



PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH SPECIAL CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 6:00 P.M. TUESDAY, FEBRUARY 6, 2018 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA

Mayor	Roger Laughlin	mayor@westbranchiowa.org
Mayor Pro Tem	Colton Miller	mcolton@rocketmail.com
Council Member	Jordan Ellyson	Jordanellyson@gmail.com
Council Member	Brian Pierce	brianapierce@outlook.com
Council Member	Jodee Stoolman	j.stoolmanwbcc@yahoo.com
Council Member	Nick Goodweiler	nickgoodweilerwbcc@gmail.com
City Administrator	Redmond Jones II	rjonesii@westbranchiowa.org
City Attorney	Kevin Olson	kevinolsonlaw@gmail.com
Deputy City Clerk	Leslie Brick	leslie@westbranchiowa.org

Please note: *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.*

AGENDA

A. Call to Order

B. Opening Ceremonies

1. Pledge of Allegiance
2. Welcome

C. Roll Call

D. Budget Presentations

1. Budget and Finance Overview (Redmond Jones II)
2. Revenue Work Shop / Form 16-142 (Gordon Edger)
 - a. Proposed New Levy Revenues
 - b. Overall Levy Increase Discussion
 - c. Debt Service
3. Expenditure / Council Goals (if time permits)

E. Public Comment

Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes, and written comments may be submitted to the Deputy City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

F. Comments from Mayor and Council Members

J. Adjournment

Budget FY 18-19

(Open, Agile, and Purposeful Government)



Budget FY 18-19

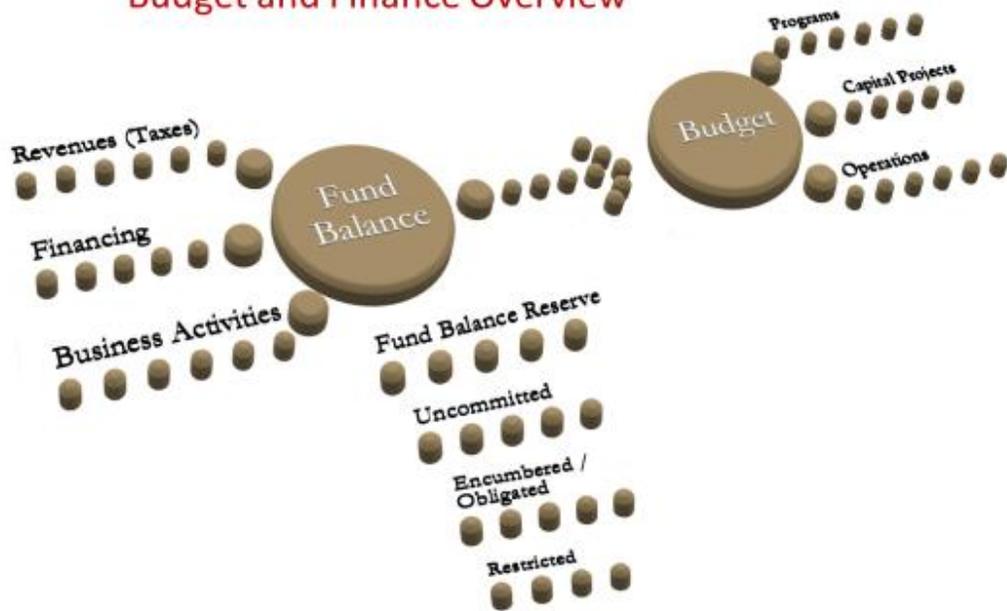
(Open, Agile, and Purposeful Government)



City Finance and Budget: *An Overview*

Prepared by City Administrator Redmond Jones II

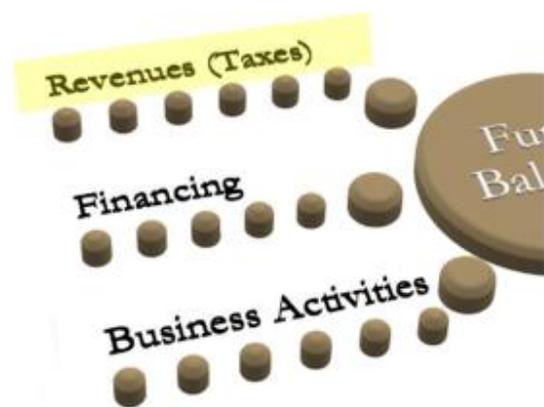
Budget and Finance Overview



Revenues (Taxes)

Property Taxes

- Tax Levies
 - General Fund Tax Levies
 - Non-Voted Permissible Levies
 - Voted Permissible Levies
 - Special Revenue Levies
 - Debt Service Levy



Financing



Financing can take the shape of traditional lending from a bank in the form of a loan or bond.

Financing could also be in the form of inter-fund loan, inter-agency loan or intergovernmental revenue.

In every case this requires additional City Council action outside of the budget process.



Business Activities

Also referred to as:

- Business-type
- Enterprise
- Entrepreneur Activities

These activities are charged or supported by fees for a good or a service rendered.



