



**PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 7:00 P.M. MONDAY DECEMBER 17, 2018 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA.**

<b>Mayor</b>	<b>Roger Laughlin</b>	<a href="mailto:mayor@westbranchiowa.org">mayor@westbranchiowa.org</a>
<b>Mayor Pro Tem</b>	<b>Colton Miller</b>	<a href="mailto:mcolton@rocketmail.com">mcolton@rocketmail.com</a>
<b>Council Member</b>	<b>Jordan Ellyson</b>	<a href="mailto:Jordanellyson@gmail.com">Jordanellyson@gmail.com</a>
<b>Council Member</b>	<b>Brian Pierce</b>	<a href="mailto:brianapierce@outlook.com">brianapierce@outlook.com</a>
<b>Council Member</b>	<b>Jodee Stoolman</b>	<a href="mailto:j.stoolmanwbcc@yahoo.com">j.stoolmanwbcc@yahoo.com</a>
<b>Council Member</b>	<b>Nick Goodweiler</b>	<a href="mailto:nickgoodweilerwbcc@gmail.com">nickgoodweilerwbcc@gmail.com</a>
<b>City Administrator</b>	<b>Redmond Jones II</b>	<a href="mailto:rjonesii@westbranchiowa.org">rjonesii@westbranchiowa.org</a>
<b>City Attorney</b>	<b>Kevin Olson</b>	<a href="mailto:kevinolsonlaw@gmail.com">kevinolsonlaw@gmail.com</a>
<b>Deputy City Clerk</b>	<b>Leslie Brick</b>	<a href="mailto:leslie@westbranchiowa.org">leslie@westbranchiowa.org</a>

**Please note:** *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.*

**AGENDA**

**A. Call to Order**

**B. Opening Ceremonies**

1. Pledge of Allegiance
2. Welcome

**G. Roll Call**

**D. Guest Speaker, Presentations and Proclamations**

1. United States Geological Survey (USGS) – Jon F. Nania, Deputy Director, Central Midwest. Mr. Nania will present an Update on the operation of streamflow and gaging station on the West Branch Wapsinonoc Creek at College Street.
2. Impact 7G – Doug Ongie, Environmental Planner; will be presenting a brief summary of the public input meeting (Dec 4<sup>th</sup>) and feedback from the chalkboard placement at Christmas Past.

**E. Public Comment**

*Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes, and written comments may be submitted to the Deputy City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.*

**F. Approve Agenda / Consent Agenda / Move to Action**

*"Turning Vision into Reality is our Business"*

*Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion. The remaining items on the Consent Agenda will be voted on with one motion being made for all items on the Consent Agenda*

1. **Motion to Approve** Meeting Minutes for City Council Meeting December 3, 2018.
2. **Motion to Approve** the Liquor License for “Herb N’ Lou’s”, located at 105 North Downey St, West Branch, Iowa.
3. **Motion to Approve** the Claims Report.

#### **G. Public Hearing / Non-Consent Agenda**

1. **Discussion Item:** Consider Entering into a Joint-Funding Agreement for the Operation and Maintenance of one Streamflow-Gaging Station on the Wapsinonoc Creek at College Street in the Amount \$8,640; During the Period January 1, 2019 through December 31, 2019.
2. **Third Reading, Ordinance 760** – Rezoning that Certain Parcel of Real Property Located at the Meadows, Part 4 from R-1 Residence District to R-1 and R-2 Residence Districts.
3. **Third Reading, Ordinance 761** – Rezoning that Certain Parcel of Real Property Located at the Loethen Ridge Estates (formerly known as Pedersen Valley, Part 4 from R-1 Residence District to R-2 Residence District.
4. **Resolution 1769** – Approving the Preliminary Plat of Loethen Ridge, West Branch, Iowa.
5. **Third Reading, Ordinance 762** – Rezoning that Certain Parcel of Real Property Located at Cedar’s Edge Golf Course from A-1 Agricultural District to R-1 and R-2 Residence Districts.
6. **Resolution 1770** – Approving the Preliminary Plat of Cedar’s Edge, West Branch, Iowa.
7. **Discussion Item:** Consider Naming the Public Safety Building After Former Fire Chief Dick Stoolman.
8. **Motion to Accept** the City of West Branch, Iowa FY 2019-2020 Budget Timeline.
9. **Resolution 1771** – Approving Partial Pay Estimate Number 8 in the Amount of \$90,951.57 to Needham Excavating Inc. for the Cubby Park Improvements Project.

#### **H. Reports**

1. City Administrator’s Report
2. City Attorney Report
3. Other Staff Hearsays

#### **I. Comments from Mayor and Council Members**

#### **J. Adjournment**

*“Turning Vision into Reality is our Business”*

*(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at [www.westbranchiowa.org/government/council-videos](http://www.westbranchiowa.org/government/council-videos). The minutes are not approved until the next regularly scheduled City Council meeting.)*

West Branch, Iowa  
Council Chambers

City Council Meeting

December 3, 2018  
7:00 p.m.

Mayor Roger Laughlin called the West Branch regular City Council meeting to order at 7:00 p.m. Mayor Laughlin then invited the Council, Staff and members of the audience to stand and led the group in the Pledge of Allegiance. Roll call: Council members: Colton Miller, Jordan Ellyson, Brian Pierce, Jodee Stoolman and Nick Goodweiler were present. Laughlin welcomed the audience and the following City staff: City Administrator Redmond Jones, Deputy City Clerk Leslie Brick, Finance Officer Gordon Edgar, Public Works Director Matt Goodale, Park & Recreation Director Melissa Russell, Library Director Nick Shimmin, Police Chief Mike Horihan and City Attorney Kevin Olson.

### GUEST SPEAKER, PRESENTATIONS, AND PROCLAMATIONS

None.

### PUBLIC COMMENT

There was no public comment.

### APPROVE AGENDA/CONSENT AGENDA/MOVE TO ACTION

Motion to approve minutes from the November 19, 2018 City Council meeting.

Motion to adopt the City Council 2019 regular meeting schedule.

Motion to approve Tom Burger for appointment to the Park & Recreation Commission.

Motion to approve the Christmas Past Special Event Permit.

Motion to approve the claims report.

#### EXPENDITURES

12/3/2018

AERO RENTAL INC	EQUIPMENT RENTAL	748.00
BP AMOCO	VEHICLE FUEL	459.75
CEDAR CO SHERIFF'S OFFICE	SERVICVE OF PROCESS	617.46
CEDAR COUNTY ENGINEER	ROAD ROCK	446.62
CHIEF SUPPLY CORPORATION	UNIFORMS	166.76
CJ COOPER & ASSOCIATES	ANNUAL ADMIN FEE	105.00
HY-VEE ACCOUNTS RECEIVABLE	RECREATION SUPPLIES	49.90
IMWCA	IMWCA	2,024.00
JULIA HIME	VIDEOGRAPHY SERVICES	150.00
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,308.02
MENARDS	CHRISTMAS DECORATIONS	105.78
MIDWEST RADAR & EQUIPMENT	RADAR CALIBRATION	200.00
MISCELLANEOUS VENDOR	MERLIN CONRAD: CONDEMNATION SERVICE	223.98
MISCELLANEOUS VENDOR	JEFF WALLICK: CONDEMNATION SERVICE	207.09
MISCELLANEOUS VENDOR	BRETT EGGERT: CONDEMNATION SERVICE	203.27
MISCELLANEOUS VENDOR	JEFFERY CARNES: CONDEMNATION SERVICE	217.44
MISCELLANEOUS VENDOR	ANN CANFIELD: CONDEMNATION SERVICE	216.24
MISCELLANEOUS VENDOR	GENE SCHROEDER: CONDEMNATION SERVICE	210.90
MISCELLANEOUS VENDOR	SUSAN HEILMAN: ZUMBA REFUND	150.00
MISCELLANEOUS VENDOR	TONI SEXTON: ZUMBA REFUND	75.00
OLSON, KEVIN D	LEGAL SERVICE	1,500.00
PARKSIDE SERVICE	TIRES	447.78
PRINTING HOUSE	ANIMAL LIC RENEWAL POSTCARDS	189.00
SEYDEL, RANDY AND LINDSAY	BUILDING INCENTIVE REIMBURSEMENT	1,279.81
ST. PAUL STAMP WORKS INC.	ANIMAL TAGS	203.42
THOMAS HEATING & AIR LLC	FURNACE REPAIR	274.00
USA BLUE BOOK	SUPPLIES	371.90
VERIZON WIRELESS	VERIZON WIRELESS	842.29
WEST BRANCH COMMUNITY DEVELOPMENT	CHRISTMAS GREENERY	200.00
TOTAL		13,193.41
PAYROLL 11/30/2018		43,945.81

PAID BETWEEN MEETINGS

JOEL & ANGELA CARILLO	EASEMENT	500.00
WEST BRANCH & TIPTON ROOFING	EASEMENT	5,000.00
ROBERT ROOD	EASEMENT	500.00
CASEY'S GENERAL STORE	TIF REBATE	8,528.50
CEDAR COUNTY COOP	FUEL-PUBLIC WORKS	1,128.78
KNOCHE, REBECCA	VIDEOGRAPHY SERVICES	150.00
MEDIACOM	CABLE SERVICE	41.90
SWIFT & SWIFT LLC	NUISANCE ABATEMENT	1,296.00
UPS	SEWER - SHIPPING	45.04
TOTAL		17,190.22
GRAND TOTAL EXPENDITURES		74,329.44

FUND TOTALS

001 GENERAL FUND	28,448.69
022 CIVIC CENTER	535.39
031 LIBRARY	5,181.46
036 TORT LIABILITY	1,920.41
110 ROAD USE TAX	9,829.51
112 TRUST AND AGENCY	-
125 TIF	8,528.50
310 COLLEGE STREET BRIDGE	7,896.38
600 WATER FUND	6,451.49
610 SEWER FUND	5,537.61
GRAND TOTAL	74,329.44

Motion by Pierce, second by Stoolman to approve agenda/consent agenda items. AYES: Pierce, Stoolman, Goodweiler, Miller, Ellyson. NAYS: None. Motion carried.

**PUBLIC HEARING / NON-CONSENT AGENDA**

Resolution 1768 – Adopting goal and objectives for the City of West Branch, Iowa for 2019-2020.

Laughlin named the top vote getters in the goal setting session as the following: downstream widening – flood mitigation (24 votes), Cubby Park additional operational resources (12), downtown sidewalk repairs (MS Phase 5) (11), Eastside water main improvements (11) and creek maintenance / clean-up (10). Laughlin said that the goals and objectives adopted may not all be met based on funding sources available.

Motion by Stoolman, second by Goodweiler to approve Resolution 1768. AYES: Stoolman, Goodweiler, Pierce, Ellyson, Miller. NAYS: None. Motion carried.

Second Reading, Ordinance 760 – rezoning that certain parcel of real property located at the Meadows, Part 4 from R-1 Residence District to R-1 and R-2 Residence Districts. /Move to action.

Motion by Goodweiler, second by Stoolman to approve the second reading of Ordinance 760. AYES: Goodweiler, Stoolman, Miller, Ellyson, Pierce. NAYS: None. Motion carried.

Second Reading, Ordinance 761 – rezoning that certain parcel of real property located in Pedersen Valley, Part 4 from R-1 Residence District to R-2 Residence District. /Move to action.

Pierce asked for clarification on the R-2 request if the developer was planning on building single family homes. Laughlin responded that the lot sizes were smaller and intended for smaller single family homes, with a few being sized accordingly for zero lots or duplexes.

Motion by Stoolman, second by Ellyson to approve the second reading of Ordinance 761. AYES: Stoolman, Ellyson, Miller, Pierce, Goodweiler. NAYS: None. Motion carried.

