

(These minutes are not approved until the next Commission meeting.)

City of West Branch Parks & Recreation Commission Meeting
June 15, 2017
West Branch City Council Chambers, 110 North Poplar Street

Commission Assistant Chair, Liz Seydel opened the regular meeting of the Park & Recreation Commission at 7:00 p.m. welcoming the audience, Commission Members Angie Miller, Douglas Klein, and Nick Goodweiler. Parks & Recreation Director Melissa Russell was also present.

Approve consent agenda for tonight.

Motion by Miller with second by Goodweiler to approve the minutes for April 20st meeting. Motion passed by voice vote.

Open Forum comments.

There were no Open Forum comments.

Planning and Zoning Chairperson John Fuller-Comprehensive Plan Discussion.

Chairperson Fuller explained that the City's Comprehensive Plan was issued in 2000 and partially updated in 2011 and 2013. It is now being updated by two of his Urban Planning students from the University of Iowa. Fuller would like the Commission to review the chapter on Parks, Recreational Facilities and Programs and provide an update to the chapter. The Commission agreed to meet on June 21st to begin work on the revision of the Parks Chapter.

Director Melissa Russell – Park Space at Pedersen Valley Update.

Melissa Russell reported that final check plans went to P & Z. P & Z would like to see a landscaping barrier between parking and the last house on Scott Drive. She also said the Council is concerned about the cost of the Concessions Stand. Fehr-Graham is working on the playground design and Melissa hopes to have the final plans at the next Commission meeting. Commissioner Klein wanted to have the Commission take the position that the Concessions Stand is the "Diamond" in the setting and should be maintained as an integral part of the project. After further discussion, it was decided to wait until the bids for the ball diamonds were received and then determining how much of the budget would be available for the Pavilion and finishing this phase of the park project.

Director Melissa Russell 2017 Summer Activities Update.

Director Russell reported that the baseball/softball season is about over. She also said that participant numbers for some activity programs are up while others are down. "Passport to Summer" is up from around 10 in previous years to 75 this year. Sand Volleyball has twenty five teams this year.

Comments from Parks & Recreation Commission and Staff.

Commissioner Klein said that Director Russell was doing a good job.

Director Russell said she would send out a notice about the works session scheduled for June 21.

Adjourn.

Miller moved to adjourn, seconded by Klein, carried on a voice vote. Parks and Recreation Commission meeting adjourned at 8:08 p.m.