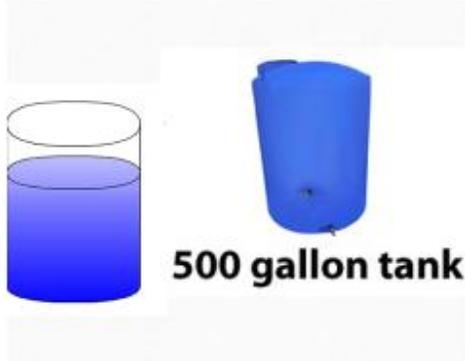


Fund Balance (has 43 different funds)

- General
 - Direct Operating Fund
 - PA Agencies Bureau
 - PA Agencies Bureau
 - PA & Business Bureau
 - Public Works Bureau
 - Emergency Mgt / Aging Assistance
 - Signs - Address (ST) Services
 - Other Fees
 - Municipal Studies Program
 - Library
 - Ten Lakes
- Special Revenue
 - Real Estate Tax
 - Township Agency
 - Emergency Tax
 - Local Option Tax
 - OT
 - Sanitary Case Fund
- Debt Service
 - Debt Service
- Capital Projects
 - W&P Water Asset
 - Public Works Improvement
 - W. Lake Shore Improvement (OT)
- Misc. N. Revenue
 - Misc. N. Drinking Protein
 - 4th St. Department Project
 - San Francisco Department
 - San Department - Police (City Safety Fund)
 - West Coast Department
 - College Street Bridge
 - Business Parking Improvement
 - Deerwood Bar Subsidization
 - Marin N. Edwards Plaza 4
 - Sanitary Service 2 & 3 Case (Case PL 2)
 - Change St. 4th St Department
 - College St. & 2nd St. Department
- Reserves
 - Emergency Prepared Fund
 - North Platte Fund
 - South Platte Fund
- Emergencies
 - Water Fund
 - Water Saving Fund
 - Storm Fund
 - Sanitation Utility
- OT / ST Funds Budget



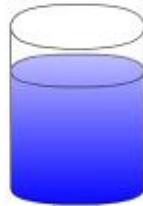
Lets Look At Our Fund Balance Like A Water Tank



Which fluctuates



Lets Look At Our Fund Balance Like A Water Tank



\$6,056,148



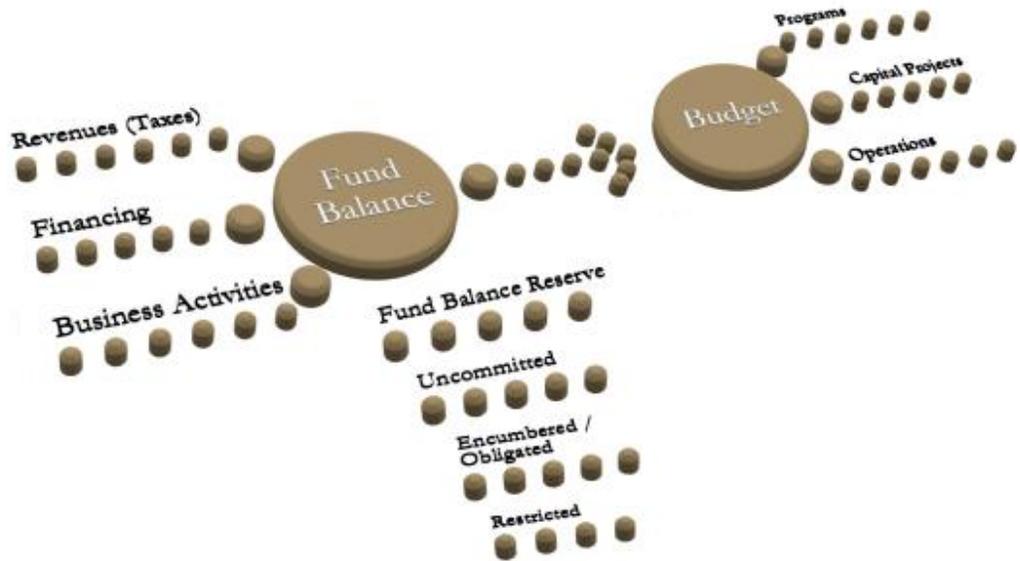
43 tanks inside of our large tank and each One is also fluctuating at different rates



Fund Balance (has 43 different funds)

- **Restricted** – A restricted fund is a reserve of money that can only be used for specific purposes. Some Restricted funds are more restrictive than others and under certain guidelines and circumstances these funds can be used as loan to other funds.
- **Encumbered / Obligated** – Are funds that are intentionally set aside to pay for future obligated, planned, and/or budgeted. City Council would have to approve funds and/or method of securing these funds which are to be encumbered.
- **Uncommitted** – Also considered to be unrestricted these funds can be used for any purpose the City sees fit.
- **Fund Balance Reserve** – Is a like a savings account that typically is highly liquid. Sometime also called a Rainy Day fund, the fund is intended to meet any unexpected cost that may arise in an emergency. However, under limited and restricted (higher threshold policy body approval) these funds can be used for other purposes. Typically, cities will keep 3 to 6 months of operation expense in Reserves.

