

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**June 6, 2011
7:00 p.m.**

Mayor Don Kessler opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Attorney Kevin Olson, Administrative Assistant Ashley Borland-Kaalberg, Library Director Nick Shimmin, Park & Rec. Director Melissa Russell, Officer John Hanna, Officer Tom Stewart, Officer Bailey, Crime Data Processor Gina Heick.

Council members: Mark Worrell, David Johnson, Dan O'Neil and Jim Oaks. Absent: Robert Sexton.

APPROVE AGENDA/CONSENT AGENDA

- a) Approve minutes from the May 16, 2011 City Council Meeting.
- b) Approve minutes from the May 16, 2011 City Council Work Session.
- c) Approve claims.
- d) Approve amended Iowa Department of Transportation Five-Year Agreement for Maintenance and Repair of Primary Roads in Municipalities.
- e) Approve FY12 Cigarette Permit renewals for: Kum & Go; Dewey's Jack & Jill; Herb n' Lou's; Casey's General Store #2424; and BP Amoco.
- f) Approve Annual Software Maintenance Agreement with TAC 10, Inc. for \$620 for the service period from June 1, 2011 through May 31, 2012.
- g) Approve Class B Liquor license with Outdoor Service, Living Quarters and Sunday Sales for PI Lounge.
- h) Approve General Agreement between the United States Department of the Interior National Park Service and the West Branch Fire/Rescue Department, City of West Branch, Iowa.
- i) Approve payment of \$128,744.95 to Garling Construction for payment of May bills per the City of West Branch Fire Station New Addition – New Roof Agreement.

Motion by Worrell, second by Johnson. Roll call vote – Ayes: Worrell, Johnson, O'Neil, Oaks. Absent: Sexton. Motion carried.

COMMUNICATIONS/OPEN FORUM None.

PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY ADMINISTRATOR AND CITY COUNCIL
Public Hearing per Section 384.38(3a) of the Code of Iowa for the purpose of the creation of a wastewater connection fee district.

Mayor Kessler entered into public hearing. With no discussion from the audience or Council, Mayor Kessler exited the public hearing.

First reading of Ordinance 680, establishing the West Branch Wastewater Lift Station Connection Fee District./Move to action.

Motion by Johnson, second by O'Neil to approve Ordinance 680. Roll call vote – AYES: Johnson, O'Neil, Worrell, Oaks. Absent: Sexton. Motion carried.

Approve West Branch Community Trails Plan./Move to action.

Motion by Johnson, second by Worrell to approve Trails Plan. Roll call vote – AYES: Johnson, Worrell, O'Neil, Oaks. Absent: Sexton. Motion carried.

Approve Resolution 941, setting salaries for appointed officers and employees of the City of West Branch, Iowa for the fiscal year 2011-2012./Move to action.

Motion by Johnson to approve Resolution 941 amending to remove the City Administrator from the document, second by Worrell.

Roll call vote – AYES: Johnson, Worrell, O'Neil, Oaks. Absent: Sexton. Motion carried.

Set the salaries for Gerry Brick, Part-Time Public Works Employee, at \$14/hour and John Grimm, Part-Time Public Works Employee at \$12/hour.

Motion by Johnson, second by Worrell to approve salaries. Roll call vote – AYES: Johnson, Worrell, O'Neil, Oaks. Absent: Sexton. Motion carried.

Approve Resolution 942, to withdrawal the City of West Branch from the Cedar County Economic Development Commission Joint Agreement./Move to action

Motion by Johnson to approve Resolution 942 with amending the date of June 7th to June 8th, second by Worrell.

Roll call vote – AYES: Johnson, Worrell, O’Neil, Oaks. Absent: Sexton. Motion carried.

Approve Resolution 943, adding sexual orientation and gender identity to non-discrimination categories in City of West Branch agreements./Move to action.

Motion by Johnson, second by Worrell to approve Resolution 943. Roll call vote – AYES: Johnson, Worrell, O’Neil, Oaks. Absent: Sexton. Motion carried.

Accept resignation from Nicklaus A. Ulrich as reserve officer of the West Branch Police Department./Move to action.

Motion by Worrell, second by Johnson to accept resignation. Roll call vote – AYES: Worrell, Johnson, O’Neil, Oaks. Absent: Sexton. Motion carried.

Approve Resolution 944, amending the West Branch, Iowa Employee Handbook./Move to action.

Motion by Worrell, second by Johnson to approve Resolution 944. AYES: Worrell, Johnson, O’Neil, Oaks. Absent: Sexton. Motion carried.

Set a public hearing for the purpose of vacating the 16’ alley located to the south of Lot 19, and to the north of Lot 20 in Block 9 in Townsend and Gue’s Addition, to West Branch, Cedar County, Iowa, generally located near North Fifth Street in between East Main Street and East Green Street./Move to action.

Motion by Worrell, second by Johnson to set a public hearing. AYES: Worrell, Johnson, O’Neil, Oaks. Absent: Sexton. Motion carried.

Accept resignation of Virgil Gingerich from the Planning and Zoning Commission./Move to action.

Motion by Johnson, second by Worrell to accept resignation. AYES: Johnson, Worrell, O’Neil, Oaks. Absent: Sexton. Motion carried.

City Council Appointments/Reappointments/Move to action.

i. Roger Laughlin – Planning & Zoning Commission.

ii. Al Rozinek – Planning & Zoning Commission

iii. John W. Fuller – Planning & Zoning Commission

Motion by Johnson, second by O’Neil to accept appointments/reappointments. AYES: Johnson, O’Neil, Worrell, Oaks. Absent: Sexton. Motion carried.

MAYOR DON KESSLER Appointments/Reappointments

Lisa Corr – Parks & Recreation Commission

Motion by Johnson, second by Worrell to accept reappointment. AYES: Johnson, Worrell, O’Neil, Oaks. Absent: Sexton. Motion carried.

REPORTS

Officer Kory Hanna – Introductions of Police Department Staff

Officers introduced themselves to Council and introduced part time officers and reserves whom could not be present.

Crime Data Processor Gina Heck – West Branch Police Dept. Monthly Report

Heck presented Council with April and May report.

City Attorney Kevin Olson – Police Chief Job Description

Councilman Johnson voiced his concern on the delegation of the City Administrator and Mayor’s authority.

City Attorney Kevin Olson – Police Chief Recruitment

Recruitment for Police Chief was advertised in various newspapers, on the City’s website and online.

ADJOURNMENT

Meeting adjourned by Mayor Kessler. City Council meeting adjourned at 7:42 p.m.

Don Kessler, Mayor

ATTEST: _____
Dawn Brandt, Deputy City Clerk