



PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 7:00 P.M. TUESDAY, JANUARY 16, 2018 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST BRANCH, IOWA

Mayor	Roger Laughlin	mayor@westbranchiowa.org
Mayor Pro Tem	Colton Miller	mcolton@rocketmail.com
Council Member	Jordan Ellyson	Jordanellyson@gmail.com
Council Member	Brian Pierce	brianapierce@outlook.com
Council Member	Jodee Stoolman	j.stoolmanwbcc@yahoo.com
Council Member	Nick Goodweiler	nickgoodweilerwbcc@gmail.com
City Administrator	Redmond Jones II	rjonesii@westbranchiowa.org
City Attorney	Kevin Olson	kevinolsonlaw@gmail.com
Deputy City Clerk	Leslie Brick	leslie@westbranchiowa.org

Please note: *Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.*

AGENDA

A. Call to Order

B. Opening Ceremonies

1. Pledge of Allegiance
2. Welcome

C. Roll Call

D. Guest Speaker, Presentations and Proclamations

1. Department Presentations (Budget)
 - a. Public Works
 - b. Parks and Recreation

E. Public Comment

Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes, and written comments may be submitted to the Deputy City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

F. Approve Agenda / Consent Agenda / Move to Action

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent

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Agenda for discussion. The remaining items on the Consent Agenda will be voted on with one motion being made for all items on the Consent Agenda

1. Motion to Approve Meeting Minutes for City Council Meeting January 2, 2018.
2. Motion to Approve the Renewal of Liquor License for “Fisher’s Market Nauvoo, IL dba Dewey’s Jack & Jill” located at 115 W. Main Street.
3. Motion to Approve the Renewal of Liquor License for **Sunday sales** at “Herb & Lou’s”, located at 105 Downey Street, West Branch, IA.
4. Approve Claims Report.

G. Public Hearing / Non-Consent Agenda

1. Motion to Approve the Annual Mayoral Appointments. These appointments are: Mayor Pro Tem- Colton Miller; Official City Newspaper – West Branch Times; Animal Control Facility – West Branch Animal Clinic; City Engineer – Dave Schechinger, Veenstra & Kimm, Inc.
2. Resolution 1680 – Accepting Bids and Awarding the Construction Contract for the Cubby Park Improvements Project.
3. Motion to Approve Main Street Water Main Improvement Pay Estimate No. 3
4. Motion to Approve and Accept the Main Street Water Main Improvements Certificate of Completion.
5. **Public Hearing:** On proposal to enter into a General Obligation Loan Agreement.
6. Resolution 1679 – A Resolution taking Additional Action on Proposal to Enter into General Obligation Loan Agreement.
7. Discussion: Budget Proposal to Pursue an Overtime Reduction Plan and to Pursue a 2% Cross the Board Cost of Living Adjustment for City Employees.

H. Reports

1. City Administrator’s Report
2. City Attorney Report
3. Other Staff Hearsays

I. Comments from Mayor and Council Members

J. Adjournment

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(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at www.westbranchiowa.org/government/council-videos. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**January 2, 2018
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council meeting to order at 7:00 p.m. Mayor Laughlin invited the Council, Staff and members of the audience to stand and led the group in the Pledge of Allegiance. Roll call: Mayor Laughlin was present. Council members: Colton Miller, Nick Goodweiler, Jodee Stoolman, Jordan Ellyson and Brian Pierce were present. Laughlin welcomed the audience and the following City staff: City Administrator Redmond Jones, Deputy City Clerk Leslie Brick, Finance Officer Gordon Edgar, Library Director Nick Shimmin, Public Works Director Matt Goodale, Park & Recreation Director Melissa Russell, Fire Chief Kevin Stoolman and Police Chief Mike Horihan.

GUEST SPEAKER, PRESENTATIONS, AND PROCLAMATIONS

Budget presentations:

West Branch Public Library – Director Nick Shimmin

Shimmin presented the library’s proposed FY19 budget based on the suggested 5% decrease from administration. Shimmin noted the areas affected by the decrease were; building maintenance, technology services, office equipment and postage/shipping. Shimmin also noted that he had not budgeted for any salary increases for FY19. Areas Shimmin increased the budget were in the training, programs, utilities and office supplies.

West Branch Police Department – Chief Mike Horihan

Horihan presented the police department’s proposed FY19 budget based on the same 5% decrease. Horihan said areas where he decreased were; training, travel, motor vehicle fuel, vehicle set aside, miscellaneous supplies, radio repairs and advertising. He noted that most areas would remain the same with a few areas increasing due to items beyond his control. Horihan said that he is typically conservative with his annual budget for the first six months each year as to prepare for anything unforeseen. Stoolman asked for the department vehicle replacement schedule. Horihan replied that in the past they traded vehicles every two years and was concerned on having to move that to three years. Council discussed maintenance costs with aging vehicles and didn’t feel that was necessary at this time.

PUBLIC COMMENT

No comments.

APPROVE AGENDA/CONSENT AGENDA/MOVE TO ACTION

Motion to Approve Meeting Minutes for City Council Meeting December 18, 2017.

Resolution 1678 – A Resolution Adopting a Policy Authorizing the City Clerk or Deputy City Clerk to Pay Certain Bills Prior to the City Council’s Approval.

Approve Claims Report.

EXPENDITURES	1/2/2018	
AERO RENTAL INC	STUMP GRINDER RENTAL	286.00
ALL AMERICAN CONCRETE INC	309 PH 1 PARK IMPROVEMENTS	13,015.43
AMERICAN WATER WORKS ASSOC	DUES-GOODALE 2-1-18/1/361/19	90.00
BAKER & TAYLOR INC.	BOOKS	95.20
BLUETARP FINANCIAL INC	SUPPLIES	237.48

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BOCWAY INVESTMENTS LLC	BOCWAY INVESTMENTS LLC	24.11
BRET F STOUT	REMOVE/REPLACE SIDEWALK	1,275.00
BROWN'S WEST BRANCH	2017 RAM 1500 ST	22,374.00
CEDAR RAPIDS PHOTO COPY IN	COPIER MAINTENANCE	55.65
CROELL, INC.	KNOB BLOCKS	1,925.00
IOWA ASSN. MUN. UTILITIES	SAFETY TRAINING	563.75
IOWA LIBRARY ASSOCIATION	MEMBERSHIP RENEWAL-KNOCHE	95.00
JOHN DEERE FINANCIAL	SUPPLIES	465.21
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,342.11
MENARDS	SUPPLIES	1,409.86
PITNEY BOWES INC	POSTAGE METER RENTAL	180.00
PLUNKETT'S PEST CONTROL IN	PEST CONTROL CITY OFFICE	51.92
QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	885.00
QUILL CORP	OFFICE SUPPLIES	115.50
SHIMMIN, NICK	DVD	24.99
USA BLUE BOOK	SUPPLIES	139.39
VEENSTRA & KIMM INC.	316 SAN SEWER REHAB I & I PH 2	91.28
VEENSTRA & KIMM INC.	310 COL ST BRIDGE FINAL DESIGN	4,643.00
VEENSTRA & KIMM INC.	P & Z MEADOWS PT RESIDENT REVIEW	90.26
VEENSTRA & KIMM INC.	P & Z LYNCH HEIGHTS CONSTRUCTION REVIEW	71.00
VEENSTRA & KIMM INC.	301 REAP GRANT PROJECT	194.00
VERIZON WIRELESS	VERIZON WIRELESS	833.90
WEST BRANCH COMMUNITY DEVELOPMENT	EVERGREEN ROPE & WREATH	165.00
WEST BRANCH TIMES	SUBSCRIPTION	30.00
TOTAL		50,769.04
PAID BETWEEN MEETINGS		
ALLIANT ENERGY	UTILITY SERVICE	7,858.01
BP AMOCO	VEHICLE FUEL	480.36
CJ COOPER & ASSOCIATES	DRUG TESTING SERVICES	274.53
EASTERN IOWA EXCAVATING	314 PAY ESTIMATE #3 - FINAL	17,253.27
MEDIACOM	CABLE SERVICE	40.90
TRUGREEN PROCESSING CENTER	LAWN SERVICE - LIONS FIELD	149.00
SANDY TUTLE	REFUND	5.00
WEX BANK	VEHICLE FUEL	1,196.49
TOTAL		27,257.56
PAYROLL CITY COUNCIL 12-19-17		11,281.72
PAYROLL 12-29-17		40,981.01
TOTAL EXPENDITURES		130,289.33
FUND TOTALS		
001 GENERAL FUND	44,146.02	
022 CIVIC CENTER	679.70	
031 LIBRARY	5,994.89	
110 ROAD USE TAX	13,928.94	
112 TRUST & AGENCY	5,206.74	
301 REAP GRANT PROJECT	194.00	
309 PHASE I PARK IMPROVEMENTS	13,015.43	
310 COLLEGE STREET BRIDGE	4,643.00	
314 N 1ST STREET IMPROVEMENTS	17,253.27	
316 I & I LINE/GROUT PH 2	91.28	
600 WATER FUND	13,287.19	
610 SEWER FUND	11,848.87	
GRAND TOTAL	130,289.33	

Motion by Miller, second by Pierce to approve agenda/consent agenda items. AYES: Miller, Pierce, Goodweiler, Stoolman, Ellyson. NAYS: None. Motion carried.

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PUBLIC HEARING/NON-CONSENT AGENDA

Motion to Approve Authorizing the City Administrator to pay \$300 to the West Branch Community Development Group (CDG) for a welcome sign to be installed on the side of their building.

Laughlin said he confirmed that CDG has a lease at the current location until August 31st of this year. Laughlin also spoke with the current building owner regarding the placement of the sign on the side of his property where CDG is currently located. Laughlin said the owner would write into his sales contract that the sign is city property and if removed, would be returned but would encourage the new owner to keep the sign as placed. The council was satisfied with the information but said they would prefer to have no logos on the sign and asked to have final design approval.

Motion by Goodweiler, second by Pierce. AYES: Goodweiler, Pierce, Stoolman, Miller, Ellyson. NAYS: None. Motion carried.

Resolution 1675 – Approving a 48 Month Lease Agreement with Koch Brothers on a Lanier MPC 4504 Ex-copier for \$257.00 Per Month Plus a Quarterly Service Charge Based on the Number of Copies.

Finance Officer Edgar provided additional information to the Council per their request on the purchase of the current copy machine utilized in the City Office. Edgar said that the cost to purchase the existing machine would be \$2,509.06, plus a monthly maintenance fee for year one of \$77.28 per month. Each subsequent year the monthly maintenance fee would increase by ten percent. Stoolman said she had done some additional research on her own and found that there may be other less expensive options available the city with moving to a smaller machine. Stoolman said she asked staff on typical usage and noted that over the years, needs have changed and that the current machine may be more than what is needed. The Council discussed further and felt that since staff had reported that the current machine was meeting its needs and had been reliable so far, that purchasing it was the best option for the time being. Staff did comment that several departments had their own copy machines and suggested reviewing the possibility of sharing of services to further reduce printing and ink costs.

Motion by Goodweiler, second by Ellyson to discuss Resolution 1675 (as written). Motion by Goodweiler, second by Ellyson to amend Resolution 1675 to purchase the C4503 Lanier Copy Machine from Koch Brothers for \$2,509.06 plus monthly maintenance fees. AYES: Goodweiler, Ellyson, Miller, Pierce. NAYS: Stoolman. Motion carried.

Motion – Accepting the City of West Branch, Iowa FY 2018-19 Budget Timeline.

Motion by Ellyson, second by Stoolman. AYES: Ellyson, Stoolman, Pierce, Goodweiler, Miller. NAYS: None. Motion carried.

Motion – Accepting the City Council Meeting Calendar

Motion by Stoolman, second by Ellyson. AYES: Stoolman, Ellyson, Miller, Pierce, Goodweiler. NAYS: None. Motion carried.

Discussion – Regarding Casey’s Development Agreement and Recent DNR Notice of Contaminated Area

Jones said the City had recently received a letter from the DNR regarding a petroleum leak at the former Casey’s General Store at 311 E. Main St. The DNR’s letter said the contamination is the result of a leaking underground storage tank and classified the site as ‘high risk’. The letter from the DNR stated “a tiered site assessment will be required to investigate the level of petroleum contamination present and the potential for contamination to impact area groundwater’. Council asked if Casey’s had contacted the City regarding the issue and Jones indicated that as of this date, the City had not been. The Council also raised concerns of who would pay for the assessment and felt that Casey’s should bear the full cost of the investigation. Jones said he had reviewed the Casey’s Developers Agreement as well and was concerned that they were not meeting all of their obligations. Miller directed Jones to reach out to Casey’s to schedule a meeting to address this issue.

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Public Hearing: Proposed Contracts

Public hearing opened at 8:39 p.m. Don Dykstra, Selzer Werderitsch, Iowa City general contractor asked questions regarding the bid form and asked why so many line items were listed and was concerned with the amount of time it would take to complete a thorough bid. Council asked City Engineer Schechinger to explain why Fehr-Graham would bid in this manner. Schechinger said it was a typical DOT type format but could not comment on the reason since he was not formally in charge of the project. Dykstra also asked why a pre-bid meeting was not scheduled for contractors to ask questions. Council directed Park & Rec Director Russell to contact the project engineer and address the contractor's questions. Public hearing closed at 9:00 p.m.

