

(These minutes are not approved until the next Commission meeting.)

**City of West Branch Parks & Recreation Commission Meeting**  
*Thursday April 20, 2017*  
*West Branch City Council Chambers, 110 North Poplar Street*

Commission Chair, Shane Staker opened the regular meeting of the Park & Recreation Commission at 6:30 p.m. welcoming the audience. Commission Members Angie Miller, Douglas Klein (entered at 6:50), Beth Noe, Mike Fryauf and Nick Goodweiler were present. Commission Chairperson Liz Seydel was absent. Parks & Recreation Director Melissa Russell was also present.

**Approve Agenda/Consent Agenda**

Approve Minutes from the April 20, 2017, 2017 Parks and Recreation Commission Meeting

Motion by Noe and second by Miller to approve minutes from the April 20, 2017 Parks and Recreation Commission Meeting. Minutes approved by a voice vote.

**Communication/Open Forum**

**Public Hearing/Non-Consent Agenda**

Director Melissa Russell-Park Space at Pedersen Valley Update

The West Branch City Council named the Park Space at Pedersen Valley, Cubby Park.

Field Option 4 was presented at WB City Council and Planning and Zoning. Planning and Zoning approved it contingent upon approval from Parks and Recreation Commission. City Council has agreed to the not to exceed \$6000 for additional engineering.

Concession stand was changed to have 2 stall men, 2 stall women and 1 unisex restroom. This was done at the request of Council.

Approve Pedersen Valley Park Improvements-Phase1 Alternate Field Option/Move to Action

Motion to approve by Fryauf and second by Goodweiler. Motion carried on a voice vote.

Director Melissa Russell- 2017 Recreation Activities Update

Parks and Recreation is trying a new program "Passport to Summer" in 2017. Information will go home through the school. Registration for summer programs is going well.

Director Melissa Russell- Update on Summer Employees

2 interns from the University of Iowa have been hired and will start May 15<sup>th</sup>. They will attend the next Park and Recreation Commission Meeting. Kassie Bailey will continue to work in the summer as needed. Parks and Recreation is still in need of a couple more counselors for camp weeks. Umpires are hired. This year they will need to be added to the payroll. This will increase time for staff.

**Adjourn.**

The next meeting is scheduled for Thursday May 18<sup>th</sup> and 6:30pm.

Miller motioned for the meeting to be adjourned and Fryauf seconded it. All in favor by a voice vote. Meeting was adjourned at 7:15pm.