Second Reading, Ordinance 762 – Rezoning that certain parcel of real property located at Cedar’s Edge Golf Course from A-1 Agricultural District to R-1 and R-2 Residence Districts. /Move to action.

Motion by Goodweiler, second by Pierce to approve the second reading of Ordinance 762. AYES: Goodweiler, Pierce, Miller, Stoolman, Ellyson. NAYS: None. Motion carried.

Resolution 1766 – Approving a three year service contract with Interstate Power Systems for annual maintenance on the City’s emergency generator. /Move to action.

Miller asked if multiple bids were received for this service and Goodale responded that he did not solicit other bids for this contract. He stated that this company has been used in the past and is very reliable.

Motion by Miller, second by Stoolman to approve Resolution 1766. AYES: Miller, Stoolman, Ellyson, Pierce, Goodweiler. NAYS: None. Motion carried.

Resolution 1767 – Setting a date for consultation and public hearing on the proposed amendments to the Amended and Restated West Branch Urban Renewal Plan /Move to action.

Olson explained the purpose of the consultation was to add the Little Lights project to the Amended and Restated Urban Renewal Plan. He reminded the Council that recently the Cedar’s Edge Golf Course was added to the Urban Renewal Plan, but now the project need to be added in order to TIF the project. He continued that the consultation with the other taxing entities would be held on December 19<sup>th</sup> at 11:00 a.m. and the date to be set for the Public Hearing would take place during the City Council meeting on January 7, 2019. Olson said he had also drafted a developer’s agreement and would be forwarding to them for their review. Olson said the draft agreement would rebate Little Lights up to \$15,000 (max) for a period of ten years.

Motion by Goodweiler, second by Pierce to approve Resolution 1767. AYES: Goodweiler, Pierce, Stoolman, Miller, Ellyson. NAYS: None. Motion carried.

**CITY ADMINISTRATOR REPORT**

Jones reported on the progress that V&K is making with the waste water treatment plan and is continuing working with the DNR. He also updated the Council on the agreement with Baldrige Environmental and said Public Works was preparing to construct the shed that will house the equipment. Jones gave kudos to the Bethany Lutheran Church for providing a place for stranded motorist to take refuge during the recent snow storm. Local businesses, Main Street Sweets and McDonald’s also provided discounted meals to the stranded motorists.

**CITY ATTORNEY REPORT**

No additional report.

**STAFF REPORTS**

Gordon Edgar, Finance Officer discussed fund balances with the Council and presented the current Clerk’s Report for November. Edgar walked through a few completed projects that still had balances owed along with current projects (Cubby Park and College Street Bridge) that are in progress. Edgar was satisfied with the park project balance and said if no additional, unforeseen issues occur, there may be a positive balance when the project is complete. Edgar also said the College Street Bridge bids have not been received yet and those would need to be reviewed carefully to ensure that funds would be available for completing that project.

**COMMENTS FROM MAYOR AND COUNCIL MEMBER**

Laughlin reminded the Council and invited the audience to the public input meeting regarding the development of the former Croell site to be held tomorrow (Tuesday, December 4, 2018) in the City Council Chambers at 6:00 p.m.

**ADJOURNMENT**

Motion to adjourn by Pierce, second by Ellyson. Motion carried on a voice vote. City Council meeting adjourned at 7:45 p.m.

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	December 17, 2018
<b>AGENDA ITEM:</b>	<b>Motion to Approve</b> the Liquor License for “Herb N’ Lou’s”, located at 105 North Downey St, West Branch, Iowa.
<b>CITY GOAL:</b>	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
<b>PREPARED BY:</b>	Leslie Brick, Deputy City Clerk
<b>DATE:</b>	November 28, 2018

**BACKGROUND:**

Approve Class C Liquor License (LC) (Commercial) with Sunday sales for Herb n’ Lou’s.  
Renewal is effective January 1, 2019.

<b>STAFF RECOMMENDATION:</b>	Approve Motion – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> December 17, 2018
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<b>AGENDA ITEM:</b>	<b>Motion to Approve</b> the Claims Report
<b>CITY GOAL:</b>	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
<b>PREPARED BY:</b>	Gordon Edgar, Finance Director
<b>DATE:</b>	December 13, 2018

**BACKGROUND:**

These are routine expenditures that include such items as payroll, budget expenditures, and other financial items that relate to council approved items and/or other day to day operational disclosures.

<b>STAFF RECOMMENDATION:</b> Approve Claims Report – Move to Action
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<b>REVIEWED BY CITY ADMINISTRATOR:</b>
<b>COUNCIL ACTION:</b>
<b>MOTION BY:</b>
<b>SECOND BY:</b>

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## EXPENDITURES

12/17/2018

ALLIANT ENERGY	UTILITIES-WATER TOWER	10,431.98
AMAZON	BOOKS	493.04
BAKER & TAYLOR INC.	BOOKS	1,574.22
BARRON MOTOR SUPPLY	SUPPLIES	1,163.15
BIG TEN UNIVERSITY TOWING	SERVICE CALL	427.00
BP AMOCO		336.49
BRET F STOUT	REPAIR	1,275.00
BROWN'S WEST BRANCH	VEHICLE REPAIR	1,299.59
BUSINESS RADIO SALES	PAGERS & PAGER REPAIR	981.12
CEDAR COUNTY RECORDER	RECORDING FEES	62.00
CROELL, INC.	SAND	1,024.50
CULLIGAN WATER TECHNOLOGIE	WATER SOFTENER SERVICE	54.12
DEWEYS JACK & JILL	SUPPLIES	102.25
EAST CENT INTERGOVT ASN.	DUES	766.26
FEHR GRAHAM	308-CONSTRUCTION SERVICE	5,303.50
HANNA, JOHN	FUEL-NARCOTICS DISPLAY VEHICLE	48.50
HAWKINS INC	CHEMICALS-AZONE	767.45
IOWA ASSN. MUN. UTILITIES	SAFETY TRAINING	593.16
IOWA ONE CALL	LOCATION NOTIFICATION SERVICE	116.10
IOWA POLICE CHIEFS ASSOCIA	MEMBERSHIP DUES	125.00
JOHNSON COUNTY REFUSE INC.	GARBAGE STICKERS	600.00
LINN COUNTY R.E.C.	SECURITY LIGHTS & SIREN	154.60
LYNCH'S PLUMBING INC	SUPPLIES	9.00
MATT PARROTT/STOREY KENWOR	LASER UTILITY BILLS	600.00
MISCELLANEOUS VENDOR	IOWA ATTORNEY GEN-PATC: MANUALS	165.00
OASIS ELECTRIC LLC	STREET LIGHT REPAIRS	1,760.39
ORIENTAL TRADING CO. INC.	SUPPLIES	179.90
PITNEY BOWES GLOBAL FINANC	LIBRARY - POSTAGE	102.39
PITNEY BOWES INC	SHIPPING /POSTAGE SUPPLIES	56.52
PITNEY BOWES PURCHASE POWE	REPLENISH POSTAGE METER	1,003.50
PLAY IT AGAIN SPORTS	SUPPLIES	39.95
PLUNKETT'S PEST CONTROL IN	PEST CONTROL SERVICE	126.92
QUILL CORP	OFFICE SUPPLIES	6.19
RACOM CORPORATION	INSTALL SPEAKER & ANTENNAS	1,605.70
STATE HYGIENIC LAB	LAB ANALYSIS	26.00
SUPPLYWORKS	CHANGING TABLE	273.41
SWIFT & SWIFT LLC	NUISANCE ABATEMENT	1,576.00
U.S. POSTAL SERVICE	PO BOX RENT	78.00
ULINE	JANITORIAL SUPPLIES	120.65
UPS	SEWER-SHIPING	43.64
USA BLUE BOOK	SUPPLIES	477.58
VEENSTRA & KIMM INC.	NPS STORMWATER CONSULTATION	2,182.70
WATER SOLUTIONS UNLIMITED	PHOSPHATE	2,576.06
WEST BRANCH FIREFIGHTERS	SUPPLIES	500.28
WEST BRANCH REPAIRS	VEHICLE REPAIR	133.95
WEST BRANCH TIMES	NOV LEGAL PUBLICATION & ADVERTISING	1,198.47
<b>TOTAL</b>		<b>42,541.23</b>



PAYROLL	Regular	12/14/2018	43,137.87
	Fire Department	12/14/2018	38,521.05

**PAID BETWEEN MEETINGS**

COMMUNITY STATE BANK	INTEREST	8,043.75
IOWA ONE CALL	UTILITY LOCATION SERVICE	62.10
JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE, SUPPLIES	558.68
USA BLUE BOOK	SUPPLIES	120.00
STEVE HAGAR	UTILITY REFUND	38.20
BRICK, LESLIE	SUPPLIES	18.99
GALVAN, REUBEN	CLEANING SERVICE, FLOOR MAINTENANCE	1,463.00
MEADOWS DEVELOPMENT INC	STREET REPAIR	15,607.00
UPS	SHIPPING	45.85
JOHNSON COUNTY REFUSE INC	RECYCLING NOVEMBER 2018	3,904.50

**TOTAL** 29,862.07

**GRAND TOTAL EXPENDITURES** 154,062.22

**FUND TOTALS**

FUND TOTALS	
001 GENERAL FUND	77,884.99
022 CIVIC CENTER	1,476.71
031 LIBRARY	9,060.35
110 ROAD USE TAX	21,619.77
112 TRUST AND AGENCY	7641.87
226 GO DEBT SERVICE	8,043.75
308 PARK IMP - PEDERSEN VALLEY	5,303.50
310 COLLEGE STREET BRIDGE	-
600 WATER FUND	14,530.46
610 SEWER FUND	8,242.82
740 STORM WATER UTILITY	258.00

**GRAND TOTAL** 154,062.22

**REVENUE-FISCAL YEAR 2019**

FUND	NOVEMBER
001 GENERAL FUND	128,562.15
022 CIVIC CENTER	1,025.74
031 LIBRARY	4,115.53
036 TORT LIABILITY	1,729.80
110 ROAD USE TAX	26,050.70
112 TRUST & AGENCY	10,839.76
119 EMERGENCY TAX FUND	1,364.38
121 LOCAL OPTION SALES TAX	30,891.09
125 TIF	20,492.89
226 DEBT SERVICE	11,786.39
308 PARK IMP - PEDERSEN VALLEY	5,000.00
500 CEMETERY PERPETUAL FUND	0.48
501 KROUTH PRINCIPAL FUND	135.50
502 KROUTH INTEREST FUND	27.89
600 WATER FUND	55,098.38
610 SEWER FUND	32,556.02
740 STORM WATER UTILITY	4,732.54
<b>TOTAL</b>	<b>334,409.24</b>