CITY ADMINISTRATOR REPORT

Jones said that there were a few vacant spots available on the Zoning Board of Adjustment and Park & Rec commissions.

CITY ATTORNEY REPORT

City Attorney was not available.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Laughlin reminded Jones that city tours need to be scheduled for the council members (new and old) to help assess budget needs for FY19.

ADJOURNMENT

Motion to adjourn regular meeting by Miller, second by Ellyson. Motion carried on a voice vote. City Council meeting adjourned at 9:18 p.m.

Roger Laughlin, Mayor

ATTEST: _____
Leslie Brick, Deputy City Clerk

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REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	January 16, 2018
AGENDA ITEM:	Motion to Approve the Renewal of Liquor License for “Fisher’s Market Nauvoo, IL Doing Business as Dewey’s Jack & Jill”. Located at 115 W. Main Street.
CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
PREPARED BY:	Deputy City Clerk Leslie Brick
DATE:	January 8, 2018

BACKGROUND:

Approve Class E liquor license, including carryout beer; carryout wine, and Sunday sales privileges for Fisher’s Market Nauvoo, IL DBA Dewey’s Jack & Jill. Renewal effective February 1, 2018 through January 31, 2019.

STAFF RECOMMENDATION:	Approve Motion – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	January 16, 2018
AGENDA ITEM:	Motion to Approve the Renewal of Liquor License for Sunday sales at “Herb & Lou’s”, located at 105 Downey Street, West Branch, IA.
CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
PREPARED BY:	Deputy City Clerk Leslie Brick
DATE:	January 8, 2018

BACKGROUND:

Approve Class C Liquor License (LC) (Commercial) – **adding Sunday sales** for Herb n’ Lou’s effective 1/1/2018 – 12/31/2018

STAFF RECOMMENDATION:	Approve Motion – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: January 2, 2018

AGENDA ITEM: Motion to Approve the Claims Report
CITY GOAL: Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY: Gordon Edgar, Finance Officer
DATE: December 20, 2017

BACKGROUND:

These are routine expenditure that include such items as payroll, budget expenditures, and other financial items that relate to council approved items and/or other day to day operational disclosures.

STAFF RECOMMENDATION: Approve Claims Report
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REVIEWED BY CITY ADMINISTRATOR:
COUNCIL ACTION:
MOTION BY:
SECOND BY:

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EXPENDITURES

1/16/2018

ALLIANT ENERGY	WATER TOWER	8,464.99
AMAZON	BOOKS AND DVDS	434.81
ASCAP	MUSIC LICENSE FEE	348.00
BAKER & TAYLOR INC.	BOOKS	438.14
BANKERS ADVERTISING COMPAN	NAME BADGES	62.00
BARRON MOTOR SUPPLY	MAINTENANCE SUPPLIES	344.91
BEAN & BEAN	GRAVE OPENING	550.00
BP AMOCO	BP AMOCO	337.65
BUSINESS RADIO SALES	RADIO REPAIR	53.75
CAPITAL ONE COMMERCIAL	PROGRAM SUPPLIES	196.91
CULLIGAN WATER TECHNOLOGIE	WATER SOFTENER SERVICE	35.20
DAN'S OVERHEAD DOORS & MOR	DOOR REPAIR	1,615.09
ELDON C STUTSMAN INC	MAINTENANCE SUPPLIES	340.05
FARMERS SUPPLY SALES INC	SUPPLIES	4.40
HAWKINS INC	AZONE 15	455.45
IMWCA	WORK COMP PMT 7	5,143.00
JOHNSON COUNTY AMBULANCE S	MEDICAL SUPPLIES	33.29
JOHNSON COUNTY REFUSE INC.	GARBAGE STICKERS	625.00
KOCH BROTHERS INC	COPIER MAINTENANCE	294.62
LINN COUNTY R.E.C.	SIREN @ GREENVIEW	145.70
LYNCH'S EXCAVATING INC	PAVING-SEWER REPAIR	9,370.00
LYNCH'S PLUMBING INC	SUMP PUMP	177.00
MENARDS	SUPPLIES	1,426.13
MID-STATES ORGANIZED CRIME	2018 MEMBERSHIP	100.00
MIDWEST FRAME & AXLE	REPAIR OSH KOSH	2,201.12
OASIS ELECTRIC LLC	OASIS ELECTRIC LLC	667.81
OLSON, KEVIN D	LEGAL SERVICES - JANUARY 2018	1,500.00
OMNISITE	WIRELESS SERVICE	360.00
OVERDRIVE INC	BOOKS & AUDIO BOOKS	130.49
PITNEY BOWES PURCHASE POWE	REPLENISH POSTAGE METER	1,003.50
PYRAMID SERVICES INC.	SUPPLIES	268.57
QUAD CITY SAFETY INC	CALIBRATION GAS	659.78
QUALITY ENGRAVED SIGNS	NAME PLATES	60.00
QUILL CORP	OFFICE SUPPLIES	206.65
SCHIMBERG CO	HYDRANT REPAIR KIT	143.70
SPEER FINANCIAL INC	FINANCING SERVICES	15,950.00
STATE HYGIENIC LAB	LAB ANALYSIS	26.00
SUPPLYWORKS	JANITORIAL SUPPLIES	74.22
US BANK EQUIPMENT FINANCE	COPIER PURCHASE & LEASE	2,386.85
WALMART COMMUNITY/RFCSELLC	DVDS & PROGRAM SUPPLIES	197.74
WEST BRANCH COMMUNITY DEVE	DONATION FOR SIGN	300.00
WEST BRANCH REPAIRS	VEHICLE REPAIR	231.41
WEST BRANCH TIMES	LEGAL NOTICES & ADVERTISING	931.14
WEX BANK	VEHICLE FUEL	1,218.47
ZEPHYR PRINTING & DESIGN,	MAPS	1,144.68
TOTAL		60,658.22

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PAID BETWEEN MEETINGS

BEAUTIFUL LAND PRODUCTS	UTILITY REFUND	14.68
CARTER, SHERRY	UTILITY REFUND	38.00
LEGACY HOMES	UTILITY REFUND	111.57
BRICK, LESLIE	MILEAGE	21.41
JULIE HIME	VIDEOGRAPY SERVICES	100.00

TOTAL 285.66

PAYROLL 1-12-18 42,401.45

TOTAL EXPENDITURES 103,345.33

FUND TOTALS

001 GENERAL FUND	33,938.03
022 CIVIC CENTER	442.25
031 LIBRARY	7,462.75
036 TORT LIABILITY	4,751.02
110 ROAD USE TAX	8,959.91
112 TRUST & AGENCY	4,420.99
308 PARK IMP - PEDERSEN VALLEY	11,764.36
309 PHASE I PARK IMPROVEMENTS	160.16
310 COLLEGE STREET BRIDGE	1,874.26
314 N FIRST ST IMPROVEMENTS	1,424.37
318 COLLEGE ST & 2ND ST IMPROVEMENTS	726.85
600 WATER FUND	10,139.75
610 SEWER FUND	17,280.63

GRAND TOTAL 103,345.33

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DESCRIPTION

AMOUNT

POLICE OPERATION
 GENERAL FUND
 WEX BANK 792.78
 ALLIANT ENERGY 203.49
 MID-STATES ORGANIZED CRIME INFORMATION 100.00
 TOTAL: 1,096.27

FIRE OPERATION
 GENERAL FUND
 BUSINESS RADIO SALES 53.75
 JOHNSON COUNTY AMBULANCE SERVICE 33.29
 BP AMOCO 112.26
 WEST BRANCH REPAIRS 187.06
 ALLIANT ENERGY 44.35
 BARRON MOTOR SUPPLY 610.46
 DAN'S OVERHEAD DOORS & MORE INC 16.00
 QUAD CITY SAFETY INC 408.09
 CULLIGAN WATER TECHNOLOGIES 659.78
 WATER SOFTENER SERVICE 35.20
 TOTAL: 2,160.24

STREET LIGHTING
 GENERAL FUND
 LINN COUNTY R.E.C. 145.70
 OASIS ELECTRIC LLC 667.81
 ALLIANT ENERGY 2,345.30
 SERVICES 249.34
 TOTAL: 3,408.15

PARK & RECREATION
 GENERAL FUND
 ALLIANT ENERGY 31.39
 LIGHTS-LIONS FIELD 12.12
 LIGHTS-219 E GREEN 28.18
 SERVICES 71.69
 TOTAL: 133.37

CEMETERY
 GENERAL FUND
 FARMERS SUPPLY SALES INC 4.40
 BEAN & BEAN 550.00
 GRAVE OPENING 554.40
 TOTAL: 1,108.80

COMM & CULTURAL DEVEL
 GENERAL FUND
 ASCAP 348.00
 ALLIANT ENERGY 45.31
 ZEPHYR PRINTING & DESIGN, INC 40.00
 BANNER-REPLACEMENT VINYL 111.00
 BANNER & OTHER WORK 191.00
 RECOVER 4x4 ALUMALIGHT SIG 50.00
 2 POSTERS 90.00
 60X36 POSTER-INFLATABLES S 60.00
 2 GRAND MARSHALL POSTERS 85.83
 2 10x30 GRAPHICS 1,021.14
 TOTAL: 2,000.14

ECONOMIC DEVELOPMENT
 GENERAL FUND
 WEST BRANCH TIMES 150.00
 WEST BRANCH COMMUNITY DEVELOPMENT GROU 300.00
 DONATION FOR SIGN 450.00
 TOTAL: 900.00

CLERK & TREASURER
 GENERAL FUND
 WEST BRANCH TIMES 253.50
 QUILL CORP 30.00
 QUALITY ENGRAVED SIGNS 23.70
 KOCH BROTHERS INC 9.16
 PITNEY BOWES PURCHASE POWER 60.00
 ALLIANT ENERGY 294.62
 AMAZON 166.67
 BOOKS AND DVDS 254.97
 49.60

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		US BANK EQUIPMENT FINANCE	LAMIER COPIER C4503	2,327.85
			TOTAL:	3,470.07
LEGAL SERVICES	GENERAL FUND	WEST BRANCH TIMES OLSON, KEVIN D	LEGAL NOTICES & ADVERTISIN	497.64
			LEGAL SERVICES - JANUARY 2	1,500.00
			TOTAL:	1,997.64
SOLID WASTE	GENERAL FUND	JOHNSON COUNTY REFUSE INC.	GARBAGE STICKERS	625.00
			TOTAL:	625.00
LOCAL CABLE ACCESS	GENERAL FUND	ALLIANT ENERGY	SERVICES	100.00
			TOTAL:	100.00
TOWN HALL	CIVIC CENTER	ALLIANT ENERGY	SERVICES	442.25
			TOTAL:	442.25
LIBRARY	LIBRARY	OVERDRIVE INC	BOOKS & AUDIO BOOKS	130.49
		WALMART COMMUNITY/RECSLLC	DVDS & PROGRAM SUPPLIES	16.14
			DVDS & PROGRAM SUPPLIES	181.60
		CAPITAL ONE COMMERCIAL	PROGRAM SUPPLIES	187.92
			PROGRAM SUPPLIES	8.99
		BAKER & TAYLOR INC.	BOOKS	97.01
			BOOKS	341.13
		PITNEY BOWES PURCHASE POWER	REFLENISH POSTAGE METER	503.50
		ALLIANT ENERGY	SERVICES	535.42
		BANKERS ADVERTISING COMPANY	NAME BADGES	62.00
		AMRZON	BOOKS AND DVDS	13.98
			BOOKS AND DVDS	206.30
			BOOKS AND DVDS	164.93
			COPIER LEASE	59.00
			TOTAL:	2,508.41
POLICE OPERATIONS	TORT LIABILITY	IMWCA	WORK COMP - POLICE	1,381.31
			TOTAL:	1,381.31
FIRE OPERATION	TORT LIABILITY	IMWCA	WORK COMP - FIRE	1,844.85
			TOTAL:	1,844.85
ROADS & STREETS	TORT LIABILITY	IMWCA	WORK COMP - STREETS	590.28
			TOTAL:	590.28
LIBRARY	TORT LIABILITY	IMWCA	WORK COMP - LIBRARY	12.96
			TOTAL:	12.96
PARK & RECREATION	TORT LIABILITY	IMWCA	WORK COMP - PARK & REC	381.38
			TOTAL:	381.38
CEMETERY	TORT LIABILITY	IMWCA	WORK COMP - CEMETERY	369.16
			TOTAL:	369.16
CLERK & TREASURER	TORT LIABILITY	IMWCA	WORK COMP - ADMIN	171.08
			TOTAL:	171.08
ROADS & STREETS	ROAD USE TAX	LYNCH'S PLUMBING INC	SUMP PUMP	177.00
		BP AMOCO	FUEL	75.13
		PYRAMID SERVICES INC.	SUPPLIES	80.35

