

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**June 25, 2012
7:00 p.m.**

Mayor Don Kessler opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Administrator Matt Muckler, City Attorney Kevin Olson, Public Works Director Matt Goodale, Library Director Nick Shimmin, Fire Chief Administrator Dick Stoolman, Police Officer John Hanna and Police Chief Mike Horihan.

Council members: Mark Worrell, Jordan Ellyson, Colton Miller, Dan O'Neil and Jim Oaks.

APPROVE AGENDA/CONSENT AGENDA

- a) Approve minutes from the June 4, 2012 City Council Meeting.
- b) Approve claims.
- c) Approve Fire Department payroll for July 1, 2012, in the amount of \$25,913.00.
- d) Approve Fire Department officers for FY13.
- e) Approve transfer of \$22,101.05 from Emergency Fund to General Fund.
- f) Approve inter-fund transfer to the General Fund Fire Apparatus Reserve Fund in the amount of \$29,217.97.

Motion by Ellyson to amend the consent agenda to add additional claims, second by Worrell. AYES: Ellyson, Worrell, Miller, O'Neil, Oaks. Motion carried.

Motion by Worrell to approve the agenda and consent agenda, second by O'Neil. AYES: Worrell, O'Neil, Ellyson, Miller, Oaks. Motion carried.

Date 6/25/12	City Of West Branch Claims Register Report	
Acciona Windpower	Tif Debt Srv - FY12 Rebate	113,077.13
Aero Rental Inc	Fire - Supplies	141.29
All American Concrete Inc	Sewer - 5th & Main St Project	6,811.88
Alliant Energy	Utilities	6,633.86
Amazon	Library - Supplies	305.02
Amsan	Lib/Cable/Sewer - Supplies	400.79
Baker & Taylor Books	Library - Books	1,331.59
Barron Motor Supply	Streets/Cemetery - Supplies	119.94
BDC Building Inspection	Admin - Building Inspections	312.90
Bean & Bean	Cemetery - Grave Openings	2,000.00
Big Country Seeds Inc	Sewer - Supplies	193.00
Blue Cross Blue Shield	Health Insurance	8,002.68
Bound Tree Medical	Fire - Supplies	227.56
BP Amoco	Fire/Police/Water - Fuel	1,752.80
Business Radio Sales	Fire - Pager W/Charger	835.92
Cedar Rapids Photo Copy	Library - Copies	66.98
Chris Jones Trucking	Park & Rec - Sand For Vball Ct	208.45
Community State Bank	Fire Dept Expansion Loan Pmt	8,364.57
Creative Software Services	Admin - Computer Consulting	295.13
Croell Redi-Mix Inc	Fire - Concrete For Alley	8,819.00
Culligan Water	Fire - Conditioner Rental	32.95
Deweys Jack & Jill	Sewer - Supplies	18.46
Diamond Vogel Paints	Streets - Traffic Paint	532.60
Dynamic Decals	Fire - Fire Decals	120.00
East Cent Intergovt Asn.	Legal-Comp Plan April Expenses	109.50
Econo Signs Llc	Streets - Signs	338.38
Ed.M.Feld Equipment	Fire - Supplies/Equip	2,345.00
EFTPS	Federal Withholdings	13,688.85
Gazette Communications	Police/Sewer - Employment Ads	359.66
General Pest Control	Library - Service	70.00
George Lawson Consulting	Library-Final Pmt Bldg Plan	1,740.12
Gierke-Robinson	Fire - Supplies	68.00
Greatamerica Leasing	Admin - Copier Lease Contract	252.06
Hy-Vee	P & R - Youth Sports Supplies	63.55
Iowa Assn. Mun. Util.	Water - Eiasso Dues	568.72
Iowa Finance Authority	Srf Go & Rev Bond Pmts	158,257.50
Iowa League Of Cities	Admin - Impi Training	624.00
Iowa Network Services	Admin - Website Hosting Srv	26.99
Iowa One Call	Water/Sewer - Service	47.70
Ipers	Ipers	5,738.91
Jipp's Roofing	Town Hall - Replaced Roof	16,269.93
Johnson County E-911	Fire - Haz Mat Team 28e Agmt	23.75
Johnson County Refuse Inc.	Recycling - May	3,504.23
L. L. Pelling Co. Inc	Streets - Sealcoat Work	42,949.50
Lease Consultants	Library - Copier Contract	59.00
Lenoch & Cilek	Water - Supplies	29.45
Liberty Communications	Various Dept - Phone Service	1,237.11
Linn County R.E.C.	Streets - Utilities	102.00
Lynch's Excavating Inc	Sewer - 5th & Main Project	17,575.60
Lynch's Plumbing Inc	Fire - Service	59.20