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	IOWA POLICE CHIEFS ASSOCIATION	MEMBERSHIP DUES	125.00
		HANRB, JOHN	FUEL-NARCOTICS DISPLAY VEH	48.50
		PLUNKETT'S PEST CONTROL INC	PEST CONTROL SERVICE	37.50
		BROWN'S WEST BRANCH	VEHICLE REPAIR	1,280.39
		ALLIANT ENERGY	SERVICES	237.36
		MISCELLANEOUS V IOWA ATTORNEY GEN-PATC	IOWA ATTORNEY GEN-PATC:MAN	165.00
			TOTAL:	1,893.75
FIRE OPERATION	GENERAL FUND	WEST BRANCH FIREFIGHTERS	SAFETY EQUIPMENT	500.28
		BUSINESS RADIO SALES	PAGERS & PAGER REPAIR	981.12
		BP AMOCO	FUEL	73.18
		RACOM CORPORATION	INSTALL SPEAKER & ANTENNAS	1,605.70
		PLUNKETT'S PEST CONTROL INC	PEST CONTROL SERVICE	37.50
		ALLIANT ENERGY	SERVICES	712.07
		BARRON MOTOR SUPPLY	SUPPLIES	98.44
		CULLIGAN WATER TECHNOLOGIES	WATER SOFTENER SERVICE	54.12
			TOTAL:	4,062.41
STREET LIGHTING	GENERAL FUND	LIEN COUNTY R.E.C.	SECURITY LIGHTS & SIREN	154.60
		OASIS ELECTRIC LLC	STREET LIGHT REPAIRS	1,760.39
		ALLIANT ENERGY	SERVICES	2,134.18
			TOTAL:	236.17
PARK & RECREATION	GENERAL FUND	DEWEYS JACK & JILL	SUPPLIES	91.02
		WEST BRANCH TIMES	ADVERTISING	55.00
		PLAY IT AGAIN SPORTS	SUPPLIES	39.95
		ALLIANT ENERGY	UTILITIES-LIONS FIELD	26.57
			LIGHTS 219 E GREEN	12.26
			SERVICES	45.65
		BARRON MOTOR SUPPLY	SUPPLIES	41.89
		ORIENTAL TRADING CO. INC.	SUPPLIES	179.90
			TOTAL:	492.23
COMM & CULTURAL DEVEL	GENERAL FUND	ALLIANT ENERGY	HHTD UTILITY SERVICE	77.41
			TOTAL:	77.41
ECONOMIC DEVELOPMENT	GENERAL FUND	WEST BRANCH TIMES	ADVERTISING	150.00
			TOTAL:	150.00
CLERK & TREASURER	GENERAL FUND	EAST CENT INTERGOVT ASN.	DUES	766.26
		PLUNKETT'S PEST CONTROL INC	PEST CONTROL SERVICE	25.96
		FITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE	166.00
		ALLIANT ENERGY	SERVICES	200.76
			TOTAL:	1,156.98
LEGAL SERVICES	GENERAL FUND	WEST BRANCH TIMES	LEGAL PUBLICATIONS	863.47
		CEDAR COUNTY RECORDER	RECORDING FEES	62.00
			TOTAL:	925.47
SOLID WASTE	GENERAL FUND	WEST BRANCH TIMES	ADVERTISING	30.00
		SWIFT & SWIFT LLC	NUISANCE ABATEMENT	1,576.00
		JOHNSON COUNTY REFUSE INC.	GARBAGE STICKERS	600.00
			TOTAL:	2,206.00
LOCAL CABLE ACCESS	GENERAL FUND	ALLIANT ENERGY	SERVICES	101.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
COMMISSION	GENERAL FUND	VEENSTRA & KIMM INC.	MEADOWS PT 2- RESIDENT REV HS CONCESSION & PB SITE PL	101.00 1,564.35 360.35 TOTAL: 1,924.70
TOWN HALL	CIVIC CENTER	PLUNKETT'S PEST CONTROL INC ALLIANT ENERGY ULINE SUPPLYWORKS	PEST CONTROL SERVICE SERVICES JANITORIAL SUPPLIES CHANGING TABLE	25.96 537.69 120.65 273.41 TOTAL: 957.71
LIBRARY	LIBRARY	U.S. POSTAL SERVICE QUILL CORP BAKER & TAYLOR INC.	FO BOX RENT OFFICE SUPPLIES BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS	78.00 6.19 428.87 166.83 132.35 59.25 108.03 86.33 290.21 302.35 102.39 503.50 551.62 13.99 27.16 14.47 437.42 56.52 TOTAL: 3,365.48
ROADS & STREETS	ROAD USE TAX	PITNEY BOWES GLOBAL FINANCIAL SERVICES PITNEY BOWES PURCHASE POWER ALLIANT ENERGY AMAZON  PITNEY BOWES INC	LIBRARY - POSTAGE REFRESH POSTAGE METER SERVICES BOOKS BOOKS BOOKS BOOKS SHIPPING /POSTAGE SUPPLIES	100.00 87.77 133.95 19.20 1,024.50 157.70 1,022.83 427.00 177.14 3,150.09 TOTAL: 3,365.48
INVALID DEPARTMENT	PARK IMP - PEDERSE FEHR GRAHAM	WEST BRANCH TIMES BP AMOCO WEST BRANCH REPAIRS BROWN'S WEST BRANCH CROEHL, INC. ALLIANT ENERGY BARON MOTOR SUPPLY BIG TEN UNIVERSITY TOWING INC USA BLUE BOOK	ADVERTISING FUEL VEHICLE REPAIR VEHICLE REPAIR SAND SERVICES SUPPLIES SERVICE CALL SUPPLIES	100.00 87.77 133.95 19.20 1,024.50 157.70 1,022.83 427.00 177.14 3,150.09 TOTAL: 3,365.48
WATER OPERATING	WATER FUND	IOWA ONE CALL MATT PARROTT/STOREY KENWORTHY STATE HYGIENIC LAB LYNCH'S FLUMBING INC BP AMOCO IOWA ASSN. MUN. UTILITIES HAWKINS INC WATER SOLUTIONS UNLIMITED INC. PITNEY BOWES PURCHASE POWER	308-CONSTRUCTION SERVICE 308 TV PARK-ADD'L SERVICE  LOCATION NOTIFICATION SERV LASER UTILITY BILLS LAB ANALYSIS SUPPLIES FUEL SAFETY TRAINING CHEMICALS-ASONE PHOSPHATE REFRESH POSTAGE	3,461.25 1,842.25 5,303.50 TOTAL: 5,303.50  58.05 300.00 26.00 9.00 87.77 593.16 767.45 2,576.06 167.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ALLIANT ENERGY	UTILITIES-WATER TOWER	118.11
			SERVICES	2,688.16
		BRET F STOUT	REPAIR	1,275.00
		USA BLUE BOOK	SUPPLIES	124.60
			SUPPLIES	175.84
			TOTAL:	8,966.20
SEWER OPERATING	SEWER FUND	DEWEYS JACK & JILL	SUPPLIES	11.23
		IOWA ONE CALL	LOCATION NOTIFICATION SERV	58.05
		MATT PARROTT/STOREY KENWORTHY	LASER UTILITY BILLS	300.00
		BP AMOCO	FUEL	87.77
		UPS	SEWER-SHIPPING	43.64
		PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE	167.00
		ALLIANT ENERGY	SERVICES	2,595.27
			TOTAL:	3,262.96
STORM WATER UTILITY	STORM WATER UTILIT	VEENSTRA & KIMM INC.	NPS STORMWATER CONSULTATIO	258.00
			TOTAL:	258.00

----- FUND TOTALS -----

001	GENERAL FUND	17,277.29
022	CIVIC CENTER	957.71
031	LIBRARY	3,365.48
110	ROAD USE TAX	3,150.09
308	PARK IMP - PEDERSEN VALLE	5,303.50
600	WATER FUND	8,966.20
610	SEWER FUND	3,262.96
740	STORM WATER UTILITY	258.00
GRAND TOTAL:		42,541.23

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**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	December 17, 2018
<b>AGENDA ITEM:</b>	<b>Discussion Item:</b> Consider Entering into a Joint-Funding Agreement USGS for the Operation and Maintenance of one Streamflow-Gaging Station on the Wapsinonoc Creek at College Street in the Amount \$8,640; During the Period January 1, 2019 through December 31, 2019.
<b>CITY GOAL:</b>	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
<b>PREPARED BY:</b>	Redmond Jones, City Administrator
<b>DATE:</b>	December 11, 2018

**BACKGROUND:**

Enclosed are two of our standard joint-funding agreement for the operation and maintenance of one streamflow-gaging station on the west branch of the Wapsinonoc Creek at College St. in West Branch, IA, during the period January 1, 2019 through December 31, 2019 in the amount of \$8,640 from your agency. United States Geological Survey contributions for this agreement are \$5,760 for a combined total of \$14,400.

<b>STAFF RECOMMENDATION:</b>	Approve the Resolution - Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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## United States Department of the Interior

U.S. GEOLOGICAL SURVEY

CENTRAL MIDWEST WATER SCIENCE CENTER

MISSOURI

ILLINOIS

IOWA

1400 Independence Rd. MS100

405 N. Goodwin Ave.

400 S. Clinton St. Rm 269

Rolla, MO 65401

Urbana, IL 61801

Iowa City, IA 52240

November 30, 2018

Mr. Redmond Jones  
City Administrator  
City of West Branch  
PO Box 218 110 N. Poplar St  
West Branch, IA 52358

Dear Mr. Jones:

Enclosed are two signed originals of our standard joint-funding agreement for the operation and maintenance of one streamflow-gaging station on the west branch of the Wapsinonoc Creek at College St. in West Branch, IA, during the period January 1, 2019 through December 31, 2019 in the amount of \$8,640 from your agency. U.S. Geological Survey contributions for this agreement are \$5,760 for a combined total of \$14,400. Please sign and return one fully-executed original to Aaron Huse at the Iowa address above.

Federal law requires that we have a signed agreement before we start or continue work. Please return the signed agreement by **January 1, 2019**. If, for any reason, the agreement cannot be signed and returned by the date shown above, please contact Gary Johnson by phone number (217) 328-9720 or email [gjohnson@usgs.gov](mailto:gjohnson@usgs.gov) to make alternative arrangements.

This is a fixed cost agreement to be billed annually via Down Payment Request (automated Form DI-1040). Please allow 30-days from the end of the billing period for issuance of the bill. For any concerns regarding your invoice(s), please contact Aaron Huse at phone number (319) 358-3656 or email at [ahuse@usgs.gov](mailto:ahuse@usgs.gov).

The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey. We look forward to continuing this and future cooperative efforts in these mutually beneficial water resources studies.

Sincerely,

Jon F. Nania  
Deputy Director, Central Midwest WSC

Enclosure  
19NEJFA126 (2)



Form 9-1366  
(May 2018)

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer #: 600004586  
Agreement #: 19NEJFA126  
Project #: NE009KT 001IC  
TIN #: 42-6005357

Fixed Cost Agreement YES[ X ] NO[ ]

THIS AGREEMENT is entered into as of the January 1, 2019, by the U.S. GEOLOGICAL SURVEY, Central Midwest Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the City of West Branch party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation Water Resource Investigations (per attachment), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$5,760 by the party of the first part during the period January 1, 2019 to December 31, 2019
- (b) \$8,640 by the party of the second part during the period January 1, 2019 to December 31, 2019
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www2.usgs.gov/fsp/>).

Form 9-1366  
(May 2018)

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer #: 6000004586  
Agreement #: 19NEJFA126  
Project #: NE009KT 001IC  
TIN #: 42-6005357

9. Billing for this agreement will be rendered **annually** in January of 2019. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

**USGS Technical Point of Contact**

Name: Gary Johnson  
Supervisory Hydrologist  
Address: 405 N Goodwin Ave  
Urbana, IL 61801  
Telephone: (217) 328-9720  
Fax: (217) 328-9770  
Email: gjohnson@usgs.gov

**Customer Technical Point of Contact**

Name: Redmond Jones  
City Administrator  
Address: PO Box 218 110 N. Poplar St  
West Branch, IA 52358  
Telephone: (319) 643-5888  
Fax:  
Email: rjonesii@westbranchiowa.org

**USGS Billing Point of Contact**

Name: Aaron Huse  
Budget Technician  
Address: 400 S Clinton St Rm 269  
Iowa City, IA 52240  
Telephone: (319) 358-3656  
Fax: (319) 358-3606  
Email: ahuse@usgs.gov

**Customer Billing Point of Contact**

Name: Redmond Jones  
City Administrator  
Address: PO Box 218 110 N. Poplar St  
West Branch, IA 52358  
Telephone: (319) 643-5888  
Fax:  
Email: rjonesii@westbranchiowa.org

U.S. Geological Survey  
United States  
Department of Interior

City of West Branch

Signature

Signatures

By \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Amy Beussink  
Title: Director, Central Midwest WSC

By \_\_\_\_\_ Date: \_\_\_\_\_  
Name:  
Title:

By \_\_\_\_\_ Date: \_\_\_\_\_  
Name:  
Title:

By \_\_\_\_\_ Date: \_\_\_\_\_  
Name:  
Title:



## City of West Branch

Attachment for 19NEJPA126  
1/1/2019 to 12/31/2019

### SURFACE WATER

SITE NUMBER & DESCRIPTION	FUNDS		
	USGS	COOP	TOTAL
0546494170 WB Wapsinonoc Cr at College St at West Branch, IA Full Range Streamflow Station	\$5,760	\$8,640	\$14,400
Total:	\$5,760	\$8,640	\$14,400
GRAND TOTAL:	\$5,760	\$8,640	\$14,400



**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	December 17, 2018
<b>AGENDA ITEM:</b>	<b>Third Reading, Ordinance 760</b> – Rezoning that Certain Parcel of Real Property Located at the Meadows, Part 4 from R-1 Residence District to R-1 and R-2 Residence Districts.
<b>CITY GOAL:</b>	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
<b>PREPARED BY:</b>	Leslie Brick, Deputy City Clerk
<b>DATE:</b>	December 11, 2018

**BACKGROUND:**

Second Reading of Ordinance 760, rezoning a portion of The Meadows, Part 4 from R-1 to R-2.

