

Visit our website! www.westbranchiowa.org

City Departments

The **Police Department** is located at 105 S 2nd St. and consists of Police Chief Mike Horihan and two other full-time officers. **For emergencies, please call 911.** For a non-emergency service call, please call 563-886-2121. To leave a message for police department employees, please dial 319-643-2222.

Email: mike@westbranchiowa.org

The **Fire Department** is also located at 105 S 2nd St. Fire Chief Kevin Stoolman and 35 volunteers provide fire suppression and emergency medical and rescue services to the City of West Branch.

For emergencies, please call 911. For a non-emergency service call, please call 563-886-2121. For business calls: 319-643-2110.

The **Public Works Department** is located at 338 Cookson Dr. Public Works questions can be directed to Director Matt Goodale at 319-325-8213.

Email: mgoodale@westbranchiowa.org

The **Parks and Recreation Department** offers a variety of activities and programs throughout the year. Parks & Recreation Director Melissa Russell can be reached at 319-643-4212 or 319-930-0393. Email: recdirector@westbranchiowa.org

The **West Branch Public Library** is located at 300 N Downey St. Library Director Nick Shimmin may be reached during business hours at 319-643-2633.

Library hours are:

M-Th	Noon—8PM
Fri	10AM—5PM
Sat	10AM—2PM
Sun	Noon—4PM

Check with the Library for scheduled Story Times. The library's card catalog is also available online at www.wbpl.org.

Council Meetings are held the 1st and 3rd Mondays of each month at 7:00 p.m. in the Council Chambers at the City Office building.

Mayor:

Roger Laughlin
25 Greenview
319-643-5888
mayor@westbranchiowa.org

Council Members:

Colton Miller
147 Hoover Blvd.
319-400-0836 mcolton@rocketmail.com

Jordan Ellyson
127 Lincoln St.
319-430-2382 jordanellyson@gmail.com

Brian Pierce
705 Sullivan St.
319-643-3212 brianapierce@outlook.com

Tim Shields
111 Scott Dr.
563-529-0523 timshieldswbcc@yahoo.com

Mary Beth Stevenson
115 N 5th St.
319-400-5134 mbstevenson115@gmail.com

City Administrator:

Matt Muckler
110 N. Poplar St.
319-643-5888 matt@westbranchiowa.org

Deputy City Clerk:

Leslie Brick
110 N. Poplar St.
319-643-5888 leslie@westbranchiowa.org

Finance Officer:

Gordon Edgar
110 N. Poplar St.
319-643-5888 gordon@westbranchiowa.org

Get involved!

We encourage you to become involved in the community. There are many organizations that serve the community and are looking for new volunteers and members. Visit the City's web site



CITY UTILITIES AND SERVICE

A Guide for New Residents



City Office

110 N. Poplar Street
P.O. Box 218

West Branch, Iowa 52358

Office Hours:

Mon-Fri: 8 a.m.-4 p.m.

Telephone: 319-643-5888

Fax: 319-643-2305

www.westbranchiowa.org
Matt@westbranchiowa.org



Water & Sewer Service

is provided by the City of West Branch. Services can be scheduled by calling 319-643-5888. Water and sewer problems after hours, on weekends or holidays, should be reported to 319-325-8213.

Water meters are read the 20th of each month. Accounts are then billed and mailed the 1st of the month with payment due on the 20th.

A \$100 deposit is required for all rental properties where the tenant establishes service. Upon disconnection of service, the deposit—less deductions for any unpaid water usage, penalties and interest—shall be returned.

Landscape meters may be used for outside watering. The meters track water usage only and are not charged sewer. Call the City Office for more information.

Water/Sewer Payments may be:

- Mailed to City of West Branch, PO Box 218, West Branch, Iowa 52358, or
- Paid in person at the City Office, 110 N Poplar Street, or
- Left in the drop box next to the Council Chambers at City Office.
- Automatic billing is available. To sign up for Easy Pay, contact the City Office.

Garbage Collection and Recycling is provided by Johnson County Refuse Inc. All recycle and garbage containers should be placed curbside on **Fridays by 7 a.m.**

Garbage that cannot be recycled must be placed in garbage bags or cans with the required yellow garbage sticker attached. Any bag or container over 20 gallons requires two stickers. Stickers cost \$1.25 each and may be purchased at the City Office and Dewey's Jack and Jill. Year-round garbage stickers may be purchased from Johnson County Refuse at 877-423-9877. To make arrangements for special pick-ups such as old appliances or other items too large for the garbage, call 877-423-9877.

Curbside Recycling is mandatory. A monthly fee of \$4.75 is included in your monthly water and sewer bill (whether or not you recycle). Each residence is provided free recycling bins. Bins are available at the City Office.

Use the **RED** recycling bin for plastic, metal, and glass:

- Plastic: Plastic with recycle emblem #1-7. Containers must be washed clean.
- Metal: Tin and aluminum cans. Must be washed clean & labels removed.
- Glass: Clear, brown, blue and green. Must be washed clean.

Use the **GREEN** recycling bin for:

- Paper (newspaper, magazines, old phone books, etc.)
- Cardboard: Corrugated or chip-board. Must be flattened and no larger than 2'x2' pieces.

The following items are NOT recyclable:

Styrofoam Plastic Bags
 Broken Glass
 Window or mirror glass
 Cardboard not broken down
 Tissue Paper and Paper Plates.

Yard Waste The City will pick up yard waste on the 1st & 3rd Thursday of every month from April - November or it may be taken to a brush pile located in the Industrial Park on Fawcett Drive.

Leaf Pick Up is available each fall. You may rake your leaves to the curb for the City to vacuum or leaves may be bagged and left at the curb for pick up.



Christmas Trees (free of plastic, ornamentation and stands) may be placed at the curb to be picked up by the City. The trees are chipped for mulch and is available to the public for free.

Burning is only allowed as a recreational activity with an approved burn permit. Permits are available at the City Office or on our website. It is illegal to burn garbage or yard waste.

Pet Registration is required for dogs and cats over four months of age within the city limits. Tags cost \$5 per pet and must be renewed by January 31 of each year.



Other Local Utilities

Electric/Gas— Alliant Energy

800-255-4268

Electric/Gas—Linn Co. REC

(Greenview and Bickford Drives only)

800-332-5420.

The Town Hall Community building is located at 201 E. Main Street and has a community room available to rent. There is a \$65 user fee for events without alcoholic beverages. Events serving alcohol require a \$100 user fee and a \$100 deposit. Non-profit organizations may use the facility for free. To make reservations, call the City Office at 319-643-5888.

Beranek Park has a shelter that may be reserved free of charge. To reserve, call 319-643-5888.

Building Permits are needed before any type of construction can begin. Permit fees are calculated according to the cost of the project. Forms are available at the City Office or on our website. Construction projects must be completed within six months or you will have to renew your building permit.

Call Iowa One Call prior to digging: 800-292-8989.

Welcome to West Branch!