Martin, Kimberly	Water - Deposit Refund	44.26
Mediacom	Cable - Service	40.90
Menards	Streets - Supplies	489.06
Midwest Janitorial Service	Lib/Admin/Th/Police - Cleaning	637.00
Mississippi Valley Pump	Sewer - Service	335.00
Montchal, Jimmy	Water - Deposit Refund	40.14
Mooney, Elisabeth	Water - Deposit Refund	21.32
Moore's Welding Inc	Park & Rec - Bridge Railing	2,207.50
Northway Well And Pump	Water - Install New Motor	5,027.20
Office Depot	Cable/Park & Rec - Supplies	223.30
Olson, Kevin D.	Legal Services - June	1,250.00
Overdrive Inc	Library - Ebooks	715.20
Palmer, Miranda	P&R - Swim Bus Refund	30.00
Parker, Kaitlin	Water - Deposit Refund	61.84
Parkside Service	Streets/Cem/Water- Tires Ford	1,249.20
Payroll Expense	June Payroll	54,973.42
Peden, Shanelle M.	Cable - Videotaping	100.00
Pitney Bowes Global	Admin-Postage Machine Cont	444.03
Pitney Bowes Purchase Power	Library - Postage	803.25
Play It Again Sports	Park&Rec - Rec Supplies	129.94
Plunkett's Pest Control	Admin - Service	45.76
Port 'O' Jonny Inc.	Park & Rec - Service	166.00
Postmaster	Admin - Po Box Annual Fee	36.00
Procter & Gamble	Tif Debt Service -Fy12 Rebate	212,861.24
Pyramid Services Inc.	Cemetery - Mower Blade	53.79
Qc Analytical Services Llc	Sewer - Testing	690.00
Quad-City Times	Police - Police Officer Job Ad	505.00
Quality Engraved Signs	Park & Rec - Office Supplies	25.12
Quill Corp	Library - Office Supplies	535.92
Rk Dixon	Admin - Blk & Color Copies	167.41
Sandry Fire Supply Llc	Fire - Vehicle Wash	807.00
Schimberg Co	Water/Sewer - Service	3,927.61
Sprint	Police - Service	179.97
State Hygienic Lab	Water - Testing	58.00
Thomas Heating & Air Llc	Fire - Service & Parts	303.50
Treasurer State Of Iowa	Sales Tax Pmt - May	1,725.97
Treasurer State Of Iowa	State W/H Tax	2,511.00
Treasurer, Iowa State Univ	Fire - Training	100.00
UPS	Sewer - Shipping	153.09
US Cellular	Fire - Phone Service	756.68
USA Blue Book	Water - Fluoride	104.37
Veenstra & Kimm Inc.	Various Eng Projects	12,506.91
Vogel Traffic Services	Streets - Yellow Traffic Paint	751.50
Walmart	Library - Supplies	334.86
Wellmark Bc/Bs	Flex	1,026.66
Wenndt, Joe	Fire - June Fire Training	150.00
West Branch Repairs	Police - Service	266.67
West Branch Times	Legal/Water/Police-Publication	874.48
White Cap Construction	Fire - Rebar For Alley Project	1,792.27
Wright Express	Police - Fuel	253.52
	Grand Total	739,206.07

Fund totals		
001 General Fund		87,818.08
022 Civic Center		18,278.75
031 Library		13,950.45
110 Road Use Tax		46,435.39
112 Trust And Agency		9,879.90
125 T I F		325,938.37
226 Go Debt Service		112,392.07
304 Wastewater Lift Station		1,812.91
600 Water Fund		30,456.63
603 Water Sinking Fund		54,230.00
610 Sewer Fund		38,013.52
Grand Total		739,206.07

**The Clerk reported the following balances for the month of May 2012:
(Balances = Balance sheet claim on cash balance + Investments- Outstanding checks)**