<b>STAFF RECOMMENDATION:</b>	Approve 3 <sup>rd</sup> Reading – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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## ORDINANCE 760

### **AN ORDINANCE RE-ZONING THAT CERTAIN PARCEL OF REAL PROPERTY LOCATED AT THE MEADOWS, PART 4 FROM R-1 RESIDENCE DISTRICT TO R-1 AND R-2 RESIDENCE DISTRICTS.**

**WHEREAS**, KLM Investments, Inc. (“KLM”) has petitioned the City of West Branch for a zoning district amendment for properties located in the Meadows Subdivisions, said parcel being legally described as:

THE MEADOWS SUBDIVISION PART 4, BEING PART OF PARCEL G, AS RECORDED IN PLAT BOOK I, PAGE 103 OF THE CEDAR COUNTY RECORDER'S OFFICE, IN THE SOUTHWEST FRACTIONAL QUARTER (SW ¼) OF THE SOUTHWEST FRACTIONAL QUARTER (SW ¼) AND THE NORTHWEST FRACTIONAL QUARTER (NW ¼) OF THE SOUTHWEST FRACTIONAL QUARTER (SW ¼) OF SECTION 6, TOWNSHIP 89 NORTH, RANGE 4 WEST, IN THE CITY OF WEST BRANCH, CEDAR COUNTY, IOWA DESCRIBED AS: BEGINNING AT THE NORTHWEST CORNER OF LOT 32 OF THE MEADOWS SUBDIVISION PART II, AN OFFICIAL PLAT NOW IN THE CITY OF WEST BRANCH, THENCE N18°59'30”W, 119.27 FEET; THENCE N86°38'50”E, 14.10 FEET; THENCE N3°21'11”W, 138.68 FEET; THENCE N3°10'34”W, 60.00; THENCE S86°46'30”W, 19.31 FEET; THENCE N3°20'32”W, 135.00 FEET TO THE NORTH LINE OF SAID PARCEL G; THENCE ALONG SAID NORTH LINE S86°46'30”W, 758.80 FEET TO THE EAST RIGHT OF WAY LINE OF CEDAR JOHNSON ROAD; THENCE ALONG SAID EAST RIGHT OF WAY LINE S01°19'13”E, 165.54 FEET; THENCE N86°40'45”E, 347.57 FEET; THENCE S03°21'10”E, 57.06 FEET; THENCE 120.05 FEET ALONG A 182.99 FOOT RADIUS CURVE CONCAVE EAST (CHORD BEARING S22°08'48”E, 117.91 FEET); THENCE S40°55'59”E, 635.23 FEET; THENCE N49°03'28”W, 215.06 FEET TO THE WEST LINE OF SAID MEADOWS SUBDIVISION PART II, THENCE ALONG SAID WEST LINE OF SAID PLAT N32°16'00”W, 292.73 FEET TO THE POINT OF BEGINNING (the “Parcel).

**WHEREAS**, KLM has requested that a portion of the Parcel be rezoned to be located in an R-2 Residence District, in place of an R-1 Residence District; and

**WHEREAS**, the West Branch Planning and Zoning Commission has recommended the City Council approve said rezoning request; and

**WHEREAS**, a public hearing has been held on said request pursuant to published notice thereof.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of West Branch, Iowa :

**Section 1.** That the zoning map for the City of West Branch is hereby amended to show that a portion of the Parcel being located in a R-2 Residence District in place of R-1 Residence District.

**Section 2.** This ordinance shall be in full force and effect from and after its publication as by law provided.

**Section 3.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 4.** If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

**Passed and approved this 17 day of December, 2018.**

First Reading:	November 19, 2018
Second Reading:	December 3, 2018
Third Reading:	December 17, 2018

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Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk



**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	December 17, 2018
<b>AGENDA ITEM:</b>	<b>Third Reading, Ordinance 761</b> – Rezoning that Certain Parcel of Real Property Located at the Loethen Ridge Estates (formerly known as Pedersen Valley, Part 4 from R-1 Residence District to R-2 Residence District.
<b>CITY GOAL:</b>	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
<b>PREPARED BY:</b>	Leslie Brick, Deputy City Clerk
<b>DATE:</b>	December 11, 2018

**BACKGROUND:**

Second Reading of Ordinance 761, rezoning Loethen Ridge Estates, (formerly known as Pedersen Valley, Part4) from R-1 to R-2.

<b>STAFF RECOMMENDATION:</b>	Approve 3 <sup>rd</sup> Reading – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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## ORDINANCE 761

### AN ORDINANCE RE-ZONING THAT CERTAIN PARCEL OF REAL PROPERTY LOCATED AT PEDERSEN VALLEY, PART 4 FROM R-1 TO R-2 RESIDENCE DISTRICT.

**WHEREAS**, IWB, LLC (“IWB”) has petitioned the City of West Branch for a zoning district amendment for properties located in the Pederson Valley subdivision, said parcel being legally described as:

BEING THAT PART OF LOT B IN THE SOUTHWEST QUARTER  $\frac{1}{4}$  (SW  $\frac{1}{4}$ ) OF SECTION 6, TOWNSHIP 79, RANGE 4 WEST LYING NORTH OF PEDERSEN VALLEY PART 4 AND SOUTH OF CEDARS EDGE GOLF COURSE, AND PART OF THE SOUTHEAST QUARTER (SE  $\frac{1}{4}$ ), ALL IN THE CITY OF WEST BRANCH, CEDAR COUNTY, IOWA DESCRIBED AS: BEGINNING AT THE NORTHWEST CORNER OF LOT 82 OF PEDERSEN VALLEY PART 4, AN OFFICIAL PLAT IN THE CITY OF WEST BRANCH, THENCE N00° 51' 11"E, 331.84 FEET TO THE SOUTH LINE OF GREEN VIEW ESTATES , AN OFFICIAL PLAT IN THE CITY OF WEST BRANCH, THENCE ALONG SAID SOUTH LINE N86° 39' 40"E, 1083.46 FEET; THENCE S01° 19' 16"E, 319.75 FEET TO THE NORTHEAST CORNER OF SAID PEDERSEN VALLEY PART 4, THENCE ALONG SAID NORTH LINE S88° 40' 44"W, 180.00 FEET; THENCE ALONG SAID NORTH LINE S01° 19' 16"E, 50.00 FEET; THENCE ALONG SAID NORTH LINE S88° 40' 44"W, 915.38 FEET TO THE POINT OF BEGINNING. DESCRIBED PARCEL CONTAINS 8.56 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD (the “Parcel”).

**WHEREAS**, IWB has requested that the Parcel be rezoned to be located in an R-2 Residence District, in place of an R-1 Residence District; and

**WHEREAS**, the West Branch Planning and Zoning Commission has recommended the City Council approve said rezoning request; and

**WHEREAS**, a public hearing has been held on said request pursuant to published notice thereof.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of West Branch, Iowa :

**Section 1.** That the zoning map for the City of West Branch is hereby amended to show the Parcel being located in a R-2 Residence District in place of R-1 Residence District.

**Section 2.** This ordinance shall be in full force and effect from and after its publication as by law provided.

**Section 3.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 4.** If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

**Passed and approved this 17 day of December, 2018.**

First Reading:	November 19, 2018
Second Reading:	December 3, 2018
Third Reading:	December 17, 2018

---

Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk



**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	December 17, 2018
<b>AGENDA ITEM:</b>	<b>Resolution 1769</b> – Approving the Preliminary Plat of Loethen Ridge, West Branch, Iowa.
<b>CITY GOAL:</b>	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
<b>PREPARED BY:</b>	Kevin Olson, City Attorney / Leslie Brick, Deputy City Clerk
<b>DATE:</b>	December 11, 2018

**BACKGROUND:**

IWB, LLC is proposing to develop Loethen Ridge Estate (formerly known as Pedersen Valley, Part 4). This 8.5 acre parcel has been rezoned from R-1 to R-2 which includes 25 residential lots intended for smaller single family homes.

Outlot A, to be used as Stormwater management, and maintained by an association of IWB LLC.

In addition, the Preliminary Plat was approved and recommended for approval by City Council on October 16, 2018. The Preliminary Plat has been reviewed by the City Engineer and all comments or discussions items addressed.

<b>STAFF RECOMMENDATION:</b>	Approve Resolution – Move to Action
------------------------------	-------------------------------------

<b>REVIEWED BY CITY ADMINISTRATOR:</b>
<b>COUNCIL ACTION:</b>
<b>MOTION BY:</b>
<b>SECOND BY:</b>

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**RESOLUTION 1769**

**RESOLUTION APPROVING THE PRELIMINARY PLAT OF LOETHEN RIDGE, WEST BRANCH, IOWA.**

**WHEREAS**, the developer did file with the City Clerk of West Branch, a preliminary for Loethen Ridge, West Branch, Iowa; and

**WHEREAS**, the aforementioned plat and subdivision is found to conform with Chapter 170 of the West Branch Code of Ordinances, and all other ordinances and statutory requirements; and

**WHEREAS**, said final platting of the aforementioned subdivision has been examined by the West Branch Planning and Zoning Commission; and

**WHEREAS**, recommendations from both said Commission and City Staff have been made; and

**WHEREAS**, after due deliberation, said Commission has recommended that the preliminary platting of the proposed subdivision, be accepted and approved.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Coralville, Iowa, that the preliminary platting of Loethen Ridge, West Branch, Iowa, be and the same is hereby approved.

\* \* \* \* \*

**Passed and approved this 17<sup>th</sup> day of December, 2018.**

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST:

\_\_\_\_\_  
Redmond Jones II, City Administrator/Clerk

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**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	December 17, 2018
<b>AGENDA ITEM:</b>	<b>Third Reading, Ordinance 762</b> – Rezoning that Certain Parcel of Real Property Located at Cedar’s Edge Golf Course from A-1 Agricultural District to R-1 and R-2 Residence Districts.
<b>CITY GOAL:</b>	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
<b>PREPARED BY:</b>	Leslie Brick, Deputy City Clerk
<b>DATE:</b>	December 11, 2018

**BACKGROUND:**

Second reading of Ordinance 762, rezoning a portion of Cedar’s Edge Golf Course from A1 to R-1 and R-2.

