



West Branch City Council
City Administrator's Report
7/17/17

Pending Action Items:

None

Report from the Desk of the City Administrator:

- As you may know, I have committed myself to meet with community leaders and city staff in a build up to an organizational review; which will be presented to City Council upon completion. At this time, I have had the opportunity to meet several community leaders. I am thankful for the spirit of cooperation, collaboration, and partnership that everyone appears to be ready for. I have met with representatives from the following organizations:
 - National Parks Service
 - Community Development Group (CDG)
 - Main Street
 - Hoover Library
 - Hoover Foundation
 - KLM Development
 - Bethany Lutheran Church)
- The Iowa City / County Manager Association summer conference was very informative this year. I will have a detail report in my next Administrator's report.

Follow up / Reminder items:

- I have one council member who locked-in 9:00 am on Friday their running set aside meeting. I am still asking Council to give me time frames that would represent times that are typically open for individual council members. These time frames will set aside on the City Administrators schedule for said council members. Council members are not obligated to use these time frames, nor are they obligated only to meet with the City Administrator the times provided.

In the Funnel

- Capital Improvement Work Plan – a concept that would share with the council and the public where, when, and sometimes how Capital Improvement Projects are to be financed, designed and constructed.
- Budget Report / Structure Formatting Review – checking to insure our budget structure aligns with standard accounting practices for a community our size.

Events:

- Hoover's Hometown Days (hooverdays.org) – August 4th and 5th, 2017 – West Branch, IA (The Jones Family is expected to be in attendance!!!)