Budget and Finance Overview



The Budget

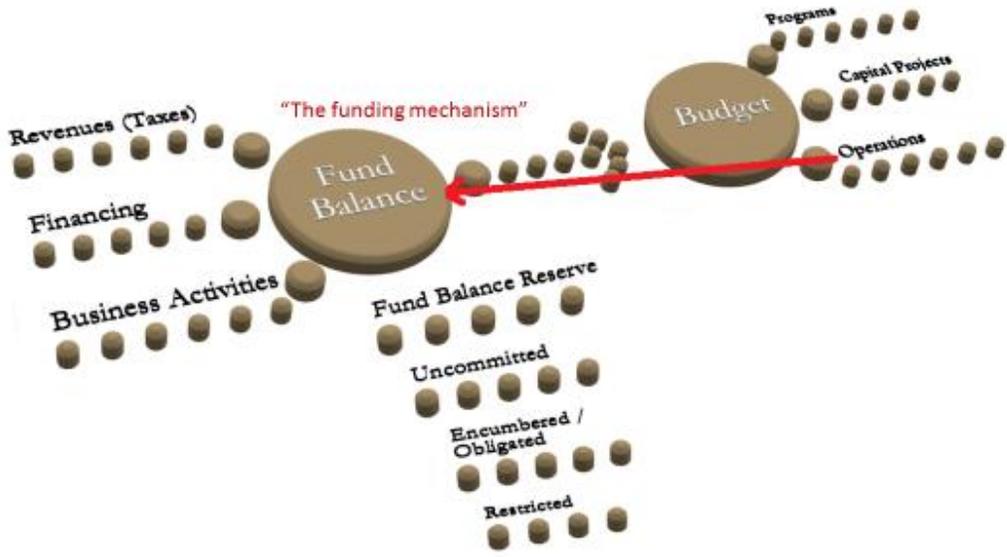
The purpose of a Budget is to Plan, Coordinate, Control and Motivate through the allocation of resources. It is an important tool for monitoring organizational performance and gauging revenues.

The better you are with managing your budget, the more efficient the city is in delivering service.



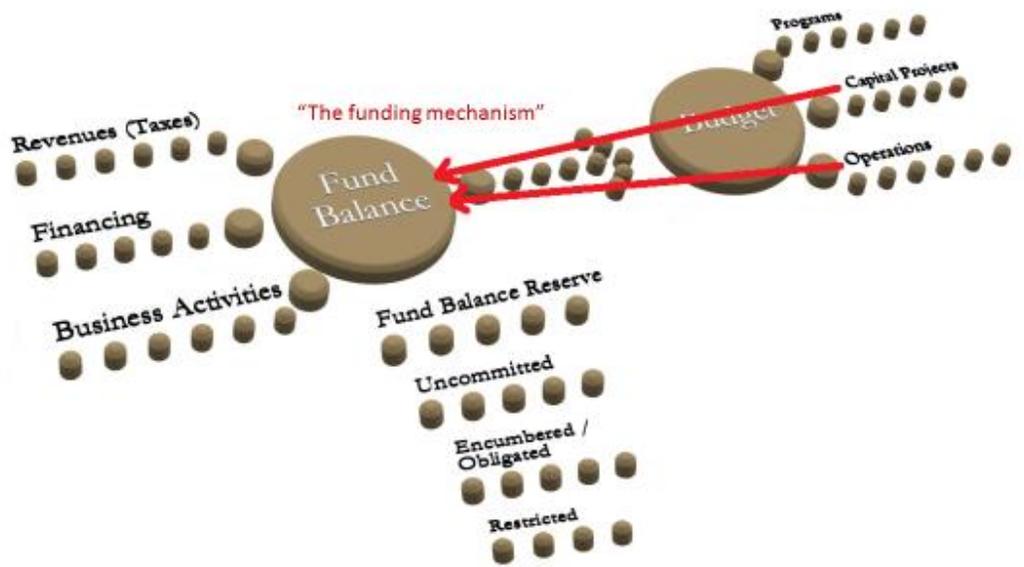
Budget FY 18-19

(Open, Agile, and Purposeful Government)



