



**PUBLIC NOTICE AND AGENDA OF THE WEST BRANCH CITY COUNCIL  
MEETING SCHEDULED TO CONVENE AT 6:15 P.M. MONDAY, DECEMBER 18,  
2017 IN THE CITY COUNCIL CHAMBERS, 110 NORTH POPLAR STREET, WEST  
BRANCH, IOWA**

<b>Mayor</b>	<b>Roger Laughlin</b>	<a href="mailto:mayor@westbranchiowa.org">mayor@westbranchiowa.org</a>
<b>Mayor Pro Tem</b>	<b>Colton Miller</b>	<a href="mailto:mcolton@rocketmail.com">mcolton@rocketmail.com</a>
<b>Council Member</b>	<b>Jordan Ellyson</b>	<a href="mailto:Jordanellyson@gmail.com">Jordanellyson@gmail.com</a>
<b>Council Member</b>	<b>Brian Pierce</b>	<a href="mailto:brianapierce@outlook.com">brianapierce@outlook.com</a>
<b>Council Member</b>	<b>Mary Beth Stevenson</b>	<a href="mailto:mbstevenson115@gmail.com">mbstevenson115@gmail.com</a>
<b>Council Member</b>	<b>Tim Shields</b>	<a href="mailto:timshieldswbcc@yahoo.com">timshieldswbcc@yahoo.com</a>
<b>City Administrator</b>	<b>Redmond Jones II</b>	<a href="mailto:rjonesii@westbranchiowa.org">rjonesii@westbranchiowa.org</a>
<b>City Attorney</b>	<b>Kevin Olson</b>	<a href="mailto:kevinolsonlaw@gmail.com">kevinolsonlaw@gmail.com</a>
<b>Deputy City Clerk</b>	<b>Leslie Brick</b>	<a href="mailto:leslie@westbranchiowa.org">leslie@westbranchiowa.org</a>

*Please note: Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.*

**AGENDA**

**A. Call to Order**

**B. Convene to Closed Session**

1. Review and Evaluate the Performance of the City Administrator

**C. Reconvene to Open Session**

**D. City Council Meeting (7:00) Opening Ceremonies**

1. Pledge of Allegiance
2. Welcome

**E. Roll Call**

**F. Guest Speaker, Presentations and Proclamations**

1. Alliant Energy Community Annual Report
2. Acknowledgement of Service (Councilperson Stevenson)
3. Acknowledgement of Service (Councilperson Shields)
4. Swearing-In City Councilperson Elect (Nick Goodweiler)
5. Swearing-In City Councilperson Elect (Jodee Stoolman)
6. Swearing-In City Mayor Elect (Roger Laughlin)

**G. Public Comment**

*Anyone wishing to address the City Council may come forward when invited; please state your name and address for the record. Public comments are typically limited to three minutes, and written comments may be submitted to the Deputy City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.*

## **H. Approve Agenda / Consent Agenda / Move to Action**

*Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council member, staff member or member of the Public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion. The remaining items on the Consent Agenda will be voted on with one motion being made for all items on the Consent Agenda*

1. Motion to Approve Meeting Minutes for City Council Meeting December 4, 2017.
2. Motion to Approve Meeting Minutes for Joint City Council and Planning and Zoning Meeting November 29, 2017.
3. Motion to Accept the Resignations from Various Board and Commission Members.
4. Motion to Accept the Reappointments / Appointments to Various Boards and Commissions.
5. Motion to Approve the Final Pay Estimate (No. 3) for the First Street Improvements Project.
6. Resolution 1674 – Adding “GIS Capabilities to Public Works” as a high priority to the 2018-19 Goals and Objectives list.
7. Approve Claims Report.

## **I. Public Hearing / Non-Consent Agenda**

1. Motion to Approve a Request to Conduct a Controlled Burn of the Current Club House the Cedar’s Edge Golf Course.
2. Motion to Approve Authorizing the City Administrator to pay \$300 to the West Branch Community Development Group (CDG) for a welcome sign to be installed on the side of their building.
3. Public Hearing regarding Amending the Current Budget for the Fiscal Year Ending June 31.
4. Resolution 1673 – Amending and Certify the Current Budget for the Fiscal Year Ending June 30, 2018.
5. Resolution 1675 – Approving a 48 Month Lease Agreement with Koch Brothers on a Lanier MPC 4504 Ex-copier for \$257.00 Per Month Plus a Quarterly Service Charge Based on the Number of Copies.
6. Resolution 1676 – Approving the Wage Works Flexible Spending Account Renewal for February 1, 2018 – January 31, 2019.
7. Resolution 1677 – Approving Annual Insurance Renewals with Wellmark Blue Cross Blue Shield of Iowa for Health and Dental Insurance.
8. Motion – Accepting the City of West Branch, Iowa FY 2018-19 Budget Timeline.

## **J. Reports**

1. City Administrator’s Report
2. City Attorney Report
3. Other Staff Hearsays

## **K. Comments from Mayor and Council Members**

## **L. Adjournment**