

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**February 4, 2013
6:30 p.m.**

Mayor Pro Tem Jim Oaks opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Administrator Matt Muckler, City Attorney Kevin Olson, Deputy City Clerk Dawn Brandt, Public Works Director Matt Goodale, Police Chief Mike Horihan, Sergeant John Hanna, Fire Chief Administrator Dick Stoolman, Park & Rec Director Melissa Russell, and Library Director Nick Shimmin

Council members: Jordan Ellyson, Colton Miller, Jim Oaks, Dan O'Neil and Mark Worrell. Absent: Mayor Don Kessler.

APPROVE AGENDA/CONSENT AGENDA

- a. Approve minutes from the January 22, 2013 City Council Meeting.
- b. Approve moving the Monday February 18, 2013 City Council Meeting to Tuesday, February 19, 2013, due to the Presidents' Day Holiday.
- c. Approve agreement with Plunkett's Pest Control for pest control services at Town Hall for \$345.28 per year.
- d. Approve Class C liquor license, including catering; and Sunday sales privileges for Raices, LLC, DBA Deli-cioso.

Motion by Worrell to approve the agenda and second by O'Neil. AYES:, Worrell, O'Neil, Ellyson, Miller, Oaks. Motion carried.

COMMUNICATIONS/OPEN FORUM

None.

PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY ADMINISTRATOR AND CITY COUNCIL

First reading of Ordinance 707 amending Chapter 45 "ALCOHOLIC CONSUMPTION AND INTOXICATION"./Move to action.

Library Director Nick Shimmin reported that the Library Board of Trustees is requesting a change in city ordinance that would allow alcohol to be permitted on the grounds of the public library. Only beer, wine or wine coolers would be permitted at the Public Library and only after regular library hours. It will only be allowed during adult programming in which children will not be present and will be heavily regulated by the Library Board of Trustees. Patrons would bring in their own wine or beer. It would not be supplied by the library. Worrell would like to see the regulations that will be adopted by the board.

Motion by Worrell to approve first reading of Ordinance 707, second by O'Neil. AYES: Worrell, O'Neil, Ellyson, Miller, Oaks. Motion carried.

Resolution 1072, approving an agreement with Alliant Energy to install a street light at 705 Sullivan Street for \$907.56./Move to action.

A homeowner requested the light. Worrell asked if the engineer approved the street lights when the development plans were drawn up. Muckler said that street light placement was approved at the time and noted that this development was approved when the city used a different engineer than our current one. Muckler talked with the developer and the developer felt that they met the requirement for the street lights in the area back at the time it was developed. Council agreed to closer review street lights in future development agreements.

Motion by Ellyson to approve Resolution 1072, second by Worrell. AYES: Ellyson, Worrell, Miller, O'Neil, Oaks. Motion carried.

Resolution 1073, directing Alliant Energy to add a street light at 705 Sullivan Street for \$7/month./Move to action.

Motion by Worrell to approve Resolution 1073, second by O'Neil. AYES: Worrell, O'Neil, Ellyson, Miller, Oaks. Motion carried.

Resolution 1075, awarding sale of General Obligation Corporate Purpose and Refunding Bonds, Series 2013./Move to action.

Maggie Burger from Speer Financial said that three bids were received today for the \$2,730,000 GO Corporate Purpose and Refunding Bonds, Series 2013. Bids were received from Northland Securities, Bankers' Bank and Hutchinson, Shockley, Erley & Co. with the best bid from Northland Securities, Minneapolis, MN. The city is saving approximately \$115,837 in interest from refunding the GO SRF loan. It is her recommendation that the bonds be awarded to Northland Securities at a price of \$2,708,160 with an interest rate of 2.0700%.

Motion by Worrell to approve Resolution 1075, second by Miller. AYES: Worrell, Miller, Ellyson, O'Neil, Oaks. Motion carried.

Resolution 1076, approving and authorizing a Loan Agreement and providing for the issuance of a \$149,364 General Obligation Equipment Note./Move to action.

Motion by O'Neil to approve Resolution 1076, second by Worrell. AYES: O'Neil, Worrell, Ellyson, Miller, Oaks. Motion carried.

Resolution 1077, approving receipt of written notice from Matt Muckler opting out of the City Administrator Employment Agreement with the City of West Branch./Move to action.

Muckler said that opting out of the employment agreement does not change his intent of employment with the City. He reported that his annual review of the document suggested that the agreement held limited value for both the City and himself.

Motion by Worrell to approve Resolution 1077, second by Miller. AYES: Worrell, Miller, Ellyson, O'Neil, Oaks. Motion carried.

Resolution 1079, establishing the policy for consumption of alcohol upon public property within the City of West Branch, Iowa./Move to action.

Miller and Worrell would like to see rules and regulations drafted by the Library and reviewed by the City attorney Kevin Olson brought back to Council for approval.

Motion by Worrell to postpone Resolution 1079 until more information is provided on rules, second by Ellyson. AYES: Worrell, Ellyson, Miller, O'Neil, Oaks. Motion carried.

Resolution 1080, setting a payment for the cable access videographer./Move to action.

Muckler said that this increase was recommended in the past by the former cable access director. The fee paid per meeting or event will change from \$50.00 to \$75.00.

Motion by Worrell to approve Resolution 1080, second by O'Neil. AYES: Worrell, O'Neil, Ellyson, Miller, Oaks. Motion carried.

Approve initial revenue estimates and departmental non-salary expenditures for all other funds (outside of the general fund)./Move to action.

Motion by O'Neil to approve initial revenue estimates and departmental non-salary expenditures for all other funds (outside of the general fund) second by Worrell. AYES: O'Neil, Worrell, Ellyson, Miller, Oaks. Motion carried.

CITY STAFF REPORTS

None.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

O'Neil asked if there were any questions on the Safe Routes to School grant paperwork he is submitting. He described the three routes proposed in the grant. The deadline for the grant paperwork is March 1, 2013.

Worrell complimented Public Works Staff on job well done with snowplowing. He did request that staff slow down when plowing and stated that there are still properties that haven't cleaned their sidewalks after the snow storm.

ADJOURNMENT

Motion to adjourn meeting by Worrell, second by O'Neil. City Council meeting adjourned at 7:15 p.m.

Jim Oaks, Mayor Pro Tem

ATTEST: _____
Dawn Brandt, Deputy City Clerk