Funds	Bank Balance	Investments	Total
001 General	\$ 523,844.43	\$ 29,442.42	\$ 553,286.85
022 Civic Center	\$ 35,202.21	\$ -	\$ 35,202.21
031 Library Operating	\$ 31,429.88	\$ 16,314.77	\$ 47,744.65
036 Tort Liability	\$ 18,343.16	\$ -	\$ 18,343.16
110 Road Use Tax	\$ 90,036.28	\$ -	\$ 90,036.28
111 Police Recovery Act Grant	\$ 20,865.08	\$ -	\$ 20,865.08
112 Trust & Agency	\$ 29,759.69	\$ -	\$ 29,759.69
119 Emergency Tax Fund	\$ 21,886.41	\$ -	\$ 21,886.41
121 Local Option Tax	\$ 6,982.12	\$ -	\$ 6,982.12
125 TIF	\$ 474,025.67	\$ -	\$ 474,025.67
226 SRF Debt Service	\$ 197,879.03	\$ -	\$ 197,879.03
304 Wastewater Lift Station	\$ (53,568.00)	\$ -	\$ (53,568.00)
500 Cemetery Perpetual	\$ 12,016.25	\$ 88,000.00	\$ 100,016.25
501 Krouth Fund Principal	\$ -	\$ 102,176.80	\$ 102,176.80

502 Krouth Enlow Int. Fund	\$ 8,502.46	\$ 7,779.88	\$ 16,282.34
600 Water Operating	\$ 195,934.32	\$ -	\$ 195,934.32
603 Water Sinking Fund	\$ 51,014.14	\$ -	\$ 51,014.14
610 Sewer Operating	\$ 293,566.54	\$ -	\$ 293,566.54

TOTAL	\$ 1,957,719.67	\$ 243,713.87	\$ 2,201,433.54
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COMMUNICATIONS/OPEN FORUM

Worrell discussed how moving meeting to a later date in the month can cause problems with cash flow to businesses in town that have provided service.

PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY ADMINISTRATOR AND CITY COUNCIL

Accept resignation of Gina Heick from the West Branch Animal Control Commission./Move to action.

Motion by Worrell, second by O’Neil to approve resignation of Gina Heick from the West Branch Animal Clinic Commission. AYES: Worrell, O’Neil, Ellyson, Miller, Oaks. Motion carried.

Third Reading of Ordinance 695, granting to Interstate Power and Light Company, its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate a natural gas distribution system in the City of West Branch./Move to action.

Motion by O’Neil, second by Ellyson to approve Third Reading of Ordinance 695. AYES: O’Neil, Ellyson, Miller. NAYS: Worrell, Oaks. Motion carried.

ORDINANCE NO. 695
CITY OF WEST BRANCH, IOWA NATURAL GAS FRANCHISE

An Ordinance granting to **INTERSTATE POWER AND LIGHT COMPANY** ("Company"), its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate a natural gas distribution system in the City of West Branch, Cedar County, Iowa, and the right to lay down, operate and maintain the necessary pipes, mains, and other conductors and appliances in, along and under the streets, avenues, alleys and public places of the City of West Branch, Cedar County, Iowa, as now or hereafter constituted, for a period of twenty-five (25) years, for the purpose of distributing, supplying and selling natural gas to the City and its inhabitants thereof and to persons and corporations beyond the limits thereof; and granting to said Company the right of eminent domain.

BE IT ORDAINED BY THE City Council of the City of West Branch, Cedar County, Iowa, hereinafter referred to as the "City":

Section 1. There is hereby granted to INTERSTATE POWER AND LIGHT COMPANY, hereinafter referred to as the "Company," its successors and assigns, the right, franchise and privilege for the term of twenty-five (25) years, subject to a limited right of cancellation as described in Section 7; from and after the passage, adoption, approval and acceptance of this Ordinance, to lay down, maintain and operate the necessary pipes, mains and other conductors and appliances in, along and under the streets, avenues, alleys and public places in the City as now or hereafter constituted, for the purpose of distributing, supplying and selling gas to said City and the residents thereof and to persons and corporations beyond the limits thereof; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa. The term "gas" as used in this franchise shall be construed to mean natural gas only.

Section 2. The mains and pipes of the Company must be so placed as not to interfere unnecessarily with water pipes, drains, sewers and fire plugs which have been or may hereafter be placed in any street, alley and public places in said City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City, and the Company, its successors and assigns shall hold the City free and harmless from all damages arising from the negligent acts or omissions of the Company in the laying down, operation and maintenance of said natural gas distribution system.

