

RESOLUTION 907

A RESOLUTION TO AMEND THE CITY OF WEST BRANCH PERSONNEL
HANDBOOK

WHEREAS, the City Council, of the City of West Branch, Iowa adopted a Personnel Handbook on September 8, 2009, and amended same handbook on October 19, 2009 and February 1, 2010;

WHEREAS, the City Council finds that certain changes should be made to said Handbook by deleting the second, third and fourth paragraphs of "Overtime" policy and inserting the following text:

Employees are not entitled to compensatory time, but rather shall earn overtime for all hours worked over forty (40) in a week. All overtime will be approved in advance by the immediate supervisor or city administrator and be paid in the applicable pay period. For the purposes of calculating overtime, holidays, sick leave, and bereavement leave shall be counted as hours worked.

NOW, THEREFORE, BE IT RESOLVED that the City Council of West Branch, Iowa does hereby approve and adopt the City of West Branch Personnel Handbook dated November 1, 2010.

Passed and approved this 4th day of October, 2010.

Jim Oaks, Mayor Pro Tem

Attest:

Matt Muckler, City Clerk