

**City of West  
Branch  
Office of the  
City  
Administrator**

To: Mayor and Council  
From: Matt Muckler, City Administrator  
Date: March 2, 2012  
Weekly Council Update

- **Teen Trekkers Summer Day Camp:** The Park and Recreation Department is offering a week of activities for youth fifth grade and above this summer from July 16<sup>th</sup> through July 20<sup>th</sup>. Participants will have a chance to learn about various careers, go to a waterpark, explore Iowa City, spend a day in nature and attend the Muscatine County Fair in West Liberty for Children's Day. Registration starts on April 2<sup>nd</sup> and forms are available at the Public Library, the City Office and Town Hall. For more information, please contact Melissa Russell at (319) 930-0393 or via e-mail at [recdirector@westbranchiowa.org](mailto:recdirector@westbranchiowa.org)
- **New Library Assistant:** The West Branch Public Library has hired Jessica Schafer as library assistant to fill the vacancy that opened at the beginning of February. Jessica has a Master's Degree in Library Science from the University of Iowa and has been employed at the Iowa City Public Library since 2004. Her background has made her transition to the West Branch Library smooth and training times significantly shorter. We are happy to welcome Jessica to the Library staff.
- **Bags Tournament:** Saturday is end-of-the-season Bags tournament. It will start at 9:00 a.m. and run most of the day. We will start round robin play and then hold a double-elimination tournament. Park & Recreation Commission Member Becky Hosier will be assisting with the tournament on Saturday.
- **Comp Plan Update:** Comp Plan surveys will be going out next week. A survey will be inserted into every copy of next week's West Branch Times and mailed to every resident. Copies will also be sent home in the Friday Folder from Hoover Elementary and e-mailed out to various stakeholders. Surveys will also be able to be completed on the City Website at [www.westbranchiowa.org](http://www.westbranchiowa.org)
- **March 5th Council Work Session:** Herbert Hoover National Historic Site Superintendent Pete Swisher will present a National Park Service Update at 6:00 p.m. on Monday, March 5, 2012.

**The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.**