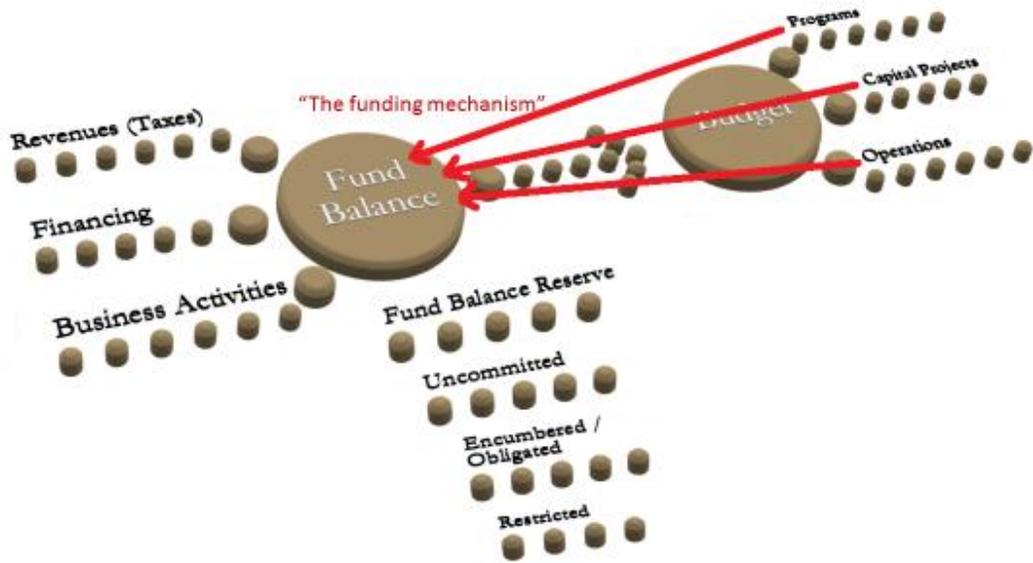
Budget FY 18-19

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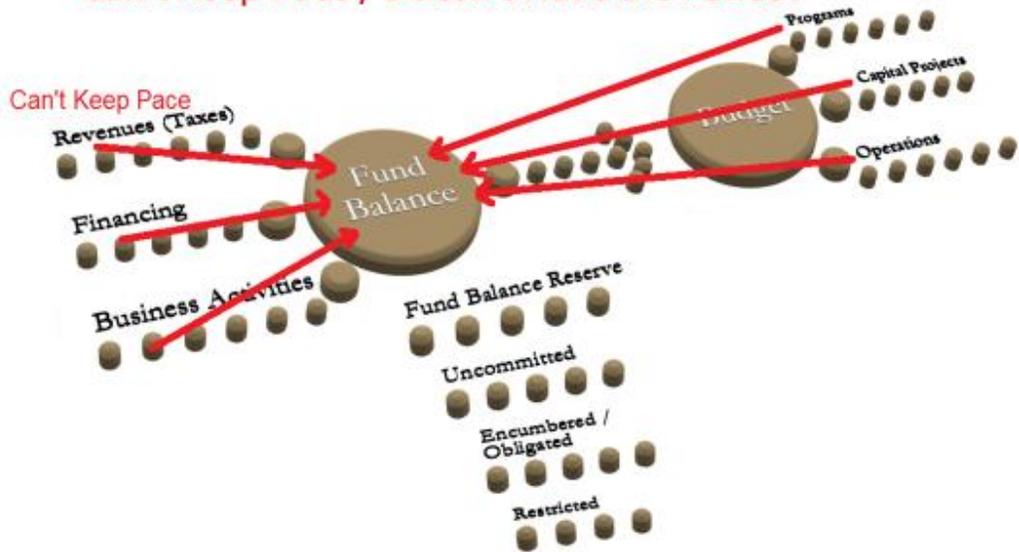


Budget FY 18-19

(Open, Agile, and Purposeful Government)



What Happens... When the Fund Balance Can't Keep Pace / Doesn't Have the Funds?



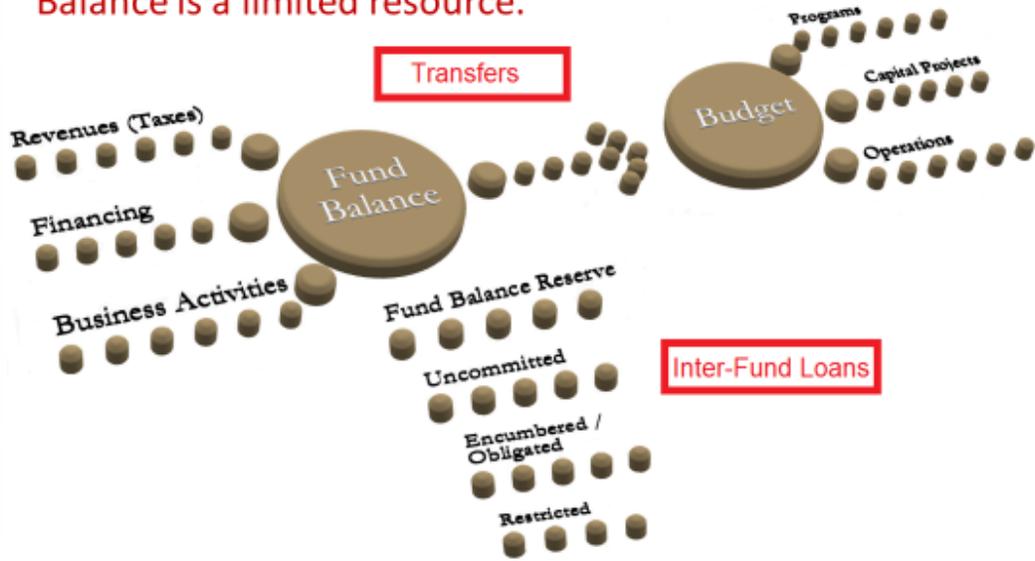
Budget FY 18-19

(Open, Agile, and Purposeful Government)

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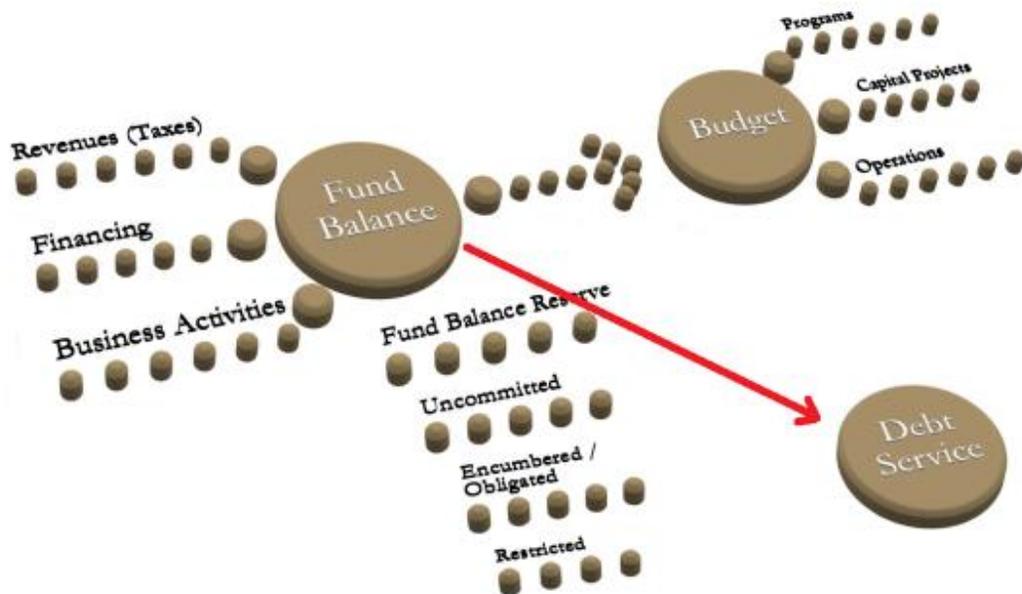
Funds can make loans / grants to each other
But this not sustainable because the Fund Balance is a limited resource.



