbranchiowa.org

Please note: *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.*

AGENDA

A. Call to Order

B. Opening Ceremonies

1. Pledge of Allegiance
2. Welcome

G. Roll Call

D. Guest Speaker, Presentations and Proclamations

1. Impact 7G – Doug Ongie, Environmental Planner; will be presenting a brief summary regarding Downtown East Redevelopment (former Croell Ready-mix site).

E. Public Comment

Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes, and written comments may be submitted to the Deputy City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

F. Approve Agenda / Consent Agenda / Move to Action

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion. The remaining items on the Consent Agenda will be voted on with one motion being made for all items on the Consent Agenda

1. **Motion to Approve Meeting Minutes for City Council Meeting December 17, 2018.**

2. **Motion to Approve** Board & Commission Appointments / Reappointments.
3. **Motion to Approve** Liquor License Renewal for Dewey's Jack & Jill at 119 E. Main Street, West Branch, Iowa.
4. **Motion to Approve** LL Pelling Seal Coat Unit Pricing.
5. **Motion to Approve** the Annual Mayoral Appointments. These Appointments are: Mayor Pro Tem – Colton Miller; Official City Newspaper – West Branch Times; Animal Control Facility – West Branch Clinic; City Engineer – Dave Schechinger, Veenstra & Kimm, Inc.; Public Health Officer – Dr. Thomas Novak.
6. **Motion to Approve** the Destruction of Certain Records with Shred-it Services Listed on Records Destruction Form per the Record Retention Manual for Iowa Cities.
7. **Resolution 1775** – A Resolution to Authorize a Contract with East Central Intergovernmental Association (ECIA) in the amount of \$750.00 with a not to exceed cost of \$1000 for Grant Writing Services Related to Removing Derelict Building(s) on the Former Croell Ready-mix Site.
8. **Motion to Approve** Fire Department Appointments.
9. **Motion to Approve** the Claims Report.

G. Public Hearing / Non-Consent Agenda

1. **Resolution 1772** – Approving A Joint Funding Agreement In The Amount Of \$8,640.00 Between The City Of West Branch And The United States Geologic Survey (USGS) Iowa Water Science Center For Stormwater Monitoring.
2. **Public Hearing:** On the Proposed Amendment to the Amended and Restated West Branch Urban Renewal Plan.
3. **Resolution 1773** – A Resolution Approving an Amendment to the Amended and Restated West Branch Urban Renewal Plan.
4. **Discussion Item:** Initial General Fund Revenue Estimates.
5. **Resolution 1774** – A Resolution Adopting a Policy Authorizing the City Clerk on Deputy City Clerk to Pay Certain Bills Prior to the City Council's Approval.
6. **Discussion Item:** Fund Balance Reserve Policy.
7. **Discussion Item:** To include an "Across the Board" 2.8% Cost of Living Adjustment for City Employee's be reflected in the City Administrator's Recommended Budget.
8. **Discussion Item:** Receive Presentation / Explanation Regarding Cubby Park Deliverables and Timeline from (Prime Contractor) Needham Excavating Inc.

H. Reports

1. City Administrator's Report
2. City Attorney Report
3. Other Staff Hearsays

I. Comments from Mayor and Council Members

J. Adjournment