Section 3. In making any excavations in any street, alley, avenue or public place, Company, its successors and assigns, shall protect the site while work is in progress by guards, barriers or signals, in accordance with industry practices and standards and state and federal regulations, and shall not unnecessarily obstruct the use of the streets, shall back fill all openings in such manner as to prevent settling or depressions in surface, and shall replace the surface, pavement or sidewalk of such excavations with same materials, restoring the condition as nearly as practical and if defects are caused shall repair the same.

The Company and City agree to meet on annual basis to discuss upcoming projects by either the Company or City which will necessitate the need for cooperation among the parties. Furthermore, absent emergency, the Company shall use reasonable efforts to advise the City and affected customers, in advance, prior to the commencement of major system upgrades or improvements which will have a material impact upon the use of streets, alleys, and public places within the City.

Section 4. The Company shall, at its cost, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement as defined in Section 26.2(3) of the Code of Iowa, as amended from time to time thereof, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement.

If the City orders or requests the Company to relocate its existing facilities or equipment for any reason other than as specified above, or as the result of the initial request of a commercial or private developer, the Company shall receive payment for the cost of such relocation as a precondition to relocating its existing facilities or equipment.

The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternative location for the Company’s facilities as part of its relocation request.

The City shall give the Company reasonable advance written notice to vacate a public right-of-way. Prior to vacating a public right-of-way, the Company shall be provided an opportunity to secure an easement to allow it to operate and maintain its existing facilities.

Section 5. Said Company, its successors and assigns, shall throughout the term of the franchise distribute to all consumers gas of good quality and shall furnish uninterrupted service, except as interruptible service may be specifically contracted for with consumers; provided, however, that any prevention of service caused by fire, act of God or unavoidable event or accident shall not be a breach of this condition if the Company resumes service as quickly as is reasonably practical after the happening of the act causing the interruption.

Section 6. The franchise granted by this Ordinance shall not be exclusive.

Section 7. The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after its acceptance by the said Company, as herein provided. The City may cancel this franchise on the eighth (8th), fifteenth (15th) or twentieth (20th) anniversary of the Anniversary Date of this franchise by notifying Company in writing of its desire to do so, said notification to be given within thirty (30) days of the eighth (8th), fifteenth (15th) or twentieth (20th) anniversary respectively of this franchise. If Company is not notified of the cancellation by the eighth (8th), fifteenth (15th) or twentieth (20th) anniversary then this franchise shall continue without cancellation until the twenty-fifth (25th) year. The Anniversary Date shall be the date this franchise is filed with the City Clerk or otherwise effective by operation of law.

Section 8. The expense of the publication of this Ordinance shall be paid by the Company.

Section 9. The franchise granted by this Ordinance shall be conditioned upon acceptance by the Company in writing. The acceptance shall be filed with the City Clerk within ninety (90) days from passage of this ordinance.

Section 10. If any section or provision of this ordinance is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other provisions of this ordinance which can be given effect without the invalid portion or portions and to this end each section and provision of this ordinance is severable.

Section 11. This Ordinance sets forth and constitutes the entire agreement between the Company and the City with respect to the rights contained herein, and may not be superseded, modified or otherwise amended without the approval and acceptance of the Company. Upon acceptance by the Company, this Ordinance shall supersede, abrogate and repeal the prior gas system ordinance between the Company and the City as of the date this Ordinance is accepted by the Company. Notwithstanding the foregoing, in no event shall the City enact any ordinance or place any limitations, either operationally or through the assessment of fees, that create additional burdens upon the Company, or which delay utility operations.

Passed and approved this 25th day of June, 2012.

First Reading: May 21, 2012
Second Reading: June 4, 2012
Third Reading: June 25, 2012

Don Kessler, Mayor City of West Branch, Iowa

ATTEST:

Matt Muckler, City Clerk

The Waiver Rule./Move to action.

O'Neil said that this agenda item will have been discussed at three separate meetings so there has been plenty of time for discussion.

Motion by O'Neil, second by Miller to approve The Waiver Rule. AYES: O'Neil, Miller, Worrell, Ellyson, Oaks.
Motion carried.

Second Reading of Ordinance 697, amending the protocol for the ordering of sidewalk repairs and performance by the City in Title, "Streets and Sidewalks," Chapter 136 "Sidewalk Regulations."/Move to action.

