

To: City Council

From: Matt Muckler, City Administrator

Date: October 11, 2013

Weekly Council Update

- **Leaf Pickup:** The City of West Branch will begin the annual leaf pickup on Monday, October 14th and continue through Friday, December 13th. Public Works staff will be picking up leaves curbside on Mondays, Wednesdays and Fridays starting with the east side of town moving west during the week.

Residents who live on a street that has curb and gutter are asked to place their leaves in the gutter line. Residents who live on a street without curb and gutter are asked to place their leaves as close to the street edge as possible so that city crews can reach these leaves. Piles of leaves should be free of any foreign debris such as metal, plastic and sticks. City crews will be unable to collect piles of leaves which contain any foreign debris.

All residents who are able to utilize off street parking during this time are encouraged to do so. Please note that crews may not be able to get to every location on all of the collection days. If your leaves are not picked up for an entire week or if you have any questions or concerns, please contact Shanelle Peden at the West Branch City Office at (319) 643-5888. The Public Works staff would like to thank you in advance for your patience and cooperation during this year's annual leaf pickup.

- **Park & Rec:** West Branch Parks and Rec will soon be offering daytime programming for preschool age children. Melissa Russell met with a representative from Iowa Gym-Nest in Iowa City to discuss the mobile program they offer. Once a week an instructor from Iowa Gym-Nest will bring equipment and teach a class to youth ages two and older. Iowa Gym-Nest will supply the equipment. The cost to participants will be \$85 for a twelve-week session and there will be no cost to the City. There will need to be at least five participants in order for the class to occur. This will be a great activity for Day Care providers and stay at home families with young children during the day. The details in regards to day and time are still be worked out.

The Park and Recreation Commission meet with representatives from Shive-Hattery, McClure, and HBK regarding the Strategic Park Plan contract. Each firm was given thirty minutes to give a presentation; this was then followed by questions from the Park and Recreation Commission and audience members. The Commission focused their questions on the seven criteria in the RFQ that was approved by the West Branch City Council. The Park and Recreation Commission will discuss the vendors further and decide on a recommendation to council at the next Park and Recreation Commission meeting on October 17th.

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.