Budget FY 18-19

(Open, Agile, and Purposeful Government)

Debt Service



Debt Obligations

	Debt Balance	Principal	Interest	Total
FY 16-17	\$5,192,756.55	\$422,084.02	\$103,400.00	\$ 525,484.02
FY 17-18	\$9,392,756.55	\$582,084.02	\$154,475.45	\$ 736,559.47
FY 18-19	\$8,810,762.53	\$920,672.53	\$198,832.50	\$1,119,505.03
FY 19-20	\$7,890,000.00	\$875,000.00	\$181,917.00	\$1,056,917.00
FY 20-21	\$7,015,000.00	\$798,000.00	\$155,547.50	\$ 953,547.00
FY 21-22	\$6,217,000.00	\$825,000.00	\$141,437.50	\$ 966,437.50
FY 22-23	\$5,293,000.00	\$841,000.00	\$126,120.00	\$ 967,120.00
FY 23-24	\$4,353,000.00	\$878,000.00	\$110,087.50	\$ 988,087.50
FY 24-25	\$3,376,000.00	\$903,000.00	\$ 90,632.50	\$ 993,632.50



Questions And Answers

Notes: from previous meetings

16-142

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2018 - ENDING JUNE 30, 2019

Resolution No.: _____

The City of: West Branch County Name: CEDAR & JOHNSON Date Budget Adopted: _____

The undersigned certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

County Auditor Date Stamp		Signature		Signature			
		January 1, 2017 Property Valuations				Last Official Census 2,322	
		With Gas & Electric		Without Gas & Electric			
		Regular	2a	131,576,602	2a		130,311,085
		DEBT SERVICE	2a	146,218,407	2a		144,962,890
		Ag Land	4a	556,648			

				TAXES LEVIED		
Code	Dollar		(A)	(B)	(C)	
Sec.	Limit	Purpose	Request with Utility Replacement	Property Taxes Levied	Rate	
284.1	8.10000	Regular General Levy	5 1,085,770	1,055,520	43	8.10000
Non-Voted Other Permissible Levies						
12(0)	0.87500	Contract for use of Bridge	6	0	46	0
12(10)	0.85000	Opr & Maint publicly owned Transit	7	0	45	0
12(11)	Asst Nec	Rent, Ins. Maint of Civic Center	8	0	45	0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9 6,500	6,437	47	0.06940
12(13)	0.00750	Planning a Sanitary Disposal Project	10 8,881	8,796	48	0.06750
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49	0
12(15)	0.00750	Levee Impr. fund in special charter city	12	0	51	0
12(17)	Asst Nec	Liability, property & self insurance costs	14 45,039	44,605	52	0.34230
12(21)	Asst Nec	Support of a Local Emerg Mgmt Comm.	16 8,500	8,418	55	0.06460
Voted Other Permissible Levies						
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53	0
12(2)	0.87500	Memorial Building	16	0	54	0
12(3)	0.13500	Symphony Orchestra	17	0	56	0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56	0
12(5)	As Voted	County Bridge	19	0	57	0
12(6)	1.25000	Missouri or Missouri River Bridge Const.	20	0	59	0
12(9)	0.03275	Aid to a Transit Company	21	0	59	0
12(16)	0.20000	Maintain Institution received by gift/lease	22	0	60	0
12(18)	1.00000	City Emergency Medical District	453	0	68	0
12(20)	0.27000	Support Public Library	23	0	61	0
28E.22	1.50000	Unified Law Enforcement	24	0	62	0
Total General Fund Regular Levies (5 thru 24)			25 1,134,690	1,123,776		
284.1	3.00375	Ag Land	26 1,672	1,672	63	3.00375
Total General Fund Tax Levies (25 + 26)			27 1,136,362	1,125,448		Do Not Add
Special Revenue Levies						
284.3	0.27000	Emergency (if general fund at levy limit)	28 35,525	35,183	64	0.26999
284.5	Asst Nec	Police & Fire Retirement	29	0		0
	Asst Nec	FICA & IPERS (if general fund at levy limit)	30 135,483	134,180		1.02999
284.6	Asst Nec	Other Employee Benefits	31 148,078	146,653		1.12541
Total Employee Benefit Levies (28,30,31)			32 283,561	280,833	65	2.15510
Sub Total Special Revenue Levies (28+32)			33 319,086	316,016		
Valuation						
286	As Req	With Gas & Elec		Without Gas & Elec		
	SSMID 1	(A)		(B)		34
	SSMID 2	(A)		(B)		35
	SSMID 3	(A)		(B)		36
	SSMID 4	(A)		(B)		37
	SSMID 5	(A)		(B)		38
	SSMID 6	(A)		(B)		39
	SSMID 7	(A)		(B)		40
	SSMID 8	(A)		(B)		41
Total Special Revenue Levies			38 319,086	316,016		
284.4	Asst Nec	Debt Service Levy 76.10(6)	42 300,287	297,688	70	2.05369
284.7	0.07500	Capital Projects (Capital Improv. Reserve)	41	0	71	0
Total Property Taxes (27+39+40+41)			43 1,755,735	1,739,152	72	13.10258

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
 Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

Real Life Application of 50 cent Proposed Levy Increase



\$	106,770.00	Current Assessed Value
*	55.620900%	Residential Rollback
	\$59,386.43	Gross Taxable Value
*	33.5858%	Tax Levy (dollars per 1000 of value)
	\$1,994.54	Gross Taxes Due
	\$29.69	.50 INCREASE
	\$2.48 monthly	
	1.4887%	

