



West Branch City Council
City Administrator's Report
3/19/18

Pending Action Items:

The Wastewater Task Group – Working on Setting up site visits... no more updates.

Report from the Desk of the City Administrator:

- Joint Meeting with the School Board.
 - Poplar Street Resurfacing / Sidewalk
 - School Safety / Resource Officer(s)
- Pre-Construction Meeting & Meeting with Public on Cubby Park. The presentation given to the public is on our web site: www.westbranchiowa.org under "City News" tab. Overall, Schedule:
 - Moving in equipment is currently occurring
 - Ball fields seeded by mid-June
 - Parking lot and trails by late August
 - Pavilion by Late September
 - Seeding and Landscaping in October
 - Substantially Completed by November 2

This all is dependent on weather. Issues of scope of project, site access, construction, Stormwater and drainage was discussed. For greater details please see the city web site.

Follow up / Reminder Items:

- FY 2018 -2019 Adopted Annual Budget is on-line and hard copy in the lobby of City Hall.

Events / Scheduled Meetings:

- ***Annual Easter Egg Hunt*** – March 31st (10:00 am) Hoover Elementary Playground
- ***Cemetery Clean-Up*** – April 1st – 15th Cemetery Clean-up is done twice per year. Spring clean-up is from April 1st thru April 15th and again from October 1st thru October 15th. All items left on graves will be removed and discarded during the clean-up. If you wish to re-use items throughout the year, please remove them during the clean-up dates. Any items weather-faded will also be removed throughout the year in order to keep the cemetery well kept.
- ***Residential Curb Side Yard Waste Collection*** – Starting in April Public Works staff will be providing curbside yard waste collection each Monday beginning in April through Mid-November. Collection takes place between the hours of 7:00 a.m. and 12:00 p.m. every Monday. (Holidays will delay the service by one day.) Yard waste not placed on the curb by 7:00 a.m. will not be collected until the following week. Residents utilizing this service are asked to place yard waste in biodegradable paper bags or a reusable container which can be dumped and returned curbside, bags will not be returned. Yard waste includes waste produced during gardening, grass clippings, leaves, flowers, branches and tree limbs. All tree limbs must be cut to four-foot lengths, bundled and tied. The City will not accept:

- yard waste in plastic bags
- yard waste not in a container (no tarps)
- yard waste containing debris (plastic, cans, bottles, etc.)
- pet waste
- Containers weighing over 50 lbs.

Keep in mind, that the City also has a brush/yard waste pile that is located on Fawcett Drive that residents may access at their convenience. The site is locked, however keys to the brush pile can be checked out at the City Office during normal business hours.

Please contact Public Works Director Matt Goodale at (319) 325-8213 or the City Office at (319) 643- 5888 with any questions or concerns.

- **City-Wide Clean Up** – West Branch City-Wide Clean Up days is held twice a year on the 1st Saturday in May and the 1st Saturday in October from 7:00 a.m. to 11:00 a.m. The Clean Up is held at the Water Street Parking Lot, across from the Fire Station. Residents are encouraged to bring unwanted items to this location. There will be a \$10.00 charge for household appliances. Acceptable items (not all inclusive): Furniture Televisions Steel Carpet Bicycles Broken toys Clothing Other household unused/unwanted items Etc. Items not accepted include: Appliances include: (\$10 charge per item) businesses bringing items washing machines commercial appliances dryers construction debris television sets household garbage a/c units large metal items printers paint or toxic waste computers tires lawn mowers (gas must be drained) yard waste For questions regarding items not listed above, please call the City Office at (319) 643-5888 or Johnson County Refuse at (319) 665-4498.

Things on the Horizon

- | | |
|--|---|
| <ul style="list-style-type: none"> ● Wastewater Task Group Activities (working) ● Flex time / Comp time Policy ● In-House Classification Analysis ● Department Evaluations (working) ● Updated Staff Work Plans ● Fee Schedule Adjustments (working) | <ul style="list-style-type: none"> ● Update our Urban Renewal Plan (working) ● Cubby Park (working) ● College Street ● Strategy / Action Plan West Village Pedestrian Bridge (working) ● Fire Truck Sell (working) |
|--|---|