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			SUPPLIES	1.78-
			SUPPLIES	190.00
			SUPPLIES	703.92
			SUPPLIES	722.21
			VEHICLE FUEL	140.48
			SERVICES	208.63
			MAINTENANCE SUPPLIES	340.05
			DOOR REPAIR	1,207.00
			REPAIR OSH KOSH	2,201.12
			TOTAL:	6,044.11
INVALID DEPARTMENT	PARK IMP - FEDERSE SPEER FINANCIAL INC		FINANCING SERVICES	11,764.36
			TOTAL:	11,764.36
INVALID DEPARTMENT	PHASE I PARK IMPRO SPEER FINANCIAL INC		FINANCING SERVICES	160.16
			TOTAL:	160.16
INVALID DEPARTMENT	COLLEGE STREET BRI SPEER FINANCIAL INC		FINANCING SERVICES	1,874.26
			TOTAL:	1,874.26
INVALID DEPARTMENT	N FIRST ST IMPROV SPEER FINANCIAL INC		FINANCING SERVICES	1,424.37
			TOTAL:	1,424.37
INVALID DEPARTMENT	COLLEGE ST & 2ND S SPEER FINANCIAL INC		FINANCING SERVICES	726.85
			TOTAL:	726.85
WATER OPERATING	WATER FUND	STATE HYGIENIC LAB	LAB ANALYSIS	26.00
		BP AMOCO	FUEL	75.13
		QUILL CORP	OFFICE SUPPLIES	168.30
			OFFICE SUPPLIES	5.49
		HAWKINS INC	AZONE 15	455.45
		IMWCA	WORK COMP - WATER	319.35
		WEX BANK	VEHICLE FUEL	140.48
		PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE	166.67
		ALLIANT ENERGY	WATER TOWER	141.53
			SERVICES	2,437.66
		SCHIMBERG CO	HYDRANT REPAIR KIT	143.70
			TOTAL:	4,079.76
SEWER OPERATING	SEWER FUND	LYNCH'S EXCAVATING INC	PAVING-SEWER REPAIR	2,560.00
			SEWER REPAIR-MAIN & POPLAR	6,810.00
		BP AMOCO	FUEL	75.13
		IMWCA	WORK COMP - SEWER	72.63
		WEX BANK	VEHICLE FUEL	144.73
		OMNISITE	WIRELESS SERVICE	360.00
		PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE	166.66
		ALLIANT ENERGY	SERVICES	818.94
		ZEPHYR PRINTING & DESIGN, INC	MAPS	34.34
			MAPS	482.51
		BARRON MOTOR SUPPLY	MAINTENANCE SUPPLIES	328.91
		SUPPLYWORKS	JANITORIAL SUPPLIES	74.22
			TOTAL:	11,928.07

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
===== FUND TOTALS =====				
	001	GENERAL FUND		14,954.60
	022	CIVIC CENTER		442.25
	031	LIBRARY		2,508.41
	036	TORT LIABILITY		4,751.02
	110	ROAD USE TAX		6,044.11
	308	PARK IMP - PEDERSEN VALLE		11,764.36
	309	PHASE I PARK IMPROVEMENTS		160.16
	310	COLLEGE STREET BRIDGE		1,874.26
	314	N FIRST ST IMPROVEMENTS		1,424.37
	318	COLLEGE ST & 2ND ST IMPRO		726.85
	600	WATER FUND		4,079.76
	610	SEWER FUND		11,928.07
----- GRAND TOTAL: -----				60,658.22

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REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	January 16, 2018
AGENDA ITEM:	Motion to Approve the Annual Mayoral Appointments. These Appointments are: Mayor Pro Tem – Colton Miller; Official City Newspaper – West Branch Times; Animal Control Facility – West Branch Animal Clinic; City Engineer – Dave Schechinger, Veenstra & Kimm, Inc.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Deputy City Clerk, Leslie Brick
DATE:	January 16, 2018

BACKGROUND (Annual Mayoral appointments):

Mayor Pro Tem – Colton Miller
Official City Newspaper – West Branch Times
Animal Control Facility – West Branch Animal Clinic
City Engineer – Dave Schechinger, Veenstra & Kimm, Inc.
Public Health Officer - **TBD**

STAFF RECOMMENDATION:	Approve Motion – Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	January 16, 2018
AGENDA ITEM:	Resolution 1680 – Accepting Bids and Awarding the Construction Contract for the Cubby Park Improvements Project.
CITY GOAL:	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
PREPARED BY:	Nate Kass, Fehr Graham
DATE:	January 9, 2018

BACKGROUND:

The construction contract letting for Cubby Park was January 11, 2018. January 16, 2018 the City Council will review the bids received, and awarding the project is anticipated. A recommendation letter will be provided after the letting and prior to the council meeting.

e-mail Fri 1/12/2018

Redmond -

Please find attached the letter recommending award of the Cubby Park Improvements to Needham Excavating, Inc., the low bidder on the project. We have heard from 3 of the 4 references they provided, all of which were consistently glowing. Representatives from the cities of Davenport and Bettendorf both highly recommended Needham Excavating and reported no issues with performance. Projects were well staffed with qualified, experienced labor, had no issues with getting things done, did quality work, and references enjoy working with them.

Please feel free to contact me with any questions.

Thanks -
Nate

STAFF RECOMMENDATION:	Approve Resolution / Move to Action
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

January 12, 2018

Honorable Mayor and City Council
City of West Branch
110 North Poplar Street
PO Box 218
West Branch, IA 52358

Re: Bid Recommendation
Cubby Park Improvements, West Branch, Iowa
Project #16-072

Dear Mayor Laughlin and Council Members:

Enclosed is a tabulation of the bids received on January 11, 2018, for the above referenced project. Five responsive bids were received with the low base bid 4.4% over our preliminary contract estimate of \$2,354,892.55 to the high base bid of 38% over our estimate. There was one non-responsive bid received (proposal did not include all of the required paperwork and did not include a signature by the submitter). The non-responsive bid was not read at the opening and is not included in the tabulation.

This project included options for fencing, ball field lighting, and dugouts. The low bidder was low for all the options, as well as the base bid. As such, the low bidder remains the same regardless of which options are selected.

Based on our knowledge of Needham Excavating, Inc., and the firm's responsive bid, we recommend that the contract award be made to Needham Excavating, Inc. of Walcott, Iowa, with a base bid in the amount of \$2,457,930.69, which was the lowest base bid submitted. We ask that the Council determine which options are preferred so that the contract may be presented accordingly.

Sincerely,
Fehr Graham



Nathan P. Kass, PE, PLS
Project Engineer/Branch Manager

NPK:amr

Enclosure

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RESOLUTION 1680

RESOLUTION ACCEPTING BIDS AND AWARDING THE CONSTRUCTION CONTRACT FOR THE CUBBY PARK IMPROVEMENTS PROJECT.

WHEREAS, the City Council of the City of West Branch, has heretofore deemed it necessary and desirable to construct a new recreation area in the City, said area being generally referred to as “Cubby Park”; and

WHEREAS, to that end, the City solicited bids for the Cubby Park Improvements Project (the “Project”) in strict compliance with Chapter 26 of the Code of Iowa; and

WHEREAS, the City received five (5) responsive bids to its solicitation; and

WHEREAS, the Project Engineer has recommended that the City Council award the construction contract to Needham Excavating, Inc. from Walcott, Iowa, as it was the lowest responsive, responsible bidder for said Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, that the bids are accepted as being received and that the lowest responsive, responsible bidder is Needham Excavating, Inc. from Walcott, Iowa.

BE IT FURTHER RESOLVED, that the City Council heretofore awards the construction contract to Needham Excavating, Inc., in the total base bid of \$_____, and for the following additional optional bids:

Fencing Option A/B in the amount of \$_____; and
Field Lighting Option A/B in the amount of \$_____; and
Dugout Options A/B in the amount of \$_____.

BE IT FURTHER RESOLVED, that the final construction contract awarded to Needham Excavating, Inc. is in the total amount of \$_____, which includes the base bid and all accepted alternate options.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby directed to execute any and all documentation necessary to facilitate the construction of this project.

Passed and approved this 16th day of January, 2018.

Roger Laughlin, Mayor

ATTEST:

Redmond Jones II, City Clerk

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No.	Code	Description	Quantity		Unit	Engineer's Estimate			Heedman Excavating Inc.			Dave Schmitt Construction			Rishels Excavating Ltd.			Titan General			MBA Incorporated 2790 Kansas Ave NE North Liberty, IA 52317			
			Phase 1	Phase 2		Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price		Amount		
					Total																			
1	1070-108-A-3	TRAFFIC CONTROL		0.5	1	LS	\$ 2,200.00	\$ 2,200.00	\$ 2,800.00	\$ 2,800.00	\$ 2,688.00	\$ 2,688.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
2	2010-108-0-0	CLEARING AND GRUBBING		0.5	1	LS	\$ 4,200.00	\$ 4,200.00	\$ 3,560.00	\$ 3,560.00	\$ 4,965.00	\$ 4,965.00	\$ 10,000.00	\$ 10,000.00	\$ 3,545.00	\$ 3,545.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	
3	2010-108-0-1	TOPSOIL ON SITE		675	15110	CY	\$ 5.00	\$ 79,025.00	\$ 5.75	\$ 91,913.75	\$ 4.55	\$ 72,731.25	\$ 7.00	\$ 111,895.00	\$ 3.50	\$ 55,947.50	\$ 5.00	\$ 79,925.00	\$ 5.00	\$ 79,925.00	\$ 5.00	\$ 79,925.00	\$ 5.00	\$ 79,925.00
4	2010-108-0-0	EXCAVATION, CLASS 10		36540		CY	\$ 3.50	\$ 127,890.00	\$ 3.55	\$ 144,333.00	\$ 3.55	\$ 129,717.00	\$ 5.00	\$ 182,700.00	\$ 2.20	\$ 80,388.00	\$ 3.10	\$ 113,473.00	\$ 3.10	\$ 113,473.00	\$ 3.10	\$ 113,473.00	\$ 3.10	\$ 113,473.00
5	2010-108-0-0	EXCAVATION, CLASS 13		2191		CY	\$ 6.00	\$ 13,146.00	\$ 6.10	\$ 13,365.10	\$ 6.50	\$ 14,235.00	\$ 7.00	\$ 15,330.00	\$ 2.85	\$ 6,144.35	\$ 7.50	\$ 16,432.00	\$ 7.50	\$ 16,432.00	\$ 7.50	\$ 16,432.00	\$ 7.50	\$ 16,432.00
6	2010-108-1-0	SUBBASE, MODIFIED (ADOT GRADATION NO. 14)		2216	1487	TON	\$ 18.00	\$ 70,254.00	\$ 23.40	\$ 91,310.20	\$ 17.40	\$ 67,912.20	\$ 18.00	\$ 70,254.00	\$ 17.00	\$ 66,351.00	\$ 17.50	\$ 68,302.50	\$ 17.50	\$ 68,302.50	\$ 17.50	\$ 68,302.50	\$ 17.50	\$ 68,302.50
7	2010-108-1-1	SUBBASE, UNMODIFIED (ADOT GRADATION NO. 13)		203		TON	\$ 19.00	\$ 3,857.00	\$ 23.80	\$ 4,811.40	\$ 21.40	\$ 4,344.20	\$ 26.00	\$ 5,278.00	\$ 22.50	\$ 4,567.50	\$ 25.00	\$ 5,075.00	\$ 25.00	\$ 5,075.00	\$ 25.00	\$ 5,075.00	\$ 25.00	\$ 5,075.00
8	2010-108-0-0	SUBBASE, WASHED SAND, 4" THICK, UNDER SURFACE AGGREGATE		1295		TON	\$ 36.00	\$ 46,620.00	\$ 26.70	\$ 34,576.50	\$ 36.60	\$ 47,397.00	\$ 38.00	\$ 49,210.00	\$ 24.00	\$ 31,080.00	\$ 23.40	\$ 30,303.00	\$ 23.40	\$ 30,303.00	\$ 23.40	\$ 30,303.00	\$ 23.40	\$ 30,303.00
9	2010-108-0-0	INFILTRATION TRACK SURFACE, RED BALL DIAMOND AGGREGATE, 5" THICK		1590		TON	\$ 85.00	\$ 135,150.00	\$ 79.70	\$ 126,723.00	\$ 80.70	\$ 128,313.00	\$ 85.00	\$ 135,150.00	\$ 77.00	\$ 122,403.00	\$ 76.00	\$ 120,840.00	\$ 76.00	\$ 120,840.00	\$ 76.00	\$ 120,840.00	\$ 76.00	\$ 120,840.00
10	2010-108-0-0	BATTING CAGE SURFACE, FINE LIMESTONE (ADOT GRADATION NO. 8)		40		TON	\$ 26.00	\$ 1,040.00	\$ 16.50	\$ 660.00	\$ 37.60	\$ 1,504.00	\$ 40.00	\$ 1,600.00	\$ 30.00	\$ 1,200.00	\$ 50.00	\$ 2,000.00	\$ 50.00	\$ 2,000.00	\$ 50.00	\$ 2,000.00	\$ 50.00	\$ 2,000.00
11	4010-108-A-1	SANITARY SEWER GRAVITY MAIN, TRENCHED, SDR 26 PVC, 8"		649		LF	\$ 33.00	\$ 21,417.00	\$ 34.10	\$ 22,130.90	\$ 24.90	\$ 16,180.10	\$ 35.00	\$ 22,715.00	\$ 26.00	\$ 16,874.00	\$ 60.00	\$ 38,940.00	\$ 60.00	\$ 38,940.00	\$ 60.00	\$ 38,940.00	\$ 60.00	\$ 38,940.00
12	4010-108-E-0	SANITARY SEWER SERVICE STUB, PVC SDR 23.5, 4"		1		EA	\$ 450.00	\$ 450.00	\$ 1,000.00	\$ 1,000.00	\$ 338.50	\$ 338.50	\$ 1,000.00	\$ 1,000.00	\$ 190.00	\$ 190.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	
13	4010-108-A-1	STORM SEWER, TRENCHED, RCP, 15"		42		LF	\$ 34.00	\$ 1,428.00	\$ 33.90	\$ 1,423.80	\$ 40.80	\$ 1,713.60	\$ 54.00	\$ 2,268.00	\$ 36.00	\$ 1,512.00	\$ 42.00	\$ 1,764.00	\$ 42.00	\$ 1,764.00	\$ 42.00	\$ 1,764.00	\$ 42.00	\$ 1,764.00
14	4010-108-A-1	STORM SEWER, TRENCHED, RCP, 18"		693		LF	\$ 40.00	\$ 27,720.00	\$ 54.85	\$ 38,011.05	\$ 35.40	\$ 24,532.20	\$ 55.00	\$ 38,115.00	\$ 37.00	\$ 25,641.00	\$ 48.00	\$ 33,264.00	\$ 48.00	\$ 33,264.00	\$ 48.00	\$ 33,264.00	\$ 48.00	\$ 33,264.00
15	4010-108-A-1	STORM SEWER, TRENCHED, RCP, 24"		56		LF	\$ 45.00	\$ 2,520.00	\$ 54.95	\$ 3,077.20	\$ 91.60	\$ 5,129.60	\$ 65.00	\$ 3,640.00	\$ 48.00	\$ 2,688.00	\$ 56.00	\$ 3,136.00	\$ 56.00	\$ 3,136.00	\$ 56.00	\$ 3,136.00	\$ 56.00	\$ 3,136.00
16	4010-108-A-1	STORM SEWER, TRENCHED, RCP, 36"		180		LF	\$ 54.00	\$ 9,720.00	\$ 109.75	\$ 19,755.00	\$ 88.60	\$ 15,948.00	\$ 100.00	\$ 18,000.00	\$ 76.00	\$ 13,680.00	\$ 92.00	\$ 16,560.00	\$ 92.00	\$ 16,560.00	\$ 92.00	\$ 16,560.00	\$ 92.00	\$ 16,560.00
17	4010-108-A-1	STORM SEWER, TRENCHED, HOPE DUAL WALL, 6"		36		LF	\$ 22.00	\$ 792.00	\$ 17.45	\$ 620.20	\$ 25.30	\$ 910.80	\$ 25.00	\$ 900.00	\$ 12.50	\$ 450.00	\$ 19.00	\$ 684.00	\$ 19.00	\$ 684.00	\$ 19.00	\$ 684.00	\$ 19.00	\$ 684.00
18	4010-108-A-1	STORM SEWER, TRENCHED, HOPE DUAL WALL, 12"		26		LF	\$ 28.00	\$ 728.00	\$ 31.50	\$ 819.00	\$ 34.00	\$ 884.00	\$ 42.00	\$ 1,092.00	\$ 28.00	\$ 728.00	\$ 31.00	\$ 806.00	\$ 31.00	\$ 806.00	\$ 31.00	\$ 806.00	\$ 31.00	\$ 806.00
19	4010-108-A-1	STORM SEWER, TRENCHED, HOPE DUAL WALL, 15"		156		LF	\$ 32.00	\$ 4,992.00	\$ 40.60	\$ 6,333.60	\$ 27.40	\$ 4,274.40	\$ 45.00	\$ 7,020.00	\$ 26.00	\$ 4,056.00	\$ 42.00	\$ 6,552.00	\$ 42.00	\$ 6,552.00	\$ 42.00	\$ 6,552.00	\$ 42.00	\$ 6,552.00
20	4010-108-A-1	STORM SEWER, TRENCHED, HOPE DUAL WALL, 18"		844		LF	\$ 35.00	\$ 29,540.00	\$ 44.90	\$ 37,895.60	\$ 33.40	\$ 27,345.60	\$ 47.00	\$ 39,668.00	\$ 30.00	\$ 25,320.00	\$ 48.00	\$ 40,512.00	\$ 48.00	\$ 40,512.00	\$ 48.00	\$ 40,512.00	\$ 48.00	\$ 40,512.00
21	4010-108-C-0	REMOVAL OF STORM SEWER, 18" RCP		5		LF	\$ 20.00	\$ 100.00	\$ 25.00	\$ 125.00	\$ 55.80	\$ 279.00	\$ 44.00	\$ 220.00	\$ 15.00	\$ 75.00	\$ 12.00	\$ 60.00	\$ 12.00	\$ 60.00	\$ 12.00	\$ 60.00	\$ 12.00	\$ 60.00
22	4010-108-A-0	PIPE APPROX, RCP, 12"		2		EA	\$ 350.00	\$ 700.00	\$ 1,383.50	\$ 2,767.00	\$ 670.00	\$ 1,340.00	\$ 700.00	\$ 1,400.00	\$ 548.00	\$ 1,096.00	\$ 640.00	\$ 1,280.00	\$ 640.00	\$ 1,280.00	\$ 640.00	\$ 1,280.00	\$ 640.00	
23	4010-108-B-0	PIPE APPROX, RCP, 18"		3		EA	\$ 450.00	\$ 1,350.00	\$ 1,560.00	\$ 4,680.00	\$ 760.00	\$ 2,280.00	\$ 900.00	\$ 2,700.00	\$ 750.00	\$ 2,250.00	\$ 825.00	\$ 2,475.00	\$ 825.00	\$ 2,475.00	\$ 825.00	\$ 2,475.00	\$ 825.00	
24	4010-108-B-1	PIPE APPROX, RCP, 36"		1		EA	\$ 650.00	\$ 650.00	\$ 2,320.00	\$ 1,424.00	\$ 1,424.00	\$ 1,424.00	\$ 1,424.00	\$ 1,424.00	\$ 1,387.00	\$ 1,387.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	
25	4010-108-B-0	PIPE APPROX GUARD, 36"		1		EA	\$ 350.00	\$ 350.00	\$ 1,765.00	\$ 1,765.00	\$ 1,044.00	\$ 1,044.00	\$ 1,044.00	\$ 1,044.00	\$ 945.00	\$ 945.00	\$ 925.00	\$ 925.00	\$ 925.00	\$ 925.00	\$ 925.00	\$ 925.00	\$ 925.00	
26	4010-108-A-0	SUBDRAIN, HOPE, 2' DIA. PERIF.		5248		LF	\$ 8.00	\$ 41,984.00	\$ 5.00	\$ 26,240.00	\$ 6.45	\$ 33,849.60	\$ 7.00	\$ 36,736.00	\$ 6.00	\$ 31,488.00	\$ 4.25	\$ 22,304.00	\$ 4.25	\$ 22,304.00	\$ 4.25	\$ 22,304.00	\$ 4.25	\$ 22,304.00
27	4010-108-A-0	SUBDRAIN, HOPE, 4' DIA. PERIF.		198		LF	\$ 8.00	\$ 1,584.00	\$ 12.00	\$ 2,376.00	\$ 10.80	\$ 2,138.40	\$ 11.00	\$ 2,178.00	\$ 10.00	\$ 1,980.00	\$ 16.00	\$ 3,168.00	\$ 16.00	\$ 3,168.00	\$ 16.00	\$ 3,168.00	\$ 16.00	\$ 3,168.00
28	4010-108-A-0	SUBDRAIN, HOPE DUAL WALL, NON PERIF, 4' DIA		25		LF	\$ 8.00	\$ 200.00	\$ 12.00	\$ 300.00	\$ 10.80	\$ 270.00	\$ 11.00	\$ 275.00	\$ 10.00	\$ 250.00	\$ 16.00	\$ 400.00	\$ 16.00	\$ 400.00	\$ 16.00	\$ 400.00	\$ 16.00	\$ 400.00
29	4010-108-A-1	SUBDRAIN, HOPE DUAL WALL, NON PERIF, 6' DIA		1310		LF	\$ 14.00	\$ 18,340.00	\$ 15.10	\$ 19,781.00	\$ 11.80	\$ 15,458.00	\$ 13.00	\$ 17,030.00	\$ 12.00	\$ 15,720.00	\$ 18.00	\$ 23,580.00	\$ 18.00	\$ 23,580.00	\$ 18.00	\$ 23,580.00	\$ 18.00	\$ 23,580.00
30	4010-108-A-0	SUBDRAIN, HOPE DUAL WALL, 6"		530		LF	\$ 20.00	\$ 10,600.00	\$ 16.80	\$ 8,944.00	\$ 13.70	\$ 7,261.60	\$ 13.00	\$ 6,900.00	\$ 12.00	\$ 6,360.00	\$ 18.00	\$ 9,540.00	\$ 18.00	\$ 9,540.00	\$ 18.00	\$ 9,540.00	\$ 18.00	\$ 9,540.00
31	4010-108-C-0	SUBDRAIN CLEANOUT, TYPE A-1, 6"		3		EA	\$ 550.00	\$ 1,650.00	\$ 600.00	\$ 1,800.00	\$ 481.50	\$ 1,444.50	\$ 84.00	\$ 252.00	\$ 75.00	\$ 225.00	\$ 350.00	\$ 1,050.00	\$ 350.00	\$ 1,050.00	\$ 350.00	\$ 1,050.00	\$ 350.00	
32	5010-108-A-1	WATER MAIN, TRENCHED, DR18 PVC, 6"		756		LF	\$ 30.00	\$ 22,680.00	\$ 28.00	\$ 21,168.00	\$ 13.30	\$ 10,054.80	\$ 30.00	\$ 22,680.00	\$ 18.00	\$ 13,608.00	\$ 26.00	\$ 19,656.00	\$ 26.00	\$ 19,656.00	\$ 26.00	\$ 19,656.00	\$ 26.00	\$ 19,656.00
33	5010-108-A-1	WATER MAIN, TRENCHED, CLASS 50P, 6", WITH NITRILE GASKETS		80		LF	\$ 38.00	\$ 3,040.00	\$ 60.25	\$ 4,820.00	\$ 45.60	\$ 3,648.00	\$ 45.00	\$ 3,600.00	\$ 35.00	\$ 2,800.00	\$ 59.00	\$ 4,720.00	\$ 59.00	\$ 4,720.00	\$ 59.00	\$ 4,720.00	\$ 59.00	\$ 4,720.00
34	5010-108-A-1	WATER MAIN, TRENCHED, DR12 PVC, 3"		104		LF	\$ 28.00	\$ 2,912.00	\$ 40.00	\$ 4,160.00	\$ 9.70	\$ 1,008.80	\$ 23.00	\$ 2,392.00	\$ 7.85	\$ 816.40	\$ 21.00	\$ 2,184.00	\$ 21.00	\$ 2,184.00	\$ 21.00	\$ 2,184.00	\$ 21.00	\$ 2,184.00
35	5010-108-C-3	FITTING, WJ DIP		427		LB	\$ 11.00	\$ 4,697.00	\$ 29.10	\$ 12,423.70	\$ 12.20	\$ 5,209.40	\$ 9.00	\$ 3,843.00	\$ 2.15	\$ 918.05	\$ 11.00	\$ 4,697.00	\$ 11.00	\$ 4,697.00	\$ 11.00	\$ 4,697.00	\$ 11.00	\$ 4,697.00
36	5010-F-0	CONNECTION TO EXISTING WATER MAIN		1		EA	\$ 1,400.00	\$ 1,400.00	\$ 710.00	\$ 710.00	\$ 1,656.00	\$ 1,656.00	\$ 2,000.00	\$ 2,000.00	\$ 450.00	\$ 450.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
37	5010-108-G-0	IRRIGATION DELIVERY SYSTEM FOR 3 FIELDS		1		LS	\$ 12,000.00	\$ 12,000.00	\$ 7,500.00	\$ 7,500.00	\$ 10,753.00	\$ 10,753.00	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,00					