Motion by O'Neil, second by Ellyson to approve Second Reading of Ordinance 697. AYES: O'Neil, Ellyson, Worrell, Miller, Oaks. Motion carried.

Third Reading of Ordinance 697, amending the protocol for the ordering of sidewalk repairs and performance by the City in Title, "Streets and Sidewalks," Chapter 136 "Sidewalk Regulations."/Move to action.

Motion by Worrell, second by O'Neil to approve Third Reading of Ordinance 697. AYES: Worrell, O'Neil, Ellyson, Miller, Oaks. Motion carried.

ORDINANCE NO. 697

AN ORDINANCE AMENDING THE PROTOCOL FOR THE ORDERING OF SIDEWALK REPAIRS AND PERFORMANCE BY THE CITY IN TITLE, "STREETS AND SIDEWALKS," CHAPTER 136 "SIDEWALK REGULATIONS."

WHEREAS, the West Branch City Council would like to adopt by resolution a sidewalk inspection and repair policy under the Sidewalk Regulations Chapter of the West Branch Code of Ordinances; and

WHEREAS, the West Branch City Council would like to authorize the collection of costs and expenses for this repair and maintenance in the same manner as property taxes; and

WHEREAS, the West Branch City Council would like to provide residents with a reasonable amount of time to make necessary repairs.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of West Branch, Cedar County, Iowa:

Section 1. Amendment. The Code of Ordinances is hereby amended by deleting Section 136.05 in its entirety and replaced with the following:

136.05. PERFORMANCE BY CITY. If the property owner does not perform an action required by this chapter within a reasonable time, the council may cause such required action to be performed as outlined in the sidewalk maintenance policy as approved by the city council and assess the costs and expenses therefor against the abutting property for collection in the same manner as property taxes; provided, however, no such assessment can be made for the repair, reconstruction or replacement of the public sidewalk unless the city has served upon the person shown by the records of the Cedar County auditor or the Johnson County auditor to be the owner of the abutting property, by certified mail, a notice requiring said person to perform, reconstruct or replace the public sidewalk within ninety (90) days from the date said notice is mailed. (2000 Code § 136.03; amd. 2008 Code) (*Code of Iowa, Secs. 364.12[2d and e]*).

Section 2. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Adjudication. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. Effective Date. This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

Passed and approved this 25th day of June, 2012.

First Reading: June 4, 2012
Second Reading: June 25, 2012
Third Reading: June 25, 2012

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

Resolution 1000, approving the City of West Branch, Iowa Sidewalk Inspection and Repair Policy./Move to action.

Motion by O'Neil, second by Worrell to approve Resolution 1000. AYES: O'Neil, Worrell, Ellyson, Miller, Oaks. Motion carried.

Resolution 1001, transferring \$5,500 monthly from the Water Fund to the Water Sinking Fund./Move to action.
Councilperson Oaks asked what the action was for. Administrator Muckler responded that it was to pay the water revenue bond loan payments.
Motion by O'Neil, second by Worrell to approve Resolution 1001. AYES: O'Neil, Worrell, Ellyson, Miller, Oaks. Motion carried.

Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of middle school access road improvements for the City of West Branch, Iowa, and the taking of bids therefor.
Mayor Kessler opened the public hearing at 7:14 pm. City engineer Dave Schechinger gave an estimate of the project which includes the sidewalk of \$80,000. Administrator Muckler said that the schools contribution is \$11,500, \$2,500 for the sidewalk and \$9,000 for the street. Mayor Kessler closed the public hearing.

Resolution 1002, setting the bid date for construction of middle school access road improvements for the City of West Branch, Iowa./Move to action.
Motion by O'Neil, second by Worrell to amend Resolution 1002, to change title to match what was in Council packet. Resolution approving the plans, specifications, estimate of cost and form of contract for the middle school access road improvements for the City of West Branch, Iowa. AYES: O'Neil, Worrell, Ellyson, Miller. NAYS: Oaks. Motion carried.
Motion by O'Neil, second by Ellyson to approve Resolution 1002. AYES: O'Neil, Ellyson, Worrell, Miller. NAYS: Oaks. Motion carried.