- \$2.48 a month can buy
- 6 rolls of toilet paper
 - 1 gallon of milk
 - 1 jar of Hellmann's Mayo
 - 20 little Hug Fruit Drink Barrels
 - 4 cans of Progresso Soup

\$	169,040.00	Current Assessed Value
*	55.620900%	Residential Rollback
	\$94,021.57	Gross Taxable Value
*	33.5858%	Tax Levy (dollars per 1000 of value)
	\$3,157.79	Gross Taxes Due
	\$47.01	.50 INCREASE
	\$3.92 monthly	
	1.4887%	

- \$3.92 a month can buy
- Big Mac
 - 1 Box of Detergent
 - 3 scoops of Strawberry Ice Cream
 - Large Starbucks Coffee
 - 8 pack of paper towels

\$	289,240.00	Current Assessed Value
*	55.620900%	Residential Rollback
	\$160,877.89	Gross Taxable Value
*	33.5858%	Tax Levy (dollars per 1000 of value)
	\$5,403.21	Gross Taxes Due
	\$80.44	.50 INCREASE
	\$6.71 monthly	
	1.4887%	

- \$6.71 a month can buy
- Big Mac Combo Meal
 - T shirt with favorite Band
 - 8 pc Makeup Brushes set
 - 2 pair of socks
 - 1 pack of AAA batteries

Notes: from previous meetings

Budget FY 18-19
(Open, Agile, and Purposeful Government)

16-142

Adoption of Budget and Certification of City Taxes
FISCAL YEAR BEGINNING JULY 1, 2018 - ENDING JUNE 30, 2019

The City of: **West Branch** County Name: **COSSA & JOHNSON** Resolution No.:
Date Budget Adopted:

The below signed certifies that the City Council, on the date stated above, has duly approved the several resolutions attaching a budget for next fiscal year, as summarized on this and the supporting pages. Member's voting has been taken from the roll call by any or all of the said members of the City.

County Auditor Data Sheet		January 1, 2017 Property Valuations		
		With Gas & Electric	Without Gas & Electric	Land/Water Census
Regular	\$	131,576,832	120,311,285	2,229
2017 ADVANCE	\$	148,214,422	144,943,400	
Ag Land	\$	558,642		

TAXES LEVIED

Code	Dollar	Purpose	Property with Utility Replacement	Property Taxes Levied	Rate
000	\$ 1,000	Regular General Levy	1,000,773	1,000,532	0.0000
000	\$ 1,000	Other Permissible Levies			
000	\$ 1,000	Contract for use of Bridge		0	0.0000
000	\$ 1,000	City & State publicly owned Transit		0	0.0000
000	\$ 1,000	Rent, Ins. Maint. of Civic Center		0	0.0000
000	\$ 1,000	City & Maint. of City owned Civic Center	8,500	8,457	0.0490
000	\$ 1,000	Planning & Zoning Ordinal Project	8,281	8,282	0.0075
000	\$ 1,000	Aviation Authority (under sec.330A, 15)		0	0.0000
000	\$ 1,000	Leases (reg. fund) in special charter city		0	0.0000
000	\$ 1,000	Liability, property & self insurance costs	48,038	48,037	0.0425
000	\$ 1,000	Support of Local Emergency Services	8,500	8,471	0.0040
000	\$ 1,000	Wood - Other Permissible Levies			
000	\$ 1,000	Instrumental/Misc. Music Groups		0	0.0000
000	\$ 1,000	Memorial Building		0	0.0000
000	\$ 1,000	Symphony Orchestra		0	0.0000
000	\$ 1,000	Cultural & Scientific Facilities		0	0.0000
000	\$ 1,000	County Bridge		0	0.0000
000	\$ 1,000	Maint. of Missouri River Bridge Const.		0	0.0000
000	\$ 1,000	Aid to a Transit Company		0	0.0000
000	\$ 1,000	Maintain institution (supported by gift/levies)		0	0.0000
000	\$ 1,000	City Emergency Medical District		0	0.0000
000	\$ 1,000	Support Public Library		0	0.0000
000	\$ 1,000	Unified Law Enforcement		0	0.0000
000	\$ 1,000	Total General Fund Regular Levies (28 + 24)	1,134,860	1,123,770	
000	\$ 1,000	Ag Land	1,837	1,837	0.0000
000	\$ 1,000	Total General Fund Tax Levies (28 + 26)	1,136,697	1,125,607	
000	\$ 1,000	Special Revenue Levies			
000	\$ 1,000	Emergency (if general fund at levy level)	35,525	35,583	0.0000
000	\$ 1,000	Police & Fire Retirement		0	0.0000
000	\$ 1,000	PICA & SFRS (if general fund at levy level)	135,483	134,160	0.0000
000	\$ 1,000	Other Employee Benefits	41,274	140,813	0.0000
000	\$ 1,000	Total Employee Benefit Levies (29+32)	252,282	285,556	0.0000
000	\$ 1,000	Sub Total Special Revenue Levies (29+32)	279,807	279,819	
000	\$ 1,000	With Gas & Elec			
000	\$ 1,000	Without Gas & Elec			
000	\$ 1,000	SSAGD 1		0	0.0000
000	\$ 1,000	SSAGD 2		0	0.0000
000	\$ 1,000	SSAGD 3		0	0.0000
000	\$ 1,000	SSAGD 4		0	0.0000
000	\$ 1,000	SSAGD 5		0	0.0000
000	\$ 1,000	SSAGD 6		0	0.0000
000	\$ 1,000	SSAGD 7		0	0.0000
000	\$ 1,000	SSAGD 8		0	0.0000
000	\$ 1,000	Total Special Revenue Levies	279,807	279,819	
000	\$ 1,000	Debt Service Levy (78, 150)	300,287	287,889	0.0000
000	\$ 1,000	Capital Projects (Capital Improv. Reserve)		0	0.0000
000	\$ 1,000	Total Property Taxes (27+28+40+41)	1,706,791	1,706,152	0.0000