No.	Code	Description	Quantity		Unit	Engineer's Estimate		Headman Excavating Inc.		Dave Schmitt Construction		Bickler's Excavating Ltd.		Tricon General Construction Inc.		MBA Incorporated 2790 Kansas Ave NE North Liberty, IA 52317	
			Phase 1	Phase 2		Total	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price		Amount
82	9030-108-B-0	PLANTS, TREE, DAWYCK PURPLE BEECH - 3" CAL.	1	1	EA	\$ 350.00	\$ 350.00	\$ 720.65	\$ 720.65	\$ 484.00	\$ 484.00	\$ 450.00	\$ 450.00	\$ 525.00	\$ 525.00	\$ 775.00	
83	9030-108-B-0	PLANTS, TREE, MAIDENHAIR TREE - 3" CAL.	5	5	EA	\$ 400.00	\$ 2,000.00	\$ 687.00	\$ 3,435.00	\$ 482.50	\$ 2,412.50	\$ 450.00	\$ 2,250.00	\$ 580.00	\$ 2,900.00	\$ 3,875.00	
84	9030-108-B-0	PLANTS, TREE, SKYLINE HOMELOCUST - 3" CAL.	9	9	EA	\$ 350.00	\$ 3,150.00	\$ 608.75	\$ 5,478.75	\$ 482.50	\$ 4,342.50	\$ 450.00	\$ 4,050.00	\$ 518.00	\$ 4,662.00	\$ 5,400.00	
85	9030-108-B-0	PLANTS, TREE, NORWAY SPRUCE - 6" HT.	4	4	EA	\$ 250.00	\$ 1,000.00	\$ 396.25	\$ 1,585.00	\$ 344.00	\$ 1,376.00	\$ 300.00	\$ 1,200.00	\$ 320.00	\$ 1,280.00	\$ 1,600.00	
86	9030-108-B-0	PLANTS, TREE, LONDON PLANETREE - 3" CAL.	1	1	EA	\$ 350.00	\$ 350.00	\$ 565.00	\$ 565.00	\$ 482.50	\$ 482.50	\$ 400.00	\$ 400.00	\$ 464.00	\$ 464.00	\$ 600.00	
87	9030-108-B-0	PLANTS, TREE, BLACK HILLS SPRUCE - 8" HT.	16	16	EA	\$ 350.00	\$ 5,600.00	\$ 541.60	\$ 8,665.60	\$ 408.50	\$ 6,536.00	\$ 450.00	\$ 7,200.00	\$ 500.00	\$ 8,000.00	\$ 10,400.00	
88	9030-108-B-0	PLANTS, TREE, COLORADO BLUE SPRUCE - 8" HT.	1	1	EA	\$ 350.00	\$ 350.00	\$ 558.35	\$ 558.35	\$ 376.50	\$ 376.50	\$ 450.00	\$ 450.00	\$ 500.00	\$ 500.00	\$ 650.00	
89	9030-108-B-0	PLANTS, TREE, WHITE PINE - 7" HT.	5	5	EA	\$ 300.00	\$ 1,500.00	\$ 413.00	\$ 2,065.00	\$ 403.00	\$ 2,015.00	\$ 300.00	\$ 1,500.00	\$ 338.00	\$ 1,690.00	\$ 1,750.00	
90	9030-108-B-0	PLANTS, TREE, WHITE OAK - 3" CAL.	11	11	EA	\$ 350.00	\$ 3,850.00	\$ 651.35	\$ 7,164.85	\$ 482.50	\$ 5,307.50	\$ 400.00	\$ 4,400.00	\$ 545.00	\$ 5,995.00	\$ 8,225.00	
91	9030-108-B-0	PLANTS, TREE, BUR OAK - 3" CAL.	12	12	EA	\$ 350.00	\$ 4,200.00	\$ 648.00	\$ 7,788.00	\$ 484.00	\$ 5,808.00	\$ 400.00	\$ 4,800.00	\$ 474.00	\$ 5,688.00	\$ 9,300.00	
92	9030-108-B-0	PLANTS, TREE, ACCOADE ELM - 3" CAL.	3	3	EA	\$ 350.00	\$ 1,050.00	\$ 584.00	\$ 1,752.00	\$ 482.50	\$ 1,447.50	\$ 400.00	\$ 1,200.00	\$ 474.00	\$ 1,422.00	\$ 2,325.00	
93	9030-108-B-0	PLANTS, TREE, BLACK HAW VIBURNUM - 4" HT.	8	8	EA	\$ 150.00	\$ 1,200.00	\$ 122.00	\$ 976.00	\$ 86.00	\$ 688.00	\$ 300.00	\$ 2,400.00	\$ 330.00	\$ 2,640.00	\$ 1,200.00	
94	9030-108-B-0	PLANTS, SHRUB, HAPPY RETURNING DAVIDLY - 1 GAL.	75	75	EA	\$ 18.00	\$ 1,350.00	\$ 19.60	\$ 1,470.00	\$ 12.90	\$ 967.50	\$ 10.00	\$ 750.00	\$ 10.00	\$ 750.00	\$ 30.00	\$ 2,250.00
95	9030-108-B-0	PLANTS, SHRUB, GROUND-LOW FRAGRANT SUMAC - 18" HT.	14	14	EA	\$ 40.00	\$ 560.00	\$ 68.35	\$ 956.90	\$ 43.00	\$ 602.00	\$ 35.00	\$ 490.00	\$ 38.00	\$ 532.00	\$ 95.00	\$ 1,330.00
96	9030-108-B-0	PLANTS, SHRUB, NEON FLASH SPIREA - 18" HT.	78	78	EA	\$ 40.00	\$ 3,120.00	\$ 66.00	\$ 5,148.00	\$ 43.00	\$ 3,354.00	\$ 35.00	\$ 2,730.00	\$ 35.00	\$ 2,730.00	\$ 95.00	\$ 7,410.00
97	9030-108-B-0	PLANTS, SHRUB, MISSON STRAIN ABOBITRIFAE, 5" HT.	48	48	EA	\$ 150.00	\$ 7,200.00	\$ 236.10	\$ 11,322.80	\$ 177.50	\$ 8,520.00	\$ 100.00	\$ 4,800.00	\$ 115.00	\$ 5,520.00	\$ 275.00	\$ 13,200.00
98	9030-108-B-0	PLANTS, SHRUB, ARROWWOOD VIBURNUM - 36" HT.	31	31	EA	\$ 100.00	\$ 3,100.00	\$ 95.10	\$ 2,948.10	\$ 86.00	\$ 2,666.00	\$ 40.00	\$ 1,240.00	\$ 47.00	\$ 1,477.00	\$ 95.00	\$ 2,945.00
99	9030-108-F-0	LIVE FASCINE	200	200	LF	\$ 25.00	\$ 5,000.00	\$ 64.90	\$ 12,980.00	\$ 86.00	\$ 17,200.00	\$ 50.00	\$ 10,000.00	\$ 58.00	\$ 11,600.00	\$ 70.00	\$ 14,000.00
100	9040-108-A-2	SWIPP, MANAGEMENT	0.5	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 2,950.00	\$ 4,375.00	\$ 4,307.00	\$ 4,307.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,400.00	
101	9040-108-E-0	TEMPORARY RECIP-TYPE 2	11100	11100	SY	\$ 1.50	\$ 16,650.00	\$ 1.45	\$ 16,095.00	\$ 1.20	\$ 13,200.00	\$ 1.00	\$ 11,100.00	\$ 1.10	\$ 12,210.00	\$ 1.20	\$ 13,320.00
102	9040-108-F-1	WATTLES, 9", INSTALLATION, MAINTENANCE	500	800	LF	\$ 2.50	\$ 15,750.00	\$ 1.68	\$ 10,584.00	\$ 2.15	\$ 13,945.00	\$ 2.00	\$ 12,600.00	\$ 2.00	\$ 12,600.00	\$ 2.20	\$ 13,860.00
103	9040-108-F-2	WATTLES, REMOVAL	6300	6300	LF	\$ 0.50	\$ 3,150.00	\$ 0.17	\$ 1,071.00	\$ 0.80	\$ 5,040.00	\$ 0.50	\$ 3,150.00	\$ 0.75	\$ 4,725.00	\$ 0.80	\$ 5,040.00
104	9040-108-F-0	RIP RAP, EROSION STONE W/FABRIC	150	150	TON	\$ 26.00	\$ 3,900.00	\$ 28.90	\$ 4,335.00	\$ 35.00	\$ 5,250.00	\$ 44.00	\$ 6,600.00	\$ 33.50	\$ 5,025.00	\$ 55.00	\$ 8,250.00
105	9040-108-H-1	SILT FENCE OR SILT FENCE DITCH CHECK, INSTALLATION	3300	950	LF	\$ 3.50	\$ 14,875.00	\$ 1.35	\$ 5,737.50	\$ 1.85	\$ 7,862.50	\$ 2.00	\$ 8,500.00	\$ 1.70	\$ 7,225.00	\$ 1.90	\$ 8,075.00
106	9040-108-H-2	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT	1500	1500	LF	\$ 1.00	\$ 1,500.00	\$ 0.65	\$ 975.00	\$ 0.55	\$ 825.00	\$ 0.50	\$ 750.00	\$ 0.50	\$ 750.00	\$ 0.55	\$ 825.00
107	9040-108-H-3	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEBRIS	4050	4050	LF	\$ 0.75	\$ 3,037.50	\$ 0.34	\$ 1,445.00	\$ 0.55	\$ 2,232.50	\$ 0.50	\$ 2,025.00	\$ 0.50	\$ 2,025.00	\$ 0.55	\$ 2,272.50
108	9040-108-B-2	STABILIZED CONSTRUCTION ENTRANCE	200	200	TON	\$ 38.00	\$ 7,600.00	\$ 36.85	\$ 7,370.00	\$ 33.20	\$ 6,640.00	\$ 35.00	\$ 7,000.00	\$ 30.00	\$ 7,800.00	\$ 35.00	\$ 7,000.00
109	9040-108-F-1	DUST CONTROL, WATER	24000	24000	SY	\$ 0.25	\$ 6,000.00	\$ 0.04	\$ 960.00	\$ 0.70	\$ 1,680.00	\$ 0.20	\$ 480.00	\$ 0.45	\$ 1,080.00	\$ 0.25	\$ 600.00
110	9040-108-F-1	INLET PROTECTION DEVICE, SURFACE APPLIED, INSTALLATION AND MAINTENANCE	18	18	EA	\$ 100.00	\$ 1,800.00	\$ 78.25	\$ 1,408.50	\$ 64.50	\$ 1,161.00	\$ 100.00	\$ 1,800.00	\$ 60.00	\$ 1,080.00	\$ 66.00	\$ 1,188.00
111	9040-108-F-2	INLET PROTECTION DEVICE, REMOVAL	18	18	EA	\$ 5.00	\$ 90.00	\$ 28.00	\$ 504.00	\$ 26.90	\$ 484.20	\$ 20.00	\$ 360.00	\$ 25.00	\$ 450.00	\$ 27.50	\$ 495.00
112	9040-108-A-0	FENCING CAP, OUTFIELD FENCE	1226	1226	LF	\$ 5.50	\$ 6,741.00	\$ 3.15	\$ 3,861.90	\$ 3.00	\$ 3,678.00	\$ 4.00	\$ 4,904.00	\$ 6.11	\$ 7,499.86	\$ 3.00	\$ 3,678.00
113	9080-108-A-0	CONCRETE STEPS	40	40	SY	\$ 85.00	\$ 3,400.00	\$ 53.00	\$ 2,120.00	\$ 91.90	\$ 3,676.00	\$ 80.00	\$ 3,200.00	\$ 200.00	\$ 8,000.00	\$ 220.00	\$ 8,800.00
114	9080-108-B-0	MANHOLE, ALUMINUM	10	10	LF	\$ 200.00	\$ 2,000.00	\$ 150.00	\$ 1,500.00	\$ 107.50	\$ 1,075.00	\$ 50.00	\$ 500.00	\$ 200.00	\$ 2,000.00	\$ 100.00	\$ 1,000.00
115	9080-108-A-0	SPORTSFIELD EQUIPMENT - SOFTBALL FIELD	1	1	LS	\$ 1,800.00	\$ 1,800.00	\$ 1,950.00	\$ 1,950.00	\$ 5,377.00	\$ 5,377.00	\$ 9,000.00	\$ 9,000.00	\$ 8,085.00	\$ 8,085.00	\$ 4,500.00	
116	9080-108-A-0	SPORTSFIELD EQUIPMENT - LITTLE LEAGUE FIELD 1	1	1	LS	\$ 1,800.00	\$ 1,800.00	\$ 1,950.00	\$ 1,950.00	\$ 5,377.00	\$ 5,377.00	\$ 9,000.00	\$ 9,000.00	\$ 8,085.00	\$ 8,085.00	\$ 4,500.00	
117	9080-108-A-0	SPORTSFIELD EQUIPMENT - LITTLE LEAGUE FIELD 2	1	1	LS	\$ 1,800.00	\$ 1,800.00	\$ 1,950.00	\$ 1,950.00	\$ 5,377.00	\$ 5,377.00	\$ 9,000.00	\$ 9,000.00	\$ 8,085.00	\$ 8,085.00	\$ 4,500.00	

Bid Tabulation for Cubby Park Improvements, West Branch, Iowa
 Project No. 16-072 Letting Date 01/11/2018
 Prepared by Fair Graham