<b>STAFF RECOMMENDATION:</b>	Approve 3rd Reading – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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**ORDINANCE 762**

**AN ORDINANCE RE-ZONING THAT CERTAIN PARCEL OF REAL PROPERTY LOCATED AT CEDAR'S EDGE GOLF COURSE FROM A-1 AGRICULTURAL DISTRICT TO R-1 AND R-2 RESIDENCE DISTRICTS.**

**WHEREAS**, Sexton Construction ("Sexton") have petitioned the City of West Branch for a zoning district amendment for properties adjacent to Cedar's Edge Golf Course, said parcels being legally described as:

**R-1 REZONING:** BEING PART OF THE SOUTHWEST QUARTER (SW ¼) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION 6, TOWNSHIP 79 NORTH, RANGE 4 WEST OF THE 5TH P.M, CITY OF WEST BRANCH, CEDAR COUNTY, IOWA DESCRIBED AS: BEGINNING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER (NW ¼) THENCE ALONG THE WEST LINE OF SAID NORTHWEST QUARTER N01°02'17"W, 644.68 FEET; THENCE N88°57'43"E, 158.00 FEET; THENCE S01°02'17"E, 445.44 FEET; THENCE N88°57'43"E, 24.74 FEET; THENCE N43°02'35"E, 277.14 FEET; THENCE N88°57'43"E, 141.44 FEET; THENCE S55°39'59"E, 149.13 FEET; THENCE S20°07'32"E, 153.79 FEET; THENCE S69°52'29"W, 348.32 FEET; THENCE S03°13'20"E, 79.95 FEET; THENCE S86°43'55"W, 193.71 FEET; THENCE S03°09'26"E, 40.96 FEET; THENCE S86°42'09"W, 439.64 FEET TO THE POINT OF BEGINNING. DESCRIBED PARCEL CONTAINS 5.76 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD. (PARCEL #1)

AND

**R-2 REZONING:** BEING PART OF THE SOUTHWEST QUARTER (SW ¼) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION 6, TOWNSHIP 79 NORTH, RANGE 4 WEST OF THE 5TH P.M, CITY OF WEST BRANCH, CEDAR COUNTY IOWA DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER (NW ¼) THENCE ALONG THE WEST LINE OF SAID NORTHWEST QUARTER N01°02'17"W, 644.68 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N01°02'17"W, 495.00 FEET; THENCE N88°57'43"W, 343.00 FEET; THENCE S01°02'17"E, 495.00 FEET; THENCE S88°57'43"W, 343.00 FEET TO THE POINT OF BEGINNING. DESCRIBED PARCEL CONTAINS 3.90 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD. (PARCEL #2)

**WHEREAS**, Sexton has requested that the Parcel #1 be rezoned to be located in an R-1 Residence District, in place of an A-1 Agricultural District; and

**WHEREAS**, Sexton has requested that Parcel #2 be rezoned to be located in an R-2 Residence District, in place of an A-1 Agricultural District; and

**WHEREAS**, the West Branch Planning and Zoning Commission has recommended the City Council approve said rezoning request; and

**WHEREAS**, a public hearing has been held on said request pursuant to published notice thereof.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of West Branch, Iowa:

**Section 1.** That the zoning map for the City of West Branch is hereby amended to show the Parcel #1 being located in a R-1 Residence District in place of A-1 Agricultural District and Parcel #2 being located in an R-2 Residence District in place of A-1 Agricultural District.

**Section 2.** This ordinance shall be in full force and effect from and after its publication as by law provided.

**Section 3.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 4.** If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

**Passed and approved this 17 day of December, 2018.**

First Reading:	November 19, 2018
Second Reading:	December 3, 2018
Third Reading:	December 17, 2018

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Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk





**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	December 17, 2018
<b>AGENDA ITEM:</b>	<b>Resolution 1770</b> – Approving the Preliminary Plat of Cedar’s Edge, West Branch, Iowa.
<b>CITY GOAL:</b>	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
<b>PREPARED BY:</b>	Kevin Olson, City Attorney
<b>DATE:</b>	December 11, 2018

**BACKGROUND:**

Jerry Sexton, owner of Cedar’s Edge Golf Course is proposing to develop a portion of the golf course to add 25 residential lots. This parcel has been rezoned from A-1 to R-1 (16 lots) and R-2 (9 lots). Lot 26 and Outlot A will remain A-1, with Lot 26 sold to Erin Morrison –Vincent to construct a wedding event center.

In addition, the Preliminary Plat was approved and recommended for approval by City Council on October 16, 2018. The Preliminary Plat has been reviewed by the City Engineer and all comments or discussions items addressed.

<b>STAFF RECOMMENDATION:</b>	Approve Resolution – Move to Action
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<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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**RESOLUTION 1770**

**RESOLUTION APPROVING THE PRELIMINARY PLAT OF CEDAR’S EDGE, WEST BRANCH, IOWA.**

**WHEREAS**, the developer did file with the City Clerk of West Branch, a preliminary for Cedar’s Edge, West Branch, Iowa; and

**WHEREAS**, the aforementioned plat and subdivision is found to conform with Chapter 170 of the West Branch Code of Ordinances, and all other ordinances and statutory requirements; and

**WHEREAS**, said final platting of the aforementioned subdivision has been examined by the West Branch Planning and Zoning Commission; and

**WHEREAS**, recommendations from both said Commission and City Staff have been made; and

**WHEREAS**, after due deliberation, said Commission has recommended that the preliminary platting of the proposed subdivision, be accepted and approved.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Coralville, Iowa, that the preliminary platting of Cedar’s Edge, West Branch, Iowa, be and the same is hereby approved.

\* \* \* \* \*

**Passed and approved this 17<sup>th</sup> day of December, 2018.**

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST:

\_\_\_\_\_  
Redmond Jones II, City Administrator/Clerk





## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	December 17, 2018
<b>AGENDA ITEM:</b>	<b>Discussion Item:</b> Consider Naming the Public Safety Building After Former Fire Chief Dick Stoolman.
<b>CITY GOAL:</b>	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
<b>PREPARED BY:</b>	Colton Miller, Mayor Pro Tem
<b>DATE:</b>	December 11, 2018

### BACKGROUND:

Dick Stoolman, former West Branch City Council Member and former West Branch Fire Chief has served the West Branch Fire Department for over 50 years in various capacities. He was known to have served the city through and the Fire Department through “thick and thin”.

Dick Stoolman became a West Branch firefighter in 1958. Ten years later, he became fire chief – a position he held for all but three years through 2008.

<b>STAFF RECOMMENDATION:</b>	Seeking Direction – Direct City Administrator
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	December 17, 2018
<b>AGENDA ITEM:</b>	<b>Motion to Accept</b> the City of West Branch, Iowa FY 2019-2020 Budget Timeline.
<b>CITY GOAL:</b>	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
<b>PREPARED BY:</b>	Redmond Jones II, City Administrator
<b>DATE:</b>	December 11, 2018

**BACKGROUND:**

The attached budget timeline is a tentative schedule aimed to result in the Adoption and Certification with the County Auditor by March 15<sup>th</sup>. With the positive outcomes of finding new revenues, making tough budget cuts, reviewing our fee schedule, and increasing taxes; the anticipated growth of assessment would indicate that our 2019-2020 budget will be in a stronger position in comparison to last year.

Although, we will not need to result the austerity measures of last year’s budget approach (5% spending reduction, program reductions, and tax increases). We will still need to be cautious as we begin to reestablish and reinstate our previous expenditure commitments. We continue to expect limited Capital Improvements with a focus on addressing our current projects such as Cubby Park and College Street Bridge.

Expecting a non-controversial budget; steady healthcare expenses, and a status quo expectation of the city’s cost of business. The Mayor has requested a streamline budget process. For this reason, I am recommending a process that provides written department budget presentations, and holding budget workshops as an “If needed / as necessary” basis. Instead, we will look to have budget deliberations in the form of discussion items during normal city council meetings. We will still strongly invite individual City Council members to schedule small group meetings with the City Administrator and the Finance Director.

A new form has been created for the purpose to submit written department budget data.

<b>STAFF RECOMMENDATION:</b>	Approve the Motion – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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## *City of West Branch, Iowa FY 2019-2020 Budget Timeline*

### **November**

#### **Goal Setting**

- 1) Work session to establish Goals and Objectives (November 19)
- 2) Resolution Adopting / Approving the Goals and Objectives for the FY 2019-2020 (Dec. 3)
- 3) Health Insurance Review / Renewal

### **December**

#### **Budget Activities**

- 1) Department Meetings with the City Administrator and Finance Director (Dec.)
- 2) Fiscal Outlook Review of Accomplishments, Innovations / Efficiency Improvements, Fiscal Condition, Revenues, Expenditures, Assumptions, and Uncertainties.
- 3) Motion to Accept 2018-19 the Budget Preparation Schedule (December 17)

### **January**

#### **Budget Activities / Work Session (only if requested)**

- 1) Written Submission of Department Director Budget Presentation (Jan. 2 – Jan. 22)
- 2) Discussion Item: Initial General Fund Revenue Estimate (January 7)
- 3) Discussion Item: Tentative Employee Pay Plan Starting Estimates (January 22)
- 4) Discussion Item: General fund departmental non-salary expenditures (January 22)
- 5) Invite City Council Members for one on one meetings with City Administrator and Finance Director.

### **February**

#### **Budget Activities / Work Session (only if requested)**

- 1) Motion to Approve: a Salary Plan (February 4)
- 2) Motion to Approve Revenue Estimates for all Other Funds (February 4)
- 3) Motion to Approve departmental non-salary expenditures for all other funds (February 4)
- 4) Invite City Council Members for one on one meetings with City Administrator and Finance Director.
- 5) Special Meeting Workshop (only if needed – Week of February 11-16)
- 6) Council receives and adopts City Administrator's Recommended Budget and other notice of hearing (February 19)
- 7) Notice of Hearing on Adoption of final budget. (February 19 – the notice is not to be published more than 20 days, and not less than 10 days of the hearing date.)

### **March**

#### **Budget Activities**

- 1) Public Hearing and Adoption of Budget (March 4)
- 2) Final Budget Certification with County Auditor (March 14<sup>th</sup>)

### **June**

- 1) IDOM certifies taxes back to county auditor (June 15)

### **July 1**

- 2) Budget takes effect

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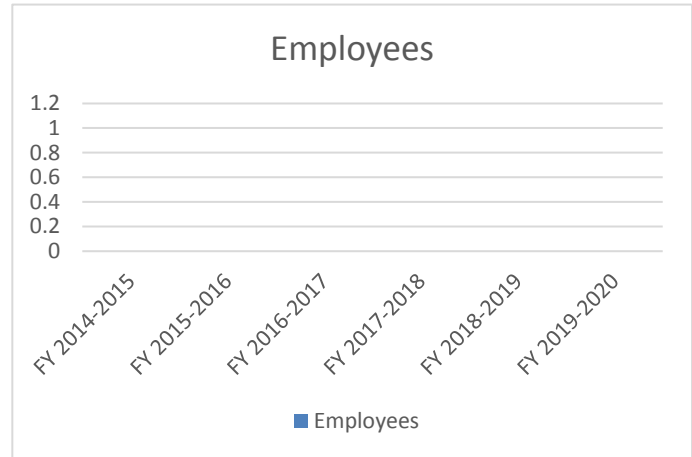
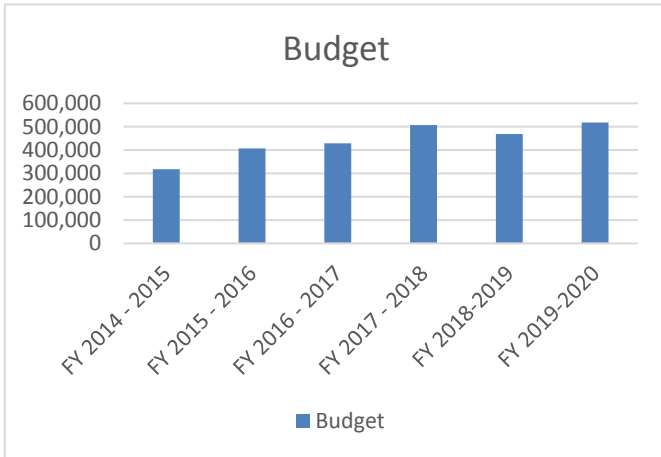
**SAMPLE FORM**



**2019 – 2020 Proposed Budget**

**Police Department**

**Five Year History of Budget and Position Authorities**



**Summary of FY 2018 – 2019 Mid-Year Achievements**

*This will be an opportunity to give an update as to the previous year goals as the new budget process starts mid-year of the previous budget.*

**Summary of FY 2019 – 2020 Requested Changes Based on City Council Goals and Objectives**

- New Police Department Squad Car – *This is just an example of format... a justification and program explanation would follow this objective.*
- Update Police Department Reporting Software – *This is just an example of format... a justification and program explanation would follow this objective.*

**Department Budget Highlights**

- 6210 Dues & Memberships
 

Budgeted in FY 18/19	\$ ?,???,??
Requesting in FY 19/20	\$ ?,???,??
- 6230 Training & Education
 

Budgeted in FY 18/19	\$ ?,???,??
Requesting in FY 19/20	\$ ?,???,??

