

**City of West  
Branch  
Office of the  
City  
Administrator**

To: Mayor and Council

From: Matt Muckler, City Administrator

Date: December 14, 2012

Weekly Council Update

- **Varsity Basketball:** The West Branch Cable Access Channel has begun to show the West Branch Boys Varsity basketball games as of Thursday, December 13th. Games will air Thursday, Friday, and Saturday evenings beginning at 6pm. The two most recent games provided to the city will be shown in chronological order.
- **Fitness Classes:** Kelly Sorgenfry is returning after the Holidays to offer Zumba on Monday evenings at Town Hall. Pilates with Angela Herren will move to Wednesday evenings. Robin Blackburn is no longer available to teach in West Branch due to other obligations. Parks and Recreation will continue to look for another fitness instructor to teach a conditioning class on Wednesday evenings. Registration forms will be available as soon as the Zumba time is confirmed for Monday nights.
- **Santa Storytime:** The West Branch Public Library will be hosting the annual Santa Storytime at 7:00 p.m. on the evening of Tuesday, December 18th. Santa will be making a special guest appearance, reading a story to the kids in attendance, and handing out candy canes. The program is generally one of the most anticipated and widely attended storytimes of the year and is always fun to attend for both kids and adults alike.
- **100-Year Floodplain Letters:** Letters were sent this week to seven residents on Scott Drive whose homes are expected to be placed in the 100-year floodplain next year. The new floodplain maps go into effect on August 19, 2013. Information about FEMA's Letter of Map Amendment process was included in the letters.
- **Utility Billing Account Maintenance:** Dan Ashworth with Municipal Supply, Inc. was in West Branch this week assisting both administrative staff and Public Works staff with utility billing accounts. The focus was to ensure that all of the homes in West Branch had their water meter included in the routes on the hand-held devices that employees read water meters with every month and that account information was up-to-date and correct.

**The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.**