No.	Code	Description	Quantity		Engineer's Estimate		Needham Excavating Inc.		Dave Schmitt Construction		Richie's Excavating Ltd.		Tricon General Construction Inc.		HBA Incorporated				
			Phase 1	Phase 2	Unit	Price	Amount	Unit	Price	Amount	Unit	Price	Amount	Unit	Price	Amount	Unit	Price	Amount
118	9000-108-B-0	ELECTRONIC SCOREBOARDS		3	EA	\$ 7,500.00	\$ 22,500.00	\$ 10,135.00	\$ 30,405.00	\$ 23,535.00	\$ 70,465.00	\$ 10,000.00	\$ 30,000.00	\$ 9,055.00	\$ 27,145.00	\$ 10,500.00	\$ 31,500.00		
119	9000-108-C-0	BATTING GAGE EQUIPMENT		1	LS	\$ 8,000.00	\$ 8,000.00	\$ 11,190.00	\$ 11,190.00	\$ 3,095.00	\$ 3,095.00	\$ 20,000.00	\$ 20,000.00	\$ 18,950.00	\$ 18,950.00	\$ 1,000.00	\$ 11,000.00		
120	9000-108-D-0	BLEACHERS, ALUMINUM, 15 LONG, 4 ROWS		9	EA	\$ 3,000.00	\$ 27,000.00	\$ 2,135.00	\$ 19,215.00	\$ 2,070.00	\$ 18,630.00	\$ 2,500.00	\$ 22,500.00	\$ 1,482.00	\$ 13,338.00	\$ 2,000.00	\$ 18,000.00		
121	9000-108-E-0	PICKLEBALL COURT EQUIPMENT		1	LS	\$ 3,000.00	\$ 3,000.00	\$ 11,350.00	\$ 11,350.00	\$ 2,151.00	\$ 2,151.00	\$ 5,000.00	\$ 5,000.00	\$ 4,870.00	\$ 4,870.00	\$ 2,300.00	\$ 2,300.00		
122	9000-108-F-0	PICKLE BALL COURT SURFACING		1	LS	\$ 6,000.00	\$ 6,000.00	\$ 4,380.00	\$ 4,380.00	\$ 4,113.00	\$ 4,113.00	\$ 15,000.00	\$ 15,000.00	\$ 3,825.00	\$ 3,825.00	\$ 4,300.00	\$ 4,300.00		
123	9000-108-G-0	PLAYGROUND EQUIPMENT		1	LS	\$ 100,000.00	\$ 100,000.00	\$ 98,235.00	\$ 98,235.00	\$ 88,428.00	\$ 88,428.00	\$ 80,000.00	\$ 80,000.00	\$ 91,200.00	\$ 91,200.00	\$ 97,500.00	\$ 97,500.00		
124	9000-108-H-0	SAFETY SURFACING - 12" DEPTH		157	CY	\$ 80.00	\$ 12,560.00	\$ 47.00	\$ 7,379.00	\$ 51.40	\$ 8,101.20	\$ 50.00	\$ 7,850.00	\$ 40.00	\$ 6,300.00	\$ 45.00	\$ 7,065.00		
125	9000-108-I-0	BIRE TACKS		1	LS	\$ 1,400.00	\$ 1,400.00	\$ 2,740.00	\$ 2,740.00	\$ 1,317.00	\$ 1,317.00	\$ 6,000.00	\$ 6,000.00	\$ 250.00	\$ 250.00	\$ 1,400.00	\$ 1,400.00		
126	9000-108-J-0	PAIR BENCHES		6	EA	\$ 800.00	\$ 4,800.00	\$ 1,277.50	\$ 7,665.00	\$ 1,222.00	\$ 7,332.00	\$ 1,000.00	\$ 6,000.00	\$ 1,100.00	\$ 6,600.00	\$ 1,100.00	\$ 6,600.00		
127	9000-108-K-0	TRASH RECEPTACLES		9	EA	\$ 400.00	\$ 3,600.00	\$ 1,400.00	\$ 12,600.00	\$ 1,141.00	\$ 10,269.00	\$ 1,000.00	\$ 9,000.00	\$ 1,000.00	\$ 9,000.00	\$ 1,000.00	\$ 9,000.00		
128	9000-108-L-0	FLAG POLE - 30 FT. WITH INTEGRAL LIGHT		1	EA	\$ 4,500.00	\$ 4,500.00	\$ 5,900.00	\$ 5,900.00	\$ 8,065.00	\$ 8,065.00	\$ 8,000.00	\$ 8,000.00	\$ 5,500.00	\$ 5,500.00	\$ 5,700.00	\$ 5,700.00		
129	9000-108-L-0	FLAG POLE - 25 FT.		2	EA	\$ 3,000.00	\$ 6,000.00	\$ 5,895.00	\$ 11,790.00	\$ 6,455.00	\$ 12,910.00	\$ 7,000.00	\$ 14,000.00	\$ 2,500.00	\$ 5,000.00	\$ 4,000.00	\$ 8,000.00		
130	9000-108-M-0	LANDSCAPE BOLLERS - STONE STEPS AND OUTCROPPING		24	TON	\$ 500.00	\$ 12,000.00	\$ 689.30	\$ 16,543.20	\$ 588.00	\$ 14,112.00	\$ 500.00	\$ 12,000.00	\$ 550.00	\$ 13,200.00	\$ 555.00	\$ 13,320.00		
131	9000-108-M-0	LANDSCAPE BOLLERS - SEAT STONES		18	TON	\$ 500.00	\$ 9,000.00	\$ 470.35	\$ 8,468.30	\$ 484.00	\$ 8,712.00	\$ 450.00	\$ 8,100.00	\$ 450.00	\$ 8,100.00	\$ 500.00	\$ 9,000.00		
132	9000-108-M-0	LANDSCAPE BOLLERS - PLAYGROUND STEPPER BOLLERS		22	TON	\$ 400.00	\$ 8,800.00	\$ 336.20	\$ 7,396.40	\$ 317.00	\$ 6,974.00	\$ 300.00	\$ 6,600.00	\$ 295.00	\$ 6,490.00	\$ 340.00	\$ 7,480.00		
133	9100-108-A-0	ELECTRICAL SYSTEM		1	LS	\$ 40,000.00	\$ 40,000.00	\$ 149,942.65	\$ 149,942.65	\$ 144,007.00	\$ 144,007.00	\$ 113,000.00	\$ 113,000.00	\$ 134,000.00	\$ 134,000.00	\$ 56,200.00	\$ 56,200.00		
134	9110-108-A-0	PAVILION BUILDING AND APPURTENANCES		1	LS	\$ 326,000.00	\$ 326,000.00	\$ 312,500.00	\$ 312,500.00	\$ 326,356.00	\$ 326,356.00	\$ 280,000.00	\$ 280,000.00	\$ 273,727.00	\$ 273,727.00	\$ 345,000.00	\$ 345,000.00		
135	11100-108-A	CONSTRUCTION SURVEY		0.5	LS	\$ 25,000.00	\$ 25,000.00	\$ 20,400.00	\$ 20,400.00	\$ 19,786.00	\$ 19,786.00	\$ 20,000.00	\$ 20,000.00	\$ 18,400.00	\$ 18,400.00	\$ 20,000.00	\$ 20,000.00		
136	11100-108-A	MOBILIZATION		0.5	LS	\$ 200,000.00	\$ 200,000.00	\$ 118,485.00	\$ 118,485.00	\$ 174,144.00	\$ 174,144.00	\$ 284,000.00	\$ 284,000.00	\$ 198,000.00	\$ 198,000.00	\$ 200,000.00	\$ 200,000.00		
137	11150-108-A-0	CONCRETE W/SPROUT		0.5	LS	\$ 2,500.00	\$ 2,500.00	\$ 5,765.00	\$ 5,765.00	\$ 2,135.00	\$ 2,135.00	\$ 300.00	\$ 300.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00		
		TOTAL BASE BID				\$ 2,354,892.95	\$ 2,354,892.95	\$ 2,457,930.69	\$ 2,457,930.69	\$ 2,594,767.23	\$ 2,594,767.23	\$ 2,462,946.00	\$ 2,462,946.00	\$ 2,677,000.83	\$ 2,677,000.83	\$ 3,256,030.35	\$ 3,256,030.35		
FENCING OPTION A																			
F01	9000-108-A-0	CHAIN LINK FENCE, ALUMINIZED, 6 TALL (06A)		984	LF	\$ 24.00	\$ 23,616.00	\$ 15.35	\$ 15,104.40	\$ 14.10	\$ 13,874.40	\$ 16.00	\$ 15,744.00	\$ 16.90	\$ 16,639.60	\$ 15.00	\$ 14,760.00		
F02	9000-108-A-0	CHAIN LINK FENCE, ALUMINIZED, 6 TALL (06B)		1126	LF	\$ 30.00	\$ 33,780.00	\$ 17.90	\$ 20,155.40	\$ 17.20	\$ 19,362.20	\$ 19.00	\$ 21,394.00	\$ 19.50	\$ 21,957.00	\$ 17.50	\$ 19,705.00		
F03	9000-108-A-0	CHAIN LINK FENCE, ALUMINIZED, 10 TALL (06A)		402	LF	\$ 40.00	\$ 16,080.00	\$ 39.20	\$ 11,738.40	\$ 28.10	\$ 11,296.20	\$ 60.00	\$ 24,120.00	\$ 40.00	\$ 16,080.00	\$ 28.20	\$ 11,537.40		
F04	9000-108-A-0	CHAIN LINK FENCE, ALUMINIZED, 20 TALL (06A)		180	LF	\$ 95.00	\$ 17,100.00	\$ 107.40	\$ 19,332.00	\$ 103.00	\$ 18,540.00	\$ 158.00	\$ 28,440.00	\$ 131.00	\$ 23,580.00	\$ 105.60	\$ 19,008.00		
F05	9000-108-B-0	GATES, CHAIN LINK, ALUMINIZED, 4" WIDE		7	EA	\$ 550.00	\$ 3,850.00	\$ 447.50	\$ 3,132.50	\$ 430.00	\$ 3,010.00	\$ 500.00	\$ 3,500.00	\$ 450.00	\$ 4,550.00	\$ 440.00	\$ 3,080.00		
F06	9000-108-B-0	GATES, CHAIN LINK, ALUMINIZED, 6 TALL, DOUBLE 6" (12" WIDE)		3	EA	\$ 1,200.00	\$ 3,600.00	\$ 750.00	\$ 2,250.00	\$ 720.50	\$ 2,161.50	\$ 1,000.00	\$ 3,000.00	\$ 1,150.00	\$ 3,450.00	\$ 737.00	\$ 2,211.00		
		TOTAL FENCING OPTION A				\$ 98,026.00	\$ 98,026.00	\$ 71,712.70	\$ 71,712.70	\$ 68,249.30	\$ 68,249.30	\$ 96,198.00	\$ 96,198.00	\$ 86,246.60	\$ 86,246.60	\$ 70,301.40	\$ 70,301.40		
FENCING OPTION B																			
F01	9000-108-A-0	CHAIN LINK FENCE, PVC COATED, 6 TALL (06A)		984	LF	\$ 32.00	\$ 31,488.00	\$ 20.20	\$ 20,268.80	\$ 19.90	\$ 19,581.60	\$ 24.00	\$ 23,616.00	\$ 25.00	\$ 24,600.00	\$ 20.00	\$ 19,680.00		
F02	9000-108-A-0	CHAIN LINK FENCE, PVC COATED, 6 TALL (06B)		1126	LF	\$ 40.00	\$ 45,040.00	\$ 24.05	\$ 27,080.30	\$ 23.10	\$ 26,010.60	\$ 26.00	\$ 29,276.00	\$ 26.00	\$ 29,276.00	\$ 23.50	\$ 26,461.00		
F03	9000-108-A-0	CHAIN LINK FENCE, PVC COATED, 10 TALL (06A)		402	LF	\$ 55.00	\$ 22,110.00	\$ 39.25	\$ 15,778.50	\$ 37.20	\$ 15,155.40	\$ 77.00	\$ 30,954.00	\$ 43.00	\$ 17,386.00	\$ 38.50	\$ 15,477.00		
F04	9000-108-A-0	CHAIN LINK FENCE, PVC COATED, 20 TALL (06B)		180	LF	\$ 130.00	\$ 23,400.00	\$ 127.55	\$ 22,959.00	\$ 125.00	\$ 22,500.00	\$ 184.00	\$ 33,120.00	\$ 165.00	\$ 29,700.00	\$ 125.50	\$ 22,590.00		
F05	9000-108-B-0	GATES, CHAIN LINK, PVC COATED, 4" WIDE		7	EA	\$ 750.00	\$ 5,250.00	\$ 637.85	\$ 4,464.95	\$ 613.00	\$ 4,291.00	\$ 550.00	\$ 3,850.00	\$ 875.00	\$ 6,125.00	\$ 630.00	\$ 4,410.00		
F06	9000-108-B-0	GATES, CHAIN LINK, PVC COATED, 6 TALL, DOUBLE 6" (12" WIDE)		3	EA	\$ 1,400.00	\$ 4,200.00	\$ 1,010.00	\$ 3,030.00	\$ 948.00	\$ 2,904.00	\$ 1,000.00	\$ 3,000.00	\$ 1,405.00	\$ 4,215.00	\$ 990.00	\$ 2,970.00		
		TOTAL FENCING OPTION B				\$ 132,088.00	\$ 132,088.00	\$ 93,481.55	\$ 93,481.55	\$ 90,442.60	\$ 90,442.60	\$ 123,816.00	\$ 123,816.00	\$ 111,262.00	\$ 111,262.00	\$ 91,586.00	\$ 91,586.00		

