

(These minutes are not approved until the next Commission meeting.)

City of West Branch Parks & Recreation Commission Meeting
6:30p.m. Wednesday September 12, 2018
West Branch City Council Chambers, 110 North Poplar Street

Commissioner Angie Miller gavelled the meeting open at 6:30pm. Roll was called with Commission Members Mike Fryauf, James Ellyson, Shane Staker, and Douglas Klein present. Parks & Recreation Director Melissa Russell was present.

Approve agenda/consent agenda/Move to action.

Approve Minutes from the July 26, 2018 Park and Recreation Commission Meeting.

Motion by Klein, second by Fryauf to approve agenda/consent agenda items. Motion passed by voice vote.

Communication/Open Forum.

Director Russell informed the Parks and Recreation Commission that Commissioner Seydel has resigned. Commissioner Fryauf asked if the corner of Lions Field drain needed to be cleaned out. Director Russell will investigate it. Commissioner Fryauf asked about the possibility of turning the outlets into a pond. The outlets are going west on Orange Street in the new development.

Public Hearing/Non-Consent Agenda

Director Melissa Russell-Discussion of Halloween Event

Downtown Trick or Treat will be October 31, 2018 from 4:30-5:30pm. The businesses have been contacted. West Branch Public Library and CDG will partner with the event. Commissioner Miller, Fryauf and Klein will be available to help. We will start preparing hotdogs around 2:30pm.

Director Melissa Russell-Policy Update

Director Russell presented a written copy of the Parks and Recreation Scholarship policy. Scholarships are available for youth sports only. Director Russell said about \$150 was awarded each year for youth scholarships. The policy has never been abused to her knowledge. Commission members approved the policy.

Director Melissa Russell-Department Update

Director Russell updated the Commission on various activities: youth football, youth volleyball and Zumba. Participation numbers for youth sports are a little smaller than in previous years. Zumba numbers are higher than last year. The shelter floor at Berenek Park is being replaced due to safety concerns. This is an unbudgeted and unfunded expense. **Director**

Melissa Russell-Walk through of Cubby Park

Commission went to Cubby Park to evaluate the progress. Commissioner Ellyson suggested looking for a covering for the playground to protect against foul balls. Commission voiced their pleasure with the park progress so far. This will be an asset for the West Branch Community.

Upcoming Commission Meetings

The Commission discussed the dates for the future 2018 Commission Meetings. The following dates will be the future 2018 Parks and Recreation Commission meetings: October 10, 2018, November 14, 2018, and December 12, 2018.

Adjourn.

Parks and Recreation Commission meeting adjourned at 7:36 p.m.