

*(These minutes are not approved until the next Commission meeting.)*

**City of West Branch Park & Recreation Commission Meeting**  
***December 18, 2014***  
***West Branch City Council Chambers, 110 North Poplar Street***

Parks & Recreation Director, Melissa Russell opened the regular meeting of the Park & Recreation Commission at 6:30 p.m. welcoming the audience, City Administrator Matt Muckler, and Deputy City Clerk Dawn Brandt. Commission Members Mike Fryauf, Cory Nalan, Beth Noe, Liz Seydel, and Shane Staker were present. Absent: Becky Hosier and Angie Miller.

Approve minutes from the November 20, 2014 Park & Recreation Commission Meeting.

Motion by Fryauf, second by Seydel. AYES: Fryauf, Seydel, Noe, Staker, Nalan. Absent: Hosier, Miller. Motion carried.

Discussion to recommend Park Bond Vote Date to the City Council/Move to action.

All members were in agreement to put the Park Bond vote back on the November 2015 ballot. A member of the commission will present a recommendation to the City Council at the January 5 or 19, 2015 City Council meeting. Motion by Nalan, second by Seydel. AYES: Nalan, Seydel, Noe, Staker, Fryauf. Absent: Hosier, Miller. Motion carried.

Determine park project priorities to recommend to West Branch City Council/Move to action.

Russell presented a parks priorities list with three years of projects that would use the approved LOST funding. Year one projects would include sand volleyball courts and lights at Beranek Park, and a restroom facility, water and an ADA accessible path at Lions Field. All members were in agreement with the year one projects being first priority. Motion by Seydel, second by Noe. AYES: Seydel, Noe, Staker, Fryauf, Nalan. Absent: Hosier, Miller. Motion carried.

Discussion of Park and Recreation Commission Officers.

Russell explained the Commission needs to appoint three Officers from its membership at the regular January meeting. The Officers are a Chairperson to lead the meetings and a Vice Chairperson that would each serve a one year term. The Secretary may or may not be a member of the Commission.

Set Commission Meeting Dates for 2015/Move to action.

Russell proposed the 2015 meeting dates schedule for the Park and Recreation Commission. Meetings will be held the third Thursday of each month with the April meeting being cancelled due to Melissa being off for the State track meet and City staff at a training conference. The March 19th meeting could be rescheduled to March 26th due to Spring Break. Motion by Fryauf, second by Seydel. AYES: Fryauf, Seydel, Noe, Staker, Nalan. Absent: Hosier, Miller. Motion carried.

Adjourn

Motion to adjourn meeting by Russell. Motion carried on a voice vote. Park and Recreation Commission meeting adjourned at 6:48 p.m.