

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Meeting**

**March 18, 2013  
6:30 p.m.**

Mayor Pro Tem Jim Oaks opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Attorney Kevin Olson, Administrative Assistant Jennifer Harden, Public Works Director Matt Goodale, Police Chief Mike Horihan and Fire Chief Administrator Dick Stoolman.

Council members: Mark Worrell, Jordan Ellyson, Colton Miller, Dan O'Neil and Mayor Pro Tem Jim Oaks.

**APPROVE AGENDA/CONSENT AGENDA**

a. Approve minutes from the March 4, 2013 City Council Meeting.

b. Approve claims.

Motion by O'Neil to approve the agenda and second by Worrell. AYES: O'Neil, Worrell, Ellyson, Miller, Oaks.

Motion carried.

Date 3-18-13	City of West Branch	
	Claims Register Report	
Agvantage FS Inc	Streets - LP Gas	633.14
Air Cooled Engine Service	Streets - Parts	7.97
Alliant Energy	Various Depts - Utilities	8,133.74
Altorfer Inc	Streets - Skid Steer Loader	36,788.00
Amazon	Library - Supplies	470.65
Baker & Taylor Inc.	Library - Books	938.97
Bankers Trust Company	Sewer - Go Corp Ref Fee	250.00
Barron Motor Supply	Police/Water/Sewer - Supplies	95.76
BDC-Building Inspection	Admin - Building Inspections	174.30
Blue Cross Blue Shield	Insurance	10,123.36
Bp Amoco	Fire/Police/Streets - Fuel	1,953.94
Brandt, Dawn	Admin - Reimb For Mileage	28.48
Brownells Inc	Police - Handgun Simulator	38.36
Cedar County Recorder	Legal - Recording Fee	17.00
Cedar Rapids Photo Copy	Library - Service	88.99
Community State Bank	Fire Dept Expansion Loan Pmt	8,364.57
Creative Software Services	Police - Computer Consulting	127.50
Culligan Water	Fire - Water Cond Rental	32.95
Dan's Overhead Doors	Fire - Service	454.00
Detroit Industrial Tool	Fire - Blade	247.55
Deweys Jack & Jill	Library/Streets/Fire - Supplies	919.30
Ebsco Industries, Inc	Library - Subscriptions	884.55
Econo Signs LLC	Streets - Signs	492.12
EFTPS	Federal Withholdings	10,123.06
Galls	Police - Jacket	249.99
Hawkins Water Treatment	Water - Azone 15	1,443.50
Hy-Vee	Park & Rec - Rec Supplies	22.76
Iowa Assn. Mun. Util.	Water - Eiasso & Mem Dues	1,059.88
Iowa City Press-Citizen	Library - Subscription	16.00
Iowa Dept Of Natural Resources	Water - Oper Cert & Permit Fee	120.00
Iowa Department Of Revenue	Payroll Expense	705.50
Iowa Law Enforcement Academy	Police - Training School Alex	5,385.00
Iowa Network Services Inc	Admin - Website Hosting	26.99
Iowa One Call	Water/Sewer - Service	58.50
Iowa State University Ext.	Admin-Planning & Zoning Trng	225.00
Iowa State University, Treasurer	Fire - Training Reg Fee	90.00
IPERS	IPERS	9,418.45
Joey Dean Wenndt	Fire - March Fire Training	150.00
Johnson County Refuse Inc.	Recycling - February	3,643.25
Kevin D Olson	Legal Services For March	1,500.00
Lackender Inc	Streets-Equip For Skid Loader	9,700.00
Lease Consultants Corp	Library - Copier Lease	59.00
Liberty Communications	Various Dept - Phone Service	1,046.67
Linn County R.E.C.	Streets - Utilities	102.00
Lynch's Excavating Inc	Water- Water Main Repairs	9,051.35
Lynch's Plumbing Inc	Streets - Supplies	9.50
Mediacom	Admin - Service	40.90

