

(These minutes are not approved until the next Commission meeting.)

City of West Branch Parks & Recreation Commission Meeting
October 26, 2017
West Branch City Council Chambers, 110 North Poplar Street

Commission Chairman, Shane Staker opened the regular meeting of the Park & Recreation Commission at 6:30 p.m. welcoming the audience, Commission Members Angie Miller, Liz Seydel, Mike Fryauf, and Douglas Klein. Nick Goodweiler and Beth Noe were absent. Parks & Recreation Director Melissa Russell and City Finance Officer Gordon Edgar were also present.

Approve agenda/consent agenda/Move to action.

Approval of Parks & Recreation Meeting Minutes September 28, 2017

Motion by Fryauf, second by Miller to approve agenda/consent agenda items. Motion passed by voice vote.

Communication/Open Forum.

No discussion.

Public Hearing/Non-Consent Agenda

Director Melissa Russell – Halloween Event

Director Russell has been working with Assistant Library Director Becky Knoche and CDG Director Kevin Rogers to organize the Halloween Event. There will be hotdogs available instead of pizza. Park and Recreation will provide Trick or Treat bags. There are about 18 businesses participating in the event. Commission members are encouraged to come to Heritage Square to assist with the event passing out food or other needs that arise.

Director Melissa Russell – Programming Update.

Director Russell discussed the format for flag football this year. The focus was more on skill development. There were a few parents that did not like the new format, but overall it was a success. The children really appeared to enjoy themselves.

Director Russell informed the commission that youth basketball starts on Saturday October 28, 2017. There are about 60 children participating. This number is consistent with previous years. There will not be a separate division for children 1st/2nd grade boys and girls due to low numbers of volunteer coaches. Director Russell is looking for suggestions of winter programming. Commissioner Seydel suggested a winter or spring break minicamp.

Director Melissa Russell – Trail Update.

Director Russell will work with the NPS and the River, Trails, and Conservation Assistant Program to updating the West Branch Trails Plan. A public meeting input meeting will be held later to be determined.

Director Melissa Russell – Budget Update

Director Russell has been asked to start preparing the budget for FY 19. Director Russell has asked for the Commission to think of any items that they would like added to the budget. Russell expects there to be a push to generate revenue across all departments.

Comments from Parks & Recreation Commission and Staff.

Commission Klein asked about the Wetland Bank Agreement. Finance Officer Gordan Edgar explained the purchase. Director Russell mentioned the purchase had to be finalized before the Cubby Park Project moved forward. She anticipates the project going to bid in December 2017.

Adjourn.

Fryauf moved to adjourn, second by Seydel, carried on a voice vote. Parks and Recreation Commission meeting adjourned at 7:04 p.m.