

**City of West
Branch
Office of the
City
Administrator**

To: Mayor and Council

From: Matt Muckler, City Administrator

Date: October 19, 2012

Weekly Council Update

- **Library Meeting:** As a reminder, the West Branch Public Library is having the Site Selection Goal Setting session on Monday at 6:30 p.m. in the City Council Chambers. We hope to see you there. In programming news, the library held a teen Halloween program called "It Came from the Library!" on the afternoon of Wednesday, October 17th. Sixteen teens decorated small pumpkins, made slime, and dissected gummy bears to prepare for the upcoming holiday. The library will also be holding another family movie night on Saturday, October 20th at 7:00 p.m. and will be showing a movie for the whole family. Storytimes on Tuesday evenings at 7:00 p.m. and Friday morning at 10:00 a.m. also continue to be well attended. Lastly, the library director and assistant director attended the Iowa Library Association conference October 10th through 12th. In addition to being an opportunity to discuss common library issues with other librarians, sessions were attended on children's programming, adult programming, marketing in social media, developing specific library collections, and a number of other technical topics.
- **Annual Audit:** The state auditors completed their on-site work on Thursday October 18th. The auditors will now begin the process of completing their report.
- **Police Department Update:** Nathan MacDougall has submitted his resignation from the West Branch Police Department. Nate has decided to return to military service, so he will be serving the residents of West Branch in that capacity in the future. We appreciate the service that Nathan has provided in the brief time he was with us here in West Branch. Nate was very gracious in his resignation we and wish him and his family all the best.
- **Development Agreement:** A rough draft of a development agreement has been prepared by City Attorney Kevin Olson and provided to Lynch's Excavating for their review. This agreement will be placed on the November 5th Council Agenda.

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.