Menards	Streets - Tools & Supplies	738.09
Midwest Frame & Axle	Streets - Supplies	200.54
Midwest Janitorial Service	Lib/Admin/TH/Police -Cleaning	637.00
Ode Design	Library - Supplies	38.00
Office Depot Credit Plan	Admin – Office Supplies	112.92
Payroll Expense	Payroll - March 1 And 15, 2013	46,742.41
Pitney Bowes	Admin/Water/Sewer - Postage	500.00
Plumbers Supply Co.	Water – Supplies & Parts	102.03
QC Analytical Services	Sewer - Testing January	2,178.00
Quality Engraved Signs	Admin - Notary Stamp	18.84
Quill Corp	Library/Police/Admin - Supplies	180.88
Russell, Melissa	Park & Rec - Reimb For Computer Battery	64.99
S & G Materials	Streets – Sand	631.15
Sadler Power Train	Streets – Service	447.98
Schimberg Co	Water – Supplies	356.00
Shanelle M Peden	Cable – Videotaping	75.00
Shimmin, Nick	Library – Reimbursement	60.00
Sprint	Police – Service	179.97
State Hygienic Lab	Water – Testing	244.00
The Library Store Inc	Library - DVD Binders	181.69
The Sherwin-Williams Co.	Water – Paint & Supplies	265.76
Treasurer State Of Iowa	Iowa Sales Tax Pmt February	2,177.44
Treasurer State Of Iowa	State Withholding Tax	1,793.00
Uniform Den Inc.	Police – Badges	511.43
UPS	Sewer – Shipping	122.20
US Cellular	Various Depts - Phone Service	553.00
USA Blue Book	Water/Sewer – Supplies	402.83
Veenstra & Kimm Inc.	Eng For Various Projects	6,169.83
Walmart	Library – Supplies	286.19
Water Solutions Unlimited	Water - Blended Phosphate	1,540.00
Wellmark BC/BS	Flex Payment	1,026.66
West Branch Animal Clinic	Animal Control - Stray Cats	205.00
West Branch Repairs	Fire – Service	140.00
West Branch Times	Legal/Library – Publications	533.00
Wex Bank	Police – Fuel	65.63
White Cap Construction	Streets/Water – Supplies	33.77
	Grand Total	195,027.73
Fund totals		
001 General Fund		58,839.07
022 Civic Center		904.32
031 Library		12,792.71
110 Road Use Tax		52,326.18
112 Trust And Agency		13,354.79
226 Go Debt Service		8,364.57
600 Water Fund		28,644.35
610 Sewer Fund		19,801.74
Grand Total		195,027.73

## COMMUNICATIONS/OPEN FORUM

### **PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY ADMINISTRATOR AND CITY COUNCIL**

#### Resolution 1088, recognizing the important contributions to the City of West Branch by the volunteers of AmeriCorps and Hope House./Move to action.

Worrell presented a Certificate of Appreciation on behalf of the City of West Branch to AmeriCorps site supervisor Mike Quinlan, recognizing the organization’s dedication and community service to the City.

Motion by O’Neil to approve Resolution 1088, second by Worrell. AYES: O’Neil, Worrell, Ellyson, Miller, Oaks. Motion carried.

#### Third reading of Ordinance 706 amending Chapter 92 “WATER RATES”./Move to action.

Oaks expressed concern about consumption over 250,000 gallons. Miller explained the rate for users with consumption over 250,000 gallons will stay the same, but they will still pay the increase on the first 250,000 gallons. Oaks main concern is when consumption is beyond 250,000 gallons that the water being sold at the lesser rate is being sold at a cost where money is not lost.

Motion by Miller to approve third reading of Ordinance 706, second by Ellyson. AYES: O’Neil, Worrell. NAYS: Oaks. Abstain with Conflict: Ellyson, Miller. Motion carried.

**ORDINANCE NO. 706**

AN ORDINANCE AMENDING TITLE CHAPTER 92 "WATER RATES"

1. BE IT ENACTED by the City Council of West Branch, Iowa, that Chapter 92 "WATER RATES" of the Code of West Branch, Iowa is hereby amended by deleting Section 92.02 in its entirety and inserting in lieu thereof:

**92.02 RATES FOR SERVICE. Water service shall be furnished at the rate of:**

\$4.59 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective June 20, 2006.

\$5.23 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2012.

All consumption over 250,000 gallons per meter per month stays at this rate.

\$5.87 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2013.

\$6.51 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2014.

\$7.15 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2015.

\$7.79 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2016.

2. This amendment to the ordinance shall be in full effect from and after its publication as by law provided.
3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.
4. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 18th day of March, 2013.  
 First Reading: February 19, 2013  
 Second Reading: March 4, 2013  
 Third Reading: March 18, 2013

\_\_\_\_\_  
 Jim Oaks, Mayor Pro Tem

Attest:  
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 Dawn Brandt, Deputy City Clerk

Resolution 1089, approving the appointment of Councilmember Mark Worrell to Fill the Unexpired Term of Mayor Don Kessler./Move to action.

Motion by Oaks to approve Resolution 1089, second by Miller. AYES: Oaks, Miller, Ellyson, O’Neil. Abstain with Conflict: Worrell. Motion carried.

Resolution 1090, approving a five year sewer maintenance contract with Municipal Pipe Tool Company, LLC in a minimum amount of \$3,000 per year./Move to action.

Motion by Worrell to approve Resolution 1090, second by O’Neil. AYES: Worrell, O’Neil, Ellyson, Miller, Oaks. Motion carried.

**CITY STAFF REPORTS**

Public Works Director Matt Goodale – Monday, March 25, 2013 Zoning Board of Adjustment Meeting and Tuesday, March 26, 2013 Planning and Zoning Commission Meeting

Goodale made Council aware that a Zoning Board of Adjustment Meeting will be held on Monday, March 25, 2013 at 6:30 p.m. and a Planning and Zoning Commission Meeting will be held on Tuesday, March 26, 2013 at 6:30 p.m.

**COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

O’Neil stated he will resign from Council on April 1, 2013. He is moving to Solon.

**ADJOURNMENT**

Motion to adjourn meeting by Worrell, second by O’Neil. City Council meeting adjourned at 7:10 p.m.

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 Jim Oaks, Mayor Pro Tem

ATTEST: \_\_\_\_\_  
 Jennifer Harden, Administrative Assistant