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

Initial Property Tax Revenue

- Notes:
- Liability
- Emergency Tax Levy
- Property Insurance
- New Levy Request
- Revenue for services

Budget FY 18-19
(Open, Agile, and Purposeful Government)

Economic and Community Development

Line	FY2018	FY2019 Proposed	Change
001-5-5-856-6446	\$25,000	\$24,000	(\$1,000)
160-5-5-520-6421	\$75,000	0.00	\$75,000
125-5-5-710-6855	495,000	494,924	(\$ 75.72)

- Line 6446 Planning and Zoning – Over our last 3 years of spending our average is \$24,000 our current year we are on pace to spend under \$20,000.
- Line 6421 Revolving Loan Fund – Once understood to have been used for side walk replacements is now being recommended to be the start of the city's Fund Balance Reserve Fund. We are still doing some research as to the origination of this fund to ensure it not encumbered or restricted in any way. This was a goal setting item received "Top Priority" with 13 votes).
- Line 6855 TIF Debt Service

Notes: from previous meetings

Budget FY 18-19

(Open, Agile, and Purposeful Government)

Capital

Line	FY2018	FY2019 Proposed	Change
308-5-8-751-6490	\$29,786	\$85,000	\$ 55,214
308-5-8-751-6498	\$2,786,000	\$3,215,000	\$429,000
310-5-8-751-6490	\$55,932	\$100,000	\$ 44,068
310-5-8-751-6498	\$500,000	\$1,300,000	\$800,000
301-5-8-751-6490	\$2,935	\$5,000	\$ 2,065
301-5-8-751-6498	\$50,000	\$42,000	(\$ 8,000)

- Line 308 – PARK IMP – PEDERSEN VALLE (Cubby Park- [goal setting votes 12](#)) The cubby park project recently awarded a low base bid of \$2,457,931 and \$487,496 of added options. The Total \$2,945,427 does not include a construction contingency. 5% = \$147,271 (total project \$3,092,698); 10% = 294,543 (total project \$3,239,969); 15% = \$441,814 (total project **\$3,387,241**)
- Line 310 College / 2nd Street ([goal setting votes 9](#)) staff anticipates an additional \$500,000 for the 2nd Street extension.
- Line 301 West Branch Village Pedestrian Bridge ([goal setting votes 12](#)) we have a \$47,000 with the ability to draw down an additional \$8,000 (we spent \$20,000 professional services)

Budget FY 18-19

(Open, Agile, and Purposeful Government)

Capital

Line	FY2018	FY2019 Proposed	Change
308-5-8-751-6490	\$29,786	\$85,000	\$ 55,214
308-5-8-751-6498	\$2,786,000	\$3,215,000	\$429,000
310-5-8-751-6490	\$55,932	\$100,000	\$ 44,068
310-5-8-751-6498	\$500,000	\$1,300,000	\$800,000
301-5-8-751-6490	\$2,935	\$5,000	\$ 2,065
301-5-8-751-6498	\$50,000	\$42,000	(\$ 8,000)

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Notes: from previous meetings

Budget FY 18-19

(Open, Agile, and Purposeful Government)

Goal Setting

Line	FY2018	FY2019 Proposed	Change
160-5-5-520-6421	\$75,000	\$75,000	\$0.00
740- Storm Water Utility	\$153,000	\$25,000	(\$128,000)

- Line 6421 – Develop / Build Fund Balance Reserve Policy ([goal setting votes 13](#))
- Fund Balance estimated to have approximately \$83,679 in the Storm Water Utility - A Downstream Flood Mitigation project(s) ([goal setting votes 13](#)) would be ideal from this fund. However, at this time we proposed to do some in-house planning to determine a project(s) that can address the issue. We are recommending not budgeting funds at this time to get a greater understanding what may be needed. It also allows us flexibility to react to an intra-fund lending request that could be needed for debt service and/or waste water fund demands that could stem from the DNR wastewater mandates on our wastewater process. Once a project is identified it could be funded through the budget amendment process.
- Trails ([goal setting votes 11](#)) in-house planning process – we expect this process will involve partnership with the National Park Service and will not need an budgeted amount.

Budget FY 18-19

(Open, Agile, and Purposeful Government)

Goal Setting

Line	FY2018	FY2019 Proposed	Change
022-5-4-460-6792	\$0.00	\$7,500	\$7,500
312-5-8-751-6498	\$175,000	\$175,000	\$0.00
610-5-9-815-6490	\$10,000	\$18,881	\$8,881

- Line 6792 – Police Department Evidence Facility ([goal setting votes 8](#)) one of two approaches is to re-purpose the garage space in the town hall for the purposes of the evidence facility. The FY 17-18 budgeted funds could be rolled over in to FY 18-19 for this purpose.
- Nuisance Abatement Program ([goal setting votes 7](#)) – in house planning and development process not expected to budget any new funding for this policy / program.
- At this time there is no budgeted line item – Splash Pad ([goal setting votes 7](#)) Must be value engineered from Cubby Park budget (Fund Raising Campaign Proposed). \$100,000 is the project goal.
- Line 6498 – Downtown East Redevelopment Project ([goal setting votes 7](#)). The project is budgeted with 175,000 but is also hoping to regain its earlier investment of \$200,000.
- Line 6490 - West Branch Village Water & City Waste Water Process ([goal setting votes 6](#)) this line item is to start the pre design process and compliance consultation.

