



PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 7:00 P.M. MONDAY FEBRUARY 4, 2019 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA.

Mayor	Roger Laughlin	mayor@westbranchiowa.org
Mayor Pro Tem	Colton Miller	mcolton@rocketmail.com
Council Member	Jordan Ellyson	Jordanellyson@gmail.com
Council Member	Brian Pierce	brianapierce@outlook.com
Council Member	Jodee Stoolman	j.stoolmanwbcc@yahoo.com
Council Member	Nick Goodweiler	nickgoodweilerwbcc@gmail.com
City Administrator	Redmond Jones II	rjonesii@westbranchiowa.org
City Attorney	Kevin Olson	kevinolsonlaw@gmail.com
Deputy City Clerk	Leslie Brick	leslie@westbranchiowa.org

Please note: *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.*

AGENDA

A. Call to Order

B. Opening Ceremonies

1. Pledge of Allegiance
2. Welcome

G. Roll Call

D. Guest Speaker, Presentations and Proclamations

E. Public Comment

Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes, and written comments may be submitted to the Deputy City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

F. Approve Agenda / Consent Agenda / Move to Action

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion. The remaining items on the Consent Agenda will be voted on with one motion being made for all items on the Consent Agenda

1. **Motion to Approve** Meeting Minutes for City Council Meeting January 22, 2019.
2. **Motion to Approve** Liquor License Renewal for BP Amoco – 401 Parkside Drive, West Branch, Iowa.
3. **Motion to Approve** the Claims Report.

G. Public Hearing / Non-Consent Agenda

1. **Discussion Item:** Receive Presentation / Explanation Regarding Cubby Park Deliverables and Timeline from (Prime Contractor) Needham Excavating Inc.
2. **Resolution 1776** – A Resolution to Approve a Fund Balance Reserve Policy and to Approve Funding of \$72,089 Toward an Eventual (3 month of operations) Fund Balance Goal of \$459,072.
3. **Resolution 1778** – A Resolution Approving an Employee Salary Adjustment (Market Survey Adjustment).
4. **Motion to Approve** Salary Plan intended to be incorporated in City Administrator’s Recommended Budget.
5. **Discussion Item:** Consider Separating the Building Permit Forgiveness from the Homeowner Rebate Program.
6. **Motion to Approve** Revenue Estimates to be incorporated in the City Administrator’s Recommended Budget.
7. **Motion to Approve** Department non-salary Expenditures (City Goals that will be funded).
8. **Resolution 1777** – A Resolution Accepting Bids and Awarding the Construction Contract for the College Street Bridge and Second Street Project.
9. **Resolution 1779** – A Resolution Establishing New Capital Funds to Pay for New Capital Projects (for projects related to the I-80 expansion and the Library Parking Lot Improvement).
10. **Resolution 1780** – A Resolution Authorizing the Transfer of Funds.

H. Reports

1. City Administrator’s Report
2. City Attorney Report
3. Other Staff Hearsays

I. Comments from Mayor and Council Members

J. Adjournment