Resolution 1003, accepting bid for construction of middle school access road improvements for the City of West Branch, Iowa./Move to action.
Muckler said that the engineering cost is \$11,000 with a total project cost of \$97,838.11. The two bids that were received came in much higher than expected. O'Neil asked Muckler to check with the school and see if the project could be done during the school year.
Motion by O'Neil, second by Worrell to table Resolution 1003. AYES: O'Neil, Worrell, Ellyson, Miller, Oaks. Motion carried.

Approve Resolution 1004, directing Alliant Energy to install three street lights in the Meadows Subdivision, utilizing new poles for \$21/month./Move to action.
Motion by Worrell, second by O'Neil to approve Resolution 1004. AYES: Worrell, O'Neil, Ellyson, Miller, Oaks. Motion carried.

Resolution 1005, approving the sale and sampling of wine and a vendor permit for Elmira Winery, Inc. dba Brick Arch Winery for the June 28, 2012 Music on the Green event./Move to action.
Motion by O'Neil, second by Ellyson to approve Resolution 1005. AYES: O'Neil, Ellyson, Worrell, Miller, Oaks. Motion carried.

Mayoral Appointment: Resolution 1006, hiring Bode Koranda as a part-time police officer for the City of West Branch, Iowa, and setting the salary for the position for fiscal year 2012-2013./Move to action.

Mayoral Appointment: Resolution 1007, hiring Bradly Peck as a part-time police officer for the City of West Branch, Iowa, and setting the salary for the position for fiscal year 2012-2013./Move to action.

Mayoral Appointment: Resolution 1008, hiring Matthew Jackson as a part-time police officer for the City of West Branch, Iowa, and setting the salary for the position for fiscal year 2012-2013./Move to action.

Mayoral Appointment: Resolution 1009, hiring Jeremy Stenda as a part-time police officer for the City of West Branch, Iowa, and setting the salary for the position for fiscal year 2012-2013./Move to action.
Motion by Worrell, second by O'Neil to amend and approve Resolutions 1006 through 1009, to include hiring all part-time Police officers. AYES: Worrell, O'Neil, Ellyson, Miller, Oaks. Motion carried.

Mayoral Appointment: Resolution 1010, setting the salary for an employee of the City of West Branch, Iowa for fiscal year 2012-2013./Move to action.
Muckler said that this is not a mayoral appointment. This is to continue salary that was set for Angela Kessler into the new fiscal year.
Motion by Worrell, second by O'Neil to approve Resolution 1010. AYES: Worrell, O'Neil, Ellyson, Miller, Oaks. Motion carried.

CITY STAFF REPORTS

Fire Chief Kevin Stoolman – Fire Department Update

There were 433 fire and medical calls this year. 106 were fire calls, 306 were medical and 21 were other calls. Of the 306 medical calls, 167 were for sick people, 139 were trauma calls, with 89 of them being from car accidents. O'Neil thanked the Fire Department for all that they do.

Police Chief Mike Horihan – Police Department Update

Squad car has been ordered and should be in by the end of July. Equipment for the car has been ordered.

Introduced Danielle Gould, senior at WBHS, she is interested in criminal justice and will be working for the Police Department for 90 hours. She will be helping clean-up Town Hall and Cookson evidence areas. She will receive 3 high school credits.

Received 51 applications for the Police Officer position, 4 are incomplete, for a total of 47 applicants. Of the 47, 14 are certified officers, with 4 being certified and current. All applicants will be completing physical agility and testing that is required by the Iowa Law Enforcement Division in the next few weeks.

Public Works Director Matt Goodale – Town Hall Update

Goodale gave an update on the roofing project that was completed at Town Hall.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Councilperson Worrell inquired about Oliphant easements.

Motion to adjourn to executive session to discuss the purchase of particular real estate only where premature disclosure could be reasonable be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa. Motion by Worrell, second by O’Neil. AYES: Worrell, O’Neil, Ellyson, Miller, Oaks. Motion carried. City Council recessed at 8:32 p.m. Council came out of recess and entered executive session at 8:40 p.m.

Motion to adjourn executive session at 8:58 p.m. Motion by O’Neil, second by Worrell. AYES: O’Neil, Worrell, Ellyson, Miller, Oaks. Motion carried.

ADJOURNMENT

Motion to adjourn meeting by Worrell, second by O’Neil. City Council meeting adjourned at 8:59 p.m. Motion by Worrell, second by O’Neil. Approved by voice vote. Motion carried.

Don Kessler, Mayor

ATTEST: _____
Matt Muckler, City Administrator/Clerk