No.	Code	Description	Quantity		Unit	Engineer's Estimate		Needham Excavating Inc.		Dave Schmitt Construction		Rickle's Excavating Ltd.		Tricon General Construction Inc.		MBA Incorporated	
			Phase 1	Phase 2		Phase 1	Phase 2	Phase 1	Phase 2	Phase 1	Phase 2	Phase 1	Phase 2	Phase 1	Phase 2	Phase 1	Phase 2

		ESTIMATED BASE BID TOTAL				\$ 2,354,892.55	\$ 2,457,930.69	\$ 2,504,767.23	\$ 2,662,046.00	\$ 2,677,000.83	\$ 2,677,000.83							
		ESTIMATED TOTAL OF OPTIONS A				\$ 476,226.00	\$ 487,496.70	\$ 489,500.30	\$ 835,398.00	\$ 495,992.60	\$ 495,992.60							
		ESTIMATED TOTAL OF OPTIONS B				\$ 708,274.00	\$ 728,076.75	\$ 707,300.25	\$ 1,190,694.00	\$ 686,438.00	\$ 686,438.00							

* Adjusted By Engineer

COMBINATIONS OF OPTIONS																		
AAA		BASE + FENCE A + LIGHTS A + DUGOUTS A	1			\$ 2,831,116.55	\$ 2,945,427.39	\$ 2,989,267.53	\$ 3,497,444.00	\$ 3,497,444.00	\$ 3,497,444.00							
AAB		BASE + FENCE A + LIGHTS A + DUGOUTS B	1			\$ 2,939,104.55	\$ 3,046,946.59	\$ 3,090,375.18	\$ 3,639,122.00	\$ 3,639,122.00	\$ 3,639,122.00							
ABB		BASE + FENCE A + LIGHTS B + DUGOUTS B	1			\$ 3,029,104.55	\$ 3,144,038.59	\$ 3,189,874.18	\$ 3,825,122.00	\$ 3,825,122.00	\$ 3,825,122.00							
BBB		BASE + FENCE B + LIGHTS B + DUGOUTS B	1			\$ 3,063,166.55	\$ 3,186,007.44	\$ 3,232,067.46	\$ 3,862,740.00	\$ 3,862,740.00	\$ 3,862,740.00							
ABA		BASE + FENCE A + LIGHTS B + DUGOUTS A	1			\$ 2,921,116.55	\$ 3,042,919.39	\$ 3,093,766.53	\$ 3,603,444.00	\$ 3,603,444.00	\$ 3,603,444.00							
BAA		BASE + FENCE B + LIGHTS A + DUGOUTS A	1			\$ 2,865,180.55	\$ 2,987,396.24	\$ 3,036,460.83	\$ 3,525,062.00	\$ 3,525,062.00	\$ 3,525,062.00							
BBA		BASE + FENCE B + LIGHTS B + DUGOUTS A	1			\$ 2,965,180.55	\$ 3,084,888.24	\$ 3,135,959.83	\$ 3,711,062.00	\$ 3,711,062.00	\$ 3,711,062.00							

if exclude item 74 (watering)

AAA		BASE + FENCE A + LIGHTS A + DUGOUTS A	1			\$ 2,781,116.55	\$ 2,940,427.39	\$ 2,989,267.53	\$ 3,447,444.00	\$ 3,447,444.00	\$ 3,447,444.00							
AAB		BASE + FENCE A + LIGHTS A + DUGOUTS B	1			\$ 2,889,104.55	\$ 3,041,946.59	\$ 3,085,375.18	\$ 3,589,122.00	\$ 3,589,122.00	\$ 3,589,122.00							
ABB		BASE + FENCE A + LIGHTS B + DUGOUTS B	1			\$ 2,979,104.55	\$ 3,159,038.59	\$ 3,194,874.18	\$ 3,775,122.00	\$ 3,775,122.00	\$ 3,775,122.00							
BBB		BASE + FENCE B + LIGHTS B + DUGOUTS B	1			\$ 3,013,166.55	\$ 3,181,007.44	\$ 3,227,067.46	\$ 3,802,740.00	\$ 3,802,740.00	\$ 3,802,740.00							
ABA		BASE + FENCE A + LIGHTS B + DUGOUTS A	1			\$ 2,871,116.55	\$ 3,057,919.39	\$ 3,108,766.53	\$ 3,633,444.00	\$ 3,633,444.00	\$ 3,633,444.00							
BAA		BASE + FENCE B + LIGHTS A + DUGOUTS A	1			\$ 2,815,180.55	\$ 2,982,396.24	\$ 3,031,460.83	\$ 3,475,062.00	\$ 3,475,062.00	\$ 3,475,062.00							
BBA		BASE + FENCE B + LIGHTS B + DUGOUTS A	1			\$ 2,915,180.55	\$ 3,079,888.24	\$ 3,130,959.83	\$ 3,661,062.00	\$ 3,661,062.00	\$ 3,661,062.00							

if adjust quantity of item 74 (watering) to .25 Total

AAA		BASE + FENCE A + LIGHTS A + DUGOUTS A	1			\$ 2,781,168.55	\$ 2,940,432.39	\$ 2,989,272.53	\$ 3,447,494.00	\$ 3,447,494.00	\$ 3,447,494.00							
AAB		BASE + FENCE A + LIGHTS A + DUGOUTS B	1			\$ 2,889,154.55	\$ 3,041,951.59	\$ 3,085,380.18	\$ 3,589,172.00	\$ 3,589,172.00	\$ 3,589,172.00							
ABB		BASE + FENCE A + LIGHTS B + DUGOUTS B	1			\$ 2,979,154.55	\$ 3,159,043.59	\$ 3,194,879.18	\$ 3,775,172.00	\$ 3,775,172.00	\$ 3,775,172.00							
BBB		BASE + FENCE B + LIGHTS B + DUGOUTS B	1			\$ 3,013,216.55	\$ 3,181,012.44	\$ 3,227,072.46	\$ 3,802,790.00	\$ 3,802,790.00	\$ 3,802,790.00							
ABA		BASE + FENCE A + LIGHTS B + DUGOUTS A	1			\$ 2,871,168.55	\$ 3,057,924.39	\$ 3,108,771.53	\$ 3,633,494.00	\$ 3,633,494.00	\$ 3,633,494.00							
BAA		BASE + FENCE B + LIGHTS A + DUGOUTS A	1			\$ 2,815,230.55	\$ 2,982,401.24	\$ 3,031,465.83	\$ 3,475,112.00	\$ 3,475,112.00	\$ 3,475,112.00							
BBA		BASE + FENCE B + LIGHTS B + DUGOUTS A	1			\$ 2,915,230.55	\$ 3,079,893.24	\$ 3,130,964.83	\$ 3,661,112.00	\$ 3,661,112.00	\$ 3,661,112.00							



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	January 16, 2018
AGENDA ITEM:	Motion to Approve Main Street Water Main Improvements Pay Estimate No. 3
CITY GOAL:	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
PREPARED BY:	Redmond Jones II, City Administrator
DATE:	January 9, 2018

BACKGROUND:

Review construction to date and issue payment for work completed on project.

STAFF RECOMMENDATION:	Seek Approval from the City Council on this topic.
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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VEENSTRA & KIMM, INC.

850 22nd Avenue - Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-7008(FAX) • 888-247-8001(WATS)

January 8, 2018

Redmond Jones
City Administrator
City of West Branch
110 Poplar Street
P.O. Box 218
West Branch, IA 52358

WEST BRANCH, IOWA
MAIN STREET WATER MAIN IMPROVEMENTS
PARTIAL PAY ESTIMATE NO. 3

Enclosed is one copy of Partial Payment Estimate No. 3 for work completed November 1, 2017 to November 30, 2017 under the contract between the City of West Branch and BWC Excavating LC.

We have reviewed the estimate and recommend payment to BWC Excavating LC in the amount of \$39,167.42.

By separate cover we have forwarded three copies of Partial Payment Estimate No. 3 to BWC Excavating LC for signature and return to the City of West Branch.

Please sign all copies of the partial payment estimates forwarded to you by BWC Excavating LC in the spaces provided and return one signed copy to our office and one copy to BWC Excavating LC with payment.

If you should have any questions or comments concerning the enclosed information, please contact us at 319-466-1000.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink, appearing to read 'Eric Gould', is written over a horizontal line.

Eric Gould
EDG:mmc
368235
Enclosure

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January 8, 2018

PAY ESTIMATE NO. 3
MAIN STREET WATER MAIN IMPROVEMENTS
WEST BRANCH, IOWA

BWC Excavating LC
1303 Hickory Hollow Road
Solon, IA 52333

Contract Amount **\$157,595.26**
Contract Date **March 6, 2017**
Pay Period **Nov. 1, 2017 - Nov 30, 2017**

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Mobilization	LS	XXXXX	XXXXX	\$ 18,000.00	100%	\$ 18,000.00
1.2	Traffic Control	LS	XXXXX	XXXXX	\$ 3,500.00	100%	\$ 3,500.00
1.3	Construction Survey	LS	XXXXX	XXXXX	\$ 1,300.00	100%	\$ 1,300.00
1.4	Pavement Removal						
1.4.1	Curb & Gutter	LF	165	\$ 25.00	\$ 4,125.00	165	\$ 4,125.00
1.4.2	Pavement	SY	276	\$ 10.00	\$ 2,760.00	276	\$ 2,760.00
1.4.3	Driveway	SY	134	\$ 10.00	\$ 1,340.00	134	\$ 1,340.00
1.4.4	Sidewalk	SY	46	\$ 10.00	\$ 460.00	46	\$ 460.00
1.5	Surface Replacement						
1.5.1	Granular Surfacing	SY	7.5	\$ 53.60	\$ 402.00	7.5	\$ 402.00
1.5.2	6" PCC Curb & Gutter	LF	165	\$ 37.00	\$ 6,105.00	165	\$ 6,105.00
1.5.3	PCC Pavement	SY	182	\$ 41.00	\$ 7,462.00	182	\$ 7,462.00
1.5.4	6" HMA Driveway	Tons	16	\$ 140.00	\$ 2,240.00	16	\$ 2,240.00
1.5.5	8" HMA Pavement	Tons	68	\$ 195.00	\$ 13,260.00	77.07	\$ 15,028.65
1.5.6	Sidewalk	SY	54	\$ 65.00	\$ 3,510.00	54	\$ 3,510.00
1.6	Seeding	LS	1	\$ 5,700.00	\$ 5,700.00	1	\$ 5,700.00
1.7	Water Main in Open Cut	LF	968	\$ 49.10	\$ 47,528.80	968	\$ 47,528.80
1.8	Gate Valves						
1.8.1	6" DIP	Ea.	4	\$ 1,866.11	\$ 7,464.44	4	\$ 7,464.44
1.8.2	8" DIP	Ea.	5	\$ 1,916.16	\$ 9,580.80	5	\$ 9,580.80
1.9	Water Servie Connections						
1.9.1	Open Cut w/Curb Stop	Ea.	6	\$ 1,232.52	\$ 7,395.12	6	\$ 7,395.12
1.9.2	Bored w/ Curb Stop	Ea.	10	\$ 1,546.21	\$ 15,462.10	10	\$ 15,462.10
Contract Price:					\$ 157,595.26		\$ 159,363.91

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SUMMARY			
		Total Approved	Total Completed
Contract Price		\$ 157,595.26	\$ 159,363.91
Approved Change Order (list each)	Change Order No. 1	\$4,995.00	\$4,995.00
	Change Order No. 2	\$5,100.00	\$5,100.00
Revised Contract Price		\$ 167,690.26	\$ 169,458.91

Stored
 Total Earned \$ 169,458.91
 Retainage (5%) \$ 8,472.95
Total Earned Less Retainage \$ 160,985.96

Total Previously Approved (list each)			
	Pay Estimate No. 1	\$ 40,323.44	
	Pay Estimate No. 2	\$ 81,495.10	

Total Previously Approved \$ 121,818.55
Amount Due This Request \$ 39,167.42

Percent Complete 100%

The amount \$39,167.42 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
BWC Excavating LC

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
West Branch, Iowa

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Signature:  _____
 Name: Eric Gould
 Title: Engineer
 Date: January 8, 2018

Signature: _____
 Name: _____
 Title: _____
 Date: _____



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	January 16, 2018
AGENDA ITEM:	Motion to Approve and Accept the Main Street Water Main Improvements Certificate of Completion
CITY GOAL:	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
PREPARED BY:	Veenstra & Kimm, Inc.
DATE:	January 10, 2018

BACKGROUND:

Acceptance of the Main Street Water Main Improvements work completed by BWC Excavating LC is in substantial accordance with the plans and specifications.

STAFF RECOMMENDATION:	Seek Approval from the City Council on this topic
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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VEENSTRA & KIMM, INC.

