

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**Special City Council Meeting**

**June 28, 2012  
12:00 p.m.**

Mayor Don Kessler opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Administrator Matt Muckler, City Attorney Kevin Olson, Deputy City Clerk Dawn Brandt, and Public Works Director Matt Goodale.

Council members: Mark Worrell, Colton Miller, Dan O'Neil and Jim Oaks. Absent: Jordan Ellyson

**APPROVE AGENDA/CONSENT AGENDA/MOVE TO ACTION**

Motion by Worrell, second by O'Neil to approve agenda/consent agenda. AYES: Worrell, O'Neil, Miller, Oaks. Absent: Ellyson. Motion carried.

**COMMUNICATIONS/OPEN FORUM**

**PUBLIC HEARINGS/NON-CONSENT AGENDA**

Resolution 1011, rejecting all bids on the Middle School Access Road Improvements Project./Move to action.

Oaks expressed his concern with rejecting the bids to complete the project. He stated that Resolution 1012 gives the City Administrator a blank check and will give the Council no control over the project. He said that it makes him nervous and it is not a good way to do business, the project should not be piece meal. He does not feel comfortable approving something that doesn't have a price tag.

O'Neil stated that the Council would be accepting bids from reputable local contractors in resolution 1012. The sidewalk and road project in that area were approved in the budget and we need to get the project completed the right way.

Motion by O'Neil, second by Miller to approve Resolution 1011 rejecting all bids on the Middle School Access Road Improvements Project. AYES: O'Neil, Miller, Worrell, Oaks. Absent: Ellyson. Motion carried.

Resolution 1012, directing the city administrator to accept quotations and approve contracts for grading/drainage, concrete and asphalt work on the Middle School Access Road Improvements Project./Move to action.

Administrator Muckler said that he has broken down the project into three parts: grading and drainage beginning 7-9-12 and ending by 7-20-12, concrete work including sidewalk, curb and gutter from 7-23-12 through 8-3-12, and asphalt work from 8-6-12 through 8-17-12. Bids are due by 2:00 pm on July 6, 2012. Matt Goodale will open the bids.

Worrell stated that breaking down the project will allow the Council to take bids and look at the numbers with smaller local contractors and could reduce or eliminate large mobilization costs. This could potentially help to reduce the overall cost of the project. He did not think that there would be a big change in the asphalt, but he is hoping to see a change in the concrete and drainage bids.

Oaks expressed his concern to have someone in charge of the project and organize the work schedule with the contractors.

Public Works Director Matt Goodale said it won't be a problem for him to oversee the project.

The Council agreed that if the bids come in by the July 6 deadline and the total construction costs are \$73,000 or less, administration should move forward with the project.

Motion by O'Neil, second by Miller to approve Resolution 1012. AYES: O'Neil, Miller, Worrell, Oaks. Absent: Ellyson. Motion carried.

**CITY STAFF REPORTS**

Muckler announced that the Council will be invited to an open house for the Meadows Development in the near future.

Muckler said that he will be out on vacation starting Friday, June 29 at 4:00 pm and return to the office on July 9, 2012

**COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

**ADJOURNMENT**

Motion to adjourn meeting by O'Neil, second by Worrell. City Council meeting adjourned at 12:49 p.m.

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Don Kessler, Mayor

ATTEST: \_\_\_\_\_  
Dawn Brandt, Deputy City Clerk