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- 6240 Travel & Conference Budgeted in FY 18/19 \$ ?,???,??  
Requesting in FY 19/20 \$ ?,???,??
- 6320 Building & Grounds Maintenance Budgeted in FY 18/19 \$ ?,???,??  
Requesting in FY 19/20 \$ ?,???,??
- 6331 Motor Vehicle Fuel Budgeted in FY 18/19 \$ ?,???,??  
Requesting in FY 19/20 \$ ?,???,??
- 6332 Vehicle Repair & Maintenance Budgeted in FY 18/19 \$ ?,???,??  
Requesting in FY 19/20 \$ ?,???,??
- 6371 Utility Services Budgeted in FY 18/19 \$ ?,???,??  
Requesting in FY 19/20 \$ ?,???,??

### Budget Detail

2-13-2018 05:33 PM

CITY OF WEST BRANCH  
APPROVED BUDGET  
AS OF: JANUARY 31ST, 2018

PAGE: 1

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	(----- 2017-2018 -----)		(----- 2018-2019 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<b>POLICE OPERATION</b>						
<b>001-GENERAL FUND</b>						
001-5-1-110-6010 SALARIES AND WAGES	206,713	271,999	285,761	159,470	282,324	
001-5-1-110-6210 DUES, MEMBERSHIP	4,622	4,137	4,100	4,276	4,200	
001-5-1-110-6230 TRAINING AND EDUCATION	15,773	308	2,000	239	2,000	
001-5-1-110-6240 TRAVEL AND CONFERENCE	539	573	2,000	397	2,000	
001-5-1-110-6320 BLDG/GROUNDS OPERATION	1,451	887	800	919	1,000	
001-5-1-110-6331 MOTOR OPERATION FUEL	6,555	9,516	15,000	5,464	15,000	
001-5-1-110-6332 REPAIR/MAINTENANCE-VEH	2,770	7,079	5,000	2,124	5,000	
001-5-1-110-63501 REPAIRS-RADIOS	624	425	1,000	176	1,000	
001-5-1-110-6371 UTILITY SERVICES/GAS,	2,543	2,436	2,000	1,454	2,500	
001-5-1-110-6373 TELEPHONE/OPERATIONS	5,897	6,717	8,000	3,770	8,000	
001-5-1-110-6399 OTHER MAINTENANCE & RE	0	0	0	0	0	
001-5-1-110-6411 LEGAL FEES	969	97	1,000	0	1,000	
001-5-1-110-6414 ADVERTISEMENT & LEGAL	629	0	500	25	250	
001-5-1-110-6491 RESERVE OFFICERS	0	0	1,500	0	1,500	
001-5-1-110-6498 CONTRACT PAYMENTS	1,435	6,122	2,700	0	3,000	
001-5-1-110-6504 MINOR EQUIPMENT	1,288	810	1,000	0	3,000	
001-5-1-110-6506 OFFICE SUPPLIES	687	1,113	1,000	511	1,000	
001-5-1-110-6508 POSTAGE AND SHIPPING	56	0	200	0	200	
001-5-1-110-6510 SAFETY EQUIPMENT	0	0	0	0	0	
001-5-1-110-6513 AMMUNITION	880	776	1,150	0	1,150	
001-5-1-110-6521 MOTOR VEHICLE MAINT. &	63	0	1,000	0	1,000	
001-5-1-110-6529 UNIFORMS	3,752	1,345	2,000	474	2,000	
001-5-1-110-6599 MISC. SUPPLIES	2,511	896	3,000	247	3,000	
001-5-1-110-6723 VEHICLE SET ASIDE	41,082	0	50,000	38,218	0	
001-5-1-110-6725 OFFICE EQUIPMENT	1,300	5,290	4,000	115	6,500	
001-5-1-110-6727 EQUIPMENT	13,399	10,437	0	0	2,800	
TOTAL 001-GENERAL FUND	315,635	329,963	394,711	217,861	349,424	
<b>036-TORT LIABILITY</b>						
036-5-1-110-6160 WORKMENS COMP.	16,522	12,682	12,708	13,259	13,380	
036-5-1-110-64081 LIABILITY INSURANCE	5,413	6,115	5,166	6,001	6,121	
TOTAL 036-TORT LIABILITY	21,935	18,797	17,874	19,260	19,501	
<b>112-TRUST AND AGENCY</b>						
112-5-1-110-6110 FICA	14,904	19,869	21,861	11,581	21,598	
112-5-1-110-6130 IFERS	20,135	26,765	28,119	15,673	28,825	
112-5-1-110-6150 GROUP INSURANCE	34,027	39,309	44,840	26,488	48,829	
TOTAL 112-TRUST AND AGENCY	69,066	85,943	94,820	53,743	99,252	
<b>TOTAL POLICE OPERATION</b>	<b>406,636</b>	<b>434,702</b>	<b>507,405</b>	<b>290,884</b>	<b>468,177</b>	

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**REQUEST FOR COUNCIL CONSIDERATION**

<b>MEETING DATE:</b>	December 17, 2018
<b>AGENDA ITEM:</b>	<b>Resolution1771</b> - Approving Partial Pay Estimate Number 8 in the Amount of \$90,951.57 to Needham Excavating Inc. for the Cubby Park Improvements Project.
<b>CITY GOAL:</b>	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
<b>PREPARED BY:</b>	Cody Buelt, Fehr Graham
<b>DATE:</b>	December 13, 2018

**BACKGROUND:**

This is pay estimate number 8 in the Amount of \$90,951.57 to Needham Excavating Inc. for the Cubby Park Improvements Project.

Listed below are the pay estimates paid out to date:

- Partial Pay Estimate Number One (1) in the amount of \$276,843.04
- Partial Pay Estimate Number Two (2) in the amount of \$362,865.81
- Partial Pay Estimate Number Three (3) in the amount of \$247,973.87
- Partial Pay Estimate Number Four (4) in the amount of \$221,684.85
- Partial Pay Estimate Number Five (5) in the amount of \$189,204.44
- Partial Pay Estimate Number Six (6) in the amount of \$604,543.90
- Partial Pay Estimate Number Seven (7) in the amount of \$113,936.67

<b>STAFF RECOMMENDATION:</b>	Approve the Resolution – Move to Action
<b>REVIEWED BY CITY ADMINISTRATOR:</b>	
<b>COUNCIL ACTION:</b>	
<b>MOTION BY:</b>	
<b>SECOND BY:</b>	

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PARTIAL PAY ESTIMATE NUMBER EIGHT  
CUBBY PARK IMPROVEMENTS, WEST BRANCH, IOWA  
PROJECT NUMBER 16-072

Name of Contractor: Needham Excavating, Inc. 17470 70th Ave Walcott, IA 52773		Name of Owner: City of West Branch 110 North Poplar St. / PO Box 52358-0218 West Branch, IA							
Date of Completion:		Amount of Contract:		Dates of Estimate:					
Original: By November 2, 2018		Original: \$	2,945,427.39	From: October 27, 2018					
Revised: December 22, 2018		Revised: \$	2,908,641.84	Through: November 24, 2018					
Item	Code	Description	Quantity	Unit	Unit Price	This Period Quantity	This Period Amount	Total To Date Quantity	Total To Date Amount
<b>BID ITEMS</b>									
1	1070-206-A-3	TRAFFIC CONTROL	1	LS	\$ 2,800.00		\$ -	1	\$ 2,800.00
2	2010-108-C-0	CLEARING AND GRUBBING	1	LS	\$ 3,560.00		\$ -	1	\$ 3,560.00
3	2010-108-D-1	TOPSOIL, ON-SITE	15985	CY	\$ 5.75		\$ -	15985	\$ 91,913.75
4	2010-108-E-0	EXCAVATION, CLASS 10	36540	CY	\$ 3.95		\$ -	36540	\$ 144,333.00
5	2010-108-E-0	EXCAVATION, CLASS 13	2191	CY	\$ 6.10		\$ -	2191	\$ 13,365.10
6	2010-108-I-0	SUBBASE, MODIFIED (IADOT GRADATION NO. 14)	3903	TON	\$ 23.40	248.84	\$ 5,822.86	3960.82	\$ 92,683.19
7	2010-108-I-1	SUBBASE, MACADAM (IADOT GRADATION NO. 13)	203	TON	\$ 23.80		\$ -	788.14	\$ 18,757.73
8	2010-108-O-0	SUBBASE, WASHED SAND, 4" THICK, UNDER SURFACE AGGRAGATE	1295	TON	\$ 26.70		\$ -	1026.6	\$ 27,410.22
9	2010-108-P-0	INFIELD/WARNING TRACK SKIN SURFACE, RED BALL DIAMOND AGGREGATE, 5" THICK	1590	TON	\$ 79.70		\$ -	1010.46	\$ 80,533.66
10	2010-108-Q-0	BATTING CAGE SURFACE, FINE LIMESTONE (IADOT GRADATION NO. 8)	40	TON	\$ 16.50		\$ -	70.84	\$ 1,168.86
11	4010-108-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, SDR 26 PVC, 8"	649	LF	\$ 34.10		\$ -	667	\$ 22,744.70
12	4010-108-E-0	SANITARY SEWER SERVICE STUB, PVC SDR 23.5, 4"	1	EA	\$ 1,000.00		\$ -	1	\$ 1,000.00
13	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 15"	42	LF	\$ 73.90		\$ -	42	\$ 3,103.80
14	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 18"	693	LF	\$ 54.85		\$ -	765	\$ 41,960.25
15	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 24"	56	LF	\$ 94.95		\$ -	56	\$ 5,317.20
16	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 36"	180	LF	\$ 109.75		\$ -	180	\$ 19,755.00
17	4020-108-A-1	STORM SEWER, TRENCHED, HDPE DUAL WALL, 6"	36	LF	\$ 17.45		\$ -	36	\$ 628.20
18	4020-108-A-1	STORM SEWER, TRENCHED, HDPE DUAL WALL, 12"	26	LF	\$ 31.50		\$ -	26	\$ 819.00
19	4020-108-A-1	STORM SEWER, TRENCHED, HDPE DUAL WALL, 15"	156	LF	\$ 40.60		\$ -	156	\$ 6,333.60
20	4020-108-A-1	STORM SEWER, TRENCHED, HDPE DUAL WALL, 18"	844	LF	\$ 44.90		\$ -	844	\$ 37,895.60
21	4020-108-C-0	REMOVAL OF STORM SEWER, 18" RCP	5	LF	\$ 25.00		\$ -	5	\$ 125.00
22	4030-108-B-0	PIPE APRON, RCP, 12"	2	EA	\$ 1,383.50		\$ -	2	\$ 2,767.00



Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date	
						Quantity	Amount	Quantity	Amount
23	4030-108-B-0	PIPE APRON, RCP, 18"	3	EA	\$ 1,560.00		\$ -	3	\$ 4,680.00
24	4030-108-B-1	PIPE APRON, RCP, 36"	1	EA	\$ 2,320.00		\$ -	1	\$ 2,320.00
25	4030-108-D-0	PIPE APRON GUARD, 36"	1	EA	\$ 1,765.00		\$ -	1	\$ 1,765.00
26	4040-108-A-0	SUBDRAIN, HDPE, 2" DIA. PERF.	5248	LF	\$ 5.00		\$ -	5248	\$ 26,240.00
27	4040-108-A-0	SUBDRAIN, HDPE, 4" DIA. PERF.	198	LF	\$ 12.00		\$ -	198	\$ 2,376.00
28	4040-108-A-0	SUBDRAIN, HDPE DUAL WALL, NON PERF, 4" DIA	25	LF	\$ 12.00		\$ -	25	\$ 300.00
29	4040-108-A-1	SUBDRAIN, HDPE DUAL WALL, NON PERF, 6" DIA	1310	LF	\$ 15.10		\$ -	1310	\$ 19,781.00
30	4040-108-A-0	SUBDRAIN, HDPE DUAL WALL, 6"	530	LF	\$ 16.80		\$ -	530	\$ 8,904.00
31	4040-108-C-0	SUBDRAIN CLEANOUT, TYPE A-1, 6"	3	EA	\$ 600.00		\$ -	3	\$ 1,800.00
32	5010-108-A-1	WATER MAIN, TRENCHED, DR18 PVC, 6"	756	LF	\$ 28.00		\$ -	756	\$ 21,168.00
33	5010-108-A-1	WATER MAIN, TRENCHED, CLASS 52 DIP, 6", WITH NITRILE GASKETS	80	LF	\$ 60.25		\$ -	80	\$ 4,820.00
34	5010-108-A-1	WATER MAIN, TRENCHED, DR21 PVC, 3"	104	LF	\$ 40.00		\$ -	104	\$ 4,160.00
35	5010-108-C-2	FITTING, MJ DIP	427	LB	\$ 29.10		\$ -	587	\$ 17,081.70
36	5010-108-F-0	CONNECTION TO EXISTING WATER MAIN	1	EA	\$ 710.00		\$ -	1	\$ 710.00
37	5010-108-G-0	IRRIGATION DELIVERY SYSTEM FOR 3 FIELDS	1	LS	\$ 7,500.00		\$ -	1	\$ 7,500.00
38	5010-108-H-0	IRRIGATION SYSTEM - SOFTBALL FIELD	1	LS	\$ 10,500.00		\$ -	1	\$ 10,500.00
39	5010-108-H-0	IRRIGATION SYSTEM - LITTLE LEAGUE FIELD 1	1	LS	\$ 8,500.00		\$ -	1	\$ 8,500.00
40	5010-108-H-0	IRRIGATION SYSTEM - LITTLE LEAGUE FIELD 2	1	LS	\$ 8,500.00		\$ -	1	\$ 8,500.00
41	5020-108-A-0	VALVE, GATE, 3"	1	EA	\$ 1,010.00		\$ -	1	\$ 1,010.00
42	5020-108-A-0	VALVE, GATE, 6"	4	EA	\$ 1,372.50		\$ -	3	\$ 4,117.50
43	5020-108-C-0	FIRE HYDRANT ASSEMBLY	3	EA	\$ 4,895.00		\$ -	3	\$ 14,685.00
44	6010-108-A-0	MANHOLE TYPE SW-301, 48"	37.58	VF	\$ 593.00		\$ -	37.58	\$ 22,284.94
45	6010-108-A-0	MANHOLE TYPE SW-401, 48"	13.29	VF	\$ 519.25		\$ -	13.29	\$ 6,900.83
46	6010-108-A-0	MANHOLE TYPE SW-402, 48"x48"	12.92	VF	\$ 608.00		\$ -	12.92	\$ 7,855.36
47	6010-108-B-0	INTAKE TYPE SW-501	1	EA	\$ 3,595.00		\$ -	1	\$ 3,595.00
48	6010-108-B-0	INTAKE TYPE SW-507	4	EA	\$ 4,597.50		\$ -	4	\$ 18,390.00
49	6010-108-B-0	INTAKE TYPE SW-508	2	EA	\$ 6,955.00		\$ -	2	\$ 13,910.00
50	6010-108-B-0	INTAKE TYPE SW-509	1	EA	\$ 5,455.00		\$ -	1	\$ 5,455.00
51	6010-108-B-0	INTAKE TYPE NYLOPLAST, 24" W/ H-20 STANDARD GRATE	10	EA	\$ 2,220.00		\$ -	10	\$ 22,200.00
52	6010-108-H-0	REMOVE INTAKE	1	EA	\$ 510.00		\$ -	1	\$ 510.00
53	7010-108-A-0	PAVEMENT, PCC, 6"	5771	SY	\$ 33.55		\$ -		\$ -
54	7010-108-A-0	PAVEMENT, PCC, 6" THICK, REINFORCED	210	SY	\$ 67.15		\$ -	220.4	\$ 14,799.86
55	7010-108-A-0	PAVEMENT, PCC, 8" REINFORCED	193	SY	\$ 61.55		\$ -		\$ -
56	7010-108-F-0	BEAM CURB, PCC	393	LF	\$ 22.35		\$ -		\$ -
57	7010-108-I-0	PCC PAVEMENT SAMPLES AND TESTING	1	LS	\$ 2,240.00		\$ -		\$ -
58	7030-108-C-1	SHARED USE PATH, PCC, 6" THICK	4337	SY	\$ 33.55		\$ -	171.8	\$ 5,763.89
59	7030-108-C-2	SHARED USE PATH, PCC, 8" THICK (NOMINAL) REINFORCED	14	SY	\$ 90.55		\$ -		\$ -
60	7030-108-E-0	SIDEWALK, PCC, 4" THICK	885	SY	\$ 44.75		\$ -	692.5	\$ 30,989.38
61	7030-108-G-0	DETECTABLE WARNING	104	5F	\$ 44.75		\$ -		\$ -
62	7080-108-B-0	ENGINEERING FABRIC (PLAYGROUND)	600	SY	\$ 1.30		\$ -		\$ -
63	8020-108-C-0	PAINTED PAVEMENT MARKINGS, DURABLE	1	LS	\$ 1,680.00		\$ -		\$ -



Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date	
						Quantity	Amount	Quantity	Amount
64	8020-108-G-0	PAINTED SYMBOLS AND LEGENDS	6	EA	\$ 184.50		\$ -		\$ -
65	8030-108-A-0	SIGN, INSTALL, HANDICAP	5	EA	\$ 125.00		\$ -		\$ -
66	8030-108-A-0	SIGN, INSTALL, HANDICAP W/ VAN	1	EA	\$ 135.00		\$ -		\$ -
67	9010-108-A-0	SEEDING, FERTILIZING, AND MULCHING, TYPE 4	12.75	AC	\$ 1,808.00		\$ -	0.2	\$ 361.60
68	9010-108-A-1	CONVENTIONAL SEEDING AND FERTILIZING, TYPE 1 PERMANENT LAWN	4.57	AC	\$ 2,884.70		\$ -		\$ -
69	9010-108-A-1	CONVENTIONAL SEEDING AND FERTILIZING, TYPE 1 BALLFIELD LAWN SEEDING	2.37	AC	\$ 3,070.75		\$ -	2.72	\$ 8,352.44
70	9010-108-A-1	CONVENTIONAL SEEDING AND FERTILIZING, NO MOW RESCUE	0.96	AC	\$ 3,080.00		\$ -		\$ -
71	9010-108-A-1	CONVENTIONAL SEEDING AND FERTILIZING, SHORT GRASS PRAIRIE	2.05	AC	\$ 3,994.00		\$ -	0.4	\$ 1,437.60
72	9010-108-A-1	CONVENTIONAL SEEDING AND FERTILIZING, FLOOD PLAIN	0.47	AC	\$ 3,570.00		\$ -	0.42	\$ 1,499.40
73	9010-108-B-0	HYDRAULIC MULCHING	10.42	AC	\$ 51,127.50		\$ -	1.21	\$ 1,364.28
74	9010-108-D-0	WATERING	25,000	TGAL	\$ 0.20		\$ -		\$ -
75	9010-108-F-0	SPORTSFIELD SOIL PREPARATION	1	LS	\$ 13,500.00		\$ -	1	\$ 13,500.00
76	9010-108-G-0	SPORTSFIELD GROW IN PLAN	1	LS	\$ 6,500.00	0.25	\$ 1,625.00	0.75	\$ 4,875.00
77	9030-108-B-0	PLANTS, TREE, AUTUM BLAZE FREEMAN MAPLE - 3" CAL.	9	EA	\$ 670.35		\$ -		\$ -
78	9030-108-B-0	PLANTS, TREE, EUROPEAN BLACK ALDER - 6" HT.	5	EA	\$ 468.75		\$ -		\$ -
79	9030-108-B-0	PLANTS, TREE, ARMSTRONG COLUMNAR MAPLE - 3" CAL.	3	EA	\$ 563.75		\$ -		\$ -
80	9030-108-B-0	PLANTS, TREE, RIVER BIRCH - 10' HT.	10	EA	\$ 317.80		\$ -		\$ -
81	9030-108-B-0	PLANTS, TREE, WASHINGTON HAWTHORN - 6" HT.	8	EA	\$ 340.15		\$ -		\$ -
82	9030-108-B-0	PLANTS, TREE, DAWYCK PURPLE BEECH - 3" CAL.	1	EA	\$ 720.65		\$ -		\$ -
83	9030-108-B-0	PLANTS, TREE, MAIDENHAIR TREE - 3" CAL.	5	EA	\$ 487.00		\$ -		\$ -
84	9030-108-B-0	PLANTS, TREE, SKYLINE HONEYLOCUST - 3" CAL.	9	EA	\$ 608.75		\$ -		\$ -
85	9030-108-B-0	PLANTS, TREE, NORWAY SPRUCE - 6" HT.	4	EA	\$ 396.25		\$ -		\$ -
86	9030-108-B-0	PLANTS, TREE, LONDON PLANETREE - 3" CAL.	1	EA	\$ 565.00		\$ -		\$ -
87	9030-108-B-0	PLANTS, TREE, BLACK HILLS SPRUCE - 8" HT.	16	EA	\$ 541.60		\$ -		\$ -
88	9030-108-B-0	PLANTS, TREE, COLORADO BLUE SPRUCE - 8" HT.	1	EA	\$ 558.35		\$ -		\$ -
89	9030-108-B-0	PLANTS, TREE, WHITE PINE - 7" HT.	5	EA	\$ 413.00		\$ -		\$ -
90	9030-108-B-0	PLANTS, TREE, WHITE OAK - 3" CAL.	11	EA	\$ 451.35		\$ -		\$ -
91	9030-108-B-0	PLANTS, TREE, BUR OAK - 3" CAL.	12	EA	\$ 449.00		\$ -		\$ -
92	9030-108-B-0	PLANTS, TREE, ACCOLADE ELM - 3" CAL.	3	EA	\$ 584.00		\$ -		\$ -
93	9030-108-B-0	PLANTS, TREE, BLACK HAW VIBURNUM - 4" HT.	8	EA	\$ 122.00		\$ -		\$ -

Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date	
						Quantity	Amount	Quantity	Amount
94	9030-108-B-0	PLANTS, SHRUB, HAPPY RETURNS DAYLILY - 1 GAL.	75	EA	\$19.60		\$		\$
95	9030-108-B-0	PLANTS, SHRUB, GRO-LOW FRAGRANT SUMAC - 18" HT.	14	EA	\$68.35		\$		\$
96	9030-108-B-0	PLANTS, SHRUB, NEON FLASH SPIREA - 18" HT.	78	EA	\$66.00		\$		\$
97	9030-108-B-0	PLANTS, SHRUB, MISSION STRAIN ARBORVITAE, 5' HT.	48	EA	\$236.10		\$		\$
98	9030-108-B-0	PLANTS, SHRUB, ARROWWOOD VIBURNUM - 36" HT.	31	EA	\$95.10		\$		\$
99	9030-108-F-0	LIVE FASCINE	200	LF	\$64.90		\$		\$
100	9040-108-A-2	SWPPP, MANAGEMENT	1	LS	\$2,950.00		\$	0.7	\$ 2,065.00
101	9040-108-E-0	TEMPORARY RECP, TYPE 2	11,100	SY	\$1.45		\$	7637	\$ 11,073.65
102	9040-108-F-1	WATTLES, 9", INSTALLATION, MAINTENANCE	6,300	LF	\$1.68		\$	1252	\$ 2,103.36
103	9040-108-F-2	WATTLES, REMOVAL	6,300	LF	\$0.17		\$		\$
104	9040-108-J-0	RIP RAP, EROSION STONE W/FABRIC	150	TON	\$28.90		\$	144.23	\$ 4,168.25
105	9040-108-N-1	SILT FENCE OR SILT FENCE DITCH CHECK, INSTALLATION	4,250	LF	\$1.35		\$	2528	\$ 3,412.80
106	9040-108-N-2	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT	1,500	LF	\$0.65		\$		\$
107	9040-108-N-3	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	4,250	LF	\$0.34		\$	170	\$ 57.80
108	9040-108-O-2	STABILIZED CONSTRUCTION ENTRANCE	200	TON	\$26.85		\$	28.47	\$ 764.42
109	9040-108-P-1	DUST CONTROL, WATER	24,000	SY	\$0.04		\$		\$
110	9040-108-T-1	INLET PROTECTION DEVICE, SURFACE APPLIED, INSTALLATION AND MAINTENANCE	18	EA	\$78.25		\$	18	\$ 1,408.50
111	9040-108-T-2	INLET PROTECTION DEVICE, REMOVAL	18	EA	\$28.00		\$		\$
112	9060-108-H-0	FENCING CAP, OUTFIELD FENCE	1,226	LF	\$3.15		\$		\$
113	9080-108-A-0	CONCRETE STEPS	40	SF	\$53.00		\$		\$
114	9080-108-B-0	HANDRAIL, ALUMINUM	10	LF	\$150.00		\$		\$
115	9090-108-A-0	SPORTSFIELD EQUIPMENT - SOFTBALL FIELD	1	LS	\$1,950.00		\$	1	\$ 1,950.00
116	9090-108-A-0	SPORTSFIELD EQUIPMENT - LITTLE LEAGUE FIELD	1	LS	\$1,950.00		\$	1	\$ 1,950.00
117	9090-108-A-0	SPORTSFIELD EQUIPMENT - LITTLE LEAGUE FIELD	1	LS	\$1,950.00		\$	1	\$ 1,950.00
118	9090-108-B-0	ELECTRONIC SCOREBOARDS	3	EA	\$ 10,135.00		\$	3	\$ 30,405.00
119	9090-108-C-0	BATTING CAGE EQUIPMENT	1	LS	\$11,190.00		\$	1	\$ 11,190.00
120	9090-108-D-0	BLEACHERS, ALUMINUM, 15' LONG, 4 ROWS	9	EA	\$2,135.00		\$	9	\$ 19,215.00
121	9090-108-E-0	PICKLEBALL COURT EQUIPMENT	1	LS	\$11,350.00		\$	1	\$ 11,350.00
122	9090-108-F-0	PICKLEBALL COURT SURFACING	1	LS	\$4,280.00		\$		\$
123	9090-108-G-0	PLAYGROUND EQUIPMENT	1	LS	\$ 98,235.00		\$	0.307	\$ 30,158.15
124	9090-108-H-0	SAFETY SURFACING - 12' DEPTH	157	CY	\$47.00		\$		\$
125	9090-108-I-0	BIKE RACKS	1	LS	\$2,740.00		\$	1	\$ 2,740.00
126	9090-108-J-0	PARK BENCHES	6	EA	\$1,277.50		\$		\$
127	9090-108-K-0	TRASH RECEPTACLES	9	EA	\$1,400.00		\$		\$
128	9090-108-L-0	FLAG POLE - 30' HT. WITH INTEGRAL LIGHT	1	EA	\$5,900.00		\$	1	\$ 5,900.00
129	9090-108-L-0	FLAG POLE - 25' HT.	2	EA	\$5,895.00		\$	2	\$ 11,790.00

Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date	
						Quantity	Amount	Quantity	Amount
130	9090-108-M-0	LANDSCAPE BOULDERS - STONE STEPS AND OUTCROPPING	24	TON	\$689.30		\$		\$
131	9090-108-M-0	LANDSCAPE BOULDERS - SEAT STONES	18	TON	\$470.35		\$		\$
132	9090-108-M-0	LANDSCAPE BOULDERS - PLAYGROUND STEPPER BOULDERS	22	TON	\$336.20		\$		\$
133	9100-108-A-0	ELECTRICAL SYSTEM	1	LS	\$149,942.65		\$	0.895	\$ 134,198.67
134	9110-108-A-0	PAVILION BUILDING AND APPURTENANCES	1	LS	\$312,500.00		\$	0.7	\$ 218,750.00
135	11,010-108-A	CONSTRUCTION SURVEY	1	LS	\$ 20,600.00	0.25	\$ 5,150.00	0.75	\$ 15,450.00
136	11,020-108-A	MOBILIZATION	1	LS	\$ 118,685.00		\$	1	\$ 118,685.00
137	11,050-108-A-0	CONCRETE WASHOUT	1	LS	\$ 5,765.00		\$	0.5	\$ 2,882.50
		<b>FENCING A BID ITEMS</b>							
FA1	9060-108-A-0	CHAIN LINK FENCE, ALUMINIZED, 6' TALL (06A)	984	LF	\$ 15.35		\$	984	\$ 15,104.40
FA2	9060-108-A-0	CHAIN LINK FENCE, ALUMINIZED, 6' TALL (06B)	1126	LF	\$ 17.90		\$	1127	\$ 20,173.30
FA3	9060-108-A-0	CHAIN LINK FENCE, ALUMINIZED, 10' TALL (10A)	402	LF	\$ 29.20		\$	378	\$ 11,037.60
FA4	9060-108-A-0	CHAIN LINK FENCE, ALUMINIZED, 20' TALL (20A)	180	LF	\$ 107.40		\$	180	\$ 19,332.00
FA5	9060-108-B-0	GATES, CHAIN LINK, ALUMINIZED, 4' WIDE	7	EA	\$ 447.50		\$	7	\$ 3,132.50
FA6	9060-108-B-0	GATES, CHAIN LINK, ALUMINIZED, 6' TALL, DOUBLE 6" (12' WIDE)	3	EA	\$ 750.00		\$	3	\$ 2,250.00
		<b>FIELD LIGHTING A BID ITEMS</b>							
LA1	9100-108-B-0	FIELD LIGHTING, HID CONTROL SYSTEM AND DISTRIBUTION FOR 3	1	LS	\$50,355.00	0.5	\$ 25,177.50	0.75	\$ 37,766.25
LA2	9100-108-C-0	FIELD LIGHTING POLES & LUMINAIRES, HID, SOFTBALL FIELD	1	LS	\$134,277.00		\$	1	\$ 134,277.00
LA3	9100-108-C-0	FIELD LIGHTING, HID - LITTLE LEAGUE FIELD 1	1	LS	\$95,113.00		\$	1	\$ 95,113.00
LA4	9100-108-C-0	FIELD LIGHTING, HID - LITTLE LEAGUE FIELD 2	1	LS	\$89,518.00		\$	1	\$ 89,518.00
		<b>DUGOUT A BID ITEMS</b>							
DA1	9090-108-N-0	DUGOUT, LUMBER FRAMED, 10' DEEP x 32' WIDE	6	EA	\$7,193.50		\$	6	\$ 43,161.00
DA2	9090-108-O-0	TWO TIER DUGOUT BENCH, LUMBER, 24' LONG	6	EA	\$560.00		\$	6	\$ 3,360.00
A01		4" HDPE PERFORATED DRAIN TILE	1340	LF	\$15.00		\$	1500	\$ 22,500.00
A02		IRRIGATION SYSTEM BOOSTER PUMP	1	LS	\$3,512.30		\$	1	\$ 3,512.30
A03	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 12"	88	LF	\$70.00		\$	88	\$ 6,160.00
A04		CREEK RESTORATION	40,000	LS	\$1.00		\$	26921.81	\$ 26,921.81
		<b>TOTAL BASE BID</b>					\$ 95,738.51		\$ 2,218,951.75

PARTIAL PAY ESTIMATE NUMBER EIGHT  
 CUBBY PARK IMPROVEMENTS, WEST BRANCH, IOWA  
 PROJECT NUMBER 16-072

This Period	Retainer 5.00%	Total to Date:
\$ 95,738.51	Amount Earned	\$ 2,218,951.75
\$ 4,786.93	Amount Retained	\$ 110,947.59
XXXXXXXXXXXXXXXXXXXX	Previous Payments	\$ 2,017,052.59
\$ 90,951.58	Amount Due	\$ 90,951.57

Estimated Percent of Job Completed 76.29%

Is Contractor's Construction Progress on Schedule? No - weather has hindered expected progress

Submitted By:  
  
 \_\_\_\_\_  
 Needham Excavating, Inc.

Approved By:  
  
 \_\_\_\_\_  
 City of West Branch, Iowa

By: Joseph D. Needham Date: \_\_\_\_\_  
 Joseph D. Needham, President

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Gordon R. Edgar, Finance Officer / Deputy City Clerk

Recommended By:  
  
 \_\_\_\_\_  
 Fehr Graham

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Redmond Jones II, City Administrator

By: Nathan P. Kass Date: 12/5/18  
 Nathan P. Kass, PE, PLS

**RESOLUTION 1771**

**A RESOLUTION APPROVING PARTIAL PAY ESTIMATE NUMBER 8 IN THE AMOUNT OF \$90,951.57 TO NEEDHAM EXCAVATING INC. FOR THE CUBBY PARK IMPROVEMENTS PROJECT.**

**WHEREAS**, Needham Excavating Inc. of Walcott, Iowa was awarded the construction contract for Cubby Park Improvements for West Branch, Iowa (the “Project”) by the West Branch City Council through the passage of Resolution 1680 on January 16, 2018 in the amount of \$2,945,427.39; and

**WHEREAS**, Needham Excavating has declared that said project has started and work has been rendered in accordance with drawings and specifications on the Project, based on observations West Branch project managers and the project managers of Fehr Graham who are contracted with the City of West Branch to oversee the construction process.

**WHEREAS**, the City Council of West Branch, approved Partial Pay Estimate Number One (1) through Six (7) in the amount of \$2,017,052.58 to Needham Excavating Inc. of Walcott, Iowa to date; and

**WHEREAS**, it is now necessary to for the City Council to accept and approve the Pay Estimate Number Eight (8) in the amount of \$90,951.57 and the project is now approximately 76.29% complete.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of West Branch, that Partial Pay Estimate Number Eight in the amount of \$90,951.57 to Needham Excavating Inc. of Walcott, IA is approved.

\* \* \* \* \*

**Passed and approved this 17<sup>th</sup> day of December, 2018.**

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST:

\_\_\_\_\_  
Redmond Jones II, City Administrator / City Clerk