860 22nd Avenue - Suite 4 • Coalville, Iowa 52241-1565
319-466-7000 • 319-466-1008(FAX) • 888-247-8093(IWA75)

January 9, 2018

Redmond Jones
City Administrator
City of West Branch
110 Poplar Street
P.O. Box 218
West Branch, IA 52358

WEST BRANCH, IOWA
MAIN STREET WATER MAIN IMPROVEMENTS
CERTIFICATE OF COMPLETION

Enclosed are two copies of the Certificate of Completion for the project. The final contract price is \$169,458.91. The certificate should be executed by the Mayor after the City Council has approved acceptance of the project.

Please sign both copies of the Certificate of Completion. Forward one copy to our office and keep the other copy for your files.

Partial Payment Estimate No. 4 (final) in the amount of the retainage will be submitted to the City after 31 days has elapsed from the date of acceptance of the project by the City.

Should you have any questions or comments concerning the enclosed information, please contact us at 319-466-1000.

VEENSTRA & KIMM, INC.

A blue ink handwritten signature, appearing to read 'Eric Gould', is written over a horizontal line.

Eric Gould
EDG:mmc
368235
Enclosure

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CERTIFICATE OF COMPLETION

MAIN STREET WATER MAIN IMPROVEMENTS WEST BRANCH, IOWA

November 27, 2017

We hereby certify that we have made an on-site review of the completed construction of the MAIN STREET WATER MAIN IMPROVEMENTS under the Contract as performed by BWC Excavating LC of Solon, Iowa.

As Engineers for the project it is our opinion that the work performed is in substantial accordance with the plans and specifications, and that the final amount of the contract is One Hundred Sixty-Nine Thousand Four Hundred Fifty-Eight and 91/100 Dollars (\$169,458.91).

VEENSTRA & KIMM, INC.

Accepted: CITY OF WEST BRANCH, IOWA

By  _____

By _____

Title Project Engineer

Title Mayor

Date January 9, 2018

Date _____

Job No. 368235

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REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	January 16, 2018
AGENDA ITEM:	Public Hearing: On proposal to enter into a General Obligation Loan Agreement.
CITY GOAL:	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
PREPARED BY:	Gordon Edgar, Finance Officer
DATE:	January 10, 2018

BACKGROUND:

This is part of the process to authorize the use of \$150,000 of the recent \$4,200,000 loan to pay for the Phase 4 Sidewalk Improvement Project. Funds were advanced from the Road Use Fund to pay for the Project initially. This will provide funds for the Project to pay back the Road Use Fund.

Public Notice is attached.

STAFF RECOMMENDATION:	Discussion Look for Direction Regarding Next Steps
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$150,000

(GENERAL OBLIGATION)

The City Council of the City of West Branch, Iowa, will meet on January 16, 2018, at the Council Chambers, West Branch, Iowa, at 7:00 o'clock p.m., for the purpose of instituting proceedings and taking action to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$150,000 for the purpose of paying the costs, to that extent, of constructing sidewalk improvements.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of West Branch, Iowa.

Gordon R. Edgar
Deputy City Clerk

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REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	January 16, 2018
AGENDA ITEM:	Resolution 1679 – A Resolution taking Additional Action on Proposal to Enter into General Obligation Loan Agreement.
CITY GOAL:	Develop inviting high profile visual impact projects; including gateways, establishing destination, branding and other projects that reflect tax results.
PREPARED BY:	Melissa Russell, Parks and Recreation Director
DATE:	December 22, 2017

BACKGROUND:

STAFF RECOMMENDATION:	Conduct a Public Hearing
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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RESOLUTION 1679

RESOLUTION TAKING ADDITIONAL ACTION ON PROPOSAL TO ENTER INTO A GENERAL OBLIGATION LOAN AGREEMENT AND REPURPOSING BOND PROCEEDS.

WHEREAS, the City of West Branch (the “City”), in Cedar and Johnson Counties , State of Iowa, heretofore proposed to enter into a loan agreement (the “Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$150,000 for the purpose of paying the costs, to that extent, of constructing sidewalk improvements (the “Project”), and has published notice of the proposed action and has held a hearing thereon on January 16, 2018; and

WHEREAS, the authorization of the Loan Agreement will vest the City with authority to lawfully use up to \$150,000 of unspent proceeds (the “Bond Proceeds”) from the City’s prior issuance of \$4,200,000 General Obligation Corporate Purpose Bonds, Series 2017 for the funding of the Project; and

WHEREAS, the City now proposes to use its authority to enter into the Loan Agreement, and in lieu of borrowing additional funds, to authorize the repurposing of the Bond Proceeds for paying the costs of the Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of West Branch, Iowa, as follows:

Section 1. The City Council hereby approves the Loan Agreement and declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa. It is hereby ordered that up to \$150,000 of the Bond Proceeds be expended to pay the costs of the Project.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved January 16, 2018.

Mayor

Attest:

City Clerk

••••

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	January 16, 2018
AGENDA ITEM:	Discussion: Budget Proposal to Pursue an Overtime Reduction Plan and to Pursue a 2% Cross the Board Cost of Living Adjustment for City Employees.
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Redmond Jones II, and Gordon Edgar; Administration and Finance
DATE:	January 10, 2018

BACKGROUND:

The purpose of this discussion item is to give some guidance to the City Administrator in the Administration’s Efforts to prepare a recommended budget. As previously presented the overall fiscal condition is strong; however, the city’s current debt capacity levels will require a certain amount of fiscal diligence. We have made the following assumptions:

We expect anywhere between 2.2% - 4.2% increase in our overall cost of business. With a 9% healthcare increase and cost of living being contributing factors. With Cubby Park now ready for construction our Capital Improvements / Tax Increment Finance obligations have increased \$156,000 creating a short fall in our operations budget of approximately \$52,000; added with a potential \$53,704 for cost of business increases (shown on the next page line item entitled “FY19 increase over FY18”); approximately, the gap we are trying to close is \$105,704.

The Overtime Reduction Plan is one aspect in an overall cost reduction strategy that is intended to close the aforementioned general fund short fall. Our anticipated overtime budget is \$61,284.01 this represent an increase 1.33% over last year’s budget. The Overtime Reduction Plan proposes to cut the overtime rates of Department Directors and Key Management personnel, making those employees exempt or salary employees (not eligible for overtime) and as an exchange an increase in their base salaries is recommended from a portion of the overtime budget; therefore creating a savings in the overtime budget line item. The goal is to cut the overtime budget and realize an overall savings of \$10,000 - \$20,000 (shrinking our operational deficit to \$95,704 – \$85,000).

STAFF RECOMMENDATION:	Share Feedback to assist the budget process
REVIEWED BY CITY ADMINISTRATOR:	
COUNCIL ACTION:	
MOTION BY:	
SECOND BY:	

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Total Employee Compensation - FY 2018/19

Updated Dec. 18, 2017

Employee	HD	Base Salary	Comp in lieu of health insurance	Raise	OT	FY 19 Salary	IPERS	FICA	INS	Total
R Jones	6/17	\$ 90,000.00		\$ 1,800.00	\$ -	\$ 91,800.00	\$ 8,665.92	\$ 7,022.70	\$ 15,582.08	\$ 123,070.70
G. Edgar	11/15	\$ 49,129.60	\$ 4,227.84	\$ 982.59	\$ 5,011.22	\$ 59,351.25	\$ 5,602.76	\$ 4,540.37	\$ 377.00	\$ 69,871.38
L. Brick	11/14	\$ 40,996.80	\$ 4,397.40	\$ 819.94	\$ 4,181.67	\$ 50,395.81	\$ 4,757.36	\$ 3,855.28	\$ 38.00	\$ 59,046.45
Part Time		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Admin Sub.		\$ 180,126.40	\$ 8,625.24	\$ 3,602.53	\$ 9,192.89	\$ 201,547.06	\$ 19,026.04	\$ 15,418.35	\$ 15,997.08	\$ 251,988.53
Horrhan	8/11	\$ 71,136.00		\$ 1,422.72	\$ 7,255.87	\$ 79,814.59	\$ 8,149.07	\$ 6,105.82	\$ 15,582.08	\$ 109,651.56
J. Hanna	9/7	\$ 60,068.00		\$ 1,200.16	\$ 6,120.82	\$ 67,328.98	\$ 6,874.29	\$ 5,150.67	\$ 15,582.08	\$ 94,936.01
Holmes	11/15	\$ 50,128.00		\$ 1,002.56	\$ 5,113.06	\$ 56,243.62	\$ 5,742.47	\$ 4,302.64	\$ 8,832.56	\$ 75,121.29
Horneister	12/15	\$ 46,696.00		\$ 933.92	\$ 4,762.99	\$ 52,392.91	\$ 5,349.32	\$ 4,008.06	\$ 8,832.56	\$ 70,582.85
Part Time		\$ 35,000.00	\$ -	\$ -	\$ -	\$ 35,000.00	\$ 3,573.50	\$ 2,677.50	\$ -	\$ 41,251.00
PD Sub.		\$ 262,968.00	\$ -	\$ 4,559.16	\$ 23,252.74	\$ 290,780.10	\$ 29,688.65	\$ 22,244.68	\$ 48,829.28	\$ 391,542.70
Holland	1/17	\$ 38,584.00	\$ 4,227.84	\$ 771.68	\$ 3,935.57	\$ 47,519.09	\$ 4,485.80	\$ 3,635.21	\$ 377.00	\$ 56,017.10
P. O'Neil	8/1	\$ 47,257.60		\$ 945.15	\$ 4,820.28	\$ 53,023.03	\$ 5,005.37	\$ 4,056.26	\$ 8,832.56	\$ 70,917.22
T. Moss	7/3	\$ 51,812.80		\$ 1,036.26	\$ 6,606.13	\$ 59,455.19	\$ 5,612.57	\$ 4,548.32	\$ 15,582.08	\$ 85,198.16
Goodeale	10/10	\$ 58,448.00		\$ 1,168.96	\$ 8,942.54	\$ 68,559.50	\$ 6,472.02	\$ 5,244.80	\$ 15,582.08	\$ 95,858.40
Part Time		\$ 42,200.00	\$ -	\$ -	\$ -	\$ 42,200.00	\$ 3,983.68	\$ 3,228.30	\$ -	\$ 49,411.98
PW Sub.		\$ 238,302.40	\$ 4,227.84	\$ 3,922.05	\$ 24,304.52	\$ 270,756.81	\$ 25,559.44	\$ 20,712.90	\$ 40,373.72	\$ 357,402.87
Shimmin	1/7	\$ 52,801.58		\$ 1,056.03	\$ -	\$ 53,857.61	\$ 5,084.16	\$ 4,120.11	\$ 8,832.56	\$ 71,894.44
Knoche	10/7	\$ 41,840.00	\$ 4,397.40	\$ 836.80	\$ -	\$ 47,074.20	\$ 4,443.80	\$ 3,601.18	\$ 38.00	\$ 55,157.18
Schafer	7/14	\$ 35,068.80		\$ 701.38	\$ -	\$ 35,770.18	\$ 3,376.70	\$ 2,736.42	\$ 8,832.56	\$ 50,715.86
Part Time		\$ 16,426.80	\$ -	\$ 328.54	\$ -	\$ 16,755.34	\$ 1,581.70	\$ 1,281.78	\$ -	\$ 19,618.82
Library Sub.		\$ 146,137.18	\$ 4,397.40	\$ 2,922.74	\$ -	\$ 153,457.32	\$ 14,486.37	\$ 11,739.49	\$ 17,703.12	\$ 197,386.30
Russell	10/4	\$ 44,449.60		\$ 888.99	\$ 4,533.86	\$ 49,872.45	\$ 4,707.96	\$ 3,815.24	\$ 8,832.56	\$ 67,228.21
Part Time		\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 944.00	\$ 765.00	\$ -	\$ 11,709.00
P & R Sub.		\$ 54,449.60	\$ -	\$ 888.99	\$ 4,533.86	\$ 59,872.45	\$ 5,651.96	\$ 4,580.24	\$ 8,832.56	\$ 78,937.21
Mayor		\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 1,416.00	\$ 1,147.50	\$ -	\$ 17,563.50
M & C Sub.		\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 1,416.00	\$ 1,147.50	\$ -	\$ 17,563.50
Totals		\$ 896,983.58	\$ 17,250.48	\$ 15,895.67	\$ 61,284.01	\$ 991,413.74	\$ 95,828.46	\$ 75,843.15	\$ 131,735.76	\$ 1,294,821.11
T Goerdit		\$ 9,000.00	\$ -	\$ -	\$ -	\$ 9,000.00	\$ 849.60	\$ 688.50	\$ -	\$ 10,538.10
Totals		\$ 905,983.58	\$ 17,250.48	\$ 15,895.67	\$ 61,284.01	\$ 1,000,413.74	\$ 96,678.06	\$ 76,531.65	\$ 131,735.76	\$ 1,305,359.21
FY18 Actual		\$ 871,078.08	\$ -	\$ 35,685.13	\$ 60,479.49	\$ 967,242.70	\$ 88,975.20	\$ 73,994.07	\$ 121,442.88	\$ 1,251,654.85
FY19 increase over FY18					1.33%	3.43%	8.66%	3.43%	8.48%	4.29%