Goal Setting

Line	FY2018	FY2019 Proposed	Change
001-5-6-610-6506	\$36	\$2,500	\$2,464

- CDG Festivals ([goal setting votes 4](#)) thus far the budget addresses funding for the summer concert series. We are also waiting for numbers anticipated to provide CDG assistance with the Christmas Past Carriage rides. Any additional funding would have to be requested.
- Joint School Board / City Council Work Session ([goal setting votes 3](#)) this is anticipated to require in-house planning and coordination with the school district. It is expected not to require budgetary funding.
- Park and City Camera Project ([goal setting votes 2](#)) – Staff research and plan development in FY 18-19 and budget FY 19-20 next budget cycle or consider budget amendment once technology and project scope has been determined.
- Line 6506 – Update City Council Tablets and repurpose the old tablets for other city uses ([goal setting votes 2](#)). – Budget shows slight increase this year, but staff research and development could be scheduled at the end of FY 18-19 resulting in implementation next budget next year.

Goal Setting

Line	FY2018	FY2019 Proposed	Change
317-5-8-751-6490	\$15,000	\$???	\$???
317-5-8-751-6498	\$135,000	\$???	\$???

- Orange Street 4th and 5th ([goal setting votes 2](#)) – still evaluating cost estimates???./ consider removing / placing on horizon. Although this project was budgeted it was never financed. Pursuing without financing would either placing incredible strain fund balance or place strain on a very taxed general fund (currently at very low levels).
- Bethany Parking Lot Sweeping Agreement ([goal setting votes 1](#)) – in house, low cost exposure
- Line 6727 – Cable Access Microphone Upgrades ([goal setting votes 1](#)) there has been a recognition that the viewing audience can not always hear comments coming from the audience.

Notes: from previous meetings

Budget FY 18-19
(Open, Agile, and Purposeful Government)

Budget Totals

Item	FY2017 Revenue	FY2018 Request	FY2019 Proposed	Change
Planning and Zoning	NA	\$25,000	\$24,000	(\$1,000)
Town Hall	\$30,015	\$7,500	\$7,500	(\$0.00 – \$7,500)
Hoover Home Town Days	NA	\$81,000	\$71,000	(\$10,000)
Main Street CDG	NA	\$10,000	\$9,500	(\$500)
Storm Water Fund	\$49,800	\$153,000	\$25,000	(\$133,000)
Black Smith Exhibit	NA	\$7,500	\$0.00	(\$7,500)
Total reduction clerk treasure budget		\$210,381	\$116,920	(\$3,461)
Total Reductions:				(\$162,961 – \$155,461)
Reductions minus Storm Water Fund				(\$ 29,961 - \$ 22,461)

Police Cuts

- Pays for meals, hotels, conference travel **(\$500)**
- Training & Education 12 hours of required training per Iowa Law; to include specialty training for certain field areas; update on law, investigations, instructor courses and any education needed for betterment of officers. **(\$500)**
- Motor Vehicle Fuel **(\$3,000)**
- Radio Repair **(\$250)**
- Publications for schools, recovered property, etc. **(\$250)**
- Miscellaneous Supplies **(\$500)**
- One Year Only – Vehicle Set Aside **(\$50,000)**
- Office Equipment - put off for a year -Upgrade two laptops purchased in 2010; update docking stations and upgrade four desktops and PD **(\$8,500)**
- Total Equipment Decrease (\$108,950 to **\$95,450 without Set Aside reduction of \$50,000**)

Notes: from previous meetings

Budget FY 18-19

(Open, Agile, and Purposeful Government)

Budget Totals

Item	FY2017 Revenue	FY2018 Request	FY2019 Proposed	Change
GF Roads and Streets	NA	\$44,604	\$42,374	(\$2,230)
RUT Roads and Streets	\$289,036	\$280,000	\$266,000	(\$14,000)
Sewer Fund	\$369,954	\$347,725	\$330,339	(\$17,386)
Water Fund	\$520,841	\$467,722	\$447,193	(\$20,529)
Storm Water Fund	\$49,800	\$153,000	\$25,000	(\$133,000)
Cemetery Fund	\$2,326	\$120,671	\$114,638	(\$6,033)

Further Information

Supporting documents have been supplied such as the vehicle replacement schedule, mower replacement schedule, set asides for water fund, over time hours explanation, part time hours explanation, testing schedules for water and wastewater per IDNR, list of Public Works responsibilities and an overview of this budget as a whole.

Budget FY 18-19

(Open, Agile, and Purposeful Government)

West Branch Parks and Recreation

	FY2018	FY2019 Proposed	Difference	Funding Source
Salaries	\$58,887.00	\$58,887.00	\$0.00	General Fund
Operating Expenses	\$3,450.00	\$3,325.00	(\$125.00)	General Fund
Parks	\$9,280.00	\$7,871.00	(\$1,409.00)	General Fund
Recreation	\$28,758.00	\$25,190.00	(\$3,568.00)	User Fees
Total	\$100,375.00	\$95,273.00	(\$5,102.00)	

Further Information

- Parks and Recreation is supported both by general fund and user fees.
- General fund supports salaries, parks, and operating expenses such as office needs.
- User fees support recreation programs such as youth sports, adult sports, enrichment activities, and community activities. More detail regarding user fees revenue will be given.

WBPR Budget

